



**SFSC
District Board of Trustees
Regular Meeting
August 24, 2016**

**Highlands Campus
1:00 p.m.**

**Derren Bryan, Chair
Tim Backer, Vice Chair
Tami Cullens
Louis Kirschner
Ken Lambert
Lana C. Puckorius
Kris Y. Rider
Joe Wright
Thomas C. Leitzel, President/Secretary**

1.0 *Call to Order and Preliminary Matters*



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: AUGUST 24, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of August 24, 2016 be adopted.

SUGGESTED MOTION:

Move to adopt the agenda of the regular meeting of August 24, 2016 as presented.


**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
AUGUST 24, 2016
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Regular Meeting – July 20, 2016
 - 1.3 Review of Agenda Master Calendar
- 2.0 Communications, Introductions, and Recognition
 - 2.1 New Employee Introductions
- 3.0 Public Comment
- 4.0 Presentation
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Grant Applications
 - 5.2.1 America’s Promise – Job-Driven Grant Program – \$ 2,000,000
 - 5.2.2 RSVP Augmentation Funding - \$ 3,500
 - 5.3 Operating Actions
 - 5.3.1 Monthly Accounts Payable & Payroll Check Register
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
 - 7.1 Fee Proposals
- 8.0 Other Action Items
 - 8.1 Capital Improvement Program (CIP)
- 9.0 Reports
 - 9.1 Financial Report
 - 9.2 Foundation Report
 - 9.3 Grants Development and Federal Relations Report
 - 9.4 President’s Report
 - 9.5 Board Attorney Report
 - 9.6 Board Member Reports
 - 9.7 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: AUGUST 24, 2016
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: THOMAS C. LEITZEL 
SUBJECT: MINUTES – REGULAR MEETING – JULY 20, 2016

It is recommended that the minutes of the regular meeting held July 20, 2016 as presented and recorded in the Supplemental Minute Book, be approved.

SUGGESTED MOTION:
Move to approve the minutes of the July 20, 2016 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
JULY 20, 2016**

Members Present: Mr. Tim Backer
Mr. Derren Bryan, Vice Chair
Mrs. Tami Cullens
Dr. Louis H. Kirschner
Mr. Ken Lambert
Mrs. Kris Y. Rider, Chair
Mr. Joe Wright
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Excused: Mrs. Lana C. Puckorius

Staff Present:	Mrs. Ashley Bennett	Mr. Erik Christensen	Ms. Cindy Garren
	Mrs. Susie Hale	Mrs. Deborah Latter	Mr. Glenn Little
	Ms. Melissa Lee	Dr. Lindsay Lynch	Mrs. Becky Sroda
	Dr. Sidney Valentine	Dr. Chris van der Kaay	Mrs. June Weyrauch
	Dr. Tim Wise	Dr. Deborah Fuschetti	Mr. Keith Loweke
	Mrs. Deanne Shanklin	Ms. Robin Southwell	

Others Present: Mrs. Barbara Kirschner

CALL TO ORDER

At 6:08 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mrs. Kris Rider.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mrs. Cullens made a motion, seconded by Mr. Wright, to adopt the agenda of the regular meeting held July 20, 2016. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Budget Workshop Minutes

Mr. Backer made a motion, seconded by Mr. Wright, to approve the minutes of the budget workshop held June 15, 2016. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2.2 Regular Meeting Minutes

Mr. Wright made a motion, seconded by Mr. Backer, to approve the minutes of the regular meeting held June 15, 2016. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Annual Reorganization of the Board

Following the District Board of Trustees Policy 2.02, **Mrs. Rider called for nominations to serve as the 2016-2017 District Board of Trustees Chair. Mrs. Cullens moved and Mr. Wright seconded the nomination of Mr. Bryan. Mrs. Rider asked if there were any other nominations; being none, she then called for a vote.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Mrs. Rider called for nominations to serve as the 2016-2017 District Board of Trustees Vice Chair. Mr. Lambert moved and Mrs. Cullens seconded the nomination of Mr. Backer. Mrs. Rider asked if there were any other nominations; being none, she then called for a vote. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Mrs. Rider called for nominations to serve as the 2016-2017 SFSC Foundation Liaison. Mr. Wright moved and Mr. Lambert seconded the nomination of Mrs. Puckorius. Mrs. Rider asked if there were any other nominations; being none, she then called for a vote. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Mr. Bryan and Mr. Backer thanked the Board for their nominations. Dr. Leitzel stated in her absence he spoke with Mrs. Puckorius and she would gladly accept the position of SFSC Foundation Liaison, if nominated. Mrs. Puckorius was unable to attend the Board meeting due to a family emergency. Mr. Bryan and Dr. Leitzel thanked Mrs. Rider for her work with the Board over the past year and presented her with a crystal vase and bouquet. The vase is engraved with an inscription: "Presented to Kris Y. Rider, SFSC Board Chair 2015-2016 in recognition of her distinguished service." At Mr. Bryan's request, Mrs. Rider continued the meeting as Chair.

1.4 Adopting of 2015-2016 Meeting Schedule and Review of Agenda Master Calendar

Mr. Bryan suggested changing the DBOT meeting time. He recommended having the DBOT meetings during business hours. Mr. Wright stated that he would prefer an afternoon meeting around 1:00 p.m. Mr. Lambert was in agreement with DBOT meeting change to 1:00 p.m. Dr. Leitzel asked the Board to review the dates and to address any conflicts they have.

Dr. Kirschner made a motion, seconded by Mr. Backer, to adopt the 2016-2017 meeting schedule, with the meeting time change to 1:00p.m. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote. (EXHIBIT "A")**

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION

2.1 Employee Retirements

Mr. Backer made a motion, seconded by Mr. Bryan, to acknowledge the retirement of Mrs. Gaylin Thomas for her many years of service to the college. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Rider and Mr. Wright. **Motion carried by unanimous vote.**

New Employee Introductions

The following new employees were introduced:

Employee	Position	Supervisor	Hired
Jenny Grenke	Case Data Specialist, FCDP/PYP	Tara Jefferies	04/18/16
Megan Stepe	Museum Curator	Cindy Garren	06/27/16

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

4.1 Organizational Chart

Dr. Leitzel presented the 2016-2017 SFSC Organizational Chart to the Board. Mr. Little briefly highlighted some of the new organizational changes.

