


The
**CAREER
ACADEMY**
at South Florida
Community College
Student / Parent Guide



 The
**CAREER
ACADEMY**
at South Florida
Community College

Directory

If you do not find what you are looking for in this directory, or have additional questions, please contact your high school guidance counselor or the career academy administrator.

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**“ Upon our children - how they are taught -
rests the fate - or fortune - of tomorrow's world.”**
B. C. Forbes

FOREWORD

The purpose of this handbook is to provide students and their parents information regarding Career Academy at South Florida Community College practices. We hope this handbook will be of some assistance in answering questions you may have about our academy.

The Academy is designed to offer a curricular and vocational-based program to Highlands County students. We encourage you to support your child's school.

Mission

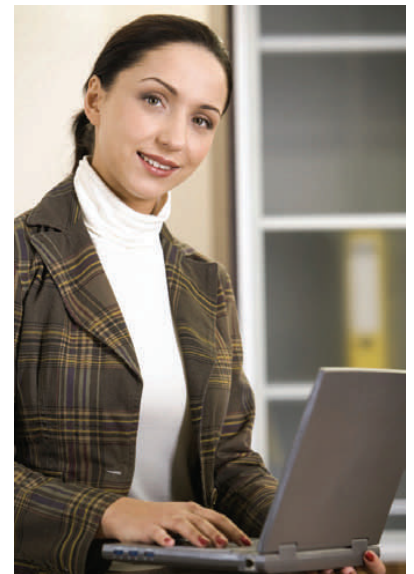
The mission of The Career Academy at South Florida Community College is to provide an opportunity for 10th, 11th and 12th grade Highlands County students to complete high school and career and technical education courses at one convenient location.

Students will prepare for a career in an area of interest which will develop workplace readiness and may lead to an industry-recognized certification.

The Career Academy will focus on real-life application of student learning while motivating students to graduate from high school.

Goals

- Promote opportunities for all those who have a stake in the success of the school to work together as a community of learners.
- Provide a safe and physically comfortable environment that promotes student learning.
- Address the learning needs of the students.
- Incorporate a variety of learning activities to accommodate differences in learning styles.
- Provide students with a variety of opportunities to demonstrate their achievement.
- Promote positive relationships and mutual respect between students and staff.



General Information

SFCC Switchboard (863) 453-6661
 School Office Hours: 8:00 am – 4:00 pm
 Address: Career Academy at SFCC,
 Building L, 600 West College Drive,
 Avon Park, Florida 33825



Web site: <http://www.southflorida.edu/careeracademy>

Building L Home of the Academy

Academy Administration and Staff:

Highlands County Schools:

Administrator - Coordinator John Rousch
 rouschj@highlands.k12.fl.us 863-471-5654
 Lead teacher - Shari Bowers
 Teacher – Math - Dewayne Lemler
 Teacher – Social Studies- TBA
 Teacher – Language Arts - TBA
 Teacher – Science - TBA
 Administrative Assistant- TBA

South Florida Community College:

Dean of Applied Sciences - Kevin Brown
 Dept. Chair Technical and Industrial Programs - Tom Bush
 Technical Dual Enrollment Coordinator - TBA

HIGHLANDS COUNTY SCHOOLS 2008-2009 STUDENT CALENDAR													
July							August 2008						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						
September							October						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
7	8	9	10	11	12	13	5	6	7	8	9	10	11
14	15	16	17	18	19	20	12	13	14	15	16	17	18
21	22	23	24	25	26	27	19	20	21	22	23	24	25
28	29	30					26	27	28	29	30	31	
November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
2	3	4	5	6	7	8	1	2	3	4	5	6	7
9	10	11	12	13	14	15	8	9	10	11	12	13	14
16	17	18	19	20	21	22	15	16	17	18	19	20	21
23	24	25	26	27	28	29	22	23	24	25	26	27	28
30							29	30	31				
January							February						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
4	5	6	7	8	9	10	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28
March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		
May							June						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
31							29	30					

6 = Early Release
 = Holiday X = New grading period
 Red = Teacher work day * Green = First day of school *
 Blue number = Last day of school *
 If you are viewing a copy not in color, please refer to the chart on the right, or go to the academy web site listed above.

