1.0 Call to Order and Preliminary Matters
It is recommended that the agenda of the regular meeting of October 28, 2015 be adopted.

**SUGGESTED MOTION:**

Move to adopt the agenda of the regular meeting of October 28, 2015 as presented.
AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
OCTOBER 28, 2015
6:00 P.M.

1.0 Call to Order and Preliminary Matters
1.1 Adoption of Agenda
1.2 Approval of Minutes
   1.2.1 Regular Meeting – September 30, 2015
1.3 Review of Agenda Master Calendar

2.0 Communications, Introductions, and Recognition
2.1 Employee Retirement Acknowledgements

3.0 Public Comment

4.0 Presentation
4.1 XCEL-IT Program

5.0 Consent Agenda Action Items
5.1 Personnel Actions
5.2 Agreements and Contracts
   5.2.1 Affiliation Agreement with Positive Medical Transport
   5.2.2 Affiliation Agreement with Polk State College
5.3 Grant Applications
   5.3.1 XCEL-IT TAACCT Grant Modification
5.4 Operating Actions
   5.4.1 Final Budget Approval 2014-15
   5.4.2 Monthly Accounts Payable & Payroll Check Register
   5.4.3 Donation to MOFAC

6.0 Planning and Policy Issues
6.1 Policy Development
   6.1.1 Policy 1.10 Equal Opportunity
   6.1.2 Policy 5.23 Prohibited Discrimination

7.0 Academic and Student Matters
7.1 Curriculum Proposals
7.2 Fee Proposals

8.0 Other Action Items

9.0 Reports
9.1 Financial Report
9.2 Foundation Report
9.3 Grants Development and Federal Relations Report
9.4 President’s Report
9.5 Board Attorney Report
9.6 Board Member Reports
9.7 Board Chair Report

10.0 Adjournment
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL


It is recommended that the minutes of the workshop held September 30, 2015 as presented and recorded in the Supplemental Minute Book, be approved.

SUGGESTED MOTION:

Move to approve the minutes of the September 30, 2015 workshop as presented.
MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
SEPTEMBER 30, 2015

Members Present:  Mr. Tim Backer  
Mrs. Tami Cullens – Phone In  
Dr. Louis H. Kirschner  
Mr. Ken Lambert  
Mrs. Lana C. Puckorius  
Mrs. Kris Y. Rider, Chair  
Mr. Joe Wright  
Dr. Thomas C. Leitzel, President/Secretary  
Mrs. Pamela T. Karlson, College Attorney

Absent:  Mr. Derren Bryan, Vice Chair

Staff Present:  Mrs. Jamie Bateman  
Mrs. Tammy Bush  
Mrs. Deborah Latter  
Dr. Mike McLeod  
Dr. Chris van der Kaay  
Dr. Deborah Fuschetti  
Ms. Adela Bello  
Ms. Susan Rodriguez  
Dr. Kimberly Batty-Herbert  
Mrs. Susie Hale  
Mr. Glenn Little  
Mrs. Becky Sroda  
Mrs. June Weyrauch  
Mrs. Renee LaDue  
Ms. Lynn Hintz  
Ms. Laura Simmons  
Mr. Kevin Brown  
Mrs. Anita Kovacs  
Dr. Lindsay Lynch  
Dr. Sid Valentine  
Dr. Tim Wise  
Dr. Michele Heston  
Ms. Brenda De Santiago

Others Present:  Mrs. Barbara Kirschner

CALL TO ORDER
At 6:03 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mrs. Kris Y. Rider.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda
Mr. Wright made a motion, seconded by Mrs. Puckorius, to adopt the agenda of the regular meeting held September 30, 2015. Those voting in favor of the motion were Mr. Backer, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.

1.2 Approval of Minutes
1.2.1 Workshop Minutes
Mr. Backer made a motion, seconded by Mr. Wright, to approve the minutes of a workshop held August 26, 2015. Those voting in favor of the motion were Mr. Backer, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.
1.2.2 Regular Meeting Minutes
Mr. Backer made a motion, seconded by Mr. Wright, to approve the minutes of the regular meeting held August 26, 2015. Those voting in favor of the motion were Mr. Backer, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.

1.3 Review of Agenda Master Calendar
The Agenda Master Calendar was reviewed with no changes.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION

2.1 New Employee Introductions
The following new employees were introduced:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Supervisor</th>
<th>Hired</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bello, Adela</td>
<td>Testing Specialist</td>
<td>Amy Hart – Tim Wise introduced</td>
<td>06/17/15</td>
</tr>
<tr>
<td>De Santiago, Brenda</td>
<td>Welcome Center Support Specialist</td>
<td>Lynn Hintz</td>
<td>09/01/15</td>
</tr>
<tr>
<td>Rodriguez, Susan</td>
<td>Custodian</td>
<td>Renee LaDue</td>
<td>08/03/15</td>
</tr>
<tr>
<td>Simmons, Laura</td>
<td>Instructor, Nursing</td>
<td>Michele Heston</td>
<td>08/17/15</td>
</tr>
</tbody>
</table>

3.0 PUBLIC COMMENT
None

4.0 PRESENTATION
None

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions
Approved a list of appointments, full-time career services staff; resignations; retirements; and adjunct faculty 2015-16, academic year as needed. (EXHIBIT “A”)

5.2 Agreement and Contracts
5.2.1 Approved entry into a new training provider agreement with CareerSource Heartland to provide training to in-school and out-of-school youth in DeSoto, Hardee, and Highlands counties as presented. (EXHIBIT "B")

5.2.2 Approved entry into a new training provider agreement with CareerSource Heartland to provide services to include wage verification, wage tracking, and job placement in DeSoto, Hardee, and Highlands counties as presented. (EXHIBIT "C")

5.2.3 Approved entry into a new training provider agreement with Florida Department of Health (DeSoto) to allow nursing and dental students to obtain clinical experience at its facility in Arcadia. (EXHIBIT "D")
5.2.4 Approved entry into a new training provider agreement with University of South Florida-Small Business Development Center (USF-SBDC). This new agreement stated that SFSC no longer acts as the fiscal agent for funds contributed from the DeSoto County, Hardee County, and Highlands County agencies. *(EXHIBIT “E”)*

5.3 **Grant Applications**

5.3.1 **Financial Literacy for English Learners**
Florida Literacy Coalition $5,000.00

5.3.2 **Young People’s Theatre Program**
Wells Fargo Bank Community Investment Program $6,100.00

