



SOUTH FLORIDA COMMUNITY COLLEGE

Application for Admission

Admissions Office
600 West College Drive, Avon Park, Florida 33825
Phone: 863-453-6661 Fax: 863-453-2365

www.southflorida.edu

South Florida Community College pledges to provide equal access to education and employment opportunity to all regardless of race, color, religion, sex, national origin, age, disability, marital status, political affiliation and sexual orientation. The college adheres to federal and state laws that control equal access/equal opportunity. Annie Alexander-Harvey, dean of student services EA/EO student coordinator 863-784-7107, Building B, 2nd Floor Annie.Alexander-Harvey@southflorida.edu.

Please type or print. Answer all questions on all pages. New students or former students who have not attended the college during the past 12 months are required to complete all sections of this application.

1. Have you previously attended SFCC? <input type="checkbox"/> Yes <input type="checkbox"/> No	2. Social Security Number	SFCC Student ID #
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3. Legal Name _____
 Last First Middle Maiden

4. Names used at prior institutions _____

Note: SFCC may release application information relative to my enrollment (as per the Family Education Rights and Privacy Act of 1974): Yes No

5. Mailing Address Street or P.O. Box Apt. # City State/Zip Code County	6. Phone/Email Home Phone _____ Work Phone _____ Cell # _____ Email Address _____
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7. Physical Address (No P.O. Box Numbers) Number Street Apt. # City State/Zip Code County	8. Emergency Contact Information Name _____ Phone # _____ Address _____ City, State, Zip _____ Relationship to Student _____
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The following information is required by the U.S. Department of Education under Title VI of the Civil Rights Act of 1964 and Title IX of the Educational Amendments of 1972 to be used for reporting purposes. This information is voluntary. It will not be used in determining admission to South Florida Community College and is required at the time of registration.

9. Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	11a. Ethnicity Check one : <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not-Hispanic or Latino	12. Citizenship: <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Resident Alien* Card #/Expiration Date _____ <input type="checkbox"/> Alien* <small>*Note: Passport, visa, or alien card required for admissions</small>	13. Country of Citizenship: _____ 14. Primary Language: <input type="checkbox"/> English <input type="checkbox"/> Spanish <input type="checkbox"/> Other (List below) _____
10. Date of Birth: MM / DD / YY Place of Birth: _____ <small>City/State/County</small>	11b. Race Check one or more: <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White		

15. Entering Year: _____ Enter ✓ for term <input type="checkbox"/> Fall (August) <input type="checkbox"/> Spring (January) <input type="checkbox"/> Summer (May) Enter ✓ for Status <input type="checkbox"/> Full-Time (12 Credits or more) <input type="checkbox"/> Part-Time (11 credits or less)	16. Education Objective: Degree Seeking: <input type="checkbox"/> Associate in Arts <input type="checkbox"/> Associate in Science <input type="checkbox"/> Associate in Applied Science <input type="checkbox"/> Bachelor in Applied Science Non-Degree Seeking: <input type="checkbox"/> Certificate <input type="checkbox"/> Job Related <input type="checkbox"/> Personal Development <input type="checkbox"/> Teacher Re-certification	17. Program Name and Code: _____ Name (Ex. Business) _____ Code (Ex. 0068) (See catalog or majors/program sheet for choices)	18. Basis of Admission: <input type="checkbox"/> High School Grad <input type="checkbox"/> Dual Enrollment <input type="checkbox"/> High School Early Admission <input type="checkbox"/> GED <input type="checkbox"/> Non-High School Grad <input type="checkbox"/> University/College Transfer <input type="checkbox"/> Transient/Cross Enrollment	19. Did either of your parents earn a bachelor's degree? <input type="checkbox"/> Yes <input type="checkbox"/> No 20. I plan to attend the majority of my classes at (check one campus): <input type="checkbox"/> Desoto <input type="checkbox"/> Hardee <input type="checkbox"/> Highlands <input type="checkbox"/> Lake Placid
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Name of Applicant: _____ Applicant's SSN/GID _____
 (please print)

