

The “Bookmarks” Channel

The screenshot shows a dashboard with several channels. On the left, there are three announcement channels: 'Campus Announcements', 'Personal Announcements', and 'Campuses and Centers'. In the center is the 'Group Studio Activity Channel' with a table showing group information. On the right, there are 'Quick Links' and a 'Bookmarks' channel. An arrow points from the 'Bookmarks' channel in the top right towards a larger, detailed view of the 'Bookmarks' channel below.

This is a close-up of the 'Bookmarks' channel. It lists two bookmarks: 'JA-SIG Homepage' and 'SunGard Higher Education Homepage'. Below the list is a toolbar with four icons: a plus sign with a document icon, a minus sign with a document icon, a plus sign with a folder icon, and a minus sign with a folder icon. Arrows from the text below point to each of these icons.

Add bookmark - Remove bookmark - Add folder - Remove folder

Add your favorite websites to the Bookmark Channel

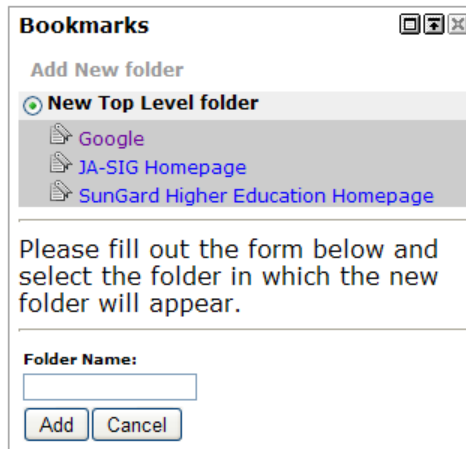
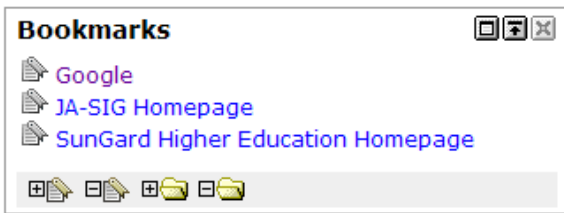
Click on the **Add bookmark** icon to open the following screen:

The 'Add New bookmark' form is displayed. It has a title 'Add New bookmark' and a sub-header 'New Top Level bookmark'. Below this, there are three existing bookmarks listed. The form asks the user to fill out the following fields: 'Bookmark Title:', 'URL: [example - http://www.sct.com]', and 'Description:'. At the bottom, there are 'Add' and 'Cancel' buttons.

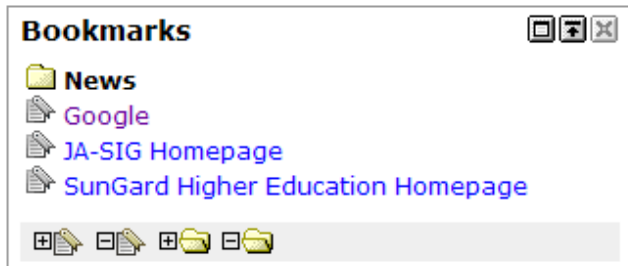
1. Give your bookmark a title.
2. Enter the URL
3. You can enter a description if you like.
- 4 Then click the add button.
5. Your new bookmark will be displayed.

This screenshot shows the 'Bookmarks' channel after a new bookmark has been added. The list now includes 'Google', 'JA-SIG Homepage', and 'SunGard Higher Education Homepage'. The toolbar at the bottom remains the same.

Click on the **Add folder** icon to add a folder.



Enter the name folder and click **add**.



Your folder has been listed.

You can add bookmarks to this new folder by clicking on the **Add bookmark** icon and following the steps below.

1. Give your bookmark a title.
2. Enter the URL
3. You can enter a description of you like.
4. Choose the folder you want to list this under by clicking the button to the left of the name.
- 4 Then click the add button.
5. Your new bookmark will be displayed.

