

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
MARCH 22, 2017**

Members Present: Mr. Derren Bryan, Chair
Mr. Tim Backer, Vice Chair
Mrs. Tami Cullens
Dr. Louis H. Kirschner
Mr. Ken Lambert
Mrs. Lana C. Puckorius
Mrs. Kris Y. Rider
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Excused: Mr. Joe Wright

Staff Present:

Mrs. Jamie Bateman	Mrs. Ashley Bennett	Mr. Erik Christensen
Dr. Deborah Fuschetti	Ms. Cindy Garren	Dr. Michele Heston
Mr. Don Kesterson	Mrs. Deborah Latter	Ms. Melissa Lee
Mr. Glenn Little	Dr. Lindsay Lynch	Mr. Lynn MacNeill
Dr. Sidney Valentine	Dr. Chris van der Kaay	Mrs. June Weyrauch
Dr. Tim Wise		

Others Present: Mrs. Barbara Kirschner

CALL TO ORDER

At 1:01 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Derren Bryan.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mrs. Rider made a motion, seconded by Mrs. Cullens, to adopt the agenda of the regular meeting held March 22, 2017 as presented.

Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, and Mrs. Rider.

Motion carried by unanimous vote.

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mr. Lambert made a motion, seconded by Mrs. Puckorius, to approve the minutes of the regular meeting held

February 22, 2017 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert,

Mrs. Puckorius, and Mrs. Rider. **Motion carried by unanimous vote.**

1.3 Review of Agenda Master Calendar

The Agenda Master Calendar was reviewed. No changes were recommended.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

None

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

None

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of retirements; resignations; terminations; reappointments, full-time administrative staff; full-time faculty 2017-18; annual contract and adjunct faculty 2016-17, academic year as needed. *(EXHIBIT "A")*

5.2 Grant Applications

5.2.1 South Carolina Ballet – The Nutcracker

South Arts - \$7,500

5.2.2 Migrant and Seasonal Farmworker Program

Florida Department of Education - \$290,375

5.2.3 Development of an Aerosolized Diatomaceous Earth Treatment for Domestic Mosquito Control

Florida Department of Agriculture and Consumer Services - \$74,352

5.2.4 Developing Hispanic-Serving Institutions Grant

U.S. Department of Education – 2,750,000

5.2.5 Energizing the Arts

Duke Energy Foundation - \$9,000

5.3 Operational Actions

5.3.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check register and summary through February 2017. *(EXHIBIT "B")*

Mr. Backer made a motion, seconded by Mrs. Cullens, to approve the Consent Agenda, Items 5.1 through 5.3.1 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, and Mrs. Rider. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

None

7.0 ACADEMIC AND STUDENT MATTERS

None

8.0 PURCHASING AND OTHER ACTION ITEMS

None

9.0 REPORTS

9.1 Financial Report

Ms. Lee reported the financial graphs and a summary of revenue and expenditures through the month of February 2017. Mr. Little announced that SFSC received a clean Annual Financial Report audit. He thanked Ms. Lee for her work.
(EXHIBIT "C")

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. had received donations and pledges in the amount of **\$37,971.00** from February 8 through March 2, 2017. Mrs. Bateman shared that a new physician to our community toured the college campuses. She stated that she met Judge Danielle Brewer of DeSoto County. Mrs. Bateman informed the Board of the up-coming Tour the Campus Day. She informed the Board that she attended a meeting in Tallahassee with regards to college foundations. She shared her experiences from the meeting with the Board. Mrs. Bateman thanked Mrs. Karlson for attending Take Stock in Children, Leaders for Life award ceremony in Tallahassee. Mrs. Karlson mentored one of the recipients and was there to show her support.

9.3 Resource Development

I. Grants Development Report

Dr. Lynch distributed and reviewed the Grants Development Report dated 3/22/17.

II. Funded Grant Proposals

None to report.

III. Declined Grant Proposals

None to report.

IV. Federal Legislative Report

Dr. Lynch stated that she is in the grant application season. Dr. Lynch gave a brief background on the USDA HIS-Hispanic grant proposal. She informed the Board about different directions the grant can benefit SFSC students. She shared a submittal and tracking grant module with the Board. Dr. Lynch gave a brief background to the Board on the aerosolized mosquito grant. She gave an update on the Olive Project grant proposal. Dr. Lynch announced that SFSC was renewed for the RSVP grant funding.

9.4 President's Report

Dr. Leitzel reported on the following college activities:

1. Thanked Dr. Lynch for her continued work with grants.
2. Highlighted club conferences for PTK Honor Students and PBL.
3. Shared that enrollment is up 7.07% as of March 22, 2017 for Spring. He believes that enrollment will finish up approximately 2% overall for the year.

He stated that our goal is to sustain momentum. He thanked Dr. Valentine and the Enrollment Committee for their continued work.

Mr. Lambert encouraged the college to continue its efforts of marketing and community outreach.

4. Shared that Teya Edwards was chosen to attend Senator Bill Nelson's National Prayer Breakfast in Washington, D.C.
5. Informed Trustees that Florida was ranked "Best State in Higher Ed" in U.S. News & World Report.
6. Highlighted SFSC News – gave background on the The Aspen Institute College Excellence Program and Siemens Technical Scholars Program. Out of 18 colleges in the nation, 5 were from Florida, and SFSC was one of the 5. Dr. Leitzel asked, Dr. van der Kaay and Dr. Heston to share with the Board what SFSC had to provide. Dr. Heston shared that two SFSC students were award Siemens Scholars awards.
7. Congratulated Broward College and Indian River State College on their tie for second place as a 2017 Aspen Finalists.
8. Upcoming Events – FCS Best Practice Forum; 2017 All-Florida Academic Awards; MMI; Trustee's Webinar, Florida Jobs in 2030; SFSC Reveal Dinner;
9. Shared Federal Budget proposal that could affect SFSC and that we are watching the budget closely. Dr. Lynch gave some background on current SFSC grants and budget proposal process.
10. Shared Senate appropriations.
11. Shared SB 374 is gaining traction.
12. Stated that gun bills (conceal and open carry) not likely to pass during this session.
13. Updated Trustees of the impact J.D. Alexander is having lobbying and advocating additional funding for SFSC. Dr. Leitzel thanked the Trustees for their support of J.D. Alexander and the work he is doing for SFSC.
14. Asked Dr. Heston to share with the Trustees information about the Conference of Caring being hosted at the Highlands Campus on April 24th.
15. Updated Trustees that there will be two Spring commencement ceremonies on May 4th.
16. Announced that SFSC is participating in The Chronicle Great Colleges To Work For survey.
17. Shared that SFSC Leader Team met with Superintendent Cline of DeSoto County and his Leader Team for a collaborative meeting.

9.5 Board Attorney's Report

Mrs. Karlson shared with the Board that she has started research on the limited sale/service of alcohol on campus locations as a fund raising option.

9.6 Board Members' Reports

Mrs. Puckorius stated her suggestion of the limited sale/service of alcohol as a fund raising option was for the College Foundation. She said she would like to learn from the research that Mrs. Karlson is currently conducting.

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Mr. Backer stated no report.

Mr. Lambert stated no report.

Dr. Kirschner stated no report.

Mrs. Cullens stated no report. Wished everyone a Happy Easter.

Mrs. Rider stated no report. Wished everyone a Happy Easter.

9.7 Board Chair Report

Mr. Bryan stated he was very encouraged by the Siemans video that Dr. Leitzel shared and the opportunities it holds for SFSC. Mr. Bryan stated that the advertisement and promotion of the college must be working, since our enrollment is up.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 2:36 p.m.