**Career Academy at SFCC Student Calendar
 2008-2009 **DRAFT**
 This calendar may change after the Academy and SFCC faculty meet and plan the 2008-09 calendar.**

August	2008
18 - Monday	First Day for Students at SFCC
25 - Monday	First day of SFCC Technical Classes
27 - Wednesday	2 Hr. Early Release
September	
1 - Mon.	Labor Day Holiday
17 - Wed.	2 Hr. Early Release
October	
17 - Fri.	Student Holiday - Teacher Workday (No bus service) Technical Classes open
22 - Wed.	2 Hr. Early Release
22 - Thurs.	Begin Second Grading Period
November	
11 - Tues.	Student Holiday - Teacher Workday (No bus service) Technical Classes open
24-28 - Mon -Fri.	Thanksgiving Holidays (Technical Classes Nov 24 & 25)
December	
3 - Wed.	2 Hr. Early Release
19 - Fri	2 Hr. Early Release
20 to Jan 7	SFCC Winter Break
22- to Jan 6	SBHC Winter Break
January	
2009	
5 - Mon.	Student Holiday - Teacher Workday
6 - Tues	High School Classes begin
7 - Wed	Technical Classes begin
16 - Thurs.	Begin Third Grading Period
19 - Mon.	Holiday
28 - Wed.	2 Hr. Early Release
February	
19-20 - Thurs-Fri.	Student Holidays (No bus service) Technical Classes open
25 - Wed.	2 Hr. Early Release
March	
25 - Wed.	Begin Fourth Grading Period
26 - Wed.	2 Hr. Early Release
30 to Apr 3	Spring Break (SFCC & SBHC)
April	
6	Classes resume
10	Holiday (No bus service) Technical Classes open
May	
6 - Wed	2 Hr. Early Release
25 - Mon.	Holiday
June	
4 - Thurs.	Last Day for Students, 2 Hr. Early Release
5 - Fri.	Teacher Workday

Tentative Class Schedule

Schedule A - MORNING Career and Technical Education (CTE) Classes

Periods 1 & 2	SFCC CTE Class	8:00am – 9:30am
Periods 3 & 4	SFCC CTE Class	9:30am – 11:00am
	A Lunch	11:00am – 11:45am
Period 5	HS Academic Class	11:45am – 12:30pm
Period 6	HS Academic Class	12:35pm – 1:20pm
Period 7	HS Academic Class	1:25pm – 2:10pm
Period 8	HS Academic class	2:15pm – 3:00pm

Schedule B - AFTERNOON Career and Technical Education (CTE) Classes

Period 1	HS Academic Class	8:00am – 8:45am
Period 2	HS Academic Class	8:50am – 9:35am
Period 3	HS Academic Class	9:40am – 10:25am
Period 4	HS Academic class	10:30am – 11:15am
	B Lunch	11:15am-12:00pm
Periods 5 & 6	SFCC CTE Class	12:00pm- 1:30pm
Periods 7 & 8	SFCC CTE Class	1:30pm – 3:00pm

Tentative Course Offerings

English

English II
English III
English IV

Math

Algebra 1B
Applied Math III
Geometry
Algebra II

Science

Integrated Science
Biology
Environmental Science

Social Studies

World History
American History
American Government
Economics

FLORIDA VIRTUAL SCHOOL (FLVS):

In order to meet High School Graduation Requirements, students may be eligible to enroll in high school credit through on-line or alternative methods of delivery. These courses must be authorized in advance of registering for the course using MIS form 19.00 *Authorization to Enroll/Receive Credit/Course Weighting Taken at a School Other Than a Highlands County School*. Students must follow the procedures outlined in the Student Progression Plan to enroll in a course at a school other than a Highlands County school.

Suggested Course Sequence

Course Sequencing	10th Grade	11th Grade	12th grade
English	English II	English III	English IV
Math	Algebra 1B	Applied Math III	Geometry
	Applied Math III	Geometry	Algebra II
	Geometry	Algebra II	
Science	Integrated Sc	Biology	Environmental Sc
	Biology	Environmental Sc	
Social Studies	World History	American History	Gov/Econ

SFCC Early-College / Dual-Enrollment Technical Credit

- | | |
|---|---|
| * Administrative Assistant | * Computer Engineering |
| * Computer Networking | * Culinary Arts |
| * Air Conditioning / Refrigeration | * Electronics |
| * Networking / Computers | * Automotive Collision Repair |
| * Auto Technician / Mechanics | * Drafting / Construction Technology |
| * Medical Secretary | * Administrative Assistant/ Business |
| * Cosmetology | * Allied Health |

Florida High School Graduation Requirements

Students who entered grade 9 in 2004-2005 or 2005-2006 school years will have three options for high school graduation.