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of appointments, full-time professional staff; full-time career services; resignations; and adjunct faculty 2015-16, academic year as needed. **(EXHIBIT "A")**

5.2 Agreement and Contracts

5.2.1 Approved the renewal of the dual enrollment agreement with DeSoto County School Board as presented. **(EXHIBIT "B")**

5.2.2 Approved the renewal of the dual enrollment agreement with Hardee County School Board as presented. **(EXHIBIT "C")**

5.2.3 Approved the renewal of the dual enrollment agreement with Highlands County School Board as presented. **(EXHIBIT "D")**

5.2.4 Approved the agreement with Okeechobee County School Board as presented. **(EXHIBIT "E")**

5.3 Grant Applications

5.3.1 Optimizing the Effectiveness of Bactericide Application for Managing HLB Infection

USDA NIFA – Citrus Research \$2,175,000.00

5.4 Operational Actions

5.4.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check register and summary through May 2016. **(EXHIBIT "F")**

Mr. Wright made a motion, seconded by Mr. Backer, to approve the Consent Agenda, Items 5.1 through 5.4.1 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

None

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals

Dr. Valentine introduced the curriculum proposals. *(EXHIBIT "G")*

Mrs. Cullens made a motion, seconded by Mr. Lambert, to approve the curriculum proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.2 Fee Proposals

Dr. Valentine introduced 2016-17 fee proposals. *(EXHIBIT "H")*

Mr. Lambert made a motion, seconded by Mrs. Cullens, to approve a fee proposal as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 Highlands County Sheriff's Office Agreement

Dr. Leitzel presented the Sheriff's Office agreement to the Board. Dr. Leitzel informed the Board that the news of the agreement was featured in an article in the Highlands Today newspaper. Dr. Leitzel discussed with the Board that this was a precaution to provide safety to the faculty, students, staff and visitors. Dr. Leitzel stated that the start date would be August 1, 2016. Mr. Little added that it might be September until we will have an officer present, since the Sheriff's Office will have to post and interview for the position. Mr. Little went over the benefits of having a law enforcement officer on campus. Keith Loweke stated that it would be a wonderful addition to the security that is already in place on the campus. Mrs. Karlson added that other colleges are entering into similar agreements with their local law enforcement offices. Dr. Leitzel addressed questions raised by Mr. Lambert and Dr. Kirschner and added that agreements will be arranged for the Hardee and DeSoto campuses. *(EXHIBIT "I")*

Mr. Wright made a motion, seconded by Mr. Backer, to approve to enter into a new agreement with Highlands County Sheriff Office as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

9.0 REPORTS

9.1 Financial Report

Ms. Lee reported on the financial graphs and a summary of revenue and expenditures through the month of May 2016 as information items. *(EXHIBIT "J")*

9.2 Foundation Report

Mrs. Shanklin reported on the behalf of Mrs. Bateman that South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$36,800.84** from June 1, 2016 through July 5, 2016. She also updated the Board that the Foundation was working on finding alumni for the Alumni Awareness campaign to get alumni involved with the College. Mrs. Shanklin made note that the Appreciation Luncheon at the DeSoto Campus was moved to August 18th. Mrs. Shanklin informed the Board that on Friday, August 12, 2016, she and Mrs. Bateman will be on the local radio station KISS FM 107.5 to promote the

Alumni Awareness campaign. Mrs. Shanklin gave an update on the veranda and hotel renovations.

9.3 Resource Development

I. **Grants Development Report**

Dr. Lynch distributed and reported on the Grants Development Report dated 7/20/16.

II. **Funded Grant Proposals**

Dr. Lynch stated none to report.

III. **Declined Grant Proposals**

A. **Beginning Farmer and Rancher Development Program**

USDA NIFA \$238,901.00

B. **Rapid Evaluation of Disease State in Sweet Orange Varieties: Qualifying Tree Response to Known HLB Treatments**

USDA NIFA – Citrus Research \$3,800,000.00

IV. **Federal Legislative Report**

Dr. Lynch reported on FY 17 Funding Update. Dr. Lynch discussed the up-coming House and Senate appropriation bills. She reported on the PELL update and discussed key Higher Ed bills, one being the simplification of the FASFA application.

9.4 President's Report

Dr. Leitzel reported on the following college activities:

1. Thanked Mrs. Rider again for her service as Chair for 2015-2016.
2. Thanked Mr. Bryan and Mr. Backer for so graciously accepting their new positions as Chair and Vice Chair for 2016-2017.
3. Highlighted the pinning and graduation ceremonies that have occurred on campus. Distributed a schedule of up-coming pinning and graduation ceremonies.
4. Discussed the OpenStax Star Open Education Resources. There were 43 applications and 12 were accepted. Dr. Leitzel state that this will likely be submitted to the Chancellor's Best Practice Award. Mr. Christensen discussed with the Board his part with OER and how it benefits the students and college. Mr. Christensen informed Board of up-coming items.
5. Introduced Ms. Cindy Garren, who shared the 2016-2017 Cultural Program series. Ms. Garren distributed a handout and highlighted some of the shows that will be coming to the College.
6. Announced that July 1st began the implementation of Destination 2020 our new five-year Strategic Plan.
7. Informed Board that we are in our 5th year review with SACSCOC. Dr. Valentine shared the up-coming schedule and requirements for the SACSCOC 5th year review.
8. Shared a new program for the College – Medical Coding and Billing starting this fall.
9. Welcomed new members of the Leader Team, Mr. Christensen and Mr. MacNeill.
10. Recapped the importance of enrollment.
11. Presented the schedule for Convocation Week.
12. Dr. Leitzel updated the Board on his meeting with Senator Grimsley. Dr. Leitzel discussed key points that were made during this meeting, one being retaining Mr. J.D. Alexander as a lobbyist for the College. Mr. Lambert agreed that Mr. Alexander would be a great lobbyist on our behalf. Mr. Wright would like to start the process to obtain Mr. Alexander as our lobbyist. Dr. Kirschner stated he believes we made an excellent case and is in agreement with Mr. Wrights' statement to obtain Mr. Alexander. Mr. Lambert

suggested hiring Mr. Alexander on a retainer. Mr. Little stated that Mr. Alexander is not looking for a complicated agreement. Mr. Alexander would like an agreement that works for the needs of the college. **Mr. Lambert recommended SFSC Foundation enter into a master service agreement with Mr. J.D. Alexander for advocacy at a cost not to exceed \$60,000 annually with the scope of services to be negotiated by college staff. Mrs. Cullens, seconded the motion.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