5.3.3 **Building Strong Communities Program**
Florida Blue Foundation $2,500.00

5.3.4 **Museum of Florida Art and Culture (MOFAC) Advertising**
Highlands County Tourist Development Council $1,000.00

5.3.5 **Highlands County Health Facilities Authority**
Adventist Health System Accts. Receivable Program Bond Issue $25,000.00

5.4 **Operational Actions**

5.4.1 **Monthly Accounts Payable/Payroll Warrant Summary**
Approved the monthly accounts payable/payroll warrant summary through August 2015. *(EXHIBIT “F”)*

Mr. Lambert made a motion, seconded by Mrs. Puckorius, to approve the Consent Agenda, Items 5.1 through 5.4.1 as presented. Those voting in favor of the motion were Mr. Backer, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 **PLANNING AND POLICY ISSUES**
None

7.0 **ACADEMIC AND STUDENT MATTERS**

7.1 **Curriculum Proposal**
Dr. Valentine introduced the curriculum proposal. *(EXHIBIT “G”)*

Mr. Backer made a motion, seconded by Mrs. Puckorius, to approve the curriculum proposal as presented. Those voting in favor of the motion were Mr. Backer, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.2 **Fee Proposals**
Dr. Valentine introduced the fee proposals. *(EXHIBIT “H”)*

Mr. Backer made a motion, seconded by Mrs. Puckorius, to approve the fee proposals as presented. Those voting in favor of the motion were Mr. Backer, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Dr. Valentine then introduced Dean Becky Sroda, who reported on nursing pass rates and Dean Kimberly Batty-Herbert, who reported on the Florida Department of Education’s approval of 8SFSC’s BSEE program.

8.0 **PURCHASING AND OTHER ACTION ITEMS**
9.0 REPORTS

9.1 Financial Report
Mrs. Kovacs reported on the financial graphs and a summary of revenue and expenditures through the month of July 2015 as information items. *(EXHIBIT "I")*

9.2 Foundation Report
Mrs. Bateman reported that South Florida State College Foundation, Inc. received donations and pledges in the amount of $228,576.14 from August 14, 2015 through September 9, 2015. Mrs. Bateman reported that she continued to speak at groups and organizations in the district and also reminded the trustees of two upcoming 50th Anniversary events – the Hardee Campus Barn Bash October 3 and the Lake Placid Center Sock Hop November 7.

9.3 Grants Development and Federal Relations Report
I. Grants Development Report
Dr. Lynch distributed and reviewed the Grants Development Report dated 9/30/15.

II. Funded Grant Proposals
   A. Panther Tech
      Florida Department of Education FICAPS $25,000.00
   B. Adult General Education
      Florida Department of Education $217,863.00
   C. Highlands County EL/Civics
      Florida Department of Education $43,544.00
   D. Hardee County EL/Civics
      Florida Department of Education $23,642.00
   E. Perkins Rural and Sparsely Populated
      Florida Department of Education $83,631.00

III. Declined Grant Proposals
None to report

IV. Federal Legislative Report
Dr. Lynch gave a brief presentation on the status of the federal budget and expected FY16 funding opportunities.

9.4 President’s Report
Dr. Leitzel reported on the following college activities:
1. Reminded the trustees of the upcoming 50th Anniversary Events – Hardee Campus Barn Bash on October 3 and the November 7 Lake Placid Center Sock Hop.
2. Discussed the press conference taking place on October 1 and the performance on November 19.
3. Informed the trustees of the Patriot Day event held September 11 on the Highlands Campus. It was well attended.
4. Stated that wallethub.com reported that of the 2015’s Best & Worst Community Colleges, SFSC ranked 30th out of 670. He listed methodology as cost, classroom experience, educational outcomes, and career outcomes.
5. Stated that schools.com reported that out of the Best Community Colleges in Florida, SFSC ranked 5th out of 28.
6. Gave a National Rankings update which included information on the new website: College Scoreboard – a video with President Obama was shown. Also reported that the Federal rankings system was abandoned.

7. Reported that SFSC Women’s Cross Country team was ranked 25th in the nation and moved up to 18th today. The home opening meet will be held October 3 at 9:00 a.m. Mr. Bill Jarrett will be the official starter.

8. Discussed the issue of supporting students. Reported on an article in the Chronicle of Higher Education dated September 4, 2015, "An Epidemic of Anguish” a report on the demand for mental-health care. Information on the changing pattern of student was shared. SFSC responded by entering into a collaborative outsource agreement with BayCare. Intervention references and staff training will be provided.

9. Discussed the Foundation’s Partnership Project and the November 19 grand reveal – announced that the evening will feature Jay Leno.

9.5 Board Attorney’s Report
Mrs. Karlson stated no report and wished Mrs. Puckorius a Happy Birthday.

9.6 Board Members’ Reports
Mrs. Puckorius stated no report.

Mr. Backer stated no report and wished Mrs. Puckorius and Mr. Lambert a Happy Birthday.

Dr. Kirschner stated no report.

Mr. Lambert stated no report.

Mr. Wright stated no report.

Mrs. Cullens stated no report and wished Mrs. Puckorius and Mr. Lambert a Happy Birthday.

9.7 Board Chair Report
Mrs. Rider commended Dr. Valentine and Mr. Brian Bohlman for their outstanding presentation given at a recent Lake Placid Chamber luncheon. When asked, the trustees agreed that she should be the voting delegate at the upcoming ACCT Leadership Congress in San Diego, October 14-17, 2015.

10.0 ADJOURNMENT
There being no further business to come before the Board, the meeting adjourned at 7:24 p.m.
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: MEETING SCHEDULE AND REVIEW OF AGENDA MASTER CALENDAR

Information:
The Annual Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.
### District Board of Trustees
#### Agenda Master Calendar