The chart below depicts these options.

Subject Area	Graduation Requirements of Traditional 24-Credit Program	Graduation Requirements of Three-Year College Preparatory Program*, **	Graduation Requirements of Three-Year Career Preparatory Program²
English	4 credits, with major concentration in composition and literature	4 credits with major concentration in composition and literature	4 credits with major concentration in composition and literature
Mathematics	3 credits, one of which must be algebra I or its equivalent	3 credits at the algebra I level or above, from the list of courses that qualify for state university admission	3 credits, one of which must be algebra I or its equivalent ³
Science	3 credits in natural science, two of which must have a laboratory requirement	3 credits in natural science, two of which must have a laboratory requirement	3 credits in natural science, two of which must have a laboratory requirement
Social Studies	1 credit world history 1 credit American history .5 credit American government .5 credit economics	3 credits (American history, world history, economics, American government)	3 credits (American history, world history, economics, American government)
Foreign Language	Not required for high school graduation but required for state university system admission	2 credits in the same language or demonstrated proficiency in a second language	Not required
Practical Arts/ Performing Fine Arts	1 credit practical arts career/technical education or exploratory career education, or 1 credit performing fine arts ,or .5 credit in practical arts and .5 credit in performing fine arts	Not required	3 credits in a single vocational/career education program, or 3 credits in a single career/technical dual enrollment program, or 5 credits in vocational/career education courses (including 3 credits in one sequential career and technical education program)
Life Management Skills	.5 credit	Not required	Not required
Physical Education	1 credit to include .5 credit personal fitness and .5 credit physical education elective	Not required	Not required
Electives	8.5 credits	3 credits	2 credits unless 5 credits in career/technical education
TOTAL	24 credits	18 credits	18 credits
State Assessment Requirements	Earn passing scores on the Grade 10 FCAT reading and math	Earn passing scores on the Grade 10 FCAT reading and math	Earn passing scores on the Grade 10 FCAT reading and math
Grade Point Average (GPA) Requirements	Earn a cumulative GPA of 2.0 on a 4.0 scale	Earn a cumulative weighted GPA of 3.0 on a 4.0 scale in the courses required for the college preparatory program and earn a weighted or unweighted grade that earns at least 3.0 points or its equivalent in each of the 18 required credits	Earn a cumulative weighted GPA of 3.0 on a 4.0 scale in the courses required for the career preparatory program and earn at least 2.0 points or its equivalent in each of the 18 required credits

**All courses earned toward the college preparatory program must satisfy admission requirements for the state university system. Six of the 18 credits must be in classes that are honors, dual enrollment, advanced placement, International Baccalaureate, Advanced International Certificate of Education, or specifically listed as rigorous by the Department of Education.*

***Students who chose a three-year program prior to July 1, 2004, must meet with their counselor for information regarding graduation requirements.*

Florida High School Graduation Requirements

Students who entered grade 9 in 2006-2007 school year will have three options for high school graduation.

The chart below depicts these options.

Subject Area	Graduation Requirements of Traditional 24-Credit Program	Graduation Requirements of Three-Year College Preparatory Program*,**	Graduation Requirements of Three-Year Career Preparatory Program**
English	4 credits, with major concentration in composition and literature	4 credits with major concentration in composition and literature	4 credits with major concentration in composition and literature
Mathematics	3 credits, one of which must be algebra I or its equivalent	3 credits at the algebra I level or above, from the list of courses that qualify for state university admission	3 credits, one of which must be algebra I or its equivalent ³
Science	3 credits in natural science, two of which must have a laboratory requirement	3 credits in natural science, two of which must have a laboratory requirement	3 credits in natural science, two of which must have a laboratory requirement
Social Studies	1 credit world history 1 credit American history .5 credit American government .5 credit economics	3 credits (American history, world history, economics, American government)	3 credits (American history, world history, economics, American government)
Foreign Language	Not required for high school graduation but required for state university system admission	2 credits in the same language or demonstrated proficiency in a second language	Not required
Practical Arts/ Performing Fine Arts	1 credit practical arts career/ technical education or exploratory career education, or 1 credit performing fine arts, or .5 credit in practical arts and .5 credit in performing fine arts	Not required	3 credits in a single vocational/ career education program, or 3 credits in a single career/ technical dual enrollment program, or 5 credits in vocational/career education courses (including 3 credits in one sequential career and technical education program)
Life Management Skills	.5 credit	Not required	Not required
Physical Education	1 credit to include .5 credit personal fitness and .5 credit physical education elective ⁴	Not required	Not required
Electives	8.5 credits	3 credits	2 credits unless 5 credits in career/ technical education
TOTAL	24 credits	18 credits	18 credits
State Assessment Requirements	Earn passing scores on the Grade 10 FCAT reading, math, and writing	Earn passing scores on the Grade 10 FCAT reading, math, and writing	Earn passing scores on the Grade 10 FCAT reading, math, and writing
Grade Point Average (GPA) Requirements	Earn a cumulative GPA of 2.0 on a 4.0 scale	Earn a cumulative weighted GPA of 3.5 on a 4.0 scale in the courses required for the college preparatory program and earn a weighted or unweighted grade that earns at least 3.0 points or its equivalent in each of the 18 required credits	Earn a cumulative weighted GPA of 3.0 on a 4.0 scale in the courses required for the career preparatory program and earn at least 2.0 points or its equivalent in each of the 18 required credits

