



**SFSC
District Board of Trustees
Regular Meeting
May 24, 2017**

**Highlands Campus
1:00 p.m.**

**Derren Bryan, Chair
Tim Backer, Vice Chair
Tami Cullens
Louis Kirschner
Ken Lambert
Lana C. Puckorius
Kris Y. Rider
Joe Wright
Thomas C. Leitzel, President/Secretary**

1.0 *Call to Order and Preliminary Matters*



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: May 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of May 24, 2017 be adopted.

SUGGESTED MOTION:
Move to adopt the agenda of the regular meeting of May 24, 2017 as presented.

**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
May 24, 2017
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Regular Meeting – April 26, 2017
 - 1.3 Review of Agenda Master Calendar
- 2.0 Communications, Introductions, and Recognition
 - 2.1 New Employee Introductions
- 3.0 Public Comment
- 4.0 Presentation
 - 4.1 Senator J.D. Alexander – Legislative Summary
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Agreements and Contracts
 - 5.2.1 Lease Agreements – Hotel Jacaranda and SFSC Teacherage
 - 5.2.2. Lease Agreement – Florida Center for Addictions and Dual Disorders
 - 5.2.3 Training Agreement – Florida Department of Health (DeSoto)
 - 5.2.4 Updated Memorandum of Understanding - CareerSource
 - 5.3 Grant Awards
 - 5.3.1 Engaging Rural Audiences through the Arts - \$10,000
 - 5.3.2 Regional Touring Grant – Columbia City Ballet - \$5,897
 - 5.4 Operating Actions
 - 5.4.1 Monthly Accounts Payable & Payroll Check Register
 - 5.4.2 Property Disposal
- 6.0 Planning and Policy Issues – None
- 7.0 Academic and Student Matters
 - 7.1 Curriculum Proposals
- 8.0 Other Action Items
 - 8.1 SFSC 2017-2018 Budget Proposal
 - 8.1.1 President’s Contract Discussion
 - 8.2 Beverage Vending Contract Proposal
 - 8.3 Annual Facilities Inspection Summary Report
- 9.0 Reports
 - 9.1 Financial Report
 - 9.2 Foundation Report
 - 9.3 Grants Development and Federal Relations Report
 - 9.4 President’s Report
 - 9.5 Board Attorney Report
 - 9.6 Board Member Reports
 - 9.7 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: May 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – APRIL 26, 2017

It is recommended that the minutes of the regular meeting held April 26, 2017 as presented and recorded in the Supplemental Minute Book, be approved.

SUGGESTED MOTION:

Move to approve the minutes of the April 26, 2017 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
APRIL 26, 2017**

Members Present: Mr. Derren Bryan, Chair
Mr. Tim Backer, Vice Chair
Mrs. Tami Cullens
Mr. Ken Lambert
Mrs. Kris Y. Rider
Mr. Joe Wright
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Excused: Dr. Louis H. Kirschner and Mrs. Lana C. Puckorius

Staff Present:

Mrs. Jamie Bateman	Mrs. Ashley Bennett	Mr. Erik Christensen
Dr. Deborah Fuschetti	Ms. Cindy Garren	Dr. Michele Heston
Mr. Don Kesterson	Mrs. Deborah Latter	Ms. Melissa Lee
Mr. Glenn Little	Dr. Lindsay Lynch	Mr. Lynn MacNeill
Dr. Sidney Valentine	Dr. Chris van der Kaay	Mrs. June Weyrauch
Ms. Kendall Carson	Dr. Bill Gregory	Ms. Tara Jefferies
Ms. Dominique Robinson	Dr. Robert Flores	Mrs. Lisa Johnson-Decarie
Mr. Andrew Polk	Mrs. Tina Gottus	Mrs. Melanie Jackson
Ms. Charlotte Pressler	Mr. Bobby Sconyers	

Excused: Dr. Tim Wise

Others Present: Mr. Earl Claire and Mrs. Olivia Scott

CALL TO ORDER

At 1:00 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Derren Bryan.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mrs. Rider made a motion, seconded by Mrs. Cullens, to adopt the agenda of the regular meeting held April 26, 2017 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Rider and Mr. Wright. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mrs. Cullens made a motion, seconded by Mr. Backer, to approve the minutes of the regular meeting held March 22, 2017 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Rider and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Agenda Master Calendar

The Agenda Master Calendar was reviewed. Mr. Backer stated that he would like to have the June 21 Board meeting at the Hardee Campus. Trustees discussed the pros and cons of having the Board meetings moved to the other campuses and how it would affect the college staff. Mr. Lambert stated it would be nice to meet at the other campuses once a year. No motion was made to change the meeting site. Mr. Lambert suggested moving the July 26 Board meeting to accommodate conflicting schedules. Trustees discussed possible dates to accommodate all of their schedules. **Mrs. Cullens made a motion, seconded by Mr. Backer to move the July 26 Board meeting to July 17.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Rider and Mr. Wright. **Motion carried by unanimous vote.**

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

2.1 Employee Retirement Acknowledgement

Mr. Lambert mad a motion, seconded by Mr. Wright, to acknowledge the retirement of Dr. Bill Gregory for his many years of service to South Florida State College. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

2.2 New Employee Introductions

Employee	Position	Supervisor	Hired
Kendall Carson	Program Specialist, Agriculture	Tom Bush	01/03/17
Dominique Robinson	Case Manager, Farmworker Career Development Program	Tara Jefferies	01/09/17

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

4.1 Student Life, Activities, Services and Athletics

Mr. Andrew Polk introduced the athletic coaches on behalf of Dr. Tim Wise, who in turn, brought forward members of the Panther softball, volleyball, cross country and baseball teams. Mr. Andrew Polk, student activities director, introduced members of the Student Government Association; along with advisors and members of clubs and organizations. *(EXHIBIT "A")*

4.2 SFSC Annual Equity Update Report

Dr. van der Kaay and Mr. Kesterson presented the SFSC 2016-17 Annual Equity Report Update. The report was presented for acceptance under Agenda Item 8.1. The Trustees received a copy of the full report. *(EXHIBIT "B")*

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of appointments, full-time career staff; retirements; resignations; terminations; reappointments, full-time professional 2017-18 staff and full-time career staff 2017-18; *(EXHIBIT "C")*

5.2 Agreement and Contracts

- 5.2.1 Approved contracting for continued legal services with Allen, Norton & Blue, P.A. and Karlson Law Group, P.A. for the 2017-2018 fiscal year under the terms and rates as presented. *(EXHIBIT "D")*
- 5.2.2 Approved the agreement between Glades, County, Florida and South Florida State College as presented. *(EXHIBIT "E")*
- 5.2.3 Approved the renewal of a training agreement between CareerSource Southwest Florida and South Florida State College as presented. *(EXHIBIT "F")*
- 5.2.4 Approved the renewal of a training agreement between CareerSource Polk and South Florida State College as presented. *(EXHIBIT "G")*