<table>
<thead>
<tr>
<th>OCTOBER 2015</th>
<th>NOVEMBER 2015</th>
<th>DECEMBER 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1</strong> Press Conference, 10 AM Highlands Campus</td>
<td>7 <strong>Lake Placid Center Sock Hop, 7-10 PM</strong></td>
<td>7 SFSC Foundation Open House (Save the Date)</td>
</tr>
<tr>
<td>3 <strong>Hardee Campus Barn Bash 5-8 PM</strong></td>
<td>11-13 66th AFC Annual Meeting and Conference and Trustees’ Commission Meeting, Orlando</td>
<td>9 Planning Workshop, 4 PM Followed by Board Meeting, 6 PM Highlands Campus</td>
</tr>
<tr>
<td>14-17 ACCT Leadership Congress, San Diego, CA</td>
<td>19 Theatre Recognition Event</td>
<td>10 SFSC Foundation Christmas Luncheon, 12 PM</td>
</tr>
<tr>
<td>15 <strong>Coming Home: MOFAC An exhibition of artwork by SFSC alumni</strong></td>
<td>30 SFSC Foundation, Jacaranda Jubilee, 6 PM</td>
<td>16 Employee Holiday Luncheon 11:30 AM, Cafeteria</td>
</tr>
<tr>
<td>28 Board Meeting, 6 PM Highlands Campus</td>
<td></td>
<td>17 Fall Commencement</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>JANUARY 2016</th>
<th>FEBRUARY 2016</th>
<th>MARCH 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>19-20 Trustees’ Legislative Conference, Tallahassee</td>
<td>8-11 ACCT Nat’l Legislative Summit, Washington, DC</td>
<td>5 SFSC Panther 5K Walk/Run, Highlands Campus, 8 AM</td>
</tr>
<tr>
<td>27 Board Meeting, 6 PM Highlands Campus</td>
<td>11 SFSC Foundation Donor Appreciation Event (Save the Date)</td>
<td>23 Board Meeting, 6 PM Highlands Campus</td>
</tr>
<tr>
<td></td>
<td>24 Board Meeting, 5 PM Highlands Campus</td>
<td></td>
</tr>
<tr>
<td></td>
<td>24 Artist Series Performance, 7 PM, Saturday Night Fever</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>APRIL 2016</th>
<th>MAY 2016</th>
<th>JUNE 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>23 SFSC Foundation Spring Gala and Annual Meeting, 6 PM</td>
<td>5 Spring Commencement</td>
<td>22 Board Meeting, 6 PM Highlands Campus</td>
</tr>
<tr>
<td>27 Board Meeting, 6 PM Highlands Campus (Student Activities Presentation)</td>
<td>25 Budget Workshop, 4 PM followed by Board Meeting, 6 PM Highlands Campus</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>JULY 2016</th>
<th>AUGUST 2016</th>
<th>SEPTEMBER 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>27 Board Meeting, 6 PM Highlands Campus</td>
<td>24 *Board Meeting, 6 PM Highlands Campus</td>
<td>28 *Board Meeting, 6 PM Highlands Campus</td>
</tr>
</tbody>
</table>

*Tentative  
**SFSC 50th Anniversary Events  
New Since Last Meeting*
2.0 Communications, Introductions, and Recognitions
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
   DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: EMPLOYEE RETIREMENT ACKNOWLEDGEMENTS

It is recommended that the following employees be recognized for their many years of service to South Florida State College.

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Supervisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eugene Martin, Jr.</td>
<td>Custodian</td>
<td>22 years</td>
</tr>
<tr>
<td>Shirley Errico</td>
<td>Staff Assistant II</td>
<td>17 years</td>
</tr>
</tbody>
</table>

SUGGESTED MOTION:

Move to recognize the retirement of the employees listed above for their many years of service to South Florida State College.
3.0 Public Comment
4.0 Presentations
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: XCEL-IT PROGRAM

Kevin Brown, Dean, Applied Sciences and Technologies will give a presentation on the college’s XCEL-IT Program.
5.0 Consent Agenda Action Items
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any consent agenda item may be discussed or removed from the consent agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Applications and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the consent agenda.
<table>
<thead>
<tr>
<th>CONSENT AGENDA ACTION ITEMS</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.1 Personnel Actions</td>
<td>21</td>
</tr>
<tr>
<td>5.2 Agreement and Contracts</td>
<td></td>
</tr>
<tr>
<td>5.2.1 Affiliation Agreement – Positive Medical Transport</td>
<td>22</td>
</tr>
<tr>
<td>5.2.2 Affiliation Agreement – Polk State College</td>
<td>23</td>
</tr>
<tr>
<td>5.3 Grant Applications</td>
<td></td>
</tr>
<tr>
<td>5.3.1 XCEL-IT TAACCT Grant Modification</td>
<td>24</td>
</tr>
<tr>
<td>5.4 Operating Actions</td>
<td></td>
</tr>
<tr>
<td>5.4.1 Final Budget Approval 2014-15</td>
<td>25</td>
</tr>
<tr>
<td>5.4.2 Monthly Accounts Payable &amp; Payroll Check Register</td>
<td>28</td>
</tr>
<tr>
<td>5.4.3 Donation to MOFAC</td>
<td>30</td>
</tr>
</tbody>
</table>
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
   DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FACULTY:
   Name                  Position                                      Effective Date
   Leon, Maday           Lead Instructor, Elementary Education       01/04/16

II. ADJUNCT FACULTY, 2015-16, ACADEMIC YEAR AS NEEDED:
   Name                Teaching Area                              Rank
   Batz, Brad          Fire Programs                             III
   Colamonico, Joseph  Electrical Apprenticeship                 IV
   Earley, Scott R.    ABE/GED/ESOL/Basic Home Computer         III
   Hayes, Christopher  American Sign Language                    II
   Ivy, Jr. Curtis     Criminal Justice                          II
   Rousch, John        ABE/GED/ESOL                              II
   Sanchez, Eunice     ABE/GED/ESOL                              II
   Shannon, Paul       Fire Programs                              III
   Smith, Kimberly Ann Developmental Math/Math of Finance        III
   Spires, James       Criminal Justice                          IV
   Turner, Perry       Criminal Justice                          II

SUGGESTED MOTION:
Move to approve the personnel recommendations as presented.
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: AFFILIATION AGREEMENT – POSITIVE MEDICAL TRANSPORT

Approval is requested enter into a new affiliation agreement between Positive Medical Transport and South Florida State College for the purpose of providing an “orientation” shift to the ambulance prior to being involved with patient care. All students would be allowed to spend a shift riding with this non-emergency transport provider, allowing patient interactions and ambulance operation experience. The contract renews annually.

SUGGESTED MOTION:

Move to approve entry into a new affiliation agreement with Positive Medical Transport as presented.
PRESENT TO BOARD:  OCTOBER 28, 2015

TO:  SOUTH FLORIDA STATE COLLEGE
     DISTRICT BOARD OF TRUSTEES

FROM:  THOMAS C. LEITZEL

SUBJECT:  AFFILIATION AGREEMENT – POLK STATE COLLEGE

Approval is requested to renew an affiliation agreement between Polk State College (the Training Coordinating Agency) and South Florida State College for the purpose of continuing to offer the Child Care training courses developed by the Department of Children and Families. This will allow South Florida State College to continue to provide state mandated training for child care workers in our service district. The contract renews annually.

