



**SFSC
District Board of Trustees
Regular Meeting
April 25, 2018**

**Highlands Campus
1:00 p.m.**

**Tim Backer, Chair
Tami Cullens, Vice Chair
Derren Bryan
Louis Kirschner
Ken Lambert
Lana C. Puckorius
Kris Y. Rider
Joe Wright
Thomas C. Leitzel, President/Secretary**

1.0 *Call to Order and Preliminary Matters*



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of April 25, 2018 be adopted.

SUGGESTED MOTION:

**Move to adopt the agenda of the regular meeting of
April 25, 2018 as presented.**

**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
APRIL 25, 2018
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Regular Meeting – March 28, 2018
 - 1.3 Review of Agenda Master Calendar
- 2.0 Communications, Introductions, and Recognition
 - 2.1 New Employee Introductions
- 3.0 Public Comment
- 4.0 Presentation
 - 4.1 Student Life, Activities, Services, and Athletics
 - 4.2 Annual Equity Update Report
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Grants Award
 - 5.2.1 Advertising for Little Slice of Heaven on Hwy 27 - \$1,000
 - 5.2.2 Great Performance in Florida's Heartland - \$5,680
 - 5.2.3 Heartland Games for Active Adults - \$1,500
 - 5.3 Operating Actions
 - 5.3.1 Monthly Accounts Payable & Payroll Check Register
 - 5.3.2 Uncollectible Debt
- 6.0 Planning and Policy Issues
 - 6.1 Policy Revisions
 - 6.1.1 Policy 2.11 Advertisements Posted on Bulletin Boards and Distribution of Signs, Handbills, and Advertising
 - 6.1.2 Policy 2.13 Public Speakers and Invited Resource Personnel
 - 6.1.3 Policy 5.23 Prohibited Discrimination
 - 6.2 Policy Development
 - 6.2.1 Policy 2.21 Free Expression
- 7.0 Academic and Student Matters
- 8.0 Other Action Items
 - 8.1 Acceptance of Annual Equity Plan Update Report
- 9.0 Reports
 - 9.1 Financial Report
 - 9.2 Foundation Report
 - 9.3 Grants Development and Federal Relations Report
 - 9.4 President's Report
 - 9.5 Board Attorney Report
 - 9.6 Board Member Reports
 - 9.7 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – MARCH 28, 2018

It is recommended that the minutes of the regular meeting held March 28, 2018 as presented and recorded in the Supplemental Minute Book, be approved.

SUGGESTED MOTION:

Move to approve the minutes of the March 28, 2018 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
MARCH 28, 2018**

Members Present: Mr. Tim Backer, Chair
Mr. Derren Bryan
Mrs. Tami Cullens, Vice Chair
Dr. Louis H. Kirschner
Mr. Ken Lambert
Mrs. Lana C. Puckorius
Mrs. Kris Y. Rider
Mr. Joe Wright
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Staff Present:	Mrs. Jamie Bateman	Mrs. Ashley Bennett	Mr. Erik Christensen
	Dr. Robert Flores	Dr. Deborah Fuschetti	Ms. Cindy Garren
	Mr. Don Kesterson	Mrs. Melissa Kuehnle	Dr. Michele Heston
	Ms. Melissa Lee	Mr. Glenn Little	Dr. Lindsay Lynch
	Mrs. Deborah Latter	Mrs. Mary von Merveldt	Mr. Lynn MacNeill
	Dr. Sidney Valentine	Dr. Chris van der Kaay	Mrs. June Weyrauch
	Dr. Timothy Wise	Ms. Shaila Jensen	Mr. Colin Nicholas
	Ms. Libby Heston	Mr. Terrell Dixon	Ms. Evelyn Cruz
	Ms. Mary Ellen Powrie		

Others Present: Mrs. Barbara Kirschner

CALL TO ORDER

At 1:00 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Tim Backer.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mrs. Cullens made a motion, seconded by Mr. Wright, to adopt the agenda of the regular meeting held March 28, 2018 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mr. Wright made a motion, seconded by Mr. Lambert, to approve the minutes of the regular meeting held February 21, 2018 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Agenda Master Calendar

The Agenda Master Calendar was reviewed. No changes were recommended.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

2.1 New Employee Introductions

Employee	Position	Supervisor	Hired
Evelyn Cruz	Instructor, Nursing	Mary von Merveldt	12/01/17
Terrell Dixon	Grounds, Maintenance	Libby Heston	11/01/17
Shaila Jensen	Student Support Services Advisor & Office Manager	Colin Nicholas	11/13/17
Mary Ellen Powrie	Instructor, Nursing	Mary von Merveldt	11/01/17

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

None

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of reappointments, full time faculty; full time professional; full time career services staff; retirements; full time administrative staff 2018-19; full time faculty 2018-19; annual contract and adjunct faculty 2017-18, academic year as needed.

(EXHIBIT "A")

5.2 Grant Award

5.2.1 Retired and Senior Volunteer Program (R.S.V.P.)

Corporation for National and Community Service \$44,534

5.3 Agreements and Contracts

5.3.1 Approved the new agreement with Parkview Prep Academy as presented.

(EXHIBIT "B")

5.3.2 Approved the renewal agreement with CareerSource Heartland as presented.

(EXHIBIT "C")

5.4 Operational Actions

5.4.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check registers and summary for month of February 2018.

(EXHIBIT "D")

Mr. Bryan made a motion, seconded by Mrs. Rider, to approve the Consent Agenda, Items 5.1 through 5.4.1 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

None

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals

Dr. Valentine introduced the curriculum proposals. (*EXHIBIT "E"*)

Mrs. Cullens made a motion, seconded by Mr. Wright, to approve the curriculum proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

None

9.0 REPORTS

9.1 Financial Report

Ms. Lee reported on the financial graphs and a summary of revenue and expenditures through the month of February 2018. (*EXHIBIT "F"*)

Ms. Lee shared with the Board she is currently working on an estimation of the fund balance. She announced the year-end closing for the college will be effective April 2.

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. had received donations and pledges in the amount of **\$6,787.90** from February 7 through March 6, 2018. Mrs. Bateman shared this does not include a pledge of \$10,000 for our Partnership Project that was received. She announced that all the endowed chairs have been awarded. Mrs. Bateman gave an update to the Board on the up-coming Spring Foundation Gala. She gave a special thank you to Trustee Lambert for the floral arrangements that will be at the tables. Mrs. Bateman shared information on the Alumni Association Networking Luncheon. Mrs. Bateman announced that during the week of Teacher Appreciation SFSC alumni can come back to recognize their professors and can make a donation in their honor to the Foundation Partnership Project. Mrs. Bateman shared that she was in attendance at the Florida Citrus Hall of Fame honoring Mr. Marvin Kahn, who is a good friend to the Foundation and college. She updated the Board on the new Spring Newsletter and the ways one can give to the Foundation. Mrs. Bateman highlighted the tenants at the Shopkeepers Reveal event hosted at the Hotel Jacaranda. Mrs. Bateman informed the Board that TSIC took senior high school students on a tour of UCF where they were hosted by previous TSIC seniors.

9.3 Resource Development

I. Grants Development Report

Dr. Lynch distributed and reviewed the Grants Development Report dated 3/28/18.

Dr. Lynch gave an update on the Orange Juice to Olive Oil project. She gave a recap on the grant and benefits of an olive crop in Florida. Dr. Lynch shared Dr. Cate Cover,

Ms. Kendall Carson and Highlands County 4H students planted 410 olive trees over Spring Break in the SFSC Research Grove. She highlighted five different types of olive trees, including imported varieties from Tunisia make that 410 that were planted. She shared the next steps for the olive grove which include, expanding to 500 trees, engaging students in olive research, collecting data on agronomic practices, developing an integrated pest management plan, and hosting a grower field day in the fall. Mrs. Cullens asked Dr. Lynch if she knew what the supply and demand is in olive industry. Dr. Lynch stated she is currently working on that information. She stated there will be lots of research and trial/error will be happening during this process. Mr. Lambert elaborated on olive oil research in Hardee County and the process to the Board. Dr. Lynch addressed additional questions from the Board.

II. Proposals in Development

A. Developing Undergraduate Research Opportunities

National Science Foundation TBD

B. Project e-DEFENSE

Office of Naval Research TBD

III. Federal Legislative Report

Provided in President's Report.

9.4 President's Report

Dr. Leitzel reported on the following college activities:

1. Shared the new college PowerPoint template. He thanked Mrs. Kuehnle for her work on this.
2. Shared highlights from March 2018: College Week. Mrs. Cullens thanked Mrs. Kuehnle for her quick turn-a-round on a request she needed.
3. Informed the Board on the new SACSCOC Accreditation Standards. He gave the Board a hand-out on Section 4: Governing Board. He gave a brief background on Section 4. Also, attached to the hand-out was the 2018 Trustee Manual. He stated the new accreditation principles will be covered with Leader Team at the summer retreat.
4. Thanked Ms. Garren for leading the March 8 International Women's Day and everyone that help make it possible.
5. Highlighted Up-Coming Events: Cultural Arts REVEAL Dinner on April 24 at the Grogan Center; Foundation Gala on April 26 at Sun'N Lake Island View Restaurant; the 2nd Annual Conference on Caring on April 26 at the University Center; Spring Commencement on May 3 (two ceremonies); Leadercast Event on May 4; and Convocation on August 13. Dr. Leitzel shared that Mr. Lee Cockerell will be our special guest speaker at Convocation this year.
6. Reported default rates are improving. SFSC defaults have went from 22% last year to 13% this year. He thanked Dr. Wise and Mr. Donna for their hard work.
7. Announced the college will host an Employability Skills Panel on April 5. Trustee Bryan will participate as a panelist. Dr. Leitzel thanked Mr. Bryan for his participation.
8. Shared the new rankings of the U.S News & World Report Best Colleges. Florida is ranked number on in Higher Education.
9. Tallahassee Update: Dr. Leitzel congratulated Mr. Backer, Mr. Bryan, and Dr. Kirschner on their reappointments. He stated that Mrs. Puckorius is still moving forward in the process.