5.3 Grant Applications

5.3.1 Perkins Grants

Florida Department of Education	
Rural and Sparsely Populated	\$101,790
Postsecondary Career and Technical Education	\$152,062

5.3.2 Adult General Education – Highlands County

Florida Department of Education	\$206,223
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5.3.3 EL Civics – Highlands County

Florida Department of Education	\$43,156
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5.3.4 EL Civics – Hardee County

Florida Department of Education	\$30,000
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5.3.5 Great Performances in Florida’s Heartland

Florida Division of Cultural Affairs	\$90,000
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5.3.6 MOFAC Exhibit

Florida Division of Cultural Affairs	\$10,000
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5.4 Operational Actions

5.4.1 Monthly Accounts Payable/Payroll Check Register

Table the monthly accounts payable/monthly payroll check register and summary through March 2017. *(EXHIBIT "H")*

5.4.2 Uncollectible Debt

Approved the write off of uncollectible debt in the amount \$20,115.75 as presented. *(EXHIBIT I)*

Mrs. Rider made a motion, seconded by Mrs. Cullens, based on current college procedures to remove the grant applications segment from the agenda; instead, the Board will approve all funded grants. The president will inform Board of grant applications as appropriate. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Rider and Mr. Wright. **Motion carried by unanimous vote.**

Mrs. Cullens made a motion, seconded by Mr. Lambert, to approve the Consent Agenda, Items 5.1 through 5.4.2, with the removal of section 5.3 and to table item 5.4.1 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Rider and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

None

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals

Dr. Valentine introduced the curriculum proposals. *(EXHIBIT "J")*

Mr. Backer made a motion, seconded by Mrs. Rider, to approve the curriculum proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 SFSC Annual Equity Report

The SFSC 2016-17 Annual Equity Update Report was presented for acceptance and to authorize its submission to the Florida Department of Education as presented under Agenda Item 4.2. *(EXHIBIT "K")*

Mr. Wright made a motion, seconded by Mr. Backer, to accept SFSC's 2017 Annual Equity Update Report, and to authorize its submission to the Florida Department of Education as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

9.0 REPORTS

9.1 Financial Report

Ms. Lee reported on the financial graphs and a summary of revenue and expenditures through the month of March 2017. *(EXHIBIT "I")*

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. had received donations and pledges in the amount of **\$36,556.99** from March 3 through April 11, 2017. Mrs. Bateman gave a recap of the Tour of the Campus Day events at the Hardee and DeSoto campuses. She updated the Trustees on the Foundation Gala that is on April 29th. She shared that as of today, April 26th the Foundation has 163 attendees and 15 sponsors for the Gala. She announced to the Trustees that Take Stock in Children has signed five 10th graders for scholarships. Dr. Leitzel and Mrs. Bateman informed the Trustees about presenting some naming opportunities to the Foundation Board at their next meeting on May 9. This would be a great opportunity for the Capital Campaign. Trustees unanimously agreed the presentation would be beneficial to the campaign.

9.3 Resource Development

I. Grants Development Report

Dr. Lynch distributed and reviewed the Grants Development Report dated 4/26/17. Dr. Lynch detailed the current list of grant applications at the request of a Trustee.

II. Funded Grant Proposals

A. Highlands County Retired and Senior Volunteer Program (RSVP)

Corporation for National and Community Service \$48,034

B. Engaging Rural Audiences Through the Arts

National Endowment for the Arts \$10,000

III. Declined Grant Proposals

None to report.

IV. Federal Legislative Report

None to report.

9.4 President's Report

Dr. Leitzel reported on the following college activities:

1. Gave recognition to the SFSC Unstoppable marketing campaign.
2. Special recognition to Ashley Bennett and June Weyrauch for Administrative Professional Day.
3. Asked Mr. Andrew Polk to report on behalf of Dr. Tim Wise, on the Minority Male Initiative that took place on the Highlands Campus on April 7th.
Mr. Polk shared with the Trustees that the MMI was a huge success and gave a brief background of the event.
4. Shared the Rotaract Club will be attending the Freedom Flight event.
5. Informed Trustees of the Dental Hygiene pinning ceremony on April 21st and shared that all nine students (100%) passed their National Board Exam.
6. Congratulated and thanked Ms. Cindy Garren for a successful Reveal Dinner event.
7. Shared with the Trustees the Annual Student Art Exhibit show.
8. Regional Update – Had very successful collaborative meeting with Superintendent Cline and Superintendent Longshore. Gave background and update on the progress the College is having with working with both DeSoto and Highlands School Boards on program development.
9. Shared a video and a proclamation from Governor Scott declaring April as Florida College System month.
10. Distributed packets to Trustees with a letter from the Governor that was sent to the FCS, data points and a graduation ceremony schedules.
11. Shared Senate & House appropriations. Dr. Leitzel shared an update with Trustees from J.D. Alexander about the appropriations. J.D. Alexander will report to the Trustees on May 24th.
12. Shared SB 374 is still gaining traction.
13. Stated that SFSC was one of eleven colleges that received national recognition as 2017 "Most Promising Places To Work In Community Colleges" by Diversity magazine.
14. Asked Dr. Heston to share with the Trustees information about the Conference of Caring being hosted on the Highlands Campus on April 24th. Dr. Heston thanked the Foundation and Florida Hospital for their help funding the event.
15. Gave update on the two Spring commencement ceremonies on May 4th.

9.5 Board Attorney's Report

Mrs. Karlson stated no report.

9.6 Board Members' Reports

Mr. Lambert stated he loved seeing all the students that came to represent their clubs/organizations. He thanked the Trustees that were able to represent SFSC in Tallahassee. Mr. Lambert congratulated Ms. Cindy Garren on the Reveal Dinner.

Mr. Wright stated that the MMI was yet again another great event. He thanked Mrs. Karlson for her public service and the service she does for the college.

Mr. Wright shared that the college is getting great coverage in the local newspapers and thanked Mrs. Deborah Latter for her work in Community Relations.

Mrs. Cullens shared that the PTK All-American ceremony in Tallahassee was a great experience. She thanked Dr. Valentine for his work for the college.

Mrs. Rider stated no report.

Mr. Backer shared a story about a student and her experience with SFSC. He stated that the college was doing a great job.