SUGGESTED MOTION:

Move to approve the renewal of an affiliation agreement with Polk State College as presented.
PRESENT TO BOARD:    OCTOBER 28, 2015

TO:    SOUTH FLORIDA STATE COLLEGE
        DISTRICT BOARD OF TRUSTEES

FROM:  THOMAS C. LEITZEL

SUBJECT:  GRANT MODIFICATION – EXCEL-IT TAACCT GRANT

In 2012, South Florida State College was awarded a four-year TAACCCT grant from the Department of Labor as a member of the XCEL-IT Consortium through the College of Central Florida. Now in its third year at South Florida State College, the XCEL-IT project has provided funding to launch an AS Degree in Supply Chain Management and College Credit Certificates in Digital Forensics and Logistics/Transportation. Each college in the consortium outlined customized combinations of academic programs in their respective portions of the grant application. The consortium recently received approval allowing all academic programs outlined in the consortium grant application to be included in each partner institution’s XCEL-IT implementation.

With this change, South Florida State College requests permission to add the AS Degree in Accounting Technology and College Credit Certificate in Accounting Applications to the list of eligible programs that can be supported by the XCEL-IT TAACCCT grant at South Florida State College. This addition will not only allow South Florida State College to utilize grant funds to enhance the two accounting programs, but also allow student enrollment in those programs to be included in required reporting of grant deliverables and performance indicators.

**SUGGESTED MOTION:**

Move to approve the addition of Accounting Technology AS and Accounting Applications to the list of supported programs under the South Florida State College XCEL-IT TAACCT grant as presented.
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: FINAL BUDGET APPROVAL 2014-15

To comply with Florida Statutes, we recommend acceptance of the final budget for 2014-2015 for Unrestricted Current Funds. The following is a chart showing the original approved budget as compared to the amended budget for the fiscal year ending June 30, 2015. The College originally budgeted a 7% fund balance, but finished the year with a 9.51% fund balance.

<table>
<thead>
<tr>
<th></th>
<th>Original Adopted Budget 2014-2015</th>
<th>Adopted Budget as Amended by All Budget Amendments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$22,161,667</td>
<td>$22,122,098</td>
</tr>
<tr>
<td>Personnel Expense</td>
<td>17,216,064</td>
<td>17,091,045</td>
</tr>
<tr>
<td>Current Expense</td>
<td>5,412,322</td>
<td>5,201,507</td>
</tr>
<tr>
<td>Capital Outlay Expense</td>
<td>60,000</td>
<td>17,992</td>
</tr>
</tbody>
</table>

Also presented for final approval on the following pages are the original and final budgets for the Unexpended Plant Fund.

**SUGGESTED MOTION:**

Move to accept the final budgets for the unrestricted current funds and the unexpended plant fund for the 2014-2015 Budget as presented.
<table>
<thead>
<tr>
<th>UNEXPENDED PLANT &amp; RENEWALS / REPLACEMENT FUND (FUND 7)</th>
</tr>
</thead>
<tbody>
<tr>
<td>LOCAL FUNDS</td>
</tr>
<tr>
<td>------------</td>
</tr>
<tr>
<td>PROJECTED FUND BALANCE 06-30-14</td>
</tr>
<tr>
<td>ESTIMATED REVENUE (BY SOURCE)</td>
</tr>
<tr>
<td>Student Capital Improvement Fees</td>
</tr>
<tr>
<td>PECO Appropriation - PECO Maintenance</td>
</tr>
<tr>
<td>License Tag Fees</td>
</tr>
<tr>
<td>TOTAL ESTIMATED REVENUE</td>
</tr>
<tr>
<td>TOTAL AVAILABLE</td>
</tr>
<tr>
<td>ESTIMATED EXPENDITURES (BY PROJECT)</td>
</tr>
<tr>
<td>Technology Enhancements</td>
</tr>
<tr>
<td>PECO Maintenance</td>
</tr>
<tr>
<td>General Renovation &amp; Remodeling</td>
</tr>
<tr>
<td>Fire Science Renovation</td>
</tr>
<tr>
<td>Capital Improvement Fee Program</td>
</tr>
<tr>
<td>TOTAL ESTIMATED EXPENDITURES</td>
</tr>
<tr>
<td>PROJECTED FUND BALANCE 06-30-15</td>
</tr>
</tbody>
</table>

Interest earned on these funds are credited back to the project per statutory requirements. Revenue and expenditure budgets will be increased from these amounts based on interest already earned to reflect all moneys available for expenditure within a project. The projected fund balances for June 30, 2014 will be updated to actual to reflect year-end balances and budget amounts for 2014:2015 will be adjusted accordingly.
# South Florida State College
## Capital Outlay Budget
### For Fiscal Year 07-01-2014 to 06-30-2015

### Unexpended Plant & Renewals / Replacement Fund (Fund 7)

<table>
<thead>
<tr>
<th></th>
<th>Local Funds</th>
<th>License Tag Fees (ColSDS)</th>
<th>PECO (State) Funds</th>
<th>Total</th>
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<td><strong>Projected Fund Balance 06-30-14</strong></td>
<td>$1,945,265</td>
<td>$1,566,736</td>
<td>$3,421,298</td>
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<td><strong>Estimated Revenue: (By Source)</strong></td>
<td></td>
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<tr>
<td>Student Capital Improvement Fees</td>
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<td>PECO Appropriation - PECO Maintenance</td>
<td></td>
<td>$216,208</td>
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<td>$216,208</td>
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<tr>
<td>License Tag Fees</td>
<td>$67,065</td>
<td>$67,065</td>
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<tr>
<td><strong>Total Estimated Revenue</strong></td>
<td>$346,364</td>
<td>$67,065</td>
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<td><strong>Total Available</strong></td>
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<td>$3,635,906</td>
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<td><strong>Estimated Expenditures: (By Project)</strong></td>
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<td>Technology Enhancements</td>
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<td>PECO Maintenance</td>
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<td>Capital Improvement Fee Program</td>
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PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: MONTHLY ACCOUNTS PAYABLE/MONTH PAYROLL CHECK REGISTER

The law requires that warrants be approved and made available for review. Detailed information on all disbursements for September 2015 is summarized below and is available at any time in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll check register as presented.
### Accounts Payable:

