



**SFSC
District Board of Trustees
Regular Meeting
June 15, 2016**

**Highlands Campus
3:00 p.m.**

**Tim Backer
Derren Bryan, Vice Chair
Tami Cullens
Louis Kirschner
Ken Lambert
Lana C. Puckorius
Kris Y. Rider, Chair
Joe Wright
Thomas C. Leitzel, President/Secretary**

1.0 *Call to Order and Preliminary Matters*



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of June 15, 2016 be adopted.

SUGGESTED MOTION:

Move to adopt the agenda of the regular meeting of June 15, 2016 as presented.

AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
JUNE 15, 2016
3:00 P.M.

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Regular Meeting – April 27, 2016
 - 1.3 Review of Agenda Master Calendar
- 2.0 Communications, Introductions, and Recognition
 - 2.1 Employee Retirement Acknowledgements
 - 2.2 New Employee Introduction
- 3.0 Public Comment
- 4.0 Presentation
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Agreements and Contracts
 - 5.2.1 Training Agreement – CareerSource Heartland
 - 5.2.2 Training Agreement – CareerSource Heartland
 - 5.2.3 Training Agreement – CareerSource Southwest Florida
 - 5.2.4 Training Agreement – CareerSource Polk
 - 5.2.5 Lease Agreement – Florida Center for Addictions and Dual Disorders
 - 5.3 Grant Applications
 - 5.3.1 Adult General Education (AGE) - \$217,863.00
 - 5.3.2 2016-2017 Perkins Roll-Forward Funding - \$2,658.00
 - 5.3.3 EL/Civics Highlands - \$44,544.00
 - 5.3.4 EL/Civics Hardee - \$23,642.00
 - 5.4 Operating Actions
 - 5.4.1 Monthly Accounts Payable & Payroll Check Register
 - 5.4.2 Customer Billing List
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
 - 7.1 Curriculum Proposals
- 8.0 Other Action Items
 - 8.1 SFSC 2016-2017 Budget Proposal
 - 8.2 President's Employment Contract
 - 8.3 Recertification of Direct Support Organization
 - 8.4 Eucalyptus Avenue Special Warranty Deed
 - 8.5 Annual Facilities Inspection Summary Report

- 9.0 Reports
 - 9.1 Financial Report
 - 9.2 Foundation Report
 - 9.3 Grants Development and Federal Relations Report
 - 9.4 President's Report
 - 9.5 Board Attorney Report
 - 9.6 Board Member Reports
 - 9.7 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – APRIL 27, 2016

It is recommended that the minutes of the regular meeting held April 27, 2016 as presented and recorded in the Supplemental Minute Book, be approved.

SUGGESTED MOTION:

Move to approve the minutes of the April 27, 2016 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
APRIL 27, 2016**

Members Present: Mr. Tim Backer
Mr. Derren Bryan, Vice Chair
Mrs. Tami Cullens
Mr. Ken Lambert
Mrs. Lana C. Puckorius
Mrs. Kris Y. Rider, Chair
Mr. Joe Wright
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Excused: Dr. Louis H. Kirschner

Staff Present:	Mrs. Jamie Bateman	Dr. Kimberly Batty-Herbert	Ms. Tammy Bush
	Ms. Cindy Garren	Mrs. Susie Hale	Mrs. Deborah Latter
	Ms. Melissa Lee	Mr. Glenn Little	Dr. Lindsay Lynch
	Dr. Sidney Valentine	Dr. Christopher van der Kaay	Mrs. June Weyrauch
	Dr. Tim Wise	Mrs. Cathy Futral	Mrs. Stacy Sharp
	Mrs. Beth Andrews	Mrs. Ellen Thornton	Ms. Joan Baxley
	Dr. Deborah Fuschetti	Mr. Erik Christensen	Mrs. Deanne Shanklin
	Mrs. Tina Stetson	Dr. Charlotte Pressler	

Others Present: Mr. Jim Futral

CALL TO ORDER

At 6:00 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mrs. Kris Y. Rider.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mrs. Cullens made a motion, seconded by Mr. Wright, to adopt the agenda of the regular meeting held April 27, 2016. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright.
Motion by unanimous vote.

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mr. Wright made a motion, seconded by Mrs. Puckorius, to approve the minutes of the regular meeting held March 23, 2016. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Agenda Master Calendar

The Agenda Master Calendar was reviewed. Dr. Leitzel stated that Governor Scott's Degrees to Jobs Summit will begin at 6:00 p.m. on May 24-26 at Universal Studios

in Orlando. Dr. Leitzel stated that he has a Florida Association of Colleges and Universities (FACU) meeting June 1-3 and asked if the June 1 Board meeting could be moved. All of the Trustees agreed to move the budget workshop and regular meeting to June 15. The budget workshop will begin at 1:00 p.m. and the regular meeting will begin at 3:00 p.m.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION

2.1 Employee Retirements

Mr. Lambert made a motion, seconded by Mrs. Puckorius, to acknowledge Dean J. Kevin Brown, Mrs. Cathy C. Futral, and Mrs. Ellen L. Thornton for their many years of service to the college. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright.
Motion carried by unanimous vote.

2.2 New Employee Introductions

Employee	Position	Supervisor	Hired
Susan "Joan" Baxley	Accounts Payable Specialist	Amy Dow	03/21/16

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

4.1 Student Life, Activities, Services and Athletics

Dr. Tim Wise introduced the athletic coaches, who in turn, brought forward members of the Panther softball, volleyball, and cross country teams. Athletic Director, Rick Hitt and members of the Panther baseball team were not able to attend as they were traveling to a ball game. Dr. Leitzel read a statement prepared by Coach Hitt. Mr. Andy Polk, student activities director, introduced members of the Student Government Association; along with advisors and members of clubs and organizations. **(EXHIBIT "A")**

4.2 SFSC Annual Equity Update Report

Dr. van der Kaay and Mrs. Hale presented the SFSC 2015-16 Annual Equity Report Update. Under Part III, Mr. Wise reported on the upcoming Minority Male Initiative taking place on the Highlands Campus on April 29th. The report was presented for acceptance under Agenda Item #8. The Trustees received a copy of the report under separate cover.
(EXHIBIT "B")

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of appointments, administrative staff; career services staff; resignations; retirements; reappointments, full-time professional staff 2016-17; full-time career staff, 2016-17; and adjunct faculty 2015-16, academic year as needed. **(EXHIBIT "C")**

5.2 Agreement and Contracts

- 5.2.1** Approved contracting for continued legal services with Allen, Norton & Blue, P.A. and Karlson Law Group, P.A. for the 2016-2017 fiscal year under the terms and rates as presented. **(EXHIBIT "D")**
- 5.2.2** Approved the renewal of lease agreements for the Hotel Jacaranda and the SFSC Teacherage as presented. **(EXHIBIT "E")**
- 5.2.3** Approved the renewal of the training agreement with CareerSource Heartland to provide delivery of a Career Pathways Program as presented. **(EXHIBIT "F")**
- 5.2.4** Approved the renewal of the training agreement with CareerSource Heartland to provide delivery of adult education and literacy services as presented. **(EXHIBIT "G")**
- 5.2.5** Approved the renewal of an affiliation agreement with Highlands Regional Medical Center to provide clinical rotations as presented. **(EXHIBIT "H")**
- 5.2.6** Approved the renewal of an affiliation agreement with BayCare Health Systems, Inc. to provide clinical rotations as presented. **(EXHIBIT "I")**

5.3 Grant Applications

- 5.3.1 College Reach-Out Program (CROP)**
Florida Department of Education \$34,314.00
- 5.3.2 2016-2017 Perkins Funding**
Florida Department of Education
Rural and Sparsely Populated \$84,200.00
Postsecondary Career & Technical Education \$157,329.00
- 5.3.3 Hispanic-Serving Institutions STEM and Articulation Program**
US Department of Education \$3,875,000.00
- 5.3.4 General Program Support**
Florida Division of Cultural Affairs \$91,000.00
- 5.3.5 Specific Cultural Presenter – Museum**
Florida Division of Cultural Affairs \$10,000.00

5.4 Operational Actions

- 5.4.1 Monthly Accounts Payable/Payroll Warrant Summary**
Approved the monthly accounts payable/payroll warrant summary for March 2016. **(EXHIBIT "J")**
- 5.4.2 Uncollectible Debt**
Approved the write-off of uncollectible debt in the amount of \$28,019.52 as presented. **(EXHIBIT "K")**
- 5.4.3** Approved the donation of 85 personal computers to the School Board of Highlands County as presented. **(EXHIBIT "L")**
- 5.4.4** Accepted the donation of two paintings to the SFSC Museum of Florida Art and Culture (MOFAC) as presented. **(EXHIBIT "M")**

Mr. Backer made a motion, seconded by Mrs. Puckorius, to approve the Consent Agenda, Items 5.1 through 5.4.4 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright.
Motion carried by unanimous vote.

Dr. Leitzel introduced Mr. Erik Christensen, incoming Dean of Applied Sciences and Technologies and Ms. Melissa Lee, newly approved Controller.