10. CRC Update: Dr. Leitzel stated there is a revision to place state colleges into Constitution, with maintaining local control and keeping us a part of the State Department of Education (still included). There is one more meeting in April. It will conclude by May 4 and the final vote will be in November.
11. Announced the \$88.7 billion budget passed on March 11.
12. Legislative Update: Dr. Leitzel announced there are no changes with the following; governance, performance metrics and system funding. He shared some items to watch include freedom of speech provisions (SB 4), home school dual enrollment costs, and DSO and fund balances for next year. Dr. Leitzel updated the Board with some areas of concern such as PECO funding is \$42 million less for the FCS, there was an increase of at least \$95 million to charter schools, and safe schools funding was \$400 million. Dr. Leitzel announced that SFSC Mobile Welding lab was funded for \$500,000. He thanked Rep. Ben Albritton, Sen. Denise Grimsley, and Silver Palm Consulting as they went to bat for the College to secure funding for this grant. Only three (3) schools received special initiative funding, SFSC being one of them. He announced that he has invited both Rep. Albritton, Sen. Grimsley, and Silver Palm Consulting to attend the Foundation Gala. He shared he would like to recognize them at the gala. Dr. Leitzel shared sample images of Mobile Welding Labs.
13. Announced the Omnibus Appropriations passed in Congress on March 22 and signed on March 23. He shared there was an overall increase in education spending \$3.9 billion. Dr. Leitzel announced Pell was increased to \$6,085/year. He stated that Perkins, Adult Ed, and TRIO were funded.

9.5 Board Attorney's Report

Mrs. Karlson reported the Free Expression Act was signed on March 11. She stated that she and Mr. Little will continue to work on policies and procedures pertaining to freedom of speech. Mrs. Karlson stated that her research and options on alcohol on campus was sent to trustees for their review and consideration. Mrs. Karlson opened discussion on the topic. Mrs. Karlson clarified that this is step one in the process. After getting a general census from the Board, Mrs. Karlson stated that she will continue to work with both Dr. Leitzel and Mr. Little on creating a policy for the Board to review and approval.

9.6 Board Members' Reports

Mrs. Puckorius stated no report.

Mr. Bryan asked Dr. Leitzel what measures has SFSC taken to expand safety on all campus locations. Dr. Leitzel and several employees involved in the process shared with the Board the measures SFSC is taking to help secure all campus locations.

Mr. Lambert thanked Dr. Leitzel and team. He stated that safety measures are a difficult discussion. He wished everyone a Happy Easter.

Mr. Wright added some input to the previous discussion of safety measures at the college.

Dr. Kirschner stated no report.

Mrs. Cullens wished everyone a Happy Easter.

Mrs. Kris Rider wished everyone a Happy Easter.

MARCH 28, 2018

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9.7 Board Chair Report

Mr. Backer recognized Mrs. Bennett's birthday. He shared how wonderful the shows have been at the theatre. He wished everyone a Happy Easter.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 3:32 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: REVIEW OF AGENDA MASTER CALENDAR

Information:

The Annual Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Agenda Master Calendar

APRIL 2018	MAY 2018	JUNE 2018
<p>25 Board Meeting, 1 PM Highlands Campus</p> <p>26 SFSC Foundation Gala</p>	<p>3 Spring Commencement</p> <p>4 Leadercast</p> <p>23 Budget Workshop 10 AM, followed by Board Meeting, 1 PM, Highlands Campus</p>	<p>27 Board Meeting, 1 PM Highlands Campus</p>
JULY 2018	AUGUST 2018	SEPTEMBER 2018
<p>18 *Board Meeting, 1 PM Highlands Campus</p>	<p>13 Convocation</p> <p>22 *Board Meeting, 1 PM Highlands Campus</p>	<p>26 *Board Meeting, 1 PM Highlands Campus</p>
OCTOBER 2018	NOVEMBER 2018	DECEMBER 2018
<p>24 *Board Meeting, 1 PM Highlands Campus</p> <p>24-27 ACCT Leadership Congress New York, NY</p>	<p>28 *No Board Meeting</p>	<p>5 *Board Meeting, 1 PM Highlands Campus</p> <p>*Planning Workshop, TBD Highlands Campus</p>
JANUARY 2019	FEBRUARY 2019	MARCH 2019
<p>23 *Board Meeting, 1 PM Highlands Campus</p>	<p>20 *Board Meeting, 1 PM Highlands Campus</p>	<p>27 *Board Meeting, 1 PM Highlands Campus</p>

New Addition

Tentative *

2.0 Communications, Introductions, and Recognitions



OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: NEW EMPLOYEE INTRODUCTION

Employee	Position	Supervisor	Hired
Amy Bohan	Instructor, Biology	Dr. James Hawker	01/02/18
Pepito Montemayor	Custodian	Renee LaDue	01/08/18

3.0 Public Comment

4.0 *Presentations*



OFFICE OF THE PRESIDENT

Item 4.1

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PRESENTATION – STUDENT LIFE, ACTIVITIES, SERVICES AND ATHLETICS

SGA leadership and other clubs and organizations will introduce members and share accomplishments and high points of the academic year. Our academic and athletic teams are included.

SGA Clubs and Organizations - This has been a student driven, fun filled year as the students have celebrated old traditions and started new ones as well. The events and activities of the year were set forth by the SGA E-Board (Executive Board) during the fall of 2017.

- **Rotaract (Tina Gottus)** - Rotaract assisted the local Rotary clubs with their fundraisers from the wild game dinner, the apple sale, and the blueberry festival. The “are you smarter than a Rotarian” event that allows local middle school advanced students to compete against Rotarians was moved to the college this year exposing future students to our campus. The questions for this event was developed and judged by Rotaract Club.
- **Anime and Gaming Club (Lisa Johnson-Decarie)** - During the year we participated in bi-monthly SGA meetings, Club Rush, attended pep rallies, participated in the Sebring Holiday Parade and College Week as well as both End of Semester Parties As a club we sold chocolate bars and held a gaming competition for the whole Student Body.
- **IHI (Kathleen Cappel)** - The students in Institute for Healthcare Improvement (IHI) Chapter are engaged in fundraising to send at least two students to an IHI Forum next December in Orlando. They are also have started Facebook page and would continue to recruitment of healthcare students from all disciplines to engage in the club and take on leader roles in the Chapter for the next year. They have also discussed community outreach projects.
- **Basketball Club (Rob Hampton)** – The Basketball Club has met and played basketball twice a week for the entirety of the school year. They participated in Club Rush & College Week as well as putting on an Intramural Basketball Tournament for the Student Body.
- **Veterans Club (Rob Hampton)** – The Veterans Club has held monthly clubs meetings, as well as attending bi-weekly SGA Meetings. They have participated in many SGA Sponsored Events such as Club Rush, Pep Rally, & College Week. They have also organized a camping trip for the group.
- **Honors Ambassadors (Charlotte Pressler)** - Honors Ambassadors, including members of the Honors Program from Arcadia, Avon Park, and Sebring are stepping into their role as future community leaders this year. Our members assisted with MOFAC’s Pygmy Fringe Tree Festival on March 9th. In April we partnered with Kristie Vazquez, the City of Sebring CRA Director, at two downtown Sebring events, the Sebring Soda Festival on April 6th and 7th, and the Family Friday on April 13th. Our Ambassadors provided her with a SWOT analysis, and reflected on what more could be done to help Sebring achieve a vibrant city center.