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<td>Amount</td>
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<tr>
<td>Nov</td>
<td>497</td>
<td>$4,471,596.20</td>
<td>471</td>
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<tr>
<td>Dec</td>
<td>501</td>
<td>$5,421,240.39</td>
<td>474</td>
<td>$7,167,291.38</td>
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<tr>
<td>Jan</td>
<td>468</td>
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<tr>
<td>Feb</td>
<td>501</td>
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<tr>
<td>Mar</td>
<td>501</td>
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<tr>
<td>June</td>
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### Payroll:

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<td>Amount</td>
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<tr>
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<td>484</td>
<td>$3,481,254.99</td>
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</tr>
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<td>497</td>
<td>$4,471,596.20</td>
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<td>$8,958,190.43</td>
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<td>Dec</td>
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<tr>
<td>Jan</td>
<td>468</td>
<td></td>
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</tr>
<tr>
<td>Feb</td>
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<tr>
<td>Mar</td>
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<td>Apr</td>
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</tr>
<tr>
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</table>
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: DONATION TO MUSEUM OF FLORIDA ART AND CULTURE (MOFAC)

Approval is requested to accept the donation of a painting from Holly Scoggins to SFSC MOFAC. The painting is titled *Women-Homage to Degas* and is valued at $4,500.

**SUGGESTED MOTION:**

Move to accept the donation of a painting from Holly Scoggins to SFSC MOFAC as presented.
6.0 Planning and Policy Issues
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: POLICY DEVELOPMENT: POLICY 1.10 EQUAL OPPORTUNITY

Consideration is requested to revise Policy 1.10: Equal Opportunity, by updating the policy to reflect an amendment to the Florida Civil Rights Act to expressly prohibit discrimination on the basis of pregnancy. Specifically, the college must add pregnancy as a type of discrimination prohibited by law to DBOT Policy 1.10.

Both the current and revised policies are provided to illustrate the recommended changes.

SUGGESTED MOTION:

Move to table consideration of revisions to Policy 1.10: Equal Opportunity as presented.
POLICY NO. 1.10

TITLE: EQUAL OPPORTUNITY

LEGAL AUTHORITY: FLORIDA STATUTES: 1000.05, 1001.64

OFFICE OF PRIMARY RESPONSIBILITY: PRESIDENT’S OFFICE/ EQUITY OFFICERS

South Florida State College (SFSC) will comply with the provisions of the Florida Educational Equity Act and all other applicable state and federal laws, rules, regulations, and executive orders by establishing procedures to ensure that no applicant, employee, or student is illegally or inappropriately discriminated against because of race, color, religion, gender, national origin, ethnicity, age, disability, marital status, political affiliation, sexual orientation, or genetic information in admission to, or employment in, any of its education programs or activities.

Notification of the current equity coordinator(s) and contact information will be posted and prominently displayed for applicants, students and employees.

HISTORY: Last Revised 5/22/13

Issued by District Board of Trustees: 8/10/84
Reviewed: 7/01/07, 7/22/09, 6/27/12
Revised: 4/10/86, 1/22/02, 7/01/04, 9/26/12, 5/22/13
POLICY NO. 1.10

TITLE: EQUAL OPPORTUNITY

LEGAL AUTHORITY: FLORIDA STATUTES: 1000.05, 1001.64

OFFICE OF PRIMARY RESPONSIBILITY: PRESIDENT’S OFFICE/EQUITY OFFICERS

South Florida State College (SFSC) will comply with the provisions of the Florida Educational Equity Act and all other applicable state and federal laws, rules, regulations, and executive orders by establishing procedures to ensure that no applicant, employee, or student is illegally or inappropriately discriminated against because of race, color, religion, gender, national origin, ethnicity, age, disability, marital status, political affiliation, sexual orientation, or genetic information, or pregnancy in admission to, or employment in, any of its education programs or activities.

Notification of the current equity coordinator(s) and contact information will be posted and prominently displayed for applicants, students and employees.

HISTORY: Last Revised: 5/22/13 xx/xx/xx
Issued by District Board of Trustees: 8/10/84
Reviewed: 7/01/07, 7/22/09, 6/27/12
Revised: 4/10/86, 1/22/02, 7/01/04, 9/26/12, 5/22/13, xx/xx/xx
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
   DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: POLICY DEVELOPMENT: POLICY 5.23 PROHIBITED DISCRIMINATION

Consideration is requested to revise Policy 5.23, Prohibited Discrimination, by updating the policy to reflect an amendment to the Florida Civil Rights Act to expressly prohibit discrimination on the basis of pregnancy. Specifically, the college must add pregnancy as a type of discrimination prohibited by law Policy 5.23.

Both the current and revised policies are provided to illustrate the recommended changes.

SUGGESTED MOTION:

Move to table consideration of revisions to Policy 5.23: Prohibited Discrimination as presented.
South Florida State College is committed to providing an educational and work environment free from harassment and prohibited discrimination based on such factors as race, color, religion, gender, national origin, ethnicity, age, disability, marital status, political affiliation, sexual orientation, or genetic information.

The college will not tolerate prohibited harassment or discrimination of its applicants, employees or students by employees, students, or vendors and will attempt to protect its students and employees from non-student or non-employee harassment.

Each complaint of harassment or discrimination that is reported to a college official shall be investigated thoroughly, promptly, and with an emphasis on confidentiality. Retaliation against any applicant, employee or student for making a complaint or reporting harassment will not be tolerated.

The president is authorized to create and maintain procedures for prompt corrective action up to and including termination of employment for employees or dismissal from the educational program for students consistent with due process.

Harassment or discrimination includes:

A. Any slurs, innuendoes, or other verbal or physical conduct reflecting on an individual’s race, color, religion, gender, national origin, ethnicity, age, disability, marital status, political affiliation, sexual orientation, or genetic information which has the purpose or effect of creating an intimidating, hostile, or offensive educational or work environment; has the purpose or effect of unreasonably interfering with the individual’s work or school performance or participation; or otherwise adversely affects an individual’s employment or educational opportunities.

B. The denial of, or the provision of, aid, benefits, grades, rewards, employment, faculty assistance, services, or treatment on the basis of sexual advances or requests for sexual favors.
C. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when submission to such conduct is made either explicitly or implicitly a term or condition on an individual’s employment or education; submission to or rejection of such conduct is used as a basis for educational or employment decisions affecting the individual; or such conduct has the purpose or effect of unreasonably interfering with an individual’s work or educational performance or creating an intimidating, hostile, or offensive working or educational environment.