9.5 Board Attorney's Report

Mrs. Karlson stated she has spoken to Mr. Bert Harris concerning the dedication of Eucalyptus Avenue and he has asked the Board to table a decision due to other issues that have surfaced. Mrs. Karlson distributed a handout for a refresher course with the Sunshine Law. Mrs. Karlson recommended that the Board take this online course. Mr. Lambert stated and encouraged the Board to take the course. Board members stated that they would like additional information on different methods of taking the course.

9.6 Board Members' Reports

Mr. Backer thanked Board for their nomination as the new Vice Chair.

Dr. Kirschner congratulated Mr. Bryan and Mr. Backer on their new positions.

Mr. Lambert congratulated Mrs. Rider, Mr. Bryan and Mr. Backer on their involvement and stated he is thankful for Board cooperation.

Mr. Wright thanked Mrs. Rider for her service.

Mrs. Cullens thanked Mrs. Rider for her service, wished Mr. Bryan the best and congratulated Mr. Backer.

Mr. Bryan thanked the Board and stated he is looking forward to serving as Chair for 2016-2017 year.

9.7 Board Chair Report

Mrs. Rider thanked Mrs. Ashley Bennett for coolers with attached lids. Mrs. Rider informed the Board that she attend the Operational Audit exit conference and was excited to say the college is in good standing. Mrs. Rider thanked the Board for their support.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 9:02 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: AUGUST 24, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: MEETING SCHEDULE AND REVIEW OF AGENDA MASTER CALENDAR

Information:

The Annual Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the calendar on page 13 and identify any additional items that should be listed, or any changes that might be necessary.

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District Board of Trustees Agenda Master Calendar

AUGUST 2016	SEPTEMBER 2016	OCTOBER 2016
<p>15 Convocation</p> <p>24 Board Meeting, 1 PM Highlands Campus</p>	<p>28 Board Meeting, 1 PM Highlands Campus</p>	<p>5-8 ACCT Leadership Conference, New Orleans</p> <p>26 Board Meeting, 1 PM Highlands Campus</p>
NOVEMBER 2016	DECEMBER 2016	JANUARY 2017
<p>2-4 AFC Trustees Commission Meeting and Conference, Lake Buena Vista, FL</p>	<p>7 Planning Workshop 1 PM, followed by Board Meeting, 3 PM, Highlands Campus</p> <p>15 Fall Commencement</p> <p>17-1/1 Winter Break</p>	<p>25 Board Meeting, 1 PM Highlands Campus</p>
FEBRUARY 2017	MARCH 2017	APRIL 2017
<p>8 AFC Trustees Legislative Conference, Tallahassee</p> <p>13-17 ACCT National Legislative Summit, Washington, D.C.</p> <p>22 Board Meeting, 1 PM Highlands Campus</p>	<p>13-19 Spring Break</p> <p>22 Board Meeting, 1 PM Highlands Campus</p>	<p>26 Board Meeting, 1 PM Highlands Campus</p>
MAY 2017	JUNE 2017	JULY 2017
<p>24 Budget Workshop, 1 PM, followed by Board Meeting, 3 PM, Highlands Campus</p>	<p>21 Board Meeting, 1 PM Highlands Campus</p>	<p>26 Board Meeting, 1 PM Highlands Campus</p>

New Addition

2.0 *Communications, Introductions, and Recognitions*




OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: AUGUST 24, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: NEW EMPLOYEE INTRODUCTION

Employee	Position	Supervisor	Hired
Tatyana Brusentsova	Instructor, Physics	James Hawker	08/15/16
Joan Davies	Instructor, Speech	Michele DeVane	08/15/16
Timmiko Herbstreith	Custodian	Renee LaDue	07/05/16
Karla Respress	Instructor, Art	Stacy Sharp	08/15/16
Elena Rodriguez	Financial Aid Specialist	Jerry Donna	07/05/16

3.0 *Public Comment*


4.0 *Presentations*

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: AUGUST 24, 2016
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: THOMAS C. LEITZEL 
SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any consent agenda item may be discussed or removed from the consent agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Applications and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:
Move to approve the agenda items listed in the consent agenda.

CONSENT AGENDA ACTION ITEMS		Page
5.1	Personnel Actions	21
5.2	Grant Applications	
	5.2.1 America's Promise – Job-Driven Grant Program - \$2,000,000	23
	5.2.2 RSVP Augmentation Funding - \$3,500	24
5.3	Operating Actions	
	5.3.1 Monthly Accounts Payable & Payroll Check Register	25



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: AUGUST 24, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL *[Signature]*

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME CAREER SERVICES STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Bellamy, Emily	Administrative Assistant II, Controller	08/01/16
Huften, Tara*	Administrative Assistant III, Applied Sciences	08/01/16

*Transferred from Staff Assistant II, XCEL-IT Program position

II. APPOINTMENTS, FACULTY:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Danao, Mary Grace*	Instructor, Agri-Science	09/01/16
MacNeill, Kathleen	Instructor, Nursing	09/06/16

*Transferred from Instructor, Bioenergy position

III. RESIGNATIONS/TERMINATIONS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Demers, Suzanne	Director, DeSoto Campus	08/04/16
Roque, Alejandro	Case Manager, Farmworker Career Development Program	08/11/16

IV. RETIREMENTS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Sroda, Rebecca	Dean, Health Sciences	08/12/16

V. ADJUNCT FACULTY, 2016-17, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Banks, Charles	AC Technology/Appliance Repair	IIIB
Damron, Deborah	Accounting and Finance	II
Decker, Willard	Criminal Justice	IV
Gentry, Kevin	Criminal Justice	IV

V. ADJUNCT FACULTY, 2016-17, ACADEMIC YEAR AS NEEDED (con't):

Stepe, Megan	Arts and Humanities	
Stephens, Michelle	English and Humanities	
Woods, Michael	Speech	

SUGGESTED MOTION:
Move to approve the personnel recommendations as presented.




OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: AUGUST 24, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – AMERICA’S PROMISE – JOB-DRIVEN GRANT PROGRAM

Title: **America’s Promise – Job-Driven Grant Program**
Source: US Department of Labor
Amount: \$2,000,000.00
Description: SFSC is partnering with CareerSource Heartland, local employers, and Polk State College to develop innovative education and training programs to support the Healthcare and Advanced Manufacturing industries. The new programs will utilize a combination of traditional classroom instruction with job-based learning and experiential opportunities to cultivate a skilled workforce pipeline for these industry sectors.

SUGGESTED MOTION:
Move to approve the submission and acceptance, if funded, of the described grant proposal.




OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: AUGUST 24, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – RSVP AUGMENTATION FUNDING
(RETIRED AND SENIOR VOLUNTEER PROGRAM)

Title: **RSVP Augmentation Funding**
Source: Corporation for National and Community Service (CNCS)
Amount: \$3,500.00
Description: SFSC RSVP has the opportunity to increase its currently-funded 2016-2017 project. These additional funds are made available through one-time roll-forward funding from other projects. SFSC is requesting these funds to provide additional staff professional development, volunteer training, and volunteer travel.

SUGGESTED MOTION:
Move to approve the submission and acceptance, if funded, of the described grant proposal.




OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: AUGUST 24, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/MONTH PAYROLL CHECK REGISTER

The law requires that warrants be approved and made available for review. Detailed information on all disbursements for June 2016 is summarized below and is available at any time in the College Business Office.

SUGGESTED MOTION:
Move to approve the monthly accounts payable/monthly payroll check register as presented.

Accounts Payable:								
	2015/2016 Checks		2015/2016 Electronic Payments		2015/2016 P-Card		2015/2016 Totals	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	400	\$353,640.23	159	\$1,300,318.94	466	\$280,288.67	1025	\$1,934,247.84
Aug	151	200,782.98	186	904,500.25	456	248,727.78	793	\$1,354,011.01
Sept	1242	1,856,373.53	262	1,023,096.06	589	464,809.46	2093	\$3,344,279.05
Oct	479	396,817.62	233	878,859.01	767	325,779.32	1479	\$1,601,455.95
Nov	397	549,216.62	230	821,107.90	653	370,659.81	1280	\$1,740,984.33
Dec	300	385,192.61	165	428,934.15	797	392,168.92	1262	\$1,206,295.68
Jan	235	375,696.82	213	543,988.21	508	311,027.41	956	\$1,230,712.44
Feb	800	1,820,371.65	227	906,431.68	772	263,603.74	1799	\$2,990,407.07
March	342	307,991.71	213	989,008.49	521	305,278.01	1076	\$1,602,278.21
April	339	237,210.79	242	957,743.75	544	223,481.39	1125	\$1,418,435.93
May	187	151,072.06	109	775,333.94	1080	470,564.28	1376	\$1,396,970.28
June	400	502,117.08	183	875,020.05	395	264,995.08	978	\$1,642,132.21
Totals	5272	\$7,136,483.70	2422	\$10,404,342.43	7548	\$3,921,383.87	15242	\$21,462,210.00

Payroll:						
	2015/2016 Checks		2015/2016 Electronic Payments		2015/2016 Totals	
	No.	Amount	No.	Amount	No.	Amount
July	33	\$38,955.01	507	\$856,817.58	540	\$895,772.59
Aug	21	32,349.77	379	793,485.15	400	\$825,834.92
Sept	20	29,532.49	406	811,803.99	426	\$841,336.48
Oct	25	28,057.65	445	848,654.20	470	\$876,711.85
Nov	29	34,208.25	401	955,732.51	430	\$989,940.76
Dec	31	39,311.03	457	892,560.05	488	\$931,871.08
Jan	30	33,973.31	432	813,166.33	462	\$847,139.64
Feb	31	30,521.54	439	832,475.09	470	\$862,996.63
March	31	30,485.94	454	839,441.19	485	\$869,927.13
April	20	20,835.75	426	848,683.02	446	\$869,518.77
May	29	39,632.41	445	866,828.39	474	\$906,460.80
June	33	36,664.35	396	829,061.22	429	\$865,725.57
Totals	333	\$394,527.50	5187	\$10,188,708.72	5520	\$10,583,236.22

Accounts Payable:						
	2014/2015			2015/2016		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	1,013	\$1,702,325.53	\$1,702,325.53	1,025	\$1,934,247.84	\$1,934,247.84
August	894	1,864,359.84	\$3,566,685.37	793	1,354,011.01	\$3,288,258.85
September	2,097	2,873,359.12	\$6,440,044.49	2,093	3,344,279.05	\$6,632,537.90
October	1,818	2,888,849.08	\$9,328,893.57	1,479	1,601,455.95	\$8,233,993.85
November	1,345	1,894,451.37	\$11,223,344.94	1,280	1,740,984.33	\$9,974,978.18
December	1,142	1,779,308.86	\$13,002,651.80	1,262	1,208,295.68	\$11,181,273.86
January	948	1,703,809.48	\$14,706,461.28	956	1,230,712.44	\$12,411,986.30
February	2,344	3,310,555.98	\$18,017,017.26	1,799	2,990,407.07	\$15,402,393.37
March	1,324	1,931,347.88	\$19,948,365.14	1,076	1,602,278.21	\$17,004,671.58
April	1,112	1,251,017.23	\$21,199,382.37	1,125	1,418,435.93	\$18,423,107.51
May	1,049	1,434,212.89	\$22,633,595.26	1,376	1,396,970.28	\$19,820,077.79
June	1,471	1,858,009.22	\$24,491,604.48	978	1,642,132.21	\$21,462,210.00
Totals	18,567	\$23,891,404.48		15,242	\$21,462,210.00	

