

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
OCTOBER 28, 2015**

Members Present: Mr. Tim Backer
Mr. Derren Bryan, Vice Chair
Mrs. Tami Cullens
Dr. Louis H. Kirschner
Mr. Ken Lambert
Mrs. Lana C. Puckorius
Mrs. Kris Y. Rider, Chair
Mr. Joe Wright
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Staff Present: Dr. Kimberly Batty-Herbert Mr. Kevin Brown Mrs. Tammy Bush
Ms. Cindy Garren Mrs. Susie Hale Mrs. Anita Kovacs
Mrs. Deborah Latter Mrs. Glenn Little Dr. Mike McLeod
Mrs. Becky Sroda Dr. Sid Valentine Dr. Chris van der Kaay
Mrs. June Weyrauch Dr. Tim Wise Ms. Shirley Errico
Mr. Jerry Donna Dr. Deborah Fuschetti Mrs. Tina Gottus
Mrs. Renee LaDue Mr. Eugene Martin
Mrs. Jamie Bateman and Dr. Lindsay Lynch called in from a conference they were attending in Washington, DC.

Others Present: Mrs. Barbara Kirschner

CALL TO ORDER

At 6:05 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mrs. Kris Y. Rider.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

At the request of the Mrs. Rider, Board Chair, the agenda presented was amended to add a grant application - Agenda Item #5.3.2 Florida Partnership for Minority and Underrepresented Student Achievement. **Mr. Backer made a motion, seconded by Mrs. Puckorius, to adopt the amended agenda of the regular meeting held October 28, 2015 with the addition of Agenda Item #5.3.2.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mr. Backer made a motion, seconded by Mr. Lambert, to approve the minutes of the regular meeting held September 30, 2015.

Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Agenda Master Calendar

The Agenda Master Calendar was reviewed with no changes.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION

2.1 Employee Retirement Acknowledgements

The following employees were recognized for their many years of service to South Florida State College.

Employee	Years of Service
Eugene Martin, Jr.	22
Shirley Errico	17

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

4.1 XCEL-IT PROGRAM

Mr. Kevin Brown, Dean of Applied Sciences and Technologies introduced Mrs. Tina Gottus, Director of the XCEL-IT Program who gave a PowerPoint presentation which discussed an overview of the program and the purpose of the TAACCCT grant that provides community colleges with funds to expand and improve the ability to deliver education and career training programs. The presentation also provided a formal report from a site evaluation that was recently conducted.

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of appointments, faculty; and adjunct faculty 2015-16, academic year as needed. **(EXHIBIT "A")**

5.2 Agreement and Contracts

5.2.1 Approved entry into a **new** affiliation agreement with Positive Medical Transport to provide an "orientation" shift to the ambulance prior to being involved with patient care as presented. **(EXHIBIT "B")**

5.2.2 Approved the **renewal** of an affiliation agreement with Polk State College (the training coordinator agency) to continue to offer the Child Care training courses developed by the Department of Children and Families. This will allow SFSC to continue to provide state mandated training for child care workers in our service district as presented. **(EXHIBIT "C")**

5.3 Grant Applications

5.3.1 XCEL-IT TAACCCT Grant Modification

Added Accounting Technology AS and Accounting Applications to the list of supported programs under the SFSC XCEL-IT TAACCCT grant as presented. **(EXHIBIT "D")**

5.3.2 Florida Partnership for Minority and underrepresented Student Achievement

CollegeBoard \$20,000

5.4 Operational Actions

5.4.1 Final Budget Approval 2014-2015

Accepted the final budgets for the unrestricted current funds and the unexpected plant fund for the 2014-2015 Budget as presented. **(EXHIBIT "E")**

5.4.2 Monthly Accounts Payable/Payroll Warrant Summary

Approved the monthly accounts payable/payroll warrant summary through September 2015. **(EXHIBIT "F")**

5.4.3 Donation to MOFAC

Accepted the donation of a painting from Holly Scoggins to the SFSC MOFAC as presented. **(EXHIBIT "G")**

Mr. Wright made a motion, seconded by Mrs. Cullens, to approve the Consent Agenda, Items 5.1 through 5.4.3 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

6.1 Policy Development

6.1.1 Policy 1.10 Equal Opportunity

Dr. Leitzel presented for discussion proposed revisions to Policy 1.10 Equal Opportunity. **(EXHIBIT "H")**

Mrs. Cullens made a motion, seconded by Mr. Wright, to table consideration of revisions to Policy 1.10 until the December 9 Board meeting. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.1.2 Policy 5.23 Prohibited Discrimination

Dr. Leitzel presented for discussion proposed revisions to Policy 5.23 Prohibited Discrimination. **(EXHIBIT "I")**

Mrs. Puckorius made a motion, seconded by Mr. Backer, to table consideration of revisions to Policy 5.23 until the December 9 Board meeting. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposal

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Dr. Valentine introduced a program addition curriculum proposal and course revision proposals. **(EXHIBIT "J")**

Mr. Wright made a motion, seconded by Mrs. Cullens, to approve a program addition curriculum proposal as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Mr. Backer made a motion, seconded by Mrs. Puckorius, to approve course revision curriculum proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.2 Fee Proposals

Dr. Valentine introduced the fee proposals. **(EXHIBIT "K")**

Mr. Lambert made a motion, seconded by Mrs. Puckorius, to approve the fee proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

PURCHASING AND OTHER ACTION ITEMS

8.0 REPORTS

9.1 Financial Report

Mrs. Kovacs reported on the financial graphs and a summary of revenue and expenditures through the month of August 2015 as information items.