The president shall establish procedures for college personnel and students who wish to file a complaint dealing with alleged harassment and/or discrimination. The president will ensure that these procedures and any related notices include the name(s) or titles(s), complete telephone number, and mailing address of the individual(s) responsible for handling the concerns of applicants, students, or employees who feel they have been harassed or discriminated against.

Bad faith claims of illegal or improper harassment are claims made when the person making the claim knows the claim is false but makes it anyway. Persons who make bad faith claims under this subsection will be subjected to disciplinary action up to and including termination of employment or dismissal from the educational program.

**HISTORY:** Last Revised: 5/22/13  
**Issued by District Board of Trustees:** 5/20/90  
**Reviewed:** 7/1/04, 7/1/07, 7/22/09, 6/27/12  
**Revised:** 12/19/01, 1/28/04, 5/22/13
POLICY NO. 5.23

TITLE: PROHIBITED DISCRIMINATION

LEGAL AUTHORITY: TITLE VII (42 U.S.C. Sec. 2000 e-2)
TITLE IX (20 U.S.C. 1681)
FLORIDA STATUTES: 1000.05, 1001.64

OFFICE OF PRIMARY RESPONSIBILITY: VICE PRESIDENT FOR ADMINISTRATIVE SERVICES/HUMAN RESOURCES

South Florida State College is committed to providing an educational and work environment free from harassment and prohibited discrimination based on such factors as race, color, religion, gender, national origin, ethnicity, age, disability, marital status, political affiliation, sexual orientation, or genetic information, or pregnancy.

The college will not tolerate prohibited harassment or discrimination of its applicants, employees or students by employees, students, or vendors and will attempt to protect its students and employees from non-student or non-employee harassment.

Each complaint of harassment or discrimination that is reported to a college official shall be investigated thoroughly, promptly, and with an emphasis on confidentiality. Retaliation against any applicant, employee or student for making a complaint or reporting harassment will not be tolerated.

The president is authorized to create and maintain procedures for prompt corrective action up to and including termination of employment for employees or dismissal from the educational program for students consistent with due process.

Harassment or discrimination includes:

A. Any slurs, innuendoes, or other verbal or physical conduct reflecting on an individual’s race, color, religion, gender, national origin, ethnicity, age, disability, marital status, political affiliation, sexual orientation, or genetic information, or pregnancy which has the purpose or effect of creating an intimidating, hostile, or offensive educational or work environment; has the purpose or effect of unreasonably interfering with the individual’s work or school performance or participation; or otherwise adversely affects an individual’s employment or educational opportunities.

B. The denial of, or the provision of, aid, benefits, grades, rewards, employment, faculty assistance, services, or treatment on the basis of sexual advances or requests for sexual favors.
C. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when submission to such conduct is made either explicitly or implicitly a term or condition on an individual’s employment or education; submission to or rejection of such conduct is used as a basis for educational or employment decisions affecting the individual; or such conduct has the purpose or effect of unreasonably interfering with an individual’s work or educational performance or creating an intimidating, hostile, or offensive working or educational environment.

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Bad faith claims of illegal or improper harassment are claims made when the person making the claim knows the claim is false but makes it anyway. Persons who make bad faith claims under this subsection will be subjected to disciplinary action up to and including termination of employment or dismissal from the educational program.

**HISTORY:** Last Revised: 5/22/13-xx/xx/xx

**Issued by District Board of Trustees:** 5/20/90
**Reviewed:** 7/1/04, 7/1/07, 7/22/09, 6/27/12
**Revised:** 12/19/01, 1/28/04, 5/22/13, xx/xx/xx
7.0 Academic and Student Matters
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: CURRICULUM PROPOSAL

Consideration of the following curriculum proposals is requested:

PROGRAM ADDITION
Addition of a new Home Health Aide occupational program; certificate program is designed to meet the community’s needs for home health aides by providing training in home care, nutritional needs, care infection control, CPR, and client care skills to students; effective Spring 2016 (201620).

Home Health Aide - OC #3580
HSC 0003C Introduction to Healthcare – 90 contact hours
HCP 0330C Home Health Aide – 75 contact hours (New)

COURSE REVISIONS
Revise the following courses’ prerequisite and/or corequisite to better meet the needs of our SFSC students; effective Spring 2016 (201620).

CHM 2045C General Chemistry I – add “or Instructor’s Approval” to prerequisite
CHM 2210C/H Organic Chemistry I/Honors – remove “CHM 2046C” and add “or Instructor’s Approval” to prerequisite
NUR 3169 Inquiry and Evidence in Nursing Practice – remove “or MAC 1105” from prerequisite
NUR 1180 Principles of Nutrition and Diet Therapy – add “NUR 1020C or Instructor’s Approval” to corequisite

SUGGESTED MOTION:
Move to approve the curriculum proposals as presented.
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: FEE PROPOSALS

Consideration of the following fee proposals is requested:

**New Fee** – Cost of uniforms and disposables for home health aide lab.

<table>
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<tr>
<th>Course Prefix#</th>
<th>Course Title</th>
<th>New Fee</th>
<th>Proposed Fee</th>
<th>Effective Term</th>
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</thead>
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<td>HCP 0330C</td>
<td>Home Health Aide</td>
<td>$100.00</td>
<td>New</td>
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**Revised Fees** – Changes in cost of uniforms, instruments, board exam, and other materials.

<table>
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<tr>
<th>Course Prefix#</th>
<th>Course Title</th>
<th>Current Fee</th>
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<th>Effective Term</th>
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<td>DEH 2804</td>
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<td>Elements of Dental Materials Lab</td>
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<td>Dental Radiographic Techniques Lab</td>
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<td>Dental Radiology Lab</td>
<td>$165.00</td>
<td>$140.00</td>
<td>Fall 2016</td>
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**SUGGESTED MOTION:**

Move to approve the fee proposals as presented.
8.0 Purchasing and Other Action Items
9.0 Reports
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – INFORMATION ITEM

Attached for your review are the graphs and a summary of revenues and expenditures of the College through August, 2015.
South Florida State College
Fund 1 Total Revenue, FY 15 vs FY 16

Revenues In Millions

JUL AUG SEP OCT NOV DEC JAN FEB MAR APR MAY JUN
Revenue FY15
2.96 4.41 5.51 7.00 9.96 11.9 13.7 15.3 17.0 18.7 20.4 21.5
Revenue FY16
3.00 4.41