Payroll:						
	2014/2015			2015/2016		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	510	\$882,414.39	\$882,414.39	540	\$895,772.59	\$895,772.59
August	403	845,772.83	\$1,728,187.02	400	825,834.92	\$1,721,607.51
September	408	838,801.90	\$2,566,988.92	426	841,336.48	\$2,562,943.99
October	484	914,286.07	\$3,481,254.99	470	878,711.85	\$3,439,655.84
November	497	990,341.21	\$4,471,596.20	430	989,940.76	\$4,429,596.60
December	501	949,844.19	\$5,421,240.39	488	931,871.08	\$5,361,467.68
January	471	888,880.22	\$6,289,900.61	462	847,139.64	\$6,208,607.32
February	474	877,390.77	\$7,167,291.38	470	862,996.63	\$7,071,603.95
March	484	884,891.29	\$8,052,182.67	485	869,927.13	\$7,941,531.08
April	468	906,836.76	\$8,958,819.43	446	868,518.77	\$8,811,049.85
May	501	928,920.38	\$9,887,739.81	474	906,460.80	\$9,717,510.65
June	451	904,453.55	\$10,792,193.36	429	865,725.57	\$10,583,236.22
Totals	5650	\$10,792,193.36		5520	\$10,583,236.22	

6.0 Planning and Policy Issues

7.0 Academic and Student Matters



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: AUGUST 24, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FEE PROPOSALS

Consideration of the following fee proposals is requested:

- I. **Request Approval to Revise Fee** – Addition of CDL exam administration fee.

Course Prefix#	Course Title	Current Fee \$	Proposed Fee \$	Effective Term
TRA 0262	CDL for Electrical Line Service III	116.00	233.00	Summer 2017

SUGGESTED MOTION:

Move to approve the fee proposals as presented.

8.0 *Purchasing and Other Action Items*



OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: AUGUST 24, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CAPITAL IMPROVEMENT PROGRAM (CIP)

Attached is a summary of the proposed renovation projects to be included with our Capital Improvement Program (CIP) documents due September 1, 2016. The Capital Improvement Program and Legislative Budget Request have been prepared in accordance with the approved Educational Plant Survey (2013-2018) and the Architectural Master Plan: Year 2020. Board approval is required.

The CIP process requires that we prioritize the projects annually:

- New Construction Projects: includes new facilities and additions
- Remodeling Projects: changes the use of currently assigned space
- Renovation Projects: improves or repairs existing facilities and/or provides infrastructure enhancements/improvements.

The documents have been prepared with due consideration of enrollment projections, anticipated program changes, and a current assessment of all facilities/infrastructure. All planned projects were updated to reflect facility cost escalation and 2016-17 Public Education Capital Outlay (PECO) appropriations.

SUGGESTED MOTION:

Move to approve the Capital Improvement Program plans for 2017-18 through 2021-22 and submission to the Division of Florida Colleges as presented.

FLORIDA COLLEGE SYSTEM
 CIP 2 SUMMARY
 CAPITAL IMPROVEMENT PLAN AND LEGISLATIVE BUDGET REQUEST
 2017-18 through 2021-22
 COLLEGE: South Florida State College

MAINTENANCE, REPAIR & RENOVATION PROJECTS

PECO Sum-of-the-digits Projects

Priority #	Request Yr	Initial Project Type	PROJECT TITLE (include Site)	SITE NO.	PAGE REF	2017-18	2018-19	2019-20	2020-21	2021-22	FIVE YEAR TOTAL
	2016	Maint/Repair	HVAC Maintenance/Repairs	1,2,7,8		\$180,000	\$200,000	\$200,000	\$200,000	\$200,000	\$980,000
	2016	Maint/Repair	Roof Repairs	1,2,7,8		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
	2016	Maint/Repair	Plumbing Repairs	1,2,7,8		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
	2016	Maint/Repair	Electrical Repairs	1,2,7,8		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
	2016	Maint/Repair	Life Safety/Security Maintenance/Repairs	1,2,7,8		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
	2016	Maint/Repair	Parking Lot and Sidewalk Maintenance/Repairs	1,2,7,8		\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
	2016	Maint/Repair	Paint Exterior Surfaces	1,2,7,8		\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$325,000
											0
											0
SUBTOTAL Maintenance/Repair/Ren (PECO Sum-of-the-digits) Projects						480,000	500,000	500,000	500,000	500,000	2,480,000

RENOVATION PROJECTS

2	2016	Renovation	Ren. College-Wide Mechanical Infrastructure	1,2,7,8		\$300,000	\$300,000	\$400,000	\$200,000	\$250,000	\$1,450,000
3	2016	Renovation	Roof Replacements College-Wide	1,2,7,8		\$200,000	\$150,000	\$150,000	\$100,000	\$200,000	\$800,000
5	2016	Renovation	Ren. Swimpool, To Include: Resurfacing, Pump/Filtration System Upgrade, Pool Enclosure, Deck Refinishing, Add Efficient Water Heating	1				\$600,000			\$600,000
											\$0
											\$0
1	2016	Renovation	Ren. Enhanced Security College-Wide	1,2,7,8		\$950,000					\$950,000
4	2009	Renovation	Ren. Facility 9104 - Community Ed. Center, Lake Placid Center, Lake Placid	2			5,302,876				5,302,876
											0
											0
											0
SUBTOTAL Renovation Projects						1,450,000	5,752,876	1,150,000	300,000	450,000	9,102,876