- **African American Association (Felecia Dozier)** – AAA has held monthly clubs meetings, as well as attending bi-weekly SGA Meetings. They have participated in many SGA Sponsored Events such as Club Rush, Pep Rally, & College Week. They also put together an informational campaign for Black History Month that concluded with a Luncheon and a guest speaker.
- **DeSoto County Panther Ambassadors (Asena Mott)** - Our Ambassadors participated in the DeSoto Family Fun Day with face painting, mask-making, and origami. They created and displayed a card in Christmas Card Lane, and passed out SFSC bags and candy at the Christmas Parade. They assisted with our annual Art Show by setting up, parking cars, and cleaning up. They served food for Leadership Desoto's Vintage Vegas event, and will be serving food at our upcoming Lineman Rodeo. Students plan to celebrate at the end of the year with a trip to the Tampa Aquarium.
- **Student Practical Nurses Association (Helen Shoemaker)** - The Practical Nursing Club participated in both Club Rush events, Christmas parades, and the commencement. 19 members gave blood at the blood bank in February. Members visited the Wound care center, Highlands County Jail, Renal Center, Highlands County Health Department, Hospice House, and Radiology Oncology Center.
- **Phi Theta Kappa (Sonji Nicholas & Michelle Macbeth)** – PTK was very active on campus, as well as off. In addition to maintaining their exemplary studies, PTK students participated in monthly club meetings, bi-weekly SGA meetings, as well as various events, such as: Club Rush, Pep Rally, College Week, and End of Semester Parties. They also attended several conferences off-campus, with some of their students receiving awards.
- **Dental Student Association (Bob Sconyers)** – The Dental Students have attended lunches with Phillips Sonicare, as well as Vision Classes to learn about Dentistry. They have also worked at various clinics, both in and out of county. Last they have assisted with the Healthy Smiles Event at Disney.
- **Hardee Campus Ambassadors (Katrina Blandin)** – The Hardee Ambassadors have acted as the governing body on the Hardee Campus by putting on events such as leadership sessions and Club Rush. They have been instrumental in increasing student participation at one of our satellite locations.
- **Phi Beta Lambda (Adam Martin)** – PBL has held monthly clubs meetings, as well as attending bi-weekly SGA Meetings. They have participated in many SGA Sponsored Events such as Club Rush, Pep Rally, & College Week. They were also very involved in the Christmas Parades. They have also had a very successful year competing at the Regional and State Level Competitions.
- **Campus Christian Club (Michelle Devane)** - The Campus Christian Club and Fellowship of Christian Athletes Club joined forces this year. The club members and their sponsor met bi-monthly. Student speakers took turn presenting a message during the meetings. Lunch was provided by the sponsor. Four club members attended the State Collegiate Conference at the Lake Yale Conference Center in Leesburg, Florida, for a three day leadership conference. Club members collected non-perishables and water bottles for victims of Hurricane Harvey and participated in the See You at the Pole event. Prior to Winter Break, club members created "Buckets of Christmas Cheer" filled with candy, a bible verse, and note of appreciation to every SFSC department office.
- **College Republicans (Lyndsey Lynch)** – The College Republicans has held monthly clubs meetings, as well as attending bi-weekly SGA Meetings. They have participated in many SGA Sponsored Events such as Club Rush, Pep Rally, & College Week. They were also very involved in the Christmas Parades.
- **Latin American Student Organization (Tasha Morales)** - LSO was instrumental throughout the year helping build a culturally sensitive campus by participating in a focus group per our President's request, assisted with SGA activities, contributed to Latin Heritage Month, and helped fundraise money for their club trip to Busch Gardens.
- **Student Nurses Association (Dawn Pisarski)** - Student Nurses Association (SNA) had an active year. SNA members attended the Florida Nursing Students Association Convention held in Tarpon Springs, Florida. Students were able to attend classes and network with student nurses from across Florida and host a fundraising table. Students have been active with several fundraising and community service events.

- **Radiography Club (Junior Gray)** - SFSC's Radiography Club currently consists of 23 members. It has been a busy year with classes and clinical rotations as well as being actively involved in Student Government Association events, such as, Latin Heritage Month, College Week, Black History Month and monthly meetings. Currently, our second-year members are preparing for both their pinning and graduation ceremonies as well as their National Registry examination, while the first-year members are currently working on an interactive presentation they will be presenting at the Caring Seminar scheduled Thursday, April 26, in the University Center.
- **Brain Bowl (Lena Phelps & David Zoerb)** - During the 2017-2018 year, the Brain Bowl team gained many new players from the Highlands and DeSoto campuses. The team competed in tournaments at Valencia College, State College of Florida, College of Central Florida and Santa Fe College, then won a bid to go to the National Tournament in Chicago where the team finished with 6 wins and 5 losses. Two players ranked in the top 50 -- Team captain Mathew Daniel ranked 19th and player Juan Perez ranked 32nd. The students are now preparing for semi-annual the Battle of Brains against the FASTeam consisting of faculty and staff on April 19th.
- **Art Club (Karla Respress)** - The Art Club continued its tradition of off campus field trips, this year to the Chihuly Museum, The Moran Glassblowing Hot Shop, The Saint Petersburg Clay Company, The Polk Museum of Art, and Bok Tower Garden. This year the Art Club Members also enjoyed attending events at the Performing Arts Center, creating art on Open Studio Fridays, pit firing pottery, making their own pen and ink during a MOFAC workshop, and sponsoring the People's Choice Award at the Annual Juried Student Art Show.
- **Jac Pac (Kendra Wellnitz)** - This academic year 2017-2018 has been a busy one. The Jac Pac has thrown Birthday parties monthly for the residents including food and party décor. We had representation at college week. We have also had Health and wellness awareness meetings every two months.
- **Volleyball Club (Ricardo Pantoja)** - A successful year for our first year, promoting camaraderie and teamwork by playing volleyball weekly.

Athletic Teams

Panther Student Athletes from Baseball, Softball, Cross Country, and Volleyball teams will be presented by respective coaches and will introduce themselves. Coach Hitt, Athletic Director, will also share some season highlights.

Student Government

Besides the very active clubs, the Student Government of SFSC planned and carried out wonderful events this year which inspired learning and fun. These included: Welcome Back, *an event designed to Welcome Students to Campus at the beginning of each semester, the Students passed out waters, planners, and maps, then made sure all new or returning Students knew their way to Class*, End of Semester Party in the Fall and Spring with the Fall consisting of a Casino Night, and the Spring will be a Pool Party with a Bar-B-Q; Panther Pride Pep Rally done in both the Fall and the Spring, *a pep rally designed to boost athletic involvement throughout the year*; student forum with Dr. Leitzel; a Student Leadership Workshop Series *designed to provide quality speakers and workshops to aid students and sharpen their leadership skills*; FCSSGA state leadership conferences including the Rally in Tally; intramural basketball, football, & soccer; College Week, *a weeklong series of events that was participated in by over 20 teams comprised of students & faculty/staff that leads to an overall champion*; fall and spring Club Rush to encourage student participation in organizations; a Halloween/Karaoke Themed Fall Fest Party with food, games, music, dancing, & a costume party; a Women's Self-Defense Class & an Active Shooter Class, *to give students the necessary information to be able to protect themselves*; a Latin American Heritage Month & a Black History Month Program that each concluded with a Luncheon; and general SGA meetings every other Wednesday. Student Leaders were also very active in the Campus-Wide orientation, GPS. They assisted in many different areas within GPS, but mainly provided a Student led session that covered everything from college expectations to how to get involved with the Student Government Association. On top of GPS, the Student Leaders were active on several committees on Campus, as well as several College Wide Recruiting Events, such as College for a Day. //



OFFICE OF THE PRESIDENT

Item 4.2

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PRESENTATION – ANNUAL EQUITY UPDATE REPORT

In compliance with the Florida Educational Equity Act (§1000.05, Florida Statutes (F.S.)) and the Florida College System Employment Equity Accountability Program (§1012.86 F.S.), South Florida State College maintains a comprehensive equity plan which documents the college's continual efforts to address areas of underrepresentation of minorities in its academic programs, activities, and employment. The plan is updated annually and submitted to the Office of Equity and Civil Rights Compliance, Division of Florida Colleges, Florida Department of Education (FLDOE) in the form of the Annual Equity Update Report.

The report articulates several measurable goals and objectives related to promoting diversity and ensuring equal access and opportunity for admission to and employment in educational programs and activities; strategies for accomplishing these goals and objectives are provided. The report also furnishes a thorough description of the process for reviewing policies and procedures related to equal opportunity, non-discrimination, and employment accountability as prescribed in the statutes above. Included in these descriptions is the procedure for granting continuing contract status to faculty and evaluating the college president and other senior-level administrative staff.

The process used to prepare SFSC's Annual Equity Update Report entails data collection, analysis and input from several key college faculty, staff, and administrators. The report is submitted in electronic and hard copy formats to the Director, Equity and Civil Rights Compliance, Division of Florida Colleges, Florida Department of Education. It subsequently undergoes a thorough review to ensure compliance; recommendations for improvement, if required, are provided to the college.

The report is forwarded to the President of the Senate and to the Speaker of the House of Representatives, each year, to provide a system-wide progress report on equity and access.

The report is available under separate cover. The presentation of the Annual Equity Update Report to be given at the meeting includes FLDOE comments regarding the 2017 report and seeks the acceptance of the 2017-2018 report from the District Board of Trustees under agenda item 8.1.

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

AN EQUAL ACCESS / EQUAL OPPORTUNITY INSTITUTION | ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the Consent Agenda.