6.0 PLANNING AND POLICY ISSUES

None

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals

Dr. Valentine introduced the curriculum proposals. *(EXHIBIT "N")*

Mrs. Cullens made a motion, seconded by Mr. Bryan, to approve the curriculum proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.2 Fee Proposal

Dr. Valentine introduced a fee proposal. *(EXHIBIT "O")*

Mrs. Puckorius made a motion, seconded by Mr. Bryan, to approve a fee proposal as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 SFSC Annual Equity Update Report

The SFSC 2015-16 Annual Equity Update Report was presented for acceptance and to authorize its submission to the Florida Department of Education as presented under Agenda Item #4.2. *(EXHIBIT "P")*

Mr. Wright made a motion, seconded by Mr. Backer, to accept SFSC's Annual Equity Report Update for 2015-16, and to authorize its submission to the Florida Department of Education as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.2 Grant Application

Pro-Bono Dental Services

Highlands County Hospital District \$17,000.00

Mrs. Cullens made a motion, seconded by Mrs. Puckorius, to approve the submission and acceptance, if funded, of the described grant proposal. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.3 Grant Application

Panther Youth Program

CareerSource Heartland \$400,000.00

Mr. Lambert made a motion, seconded by Mr. Wright, to approve the submission and acceptance, if funded, of the described grant proposal. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

9.0 REPORTS

9.1 Financial Report

Vice President Little reported on the financial graphs and a summary of revenue and expenditures through the month of February 2016 as information items. (**EXHIBIT "Q"**)

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. had received donations and pledges in the amount of **\$16,527.91** from March 9, 2016 through April 12, 2016 and reviewed a donor/donation report. She also gave a Foundation update including the April 30th SFSC Foundation Gala student video and the current number of attendees is 141. She stated that she would like to get more alumni involved in Foundation events. Mrs. Bateman reported that the renovation room project at the Hotel Jacaranda is almost complete. Mrs. Joan Hartt is over-seeing the project.

9.3 Grants Development and Federal Relations Report

I. **Grants Development Report**

Dr. Lynch distributed and reviewed the Grants Development Report dated 4/27/16.

II. **Funded Grant Proposals**

A. **A Sense of Home: From Cultural Conflict to Coexistence in Florida's Heartland**

National Endowment for the Humanities \$99,619.00

Dr. Lynch introduced Dr. Pressler who discussed the A Sense of Home: From Cultural Conflict to Coexistence in Florida's Heartland grant.

B. **Great Performances in Florida's Heartland**

Florida Division of Cultural Affairs \$25,000.00

III. **Declined Grant Proposals**

None

IV. **Federal Legislative Report**

Dr. Lynch reported on the status of the federal budget and expected FY16 funding opportunities. She also discussed the potential reinstating of the Year-Round Pell including the budget surplus and the impact on SFSC students and the College Promise Program which is the free community college tuition program. Dr. Lynch reported on a recent White House press release.

9.4 President's Report

Dr. Leitzel reported on the following college activities:

1. Showed a photo of Preston Carl Mobley, who retired from the college in March. He was not able to attend the March 23rd DBOT meeting, but was acknowledged for his 27 years of service to SFSC.
2. Thanked Dr. Pressler for her work with the National Endowment for the Humanities grant.
3. Thanked Dean Brown for his work with the Panther Youth Partners grant.
4. Announced that SFSC's Cisco Certification Program was recognized for providing the best delivery of the IoE curriculum in our region by the Cisco Networking Academy.
5. Stated Dr. Sonja Nicholas received a Fulbright-Hays Seminar Scholar award.

6. PTK New Inductees were recognized April 1st.
7. The graduation for the first class of Fire Science students took place April 11.
8. The Backpack to Briefcase fashion show sponsored by Dress for Success was held April 14th.
9. A Basic Corrections Graduation took place on April 20th.
10. The Student Art Show Awards Ceremony was held on April 21st. The show will continue through April 28th.
11. Student Awards Day took place April 22. Ms. Maria Zamora received the Johnson/McDearman Student Services Award.
12. The All-Florida Academic Teams Awards and Luncheon has held recently. Five students from SFSC received awards.
13. The Athletic Awards Ceremony was held April 26th.
14. The second Highlands Campus Open house is scheduled for April 28 from 4:30-6:00 p.m. in Building B.
15. Reported on the findings listed in the State Audit for compliance and internal controls over financial reporting and federal awards. Overall very favorable. There were no financial aid findings and three IT control findings.
16. Announced that a Minority Male Initiative will be held April 29th on the Highlands Campus. All five district high schools are participating.
17. Reported that the Governor's Workforce Summit will take place May 24-26 in Orlando. He thanked the Trustees for attending.
18. Discussed a list of CareerSource Heartland's targeted industries for DeSoto, Hardee and Highlands counties and jobs showing growth potential.
19. Recently met with the Executive Directors of the EDA offices in DeSoto County and Hardee County.
20. Reminded everyone of the two commencement ceremonies on May 5th.
21. Summer term begins on May 6th.

9.5 Board Attorney's Report

Mrs. Karlson discussed an article from the Herald-Tribune titled *State college boards' make-up could change*. Copies of the article were distributed to the Trustees.

9.6 Board Members' Reports

Mrs. Puckorius stated no report.

Mr. Backer welcomed Mr. Christensen

Mr. Lambert wished Mrs. Bush well with her move to Tennessee.

Mr. Wright reported that the Student Art Awards event was great and well attended. He told Mrs. Bush that she will be missed.

Mrs. Cullens stated that Mrs. Bush will be missed.

Mr. Bryan stated that Mrs. Bush will be missed.

9.7 Board Chair Report

Mrs. Rider thanked Mrs. Bush for her outstanding service to the college.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:40 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: REVIEW OF AGENDA MASTER CALENDAR

Information:

The Annual Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Agenda Master Calendar

JUNE 2016	JULY 2016	AUGUST 2016
15 Budget Workshop, 1 PM, followed by Board Meeting, 3 PM, Highlands Campus	27 Board Meeting, 6 PM Highlands Campus (Annual Meeting)	24 *Board Meeting, 6 PM Highlands Campus
SEPTEMBER 2016	OCTOBER 2016	NOVEMBER 2016
28 *Board Meeting, 6 PM Highlands Campus	5-8 ACCT Leadership Conference, New Orleans 26 *Board Meeting, 6 PM Highlands Campus	2-4 AFC Trustees Commission Meeting and Conference, Lake Buena Vista, FL
DECEMBER 2016	JANUARY 2017	FEBRUARY 2017
7 *Planning Workshop 4 PM, followed by Board Meeting, 6 PM, Highlands Campus 15 Fall Commencement	25 *Board Meeting, 6 PM Highlands Campus	8 AFC Trustees Legislative Conference, Tallahassee 22 *Board Meeting, 6 PM Highlands Campus
MARCH 2017	APRIL 2017	MAY 2017
22 *Board Meeting, 6 PM Highlands Campus	22 *Board Meeting, 6 PM Highlands Campus	24 *Budget Workshop, 4 PM, followed by Board Meeting, 6 PM, Highlands Campus

*Tentative

New Addition

2.0 Communications, Introductions, and Recognitions



OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: EMPLOYEE RETIREMENT ACKNOWLEDGEMENTS

Employee	Position	Years of Service
Mollie Doctrow	MOFAC Curator	11 years
Mike McLeod	Dean, Academic Support	18 years
Mary Wolfe	End-User Support Technician	17 yrs., 6 mos.

SUGGESTED MOTION:

Move to recognize the retirements of Mollie Doctrow, Mike McLeod, and Mary Wolfe for their many years of service to South Florida State College.



OFFICE OF THE PRESIDENT

Item 2.2

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: NEW EMPLOYEE INTRODUCTION

Employee	Position	Supervisor	Hired
Jenny Grenke	Case Data Specialist, FCDP/PYP	Tara Jefferies	4/18/16

3.0 *Public Comment*

4.0 *Presentations*

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any consent agenda item may be discussed or removed from the consent agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Applications and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the consent agenda.

	CONSENT AGENDA ACTION ITEMS	Page
5.1	Personnel Actions	23
5.2	Agreements and Contracts	
	5.2.1 Training Agreement – CareerSource Heartland	32
	5.2.2 Training Agreement – CareerSource Heartland	33
	5.2.3 Training Agreement – CareerSource Heartland Southwest Florida	34
	5.2.4 Training Agreement – CareerSource Polk	35
	5.2.5 Lease Agreement – Florida Center for Addictions and Dual Disorders	36
5.3	Grant Applications	
	5.3.1 Adult General Education (AGE) - \$217,862.00	37
	5.3.2 2016-2017 Perkins Roll-Forward Funding - \$2,658.00	38
	5.3.3 EL/Civics Highlands - \$44,544.00	39
	5.3.4 EL/Civics Hardee - \$23,642.00	40
5.4	Operating Actions	
	5.4.1 Monthly Accounts Payable & Payroll Check Register	41
	5.4.2 Customer Billing List	43



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME FACULTY:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Respress, Karla	Instructor, Art	08/15/16

II. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Beers, Rachel*	Technical Program Assistant	05/02/16
Bennett, Ashely**	Executive Assistant to President	06/01/16
Stepe, Megan	Museum Curator	06/27/16

*Transfer from "Financial Aid Specialist" position

**Transfer from "Assistant to Controller" position

III. APPOINTMENTS, FULL-TIME CAREER SERVICES STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Arrington, Mirinda*	Office Manager, DeSoto Campus	05/23/16
Hopper, Jessica**	Staff Assistant I, DeSoto Campus	06/01/16

