

**MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
APRIL 22, 2015**

**Members Present:** Mr. Tim Backer  
Mr. Derren Bryan  
Mrs. Tami Cullens  
Dr. Louis H. Kirschner  
Mr. Ken Lambert, Chair  
Mrs. Lana C. Puckorius  
Mrs. Kris Y. Rider, Vice Chair  
Mr. Joe Wright  
Dr. Thomas C. Leitzel, President/Secretary  
Mrs. Pamela T. Karlson, College Attorney

**Absent:**

**Staff Present:**

Mr. Don Appelquist	Mr. Kevin Brown	Mrs. Tammy Bush
Ms. Cindy Garren	Mrs. Susie Hale	Mrs. Anita Kovacs
Mrs. Deborah Latter	Mr. Glenn Little	Dr. Lindsay Lynch
Dr. Leana Revell	Dr. Chris van der Kaay	Mrs. June Weyrauch
Dr. Tim Wise	Dr. Deborah Fuschetti	Ms. Jane Hancock

**Others Present:** Mrs. Barbara Kirschner

**CALL TO ORDER**

At 6:02 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Ken Lambert.

**1.0 PRELIMINARY MATTERS**

**1.1 Adoption of Agenda**

**Mrs. Rider made a motion, seconded by Mrs. Puckorius, to adopt the agenda of the regular meeting held April 22, 2015 as recommended.**

Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.2 Approval of Minutes**

**1.2.1 Regular Meeting Minutes**

**Mrs. Cullens made a motion, seconded by Mr. Wright, to approve the minutes of the regular meeting held March 25, 2015.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.3 Review of Agenda Master Calendar**

The Agenda Master Calendar was reviewed. The Trustees asked that the meeting for September 19, 2015 be moved to September 30, 2015. This will allow Dr. Leitzel

to serve on a SACSCOC On-site Reaffirmation Committee at Middle Georgia State College in Macon, Georgia, September 22-24, 2015.

**2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION**

None

**3.0 PUBLIC COMMENT**

None

**4.0 PRESENTATION**

**4.1 Student Life, Activities, Athletics, and Services**

Dr. Tim Wise introduced Mr. Rick Hitt, athletic director, who introduced the baseball team, volleyball team and Coach Kim Crawford; and softball team and Coach Carlos Falla. Mr. Hitt then introduced Mr. Andy Polk, student activities director, who introduced members of the Student Government Association and advisors and members of clubs and organizations.

**5.0 CONSENT AGENDA ACTION ITEMS**

**5.1 Personnel Actions**

Approved a list of appointments, full-time career service staff; full-time faculty; resignation; reappointments, full-time professional staff 2015-16; full-time career staff 2015-16; and adjunct faculty, 2014-15, academic year as needed.  
**(EXHIBIT "A")**

**5.2 Agreement and Contracts**

None

**5.3 Grant Applications**

**5.3.1 Adult General Education**

Florida Department of Education \$217,863.00

**5.3.2 EL/Civics Highlands**

Florida Department of Education \$43,544.00

**5.3.3 EL/Civics Hardee**

Florida Department of Education \$23,642.00

**5.3.4 Perkins Rural and Sparsely Populated**

Florida Department of Education 224,941.10

**5.3.5 Pro Bono Dental Services**

Highlands County Hospital District \$15,000.00

**5.3.6 Specific Cultural Presenter Project –  
SFSC Cultural Program Series**

Florida Division of Cultural Affairs \$25,000.00

**5.3.7 Developing Hispanic-Serving Institutions**

US Dept of Ed., Office of Postsecondary Ed. \$2,500,000.00

**5.4 Operational Actions**

**5.4.1 Monthly Accounts Payable/Payroll Check Register**

Approved the monthly accounts payable/monthly payroll check register and summary through March 2015. **(EXHIBIT "B")**

**Mr. Backer made a motion, seconded by Mr. Wright, to approve the Consent Agenda, Items 5.1 through 5.4.1 as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**6.0 PLANNING AND POLICY ISSUES**  
None

**7.0 ACADEMIC AND STUDENT MATTERS**

**7.1 Curriculum Proposals**

Dr. Leana Revell introduced the curriculum proposals. **(EXHIBIT "C")**

**Mrs. Rider made a motion, seconded by Mrs. Cullens, to approve the curriculum proposals as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**8.0 PURCHASING AND OTHER ACTION ITEMS**

**8.1 Annual Equity Report Update**

Dr. Wise, Dr. van der Kaay, and Mrs. Susie Hale presented the SFSC 2015 Annual Equity Report Update. Dr. Leitzel reported the results of the 2014 Equity Report. **(EXHIBIT "D")**

**Mr. Wright made a motion, seconded by Mr. Bryan, to accept SFSC's Annual Equity Report Update for 2015, and to authorize its submission to the Florida Department of Education as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**9.0 REPORTS**

**9.1 Resource Development**

Mr. Appelquist reported on funded grants and donations and pledges.