	CONSENT AGENDA ACTION ITEMS	Page
5.1	Personnel Actions	25
5.2	Grant Award	28
	5.2.1 Advertising for Little Slice of Heaven on Hwy 27 - \$1,000	
	5.2.2 Great Performances in Florida's Heartland - \$5,680	
	5.2.3 Heartland Games for Active Adults - \$1,500	
5.3	Operating Actions	31
	5.3.1 Monthly Accounts Payable & Payroll Check Register	
	5.3.2 Uncollectible Debt	



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME ADMINISTRATOR:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Tomova, Michaela	Dean, Arts and Sciences	07/01/18

II. RETIREMENTS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Prentice, John	Lead Maintenance, LPC	06/29/18
MacNeill, Lynn	Interim Dean, Arts and Sciences	06/30/18
Imsdahl, Nat	Lead Maintenance, Jacaranda	08/31/18
Salmon, Winifred	Administrative Assistant II, Advising/Counseling	08/31/18
Wyatt, Karla	Admissions Records Data Specialist	08/31/18
Fuschetti, Deborah	Registrar	10/31/18

III. RESIGNATIONS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Arrington, Mirinda	Office Manager, DeSoto Campus	04/06/18
Austra, Ellen	Staff Assistant I, LPC	04/17/18
Otero, Angie	Staff Assistant I, Student Services	05/15/18
Lynch, Lindsay	Director, Grants Development	07/31/18

IV. REAPPOINTMENTS, FULL-TIME PROFESSIONAL STAFF, 2018-19:

Arpasi, Cheryl	Blandin, Katrina
Ashworth, Steven	Brown, Vickie*
Austin Sr., Michael	Bruns, David
Beers, Rachel	Carney, Gilbert
Bello, Adela	Carson, Kendall

IV. REAPPOINTMENTS, FULL-TIME PROFESSIONAL STAFF, 2018-19:

Bello, Kimberly	Castanon, Irene*
Benn, Kathleen	Castro, Fabiana*
Bennett, Ashley	Cleghorn, Diana
Crawford, Kimberly	Moyer, Debra
Cuencas, Edwin*	Narciza, Brian
Davis, Daniel*	Negron, Christian
Diaz, Axel	Nicholas, Colin*
Donna, Jerry	Ochoa, Danielle
Earley, Lauren	Olano, Ruel
Elders, Theresa	Olson, Deborah
Falla, Carlos	Pantoja, Ricardo*
Fortaleza, Gregson	Personette, Sureka
Gottus, Tina	Pinzon, Carol
Gray, Junior	Polk, Andrew
Green, Courtney	Puckorius, Mary
Gutierrez, Deborah	Rafatti, Colleen
Hall, Michele	Ramirez, Daisy*
Hampton Jr., Robert	Ramos, Mandy
Hemler Jr., Charles	Ricker, April
Hitt, Richard	Rios, Elisavet
Huften, Michael	Robinson, Dominique*
Hutzelman, Mary	Rodriguez Martinez, Frankie
Ivy Jr., Curtis	Sauls, Leah*
Jefferies, Tara	Schuler, Sharon
Jensen, Shaila*	Shanklin, Deanne
Johnson-Decarie, Lisa	Simmons, Joyce
Jones, Sharon	Southwell, Robin
Juve, Kristini*	Stepe, Megan
LaDue, Pamela	von Merveldt, Mary
Latter, Deborah	Wellnitz, Kendra
Lewis, Diane	Weyrauch, June
Loweke, Keith	Wheaton, Janet
Martinez, Sara	Wilder, Laura
Merritt II, Richard	Worrell Smith, Lorrie
Morales, Tasha*	Zelenenki, Susan

*Grant or Special Funded Position

V. REAPPOINTMENTS, FULL-TIME CAREER STAFF, 2018-19:

Allison, Deborah	DeSantiago, Brenda
Altamirano, Joselito	Dixon, Terrell
Barone, Mary	Dobson-Hacker, Linda
Beiner, Vidya	Dollard, Derrio
Bryant, Derek	Donglasan, Herber
Campbell, Barbara	Dow, Amy
Carden, Denise	Eaton, Cindy
Caro, Santiago	Edwards, Greg
Clark, Larry	Ellis, Sandra
Colquitt, Clayton	Espiritu, Elmer
Fairfield Dec, Kelly	Ramnarain, Govindah
Farmer, Mitzi	Ramos, Nicholas
Ferguson, Ella Jane	Ramos III, Gregario
Fernandez, Tito	Rawlings, Dee Etta

V. REAPPOINTMENTS, FULL-TIME CAREER STAFF, 2018-19:

Feyerharm-Sconyers, Jill	Redick, Lauren
Garcia, Michael	Robey, Christine
Goulette, Susan	Rodriguez, Elena
Grenke, Jenny*	Rodriguez, Jose
Groves, Jennifer	Rodriguez, Rita
Hamlet, Devra	Rodriguez, Susan
Haralson, Shawn	Rosam, Randy
Heston, Elizabeth	Saenz, Timothy
Huften, Tara	Sarmiento-Noriega, Piedad
Jaurigue-Danta, Wilnoreann	Schubert, Heather
Johnson, Kimberlyn	Shanklin, David
Kramer, Joann	Shannon, Princess
Lackey, Karen	Shepard, Amy
Lawton, Vivian	Shuler, Subrina
Lewis, Cathy	Simpson, Lamar
Loresco, Jr., Ernesto	Smith, Chase
Lowery, Rebecca	Snow, Donna
McConniel, Rebecca	Snow, John
McGann, Sara	Snow, Tammy
Meyers, Ralph	Sostre, David
Morales, Denise	Stephens, Michelle
Muro Del Real, Manuel	Stetson, Tina
Niemiec, Edward	Teope, Hansel
Noonon, Angela	Tollison, Jennifer
Nott, Kelly	Vestal, Pamela
O'Meara, Daniel	Wheaton, Brian
Osborne, Tracey	Wolcheck, Jessica
Pantoja, Jessica	Woodhouse, Candice

*Grant or Special Funded Position

VI. ADJUNCT FACULTY, 2017-18, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Lander, Melissa	Criminal Justice	IV
Ochoa, Danielle	ABE/GED/ESOL	III
Richmond, Theodora	Art	II

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – ADVERTISING FOR LITTLE SLICE OF HEAVEN ON HWY 27

Title: Advertising for Little Slice of Heaven on Hwy 27

Source: Highlands County Tourist Development Council

Amount: \$1,000

Description: Funds have been awarded to support advertising outside of Highlands County for the *Little Slice of Heaven on Hwy 27* at the Museum of Florida Art and Culture (MOFAC). The exhibit will be on display May-June, 2018 at MOFAC.

SUGGESTED MOTION:

Move to approve the grant awarded as presented.



OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – GREAT PERFORMANCES IN FLORIDA’S HEARTLAND

Title: Great Performances in Florida’s Heartland

Source: Florida Division of Cultural Affairs

Amount: \$5,680

Description: Funds have been awarded to support presenter fees associated with the 2018-2019 SFSC Cultural Programs series.

SUGGESTED MOTION:

Move to approve the grant awarded as presented.



OFFICE OF THE PRESIDENT

Item 5.2.3

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – HEARTLAND GAMES FOR ACTIVE ADULTS

Title: Heartland Games for Active Adults

Source: Florida Sports Foundation

Amount: \$1,500

Description: SFSC has received \$1,500 in support for 2018 Heartland Senior Games equipment and marketing expenses. The college was eligible for this program because the Heartland Games for Active Adults is part of the Florida Senior Games Series.

SUGGESTED MOTION:

Move to approve the grant awarded as presented.



OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds through March 2018 is enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll as presented.

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

AN EQUAL ACCESS / EQUAL OPPORTUNITY INSTITUTION | ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS

Accounts Payable:								
	2017/2018 Checks		2017/2018 Electronic Payments		2017/2018 P-Card		2017/2018 Totals	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	356	\$306,555.33	94	\$644,772.99	313	\$128,985.22	763	\$1,080,313.54
Aug	236	\$708,630.18	167	\$834,914.11	796	\$363,980.64	1199	\$1,907,524.93
Sept	1333	\$1,399,069.70	123	\$25,610.39	531	\$142,072.82	1987	\$2,066,752.91
Oct	661	\$1,141,811.92	193	\$1,176,245.17	625	\$192,778.43	1479	\$2,510,835.52
Nov	511	\$634,345.68	163	\$970,996.43	718	\$160,928.64	1392	\$1,766,270.75
Dec	333	\$353,363.28	129	\$721,721.45	540	\$142,847.96	1002	\$1,217,932.69
Jan	278	\$660,441.05	130	\$723,965.64	604	\$200,998.92	1012	\$1,585,405.61
Feb	1496	\$2,278,776.89	173	\$1,027,813.65	674	\$172,402.76	2343	\$3,478,993.30
March	369	\$638,060.76	172	\$954,344.47	573	\$150,961.26	1114	\$1,743,366.49
April		\$0.00		\$0.00		\$0.00	0	\$0.00
May		\$0.00		\$0.00		\$0.00	0	\$0.00
June		\$0.00		\$0.00		\$0.00	0	\$0.00
Totals	5573	\$8,121,054.79	1344	\$7,580,384.30	5374	\$1,655,956.65	12291	\$17,357,395.74

Payroll:								
	2017/2018 Checks		Payments				2017/2018 Totals	
	No.	Amount	No.	Amount			No.	Amount
July	16	\$22,852.69	471	\$840,369.75			487	\$863,222.44
Aug	21	\$29,585.03	382	\$798,670.08			403	\$828,255.11
Sept	20	\$27,384.48	418	\$820,642.19			438	\$848,026.67
Oct	16	\$21,091.96	446	\$848,433.09			462	\$869,525.05
Nov	20	\$31,021.47	481	\$1,099,131.17			501	\$1,130,152.64
Dec	13	\$29,367.65	495	\$965,863.15			508	\$995,230.80
Jan	26	\$28,665.55	439	\$831,069.59			465	\$859,735.14
Feb	20	\$30,140.27	463	\$887,879.21			483	\$918,019.48
March	23	\$23,661.07	487	\$910,391.64			510	\$934,052.71
April		\$0.00		\$0.00			0	\$0.00
May		\$0.00		\$0.00			0	\$0.00
June								
Totals	175	\$243,770.17	4082	\$8,002,449.87			4257	\$8,246,220.04