*Transfer from "Staff Assistant I, DeSoto Campus" position

**Transfer from part-time "Staff Assistant II, DeSoto Campus" position

IV. RESIGNATIONS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Croft, Nicholas	Network Systems Analyst	05/13/16
Wolfe, Laura	End-User Support Technician	05/13/16
McConnell, Lisa	Instructor, Nursing	05/31/16
Batty-Herbert, Kimberly	Dean, Arts and Sciences	06/30/16

V. RETIREMENTS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Mullins, Gary	Custodian, Lake Placid Center	06/30/16
Wolfe, Mary*	Lead End-User Analyst	06/09/16

*Amended Retirement Date

VI. ADJUNCT FACULTY, 2015-16, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Andrews, Jacqueline	Art Tag Studio	III
Cardona, Maribel	ESOL	III
Cleveley, Michael	PN ADN BSN CWE	II
Daley, Paulette	Youth Programs	III
Farr, Pamela	Intro to Microcomputers	II
Hanks, Eric	EMS Programs/Fire Programs	IIIB
Hendrickson, Micah	Adult Education	II
Jensen, Shaila	ESOL	III
Loweke, Keith	Forklift Training	III
Pyles, Litisha	ESOL	II
Richey, Rex	Criminal Justice	IV
Storts, Jennifer	ESOL	III

VII. REAPPOINTMENTS, FULL-TIME ADMINISTRATIVE STAFF, 2016-17:

Lee, Melissa

VIII. REAPPOINTMENTS, FULL-TIME FACULTY, 2016-17:

Annual Contract (9, 10, 11, 12 month contract depending upon responsibilities):

Danao, Mary Grace (7/1/16-9/30/16)*

Leon, Maday

Schoen, Todd

*Grant funded; grant ends 9/30/16

IX. REAPPOINTMENTS, FULL-TIME PROFESSIONAL STAFF, 2016-17:

Blandin, Katrina

X. REAPPOINTMENTS, FULL-TIME CAREER STAFF, 2016-17:

Baxley, Susan

Earley, Lauren

Grenke, Jenny

Hamlet, Devra

Rodriguez, Rita

XI. ADJUNCT FACULTY, 2016-17, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Adams, Nancy	Watercolor Painting	III
Adler, John	EMS Programs	IIIB
Aguilar, Alexander	ABE/GED/ESOL	III
Ahadpour, Mehdi	ESOL	II
Ahrens, Steven	Criminal Justice	IV
Akin, Donna	EMS Programs	II
Anderson, Christopher	Mining Safety	IV
Anderson, Millie	Creative Writing	II
Andrews, Douglas	Education/Music/Humanities	IA
Andrews, Jacqueline	Art Tag Studio	III
Arpasi, Whitney	Decorative Flowers	III
Ayala, Linda	ABE/GED/ESOL	III
Baguia, Maria	Nursing: ADN, PN	I
Bailes, Jessica	Nursing: BSN, ADN, PN, Nurse Assistant	II

XI. ADJUNCT FACULTY, 2016-17, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Bailes, Timothy	Criminal Justice	IV
Ball, Brandon A.	Criminal Justice/EMS /Fire Programs	II
Banks, Charles	Air Conditioning Tech./Appliance Repair	IIIB
Baque, Roseangely	FCCPC Observer/Intro to Childcare	IIIB
Barber, Janet	Accounting	II
Barkley, Patricia	Criminal Justice	I
Barrett, Cynthia	College Reach Out/Youth Programs	III
Bates, Christopher	Criminal Justice	IIIB
Batz, Brad	Fire Programs	III
Beck, Sharon	English/Pre ACT Language Arts/Religion	II
Bell, Jefferson	Commercial Vehicle Driving	III
Biddle, Lance	Criminal Justice	IV
Black, John	Digital Photography	IV
Border Jr, Robert	Fire Programs	IIIB
Bowden, William	Criminal Justice	IV
Bower, Ronald	Digital Photography	IV
Branch, Allen	Anatomy & Physiology/Nursing	II
Branham, Chasity	Criminal Justice	I
Brastrom, Joy	Basic Home Computer	II
Bridges, Jereme	Criminal Justice	IV
Brooks, Joseph	Criminal Justice	IV
Brown, Martha	Nutrition	II
Bubb, Gregory	Criminal Justice	III
Bueford, Sean	Criminal Justice	IV
Burnett, Brenda	Phlebotomy	IV
Bynes, Betty	Youth Programs	III
Bynes, Melvin	Developmental Mathematics	II
Cameron, Raymond	Religion	II
Campbell, Carolyn	Mathematics	IIA
Campbell, Christopher	EMS Programs/Fire Programs	IIIB
Canaday, Scott	Fire Programs	II
Cantu, Yolanda	ABE/GED/ESOL	III
Cardona, Maribel	ESOL	III
Carlisle II, George	Criminal Justice	III
Carr, Roger	Religion	II
Carter, Linda	English (Dual Enrollment)	II
Carter, Michael	English	II
Carter, Ronnie T.	Real Estate	III
Case, Conrad	Criminal Justice	II
Case, Roberta	Criminal Justice	III
Caton, Patricia	Mathematics	II
Choate, Michael	EMS Programs/Fire Programs	III
Clanton, Deborah H.	Child Development & Education	II
Clark, Teryl	ABE/GED/ESOL	II
Cleveley, Michael	PN ADN BSN CWE	II
Cohen, Jeremy	EMS Programs	IIIB

XI. ADJUNCT FACULTY, 2016-17, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Colamónico, Joseph	Electrical Apprenticeship	IV
Collins, LaKisha	Criminal Justice	II
Connell, Noah	Fire Science Programs	IV
Coone, Ashley	Business English/General Bus. & Mgmt.	II
Copeland, Chary-Sy	TESOL/Elementary Education	II
Cornelius, Jeff	Business/Mgmt. & Supervision/Marketing	II
Crawford, Van I.	Electrical Distribution Technology	IIIB
Crawford, Vincent	ABE/GED/ESOL	III
Cubilette, Millycent	ABE/GED/ESOL	III
Cunningham, Chandra	Criminal Justice	IV
Cwalinski, Deborah	Ballroom Dance	IV
Dabiesingh, Tara	College Algebra (Dual Enrollment)	II
Dale, Nancy	English/Oral Communications/Yoga	I
Daley, Paulette	Youth Programs	III
Davis, John	English	II
Davis, Linda	Supervision & Management (BAS)	I
Day, Danielle	English/Humanities	IIA
Decent, Mary Ann	ABE/GED/ESOL	II
Deery, Brian	Psychology/Education	I
Diaz, Lauro	ABE/GED/ESOL	III
Dolan, Sean	Youth Programs	II
Douglass, Christine	Nursing (Clinicals only)	III
Dowd, Norine	Dental Education	III
Durham, Michael	Criminal Justice/Law	I
Durkin, MaryLynn	Medical Assisting	IV
Dutton, Carol	Business/Accounting	IA
Earley, Lauren	Basic Home Computers II	IV
Earley, Scott R.	ABE/GED/ESOL/Basic Home Computer	III
Eason, John	Criminal Justice/CPR	IV
Eiland, Johnny	Auto Collision Repair and Refinishing	IV
Engelhardt, Patricia	Psychology	IIA
Eriksen, Maria del Pilar	Conversational Spanish	IV
Fanfan, Bernard	ABE/GED/ESOL	III
Fansler, James	Criminal Justice	IV
Farr, Pamela	Intro to Microcomputers	II
Fauteux, Yvette	Nursing	IIIB
Fellman, Robert	Mathematics	II
Fenelus, Jemima	ABE/GED/ESOL (SUB)	III
Ferrante, Joshua J.	EMS Programs	IIIB
Fishel, Robert	Tag Artists	IV
Fleetwood, Karen	ABE/GED/ESOL	II
Flores-Rodriguez, Leticia	ABE/GED/ESOL	III
Ford, Clell J.	Ecology/Environmental Science	II
Frakes, Gary	Radiography	IV
Franks, Amy	ABE/GED/ESOL	II
Fredlake, Katherine	ABE/GED/ESOL	III

XI. ADJUNCT FACULTY, 2016-17, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Freie, John	Political Science	I
Garcia, Gilbert	Electrical Apprenticeship	III
Garver, Alice	Master Student (Dual Enrollment)	II
Gibson, Daniel L.	Criminal Justice	IV
Giguere, Brian	Criminal Justice	IV
Gill, Esther	Humanities Survey/History/Conv. Spanish	II
Gilliard, Thomas	Criminal Justice	IV
Golden, Brian	Fire Programs	IIIB
Gonzalez, Manuel	Criminal Justice	II
Goodman, Marilyn	Nursing: ADN, PN, Nurse Assistant	II
Gornto, Patricia	Summer Bridge Program	III
Gray, Yolanda	ABE/GED/ESOL	III
Grecko, Leah	Water Aerobics	IV
Grinis, Beverly	Microcomputers	IIA
Grosu, Tabita	Biology	II
Groves, Jennifer	ABE/GED/ESOL	II
Gunter, Christopher	Criminal Justice	III
Haines, Patrick A.	Developmental Math/Basic Electricity	II
Hall, Sara M.	Child Development & Education	II
Hanks, Eric	EMS Programs/Fire Programs	IIIB
Haralson Jr., Thomas	Business	II
Haralson, Thomas	Criminal Justice	IV
Hargrave, Ervin	ABE/GED/ESOL	III
Harrison, Timothy	EMS Programs	IIIB
Hay, Jonathan	Economics	II
Hayes, Christopher	American Sign Language	II
Hayles-Simmonds, Diana	Early Childhood Education	I
Heim, Betty	Art	III
Henderson, William	ABE/GED/ESOL	III
Hendrickson, Micah	Adult Education	II
Hernandez, David	Criminal Justice	IV
Hinkle, Kelly	EMS Programs	IV
Hintz, Bobbi Jo	Nursing (Clinicals only)	II
Hipps, Christie	Youth Programs	II
Hogan, Brett	EMS Programs/Fire Programs	IIIB
Hoglund, Karl	Criminal Justice	II
Holt, Joseph	Auto Collision Repair and Refinishing	IV
Hood, Sally	Accounting	II
Houseknecht, James	Mathematics	II
Hubbell, Carol	ABE/GED/ESOL	II
Huff, Jennifer	EMS Programs/Fire Programs	IIIB
Hulbert, Mary	Pre SAT/Bridge-Study Skills	III
Jahna, Penelope	Mathematics (Dual Enrollment)	II
Jensen, Shaila	ESOL	III
Johansen, Paul	Political Science	II
Johns, Sheila C.	Math for Health Occupations	IIIB