* All courses earned toward the college preparatory program must satisfy admission requirements for the state university system. Six of the 18 credits must be in classes that are in the International Baccalaureate Program, Advanced Placement Program, dual enrollment, Advanced International Certificate of Education, or in classes specifically listed as rigorous by the Department of Education.

** Students who chose a three-year program prior to July 1, 2004, must meet with their counselor for information regarding graduation requirements.

Florida High School Graduation Requirements

Students who entered grade 9 in 2007-2008 will have three options for high school graduation.

The chart below depicts these options.

Subject Area	Graduation Requirements of 24-Credit/4-year Traditional Program	Graduation Requirements of 18-Credit/3-year College Preparatory Program*	Graduation Requirements of 18-Credit/3-year Career Preparatory Program
English	4 credits, with major concentration in composition, reading for information, and literature	4 credits, with major concentration in composition and literature	4 credits, with major concentration in composition and literature
Mathematics	4 credits, one of which must be Algebra I or its equivalent, or a higher-level mathematics course**	3 credits at the Algebra I level or above from the list of courses that qualify for state university admission	3 credits, one of which must be Algebra I or its equivalent(2)
Science	3 credits in natural science, two must have a laboratory component	3 credits in natural science, two must have a laboratory component	3 credits in natural science, two must have a laboratory component
Social Studies	1 credit world history 1 credit American history .5 credit American govt. .5 credit economics	1 credit world history 1 credit American history .5 credit American govt. .5 credit economics	1 credit world history 1 credit American history .5 credit American govt. .5 credit economics
Foreign Language	Not required for high school graduation; but required for admission into state universities	2 credits in the same language or demonstrated proficiency in a second language	Not Required
Fine Arts	1 credit in fine or performing arts, which may include speech and debate	Not Required	Not Required
Physical Education	1 credit in physical education to include the integration of health Personal Fitness/PE elective OR HOPE	Not Required	Not Required
Majors, Minors, or Electives(4)	8 credits • 4 credits in a major area of interest • 4 credits in elective courses, which may be combined to allow for a second major area of interest, a minor area of interest (3 credits), individual elective courses, intensive reading or mathematics intervention courses, or credit recovery courses ***	3 credits in electives	3 credits in single vocational/career education program and 2 credits in electives or 3 credits in single career/technical certificate dual enrollment and 2 credits in electives or 5 credits in vocational/career education (including 3 credits in one sequential career and technical education program)
Total	24 credits	18 credits	18 credits
State Assessment Requirements	Passing scores on the Grade 10 FCAT reading, math, and writing or scores on a standardized test that are concordant with the passing scores on the FCAT (ACT or SAT)	Passing scores on the Grade 10 FCAT reading, math, and writing or scores on a standardized test that are concordant with the passing scores on the FCAT (ACT or SAT)	Passing scores on the Grade 10 FCAT reading, math, and writing or scores on a standardized test that are concordant with the passing scores on the FCAT (ACT or SAT)
Grade Point Average (GPA) Requirements	Cumulative GPA of 2.0 on a 4.0 scale	Cumulative GPA of 3.5 on a 4.0 scale in the courses required for the college preparatory program and a weighted or unweighted grade that earns at least 3.0 points or its equivalent in each of the 18 required credits	Cumulative weighted GPA of 3.0 on a 4.0 scale in the courses required for the career preparatory program and a weighted or unweighted grade that earns at least 2.0 points or its equivalent in each of the 18 required credits

*All courses earned toward the 18-credit/three-year College Prep Program must satisfy admission requirements for the state university system. At least 6 of the 18 credits must be in classes that are dual enrollment, Advanced Placement (AP), International Baccalaureate (IB), Advanced International Certificate of Education (AICE), or specifically listed as rigorous by the Department of Education.