Accounts Payable:						
	2016/2017			2017/2018		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	762	\$1,749,984.30	\$1,749,984.30	763	\$1,080,313.54	\$1,080,313.54
August	1,136	\$1,503,524.87	\$3,253,509.17	1,199	\$1,907,524.93	\$2,987,838.47
September	2,375	\$2,934,417.01	\$6,187,926.18	1,987	\$2,066,752.91	\$5,054,591.38
October	1,209	\$2,004,705.24	\$8,192,631.42	1,479	\$2,510,835.52	\$7,565,426.90
November	1,250	\$1,347,236.47	\$9,539,867.89	1,392	\$1,766,270.75	\$9,331,697.65
December	938	\$1,412,453.87	\$10,952,321.76	1,002	\$1,217,932.69	\$10,549,630.34
January	1,107	\$1,635,852.54	\$12,588,174.30	1,012	\$1,585,405.61	\$12,135,035.95
February	2,242	\$2,882,221.89	\$15,470,396.19	2,343	\$3,478,993.30	\$15,614,029.25
March	1,261	\$1,825,032.97	\$17,295,429.16	1,114	\$1,743,366.49	\$17,357,395.74
April	1,081	\$1,297,310.33	\$18,592,739.49			
May	1,153	\$1,496,524.31	\$20,089,263.80			
June	1,338	\$2,067,457.98	\$22,156,721.78			
Totals	15,852	\$22,156,721.78		12,291	\$17,357,395.74	

Payroll:						
	2016/2017			2017/2018		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	446	\$846,753.71	\$846,753.71	487	\$863,222.44	\$863,222.44
August	399	\$801,638.84	\$1,648,392.55	403	\$828,255.11	\$1,691,477.55
September	412	\$18,300.55	\$2,466,693.10	438	\$848,026.67	\$2,539,504.22
October	473	\$87,945.45	\$3,334,638.55	462	\$869,525.05	\$3,409,029.27
November	489	\$73,144.03	\$4,207,782.58	501	\$1,130,152.64	\$4,539,181.91
December	491	\$949,002.41	\$5,156,784.99	508	\$995,230.80	\$5,534,412.71
January	442	\$809,817.83	\$5,966,602.82	465	\$859,735.14	\$6,394,147.85
February	481	\$72,600.89	\$6,839,203.71	483	\$918,019.48	\$7,312,167.33
March	492	\$85,719.09	\$7,924,922.80	510	\$934,052.71	\$8,246,220.04
April	484	\$18,654.83	\$8,643,577.63			
May	501	\$95,637.71	\$9,589,215.34			
June	465	\$75,215.12	\$10,464,430.46			
Totals	5575	\$10,464,430.46		4255	\$8,246,220.04	



OFFICE OF THE PRESIDENT

Item 5.3.2

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: UNCOLLECTIBLE DEBT

Bad debts totaling \$ 27,444.04 are requested to be written off as the debts appear to be uncollectible. The \$25,818.36 represent 0.56% of the associated \$4,599,825.90 of student revenue collected in 2015-2016. The non-student receivables represent debts owed related to the business operations of the College that are uncollectible. The debts consist of the following:

Debt Type	Total Amount
Title IV Pell - Returns	\$12,877.21
Title IV Pell - Returns - Bookstore Charges	\$7,506.36
Bright Futures - Returns	\$189.00
Library Fees	\$412.04
Unpaid VA Deferment	\$2,940.70
Miscellaneous	\$1,893.05
Total	\$25,818.36
Non-Student Receivables	\$1,625.68
	\$27,444.04

Bad debt totals for student receivables for the past three years.

Year Written Off	Bad Debt Totals	Associated Student revenue	%
2016/2017	\$20,115.75	\$4,745,784.11	0.42%
2015/2016	\$27,974.52	\$4,687,764.85	0.59%
2014/2015	\$29,072.12	\$4,725,702.89	0.62%

SUGGESTED MOTION:

Move to approve the write off of uncollectible debt in the amount of \$27,444.04 as listed above.

6.0 Planning and Policy Issues



OFFICE OF THE PRESIDENT

Item 6.1

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: POLICY REVISIONS

Approval is requested to revise current DBOT Policy 2.11, *Advertisements Posted on Bulletin Boards and Distribution of Signs, Handbills, and Advertising*; DBOT Policy 2.13, *Public Speakers and Invited Resource Personnel*; and DBOT Policy 5.23, *Prohibited Discrimination*, by updating the policy to clarify the requirements for public speakers on SFSC property.

Both the current and revised policies are provided to illustrate the recommended changes.

SUGGESTED MOTION:

Move to table approval of revisions to current DBOT policies 2.11, 2.13, and 5.23 as presented.



OFFICE OF THE PRESIDENT

Item 6.1.1

PROPOSED

**SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES POLICIES**

POLICY NO. 2.11

TITLE: ADVERTISEMENTS POSTED ON BULLETIN BOARDS AND DISTRIBUTION OF SIGNS, HANDBILLS, AND ADVERTISING

LEGAL AUTHORITY: FLORIDA STATUTES: 1001.64, 1001.65

OFFICE OF PRIMARY RESPONSIBILITY: PRESIDENT'S OFFICE/COMMUNITY RELATIONS AND MARKETING

The president or designee must approve all advertisements, invitations, or flyers of a commercial nature ~~any kind~~ to be posted on campus.

~~Identified posting areas may be approved for specific programs or functions.~~

Distribution of signs, handbills, and other advertising of a commercial nature by outside vendors or persons shall must receive prior approval by the president or designee.

Non-commercial literature or postings may be distributed in a non-disruptive manner in public areas. However, non-commercial literature or postings to be distributed by external persons must receive prior approval by the president or designee.

Violation of this policy will result in disciplinary action.

HISTORY: Last ~~Reviewed 6/27/12~~ Revised xx/xx/xx

Issued by District Board of Trustees: 8/10/84

Reviewed: 7/01/04, 7/01/07, 7/22/09, 6/27/12

Revised: 11/28/01, xx/xx/xx

**SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES POLICIES**

POLICY NO. 2.11

TITLE: ADVERTISEMENTS POSTED ON BULLETIN BOARDS AND DISTRIBUTION OF SIGNS, HANDBILLS, AND ADVERTISING

LEGAL AUTHORITY: FLORIDA STATUTES: 1001.64, 1001.65

OFFICE OF PRIMARY RESPONSIBILITY: PRESIDENT'S OFFICE/COMMUNITY RELATIONS AND MARKETING

The president must approve all advertisements, invitations, or flyers of any kind to be posted on campus.

Identified posting areas may be approved for specific programs or functions.

Distribution of signs, handbills, and other advertising by outside vendors or persons shall receive prior approval by the president.

HISTORY: Last Reviewed 6/27/12

Issued by District Board of Trustees: 8/10/84

Reviewed: 7/01/04, 7/01/07, 7/22/09, 6/27/12

Revised: 11/28/01



OFFICE OF THE PRESIDENT

Item 6.1.2

PROPOSED

**SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES POLICIES**

POLICY NO. 2.13

TITLE: PUBLIC SPEAKERS AND INVITED RESOURCE PERSONNEL

LEGAL AUTHORITY: FLORIDA STATUTE 1001.64

OFFICE OF PRIMARY RESPONSIBILITY: PRESIDENT'S OFFICE

South Florida State College, as a publicly-supported educational institution, must create an environment acceptable to the American society and must afford the college community with opportunities to become intellectually developed by receiving the benefit of expression of varied points of view. Therefore, the president [or designee](#) is authorized to approve outside speakers, lecturers, resource instructors, or resource lecturers.

College students or employees who wish to invite speakers to make presentations ~~on-campus or~~ at college-sponsored events must submit their request in writing to the President's Office prior to scheduling such an activity.

[College students or employees who wish to invite speakers to make presentations at non-college sponsored events on campus must notify the President's Office if a large crowd exceeding 100 people is anticipated or if added security is necessitated.](#)

[External persons or groups who wish to hold a speaking event or make a presentation on campus must submit their request in writing to the President's Office 72 hours prior to such an event and should refer to Policy 7.05 pertaining to Use of Facilities.](#)

HISTORY: Last ~~Reviewed 6/27/12~~ [Revised xx/xx/xx](#)

Issued by District Board of Trustees: 8/10/84

Reviewed: 7/01/04, 7/01/07, 7/22/09, 6/27/12

Revised: 8/10/84, [xx/xx/xx](#)

**SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES POLICIES**

POLICY NO. 2.13

TITLE: PUBLIC SPEAKERS AND INVITED RESOURCE PERSONNEL

LEGAL AUTHORITY: FLORIDA STATUTE 1001.64

OFFICE OF PRIMARY RESPONSIBILITY: PRESIDENT'S OFFICE

South Florida State College, as a publicly-supported educational institution, must create an environment acceptable to the American society and must afford the college community with opportunities to become intellectually developed by receiving the benefit of expression of varied points of view. Therefore, the president is authorized to approve outside speakers, lecturers, resource instructors, or resource lecturers.

College students or employees who wish to invite speakers to make presentations on campus or at college-sponsored events must submit their request in writing to the President's Office prior to scheduling such an activity.