XI. ADJUNCT FACULTY, 2016-17, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Jones, Lois	College Reach Out/Youth Programs	II
Jorgensen II, Kenneth	Criminal Justice	IV
Karnes, Glen	Fire Science Programs	IV
Kelly, Edward	Automotive Service Technology	IV
Kirk, Jonathan	Network Support	IV
Klepser, Phyllis	ABE/GED/ESOL	II
Kogelschatz, Richard	Education	II
Krauklis, Shellie	EMS Programs (CWE courses)	IV
LaBelle, Randall	Criminal Justice	II
LaFlam, Dale	Criminal Justice	IIIB
Lang, Anne M.	Child Development & Education	III
Languaigne, Selwyn	Botany/Agriculture/Horticulture/Nursery Op.	II
Latham, Lyn H.	Computer Science/Secretarial/Business Ed.	II
Lee, Michael E	Conversational Spanish	II
Lethbridge, Timothy	Criminal Justice	II
Lewis, Mary Ann	Education	I
Lipinski, Pawel	Master Student/College Success	II
Lopez, Larid	ESOL	II
Love, Amy	History	II
Lynch, Brian	EMS Programs	III
Maddox, Kathryn	ABE/GED/ESOL/Developmental English	III
Mahler, Carol	English & Literature/Humanities/LLI	II
Marble, Joseph	Criminal Justice/CPR/First Aid	IV
Markel, Tanna	Drafting & Design	IIIB
Marquez-Lopez, Diorelly	Nursing - Clinicals	II
Martin, Grace	Developmental Reading	II
Maslin, Earl	Tennis	III
Mattison, Jennifer	Business Workshops/Marketing	II
Mattson, Gordon "Hank"	Lifetime Learners: Theatre, Cowboys	N/A
McCarthy, Betty	Art	IV
McConnell, Lisa V.	Personal & Community Health	I
McCoy, Michael	Education/FYE	I
McGrath, Sheryl	Dental Hygiene	III
McManus, Jennifer	EMS Programs	IIIB
McManus, Nathan	EMS Programs	IIIB
Mejia, Maria L.	ESOL	III
Melvin, Elaine	Lap Swimming	IV
Milakovich, Sandy	Medical Terminology/Medical Coding	III
Miller, Lawrence	American National Government	I
Miller, Tracy	Commercial Vehicle Driving	IV
Miriani, Denise	ABE/GED/ESOL/Driver Education	III
Mooers, Diane	Clogging	III
Moore, Anne	Humanities	II
Morris, Russell	Criminal Justice	IIIB
Morse, Michael	Criminal Justice	IV
Mosley, Jackson	Biological Sciences	II

XI. ADJUNCT FACULTY, 2016-17, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Mosley, Sheryl	Education	I
Mullikin, Crystal	ABE/GED/ESOL	III
Neale, Tamara Lazo	Criminal Justice	IV
Negron, Magdalisse	ABE/GED/ESOL	III
NeSmith, Rhonda	American Sign Language	II
Newton, Janice	Mathematics	IA
Nickisch, David	Developmental Mathematics	III
Nielander, William	Law	I
Norton, Penney	Child Development & Education	II
Ortegon, Olga	ABE/GED/ESOL	III
Osha, Lisa	General Business and Management	II
Ouverson, Susan	Developmental Reading	II
Parks, Sarah	Education	II
Patel, Mintoo	Biology	I
Peralta, Javier	EMS Programs (CWE courses)	IV
Perez, Jesus	EMS Programs	III
Perry, Ronald	Criminal Justice	IIIB
Pesko, Phillip	Criminal Justice	IV
Peterson, Keith	English	I
Philossaint-Wells, Quernande	Intro Business Course (Dual Enrollment)	II
Pierce, Mary	STEMQuest Camp	III
Pollitt, Melinda	SAT Prep/Pre ACT Math	II
Pontes, George M.	ABE/GED/ESOL/Developmental English	II
Poole, Jesse	Criminal Justice	IV
Pratts Martinez, Luis	Criminal Justice	IV
Pridgeon, JT	CDL - Refresher Training	IV
Pyles, Litisha	ESOL	II
Rebuck, Shirley	Education/Mathematics	II
Redick, Lauren	Aquabics/Driver Education	N/A
Redman, Terry L.	Mathematics	IIA
Reeder, Melody	Nursing (Clinicals Only)	III
Rice, Carrie	Aerobics	IV
Richey, Rex	Criminal Justice	IV
Riley, Dirk	Fire Programs	III
Riley, Jacob	Criminal Justice	IV
Riley, Kimberly	Agriculture/Horticulture	II
Ritenour, Steven	Criminal Justice	IIIB
Rivera, Ashley	ESOL/ABE/GED/Business	II
Roberts, Deborah	ABE/GED/ESOL	III
Roberts, Richard	Education/Microcomputer	II
Roberts, Wendy	EMS Programs	IIIB
Rodriguez, Carlos	Nursery Operations	IV
Rodriguez, Claudia	ESOL/Spanish	II
Rodriguez, Ladonna	Floral Design	IV
Rodriguez, Luz	ESOL	IIA
Rosenbaum, Cheryl	English (Dual Enrollment)	II

XI. ADJUNCT FACULTY, 2016-17, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Roth, Jeff	Management & Business Courses	II
Rouse, Kathleen	Personal Fitness	N/A
Rubino, Christopher	Criminal Justice	II
Sager, Thomas	Criminal Justice	IV
Sanchez, Eunice	ABE/GED/ESOL	II
Santana, Jennifer	EMS Programs	III
Schenck, Charles	Commercial Vehicle Driving	IV
Schneider, Mark	Criminal Justice	IV
Schrader, Mark	Criminal Justice	II
Schumacher, Rebecca	Nursing: ADN, PN, Nurse Assistant	III
Schwarze, Jason	Mathematics	II
Seda-Ramirez, Charlene	Bus. Law/ABE/GED/ESOL/Criminal Justice	I
Serrano, Lynette	ABE/GED/ESOL	III
Seusy, Paul B.	Business	I
Shannon, Paul	Fire Programs	IIIB
Shannon, Robert	Criminal Justice	III
Sharp, John	Youth Programs/Student Development	II
Shayman, Linda	English/Humanities	II
Sheffield, Kenneth	ACLS/PALS/BLS (CWE only)	IV
Sherwood, Robin	Criminal Justice	II
Shiver, Martha	Reading/Summer Bridge Program	II
Simmons, Donald	Driver Education	IV
Simpson, James	EMS Programs/Fire Programs	IIIB
Small, L. McQueen	QuickBooks	III
Smalley, Charles	Criminal Justice	IV
Smith, Gregory	CPR/First Aid	III
Smith, Kimberly Ann	Developmental Mathematics	III
Snead, Crystal	Criminal Justice	III
Snelgrove, Alecia	Education	II
Spencer, Robert	Criminal Justice	IV
Spires, James	Criminal Justice	IV
Spivey, Reginald	Mining Safety	IV
Stanphill, Archie	Electrical Apprenticeship	III
Starling, Ariel	Cosmetology	IV
Statler, Phillip	Retirement Workshops	III
Stewart, David	Criminal Justice	IV
Stillwagon II, James	Fire Programs	III
Storts, Jennifer	ESOL	III
Straub, Raymond	Photography	III
Swearingen, Richard	Beginning Sign Language	IV
Swift, Julie	Culinary Arts (Substitute only)	IV
Szeligo, John	Education/History	IA
Tarnowski, Marilyn	English & Literature/Humanities	II
Taylor, Larry P.	EMS Programs/Fire Programs	II
Temple, Cheryl	English/Humanities	II
Thomas, Melody	English	II