(EXHIBIT "L")

9.2 Foundation Report

Mrs. Bateman reported via conference call, that South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$10,863.02** from September 10, 2015 through October 13, 2015. She also reported that she was calling from Washington, D.C. attending a Council of Resource Development conference. She stated that since she arrived Wednesday, she had attended sessions on networking opportunities and donor relations.

9.3 Grants Development and Federal Relations Report

I. Grants Development Report

Dr. Lynch reviewed via conference call, the Grants Development Report dated 10/26/15.

II. Funded Grant Proposals

None to report

III. Declined Grant Proposals

Hispanic-Serving Institutions Grant Program

U.S. Department of Education, Title V Program

\$2,577,891.00

IV. Federal Legislative Report

Dr. Lynch reported on the status of key higher education legislation.

9.4 President's Report

Dr. Leitzel reported on the following college activities:

1. Funding outlook is bleak. New money is at risk (original request \$80M) and Performance Funding will continue.
2. Campus safety is a major concern. Request for supplemental funding: \$74M
3. ACCT Conference "hot topic" – loan default rates. Mr. Jerry Donna, SFSC Director of Financial Aid gave a presentation.
4. Upcoming AFC Trustees Conference topics Chancellor Pumariega will speak Wednesday, Nov. 11 and Mr. J. Noah Brown will speak Thursday. Opportunity to discuss issues with fellow trustees during conference. Points: our colleges are the hope for a prosperous Florida. We need money to fund capital (hi-tech equipment) needs and personnel, especially when we cannot increase tuition. We place students in high wage or high impact jobs – critical to support our local and state infrastructure. SFSC Alumni, Max Gooding will attend and receive a Leroy Collins award Thursday at the Gala.
5. Shared that industry certifications are beginning to take notice; there may be an increase in funding, and there may be an increase in the actual certifications that count for funding; but the technical schools (secondary) are likely to receive more funding.
6. Enrollment update: hoping spring enrollment will pick up.
7. 50th Anniversary Celebration: final event – Lake Placid Center Sock Hop, November 7 from 7-10 p.m.
8. SFSC will officially be recognized as a Military Friendly School MF '16 on November 5th.
9. SFSC's Brain Bowl team finished 12 out of 19 teams at the Florida/Georgia Tournament.
10. Reported on a 50th Anniversary Celebration event: "Coming Home" an exhibition of artwork by SFSC alumni, in MOFAC that occurred October 15.
11. Reported on the Phi Theta Kappa Induction that occurred October 22.
12. Shared information regarding The Partnership Project – "It's A Gift" event taking place November 19 honoring Alan Jay Wildstein. Invitations were given to the Trustees.
13. SFSC Cross Country team ranked 25th in the Nation. The team will travel to Fort Dodge, Iowa November 12-15 to compete in the Cross Country National Meet.
14. The lady volleyball sophomores were honored at the last home game on October 22.
15. For a second year, SFSC participated in the "Thrill the World" event in the Wildstein Center for the Performing Arts on Saturday, October 24th.
16. Stated that the December 9 Planning Workshop will take place a 4 p.m. The focus will be on examining where we are now, considering opportunities, and presenting the college's plan for the next 5 years.

9.5 Board Attorney's Report

Mrs. Karlson stated no report.

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9.6 Board Members' Reports

Mrs. Puckorius stated no report.

Mr. Backer stated that he appreciates everyone and that he enjoys his time at the college.

Dr. Kirschner stated no report.

Mr. Lambert stated no report.

Mr. Wright discussed performance-based funded regarding Valencia and UCF. He would like someone to speak to Senator Denise Grimsley regarding redistricting and to ask her if there's anything the college can do for her. Mr. Wright also asked that a podium be available for presenters to use when giving a presentation.

Mrs. Cullens wished everyone a Happy Thanksgiving.

Mr. Bryan stated no report.

9.7 Board Chair Report

Mrs. Rider stated that she attended a symposium prior to the ACCT conference in San Diego and that she enjoyed it very much. She most enjoyed the round table discussion. She suggested Dr. van der Kaay and Dr. Wise look into Chuck Underwood. She stated that Mrs. Audrey Vickers and Mr. Charles Stidham, two deceased, former trustees, were recognized at the ACCT conference. Mrs. Rider discussed the possibility of using trustee self-evaluations and reviewing the current evaluation process for the college president.

Mrs. Rider stated that Mrs. Cullens would like the Trustees endorsement to support her candidacy to serve on the Association of Community College Trustees (ACCT) Board of Directors. She currently serves on the Board and would like to seek a second term. **Mr. Lambert made a motion, seconded by Mr. Bryan, to approve Mrs. Cullen's request of endorsement to support her candidacy to serve on the ACCT Board of Directors.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Mrs. Cullens abstained.**

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:45 p.m.