HISTORY: Last Reviewed 6/27/12

Issued by District Board of Trustees: 8/10/84

Reviewed: 7/01/04, 7/01/07, 7/22/09, 6/27/12

Revised: 8/10/84



OFFICE OF THE PRESIDENT

Item 6.1.3

PROPOSED

**SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES POLICIES**

POLICY NO. 5.23

TITLE: PROHIBITED DISCRIMINATION

LEGAL AUTHORITY: TITLE VII (42 U.S.C. Sec. 2000 e-2)
TITLE IX (20 U.S.C. 1681)
FLORIDA STATUTES: 1000.05, 1001.64

OFFICE OF PRIMARY RESPONSIBILITY: VICE PRESIDENT FOR
ADMINISTRATIVE SERVICES/
HUMAN RESOURCES

South Florida State College is committed to providing an educational and work environment free from harassment and prohibited discrimination based on such factors as race, color, religion, gender, national origin, ethnicity, age, disability, marital status, political affiliation, sexual orientation, genetic information, or pregnancy.

The college will not tolerate prohibited harassment or discrimination of its applicants, employees or students by employees, students, or vendors and will attempt to protect its students and employees from non-student or non-employee harassment.

Each complaint of harassment or discrimination that is reported to a college official shall be investigated thoroughly, promptly, and with an emphasis on confidentiality. Retaliation against any applicant, employee or student for making a complaint or reporting harassment will not be tolerated.

The president is authorized to create and maintain procedures for prompt corrective action up to and including termination of employment for employees or dismissal from the educational program for students consistent with due process.

Harassment or discrimination includes:

- A. Any slurs, innuendoes, or other verbal or physical conduct reflecting on an individual's race, color, religion, gender, national origin, ethnicity, age, disability, marital status, political affiliation, sexual orientation, genetic information, or pregnancy which with respect to student on student is unwelcome; directed at an individual; and so severe, pervasive, and objectively offensive that it effectively bars the victim's access to an educational opportunity or benefit, or with respect to employment, has the purpose or effect of creating an intimidating, hostile, or offensive ~~educational or~~ work environment; has the purpose or effect of unreasonably interfering with the individual's work ~~or school~~

performance or participation; or otherwise adversely affects an individual's employment ~~or educational~~ opportunities;

- B. The denial of, or the provision of, aid, benefits, grades, rewards, employment, faculty assistance, services, or treatment on the basis of sexual advances or requests for sexual favors; and/or
- C. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when submission to such conduct is made either explicitly or implicitly a term or condition on an individual's employment or education; submission to or rejection of such conduct is used as a basis for educational or employment decisions affecting the individual; or such conduct has the purpose or effect of unreasonably interfering with an individual's work ~~or educational~~ performance or creating an intimidating, hostile, or offensive working ~~or educational~~ environment; or with respect to student on student is unwelcome; directed at an individual; and so severe, pervasive, and objectively offensive that it effectively bars the victim's access to an educational opportunity or benefit.

The president shall establish procedures for college personnel and students who wish to file a complaint dealing with alleged harassment and/or discrimination. The president will ensure that these procedures and any related notices include the name(s) or titles(s), complete telephone number, and mailing address of the individual(s) responsible for handling the concerns of applicants, students, or employees who feel they have been harassed or discriminated against.

Bad faith claims of illegal or improper harassment are claims made when the person making the claim knows the claim is false but makes it anyway. Persons who make bad faith claims under this subsection will be subjected to disciplinary action up to and including termination of employment or dismissal from the educational program.

HISTORY: Last Revised: ~~12/9/15-xx/xx/xx~~

Issued by District Board of Trustees: 5/20/90

Reviewed: 7/1/04, 7/1/07, 7/22/09, 6/27/12

Revised: 12/19/01, 1/28/04, 5/22/13, 12/9/15, ~~xx/xx/xx~~

**SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES POLICIES**

POLICY NO. 5.23

TITLE: PROHIBITED DISCRIMINATION

LEGAL AUTHORITY: TITLE VII (42 U.S.C. Sec. 2000 e-2)
TITLE IX (20 U.S.C. 1681)
FLORIDA STATUTES: 1000.05, 1001.64

OFFICE OF PRIMARY RESPONSIBILITY: VICE PRESIDENT FOR
ADMINISTRATIVE SERVICES/
HUMAN RESOURCES

South Florida State College is committed to providing an educational and work environment free from harassment and prohibited discrimination based on such factors as race, color, religion, gender, national origin, ethnicity, age, disability, marital status, political affiliation, sexual orientation, genetic information, or pregnancy.

The college will not tolerate prohibited harassment or discrimination of its applicants, employees or students by employees, students, or vendors and will attempt to protect its students and employees from non-student or non-employee harassment.

Each complaint of harassment or discrimination that is reported to a college official shall be investigated thoroughly, promptly, and with an emphasis on confidentiality. Retaliation against any applicant, employee or student for making a complaint or reporting harassment will not be tolerated.

The president is authorized to create and maintain procedures for prompt corrective action up to and including termination of employment for employees or dismissal from the educational program for students consistent with due process.

Harassment or discrimination includes:

- A. Any slurs, innuendoes, or other verbal or physical conduct reflecting on an individual's race, color, religion, gender, national origin, ethnicity, age, disability, marital status, political affiliation, sexual orientation, genetic information, or pregnancy which has the purpose or effect of creating an intimidating, hostile, or offensive educational or work environment; has the purpose or effect of unreasonably interfering with the individual's work or school performance or participation; or otherwise adversely affects an individual's employment or educational opportunities.

- B. The denial of, or the provision of, aid, benefits, grades, rewards, employment, faculty assistance, services, or treatment on the basis of sexual advances or requests for sexual favors.
- C. Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when submission to such conduct is made either explicitly or implicitly a term or condition on an individual's employment or education; submission to or rejection of such conduct is used as a basis for educational or employment decisions affecting the individual; or such conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive working or educational environment.

The president shall establish procedures for college personnel and students who wish to file a complaint dealing with alleged harassment and/or discrimination. The president will ensure that these procedures and any related notices include the name(s) or titles(s), complete telephone number, and mailing address of the individual(s) responsible for handling the concerns of applicants, students, or employees who feel they have been harassed or discriminated against.

Bad faith claims of illegal or improper harassment are claims made when the person making the claim knows the claim is false but makes it anyway. Persons who make bad faith claims under this subsection will be subjected to disciplinary action up to and including termination of employment or dismissal from the educational program.

HISTORY: Last Revised: 12/9/15

Issued by District Board of Trustees: 5/20/90

Reviewed: 7/1/04, 7/1/07, 7/22/09, 6/27/12

Revised: 12/19/01, 1/28/04, 5/22/13, 12/9/15



OFFICE OF THE PRESIDENT

Item 6.2

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: POLICY DEVELOPMENT

Approval is requested for the adoption of DBOT Policy 2.21, *Free Expression*, to reflect the creation of the Campus Free Expression Act (Florida Statute 1004.097) created during the 2018 legislative session.

SUGGESTED MOTION:

Move to table approval of the adoption of DBOT Policy 2.21 as presented.



OFFICE OF THE PRESIDENT

Item 6.2.1

NEW

SOUTH FLORIDA STATE COLLEGE DISTRICT BOARD OF TRUSTEES POLICIES

POLICY NO. 2.21

TITLE: FREE EXPRESSION

LEGAL AUTHORITY: FLORIDA STATUTE 1004.097 (Campus Free Expression Act)

OFFICE OF PRIMARY RESPONSIBILITY: PRESIDENT'S OFFICE

Definitions:

Commercial Speech: speech in which the individual is engaged in commerce, the intended audience is commercial or actual or potential consumers, and the content of the message is commercial.

Free Speech Zone: an area on a campus of the college which is designated for the purpose of engaging in expressive activities.

Material and Substantial Disruption: any conduct that intentionally and significantly hinders another person's or group's expressive rights. The term does not include conduct that is protected under the First Amendment to the United States Constitution and Art. I of the State Constitution, including, but not limited to, lawful protests and counter-protests in the outdoor areas of campus or minor, brief, or fleeting nonviolent disruptions that are isolated or brief in duration.

Outdoor Areas of Campus: generally accessible areas of a campus of a public institution of higher education in which members of the campus community are commonly allowed, including grassy areas, walkways, or other similar common areas. The term does not include outdoor areas of campus to which access is restricted.

Right to Free-Speech Activities

Expressive activities protected under the First Amendment to the United States Constitution and Art. I of the State Constitution include, but are not limited to, any lawful oral or written communication of ideas, including all forms of peaceful assembly, protests, and speeches; distributing literature; carrying signs; circulating petitions; and the recording and publication, including the internet publication, of video or audio recorded in outdoor areas of campus. Expressive activities protected by this section do not include commercial speech.

A person who wishes to engage in an expressive activity in outdoor areas of campus may do so freely, spontaneously, and contemporaneously as long as the

person's conduct is lawful and does not materially and substantially disrupt the functioning of the college or infringe upon the rights of other individuals or organizations to engage in expressive activities.

Outdoor areas of campus are considered traditional public forums for individuals, organizations, and guest speakers. The president or designee may create and enforce restrictions that are reasonable and content-neutral on time, place, and manner of expression and that are narrowly tailored to a significant institutional interest. Restrictions must be clear and published and must ~~and~~ provide for ample alternative means of expression.

The college will not designate any area of campus as a free-speech zone or otherwise create policies restricting expressive activities to a particular outdoor area of campus, except as provided in the prior paragraph.

Students, faculty, or staff may not materially disrupt previously scheduled or reserved activities on campus occurring at the same time.

A person whose expressive rights are violated by an action prohibited under this section may seek relief pursuant to Florida Statute 1004.097.