XI. ADJUNCT FACULTY, 2016-17, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Thompson, Scott	CDL Tester	IV
Thorley, Frank	Smart Phone Technology	II
Thornton, Ellen	Reading/Educator Preparation Institute	II
Tippie, Therese (Terra)	Dental Assisting	III
Tomblin, Jessica	Medical and Admin. Secretarial Labs	IV
Tooley, Janet	ABE/GED/ESOL	III
Toscano, Lisa	Child Development & Education	III
True IV, Charles	EMS Programs	IIIB
Tumbleston, Rodney	Fire Programs	IV
Turner, Perry	Criminal Justice	II
Turner, Sylvia D.	Criminal Justice	IV
Turner, Sylvia L.	Parents, Children & Divorce	II
Vance, Nancy	Nursing (Clinicals and PN)	III
Verlingieri, Dale E.	Italian	II
Wade, George	ABE/GED/ESOL	II
Wade, Laura	ABE/GED/ESOL	III
Ward, David	Law/Criminal Justice	I
Waters, Jerry C.	Biological Sciences	II
Weed, David Jr.	Criminal Justice	IV
Weis, Louise	Art	IV
Wells, John	MSHA Safety Training	IV
White, Teresa	Youth Programs	II
White, Tonina	Management and Supervision	I
Williams, Jesslin	Youth Programs	I
Williams, Michael G.	Electronics	IV
Wilson, Ashanti	ABE/GED/ESOL/Master Student/FYE	II
Wilson, Latricia	Criminal Justice	II
Wilson, Marie	ABE/GED/ESOL	II
Woods, Dustin	ESOL/ABE/GED	II
Word, Shelly	Political Science	IIA
Wright, Jerry L.	Education	II
Wyse, Bruce	English & Literature/Humanities	II

XII. APPOINTMENT, FULL-TIME ADMINISTRATOR*:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
MacNeill, Lynn	Interim Dean, Arts and Sciences	07/01/16

*Recommendation includes administrative leave from teaching duties as prescribed in SFSC Administrative Procedure 5130, for the period July 1, 2016 – June 30, 2017. Mr. MacNeill serves as Professor, Speech on continuing contract.

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

AN EQUAL ACCESS / EQUAL OPPORTUNITY INSTITUTION | ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: TRAINING AGREEMENT – CAREERSOURCE HEARTLAND

Approval is requested to **renew** a training provider agreement between CareerSource Heartland and South Florida State College for the purpose of providing services to include wage verification, wage tracking, and job placement in DeSoto, Hardee, and Highlands counties. This agreement renews annually.

SUGGESTED MOTION:

Move to approve the renewal of a training provider agreement with CareerSource Heartland as presented.



OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: TRAINING AGREEMENT – CAREERSOURCE HEARTLAND

Approval is requested to **renew** a training provider agreement between CareerSource Heartland and South Florida State College for the purpose of providing training to in-school and out-of-school youth in DeSoto, Hardee, Highlands, and Okeechobee counties. This agreement renews annually.

SUGGESTED MOTION:

Move to approve the renewal of a training provider agreement with CareerSource Heartland as presented.



OFFICE OF THE PRESIDENT

Item 5.2.3

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: TRAINING AGREEMENT – CAREERSOURCE SOUTHWEST FLORIDA

Approval is requested to **renew** a training provider agreement between CareerSource Southwest Florida and South Florida State College for the purpose of providing services to include wage verification, wage tracking, and job placement in Charlotte, Collier, Glades, Hendry and Lee counties. This agreement renews annually.

SUGGESTED MOTION:

Move to approve the renewal of a training agreement with CareerSource Southwest Florida as presented.



OFFICE OF THE PRESIDENT

Item 5.2.4

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: TRAINING AGREEMENT – CAREERSOURCE POLK

Approval is requested to **renew** a training provider agreement between CareerSource Polk and South Florida State College for the purpose of providing services to include wage verification, wage tracking, and job placement in Polk County. This agreement renews annually.

SUGGESTED MOTION:

Move to approve the renewal of a training agreement with CareerSource Polk as presented.



OFFICE OF THE PRESIDENT

Item 5.2.5

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: LEASE AGREEMENT – FLORIDA CENTER FOR ADDICTIONS AND DUAL
DISORDERS

Approval is requested to **renew** a lease agreement between Tri-County Human Services, Inc. and South Florida State College for the Florida Center for Addictions and Dual Disorders at an annual rate of \$138,900. This represents no change from the prior year.

SUGGESTED MOTION:

**Move to approve the renewal of a lease agreement with
Tri-County Human Services, Inc. as presented.**

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

AN EQUAL ACCESS / EQUAL OPPORTUNITY INSTITUTION | ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS



OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – ADULT GENERAL EDUCATION (AGE)

Title: **Adult General Education (AGE)**
Source: Florida Department of Education
Amount: \$217,863.00
Description: SFSC is requesting funding to continue offering Adult Basic Education (ABE) and General Education Development (GED) courses in Highlands County. The program serves adults who are 16 years of age or older and lack a high school education. Funds will be used to provide students with instruction, materials, and classroom supplies. Similar programs are administered by the school districts for residents in Hardee and DeSoto counties.

SUGGESTED MOTION:

Move to approve the submission and acceptance, if funded, of the described grant proposal.



OFFICE OF THE PRESIDENT

Item 5.3.2

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – 2016-2017 PERKINS ROLL-FORWARD FUNDING

Title: **2016-2017 Perkins Roll-Forward Funding**
Source: Florida Department of Education
Amount: \$2,658.00
Description: SFSC has the opportunity to request these additional grant funds to supplement the previous Perkins applications which support instructional programs in Allied Health, Business, Computer Science, Public Safety, and Trade and Industry. Grant funds for the Perkins program are used to provide equipment and supplies, other training related items, and staff salaries needed for program expansion.

SUGGESTED MOTION:

Move to approve the submission and acceptance, if funded, of the described grant proposal.



OFFICE OF THE PRESIDENT

Item 5.3.3

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – EL/CIVICS HIGHLANDS

Title: **EL/Civics Highlands**

Source: U.S. Department of Education

Amount: \$44,544.00

Description: SFSC is requesting funding to continue offering English for Speakers of Other Languages (ESOL) and Civics courses to residents 16 or older in Highlands County. Grant funds will be used to provide students with instruction, materials, and classroom supplies.

SUGGESTED MOTION:

Move to approve the submission and acceptance, if funded, of the described grant proposal.

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

AN EQUAL ACCESS / EQUAL OPPORTUNITY INSTITUTION | ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS



OFFICE OF THE PRESIDENT

Item 5.3.4

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – EL/CIVICS HARDEE

Title: **EL/Civics Hardee**
Source: Florida Division of Cultural Affairs
Amount: \$23,642.00
Description: SFSC is requesting funding to continue offering English for Speakers of Other Languages (ESOL) and Civics courses to residents 16 or older in Hardee County. Grant funds will be used to provide students with instruction, materials, and classroom supplies.

SUGGESTED MOTION:

Move to approve the submission and acceptance, if funded, of the described grant proposal.



OFFICE OF THE PRESIDENT

Item 5.4.1

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/MONTH PAYROLL CHECK REGISTER

The law requires that warrants be approved and made available for review. Detailed information on all disbursements for March and April 2016 is summarized below and is available at any time in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll check register as presented.

Accounts Payable:								
	2015/2016 Checks		2015/2016 Electronic Payments		2015/2016 P-Card		2015/2016 Totals	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	400	\$353,640.23	159	\$1,300,318.94	466	\$280,288.67	1025	\$1,934,247.84
Aug	151	200,782.98	186	904,500.25	456	248,727.78	793	\$1,354,011.01
Sept	1242	1,856,373.53	262	1,023,096.06	589	464,809.46	2093	\$3,344,279.05
Oct	479	396,817.62	233	878,859.01	767	325,779.32	1479	\$1,601,455.95
Nov	397	549,216.62	230	821,107.90	653	370,659.81	1280	\$1,740,984.33
Dec	300	385,192.61	165	428,934.15	797	392,168.92	1262	\$1,206,295.68
Jan	235	375,696.82	213	543,988.21	508	311,027.41	956	\$1,230,712.44
Feb	800	1,820,371.65	227	906,431.68	772	263,603.74	1799	\$2,990,407.07
March	342	307,991.71	213	989,008.49	521	305,278.01	1076	\$1,602,278.21
April	339	237,210.79	242	957,743.75	544	223,481.39	1125	\$1,418,435.93
May							0	\$0.00
June							0	\$0.00
Totals	4685	\$6,483,294.56	2130	\$8,753,988.44	6073	\$3,185,824.51	12888	\$18,423,107.51
Payroll:								
	2015/2016 Checks		2015/2016 Electronic Payments				2015/2016 Totals	
	No.	Amount	No.	Amount			No.	Amount
July	33	\$38,955.01	507	\$856,817.58			540	\$895,772.59
Aug	21	32,349.77	379	793,485.15			400	\$825,834.92
Sept	20	29,532.49	406	811,803.99			426	\$841,336.48
Oct	25	28,057.65	445	848,654.20			470	\$876,711.85
Nov	29	34,208.25	401	955,732.51			430	\$989,940.76
Dec	31	39,311.03	457	892,560.05			488	\$931,871.08
Jan	30	33,973.31	432	813,166.33			462	\$847,139.64
Feb	31	30,521.54	439	832,475.09			470	\$862,996.63
March	31	30,485.94	454	839,441.19			485	\$869,927.13
April	20	20,835.75	426	848,683.02			446	\$869,518.77
May							0	\$0.00
June							0	\$0.00
Totals	271	\$318,230.74	4346	\$8,492,819.11			4617	\$8,811,049.85