**Courses or series of courses deemed "equivalent" for satisfying the Algebra I graduation requirements are: Algebra I; Algebra I Honors; Algebra Ia and Ib; Applied Mathematics I and II, Integrated Mathematics I and II; and Pacesetter Mathematics I.

***Students may revise major areas of interest each year as part of their annual course registration processes.

FOREWORD

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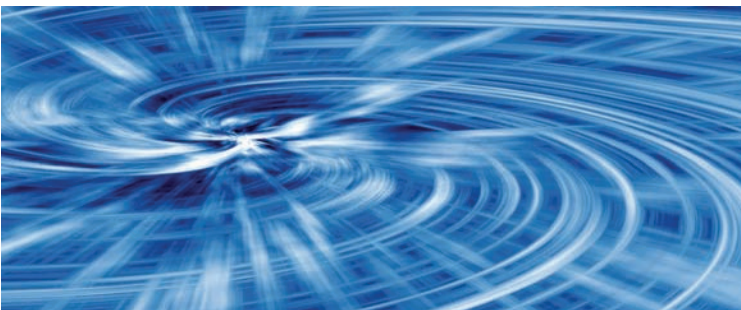
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Teacher – Math - Dewayne Lemler
Teacher – Social Studies- TBA
Teacher – Language Arts - TBA
Teacher – Science - TBA
Administrative Assistant- TBA

South Florida Community College:

Dean of Applied Sciences - Kevin Brown
Dept. Chair Technical and
Industrial Programs - Tom Bush
Technical Dual Enrollment Coordinator - TBA

ADMISSION REQUIREMENTS:

A student who desires to be admitted to the Career Academy will need to have demonstrated behavior that would allow them to be a successful independent learner and a minimum of:

1. One credit of English, does not exceed the capacity of
2. One credit of Level 2 Math, will be accepted. If the number
3. A cumulative GPA of at 2.0, program, eligible applicants shall
4. 6 total credits

There is a limited number of openings available at the academy. If the number of eligible applicants the program, all eligible applicants eligible exceeds the capacity of the program, eligible applicants shall have an equal chance of being admitted through a random lottery.



RELATIONSHIP WITH YOUR SCHOOL OF RECORD

Students will remain enrolled in the school they are zoned to attend. Career Academy students, if eligible, may participate in extra curricular activities at their school of record. It is the student's responsibility to arrange a schedule that would meet the needs of a sport or club activity.

THE LEARNING ENVIRONMENT

The Career Academy at SFCC is a special place where a high school student can earn advanced college credit in Early-College / Dual-Enrollment Technical Programs and related academic courses. To be successful at the Career Academy at SFCC requires greater responsibility and maturity.

Specifically:

- There are no passing bells between classes. The student will need to keep track of the time and report to your classes on time.
- The student will be attending Early-College / Dual-Enrollment Technical classes with other SFCC students. The courses will be rigorous and relevant.
- The student will enjoy greater freedom on campus, but with that comes greater responsibility. You will need to conduct yourself as a responsible young adult. If appropriate behavior is not maintained, you will be withdrawn from the Career Academy.
- **Withdrawal from the Career Academy and return to the student's school of record may compromise the student's graduation timeline.**
- The student will be enrolled in core academic classes required for your high school diploma. These classes will be designed to relate to and support your Early-College / Dual-Enrollment Technical classes.
- Many resources will be available to help the student succeed. If there is a need for extra help, let the instructor or other Career Academy staff know about any concerns.