TOTAL MAINTENANCE/REPAIR, & RENOVATION \$1,930,000 \$6,252,876 \$1,650,000 \$800,000 \$950,000 \$11,582,876

* Total Project Cost includes funding from all sources

** Maintenance & Repair Projects funded with PECO sum-of-the-digits do not need survey recommendations or scores.

9.0 Reports



OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: AUGUST 24, 2016

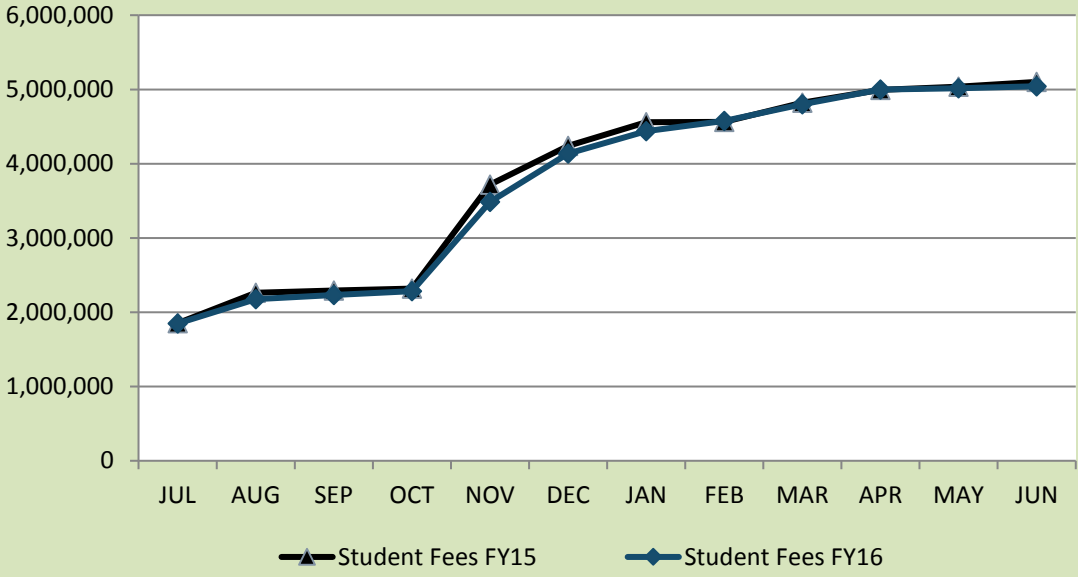
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

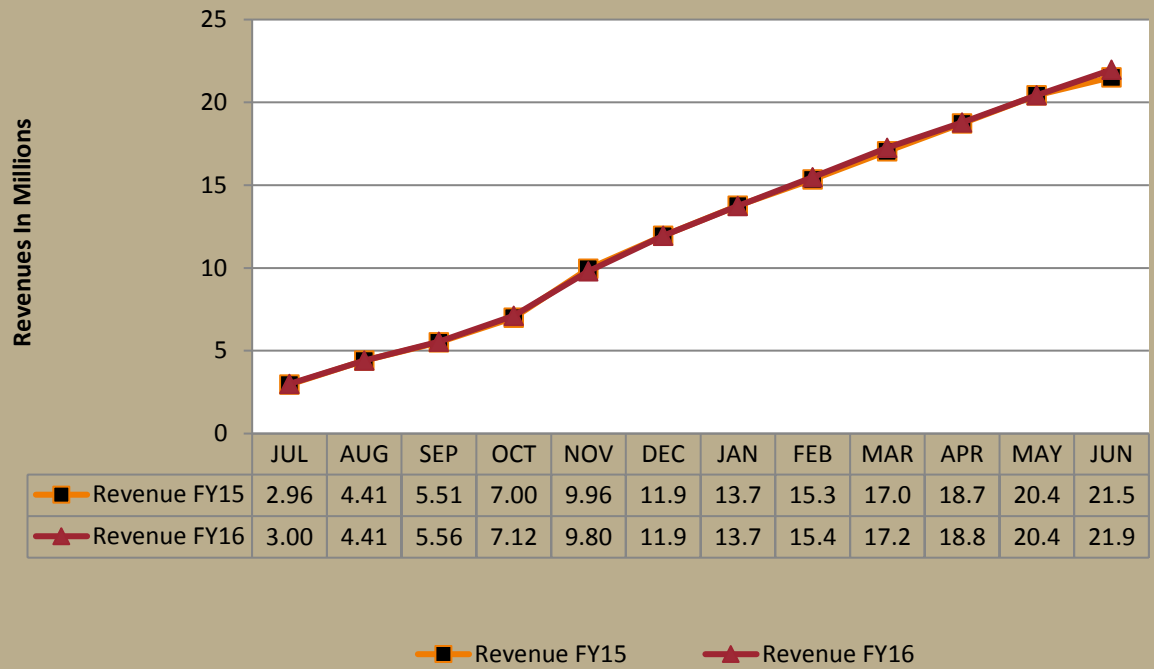
SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Attached for your review are the graphs and a summary of revenues and expenditures of the College through June 2016.

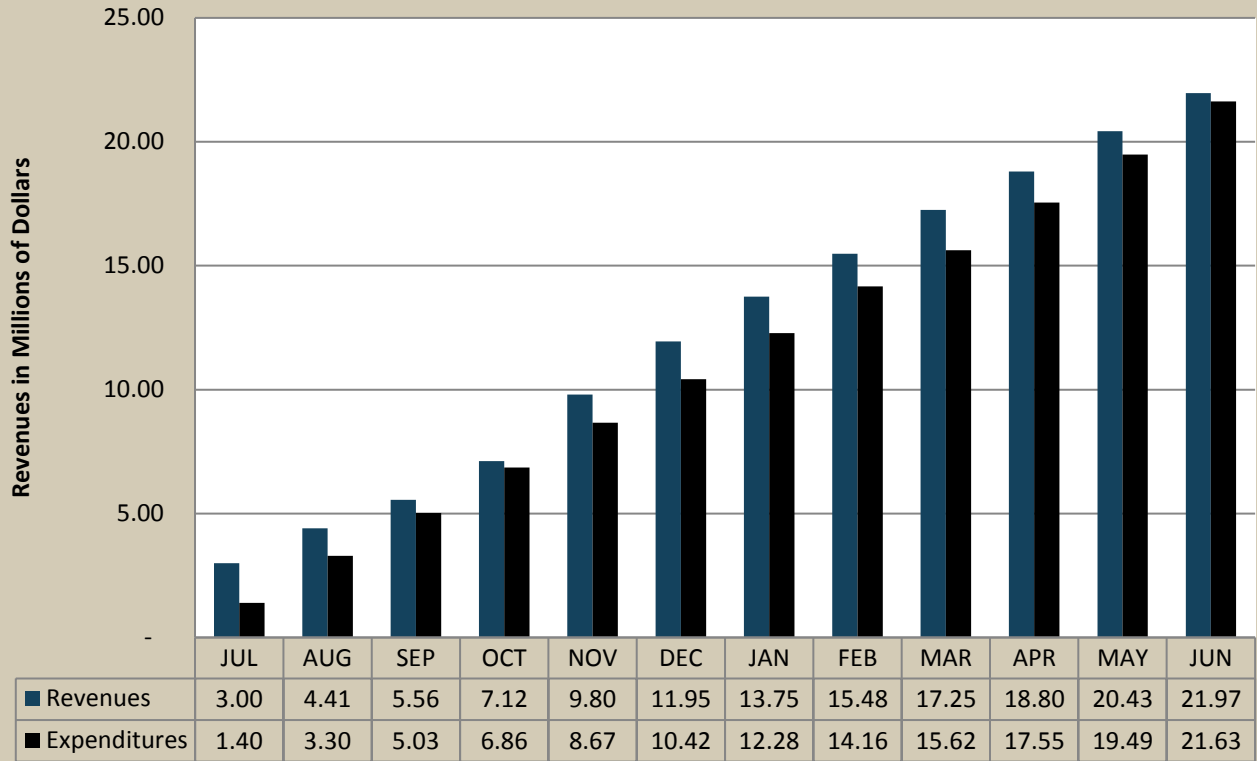
**South Florida State College
Fund 1 Student Fee Revenue, FY 15 vs FY 16**