Accounts Payable:						
	2014/2015			2015/2016		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	1,013	\$1,702,325.53	\$1,702,325.53	1,025	\$1,934,247.84	\$1,934,247.84
August	894	1,664,359.84	\$3,366,685.37	793	1,354,011.01	\$3,288,258.85
September	2,097	2,673,359.12	\$6,040,044.49	2,093	3,344,279.05	\$6,632,537.90
October	1,818	2,688,849.08	\$8,728,893.57	1,479	1,601,455.95	\$8,233,993.85
November	1,345	1,894,451.37	\$10,623,344.94	1,280	1,740,984.33	\$9,974,978.18
December	1,142	1,779,306.86	\$12,402,651.80	1,262	1,206,295.68	\$11,181,273.86
January	948	1,703,609.48	\$14,106,261.28	956	1,230,712.44	\$12,411,986.30
February	2,344	3,310,555.98	\$17,416,817.26	1,799	2,990,407.07	\$15,402,393.37
March	1,324	1,931,347.88	\$19,348,165.14	1,076	1,602,278.21	\$17,004,671.58
April	1,112	1,251,017.23	\$20,599,182.37	1,125	1,418,435.93	\$18,423,107.51
May	1,049	1,434,212.89	\$22,033,395.26			
June	1,471	1,858,009.22	\$23,891,404.48			
Totals	16,557	\$23,891,404.48		12,888	\$18,423,107.51	
Payroll:						
	2014/2015			2015/2016		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	510	\$882,414.39	\$882,414.39	540	\$895,772.59	\$895,772.59
August	403	845,772.63	\$1,728,187.02	400	825,834.92	\$1,721,607.51
September	406	838,801.90	\$2,566,988.92	426	841,336.48	\$2,562,943.99
October	484	914,266.07	\$3,481,254.99	470	876,711.85	\$3,439,655.84
November	497	990,341.21	\$4,471,596.20	430	989,940.76	\$4,429,596.60
December	501	949,644.19	\$5,421,240.39	488	931,871.08	\$5,361,467.68
January	471	868,660.22	\$6,289,900.61	462	847,139.64	\$6,208,607.32
February	474	877,390.77	\$7,167,291.38	470	862,996.63	\$7,071,603.95
March	484	884,891.29	\$8,052,182.67	485	869,927.13	\$7,941,531.08
April	468	906,636.76	\$8,958,819.43	446	869,518.77	\$8,811,049.85
May	501	928,920.38	\$9,887,739.81			
June	451	904,453.55	\$10,792,193.36			
Totals	5650	\$10,792,193.36		4617	\$8,811,049.85	



OFFICE OF THE PRESIDENT

Item 5.4.2

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ADDITION TO CUSTOMER BILLING LIST – OLE SOUTH AUTO SALVAGE

Approval is requested to add Ole South Auto Salvage to the College's customer billing list for student third party billing. South Florida State College will be providing forklift training for their employees.

SUGGESTED MOTION:

Move to approve the addition of Ole South Auto Salvage to the College's customer billing list for student third party billing as presented.

6.0 Planning and Policy Issues

7.0 Academic and Student Matters



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposals is requested:

I. COURSE REVISIONS

Approve the addition of "or Instructor's Approval" to following labs' prerequisites and corequisites. Recommendation is to satisfy a need for Highlands Career Institute scheduling, effective Fall 2016 (201710).

- EEV 0570L Network Support Services I Lab
- EEV 0596L Network Security Services I Lab
- EEV 0597L Network Security Services II Lab

SUGGESTED MOTION:

Move to approve the curriculum proposals as presented.

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

AN EQUAL ACCESS / EQUAL OPPORTUNITY INSTITUTION | ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS

8.0 Purchasing and Other Action Items



OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: SFSC 2016-2017 BUDGET PROPOSAL

The proposed South Florida State College Operating Budget and Capital Outlay Budget for 2016-2017 is presented for your consideration under separate cover and will be discussed at the Budget Workshop prior to the Board meeting. Approval of both budgets is requested, including student fee rates and a revised salary schedule.

This budget was developed through a participative process with our six strategic initiatives and goals in mind:

- Initiative #1 Develop exemplary student services programs that support student success
- Initiative #2 Formulate responsive programs that meet community needs
- Initiative #3 Provide students with an engaging learning experience within and beyond the classroom
- Initiative #4 Create innovative joint ventures and partnerships that drive regional economic growth
- Initiative #5 Develop and implement diverse strategies that will increase funding needed to support institutional initiatives
- Initiative #6 Provide programs and resources that inspire employee growth/development

Approval of the new budgets will allow us to continue our efforts to meet the expectations of our local communities by maintaining quality educational and training opportunities and services throughout our district. Your consideration of the proposed budgets is appreciated.

SUGGESTED MOTION:

Move to approve the Operating Budget for 2016-2017, including the student fee rates and salary schedule, as well as the 2016-2017 Capital Outlay Budget as presented. The Operating Budget includes a 2.5% across-the-board raise for all eligible full- and part-time employees.

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

AN EQUAL ACCESS / EQUAL OPPORTUNITY INSTITUTION | ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS



OFFICE OF THE PRESIDENT

Item 8.2

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: KRIS Y. RIDER, CHAIR

SUBJECT: PRESIDENT LEITZEL'S EMPLOYMENT CONTRACT

Upon review of Dr. Leitzel's current contract with Attorney Pam Karlson, edits have been made to reflect Board approved contract extension as approved in January 2016.

SUGGESTED MOTION:

**Move to approve President Leitzel's contract for the term
July 1, 2016 through June 30, 2019**

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

AN EQUAL ACCESS / EQUAL OPPORTUNITY INSTITUTION | ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS



OFFICE OF THE PRESIDENT

Item 8.3

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: RECERTIFICATION OF DIRECT SUPPORT ORGANIZATION

In accordance with SFSC Policy 8.01, the South Florida State College Foundation, Inc. respectfully requests recertification to function on behalf of SFSC during the College's 2015-2016 Fiscal Year. Legal Authority: Florida Statute 1004.70.

SFSC policy 8.01 states that "each direct support organization (DSO) wishing to operate under the auspices of South Florida State College must be annually certified by the SFSC District Board of Trustees as meeting the conditions set forth by the Board. Direct support organizations so certified by the Board may be permitted the use of the College's property, facilities and personnel services."

Conditions for certification include the following:

1. The DSO shall exist for the purpose of providing financial, scholarship, facility, equipment and other support to the College and its programs and students.
2. The DSO shall provide full, complete, and timely information on all of its activities to the SFSC District Board of Trustees as follows:
 - a. One or more members of the SFSC DBOT shall be designated by the Chair of the DBOT to serve as liaison voting members of the Board of Directors and the Executive Committee of the DSO.
 - b. The College President shall be a voting member of the Board of Directors and the Executive Committee of the DSO.
 - c. The College's Controller shall serve as ex-officio member of the Board of Directors of the DSO in the capacity of Assistant Treasurer.
 - d. The DSO shall make monthly reports to the DBOT.
 - e. The Executive Director of the DSO shall report administratively to the College President.
 - f. The DSO shall submit its annual independent audit and Income Tax Form 990 to the DBOT for review and acceptance.
3. The DSO will make an annual report on its activities in the spring of each year (typically May or June) so that the DBOT may certify the DSO by July 1st.

Summary of yearly accomplishments:

The South Florida State College Foundation, Inc. operates on a calendar fiscal year. During 2015 the SFSC Foundation continued to meet each of the mandates specified above. Specific activities and accomplishments for the year include:

Revenue

• Number of gifts	=	1,505
• Amount received	=	\$1,015,376
• Investment income	=	\$ (\$35,950)
• Donated services	=	\$ 161,238
• Rental Income	=	\$ \$281,444
Total		\$ 1,422,108

Pledged Gift

• Partnership Project	=	\$4.2 Million
-----------------------	---	---------------

Scholarships

• Number	=	327
• Amount awarded	=	\$155,991

Teaching Chairs awarded	=	Three (all currently in second year)
-------------------------	---	--------------------------------------

Take Stock in Children:

Currently in program	=	155
High School graduates	=	23
Currently in college	=	86
College graduates	=	152

SFSC programs supported	=	All academic programs at the College
-------------------------	---	--------------------------------------

Facilities leased to SFSC	=	Two
---------------------------	---	-----

Board members elected	=	Seven
-----------------------	---	-------

DSO support from the College	=	In 2015 the College provided a budget of approximately \$204,101 to the Resource Development Office, with partial funding used to support the operation of the DSO.
------------------------------	---	---

Value added	=	\$1,015,376 raised at a cost to SFSC of \$161,000 devoted to operations, represents a significant ROI for the College.
-------------	---	--

Indebtedness of DSO	=	The SFSC Foundation has no indebtedness.
---------------------	---	--

SUGGESTED MOTION:

Move to accept the 2015 independent audit and IRS form 990 and to reauthorize the SFSC Foundation, Inc. to work on behalf of the College as a direct support organization for the 2016-2017 Fiscal Year.



OFFICE OF THE PRESIDENT

Item 8.4

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: EUCALYPTUS AVENUE SPECIAL WARRANTY DEED

Eucalyptus Avenue is located on the east side of the Lake Placid Center of South Florida State College. The College property runs to the center line of this roadway, but the Town of Lake Placid has maintained the roadway for public travel through the years. The Town of Lake Placid has requested that the College convey to the Town a reasonable right of way for Eucalyptus Avenue and its shoulder.

College Attorney Pam Karlson continues to work closely with Town of Lake Placid Attorney, Bert Harris III, to develop a proposed Warranty Deed for review and will be prepared to discuss this issues more fully during her presentation.