21. How did you learn about SFCC? (Check all that apply)

- | | | |
|--|--|---------------------------------------|
| <input type="checkbox"/> Billboard | <input type="checkbox"/> Community Resource | <input type="checkbox"/> Newspaper |
| <input type="checkbox"/> Business Worksite Visit | <input type="checkbox"/> Direct Mail | <input type="checkbox"/> Phone Call |
| <input type="checkbox"/> Campus Tour | <input type="checkbox"/> Eighth Grade Event | <input type="checkbox"/> Radio/TV |
| <input type="checkbox"/> Class Schedule | <input type="checkbox"/> Friend/Word of Mouth | <input type="checkbox"/> SFCC Event |
| <input type="checkbox"/> College Catalog | <input type="checkbox"/> High School Counselor | <input type="checkbox"/> SFCC website |
| <input type="checkbox"/> College For A Day | <input type="checkbox"/> Home/Private School | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> College Recruiter/Advisor | | |

22. Educational Background

Name of High School: _____

City/State/Country _____ Graduation Date _____

GED Diploma: _____
 City/State/Country _____ Graduation Date _____

23. Accommodations

Information about reasonable accommodations for students with special needs can be obtained through:

WEB: www.southflorida.edu
 Email: disabilities.specialist@southflorida.edu
 Standard mail - Attn: Disabilities Specialist
 Phone: 863-784-7176 – Advising Center

24. List the full names of the colleges and universities previously attended, including SFCC. Attach separate sheet if necessary. DO NOT USE ABBREVIATIONS. Failure to list all institutions could result in your application being denied or your admission rescinded. Use separate sheet if necessary and attach it to the application. **TRANSCRIPTS FROM ALL COLLEGES ATTENDED ARE REQUIRED, PRIOR TO REGISTRATION IF FINANCIAL AID IS REQUESTED. ALL TRANSCRIPTS MUST BE ON FILE PRIOR TO THE STUDENTS SECOND TERM.** Please contact the Admissions Office if you have questions or special circumstances that prohibit your submission of transcripts.

Name of College/University (DO NOT ABBREVIATE)	City and State	Dates Attended	Hours or Degree Earned	Eligible to Return? (yes/no)

25. Do you plan to apply for Veteran's Educational Benefits? Yes No

Military Status: Active Duty Reserve/National Guard Veteran

Discharge Date: _____

Branch(es): _____

26. Have you ever been convicted of possession or sale of narcotics or of a felony violation, which resulted in, or if still pending, could result in probation, community service, or a jail sentence? (Excluding traffic violations.)

- Yes ** No

****If yes, you must submit a full statement of relevant facts on a separate sheet and attach it to this application. You may also be required to schedule an interview with the dean of student services (or designee) and to provide SFCC with copies of all official documents explaining the final disposition of the proceedings.**

(please print)

INFORMATION FOR RESIDENCE CLASSIFICATION

A Florida "resident for tuition purposes" is a person who has, or a dependent person whose parent or legal guardian has, established and maintained legal residence in Florida for at least 12 months. To qualify as a Florida resident for tuition purposes you must be a U.S. citizen, permanent resident alien, or legal alien granted indefinite stay by the USCIS (United States Citizenship and Immigration Services). Living in or attending school in Florida will not, in itself, establish legal residence. Students who depend on out-of-state parents for support are presumed to be legal residents of the same state as their parents. Residence in Florida must be for the purpose of establishing a permanent home and not merely incident to enrollment at an institution of higher education. Documents supporting the establishment of legal residence must be dated, issued, or filed 12 months before the first day of classes of the term for which a Florida resident classification is sought.

Definitions: *Dependent* – a person for whom 50 percent or more of his/her support is provided by another as defined by the Internal Revenue Service.