Revenue FY15

Revenue FY16
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<th></th>
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<th>AUG</th>
<th>SEP</th>
<th>OCT</th>
<th>NOV</th>
<th>DEC</th>
<th>JAN</th>
<th>FEB</th>
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South Florida State College
Fund 1 Total Revenues & Expenditures FY 16

Revenues in Millions of Dollars
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<th>Acct Code</th>
<th>Account Title</th>
<th>Budget Amount</th>
<th>Amount</th>
<th>Difference</th>
<th>Percentage Collected/Spent to Date</th>
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<td>408XX</td>
<td>Technology Fees</td>
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<td>409XX</td>
<td>Other Student Fees</td>
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<td>29.95%</td>
</tr>
<tr>
<td>41600</td>
<td>Grants and Contracts from Counties</td>
<td>18,000.00</td>
<td>-</td>
<td>18,000.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>42110</td>
<td>FCSPF-General Revenue</td>
<td>12,697,134.00</td>
<td>2,115,236.00</td>
<td>10,581,898.00</td>
<td>16.66%</td>
</tr>
<tr>
<td>42150</td>
<td>Perform Based Incentive Fnd-FCSPF</td>
<td>40,000.00</td>
<td>-</td>
<td>40,000.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>42210</td>
<td>CO&amp;DS Entitlement</td>
<td>2,150.00</td>
<td>-</td>
<td>2,150.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>42610</td>
<td>FCSPF-Lottery</td>
<td>3,433,156.00</td>
<td>-</td>
<td>3,433,156.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>43900</td>
<td>Indirect Costs Recovered - Federal</td>
<td>155,000.00</td>
<td>22,309.24</td>
<td>132,690.76</td>
<td>14.39%</td>
</tr>
<tr>
<td>44100</td>
<td>Cash Contributions</td>
<td>12,000.00</td>
<td>2,393.00</td>
<td>9,607.00</td>
<td>19.94%</td>
</tr>
<tr>
<td>46400</td>
<td>Use of College Facilities</td>
<td>85,000.00</td>
<td>2,953.83</td>
<td>82,046.17</td>
<td>3.48%</td>
</tr>
<tr>
<td>466XX</td>
<td>Other Sales and Services</td>
<td>262,350.00</td>
<td>79,394.70</td>
<td>182,955.30</td>
<td>30.26%</td>
</tr>
<tr>
<td>487XX</td>
<td>Fines and Penalties</td>
<td>19,375.00</td>
<td>2,133.15</td>
<td>17,241.85</td>
<td>11.01%</td>
</tr>
<tr>
<td>49XXX</td>
<td>Transfers and Other Revenues</td>
<td>288,000.00</td>
<td>5,986.79</td>
<td>282,013.21</td>
<td>2.08%</td>
</tr>
<tr>
<td></td>
<td><strong>Total Revenue</strong></td>
<td><strong>22,223,633.00</strong></td>
<td><strong>4,405,014.82</strong></td>
<td><strong>17,818,618.18</strong></td>
<td><strong>19.82%</strong></td>
</tr>
<tr>
<td>51XXX</td>
<td>Management</td>
<td>1,816,000.00</td>
<td>304,843.55</td>
<td>1,511,156.45</td>
<td>16.79%</td>
</tr>
<tr>
<td>52XXX</td>
<td>Instruction</td>
<td>4,524,680.00</td>
<td>481,686.38</td>
<td>4,042,993.62</td>
<td>10.65%</td>
</tr>
<tr>
<td>53XXX</td>
<td>Other Professional</td>
<td>2,840,034.00</td>
<td>469,005.45</td>
<td>2,371,028.55</td>
<td>16.51%</td>
</tr>
<tr>
<td>54XXX</td>
<td>Career Staff</td>
<td>2,610,049.00</td>
<td>420,078.74</td>
<td>2,189,970.26</td>
<td>16.09%</td>
</tr>
<tr>
<td>56XXX</td>
<td>Other Professional-Instruction</td>
<td>1,114,812.00</td>
<td>66,974.69</td>
<td>1,047,837.31</td>
<td>6.01%</td>
</tr>
<tr>
<td>57XXX</td>
<td>Other Professional-Tech/Clerical</td>
<td>114,990.00</td>
<td>7,681.88</td>
<td>107,308.12</td>
<td>6.68%</td>
</tr>
<tr>
<td>58000</td>
<td>Student Employment -Inst Work Study</td>
<td>25,000.00</td>
<td>913.68</td>
<td>24,086.32</td>
<td>3.65%</td>
</tr>
<tr>
<td>58500</td>
<td>Employees Awards</td>
<td>11,500.00</td>
<td>-</td>
<td>11,500.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>58501</td>
<td>Non-Recurring</td>
<td>121,467.00</td>
<td>-</td>
<td>121,467.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>59XXX</td>
<td>Benefits</td>
<td>4,021,468.00</td>
<td>543,603.76</td>
<td>3,477,864.24</td>
<td>13.52%</td>
</tr>
<tr>
<td></td>
<td><strong>Total Personnel</strong></td>
<td><strong>17,200,000.00</strong></td>
<td><strong>2,294,788.13</strong></td>
<td><strong>14,905,211.87</strong></td>
<td><strong>13.34%</strong></td>
</tr>
<tr>
<td>605XX</td>
<td>Travel</td>
<td>317,288.00</td>
<td>23,446.76</td>
<td>293,841.24</td>
<td>7.39%</td>
</tr>
<tr>
<td>61000</td>
<td>Freight and Postage</td>
<td>32,495.00</td>
<td>6,884.30</td>
<td>25,610.70</td>
<td>21.19%</td>
</tr>
<tr>
<td>615XX</td>
<td>Telecommunications</td>
<td>86,000.00</td>
<td>6,045.51</td>
<td>79,954.49</td>
<td>7.03%</td>
</tr>
<tr>
<td>62000</td>
<td>Printing</td>
<td>81,275.00</td>
<td>6,601.49</td>
<td>74,673.51</td>
<td>8.12%</td>
</tr>
<tr>
<td>625XX</td>
<td>Repairs and Maintenance</td>
<td>970,668.00</td>
<td>272,951.48</td>
<td>697,716.52</td>
<td>28.12%</td>
</tr>
<tr>
<td>63000</td>
<td>Rentals</td>
<td>160,745.00</td>
<td>18,461.75</td>
<td>142,283.25</td>
<td>11.49%</td>
</tr>
<tr>
<td>635XX</td>
<td>Insurance</td>
<td>413,750.00</td>
<td>225,116.43</td>
<td>188,633.57</td>
<td>54.41%</td>
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<tr>
<td>64XXX</td>
<td>Utilities</td>
<td>1,440,600.00</td>
<td>170,093.64</td>
<td>1,270,506.36</td>
<td>11.81%</td>
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<tr>
<td>645XX</td>
<td>Other Services</td>
<td>641,907.00</td>
<td>128,621.11</td>
<td>513,285.89</td>
<td>20.04%</td>
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<tr>
<td>64700</td>
<td>Grant Aid</td>
<td>4,280.00</td>
<td>271.00</td>
<td>4,009.00</td>
<td>6.33%</td>
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<tr>
<td>65XXX</td>
<td>Professional Fees</td>
<td>202,540.00</td>
<td>19,865.00</td>
<td>182,675.00</td>
<td>9.81%</td>
</tr>
<tr>
<td>655XX</td>
<td>Education Office/Dept Material Supp</td>
<td>506,970.00</td>
<td>57,459.21</td>
<td>449,510.79</td>
<td>11.33%</td>
</tr>
<tr>
<td>657XX</td>
<td>Data Software</td>
<td>34,620.00</td>
<td>15,195.16</td>
<td>19,424.84</td>
<td>43.89%</td>
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<tr>
<td>665XX</td>
<td>Other Materials and Supplies</td>
<td>391,800.00</td>
<td>24,991.50</td>
<td>366,808.50</td>
<td>6.38%</td>
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<tr>
<td>67XX</td>
<td>Subscriptions/Library Books</td>
<td>49,500.00</td>
<td>11,360.98</td>
<td>38,139.02</td>
<td>22.95%</td>
</tr>
<tr>
<td>67500</td>
<td>Purchases for Resale</td>
<td>54,005.00</td>
<td>1,660.03</td>
<td>52,344.97</td>
<td>3.07%</td>
</tr>
<tr>
<td>680XX</td>
<td>Scholarships</td>
<td>45,000.00</td>
<td>14,100.07</td>
<td>30,899.93</td>
<td>31.33%</td>
</tr>
<tr>
<td>69XXX</td>
<td>Transfers and Other Expenses</td>
<td>90,000.00</td>
<td>218.00</td>
<td>89,782.00</td>
<td>0.24%</td>
</tr>
<tr>
<td></td>
<td><strong>Total Current Expenses</strong></td>
<td><strong>5,523,443.00</strong></td>
<td><strong>1,003,343.42</strong></td>
<td><strong>4,520,099.58</strong></td>
<td><strong>18.17%</strong></td>
</tr>
<tr>
<td>70600</td>
<td>Minor Equipment &gt;1000&lt;5000</td>
<td>35,000.00</td>
<td>-</td>
<td>35,000.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>71000</td>
<td>Furniture and Equipment</td>
<td>30,000.00</td>
<td>-</td>
<td>30,000.00</td>
<td>0.00%</td>
</tr>
<tr>
<td></td>
<td><strong>Total Capital Outlay</strong></td>
<td><strong>65,000.00</strong></td>
<td>-</td>
<td><strong>65,000.00</strong></td>
<td><strong>0.00%</strong></td>
</tr>
</tbody>
</table>
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: FOUNDATION REPORT