SUGGESTED MOTION:

Move to approve the dedication of Eucalyptus Avenue as described in the Warranty Deed presented, and direct and authorization the Board Chair to execute the same.

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

AN EQUAL ACCESS / EQUAL OPPORTUNITY INSTITUTION | ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS



OFFICE OF THE PRESIDENT

Item 8.5

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ANNUAL FACILITIES INSPECTION SUMMARY REPORT

Under separate cover, for review and acceptance by our District Board of Trustees are the Annual Comprehensive Safety Inspection Reports from Fire Prevention Specialists, a firm retained through the Florida College System Risk Management Consortium. All owned and leased college facilities used for direct instruction and/or support were recently inspected in compliance with various State and Federal regulations pertaining to fire safety, sanitation, and casualty.

All corrections/repairs have been completed with the exception of one item: repairs to the fire escape stairs in Lake Placid. Repairs are to be completed within 90 days.

SUGGESTED MOTION:

Move to accept the fire safety, sanitation, and casualty inspection reports for the 2015-2016 year as presented.

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

AN EQUAL ACCESS / EQUAL OPPORTUNITY INSTITUTION | ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS

9.0 Reports



OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

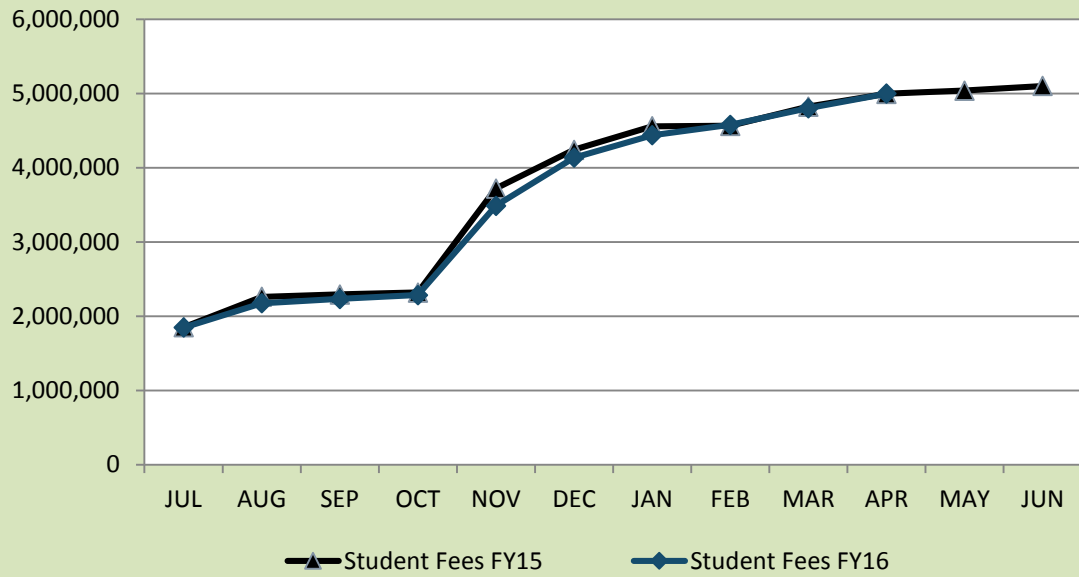
SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Attached for your review are the graphs and a summary of revenues and expenditures of the College through April 2016.

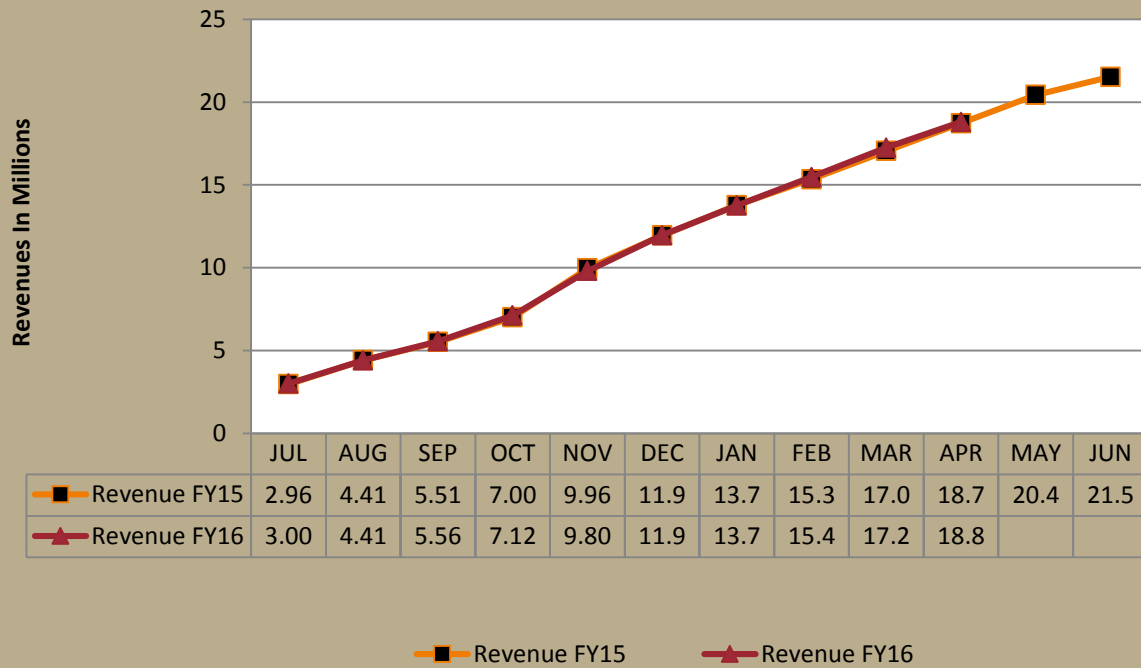
600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

AN EQUAL ACCESS / EQUAL OPPORTUNITY INSTITUTION | ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS

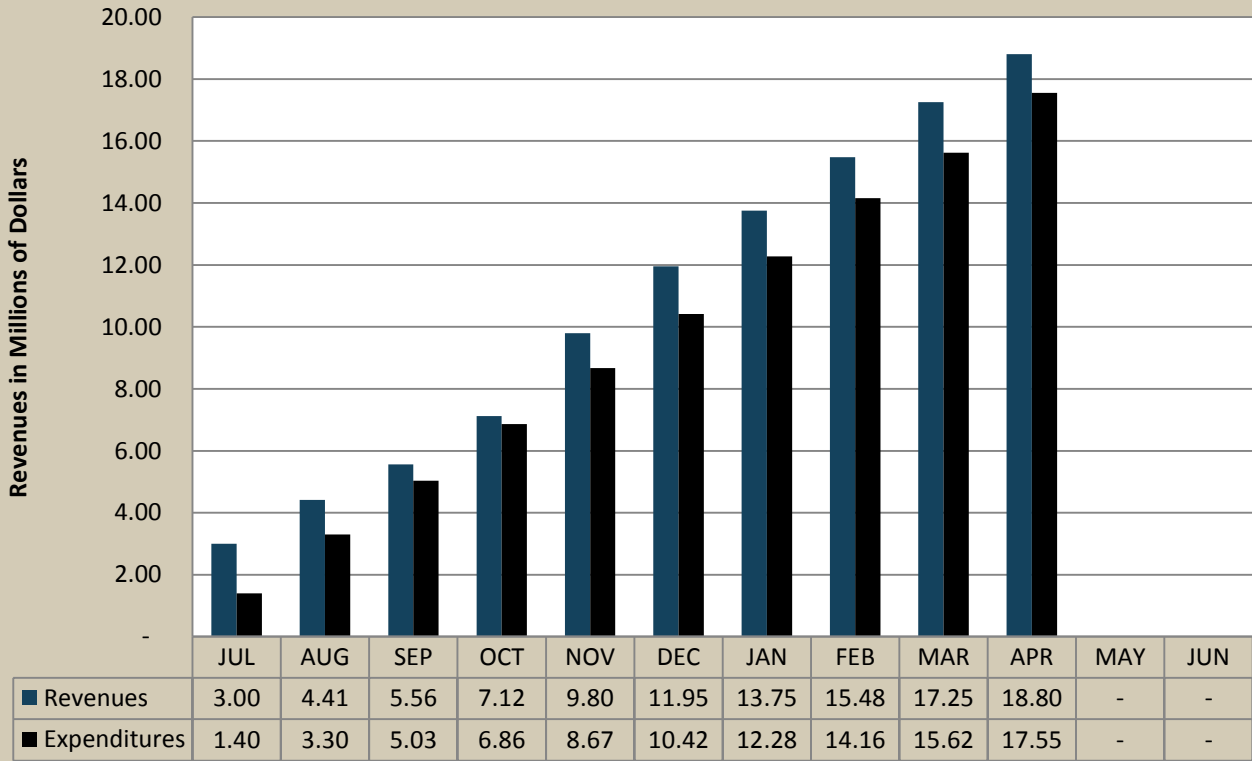
South Florida State College
Fund 1 Student Fee Revenue, FY 15 vs FY 16