9.7 Board Chair Report

Mr. Bryan stated no report.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 3:17 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MEETING SCHEDULE AND REVIEW OF AGENDA MASTER CALENDAR

Information:

The Annual Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the calendar on page 13 and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Agenda Master Calendar

MAY 2017	JUNE 2017	JULY 2017
<p>4 Spring Commencement</p> <p>24 Budget Workshop, 10 AM, followed by Board Meeting, 1 PM, Highlands Campus</p>	<p>21 Board Meeting, 1 PM Highlands Campus</p>	<p>17 Board Meeting, 1 PM Highlands Campus</p>
AUGUST 2017	SEPTEMBER 2017	OCTOBER 2017
<p>23 *Board Meeting, 1 PM Highlands Campus</p>	<p>20 *Board Meeting, 1 PM Highlands Campus</p> <p>25-28 ACCT Annual Leadership Congress, Las Vegas, NV</p>	<p>25 *Board Meeting, 1 PM Highlands Campus</p>
NOVEMBER 2017	DECEMBER 2017	JANUARY 2018
<p>15 *Board Meeting, 1 PM Highlands Campus</p>	<p>6 *Planning Workshop 10 AM, followed by Board Meeting, 1 PM, Highlands Campus</p>	<p>24 *Board Meeting, 1 PM Highlands Campus</p>
FEBRUARY 2018	MARCH 2018	APRIL 2018
<p>11-14 *ACCT Legislative Summit Washington, D.C.</p> <p>21 *Board Meeting, 1 PM Highlands Campus</p>	<p>21 *Board Meeting, 1 PM Highlands Campus</p>	<p>25 *Board Meeting, 1 PM Highlands Campus</p>

New Addition

Tentative *

2.0 Communications, Introductions, and Recognitions



OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: NEW EMPLOYEE INTRODUCTIONS

Employee	Position	Supervisor	Hired
Gilbert Carney	Technical Director, Cultural Programs	Cindy Garren	02/01/17

3.0 *Public Comment*

4.0 Presentations



OFFICE OF THE PRESIDENT

Item 4.1

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: SENATOR J.D. ALEXANDER – LEGISLATIVE SUMMARY

Senator J.D. Alexander will report on his legislative advocacy on behalf of the South Florida State College Foundation during the 2017 legislative session.

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the Consent Agenda.

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5.4	Operating Actions	
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	5.4.2 Property Dispos	32



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME CAREER SERVICES STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lackey, Karen	Accounts Payable Specialist	05/01/17
Rodriguez, Ashley	Cashier	05/01/17
Otero, Angie	Receptionist, Career Development Center*	05/01/17
Shepard, Amy	Administrative Assistant II, Controller	05/01/17
Fairfield, Kelly	Staff Assistant I, Human Resources	05/08/17

*Position is a temporary position through August 31, 2017

II. INTERNAL TRANSFER:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Cortazal, Manuel*	Academic Support Liaison, TRiO**	06/01/17

*Transferring from Full-time to Part-time position

**Grant funded

II. RESIGNATIONS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Claar, Rose	Administrative Assistant II, Controller	04/18/17

III. ADJUNCT FACULTY, 2016-17, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Capote, Jhakeline	ESOL	III
Garza, Austin	Criminal Justice	III
Gunn, Calvin W	Criminal Justice	IV
Serrano, Bryant	ABE/GED/ESOL	III

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL *[Signature]*

SUBJECT: LEASE AGREEMENTS – HOTEL JACARANDA AND SFSC TEACHERAGE

Approval is requested to **renew** the following rental agreements between South Florida State College and the SFSC Foundation, Inc. for the 2017-2018 fiscal year as follows:

Site	2016-17 Monthly Rate	2017-18 Monthly Rate	Purpose of Lease
Hotel Jacaranda	\$6,389	\$6,389	Classroom and Lab Space
SFSC Teacherage	\$824	\$824	Classroom Space

This represents no change from the prior year.

SUGGESTED MOTION:

Move to approve the renewal of lease agreements for the Hotel Jacaranda and SFSC Teacherage as presented.



OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: LEASE AGREEMENT – FLORIDA CENTER FOR ADDICTIONS AND DUAL DISORDERS

Approval is requested to **renew** a lease agreement between Tri-County Human Services, Inc. and South Florida State College for the Florida Center for Addictions and Dual Disorders at an annual rate of \$138,900. This represents no change from the prior year

SUGGESTED MOTION:
Move to approve the renewal of a lease agreement between Tri-County Human Services, Inc. and South Florida State College for the Florida Center for Addictions and Dual Disorders as presented.



OFFICE OF THE PRESIDENT

Item 5.2.3

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: TRAINING AGREEMENT – FLORIDA DEPARTMENT OF HEALTH (DESOTO)

Approval is requested to **renew** a training provider agreement between the Florida Department of Health (Desoto) and South Florida State College for the purpose of allowing health care profession students to obtain clinical experience at their facility in Arcadia. This agreement renews annually.

SUGGESTED MOTION:

Move to approve the renewal of a training agreement between Florida Department of Health (DeSoto) and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.2.4

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: UPDATED MEMORANDUM OF UNDERSTANDING AGREEMENT –
CAREERSOURCE

Updated Memorandum of Understanding Between South Florida State College and CareerSource Heartland for Delivery of Adult Education and Literacy Services under the Workforce Innovation and Opportunity Act (WIOA).

The U.S. Department of Education requires all grantees under WIOA Adult Education funding programs to have an established agreement with their local workforce development board for delivery of adult education and literacy services. In compliance with this requirement, SFSC and CareerSource Heartland established the required MOU in 2016. In order to receive funding for the Adult Education and Integrated English Literacy and Civics Education programs in 2017, SFSC and CareerSource Heartland are required to update this agreement to reflect compliance with 34 CFR 361.505 and 361.720. To comply with these two requirements, SFSC and CareerSource Heartland have agreed to jointly address issues related to a local one-stop delivery system (34 CFR 361.505) and to expend all funds in accordance with federal and state applicable legal requirements (34 CFR 361.720). The updated 2017 agreement also includes a date extension through 2019.

SUGGESTED MOTION:

Move to approve the updated Memorandum of Understanding between SFSC and CareerSource Heartland as presented.



OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – ENGAGING RURAL AUDIENCES THROUGH THE ARTS

Title: **Engaging Rural Audiences through the Arts**
Source: National Endowment for the Arts
Amount: \$10,000
Description: SFSC Cultural Programs has been awarded \$10,000 to develop new programming to engage our communities in the fine and performing arts. They will present new performances and film showings during off-season months. Funds are also included to create a traveling MOFAC exhibit related to Florida’s Heartland.

SUGGESTED MOTION:
Move to approve the grant awarded and to accept project funding as presented.



