

**BUDGET WORKSHOP MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
MAY 24, 2017**

Members Present: Mr. Derren Bryan, Chair
Mr. Tim Backer, Vice Chair
Mrs. Tami Cullens
Mr. Ken Lambert
Dr. Louis H. Kirschner
Mrs. Lana Puckorius
Mrs. Kris Y. Rider
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Staff Present: Mrs. Jamie Bateman Mrs. Ashley Bennett
Dr. Deborah Fuschetti Mr. Don Kesterson
Mrs. Deborah Latter Mr. Glenn Little
Ms. Melissa Lee Dr. Lindsay Lynch
Dr. Michele Heston Ms. Robin Southwell
Dr. Sidney Valentine Dr. Chris van der Kaay
Mrs. June Weyrauch Dr. Tim Wise

Excused: Mr. Joe Wright

Others Present: Mrs. Barbara Kirschner

CALL TO ORDER

The budget workshop of the District Board of Trustees was called to order at 10:03 a.m. on the Highlands Campus by Board Chair, Mr. Derren Bryan.

1. 2017-2018 Budget Proposal

- a. Dr. Leitzel began the workshop with a summary of the 2017-2018 Budget Proposal.
- b. Vice President Little addressed the Status Reports – Summary of Fee Rates and Revenues; and the Summary of Expenditures.
- c. Dr. van der Kaay explained the Planning Information – the Institutional Effectiveness Model, SFSC Assessment Budget and Planning Calendar, and the FTE Trend Information.
- d. Vice President Little discussed Student Fee Rates 2017-2018 and the Proposed Revenue Budget.
- e. Vice President Little presented the Personnel Budget for Fiscal Year 2017-2018. He also provided a copy of the proposed SFSC Salary Schedule 2017-18 for the Trustees review.

- f. Vice President Little discussed the annualization of changes that occurred during the 2016-17 fiscal year. He addressed the reorganization of several departments to gain efficiencies and to better align resources.
- g. Vice President Little addressed the reclassifications and salary equity adjustments for changes in responsibilities and/or professional development, including salary adjustments for faculty advancing in rank or meeting Salary Schedule milestone years of service goals (e.g. continuing contract status or ten (10) years of service).
- h. Vice President Little discussed a \$500 non-recurring salary payment for all eligible full-time employees.
- i. Vice President Little reviewed the Current Expenditures and Capital Outlay Budget for Fiscal Year 2017-2018. He reported a projected fund balance for 6/30/17 of \$2,481,703 with a projected fund balance percentage of 9.90%. Vice President Little also reported a proposed projected fund balance for 6/30/18 of \$1,751,991 with a projected fund balance percentage of 7.00%.
- j. Vice President Little discussed the Capital Outlay Budget for Fiscal Year 7/1/17-6/30/18.
- k. Vice President Little recommended Board action for the 2017-2018 Budget Proposal to take place during the regular Board meeting following the workshop.

2. COMMENTS

Mrs. Cullens stated that the elevated faculty speaks well for the college. SFSC has three faculty members who will received their doctorates in the next twelve months.

Mrs. Puckorius stated the some concern about the lower lottery amount. She also agreed with Mrs. Cullens and would like for the community to know more about our SFSC faculty.

Mr. Lambert questioned why printing and repairs/maintenance were lower. Mr. Lambert agreed with both Mrs. Cullens and Mrs. Puckorius about our faculty. He stated that our SFSC brand image is right on target.

Mr. Backer questioned the data software reduction.

Dr. Kirschner questioned how the health insurance cost breaks down per employee.

Mr. Bryan stated he would like SFSC to expand health insurance options for employees.

Dr. Leitzel commended Vice President Little, Mr. Kesterson, Ms. Southwell, Ms. Lee and Mrs. Weyrauch for their work on this year's budget preparation.

Mr. Bryan asked that the workshop adjourn for a break before the start of the regular Board meeting.

There being no further discussion, the Budget Workshop adjourned at 11:54 a.m.