

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FEBRUARY 25, 2015**

Members Present: Mr. Tim Backer
Mr. Derren Bryan
Mrs. Tami Cullens
Dr. Louis H. Kirschner
Mr. Ken Lambert, Chair
Mrs. Lana C. Puckorius
Mrs. Kris Y. Rider, Vice Chair
Mr. Joe Wright
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Absent:

Staff Present:

Mr. Don Appelquist	Mr. Kevin Brown	Mrs. Tammy Bush
Ms. Cindy Garren	Mrs. Susie Hale	Mrs. Anita Kovacs
Mrs. Deborah Latter	Mr. Glenn Little	Dr. Lindsay Lynch
Dr. Mike McLeod	Dr. Leana Revell	Mrs. Becky Sroda
Dr. Chris van der Kaay	Mrs. June Weyrauch	Dr. Tim Wise
Dr. Deborah Fuschetti	Mr. Steve Ashworth	Mr. John Rousch
Mrs. Renee LaDue	Ms. Adrienne Diaz	Mr. Ernesto Loresco
Mr. Colin Nicholas		

Others Present: Mrs. Barbara Kirschner

CALL TO ORDER

At 6:02 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Ken Lambert.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mrs. Rider made a motion, seconded by Mrs. Cullens, to adopt the agenda of the regular meeting held February 25, 2015 as recommended. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mrs. Puckorius made a motion, seconded by Mr. Wright, to approve the minutes of the regular meeting held January 28, 2015. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Agenda Master Calendar

The Agenda Master Calendar was reviewed.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION

2.1 New Employee Introductions

Employee	Position	Supervisor	Hired
Adrienne Diaz	Administrative Assistant II, Academic Support	John Rousch	01/05/15
Ernesto Loresco, Jr.	Custodian	Renee LaDue	12/08/14
Colin Nicholas	Director, Student Support Services	Michael McLeod	01/05/15

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

None

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of appointments, full-time career service staff; retirements; reappointments, President's immediate staff, 2015-16; and adjunct faculty, 2014-15, academic year as needed. **(EXHIBIT "A")**

5.2 Agreement and Contracts

5.2.1 Approved entry into **new** training agreement with Southwest Florida Workforce Development Board, Inc. (CareerSource Southwest) to provide corrections training to CareerSource clients as presented. **(EXHIBIT "B")**

5.3 Grant Applications

5.3.1 Migrant and Seasonal Farmworkers Program

FL Dept of Education \$277,575

5.3.2 Advertising Funds – Cultural Programs

Highlands Tourist Development Council \$1,000

5.4 Operational Actions

5.4.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check register and summary through January 2015. **(EXHIBIT "C")**

5.4.2 Property Deletion and Disposal

Approved the deletion and disposal of items presented from property records in the amount of \$80,660.11. **(EXHIBIT "D")**

5.4.3 Donation of Computers

Approved the donation of 70 computers to the School Board of Highlands County as presented. **(EXHIBIT "E")**

5.4.4 Donation of Computers

Approved the donation of 28 surplus laptop computers to Take Stock in Children participants as presented. **(EXHIBIT "F")**

Mr. Wright made a motion, seconded by Mr. Backer, to approve the Consent Agenda, Items 5.1 through 5.4.4 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

6.1 Policy Development

6.1.1 Policy 4.12 Bad Checks and Outstanding Debts

Vice President Glenn Little presented for discussion proposed changes to Policy 4.12 Bad Checks and Outstanding Debts. **(EXHIBIT "G")**

Mr. Bryan made a motion, seconded by Mrs. Cullens, to table consideration of changes to Policy 4.12 until the March 25 meeting. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.0 ACADEMIC AND STUDENT MATTERS

None

8.0 PURCHASING AND OTHER ACTION ITEMS

None

9.0 REPORTS

9.1 Facilities Report

Vice President Glenn Little, Dean Kevin Brown, and Mr. Steve Ashworth gave a progress report on the Fire Fighting/Fire Science Facilities.

9.2 Resource Development

Mr. Appelquist reported on donations and pledges.

Donations and Pledges

The South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$205,442.95** from January 14, 2015 through February 10, 2015.

9.3 Financial Report

Mrs. Kovacs reported on the financial graphs and a summary of revenue and expenditures through the month of December 2014 as information items.
(EXHIBIT "H")

9.4 President's Report

Dr. Leitzel reported on the following college activities:

1. Thanked the Trustees for their work in Tallahassee and Washington, DC this month.

2. Thanked the Trustees for their endorsement of the college's new Vision Statement. The pillars of vision will be used for the college's Strategic Planning process. He thanked Mrs. Puckorius and Mr. Wright for attending Professional Development Day.
3. Stated that the SACSCOC team reported zero findings for Substantive Change Review. Stated that for the third time SFSC will not have an operational audit performed by the State Audit Review. Reported that the TAACCT Audit recently performed had zero findings. Thanked Dr. Revell and her team for their great work.
4. Thanked members of the 50th Anniversary celebration committee for their work with the events scheduled for this year. The Trustees suggested hanging street banners in Wauchula, Arcadia, and Lake Placid.
5. Reported that Lea Ann Curry was recognized by the Governor as the Champion of Services for Volunteer Service with the RSVP program. She attended an event in Tampa with Dr. McLeod and Ms. Juve.
6. Stated that the SFSC Brain Bowl team is going to national competition in Atlanta.
7. Reported that the SFSC Phi Beta Lambda chapter moved into the State competition after experiencing success at the regional level.
8. Reported that State funding is uncertain and he will continue to monitor. A conference call will be held Thursday by Commissioner Stewart.
9. Stated that the college's bookstore now serves Starbucks coffee.
10. Reminded the Trustees of the upcoming Panther 5K Run/Walk and Bike Ride March 7 on the Highlands Campus. Open slots remain.
11. Ms. Cindy Garren listed the performances remaining for this season.
12. Reported that the U.S. high school graduation rate is 81%.

9.5 Board Attorney's Report

Mrs. Karlson reported on a recent subpoena served to the college regarding a student paternity case. The college was eventually released from the case. She also stated that she will be participating in the college's Career Fair taking place Thursday in the Panther Gym from 9-11:30 a.m.

9.6 Board Members' Reports

Mrs. Puckorius stated no report.

Mr. Backer stated that Lauren Early and Laura Wilder are doing a great job at the DeSoto campus in Suzanne Demers' absence.

Dr. Kirschner stated no report.

Mr. Wright stated that for the college to not have to participate in an operational audit this year was a great accomplishment.

Mrs. Cullens stated no report.

Mr. Bryan stated no report.

Mrs. Rider stated no report.

9.7 Board Chair Report

1. Thanked Dr. Revell for her strong leadership in the recent SACSCOC review. He felt that there was Trustee involvement in the process.
2. Thanked Mr. Backer for taking his shift during the college's 50th Anniversary event that took place at the Highlands Campus on February 14. It allowed him to work at the family's florist shop that day.
3. Reported that Legislative Bill 4005, and Senate Bill 1776 regarding guns on campus currently has sufficient committee support and is highly likely to pass. He asked for discussion and for the Trustees to render an opinion on this matter for Dr. Leitzel to use as a statement on behalf of the college.

Mr. Backer made a motion, seconded by Mrs. Rider, to accept the following statement for Dr. Leitzel to use as a statement on behalf of the college regarding guns on campus: *The policy of the college follows the current State law regarding guns on campus.* Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Mr. Lambert asked the Trustees to further educate themselves on this matter as he felt more discussion may be necessary in the future.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:27 p.m.