Independent – a person who provides more than 50 percent of his/her own support.

Note: All students under the age of 24 years old will be automatically considered "Dependent" unless they can prove otherwise.

A copy of your most recent tax return or other documentation may be requested to establish dependence/independence.

Other persons not meeting the 12-month legal residence requirement may be classified as Florida residents for tuition purposes only if they fall within one of the limited special categories authorized by Florida Statutes (see D, F, G, H, I, and J below). All other persons are ineligible for classification as a Florida "resident for tuition purposes."

The Florida Resident Affidavit must be completed in full if you claim Florida residency for in-state tuition purposes. If you do not qualify as a Florida resident, you must sign the Non-Florida Resident Affidavit below. Please print clearly.

Non-Florida Resident Affidavit

I understand that ***I do not*** qualify as a Florida resident for tuition purposes for the term for which this application is submitted. If I qualify for a future term, it is necessary for me to file the required documentation prior to the beginning of the term to be considered for Florida residency classification.

Signature (in ink) _____ Former Resident of (state) _____ Date _____

Florida Resident Affidavit

The "Information for Residency Classification" on this application is provided in abbreviated format based on information available at the time of posting. This information, including the classifications by which a student might meet residency requirements is in no way reflective of the entirety of Florida Statute 1009.21, Federal Law and State Board Rule which governs this college admission requirement. For additional information, on these requirements go to website www.fldoe.org.

- _____ (A) I am an independent person and have maintained legal residence in Florida for at least 12 months.
- _____ (B) I am a dependent person and my parent or legal guardian has maintained legal residence in Florida for at least 12 months.
- _____ (C) I am a dependent person who has resided in Florida for five years with an adult relative other than my parent or legal guardian and my relative has maintained legal residence in Florida for at least 12 months. **(Attach a notarized statement signed by adult relative.)**
- _____ (D) A Florida public college/university declared me a resident for tuition purposes. **(Attach documentation from the Florida public college/university.)**
- _____ (E) According to the United States Citizenship and Immigration Service, I am a permanent resident alien or other legal alien granted indefinite stay. I have maintained domicile in Florida for at least 12 months. **(Attach copy of USCIS document.)**
- _____ (F) I am a member of the armed services of the United States and am stationed in Florida on active military duty pursuant to military orders, or whose home of record is Florida (or I am the member's spouse or dependent child). **(Attach copy of military orders [DD 2058] or military document showing home of record.)**
- _____ (G) I am a full time instructional or administrative employee employed by a Florida public school, community college, or institution of higher education (or I am the employee's spouse or dependent child). **(Attach copy of employment verification.)**
- _____ (H) I am part of the Latin American/Caribbean scholarship program. **(Attach copy of scholarship papers.)**
- _____ (I) I am a qualified beneficiary under the terms of the Florida Prepaid Post Secondary Expense Program (S.1009.988(2), F.S.) **(Attach copy of card.)**
- _____ (J) I am a full-time employee of a state agency or political subdivision of the state whose student fees are paid by the state agency or political subdivision for the purpose of job-related law enforcement or corrections training.

(Continued on next page)

Florida Resident Affidavit (cont'd)

Name of Applicant _____ Applicant's SSN/GID _____
Last First Middle

The claimant is the person who is claiming Florida residency; i.e., the applicant (if independent), parent, spouse, or legal guardian. All of the information below must be provided by the claimant.

