

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
MARCH 23, 2016**

Members Present: Mr. Tim Backer
Mr. Derren Bryan, Vice Chair
Mrs. Tami Cullens
Dr. Louis H. Kirschner
Mr. Ken Lambert
Mrs. Lana C. Puckorius
Mrs. Kris Y. Rider, Chair
Mr. Joe Wright
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Staff Present:

Mrs. Jamie Bateman	Dr. Kimberly Batty-Herbert	Ms. Tammy Bush
Ms. Cindy Garren	Mrs. Susie Hale	Mrs. Deborah Latter
Mr. Glenn Little	Dr. Lindsay Lynch	Dr. Mike McLeod
Mrs. Becky Sroda	Dr. Sidney Valentine	Dr. Chris van der Kaay
Mrs. June Weyrauch	Dr. Tim Wise	Dr. Deborah Fuschetti
Ms. Irene Castanon	Mr. Randy Paepflow	Dr. Michele Heston
Ms. Maria Mathy	Dr. Robert Flores	Ms. Danielle Ochoa
Mr. Todd Schoen	Ms. Jennifer Tollison	Ms. Grace Danao

Others Present: Mrs. Barbara Kirschner
Mr. David Lowe

CALL TO ORDER

At 6:00 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mrs. Kris Y. Rider.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mr. Wright made a motion, seconded by Mrs. Puckorius, to adopt the agenda of the regular meeting held March 23, 2016. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mrs. Cullens made a motion, seconded by Mr. Backer, to approve the minutes of the regular meeting held February 24, 2016. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Agenda Master Calendar

The Agenda Master Calendar was reviewed. Dr. Leitzel stated that Governor Scott has called a Degrees to Jobs Summit, May 25 & 26, at Universal Studios in Orlando. College Presidents and Trustees have been asked to save this date. Currently, there is a Budget workshop and regular meeting scheduled for May 25. He asked if the regular meeting could be moved to Wednesday, June 1. The Budget workshop will be moved to either June 1 or June 22, as we are waiting for budget information from the Department of Education. All of the Trustees agreed to move the May 25 regular meeting to June 1.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION

2.1 Employee Retirements

Mr. Backer made a motion, seconded by Mr. Wright, to acknowledge Ms. Maria Mathy for her 26 years of service to the college and Mr. Preston Carl Mobley for his 27 years of service to the college. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

2.2 New Employee Introductions

Employee	Position	Supervisor	Hired
Danielle Ochoa	TSIC, College Success Coach	Irene Castanon	12/01/15
Todd Schoen	Instructor, Nursing	Michele Heston	02/01/16
Jennifer Tollison	Staff Assistant I, Lake Placid Center	Randy Paepflow	03/01/16
Grace Danao	Bioenergy Program, Lead Instructor	Kevin Brown	01/06/16

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

Dr. Leitzel introduced Mr. David Lowe, PMP, Navy Program Development Lead and acting Patuxent River Field Officer Manager, Electronic Systems Laboratory at Georgia Institute of Technology, who gave a presentation on college/university partnerships.

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of appointments, full-time professional staff; full-time career staff; terminations; retirements; reappointments, full-time administrative staff, 2016-17; reappointments, full-time faculty 2016-17; annual contract (9,10,11,12 month contract depending upon responsibilities); and adjunct faculty 2016-17, academic year as needed. **(EXHIBIT "A")**

5.2 Agreement and Contracts

None

5.3 Grant Applications

5.3.1 Migrant and Seasonal Farmworker Program

Florida Department of Education

Farmer Career Development Program - \$292,451.00

5.3.2 Pre-Hospital Trauma Life Support

FL Dept. of Health EMS Matching Grant Program - \$36,256.60

5.3.3 Creating Florida's Next Generation of Agriculture Leaders

USDA, NIFA - \$150,000

5.3.4 Agriculture Program Support

Mosaic - \$20,000

5.4 Operational Actions

5.4.1 Monthly Accounts Payable/Payroll Warrant Summary

Approved the monthly accounts payable/payroll warrant summary for February 2016. **(EXHIBIT "B")**

Mr. Wright made a motion, seconded by Mr. Lambert, to approve the Consent Agenda, Items 5.1 through 5.4.1 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

None

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals

Dr. Valentine introduced the curriculum proposals. **(EXHIBIT "C")**

Mrs. Puckorius made a motion, seconded by Mr. Backer, to approve the curriculum proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

None

9.0 REPORTS

9.1 Financial Report

Vice President Little reported on the financial graphs and a summary of revenue and expenditures through the month of January 2016 as information items. **(EXHIBIT "D")**

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. had received donations and pledges in the amount of **\$44,070.19** from February 10, 2016 through March 8, 2016. She also gave a Foundation update that included the 7th Annual SFSC Panther 5K; the Spring Gala video; and Take Stock in Children events.