South Florida State College Fund 1 Total Revenue, FY 15 vs FY 16



South Florida State College Fund 1 Total Revenues & Expenditures FY 16



South Florida State College					
Revenue and Expenditures					
For Month Ended June 30, 2016					
Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/Spent to Date
401-403XX	Tuition and Out of State Fees	4,323,276.10	4,351,007.21	(27,731.11)	100.64%
404XX	Lab Fees	392,625.00	388,455.40	4,169.60	98.94%
408XX	Technology Fees	189,000.00	177,444.89	11,555.11	93.89%
405-407XX, 409XX	Other Student Fees	116,985.00	126,245.27	(9,260.27)	107.92%
41600	Grants and Contracts from Counties	104,500.00	104,500.00	-	100.00%
42110	FCSPF-General Revenue	12,132,516.00	12,132,516.00	-	100.00%
4215X	Performance Based Incentive	616,649.90	616,649.90	-	100.00%
42210	CO&DS Entitlement	1,100.00	948.00	152.00	86.18%
42610	FCSPF-Lottery	3,433,156.00	3,433,156.00	-	100.00%
429XX, 439XX	Indirect Costs Recovered	175,750.00	174,581.89	1,168.11	99.34%
44100	Cash Contributions	15,127.00	15,560.00	(433.00)	102.86%
46400	Use of College Facilities	71,500.00	93,306.32	(21,806.32)	130.50%
466XX, 467XX	Other Sales and Services	256,275.00	244,960.05	11,314.95	95.58%
48100	Interest and Dividends	4,500.00	4,935.56	(435.56)	109.68%
487XX, 489XX	Fines and Penalties/Miscellaneous	34,485.00	42,367.81	(7,882.81)	122.86%
49XXX	Transfers and Other Revenues	266,050.00	65,779.31	200,270.69	24.72%
	Total Revenues	\$22,133,495.00	\$21,972,413.61	\$ 161,081.39	99.27%
51XXX	Management	1,803,802.00	1,941,083.21	(137,281.21)	107.61%
52XXX	Instructional	4,488,273.00	4,560,079.75	(71,806.75)	101.60%
53XXX	Other Professional	2,801,651.25	2,838,002.20	(36,350.95)	101.30%
54XXX	Career Staff	2,572,000.13	2,468,919.90	103,080.23	95.99%
56XXX	Other Professional-Instructional	1,022,412.00	1,090,893.22	(68,481.22)	106.70%
57XXX	Other Professional-Tech/Clerical/Trade	114,990.00	102,393.89	12,596.11	89.05%
58XXX	Student Employment	25,000.00	27,639.77	(2,639.77)	110.56%
58500	Employees Awards	11,500.00	8,900.00	2,600.00	77.39%
58501	Non-Recurring	118,067.00	120,812.66	(2,745.66)	102.33%
59XXX	Benefits	4,242,305.00	3,404,548.17	837,756.83	80.25%
	Total Personnel	\$17,200,000.38	\$16,563,272.77	\$ 636,727.61	96.30%
605XX	Travel	258,989.00	259,575.22	(586.22)	100.23%
61000	Freight and Postage	16,764.00	13,217.05	3,546.95	78.84%
615XX	Telecommunications	74,554.00	82,926.46	(8,372.46)	111.23%
62000	Printing	42,198.00	37,159.63	5,038.37	88.06%
625XX	Repairs and Maintenance	908,071.02	921,010.90	(12,939.88)	101.42%
63000	Rentals	169,898.00	167,712.86	2,185.14	98.71%
635XX, 637XX	Insurance	377,476.00	336,493.24	40,982.76	89.14%
640XX	Utilities	1,356,358.00	1,356,395.38	(37.38)	100.00%
645XX	Other Services	711,169.00	713,974.77	(2,805.77)	100.39%
64700	Grant Aid	10,828.00	8,858.50	1,969.50	81.81%
650XX	Professional Fees	184,840.00	177,467.20	7,372.80	96.01%
655XX	Education Office/Dept Material Supp	427,341.00	416,718.53	10,622.47	97.51%
657XX	Data Software	33,301.00	29,645.96	3,655.04	89.02%
66000	Maint/Construction Material/Supp	230,250.00	259,611.11	(29,361.11)	112.75%
665XX	Other Materials and Supplies	99,869.00	91,680.86	8,188.14	91.80%
670XX	Subscriptions/Library	54,742.00	48,743.72	5,998.28	89.04%
675XX	Purchases for Resale	43,218.00	40,719.39	2,498.61	94.22%
680XX	Scholarships	48,391.00	47,558.78	832.22	98.28%
69XXX	Transfers and Other Expenses	40,770.00	34,487.87	6,282.13	84.59%
	Total Current Expenses	\$ 5,089,027.02	\$ 5,043,957.43	\$ 45,069.59	99.11%
706XX	Minor Equipment >1000<5000	30,000.00	17,274.23	12,725.77	57.58%
71000	Furniture and Equipment	10,000.00	8,493.06	1,506.94	84.93%
	Total Capital Outlay	\$ 40,000.00	\$ 25,767.29	\$ 14,232.71	64.42%



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: AUGUST 24, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FOUNDATION REPORT

I. Donations and Pledges to the SFSC Foundation, Inc.

The first chart presents a summary listing of all donations and pledges made to the SFSC Foundation since the March 2016 meeting of the College District Board of Trustees. The included dates are July 6, 2016 through August 10, 2016. The total amount being reported is **\$19,172.89**.