**Donations and Pledges to the SFSC Foundation, Inc.**

The following chart presents a summary listing of all donations and pledges made to the SFSC Foundation since the September 2015 meeting of the College District Board of Trustees. The included dates are September 10, 2015 through October 13, 2015. The total amount being reported is $10,863.02.
## South Florida State College Foundation, Inc.
### Gift Summary Report  9/10/15 - 10/13/15

<table>
<thead>
<tr>
<th>Fund ID</th>
<th>Fund Description</th>
<th>Gift Count</th>
<th>Cash</th>
<th>Pledges</th>
<th>Other</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>1000</td>
<td>Unrestricted</td>
<td>41</td>
<td>$10,425.50</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$10,425.50</td>
</tr>
<tr>
<td>2000</td>
<td>Jacaranda Restoration Fund</td>
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<td>$6.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$6.00</td>
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<tr>
<td>5011</td>
<td>SFSC General Scholarship</td>
<td>6</td>
<td>$96.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$96.00</td>
</tr>
<tr>
<td>5014</td>
<td>Joe Johnston/Bette McDearman</td>
<td>1</td>
<td>$20.00</td>
<td>$0.00</td>
<td>$0.00</td>
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</tr>
<tr>
<td>5025</td>
<td>General Nursing Scholarship</td>
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<td>$0.00</td>
<td>$0.00</td>
<td>$0.50</td>
</tr>
<tr>
<td>5031</td>
<td>SFSC Community Fund</td>
<td>6</td>
<td>$41.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$41.00</td>
</tr>
<tr>
<td>5032</td>
<td>SFSC Library Donations</td>
<td>3</td>
<td>$35.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$35.00</td>
</tr>
<tr>
<td>5045</td>
<td>Athletic Booster Club</td>
<td>2</td>
<td>$15.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$15.00</td>
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<tr>
<td>5057</td>
<td>Phi Theta Kappa</td>
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<td>$10.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>5095</td>
<td>Dental Programs</td>
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<td>$45.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>5108</td>
<td>MOFAC</td>
<td>1</td>
<td>$12.50</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$12.50</td>
</tr>
<tr>
<td>5158</td>
<td>TSIC Scholarships</td>
<td>9</td>
<td>$76.52</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$76.52</td>
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<tr>
<td>6005</td>
<td>SFSC General Endowment Partnership</td>
<td>5</td>
<td>$80.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$80.00</td>
</tr>
</tbody>
</table>

### Grand Totals:
- **79 Gift(s) listed**
- **70 Donor(s) listed**
- **Total Gifts: 79**
- **Total Cash: $10,863.02**
- **Total Pledges: $0.00**
- **Total Other: $0.00**
- **Total: $10,863.02**
PRESENT TO BOARD: OCTOBER 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
   DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: GRANTS DEVELOPMENT AND FEDERAL RELATIONS REPORT

I. Funded Grant Proposals
   None to report

II. Declined Grant Proposals
   Title: Hispanic-Serving Institutions Grant Program
   Agency: U.S. Department of Education, Title V Programs
   Amount: $2,577,891.00
   Description: Funding was requested to provide enhanced academic support programs for Hispanic students at all SFSC campuses. While the project was not selected for funding in 2015, our score was very high, and we remain optimistic that we can still receive funding when additional awards are made in 2016.

III. Federal Legislative Report
   Brief presentation on the status of key higher education legislation.