

**MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
AUGUST 26, 2015**

**Members Present:** Mr. Tim Backer  
Mr. Derren Bryan, Vice Chair  
Mrs. Tami Cullens  
Mr. Ken Lambert  
Mrs. Lana C. Puckorius  
Mrs. Kris Y. Rider, Chair  
Mr. Joe Wright  
Dr. Thomas C. Leitzel, President/Secretary  
Mrs. Pamela T. Karlson, College Attorney

**Absent:** Dr. Louis H. Kirschner

**Staff Present:**

Mrs. Jamie Bateman	Dr. Kimberly Batty-Herbert	Mr. Kevin Brown
Mrs. Tammy Bush	Ms. Cindy Garren	Mrs. Susie Hale
Mrs. Anita Kovacs	Mrs. Deborah Latter	Mr. Glenn Little
Dr. Lindsay Lynch	Dr. Mike McLeod	Mrs. Becky Sroda
Dr. Sid Valentine	Dr. Chris van der Kaay	Mrs. June Weyrauch
Dr. Tim Wise	Ms. Andrea Lott	Ms. Amy Hart
Mrs. Renee LaDue	Mr. Keith Loweke	Ms. Mollie Doctrow
Mr. Keith Cavedo	Ms. Vivian Lawton	Dr. Deborah Fuschetti

**Others Present:**

**CALL TO ORDER**

At 6:02 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mrs. Kris Y. Rider.

**1.0 PRELIMINARY MATTERS**

**1.1 Adoption of Agenda**

**Mrs. Cullens made a motion, seconded by Mr. Wright, to adopt the agenda of the regular meeting held August 26, 2015.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.2 Approval of Minutes**

**1.2.1 Regular Meeting Minutes**

**Mr. Backer made a motion, seconded by Mrs. Puckorius, to approve the minutes of the regular meeting held July 22, 2015.**

Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright.

**Motion carried by unanimous vote.**

**1.3 Review of Agenda Master Calendar**

The Agenda Master Calendar was reviewed with no changes.

**2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION**

**2.1 New Employee Introductions**

The following new employees were introduced:

<b>Employee</b>	<b>Position</b>	<b>Supervisor</b>	<b>Hired</b>
Keith Cavedo	Instructor, English	Stacy Sharp	08/17/15
Amy Hart	Director, Testing/Assessment	Tim Wise	07/20/15
Vivian Lawton	Custodian	Renee LaDue	07/01/15
Andrea Lott	Coordinator, Residence Life and Title IX	Tim Wise	07/06/15

**3.0 PUBLIC COMMENT**

None

**4.0 PRESENTATION**

**4.1 MUSEUM OF THE CULTURAL ARTS (MOFAC)**

Ms. Cindy Garren introduced Ms. Mollie Doctrow, MOFAC curator, who gave a presentation on the upcoming MOFAC programs including art exhibits, Third Thursdays, and Lunch and Learn. She also highlighted collections such as Cracker Cowboy, Peter Powell Roberts at South Florida State College, Highwaymen, and the Wildflower Wayside Shrine Trail, etc.

**5.0 CONSENT AGENDA ACTION ITEMS**

**5.1 Personnel Actions**

Approved a list of appointments, full-time professional staff; full-time career services staff; appointments, faculty; resignations; retirements; and adjunct faculty 2015-16, academic year as needed. **(EXHIBIT "A")**

**5.2 Agreement and Contracts**

**5.2.1** Approved the **renewal** of a services agreement with Avè Maria University Preparatory School as presented. **(EXHIBIT "B")**

**5.2.2** Approved the **renewal** of a training provider agreement with CareerSource Heartland as presented. **(EXHIBIT "C")**

**5.3 Grant Applications**

**5.3.1 Retired and Senior Volunteer Program (RSVP)**

Corporation for National and Community Service \$3,000.00

**5.3.2 Heartland Tales**

National Endowment for the Arts

Our Town Program \$150,000.00

**5.3.3 Energizing the Arts**

Duke Energy

\$9,000.00

**5.4 Operational Actions**

**5.4.1 Monthly Accounts Payable/Payroll Check Register**

Approved the monthly accounts payable/monthly payroll check register and summary through July 2015. *(EXHIBIT "D")*

**5.4.2 Budget Amendment 2015-16**

Approved the budget amendment 2015-16 to adjust the FCSPF to \$12,696,024 as presented. *(EXHIBIT "E")*

**5.4.3 Computer Donation**

Approved the donation of seven (7) computers to Ridge Area ARC as presented. *(EXHIBIT "F")*

**5.4.4 Computer Donation**

Approved the donation of one hundred twenty-three (123) computers to the School Board of Highlands County as presented. *(EXHIBIT "G")*

**5.4.5 Furniture Donation**

Approved the donation of furniture to Walker Memorial Academy as presented. *(EXHIBIT "H")*

**5.4.6 Property Deletion and Disposal**

Approved the deletion and disposal of items presented from property records in the amount of **\$23,885.13** as presented. *(EXHIBIT "I")*

Mr. Lambert asked for talking points on agenda item #5.4.2 to discuss with legislators for our college and the college system.