II. Number of Active Donors two year RTP

The second chart shares the active donors over a two year rolling time period from June 30, 2014 through June 30, 2016, with an average gift of \$418.22 from 2,037 gifts and \$4,655.30 average donation from 183 constituents.

III. Average Donation YTD

Our average donation with a year to date comparison is on the third chart. The average gift for January 1, 2016 through June 30, 2016 is \$442.93 with 497 number of gifts reported. There was an increase in the number of constituents and donations from the first quarter.

IV. Number of New Constituents YTD

The number of new constituents and average donation for the second quarter of 2016 remains higher than our first quarter of 2016 total. Total number of New Constituents for 2016 YTD is 27 with an average donation of \$572.78.

V. Foundation Update

- A. Alumni – I'm a Panther QR code
- B. Employee Appreciation Lunches – Foundation Awareness
- C. Civic Organization Presentations – Foundation Awareness
- D. Veranda Construction/Hotel Room Renovations
- E. Dorm Updates
- F. Partnership Project Update

South Florida State College Foundation, Inc
Gift Summary Report 7/6/16 - 8/10/16

Fund ID	Fund Description	Gift Count	Cash	Pledges	Other	Total
1000	Unrestricted	29	\$1,713.00	\$0.00	\$0.00	\$1,713.00
2000	Jacaranda Restoration Fund	1	\$6.00	\$0.00	\$0.00	\$6.00
5011	SFSC General Scholarship	5	\$76.00	\$0.00	\$0.00	\$76.00
5014	Joe Johnston/Bette McDearman Memor	1	\$20.00	\$0.00	\$0.00	\$20.00
5025	General Nursing Scholarship	1	\$0.50	\$0.00	\$0.00	\$0.50
5029	Zenon C.R. Hansen Memorial	1	\$6,000.00	\$0.00	\$0.00	\$6,000.00
5031	SFSC Community Fund	7	\$76.79	\$0.00	\$0.00	\$76.79
5032	SFSC Library Donations	3	\$35.00	\$0.00	\$0.00	\$35.00
5045	Athletic Booster Club	2	\$15.00	\$0.00	\$0.00	\$15.00
5058	Take Stock In Children - Ops	1	\$10.00	\$0.00	\$0.00	\$10.00
5095	Dental Programs	2	\$1,271.67	\$0.00	\$0.00	\$1,271.67
5130	Sebring Elks Club Scholarship	1	\$2,000.00	\$0.00	\$0.00	\$2,000.00
5158	TSIC Scholarships	7	\$52.00	\$0.00	\$0.00	\$52.00
5165	External Scholarship	3	\$7,500.00	\$0.00	\$0.00	\$7,500.00
6005	Partnership Project	2	\$20.00	\$0.00	\$0.00	\$20.00
6006	Alumni Association Fund	3	\$376.93	\$0.00	\$0.00	\$376.93
Grand Totals:		69	\$19,172.89	\$0.00	\$0.00	\$19,172.89

69 Gift(s) listed

58 Donor(s) listed

Chart 2

South Florida State College Foundation, Inc.

Number of Active Donors two year RTP

2014-2016

Total Amount	No. of Gifts	Avg Gift	Constituents	Avg Donation/donor
\$851,920.45	2037	\$418.22	183	\$4,655.30

Chart 3

South Florida State College Foundation, Inc.

Average donation YTD

1/1/2016 TO 6/30/2016

Total Amount	No. of Gifts	Avg Gift	Constituents	Avg Donation/donor
\$219,637.81	497	\$441.93	176	\$1,247.94

1/1/2016 TO 3/31/2016

Total Amount	No. of Gifts	Avg Gift	Constituents	Avg Donation/donor
\$57,658.24	201	286.86	110	\$524.17

Chart 4

South Florida State College Foundation, Inc.

Number of New Constituents YTD

1/1/2016 TO 6/30/2016

Total Amount	No. of Gifts Constituents	Avg Gift
\$15,465.00	27	\$572.78

1/1/2016 TO 3/31/2016

Total Amount	No. of Gifts Constituents	Avg Gift
\$2,700.00	10	270.00

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OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: AUGUST 24, 2016

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANTS DEVELOPMENT AND FEDERAL RELATIONS REPORT

I. Funded Grant Proposals

Title: **Carl D. Perkins Rural and Sparsely Populated**
Source: Florida Department of Education
Amount: \$84,200.00
Description: SFSC requested grant funds to supplement and enhance the growth of technical programs, such as Allied Health, Business, Computer Science, Public Safety, and Trade and Industry. Grant funds will be used to provide equipment and supplies, other training related items, and staff salaries needed for program expansion. This is the 2016-2017 renewal of an annual federal pass-through grant program managed by FLDOE.

Title: **Florida Farmworker Career Development Program**
Source: Florida Department of Education
Amount: \$292,451.00
Description: The SFSC Migrant and Seasonal Farmworker Program requested funds to provide education and training support for migrant and seasonal farmworkers and their dependents. The project provides farmworkers with career-oriented education, career planning, diagnostic testing, English language instruction, and other ancillary support services. This is the 2016-2017 renewal of an annual federal pass-through grant program managed by FLDOE.

II. Declined Grant Proposals

Title: PHTLS Training Program
Source: Florida Department of Health
Amount: \$36,256.00
Description: Funds were requested to create a specialized training program to certify local emergency medical personnel in Pre-Hospital Trauma Life Support.

III. Federal Legislative Report

Brief presentation on the status of the federal budget and expected FY16 funding opportunities.