

**SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES POLICIES**

POLICY NO. 4.16

TITLE: RECEIPT OF DONATED PROPERTY

LEGAL AUTHORITY: FLORIDA STATUTES: 1000.02, 1004.70
STATE BOARD OF EDUCATION RULE 6A-14.077

OFFICE OF PRIMARY RESPONSIBILITY: PRESIDENT'S OFFICE

The receipt of property from a donor under the terms of agreement must be evidenced by a description of the property, its estimated value, and the conditions of the donations, if any. Only the District Board of Trustees or the president is authorized to transfer gifts to the South Florida State College Foundation, Inc.

When a gift to the College no longer has a value or becomes obsolete, the disposal of the property will be in accordance with established procedure.

Gifts received by the College shall be reported to the District Board of Trustees.

An item may be accepted under this policy only when the gift is beneficial to a program, department, or division and will impose no significant constraint in the housing, handling, or disposition of the item.

The president is authorized to use the property, facilities, and personal services of South Florida State College to support the activities of the South Florida State College Foundation, Inc.

HISTORY: Last Reviewed 10/22/19

Issued by District Board of Trustees: 8/10/84

Reviewed: 7/1/04, 7/1/07, 7/22/09, 6/27/12, 10/22/19

Revised: 11/28/01