South Florida State College Fund 1 Total Revenue, FY 15 vs FY 16



South Florida State College Fund 1 Total Revenues & Expenditures FY 16



South Florida State College					
Revenue and Expenditures					
For Month Ended April 30, 2016					
Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/Spent to Date
401XX	Tuition and Out of State Fees	4,242,918.00	4,261,975.40	(19,057.40)	100.45%
404XX	Lab Fees	392,625.00	374,598.85	18,026.15	95.41%
408XX	Technology Fees	189,000.00	176,713.32	12,286.68	93.50%
409XX	Other Student Fees	116,985.00	110,659.65	6,325.35	94.59%
41600	Grants and Contracts from Counties	104,500.00	54,500.00	50,000.00	52.15%
42110	FCSPF-General Revenue	12,132,516.00	10,262,893.00	1,869,623.00	84.59%
4215X	Performance Based Incentive	603,508.00	316,973.00	286,535.00	52.52%
42210	CO&DS Entitlement	1,100.00	-	1,100.00	0.00%
42610	FCSPF-Lottery	3,433,156.00	2,670,234.00	762,922.00	77.78%
439XX	Indirect Costs Recovered	175,750.00	120,677.60	55,072.40	68.66%
44100	Cash Contributions	15,127.00	15,017.00	110.00	99.27%
46400	Use of College Facilities	71,500.00	65,169.30	6,330.70	91.15%
466XX	Other Sales and Services	256,275.00	227,687.04	28,587.96	88.84%
48100	Interest and Dividends	3,000.00	3,394.11	(394.11)	113.14%
487XX	Fines and Penalties	29,485.00	34,345.15	(4,860.15)	116.48%
49XXX	Transfers and Other Revenues	266,050.00	101,073.01	164,976.99	37.99%
	Total Personnel	\$22,033,495.00	\$18,795,910.43	\$ 3,237,584.57	85.31%
51XXX	Management	1,803,802.00	1,557,420.37	246,381.63	86.34%
52XXX	Instructional	4,488,273.00	3,432,674.63	1,055,598.37	76.48%
53XXX	Other Professional	2,801,651.25	2,354,685.50	446,965.75	84.05%
54XXX	Career Staff	2,572,000.13	2,049,921.41	522,078.72	79.70%
56XXX	Other Professional-Instructional	1,022,412.00	803,257.54	219,154.46	78.56%
57XXX	Other Professional-Tech/Clerical/Trade	114,990.00	78,273.94	36,716.06	68.07%
58XXX	Student Employment	25,000.00	22,876.16	2,123.84	91.50%
58500	Employees Awards	11,500.00	8,900.00	2,600.00	77.39%
58501	Non-Recurring	118,067.00	120,887.66	(2,820.66)	102.39%
59XXX	Benefits	4,242,305.00	3,022,535.95	1,219,769.05	71.25%
	Total Personnel	\$17,200,000.38	\$13,451,433.16	\$ 3,748,567.22	78.21%
605XX	Travel	295,606.00	200,587.68	95,018.32	67.86%
61000	Freight and Postage	32,495.00	14,388.55	18,106.45	44.28%
615XX	Telecommunications	61,000.00	53,325.10	7,674.90	87.42%
62000	Printing	76,025.00	31,961.54	44,063.46	42.04%
625XX	Repairs and Maintenance	1,035,839.02	752,683.44	283,155.58	72.66%
63000	Rentals	163,110.00	137,905.16	25,204.84	84.55%
635XX	Insurance	418,750.00	335,043.60	83,706.40	80.01%
640XX	Utilities	1,260,100.00	1,029,835.53	230,264.47	81.73%
645XX	Other Services	628,169.00	594,187.22	33,981.78	94.59%
64700	Grant Aid	4,280.00	6,954.50	(2,674.50)	162.49%
650XX	Professional Fees	203,440.00	152,443.94	50,996.06	74.93%
655XX	Education Office/Dept Material Supp	532,127.00	340,864.10	191,262.90	64.06%
657XX	Data Software	32,570.00	29,557.30	3,012.70	90.75%
66000	Maint/Construction Material/Supp	267,250.00	194,790.28	72,459.72	72.89%
665XX	Other Materials and Supplies	124,300.00	72,296.53	52,003.47	58.16%
670XX	Subscriptions/Library	49,500.00	48,005.14	1,494.86	96.98%
675XX	Purchases for Resale	54,005.00	31,207.04	22,797.96	57.79%
680XX	Scholarships	45,000.00	48,682.19	(3,682.19)	108.18%
69XXX	Transfers and Other Expenses	90,000.00	8,682.70	81,317.30	9.65%
	Total Current Expenses	\$ 5,373,566.02	\$ 4,083,401.54	\$ 1,290,164.48	75.99%
706XX	Minor Equipment >1000<5000	42,997.00	9,904.23	33,092.77	23.03%
71000	Furniture and Equipment	22,003.00	8,493.06	13,509.94	38.60%
	Total Capital Outlay	\$ 65,000.00	\$ 18,397.29	\$ 46,602.71	28.30%



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FOUNDATION REPORT

- I. **Donations and Pledges to the SFSC Foundation, Inc.**
The first chart presents a summary listing of all donations and pledges made to the SFSC Foundation since the April 2016 meeting of the College District Board of Trustees. The included dates are April 13, 2016 through May 31, 2016. The total amount being reported is **\$132,252.64.**
- II. **Foundation Update**
 - A. Alumni – awareness campaign update
 - B. Highlands Bar Association
- III. **Take Stock in Children**
 - A. High School Graduates for 2016 – 23
 - B. Potential funding for Scholarships

South Florida State College Foundation, Inc.
Gift Summary Report 4/13/16 - 5/31/16

Fund ID	Fund Description	Gift Count	Cash	Pledges	Other	Total
1000	Unrestricted	33	\$70,018.00	\$0.00	\$0.00	\$70,018.00
2000	Jacaranda Restoration Fund	1	\$6.00	\$0.00	\$0.00	\$6.00
5011	SFSC General Scholarship	7	\$2,076.00	\$8,000.00	\$0.00	\$10,076.00
5014	Joe Johnston/Bette McDearman Memorial	1	\$20.00	\$0.00	\$0.00	\$20.00
5025	General Nursing Scholarship	1	\$0.50	\$0.00	\$0.00	\$0.50
5031	SFSC Community Fund	7	\$65.71	\$0.00	\$0.00	\$65.71
5032	SFSC Library Donations	3	\$35.00	\$0.00	\$0.00	\$35.00
5045	Athletic Booster Club	2	\$15.00	\$0.00	\$0.00	\$15.00
5057	Phi Theta Kappa	1	\$10.00	\$0.00	\$0.00	\$10.00
5058	Take Stock In Children - Ops	1	\$500.00	\$0.00	\$0.00	\$500.00
5095	Dental Programs	2	\$45.00	\$0.00	\$0.00	\$45.00
5108	MOFAC	4	\$1,532.50	\$0.00	\$0.00	\$1,532.50
5110	Highlands County Bar Association Scholarship	3	\$1,200.00	\$0.00	\$0.00	\$1,200.00
5133	TAG - The SFSC Artists Group	1	\$700.00	\$0.00	\$0.00	\$700.00
5158	TSIC Scholarships	8	\$1,052.00	\$0.00	\$0.00	\$1,052.00
6005	Partnership Project	57	\$19,380.00	\$0.00	\$7,220.00	\$26,600.00
6006	Alumni Association Fund	3	\$376.93	\$0.00	\$0.00	\$376.93
6008	Jarrett Family Fdt End Teaching Chair in Business	1	\$20,000.00	\$0.00	\$0.00	\$20,000.00
Grand Totals:		136	\$117,032.64	\$8,000.00	\$7,220.00	\$132,252.64
136 Gift(s) listed						
116 Donor(s) listed						



OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: JUNE 15, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANTS DEVELOPMENT AND FEDERAL RELATIONS REPORT

I. Funded Grant Proposals

Title: **Panther Youth Partners**

Source: Career Source Heartland

Amount: \$1,200,000.00

Description: SFSC has been selected as the sole youth services provider for Career Source Heartland. This contract is for 3 years at \$400,000 per year. Through the Panther Youth Partners program, SFSC will provide services to young adults ages 16-24 to help them secure education and training for employment. While this new contract represents a continuation of a pre-existing program, it is a substantial funding increase over the previous contract. Under this new contract, SFSC has also developed a partnership with Indian River State College to provide services to young adults in Okeechobee County.

Title: **Murder on the Nile**

Source: South Arts

Amount: \$3,884.00

Description: SFSC joined Aquila Theatre and seven other theatres to request a touring block grant through South Arts for a tour of Murder on the Nile. The performance will be part of the 2016-2017 cultural programs performances.

Title: **Healthy Smiles for Highlands County**
Source: Highlands County Hospital District
Amount: \$12,000.00
Description: SFSC has been awarded funding from the Highlands County Hospital District to provide the Dental Education program with consumable materials and supplies for the pediatric and indigent adult pro bono dental program. If this project is funded, SFSC will have the necessary items to continue providing area children and indigent adults with free, preventive dental screenings, oral health information programs, sealants, fluoride varnish program, and radiographic care.

II. Declined Grant Proposals

Title: **Heartland Tales**
Source: National Endowment for the Arts Our Town Program
Amount: \$122,000.00
Description: Funds were requested from the National Endowment for the Arts to launch a collaborative performing arts effort for local school districts, arts agencies, and our communities. Heartland Tales was focused on infusing the community with the arts by telling “our stories” through various art forms. The NEA review indicated that our project was well-received, but that funding was very limited this year.

III. Federal Legislative Report

Brief presentation on the status of the federal budget and expected FY16 funding opportunities.