Avon Park High School - 453-4311

Lake Placid High School - 699-5010

Sebring High School—471-5500



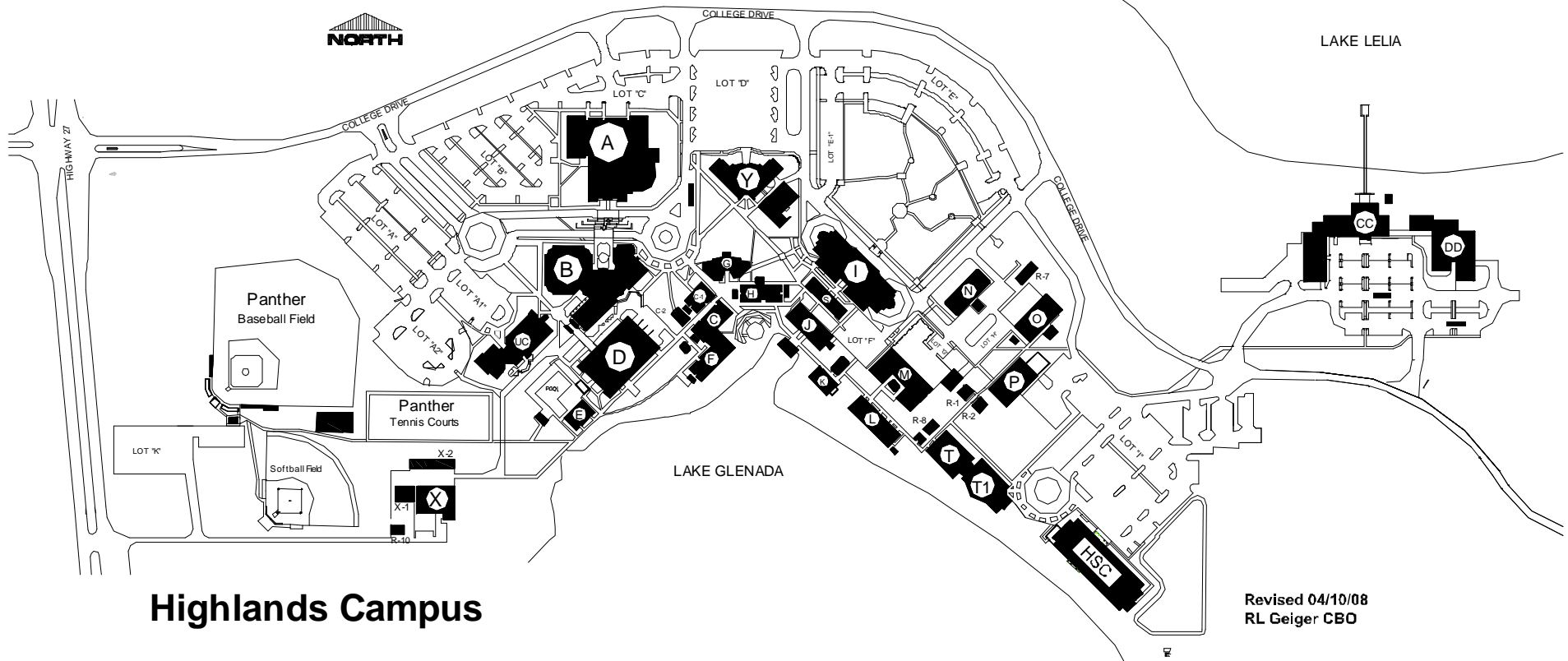
The
**CAREER
ACADEMY**

at South Florida
Community College

“Start building tomorrow’s future... Today!”



- | | | | | | |
|-----|---|-----|---|-----|---|
| A | Auditorium-Fine Arts/Graphics | H | Sachsenmaier Hall-Adult Education-Community Education & Professional Development Lab | R-2 | Florida Farmworker Job & Education |
| B | Catherine P. Cornelius Student Services & Classroom Complex, Bookstore, Career Center | HSC | Health & Science Education Center | R-7 | Tech Prep & Panther Youth |
| C | Administration | I | Data Processing, Computer Science, Human Resources, Information Technology, Facilities Planning & Construction, CISCO Lab | R-8 | Classroom/Conference Room |
| C-1 | Business & Purchasing Office | J | Joseph E. Johnston Student Center | S | Adult Education Classrooms |
| C-2 | District Trustees Board Room | K | Cosmetology | T | Corporate and Continuing Education |
| CC | Citrus Center | L | Vocational Classrooms/Offices | T1 | Dental Education Center |
| D | Panther Gym | M | Automotive Repair | UC | SFCC University Center |
| DD | Public Service Academy | N | A/C - Refrigeration/Electronics Labs | X | Maintenance Department |
| E | Athletic Department | O | Auto Body Repair | X1 | Shipping & Receiving |
| F | Administration | P | Drafting/Welding | X2 | Maintenance Storage |
| G | Educational Technology Center | | | Y | Learning Resources Center (Library), Tutoring & Learning Center, Media Services |



Highlands Campus

Revised 04/10/08
RL Geiger CBO