OFFICE OF THE PRESIDENT

Item 5.3.2

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – REGIONAL TOURING GRANT – COLUMBIA CITY BALLET

Title: **Regional Touring Grant – Columbia City Ballet**
Source: South Arts
Amount: \$5,897
Description: SFSC Cultural Programs has been awarded \$5,897 to present a production of The Nutcracker by the Columbia City Ballet in December 2017. Grant funding will be used to support presenter fees.

SUGGESTED MOTION:
Move to approve the grant awarded and to accept project funding as presented.



OFFICE OF THE PRESIDENT

Item 5.4.1

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/MONTH PAYROLL CHECK REGISTER

Summary information for disbursements for all funds through April 2017 including March 2017 is enclosed. Detailed information related to expenditures to date is available at any time in the College Business Office

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll check register for March and April 2017.

Accounts Payable:								
	2016/2017 Checks		2016/2017 Electronic Payments		2016/2017 P-Card		2016/2017 Totals	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	279	\$264,601.15	110	\$1,283,706.63	373	\$201,676.52	762	\$1,749,984.30
Aug	160	218,421.90	198	937,898.65	778	347,204.32	1136	\$1,503,524.87
Sept	1505	1,830,284.44	211	806,075.87	659	298,056.70	2375	\$2,934,417.01
Oct	450	570,887.63	162	1,086,685.92	597	347,131.69	1209	\$2,004,705.24
Nov	351	308,038.08	243	788,427.68	656	250,770.71	1250	\$1,347,236.47
Dec	227	293,140.08	144	926,835.11	567	192,478.68	938	\$1,412,453.87
Jan	295	444,298.68	186	848,617.11	626	342,936.75	1107	\$1,635,852.54
Feb	1355	1,814,557.79	224	837,211.52	663	230,452.58	2242	\$2,882,221.89
March	523	522,912.40	207	1,074,631.55	531	227,489.02	1261	\$1,825,032.97
April	282	263,879.22	211	833,405.26	588	200,025.85	1081	\$1,297,310.33
May								
June								
Totals	5427	\$6,531,021.37	1896	\$9,423,495.30	6038	\$2,638,222.82	13361	\$18,592,739.49

Payroll:								
	2016/2017 Checks		2016/2017 Electronic Payments		2016/2017 Totals			
	No.	Amount	No.	Amount	No.	Amount		
July	22	\$28,776.87	424	\$817,976.84			446	\$846,753.71
Aug	20	35,223.88	379	766,414.96			399	\$801,638.84
Sept	11	20,944.99	401	797,355.56			412	\$818,300.55
Oct	18	21,819.32	455	846,126.13			473	\$867,945.45
Nov	19	21,192.77	470	851,951.26			489	\$873,144.03
Dec	26	44,787.53	465	904,214.88			491	\$949,002.41
Jan	21	21,347.50	421	788,470.33			442	\$809,817.83
Feb	18	24,876.89	463	847,724.00			481	\$872,600.89
March	21	24,888.38	471	860,830.71			492	\$885,719.09
April	14	27,860.38	470	890,794.45			484	\$918,654.83
May								
June								
Totals	190	\$271,718.51	4419	\$8,371,859.12			4609	\$8,643,577.63

Accounts Payable:						
	2015/2016			2016/2017		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	1,025	\$1,934,247.84	\$1,934,247.84	762	\$1,749,984.30	\$1,749,984.30
August	793	1,354,011.01	\$3,288,258.85	1,136	1,503,524.87	\$3,253,509.17
September	2,093	3,344,279.05	\$6,632,537.90	2,375	2,934,417.01	\$6,187,926.18
October	1,479	1,601,455.95	\$8,233,993.85	1,209	2,004,705.24	\$8,192,631.42
November	1,280	1,740,984.33	\$9,974,978.18	1,250	1,347,236.47	\$9,539,867.89
December	1,262	1,206,295.68	\$11,181,273.86	938	1,412,453.87	\$10,952,321.76
January	956	1,230,712.44	\$12,411,986.30	1,107	1,635,852.54	\$12,588,174.30
February	1,799	2,990,407.07	\$15,402,393.37	2,242	2,882,221.89	\$15,470,396.19
March	1,076	1,602,278.21	\$17,004,671.58	1,261	1,825,032.97	\$17,295,429.16
April	1,125	1,418,435.93	\$18,423,107.51	1,081	1,297,310.33	\$18,592,739.49
May	1,376	1,396,970.28	\$19,820,077.79			
June	978	1,642,132.21	\$21,462,210.00			
Totals	15,242	\$21,462,210.00		13,361	\$18,592,739.49	

Payroll:						
	2015/2016			2016/2017		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	540	\$895,772.59	\$895,772.59	446	\$846,753.71	\$846,753.71
August	400	825,834.92	\$1,721,607.51	399	801,638.84	\$1,648,392.55
September	426	841,336.48	\$2,562,943.99	412	818,300.55	\$2,466,693.10
October	470	876,711.85	\$3,439,655.84	473	867,945.45	\$3,334,638.55
November	430	989,940.76	\$4,429,596.60	489	873,144.03	\$4,207,782.58
December	488	931,871.08	\$5,361,467.68	491	949,002.41	\$5,156,784.99
January	462	847,139.64	\$6,208,607.32	442	809,817.83	\$5,966,602.82
February	470	862,996.63	\$7,071,603.95	481	872,600.89	\$6,839,203.71
March	485	869,927.13	\$7,941,531.08	492	885,719.09	\$7,724,922.80
April	446	869,518.77	\$8,811,049.85	484	918,654.83	\$8,643,577.63
May	474	906,460.80	\$9,717,510.65			
June	429	865,725.57	\$10,583,236.22			
Totals	5520	\$10,583,236.22		4609	\$8,643,577.63	



OFFICE OF THE PRESIDENT

Item 5.4.2

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL *[Signature]*

SUBJECT: PROPERTY DISPOSALS

Authorization is requested to delete the assets below totaling \$94,122.89 from SFSC property records. These items have either been salvaged, are beyond repair, or are obsolete. The items will be held in storage until their disposal.

South Florida State College Disposal Items				
May 2017				
Tag #	Date Purchased	Description	Cost	Condition Code
6244	4/6/1989	1989 Dodge Maxi-van 15-passenger	17,098.44	Poor
7809	6/23/1992	1992 Dodge Maxi-van 15-passenger	15,966.45	Poor
8871	3/24/1994	Chevrolet 1994 Caprice #7	14,279.00	Poor
12634	1/31/2001	JLG Boom Lift 4-Wheel drive	46,779.00	Poor

SUGGESTED MOTION:

Move to approve the disposal of College property as presented.

6.0 Planning and Policy Issues

7.0 Academic and Student Matters



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposals is requested:

I. PROGRAM REVISIONS

Request approval to revise the auxiliary program length from 319 to 364 contact hours to align with the Florida Department of Education and the Florida Department of Law Enforcement (Criminal Justice Standards and Training Commission); effective Summer 2017 (201730).

