

GUIDELINES FOR REQUESTING FUNDS

- Provide letter detailing the financial needs of the club.
- Each club requesting additional funding will receive 10% of their request up to \$100 upon approval of the request.
- Funding requests submitted at least one month prior to the event will be matched according to fundraising efforts of the club requesting the funding. Funds can be matched up to \$1000.00
- The club must be active and in good standing with the SGA and up to date with monthly reporting.
- All requests must be made at least one month prior to your activity.
- Funds requested for an event should consider reasonable benefit by students in general.
- The club must provide all account numbers pertaining to the organization requesting the funds.