**Mr. Wright made a motion, seconded by Mrs. Backer, to approve the Consent Agenda, Items 5.1 through 5.4.6 as presented.** Mr. Bryan stated that he is a CareerSource Heartland Board member. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**6.0 PLANNING AND POLICY ISSUES**

None

**7.0 ACADEMIC AND STUDENT MATTERS**

**7.1 Curriculum Proposals**

Dr. Valentine introduced the curriculum proposals. *(EXHIBIT "J")*

**Mr. Lambert made a motion, seconded by Mrs. Cullens, to approve the curriculum proposals as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**8.0 PURCHASING AND OTHER ACTION ITEMS**

**8.1 Local Hazard Mitigation Strategy (LMS) Plan**

Vice President Little presented the Highlands County Multi-Hazard Local Mitigation Plan and resolution for consideration. *(EXHIBIT "K")*

**Mrs. Puckorius made a motion, seconded by Mr. Backer, to accept and adopt the Highlands County Multi-Hazard Local Mitigation Plan and resolution as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**9.0 REPORTS**

**9.1 Financial Report**

Mrs. Kovacs reported on the financial graphs and a summary of revenue and expenditures through the month of June 2015 as information items. **(EXHIBIT "L")**

**9.2 Foundation Report**

Mrs. Bateman reported that South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$24,772.66** from July 14, 2015 through August 13, 2015. She also gave a shared photos from the 50<sup>th</sup> Anniversary Employee Appreciation Luncheons held during Convocation Week 2015 at the DeSoto Campus, Hardee Campus, and Lake Placid Center. Mrs. Bateman stated that in the upcoming weeks, she will be speaking at many club and organization meetings throughout the district to share information about the Foundation.

**9.3 Resource Development**

**I. Grants Development Report**

Dr. Lynch distributed and reported on the Grants Development Report dated 8/26/15.

**II. Funded Grant Proposals**

**A. Student Support Services**

U.S. Department of Education, Office of TRiO Programs \$1,100,000

**B. Spanish Colonial Foodways**

Florida Humanities Council \$500

**III. Declined Grant Proposals**

**A. Integrating Direct Sampling and Remote Sensing into Software-Based Management of HLB in Citrus in Florida and California**

USDA \$3,500,000

**B. Multi-sensor Approach to Quantify Severity and Impact of Huanglongbing**

USDA \$3,500,000

**IV. Federal Legislative Report**

Dr. Lynch gave a brief presentation on the status of the federal budget and expected FY16 funding opportunities.

**9.4 President's Report**

Dr. Leitzel reported on the following college activities:

1. Thanked Mr. Backer and Mrs. Puckorius for their work related to the Fire Science Facility and Program.
2. Handed out the SFSC 50<sup>th</sup> Anniversary supplement printed by *The Sebring NewSun* newspaper.

3. Reported on upcoming 50<sup>th</sup> Anniversary Celebration planned events – October 3 Hardee Barn Bash and the November 7 Lake Placid Sock Hop.
4. Shared a photo of the sign placed at the entrance of the Highlands Campus by Avon Park Lakes Baptist Church stating that the congregation is praying for our school, students, and staff. He stated that he had sent a letter of appreciation to Reverend George Hall, senior pastor of the church.
5. Dean Becky Sroda reported on the recent Health Sciences Completion and Licensing for 2015. Dr. Leitzel congratulated the faculty and staff for their efforts.
6. Shared with the Trustees that SFSC Alumni, Forrest "Max" Gooding was selected as one of the recipients of the LeRoy Collins Alumni Award. Mrs. Latter submitted his nomination. Mr. Gooding will be presented the award at the AFC Annual Conference held in November.
7. Shared a photo of the college's first Women's Cross Country Team. Time trials will be held Saturday, August 26, on the Highlands Campus.
8. Reported the Lady Panthers Volleyball Team held their season opener last night. They played well to a good crowd.
9. Presented the 2014-15 final enrollment numbers for the State and reported that SFSC finished second for the highest enrollment growth percentage. He could not present fall enrollment numbers as classes had begun this week.
10. Reported that he had an opportunity recently to meet Ms. Madeline Pumariega, the new FCS Chancellor.
11. Gave a review of 2015 Convocation beginning with the opening session on Monday, August 17 with a morning reception, meeting, luncheon, campus store dedication, and faculty meetings. Events continued throughout the week. He shared many photos and commended Mr. Bryan on his great presentation.
12. Shared photos of students, faculty, and staff that were taken August 24 & 25 during the Welcome Students event which occurred each morning.
13. Thanked the Trustees for allowing him the opportunity to negotiate an agreement for naming rights to the Theatre for the Performing Arts.

**9.5 Board Attorney's Report**

Mrs. Karlson stated that it was a pleasure working with Dr. Leitzel and Vice President Little on the agreement for the naming rights to the Theatre for the Performing Arts.

**9.6 Board Members' Reports**

Mrs. Puckorius stated that she appreciated Dr. Leitzel's President's Report. It contained a lot of good information.

Mr. Backer stated no report.

Mr. Lambert thanked Dr. Leitzel, Vice President Little, and Mrs. Karlson for their efforts and the amount of time spent on negotiating the agreement for the naming rights to the Theatre for the Performing Arts. He also thanked Mrs. Rider for conducting her first meeting as DBOT Chair.

Mrs. Cullens thanked Mrs. Rider for conducting her first meeting as DBOT Chair.

Mr. Wright welcomed Mrs. Rider as DBOT Chair.

Mr. Bryan stated no report.

**9.7 Board Chair Report**

Mrs. Rider thanked everyone for a good meeting.

**10.0 ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 8:00 p.m.