- **Auxiliary Law Enforcement Officer #3350 – OC (July 1, 2017)**
 - Remove CJK 2040 LE Auxiliary Introduction (27 cont. hrs.) - Delete *
 - Remove CJK 0241 LE Auxiliary Patrol/Traffic (19 cont. hrs.) - Delete
 - Remove CJK 0242 LE Auxiliary Investigations (17 cont. hrs.) - Delete
 - Add CJK 0023 Introduction to Law Enforcement (Auxiliary) (4 cont. hrs.) - New
 - Add CJK 0024 Legal Concepts (20 cont. hrs.) - New
 - Add CJK 0025 Patrol and Professional Communication (12 cont. hrs.) - New
 - Add CJK 0026 Interactions in a Diverse Community (Auxiliary) (12 cont. hrs.) - New
 - Add CJK 0027 Calls for Service and Arrest Procedures (24 cont. hrs.) - New
 - Add CJK 0028 Traffic Stops and Crash Investigations (28 cont. hrs.) - New
 - Add CJK 0029 Crime Scene and Courtroom Procedures (8 cont. hrs.) – New

* Related lab fee will automatically be deleted.

Request approval to revise the graphic design program to aid students in gaining communication and employability skills; effective Fall 2017 (201810). No program length change.

- **Graphic Design Support #3022 – CCC**
 - Replace PGY 1801 Introduction to Digital Photography with OST 2335 Business Communications

Request approval to revise the following occupational program to align with the Bureau of Fire Standards and Training program entrance requirement change; effective Fall 2017 (201810). No program length change.

- **Fire Fighter I/II #3600 – OC**
 - Remove “High School Diploma or GED” as an admission requirement.

SUGGESTED MOTION:

Move to approve the curriculum proposals as presented.

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8.0 *Purchasing and Other Action Items*



OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: SFSC 2017-2018 BUDGET PROPOSAL

The proposed South Florida State College Operating Budget and Capital Outlay Budget for 2017-2018 is presented for your consideration under separate cover and will be discussed at the Budget Workshop prior to the Board meeting. Approval of both budgets is requested, including student fee rates and a revised salary schedule.

This budget was developed through a participative process with our six strategic initiatives and goals in mind:

- Initiative #1 Develop exemplary student services programs that support student success
- Initiative #2 Formulate responsive programs that meet community needs
- Initiative #3 Provide students with an engaging learning experience within and beyond the classroom
- Initiative #4 Create innovative joint ventures and partnerships that drive regional economic growth
- Initiative #5 Develop and implement diverse strategies that will increase funding needed to support institutional initiatives
- Initiative #6 Provide programs and resources that inspire employee growth/development

Approval of the new budgets will allow us to continue our efforts to meet the expectations of our local communities by maintaining quality educational and training opportunities and services throughout our district. Your consideration of the proposed budgets is appreciated.

SUGGESTED MOTION:

Move to approve the Operating Budget for 2017-2018, including the student fee rates and salary schedule, as well as the 2017-2018 Capital Outlay Budget as presented. The Operating Budget includes a \$500 non-recurring salary payment for all eligible full-time employees.



OFFICE OF THE PRESIDENT

Item 8.1.1

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: DERREN BRYAN, BOARD CHAIR 

SUBJECT: PRESIDENT'S CONTRACT DISCUSSION

The Chairman will lead a discussion on the President's contract.



OFFICE OF THE PRESIDENT

Item 8.2

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL *TL*

SUBJECT: BEVERAGE VENDING CONTRACT PROPOSAL

Two companies provided proposals in response to RFP #17-01, Pepsi Bottling Group d/b/a PepsiCo Foodservice (PepsiCo) and Coca-Cola Beverages Florida, LLC (CCBF). The following comparisons illustrate the two proposals.

Sponsorships: PepsiCo provided for \$12,000/yr in sponsorships for a total of \$60,000 over the 5-year term, whereas CCBF provided for \$9,500/yr, totaling \$47,500 over the 5-year term.

		PepsiCo	CCBF
YR 1	7/1/17-6/30/18	\$12,000	\$9,500
YR 2	7/1/18-6/30/19	\$12,000	\$9,500
YR 3	7/1/19-6/30/20	\$12,000	\$9,500
YR 4	7/1/20-6/30/21	\$12,000	\$9,500
YR 5	7/1/21-6/30/22	\$12,000	\$9,500
Total Value		\$60,000	\$47,500

Vending Commissions: PepsiCo provided for 30% commissions across all brands, whereas CCBF provided for a range of 15-25% commission dependent upon the various brands.

	PepsiCo	CCBF
Vending Commission %	30%	15-25%

Postmix: PepsiCo's estimated 5-year costs for postmix is \$6,650, whereas CCBF's estimated 5-year cost is \$42,275. A comparison of postmix pricing based on the estimated 5-year needs of the Jacaranda restaurant is shown below:

Estimated 5-yr Needs (gallons)	PepsiCo Cost per 5 Gallons	PepsiCo 5-yr Total Cost (2,375/5)*14	CCBF Cost per 5 Gallons	CCBF 5-yr Total Cost (2,375/5)*89
2,375	\$14	\$6,650	\$89	\$42,275.00

Case Pricing: PepsiCo's estimated costs for product purchases for sale in the cafeteria were \$49,977.50 and CCBF's estimated costs, less estimates rebates, is \$69,767.50. A comparison of case pricing, based on estimated 5-year needs in the cafeteria are as follows:

Comparable Products	5-year Est. Usage (cases)	PepsiCo Pkg	PepsiCo Pricing/ Case	Total PepsiCO Cost	CCBF Pkg	CCBF Pricing /Case	Total CCBF Cost
SSD/CSD	2,000	20 oz.	\$18.50	\$37,000.00	20 oz.	\$27.21	\$54,420.00
Water	600	20 oz.	\$12.00	\$7,200.00	20 oz.	\$14.23	\$8,538.00
Juice	150	15.2 oz.	\$13.85	\$2,077.50	15.2 oz.	\$28.95	\$4,342.50
Tea	200	20 oz.	\$18.50	\$3700.00	18.5 oz.	\$29.46	\$5,892.00
Cost				\$49,977.50			\$73,192.50
Less: Rebates				\$0		\$685/yr	(\$3,425)
Total Cost				\$49,977.50			\$69,767.50

Free Product: PepsiCo provided for 100 free cases of product and CCBF provided for 75 free cases of product. A comparison of product provided at no cost to the College is below.

