



2011-2012 Verification Worksheet

IMPORTANT: This form must be completed (including attachments) and submitted to the Financial Aid Office no later than:

Nov. 13, 2011 for *fall* 2011

April 2, 2012 for *spring* 2012

July 14, 2012 for *summer* 2012

Your application was selected for review in a process called "Verification." This process compares information from the application with signed copies of your financial documents (see below). The law says we must review this information before awarding federal aid. If there are differences between the application information and the financial documents, you may need to send in corrections on your Student Aid Report (SAR) or SFCC may send corrections electronically, to have information reprocessed by the federal processor. SFCC must review the requested information under the financial aid program rules (CFR Title 34, Part 668.)

What you should do:

1. Collect your (and your spouse's or your parents') financial documents (signed Federal income tax forms, W-2, etc.)
2. **Complete the sections and sign the worksheet** – you (and your parent if required to provide their income information).
3. Bring or mail the completed worksheet, tax forms, and any other documents to our office:
600 W College Drive Avon Park FL 33825

A. Student Information

Last Name	First Name	M. I.	<u>X</u>	SFCC Student ID
Address (include apt. #)		City	State	Zip Code
E-mail address	() Phone Number	() Cell Number		

B. Family Information

- Independent Students:** List the people in your household, include: (a) yourself, and your spouse if you have one; and (b) your children, **if you will provide more than half of their support from July 1, 2011 through June 30, 2012**; and (c) other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012. **Additional documentation may be required.**
- Dependent Students:** List the people in your parents' household, include: (a) yourself and your parent(s) (including stepparent) even if you don't live with your parents; and (b) your parents' other children, even if they don't live with your parent(s), if, (1) your parents **provide more than half of their support from July 1, 2011 through June 30, 2012**, or (2) the children would be required to provide parental information when applying for Federal student aid; and (c) other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012. **Additional documentation may be required.**

Write the names of all household members. Also write in the name of the college for any family member, **excluding** your parent(s), who will be attending college at least half time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
		Student	SFCC
		Father/ Stepfather	
		Mother/Stepmother	
		Wife/ Husband	

C. Student's Tax Forms and Income Information (all applicants) **Student ID: X**

Check only one box below. Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information call the IRS at 1-800-829-1040.

Check here if you are attaching a signed copy of your tax return including W2's.

Check here if you will not file and are not required to file a 2010 U.S. Income Tax Return; you must obtain a non-filers letter from the IRS showing filing status. You can contact the IRS at 1-800-829-1040.

Payments to tax-deferred pensions and savings plans (paid directly or withheld from earnings), amounts reported on W-2 Form Box 12a - 12d, codes D, E, F, G, H, and S. Include untaxed portions of 401(k) and 403(b) plans.	\$
Child support received for all children. Don't include foster care.	\$
Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).	\$
Veterans' non-education benefits, such as Disability, Death Pension or Dependency & Indemnity Compensation (DIC)	\$
Any other untaxed income or benefits. Do not include Earned Income Credit, Child Tax Credit, welfare payments, untaxed social security benefits, Workforce Investment Act educational benefits, cafeteria plans, combat pay (if you are not a tax filer), foreign income exclusion, or credit for federal tax on special fuels.	\$
Cash or any money paid on your behalf (bills), not reported elsewhere on this form.	\$
Workers' compensation.	\$
Total	\$

If you did not file and are not required to file a 2010 Federal income tax return, list below your employer(s) and any income received in 2010 (use the W-2 form or other earnings statements if available).

Source	2010 Income
	\$
	\$

D. Parent(s)' Tax Forms and Income Information

Check here if you are attaching a signed copy of your parents' tax return(s) including W2's.

Check here if your parent(s) will not file and are not required to file a 2010 U.S. Income Tax Return; you must obtain a non-filers letter from the IRS showing filing status. You can contact the IRS at 1-800-829-1040.

Payments to tax-deferred pensions and savings plans (paid directly or withheld from earnings), amounts reported on W-2 Form Box 12a - 12d, codes D, E, F, G, H, and S. Include untaxed portions of 401(k) and 403(b) plans.	\$
Child support received for all children. Don't include foster care.	\$
Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).	\$
Veterans' non-education benefits, such as Disability, Death Pension or Dependency & Indemnity Compensation (DIC)	\$
Any other untaxed income or benefits. Do not include Earned Income Credit, Child Tax Credit, welfare payments, untaxed social security benefits, Workforce Investment Act educational benefits, cafeteria plans, combat pay (if you are not a tax filer), foreign income exclusion, or credit for federal tax on special fuels.	\$
Cash or any money paid on your behalf (bills), not reported elsewhere on this form.	\$
Workers' compensation.	\$
Total	\$

If your parent(s) did not file and are not required to file a 2010 Federal income tax return, list below your parent(s)' employer(s) and any income they received in 2010 (use the W-2 form or other earnings statements if available).

Source	2010 Income
	\$
	\$

E. Sign this Worksheet

Each person signing this form certifies that all the information reported on it is complete and correct. The student and at least one parent must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student

Date

Parent

Date