1. Name of Claimant _____ 2. Claimant's Date of Birth _____

3. Relationship to Applicant _____

4. Permanent Legal Address of Claimant _____
Street Address

5. City _____ State _____ Zip Code _____ Phone _____

6. Date Claimant Began Establishing Legal Florida Residence: Month _____ Year _____ County _____

7. Claimant's Voter Registration: State _____ County _____ Number _____ Original Issue Date _____

8. Claimant's Driver License: State _____ Number _____ Original Issue Date _____

9. Claimant's Vehicle Registration: State _____ V.I.N. _____ Original Issue Date _____
(Vehicle Identification Number)

ADDITIONAL DOCUMENTATION MAY BE REQUESTED BY THE INSTITUTION

I do hereby swear or affirm that the applicant meets all the requirements indicated in the category checked above for classification as a Florida resident for tuition purposes. I also authorize the college to view any documentation electronically that pertains to classification as a Florida resident. I understand that a false statement in this application may subject me to penalties for making a false or fraudulent statement pursuant to 837.06, Florida Statutes.

I understand and agree I will be bound by the college's regulations as published in the College Catalog and the Student Handbook. I certify that I have received SFCC's Drug Free Policy and understand the consequences of violation of this policy. I consent to receive official college communications relating to enrollment, financial aid, and tax reporting via the college's Web portal. I hereby authorize SFCC to release my transcripts electronically to a Florida college or university and agree to the release of any score reports to this institution that this office may request from the College Board or ACT.

Signature of Applicant _____ Date _____

Signature of Person Claiming Florida Residency _____ Date _____

FOR DUAL ENROLLED/EARLY ADMISSIONS STUDENTS ONLY: (Requires school certification)

- Courses apply to high school graduation. Courses do not apply to high school graduation.
- I am an early admission student. I am enrolled in SFCC in place of my senior year of high school.

High School Name: _____ City: _____ Expected Grad Date: _____

ACT/SAT (List Scores and Dates): _____ GPA: _____

GUIDANCE OFFICE SIGNATURE: _____ DATE: _____

NOTE: This application satisfies Dual Enrollment and Adult High School criteria. Students are required to complete a new application if continuing enrollment after graduation.

For additional information on completing the application, contact the Admissions Office.

NOTIFICATION OF SOCIAL SECURITY NUMBER COLLECTION AND USE: In compliance with Florida Statute 119.071(5), SBE Rule 6A-1.0955(3)(e), South Florida Community College issues this notification regarding the purpose of the collection and use of your Social Security number. SFCC collects your Social Security number for use in performance of the college's duties and responsibilities. To protect your identity, SFCC will secure your Social Security number from unauthorized access. SFCC will never release your Social Security number to unauthorized parties, and each student at SFCC will be issued a unique student identification number. Your unique student identification number is used for all educational purposes at South Florida Community College, including registration, access of your online record, etc. Federal legislation relating to the Hope Tax Credit IRC Section 25A, requires that all postsecondary institutions report the Social Security number of all post-secondary students to the Internal Revenue Service (IRS). This IRS requirement makes it necessary for community colleges to collect the Social Security number of every student. A student may refuse to disclose his/her Social Security number to the college, but refusing to comply with the federal requirement may result in fines established by the IRS. In addition to the federal reporting requirements, the public school system in Florida uses the Social Security number as a student identifier. This use is authorized in Florida Statute 229.559 and in School Code Section 1008.386. In a seamless K-20 educational system, it is beneficial for postsecondary institutions to have access to the same information for purposes of tracking and assisting students in the transition from one educational level to the next. All Social Security numbers are protected by federal regulations and are never released to unauthorized parties. The Financial Aid Office collects SSNs as mandated by the following: 20 USC 1078; 20 USC sections, 1090, 1091, and 1092. Section 483 of the Higher Education Act of 1965 (collection of SSNs of students and parents) 34 CFR 668.16, (administrative use) 34 CFR 668.33 (verify residency) 34 CFR 668.36, (verify with FAFSA).



FLORIDA RESIDENCY

First Tier (at least one of the two documents submitted must be from this list)

1. A Florida voter's registration card.
2. A Florida driver's license.
3. A State of Florida identification card.
4. A Florida vehicle registration.
5. Proof of a permanent home in Florida which is occupied as a primary residence by the individual or by the individual's parent if the individual is a dependent child.
6. Proof of a homestead exemption in Florida.
7. Transcripts from a Florida high school for multiple years (2 or more years) if the Florida high school diploma or GED was earned within the last 12 months.
8. Proof of permanent full-time employment in Florida for at least 30 hours per week for a consecutive 12-month period.