		PepsiCo Free Cases by Year	Total Estimated Value (\$14/case)	CCBF Free Cases by Year	Total Estimated Value (\$14/case)
YR 1	7/1/17-6/30/18	100	\$1,400	75	\$1,050
YR 2	7/1/18-6/30/19	100	\$1,400	75	\$1,050
YR 3	7/1/19-6/30/20	100	\$1,400	75	\$1,050
YR 4	7/1/20-6/30/21	100	\$1,400	75	\$1,050
YR 5	7/1/21-6/30/22	100	\$1,400	75	\$1,050
	Total Value	500	\$7,000	375	\$5,250

Maximum proposed increase in price after year 1: PepsiCo proposes a maximum price increase of 3.5% after year 1; CCBF proposes a maximum price increase of 4% after year 1.

Initial vend price: PepsiCo proposes and initial vend price of \$1.50/20oz bottle; CCBF proposes an initial vend price of \$1.75/20oz bottle.

Signage: PepsiCo provided for signage but did not provide an estimated value whereas CCBF provided for \$1,390 in signage.

Contract Extension: Provision exists to allow up to two one-year additions to the contract with mutual consent with both parties.

SUGGESTED MOTION:

Move to approve entering into a five-year exclusive agreement with the Pepsi Bottling Group to provide soft drink vending and other beverage products at College locations as presented.



OFFICE OF THE PRESIDENT

Item 8.3

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ANNUAL FACILITIES INSPECTION SUMMARY REPORT

Attached for review and acceptance by our District Board of Trustees are the Annual Comprehensive Safety Inspection Reports from Fire Prevention Specialists, a firm retained through the Florida College System Risk Management Consortium. All owned and leased college facilities used for direct instruction and/or support were recently inspected in compliance with various State and Federal regulations pertaining to fire safety, sanitation, and casualty.

With due diligence of our Maintenance and Safety departments, we are proud to announce that SFSC had no findings, no citations this year.

SUGGESTED MOTION:
Move to accept the fire safety, sanitation, and casualty inspection reports for the 2016-2017 year as presented.

9.0 Reports



OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: MAY 24, 2017

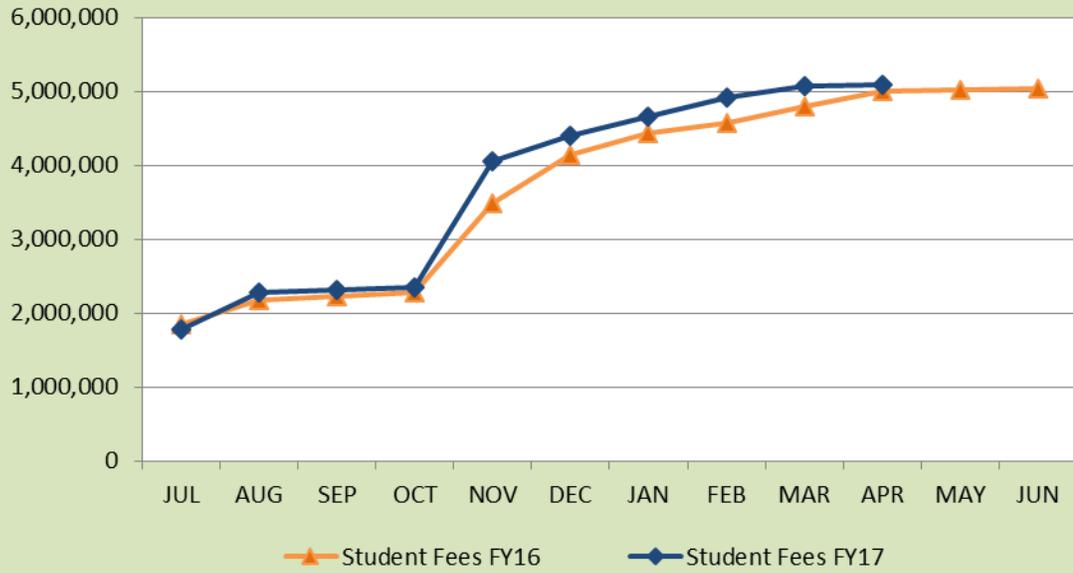
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

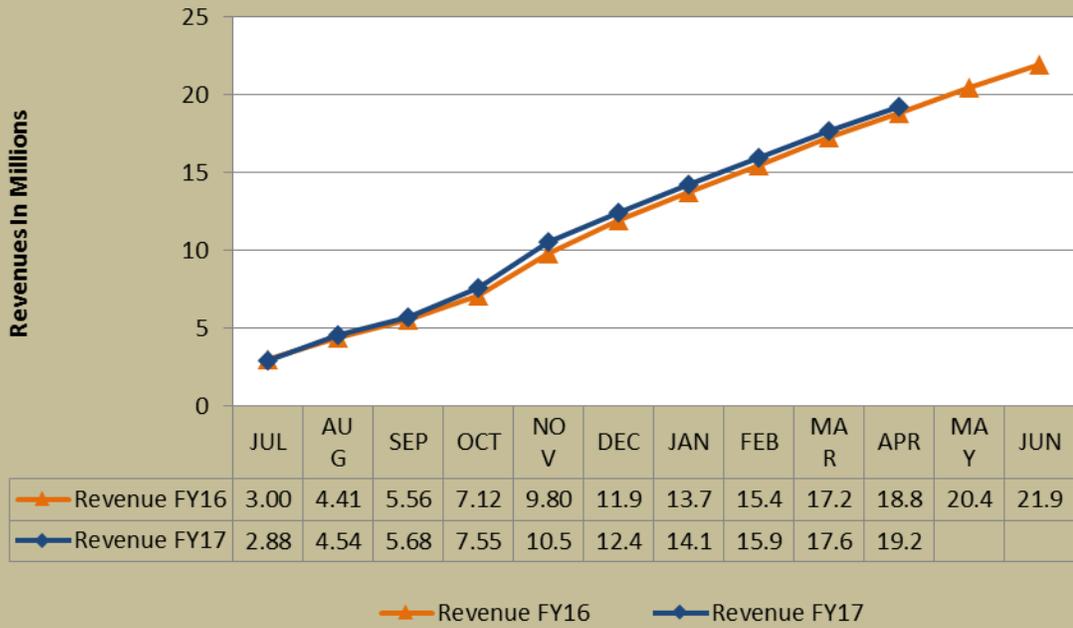
SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Enclosed for your review are the graphs and a summary of revenues and expenditures compared to budgeted funds within the Operating Budget through April 2017.