**I. Funded Grants**

- A. ESOL Health Literacy  
Florida Blue Foundation \$5,000
- B. Cultural Programs and Advertising Funds  
Highlands County Tourist Development Council \$1,000

**II. Donations and Pledges**

The South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$32,853.12** from March 7, 2015 through April 7, 2015.

**9.3 Financial Report**

Mrs. Kovacs reported on the financial graphs and a summary of revenue and expenditures through the month of February 2015 as information items. **(EXHIBIT "E")**

**9.4 President's Report**

Dr. Leitzel reported on the following college activities:

1. Thanked Dr. Wise for the SFSC Students presentation.
2. Shared photos of SFSC 50<sup>th</sup> Anniversary signage at the college and reviewed the upcoming anniversary events – a luncheon honoring former trustees and retired employees, May 21; Hardee Campus Mud Run, September 19; Alumni Art Show, October 25; and the Lake Placid Center Sock Hop, November 7. The Masquerade Ball scheduled for October is currently on hold. He reminded Trustees of the upcoming SFSC Foundation Spring Gala on April 25.
3. Acknowledged Administrative Professional's Day.
4. Acknowledged Earth Day 2015. Stated that SFSC Art students dedicated the art path to the Chickee Hut to Dr. Leana Revell for her support over the past 11 years at the college. She will retire June 30<sup>th</sup>.
5. Mr. Erik Christensen, physics professor, was honored as a "textbook hero" by Rice University and was present for the formal dedication of the "Christenson Conference Room" at the private research university in Houston, TX.
6. Shared information regarding April 9 – Rally in Tally event, including the All-Florida Academic Teams Awards Ceremony. Five SFSC PTK students were on the team. One of the five received a silver scholarship and another received a bronze scholarship awarded by the Coca-Cola Scholars Foundation. SFSC students were encouraged to complete a postcard with the question, "How will an increased investment from the Legislature impact your college experience? They were then taken to Tallahassee. Special thanks to SFSC Phi Theta Kappa (PTK) Advisors: Kim Hemler, Dr. Cate Cover, and Michelle Macbeth.
7. Local Happenings: Shared photos from - 2015 SFSC Student Art Show April 15-May 1 and Student Awards Day, April 17.
8. Dr. Lindsay Lynch gave an update on the USDA Farm Bill and the status of our application. She also gave a Federal Legislative Update.
9. VP Academic Affairs and Student Services update. Two candidates have been interviewed and three more are scheduled.
10. Foundation Executive Director Search update. Application review process begins April 30.
11. State Happenings: Update on Senate Bill 1252 – SFSC gets to keep its name.
12. State Funding Update: Both House and Senate on hold (pending breakthrough on Medicaid expansion.)
13. Shared that Performance Funding was developed and released through Commissioner Stewart's office. Was shared with the Council of Presidents on April 10. Now appears on the Florida College System website. The indicators now defined: job placement, cost to degree, completion, Pell completion, entry level wage, time to degree, retention, and milestone. Local indicator will be selected by DBOT, coincides with FCS Strategic Plan, and worth 10 points. Local measure choices: 1) Dual enrollment change; 2) Continuation - % of HS who enroll; 3) Awards earned; 4) Transfer rate: AA students who go on to SUS; and 5) Number of students in Distance Learning. Selection must be made by May 22. College staff selected #5 Students Enrolled in Distance Learning. The Trustees were in agreement to allow college staff to select #5 Number of students in Distance Learning.

14. Timeline for Performance Funding Implementation – presented as draft to State Board at June meeting; State Board votes in August; and may be funded retroactively on July 1.
15. Other Legislation discussion – textbook affordability and concealed weapons on campus.
16. Florida College System Chancellor not yet named.
17. Reminded Trustees of SFSC Spring Commencement, May 7.
18. Ticket price for *That 60's Show* performance is \$19.65 until May 20. Ms. Cindy Garren was recently appointed to the Highlands County Board of Tourism.
19. Mr. Don Appelquist threw out the first pitch of the last baseball game of the season. He was honored by the athletic department and student-athletics for his many years of service at the college. He will retire June 30.

**9.5 Board Attorney's Report**

Mrs. Karlson stated no report.

**9.6 Board Members' Reports**

Mr. Wright stated no report.

Mrs. Cullens stated no report.

Mr. Bryan stated no report.

Mrs. Puckorius stated no report.

Mr. Backer stated no report

Dr. Kirschner stated no report.

Mrs. Rider stated no report.

**9.7 Board Chair Report**

Mr. Lambert recommended SFSC submit the names of Audrey Vickers and Charles Stidham to ACCT for recognition at the October ACCT Leadership Conference. The Trustees unanimously agreed. At the conference, ACCT will continue the tradition of honoring the service of current or former community, technical, and junior college trustees who passed away during the months of October 2014-September 2015 – in the *In Memoriam* moment of silence.

**10.0 ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 8:40 p.m.