

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FEBRUARY 22, 2017**

Members Present: Mr. Derren Bryan, Chair
Mr. Tim Backer, Vice Chair
Mrs. Tami Cullens
Dr. Louis H. Kirschner
Mr. Ken Lambert
Mrs. Lana C. Puckorius
Mrs. Kris Y. Rider
Mr. Joe Wright
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Staff Present:

Mrs. Jamie Bateman	Mrs. Ashley Bennett	Theresa Collins-Hill
Mr. Daniel Davis	Mr. Jerry Donna	Dr. Robert Flores
Dr. Deborah Fuschetti	Ms. Cindy Garren	Mrs. Tina Gottus
Mr. Richard Hitt	Mr. Don Kesterson	Mrs. Deborah Latter
Mr. Glenn Little	Dr. Lindsay Lynch	Mr. Lynn MacNeill
Ms. Christine Robey	Mrs. Leah Sauls	Dr. Sidney Valentine
Dr. Chris van der Kaay	Mrs. June Weyrauch	Dr. Tim Wise

Others Present: Mrs. Barbara Kirschner

Excused: Mr. Erik Christensen and Dr. Michele Heston

CALL TO ORDER

At 1:04 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Derren Bryan.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mr. Wright made a motion, seconded by Mrs. Cullens, to adopt the agenda of the regular meeting held February 22, 2017 as presented.

Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright.

Motion carried by unanimous vote.

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mrs. Rider made a motion, seconded by Mr. Lambert, to approve the minutes of the regular meeting held January 18, 2017 as presented. Those voting in favor of the motion were Mr. Backer,

Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Agenda Master Calendar

The Agenda Master Calendar was reviewed. No changes were recommended.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

2.1 New Employee Introductions

Employee	Position	Supervisor	Hired
Theresa Collins-Hill	Program Specialist, Panther Youth Partners	Leah Sauls	09/12/16
Daniel "Mike" Davis	Program Specialist, Panther Youth Partners	Leah Sauls	11/01/16
Donald L. Kesterson, Jr.	Director, Human Resources	Glenn Little	01/23/17
Christine Robey	Staff Assistant II, Xcel-IT	Tina Gottus	09/20/16

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

None

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of appointments; full-time professional; full-time career staff; retirements; resignations; reappointments, Vice Presidents 2017-18; and adjunct faculty 2016-17, academic year as needed. **(EXHIBIT "A")**

5.2 Agreements and Contracts

Approved entry into a **new** affiliation agreement between Board of County Commissioners of Charlotte County and South Florida State College for the purpose of allowing individuals who are EMS students of SFSC to participate in field internship training officered by the Charlotte County Emergency Medical Services Division. **(EXHIBIT "B")**

5.3 Grant Applications

5.3.1 Retired and Senior Volunteer Program (R.S.V.P)

Corporation for National and Community Service - \$44,534

5.3.2 Hispanic-Serving Institutions Education Grants Program

USDA NIFA - \$250,000

5.4 Operational Actions

5.4.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check register and summary through January 2017. *(EXHIBIT "C")*

Mrs. Puckorius made a motion, seconded by Mr. Wright, to approve the Consent Agenda, Items 5.1 through 5.4.1 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

None

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals

Dr. Valentine introduced the curriculum proposals. *(EXHIBIT "D")*

Mrs. Cullens made a motion, seconded by Mr. Lambert, to approve the curriculum proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.2 General Program Updates

Dr. Leitzel gave a brief introduction to the updates presented. Dr. Leitzel gave an overview from Governor Scott's 2017 Jobs Summit that he attended along with many of the Trustees. Dr. Valentine presented a brief update to the Board on the following programs Truck Driving/CDL, Health Science/Nursing Partnership and Centers of Excellence Model at DeSoto and Hardee campuses as well as the Lake Placid Center. Mr. Bryan and Mr. Wright inquired about the Truck Driving/CDL program demand and how the update to the program will affect future students and SFSC. Dr. Valentine explained that the new update would benefit both the students and the college. CareerSource Heartland has identified Truck Driving/CDL as a need in our community. Dr. Kirschner stated that there is a great need for Truck Diving/CDL programs in the community. Dr. Valentine informed the Board that the BSN can be offered on-line in the Health Science/Nursing program to meet the demands of Florida Hospital. Dr. Valentine shared the Centers of Excellence Model is to meet the needs of the community of each campus and to drive future students to those campuses. Mr. Lambert stated he strongly backs the Centers of Excellence and the idea of what it will provide for students and the communities.