Second Tier (may be used in conjunction with one document from First Tier)

1. A declaration of domicile in Florida.
2. A Florida professional or occupational license.
3. Florida incorporation.
4. A document evidencing family ties in Florida.
5. Proof of membership in a Florida-based charitable or professional organization.
6. Any other documentation that supports the student's request for resident status, including, but not limited to, utility bills and proof of 12 consecutive months of payments; a lease agreement and proof of 12 consecutive months of payments; or an official state, federal, or court document evidencing legal ties to Florida.

Examples of documents that may not be used

Hunting/fishing licenses
Library cards
Shopping club/rental cards
Birth certificate
Passport

SECTION 3.0 – DETERMINATION OF DEPENDENT OR INDEPENDENT STATUS

3.1 Definitions

The determination of dependent or independent status is important because it is the basis for whether the student has to submit his/her own documentation of residency (as an independent) or his/her parent's or guardian's documentation of residency (as a dependent).

Independent Student. A student who meets any one of the following criteria shall be classified as an independent student for the determination of residency for tuition purposes:

1. The student is 24 years of age or older by the first day of classes of the term for which residency status is sought at a Florida institution.
2. The student is married.
3. The student has children who receive more than half of their support from the student.
4. The student has other dependents who live with and receive more than half of their support from the student.
5. The student is a veteran of the United States Armed Forces or is currently serving on active duty in the United States Armed Forces for purposes other than training.
6. Both of the student's parents are deceased, or the student is or was (until age 18) one of the following: (a) a ward/dependent of the court or (b) in foster care.
7. The student is determined an unaccompanied homeless by a school district homeless liaison, emergency shelter or transitional housing program.
8. The student is working on a master's or doctoral degree during the term for which residency status is sought at a Florida institution; or

Evidence that the student meets one of these criteria will be requested by the higher education institution.

Dependent Student. A student, whether or not living with his or her parent, who is eligible to be claimed by his or her parent under the federal income tax code shall be classified as a dependent student.

In general, the IRS requires that a "qualifying child" or "dependent" meet six tests:

1. The child must be your son, daughter, or stepchild.
2. The child must be
 - (a) under age 19 at the end of the year and younger than you (or your spouse, if filing jointly),
 - (b) under age 24 at the end of the year and a full-time student and younger than you (or your spouse, if filing jointly), or
 - (c) any age if permanently and totally disabled.
3. The child must have lived with you for more than half of the year subject to IRS exceptions.
4. The child must not have provided more than half of his/her own support for the year.
5. The child is not filing a joint return for the year (unless that joint return is filed only as a claim for refund).
6. If the child meets the rules to be a qualifying child of more than one person, you must be the person entitled to claim the child as a qualifying child.



DRUG FREE CAMPUS PROGRAM

REASONS TO BE DRUG FREE

TO AVOID ACADEMIC FAILURE

Using drugs can reduce your chances of graduation from college. The U.S. Office of Substance Abuse Prevention, in its book **STOPPING ALCOHOL AND OTHER DRUG USE BEFORE IT STARTS: THE FUTURE OF PREVENTION**, refers to the role of drug use in poor performance in school and in dropping out as "insidious...creating a vicious cycle of failure." Dr. Robert C. Gilkeson, nationally known neuro-psychiatrist and brain researcher, reports that studies have shown previously well-adjusted and intellectually endowed students are falling apart academically because of drug use which "makes great people average and average people dumb."

TO AVOID FAILURE TO GET A JOB

Illegal drug use can dramatically reduce your chances of obtaining employment. Virtually all federal government agencies and private contractors servicing the federal government now require their job applicants to take a drug test. In Highlands, Hardee, and DeSoto Counties, it is estimated that by the time you graduate from SFCC, at least 50% of all local positions will require drug testing of applicants.