HISTORY: Adopted: xx/xx/xx

Issued by District Board of Trustees: xx/xx/xx

Reviewed:

Revised:

7.0 Academic and Student Matters

8.0 Purchasing and Other Action Items



OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ACCEPTANCE OF THE 2017-2018 ANNUAL EQUITY REPORT

The presentation of the Annual Equity Update Report to be given at the meeting includes FLDOE comments regarding the 2017 report and seeks the acceptance of the 2017-2018 report from the District Board of Trustees

SUGGESTED MOTION:

Move to accept SFSC's 2018 Annual Equity Update report and to authorize its submission to the Florida Department of Education.

9.0 Reports



OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: APRIL 25, 2018

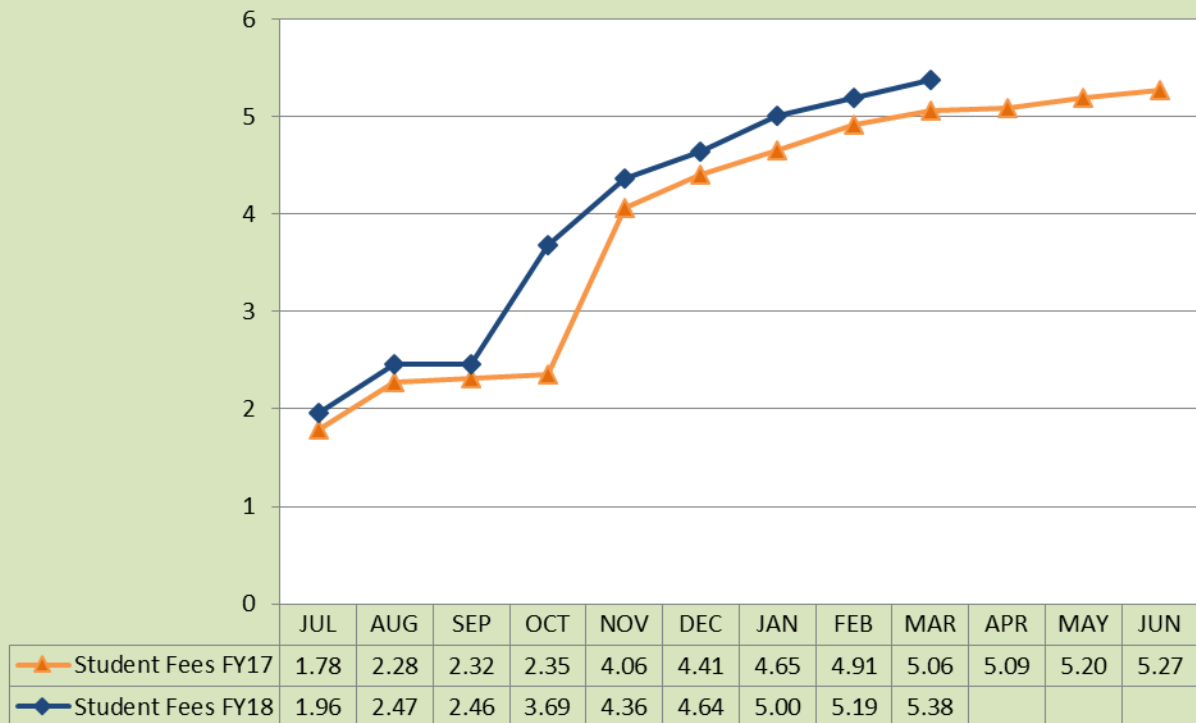
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

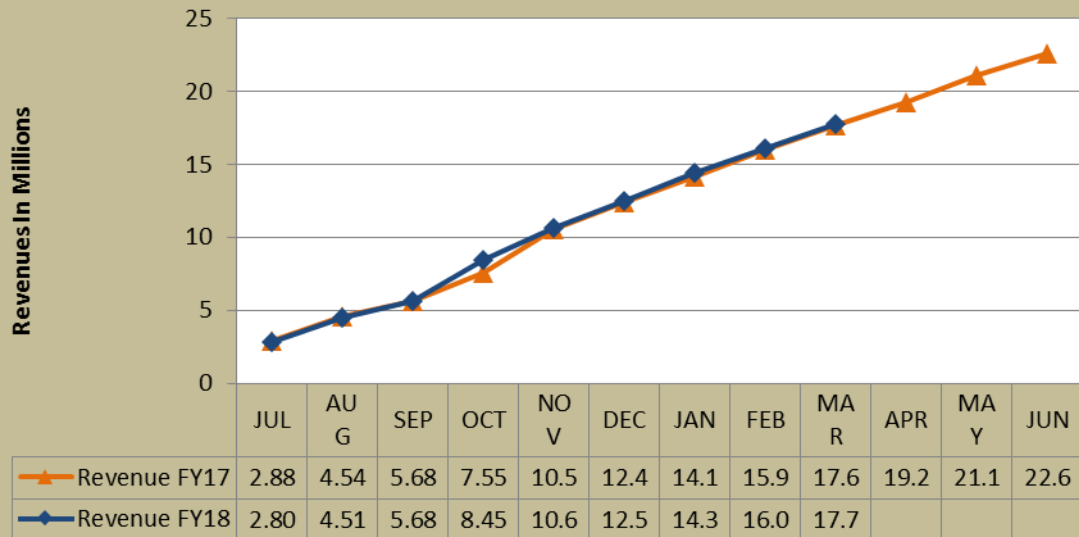
SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Enclosed for your review are the graphs and a summary of revenues and expenditures compared to budgeted funds within the Operating Budget through March 2018.

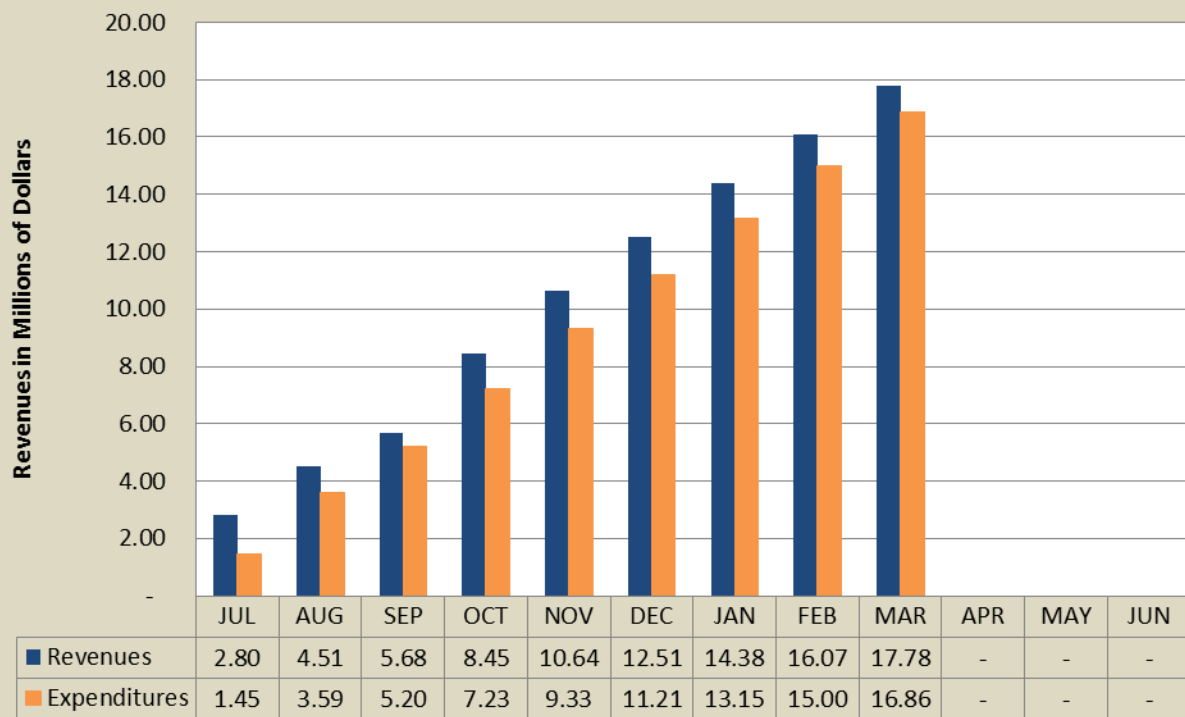
**South Florida State College
Fund 1 Student Fee Revenue, FY 17 vs FY 18**