9.3 Grants Development and Federal Relations Report

I. Grants Development Report

Dr. Lynch distributed and reviewed the Grants Development Report dated 3/23/16.

II. Funded Grant Proposals

None

III. Declined Grant Proposals

None

IV. Federal Legislative Report

Dr. Lynch reported on the status of the federal budget and expected FY16 funding opportunities.

9.4 President's Report

Dr. Leitzel reported on the following college activities:

1. Commended Dean Kevin Brown and his staff for the outstanding presentation given at this afternoon's Fire Science Program dedication ceremony.
2. Tallahassee overall update for the Florida College System was shared. No budget news for SFSC.
3. SFSC was listed 4th in a recent report titled "Best Online Accredited Colleges in Florida."
4. On February 25, SFSC's Brain Bowl Team traveled to Atlanta to compete in the 2016 Community College Collegiate Tournament. The team finished the competition with a 3-8 record, tying for 23rd place.
5. Approximately 3 dozen first through eighth graders participated in a recent half-day STEM Quest event on the Highlands Campus.
6. Five SFSC students will be recognized at the PTK – All Florida Academic Team luncheon on April 21 in Tampa.
7. Reminded Trustees that the SFSC 50th Anniversary History book can still be purchased through the Foundation office.
8. SFSC's application for the 2017 Aspen Prize has been submitted.
9. Coach Hitt was recognized for achieving his 500th career win in early March. The baseball team is currently 21-11 and in a 3-way tie for first place in the conference with 23 games left in the season. Coach Hitt honored a special Panther baseball fan on February 29 – Mr. William Stephenson, who recently turned 98 years old and is a long-time Panther fan. The softball team is 21-16 and currently tied for third in the conference with 12 games left in the season.
10. Shared information and photos from the February 25 Highlands Campus Open House.
11. A good turnout for the 7th Annual SFSC Panther 5K to benefit SFSC athletic on March 5. Thank you to all 5K sponsors including Mrs. Cullens and Mr. Wright. Photos of the event were shared.
12. This year's Cultural Programs season was successful. The college hosted 34 shows from November through March.
13. A community advocacy group "Better Schools for a Better Community" asked to hold a meeting on the Highlands Campus regarding the Highlands County

School Board's request on a half-cent sales tax consideration, the public will be invited to attend. The date will be determined in the near future.

14. SFSC will host a Minority Male Initiative meeting on Friday, April 29. Representatives from the five high schools in our district be will invited to attend. Dr. Wise explained the initiative.
15. Reviewed SFSC's Summer Work Schedule – May 9-August 12 (flexible scheduling) and June 20-August 5 (4-day energy-savings work week.)
16. 2016 Spring Commencement ceremonies: on May 5 SFSC will hold two ceremonies, 4:45 p.m. and 7:45 p.m. Dr. Wise distributed a timeline for the Trustees review. This will allow graduates to invite more than 2 family members to the ceremony.

9.5 Board Attorney's Report

Mrs. Karlson wished everyone Happy Easter.

9.6 Board Members' Reports

Mrs. Puckorius stated no report.

Mr. Backer appreciated being asked to participate in today's Fire Science dedication and wished everyone Happy Easter.

Dr. Kirschner stated no report.

Mr. Lambert wished everyone Happy Easter and stated that the dedication was terrific.

Mr. Wright stated no report.

Mrs. Cullens thanked David Lowe for his presentation and wished everyone a Blessed Easter.

Mr. Bryan wished everyone Happy Easter.

9.7 Board Chair Report

Mrs. Rider thanked David Lowe for his presentation, wished everyone Happy Easter, and stated that while visiting a family member in the hospital recently, she was able to see first-hand the spectacular care the SFSC nurses give patients.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:03 p.m.