TO AVOID FAILURE ON THE JOB

Your chances of performing well on the job are also dramatically reduced by drug use. The U.S. Department of Labor in **TAKING ACTION: SUBSTANCE ABUSE IN THE WORKPLACE** documents that drug users work at only two-thirds of their potential, are absent up to six times as often as non-users, have four times as many accidents, and make twice as many errors as non-users.

TO AVOID FAILING HEALTH

Drug use and alcohol abuse increase the chances of violence, injuries, automobile accidents, heart disease, strokes, cancer, emphysema, and a long list of other diseases. Largely because of this, 15 to 24 year-olds make up the only age group in the U/S/ whose life expectancy is actually decreasing.

TO AVOID FINANCIAL FAILURE

Drug use has been shown to cause financial devastation including bankruptcy and homelessness.

TO AVOID IMPRISONMENT

Illegal drug activities carry criminal penalties. Depending on the type and amount of drugs involved, a person convicted of using, possessing, selling, purchasing, distributing or manufacturing a controlled substance is subject to state penalties ranging from probation to 30 years in prison. Habitual offenders who have been convicted two or more times for a drug related felony may be subject to life in prison under Florida law. Under federal penalties, illegal drug activities can bring prison sentences ranging from probation to life imprisonment. Because the likelihood of success is so dramatically reduced for students on

drugs, SFCC is determined to have drug-free campuses. Illegal use of drugs or alcohol will not be tolerated on any SFCC Campus, or at any SFCC sponsored event off campus.

SFCC REQUIRES YOU TO OBEY THE LAW

South Florida Community College requires you, when applying for admission to our College, to commit yourself to obeying the law and refraining from illegal drug and alcohol activity on our campuses and at our events. If there are any applicants who cannot agree to this, we believe they would be wasting their time and money and presenting a danger to those who are law abiding students. They, therefore, will not be granted admission to South Florida Community College. They will be offered, however, referral counseling to inform them of drug rehabilitation services in the community that may help them. In this way, perhaps, they will be able to some day apply again to SFCC, be admitted, and have a successful educational career.

STUDENTS MUST NOT VIOLATE THE DRUG-FREE ENVIRONMENT.

Applicants who are granted admission to this College who violate our commitment to a drug-free campus environment will receive a swift and sure response from SFCC.

DRUG USING STUDENTS WILL BE SUSPENDED

Any student who uses drugs on any SFCC site or SFCC sponsored event off campus will be suspended. That student may apply for readmission consideration only after becoming drug-free and after at least one semester of suspension is completed.

DRUG SELLING STUDENTS WILL BE EXPELLED

Any student who sells or manufactures illegal drugs on any SFCC campus or SFCC sponsored event off campus will be expelled. That student can apply for readmission consideration only after at least a full year of expulsion is completed. Readmission will be granted to suspended or expelled students only after they provide proof that they are now drug-free after utilizing drug rehabilitation or some other method.

The Student Disciplinary Hearing Committee, consisting of students and employees, will review the proof and make a recommendation to the Dean of Student Services who will issue clearance for readmittance when appropriate.

RIGHTS AND RESPONSIBILITIES

The College will refer for prosecution anyone engaging in illegal drug or controlled substance activity on our campuses or at our events.

Students who are convicted of any drug offense must report it to the Dean of Student Services within five days. Students may contact the same office for an explanation of appeal rights for each step of the disciplinary process.

With the latest studies showing that illegal drug use can destroy the chances of success of offending students, we must all accept the responsibility to do all that we can to keep our campus and centers drug free.

FOR THOSE WHO NEED HELP

South Florida Community College encourages any student with an addiction problem to seek help from a qualified agency. Students may seek help by contacting the Tri-County Addictions Rehabilitation Services, Inc.