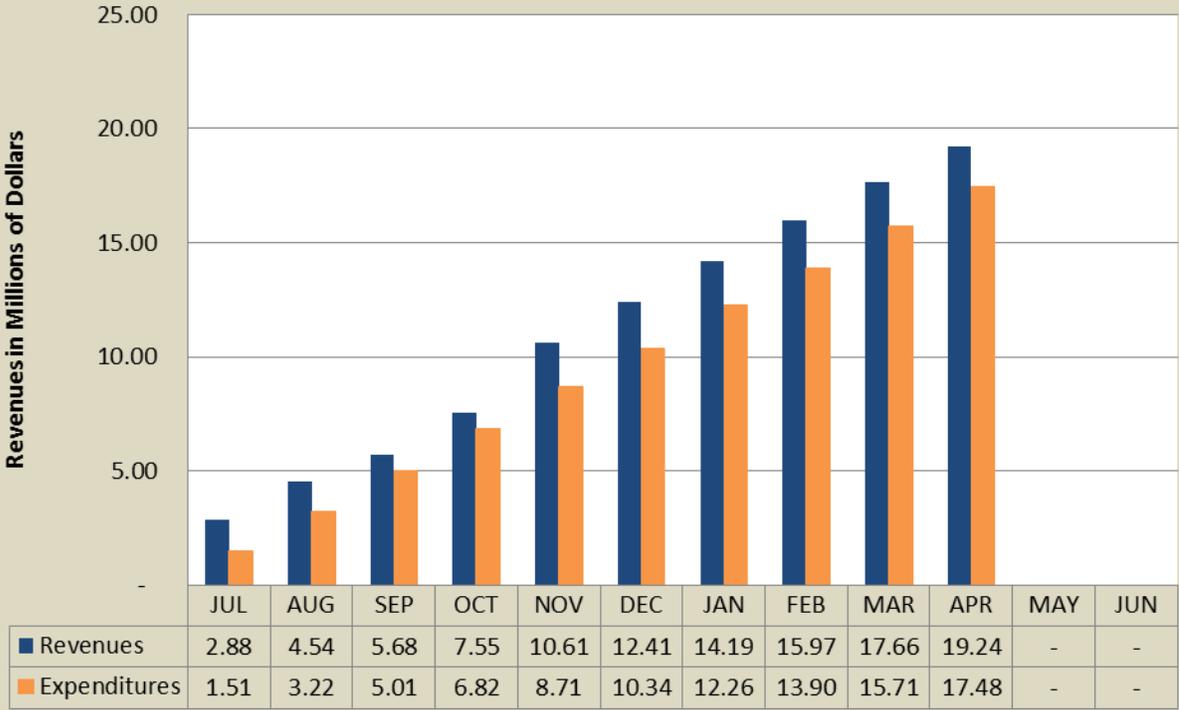
**South Florida State College
Fund 1 Student Fee Revenue, FY 16 vs FY 17**



South Florida State College Fund 1 Total Revenue, FY 16 vs FY 17



South Florida State College Fund 1 Total Revenues & Expenditures FY 17



South Florida State College					
Revenue and Expenditures for Fund 1					
For Month Ended April 30, 2017					
Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/Spent to Date
401-403XX	Tuition and Out of State Fees	4,126,317.00	4,347,429.45	(221,112.45)	105.36%
404XX	Lab Fees	469,801.00	448,886.10	20,914.90	95.55%
408XX	Technology Fees	187,797.00	182,229.61	5,567.39	97.04%
405-407XX, 409XX	Other Student Fees	128,724.00	111,367.81	17,356.19	86.52%
41600	Grants and Contracts from Counties	543,327.00	75,000.00	468,327.00	13.80%
42110	FCSPP-General Revenue	11,732,171.00	9,926,494.00	1,805,677.00	84.61%
4215X	Performance Based Incentive	918,946.00	686,623.00	232,323.00	74.72%
42210	CO&DS Entitlement	1,100.00		1,100.00	0.00%
42610	FCSPP-Lottery	3,829,925.00	2,978,831.00	851,094.00	77.78%
429XX, 439XX	Indirect Costs Recovered	145,750.00	135,001.72	10,748.28	92.63%
441-44300	Cash Contributions	12,127.00	11,605.00	522.00	95.70%
46400	Use of College Facilities	109,301.00	82,724.85	26,576.15	75.69%
466XX, 467XX	Other Sales and Services	244,496.00	224,836.72	19,659.28	91.96%
48100	Interest and Dividends	7,082.00	6,911.12	170.88	97.59%
487XX, 489XX	Fines and Penalties/Miscellaneous	31,337.00	17,646.51	13,690.49	56.31%
49XXX	Transfers and Other Revenues	200,643.00	1,737.54	198,905.46	0.87%
	Total Revenue	\$22,688,844.00	\$19,237,324.43	\$ 3,451,519.57	84.79%
51XXX	Management	1,703,811.00	1,440,526.08	263,284.92	84.55%
52XXX	Instructional	4,571,397.00	3,462,414.04	1,108,982.96	75.74%
53XXX	Other Professional	2,949,942.00	2,288,198.56	661,743.44	77.57%
54XXX	Career Staff	2,682,271.00	2,046,634.11	635,636.89	76.30%
56XXX	Other Professional-Instructional	1,114,885.00	897,092.90	217,792.10	80.47%
57XXX	Other Professional-Tech/Clerical/Trade	117,585.00	98,353.11	19,231.89	83.64%
58XXX	Student Employment	25,000.00	14,046.01	10,953.99	56.18%
58500	Employees Awards	11,500.00	11,900.00	(400.00)	103.48%
59XXX	Benefits	4,093,609.00	2,998,743.58	1,094,865.42	73.25%
	Total Personnel	\$17,270,000.00	\$13,257,908.39	\$ 4,012,091.61	76.77%
605XX	Travel	277,870.00	156,879.93	120,990.07	56.46%
61000	Freight and Postage	30,125.00	11,697.22	18,427.78	38.83%
615XX	Telecommunications	76,000.00	39,435.51	36,564.49	51.89%
62000	Printing	82,255.00	20,905.57	61,349.43	25.42%
625XX	Repairs and Maintenance	1,094,890.61	982,170.84	112,719.77	89.70%
63000	Rentals	160,515.00	119,772.31	40,742.69	74.62%
635XX, 637XX	Insurance	360,750.00	333,812.38	26,937.62	92.53%
640XX	Utilities	1,315,670.00	925,733.04	389,936.96	70.36%
645XX	Other Services	741,219.00	627,315.06	113,903.94	84.63%
64700	Grant Aid	4,280.00	4,984.00	(704.00)	116.45%
650XX	Professional Fees	240,450.00	165,160.01	75,289.99	68.69%
655XX	Education Office/Dept Material Supp	511,580.00	397,045.95	114,534.05	77.61%
657XX	Data Software	37,250.00	14,749.34	22,500.66	39.60%
66000	Maint/Construction Material/Supp	293,500.00	191,456.72	102,043.28	65.23%
665XX	Other Materials and Supplies	152,548.84	79,164.03	73,384.81	51.89%
670XX	Subscriptions/Library	50,100.00	52,372.63	(2,272.63)	104.54%
675XX	Purchases for Resale	50,505.00	29,644.14	20,860.86	58.70%
680XX	Scholarships	48,000.00	42,081.75	5,918.25	87.67%
69XXX	Transfers and Other Expenses	207,450.00	(1,135.73)	208,585.73	-0.55%
	Total Current Expenses	\$ 5,734,958.45	\$ 4,193,244.70	\$ 1,541,713.75	73.12%
706XX	Minor Equipment >1000<5000	32,000.00	20,969.95	11,030.05	65.53%
71000	Furniture and Equipment	20,000.00	6,643.90	13,356.10	33.22%
	Total Capital Outlay	\$ 52,000.00	\$ 27,613.85	\$ 24,386.15	53.10%