8.0 PURCHASING AND OTHER ACTION ITEMS

None

9.0 REPORTS

9.1 Financial Report

Ms. Lee reported the financial graphs and a summary of revenue and expenditures through the month of January 2017. *(EXHIBIT "E")*

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. had received donations and pledges in the amount of **\$2,663.50** from January 4 through February 7, 2017. Mrs. Bateman shared that the Foundation is currently working with DeSoto and Hardee County to get community involvement/partnering with the Foundation. She informed the Board that during Donor Appreciation Week that she was able to get four potential donor meetings scheduled. Mrs. Bateman shared that she will be giving a presentation to college employees at Professional Development Day, February 24, 2017. Mrs. Bateman informed the Board that she will be doing Tour the Campus Day at each of the campuses with potential donors and community members. Mrs. Bateman gave a brief background on what the Foundation does with the college. She gave examples of benefits to the college and community. Mrs. Bateman shared scholarship details that the Foundation provides. Mr. Bryan encouraged Trustees to think of ways the Foundation can assist the college and students.

9.3 Resource Development

I. Grants Development Report

Dr. Lynch distributed and reviewed the Grants Development Report dated 2/22/17.

II. Funded Grant Proposals

None to report.

III. Declined Grant Proposals

None to report.

IV. Federal Legislative Report

Dr. Lynch restated the college is entering into a busy year of grants development and gave a brief presentation on the National Endowment for the Arts and National Endowment for the Humanities. She shared that funding was a concern for SFSC. She informed the Board that SFSC is one of only a handful of schools that received an award from Humanities Initiatives in Community Colleges. This initiative funds a 3-year humanities project. Mrs. Rider asked Dr. Lynch if she was pursuing any Department of Labor grants. Dr. Lynch informed the Board that there are some grants in the works for the Department of Labor.

9.4 President's Report

Dr. Leitzel reported on the following college activities:

1. Gave a brief presentation on community connections.
2. Recognized Coach Hitt to share some announcements and updates with the Trustees.
3. Recognized Mr. Alan Jay Wildstein for his Salute to Dealers award.
4. Shared the logistics lab unveiling at the Lake Placid Center.
5. Informed Trustees of the Regional Occupation Demand list and how the college is addressing it.

6. Thanked Trustees who were able to attend conferences in Orlando, Tallahassee and Washington, D.C.
7. Mentioned that SFSC responded to Governor Rick Scott's request to support Enterprise Florida and Visit Florida.
8. Informed Trustees about upcoming meetings with both DeSoto and Highlands County Superintendent's leader teams.
9. Congratulated Dr. Ed Meadows of Pensacola State College on their 2017 Bellweather Award.
10. Highlighted details about the AFC Trustee conference that SFSC attended.
11. Shared that SFSC students attended Rally in Tally to represent SFSC.
12. Washington, D.C. News - top three issues from the ACCT conference were year round PELL; DACA support; and reauthorization of Perkins funding.
13. Informed Trustees of the impact J.D. Alexander is having lobbying for SFSC.
14. Continuing to watch SB2.
15. Shared the issue of him registering as a lobbyist.
16. Shared the new Unstoppable campaign with the Trustees.
17. Informed the Trustees that as of February 22, Spring enrollment was up 5.2%.

9.5 Board Attorney's Report

Mrs. Karlson shared with the Board that she will be attending a meeting on March 5th in Tallahassee to represent and support SFSC TSIC recipient. Mrs. Karlson addressed the issue with Dr. Leitzel registering as a lobbyist for SFSC. She referred to Florida Statute 11.061. Mrs. Karlson recommended to the Trustees, it would be in the best interest of Dr. Leitzel to register as a lobbyist on the behalf of SFSC annually.

Mr. Wright made a motion, seconded by Mrs. Cullens, for Dr. Leitzel to register annually to lobby on behalf of SFSC and to keep chair regularly informed of appearances as a lobbyist based on F.S. 11.061. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

9.6 Board Members' Reports

Mrs. Puckorius stated she would like for J.D. Alexander to attend a DBOT meeting. Dr. Leitzel suggested waiting to the end of session to invite him. Mrs. Puckorius requested Trustees to consider a fund raising option to increase revenue. Mr. Bryan stated that he would like some more research on this option, and getting Mrs. Karlson involved in the research process. Mr. Bryan further requested Mrs. Puckorius to submit her specific suggestions to Dr. Leitzel.

Mr. Backer wished Mrs. Ashley Bennett a happy birthday. He stated to keep Dr. Valentine's mother in prayer and shared the birth announcement of his grandchild.

Mr. Lambert stated no report.

Mr. Wright shared he did voice his opinion at the AFC Trustee conference and got an interview with a reporter. He informed that Board that he will miss a few DBOT meetings due to upcoming professional conflicts.

Dr. Kirschner stated no report.

Mrs. Cullens stated no report.

Mrs. Rider shared that the Tallahassee meeting was wonderful and hearing Mr. Adam Putnam speak. She shared Mr. Wright's passionate interview of our feelings and shared that state colleges are united. Mrs. Rider shared that she was able to attend Betsy DeVos' speech at the ACCT conference and she feels that she is sincere.

9.7 Board Chair Report

Mr. Bryan stated he appreciates the presentations by guests. He thanked fellow Trustees for attending conferences and representing SFSC. He also thanked SFSC staff for their hard work.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 3:15 p.m.