South Florida State College Fund 1 Total Revenue, FY 17 vs FY 18



South Florida State College Fund 1 Total Revenues & Expenditures FY 18



South Florida State College					
Revenue and Expenditures for Fund 1					
For Month Ended March 31, 2018					
Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/Spent to Date
401-403XX	Tuition and Out of State Fees	4,114,317.00	4,630,112.52	(515,795.52)	112.54%
404XX	Lab Fees	465,175.00	459,019.00	6,156.00	98.68%
408XX	Technology Fees	190,605.00	186,456.78	4,148.22	97.82%
405-407XX, 409XX	Other Student Fees	125,845.00	106,030.17	19,814.83	84.25%
416XX	Grants and Contracts from Counties	532,000.00	50,000.00	482,000.00	9.40%
42110	FCSPP-General Revenue	12,080,566.00	9,064,372.00	3,016,194.00	75.03%
4215X	Performance Based Incentive	1,220,538.00	627,398.00	593,140.00	51.40%
42210	CO&DS Entitlement	1,100.00	-	1,100.00	0.00%
42610	FCSPP-Lottery	3,264,719.00	2,176,478.00	1,088,241.00	66.67%
429XX, 439XX	Indirect Costs Recovered	92,750.00	71,989.71	20,760.29	77.62%
441-44300	Cash/Non-Cash Contributions and Gifts	14,000.00	94,921.40	(80,921.40)	678.01%
46400	Use of College Facilities	125,000.00	54,236.29	70,763.71	43.39%
466XX, 467XX	Other Sales and Services	247,055.00	221,400.41	25,654.59	89.62%
48100	Interest and Dividends	7,700.00	6,112.75	1,587.25	79.39%
487XX, 489XX	Fines and Penalties/Miscellaneous	42,255.00	31,002.29	11,252.71	73.37%
49XXX	Transfers and Other Revenues	200,000.00	3,947.07	196,052.93	1.97%
	Total Revenue	\$22,723,625.00	\$17,783,476.39	\$ 4,940,148.61	78.26%
51XXX	Management	1,768,935.00	1,320,192.30	448,742.70	74.63%
52XXX	Instructional	4,597,400.00	3,060,584.98	1,536,815.02	66.57%
53XXX	Other Professional	2,739,616.00	2,137,470.51	602,145.49	78.02%
54XXX	Career Staff	2,519,950.00	1,848,090.74	671,859.26	73.34%
56XXX	Other Professional-Instructional	1,426,924.00	906,170.55	520,753.45	63.51%
57XXX	Other Professional-Tech/Clerical/Trade	133,099.00	93,013.94	40,085.06	69.88%
58XXX	Student Employment	25,000.00	11,048.11	13,951.89	44.19%
585XX	Employees Awards	265,498.00	275,625.37	(10,127.37)	103.81%
59XXX	Benefits	4,157,076.00	2,803,384.16	1,353,691.84	67.44%
	Total Personnel	\$17,633,498.00	\$12,455,580.66	\$ 5,177,917.34	70.64%
605XX	Travel	293,695.00	154,359.68	139,335.32	52.56%
61000	Freight and Postage	23,620.00	12,802.19	10,817.81	54.20%
615XX	Telecommunications	62,000.00	37,006.10	24,993.90	59.69%
62000	Printing	42,260.00	21,891.35	20,368.65	51.80%
625XX	Repairs and Maintenance	1,020,044.00	1,004,335.34	15,708.66	98.46%
63000	Rentals	162,810.00	125,732.58	37,077.42	77.23%
635XX, 637XX	Insurance	364,250.00	373,766.23	(9,516.23)	102.61%
640XX	Utilities	1,425,170.00	1,025,438.53	399,731.47	71.95%
645XX	Other Services	770,561.00	540,949.34	229,611.66	70.20%
64700	Grant Aid	4,280.00	2,910.00	1,370.00	67.99%
650XX	Professional Fees	190,100.00	141,193.19	48,906.81	74.27%
655XX	Education Office/Dept Material Supp	520,000.00	408,055.81	111,944.19	78.47%
657XX	Data Software	19,130.00	5,758.80	13,371.20	30.10%
	Maint/Construction Material/Supp	293,500.00	204,681.95	88,818.05	69.74%
665XX	Other Materials and Supplies	142,465.00	67,129.72	75,335.28	47.12%
670XX	Subscriptions/Library	49,500.00	50,470.72	(970.72)	101.96%
675XX	Purchases for Resale	42,500.00	29,150.28	13,349.72	68.59%
680XX	Scholarships	45,000.00	34,872.50	10,127.50	77.49%
69XXX	Transfers and Other Expenses	125,000.00	(2,394.27)	127,394.27	-1.92%
	Total Current Expenses	\$ 5,595,885.00	\$ 4,238,110.04	\$ 1,357,774.96	75.74%
706XX	Minor Equipment >1000<5000	76,093.00	91,741.99	(15,648.99)	120.57%
71000	Furniture and Equipment	70,000.00	76,500.00	(6,500.00)	109.29%
	Total Capital Outlay	\$ 146,093.00	\$ 168,241.99	\$ (22,148.99)	115.16%



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FOUNDATION REPORT

I. **Donations and Pledges to the SFSC Foundation, Inc.**

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the March 2018 meeting of the College District Board of Trustees. The included dates are March 7, 2018 through April 10, 2018. The total amount reported is **\$53,979.01.**

II. **Foundation Update**

- A. Gala Update/Video
- B. Attorney selection for Foundation
- C. FCRD Spring Conference
- D. Alumni Association Networking Luncheon
- E. TSIC Scholarship Presentations for incoming 9th grade students

South Florida State College Foundation, Inc
Gift Summary Report 3/7/18 - 4/10/18

Fund ID	Fund Description	# Gifts	Cash	Pledges	Other/InKind	Total
1000	Unrestricted	21	\$254.00	\$0.00	\$354.68	\$608.68
2000	Jacaranda Restoration Fund	1	\$6.00	\$0.00	\$0.00	\$6.00
5011	SFSC General Scholarship	11	\$1,091.00	\$0.00	\$0.00	\$1,091.00
5014	Joe Johnston/Bette McDearman Memor	1	\$20.00	\$0.00	\$0.00	\$20.00
5025	General Nursing Scholarship	1	\$0.50	\$0.00	\$0.00	\$0.50
5027	Larry Macbeth Memorial	2	\$500.00	\$0.00	\$0.00	\$500.00
5031	SFSC Community Fund	4	\$28.50	\$0.00	\$0.00	\$28.50
5032	SFSC Library Donations	3	\$35.00	\$0.00	\$0.00	\$35.00
5045	Athletic Booster Club	3	\$35.00	\$0.00	\$0.00	\$35.00
5058	Take Stock In Children - Ops	3	\$91.65	\$0.00	\$0.00	\$91.65
5095	Dental Programs	2	\$17,025.00	\$0.00	\$0.00	\$17,025.00
5110	Highlands County Bar Association Scholarship	3	\$175.00	\$0.00	\$0.00	\$175.00
5150	Highlands Soil & Water Conservation District S'ship	1	\$2,000.00	\$0.00	\$0.00	\$2,000.00
5158	TSIC Scholarships	9	\$8,537.68	\$0.00	\$0.00	\$8,537.68
6005	Partnership Project	29	\$4,375.00	\$19,450.00	\$0.00	\$23,825.00
	Grand Totals:	94	\$34,174.33	\$19,450.00	\$354.68	\$53,979.01
	94 Gift(s) listed					
	83 Donor(s) listed					



OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: APRIL 25, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANTS DEVELOPMENT AND FEDERAL RELATIONS REPORT

Proposals in Development

Title: Great Performances in Florida's Heartland

Source: Florida Division of Cultural Affairs

Amount: \$90,000

Description: Funds will be requested to assist with presenter fees for the 2019-2020 cultural programs series.

Title: Cultural Programs ArtWorks Projects

Source: National Endowment for the Arts (NEA)

Amount: \$65,000

Description: Funds will be requested from the NEA to support Kaleidoscope, Trending Now, and Young People's Theatre. These funds will be used to expand community engagement in the performing arts through greater outreach to the targeted populations.

Title: Perkins Grants

Source: Florida Department of Education

Amount: \$120,460 (Rural and Sparsely Populated)
\$172,165 (Postsecondary)

Description: Funds will be requested to supplement and enhance the growth of technical programs such as Allied Health, Business, Computer Science, Public Safety, and Trade and Industry.

Title: Migrant and Seasonal Farmworker Program

Source: Florida Department of Education

Amount: \$290,049

Description: SFSC is requesting funding to continue offering the Migrant and Seasonal Farmworker Program to residents of Highlands, Hardee, and DeSoto counties. The program focuses on education and training options that strengthen the ability of eligible farmworkers and their families to achieve economic self-sufficiency.

Title: **Decoding the Unique Biodiversity of the Lake Wales Ridge Ecosystem**
Source: National Science Foundation
Amount: \$50,000
Description: Dr. Mintoo Patel, in partnership with Bok Tower Gardens, is leading a proposal to engage undergraduate students in genetic barcoding research. Through guided practice in collection, processing, and documentation of biological samples, the team of researchers will establish a genetic database of the Lake Wales Ridge ecosystem.

Title: **Project e-DEFENSE**
Source: Office of Naval Research (ONR) Navy and Marine Corps Science, Technology, Engineering Mathematics (STEM), Education and Workforce Program
Amount: Up to \$250,000 for 3 years
Description: Funds will be requested to assist with implementation of the e-DEFENSE training program, including faculty salaries, equipment, supplies, recruitment, and development of an additional Electronic Warfare Test and Evaluation certificate.

Submitted Proposals

Title: **Healthy Smiles for Highlands County**
Source: Highlands County Health Services
Amount: \$19,000
Description: The SFSC Division of Health Sciences is requesting funds to continue to provide preventive dental services to high-need populations throughout Highlands County, including children, indigent adults, and residents with special needs. Funds are being requested this cycle to expand services to include a special program for pregnant women, as periodontal conditions have been found to contribute to pre-term labor. SFSC dental and nursing students will work together to provide high-risk pregnant women and their caregivers with targeted health education to prevent pre-term and low-weight births. The women will also receive free dental hygiene cleanings at the SFSC dental clinic.

Federal Update

Brief update on relevant grant funding and federal activity.