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FOUNDATION REPORT

I. **Donations and Pledges to the SFSC Foundation, Inc.**

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the April 2017 meeting of the College District Board of Trustees. The included dates are April 12 through May 9, 2017. The total amount being reported is **\$41,614.16**.

II. **Foundation Update**

Gala Update

Law Day Luncheon Recognition

Potential Naming Opportunities

South Florida State College Foundation, Inc
Gift Summary Report 4/12/17 - 5/9/17

Fund ID	Fund Description	Gift Count	Cash	Pledges	Other	Total
1000	Unrestricted	60	\$17,199.30	\$204.60	\$4,534.68	\$21,938.58
2000	Jacaranda Restoration Fund	1	\$6.00	\$0.00	\$0.00	\$6.00
5011	SFSC General Scholarship	8	\$2,092.00	\$0.00	\$0.00	\$2,092.00
5014	Joe Johnston/Bette McDearman Memorial	1	\$20.00	\$0.00	\$0.00	\$20.00
5025	General Nursing Scholarship	1	\$0.50	\$0.00	\$0.00	\$0.50
5031	SFSC Community Fund	6	\$55.08	\$0.00	\$0.00	\$55.08
5032	SFSC Library Donations	3	\$35.00	\$0.00	\$0.00	\$35.00
5045	Athletic Booster Club	20	\$1,795.00	\$150.00	\$0.00	\$1,945.00
5058	Take Stock In Children - Ops	1	\$10.00	\$0.00	\$0.00	\$10.00
5095	Dental Programs	1	\$25.00	\$0.00	\$0.00	\$25.00
5110	Highlands County Bar Association S'ship	2	\$75.00	\$0.00	\$0.00	\$75.00
5158	TSIC Scholarships	15	\$5,147.00	\$0.00	\$0.00	\$5,147.00
6005	Partnership Project	50	\$10,115.00	\$150.00	\$0.00	\$10,265.00
Grand Totals:		169	\$36,574.88	\$504.60	\$4,534.68	\$41,614.16
169 Gift(s) listed						
125 Donor(s) listed						



OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: MAY 24, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANTS DEVELOPMENT AND FEDERAL RELATIONS REPORT

I. Submitted Proposals

Title: Energizing the Arts

Source: Duke Energy Foundation

Amount: \$9,000

Description: SFSC requested funding to continue support for the Young People's Theatre program, which provides elementary school students with low-cost access to professional musical theatre productions. In 2016-2017, the program staged *The Story of Pocahontas*, *House on Pooh Corner*, and *Song of Mulan* for more than 5,000 local children.

Title: From Orange Juice to Olive Oil

Source: Florida Department of Agriculture and Consumer Services

Amount: \$150,000

Description: SFSC and Hardee County Industrial Development Authority have requested funding to expand the current olive research initiative in Hardee County. Through this partnership with the Hardee County IDA, the research team will evaluate potential olive varieties for production in the flatwoods region of Hardee County. Olives are an exciting alternative crop for citrus growers facing reduced crop production due to HLB. The project will focus on expanding olive cultivars included in the trial, developing irrigation practices to reduce ambient grove temperatures, and identification of ideal agronomic practices for commercial olive production.

Title: Perkins Grants
Source: Florida Department of Education
Amount: \$101,790 (Rural and Sparsely Populated)
\$152,062 (Postsecondary Career and Technical Education)
Description: SFSC is requesting funding to supplement and enhance the growth of technical programs such as Allied Health, Business, Computer Science, Public Safety, and Trade and Industry.

Title: SFSC Pathways Project
Source: U.S. Department of Education, Hispanic-Serving Institutions Program
Amount: \$2,750,000
Description: SFSC requested funding to build strong education-career pathways for students interested in entering Education and Agriculture programs. The proposal will build a K-20 network of academic and support services needed for SFSC students to successfully complete the Bachelor of Science in Elementary Education program or a 2+2 transfer into the University of Florida College of Agriculture and Life Sciences.

II. Proposal in Development

Title: Adult General Education
Source: Florida Department of Education
Amount: \$206,223 (Highlands County)
\$36,000 (Hardee County)
Description: SFSC is requesting funding to provide Adult Basic Education and GED classes for adult students age 16 and older. Funds will support personnel, instructional materials, and educational technology for students in Highlands and Hardee counties.

Title: Integrated English Literacy and Civics Education
Source: Florida Department of Education
Amount: \$43,156 (Highlands County)
\$30,000 (Hardee County)
Description: SFSC is requesting funding to provide English literacy and civics education to adult students age 16 and older. Funds will support personnel, instructional materials, and educational technology for students in Highlands and Hardee counties.

Title: Great Performances in Florida's Heartland
Source: Florida Division of Cultural Affairs
Amount: \$90,000
Description: SFSC Cultural Programs is requesting funding support for artist fees in the 2018-2019 season.

Title: MOFAC Exhibit

Source: Florida Division of Cultural Affairs

Amount: \$10,000

Description: MOFAC is requesting funding to engage in the research, design and implementation of a traveling exhibit focused on the unique attractions that developed in Florida as a result of the construction of U.S. 27; an almost 500 mile stretch of highway running down the middle of the state from approximately Tallahassee to Miami. Nicknamed the “backbone of Florida,” US 27 served as the state’s principal highway before the construction of I-4 and I-75, bringing visitors from the Midwest, Tennessee, Kentucky, and Georgia into Florida’s less traveled areas and spurred the development of numerous artistic, culinary, and witty delights up and down the stretch. This exhibit, ideally a travelling exhibit, will be a visual road-trip through bygone Florida—via photographs, paintings, other mixed media works, and historical remembrances celebrating the various attractions found on or near U.S. 27.

III. Federal Update

Brief update on FY17 and FY18 budgets and federal legislative activity.