



## OFFICE OF THE PRESIDENT

## Item 5.1

PRESENT TO BOARD: OCTOBER 25, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEESFROM: THOMAS C. LEITZEL 

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

**I. APPOINTMENTS, FULL-TIME ADMINISTRATOR:**

| <u>Name</u>      | <u>Position</u>                        | <u>Effective Date</u> |
|------------------|--|-----------------------|
| Kuehnle, Melissa | Director, Institutional Communications | 11/13/17              |

**II. APPOINTMENTS, FULL-TIME FACULTY:**

| <u>Name</u>         | <u>Position</u>                                | <u>Effective Date</u> |
|---------------------|--|-----------------------|
| Lethbridge, Theresa | Coordinator, Clinical Experience & Nursing Lab | 11/01/17              |
| Powrie, Mary Ellen  | Instructor, Nursing                            | 11/01/17              |

**III. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF:**

| <u>Name</u>         | <u>Position</u>                                | <u>Effective Date</u> |
|---------------------|--|-----------------------|
| Gottus, Tina*       | Director, Corporate & Community Education      | 10/01/17              |
| Puckorius, Mary**   | Coordinator, Career Guidance and Job Placement | 10/01/17              |
| Ramirez, Daisy      | Coordinator, Student & Academic Success***     | 10/02/17              |
| Brown, Vickie       | Program Specialist, Panther Youth Partners***  | 10/16/17              |
| Latter, Deborah**** | Coordinator, Internal Communications           | 11/13/17              |

\*Transfer from Director, Xcel-IT position

\*\*Transfer from Coordinator, Admissions position

\*\*\*Grant funded position

\*\*\*\*Transfer from Director, Community Relations

**IV. APPOINTMENTS, FULL-TIME CAREER SERVICES STAFF:**

| <u>Name</u>          | <u>Position</u>                                  | <u>Effective Date</u> |
|----------------------|--|-----------------------|
| Tollison, Jennifer*  | Office Manager, Lake Placid Center               | 08/24/17              |
| Stephens, Michelle** | Library Assistant II, Circulation                | 09/01/17              |
| DeSantiago, Brenda   | Admission, Records, & Registration Specialist*** | 10/01/17              |

**IV. APPOINTMENTS, FULL-TIME CAREER SERVICES STAFF (cont.):**

|                    |  |          |
|--------------------|--|----------|
| Jessiman, Pamela   | Admission & Records Data Specialist***           | 10/01/17 |
| Noonon, Angela     | Admission, Records, & Registration Specialist*** | 10/01/17 |
| Rawlings, Dee Etta | Career Center Specialist***                      | 10/01/17 |
| Otero, Angie       | Staff Assistant I, Student Services              | 10/02/17 |
| Robey, Christine   | Administrative Assistant II, Student Services    | 10/09/17 |
| Jumamil, Jerry**** | Custodian  | 10/16/17 |
| Austra, Ellen      | Staff Assistant I, Lake Placid Center            | 11/01/17 |

\*Transferred from Staff Assistant I, Lake Placid position

\*\*Transferred from part-time Library Assistant II position

\*\*\*Student Services department reorganization

\*\*\*\*Transferred from part-time Custodian position

**V. RETIREMENTS:**

| <u>Name</u>      | <u>Position</u>   | <u>Effective Date</u> |
|------------------|---|-----------------------|
| Key, Lorrie      | Director, Corporate and Community Education                   | 11/30/17              |
| Mathy, Robert    | Coordinator, Building Maintenance, Remodeling, and Renovation | 01/02/18              |
| Carter, Benjamin | Coordinator, Outreach and Academic Support                    | 02/28/18              |

**VI. RESIGNATIONS:**

| <u>Name</u>          | <u>Position</u>                          | <u>Effective Date</u> |
|----------------------|--|-----------------------|
| Herbstreith, Timmiko | Custodian                                | 08/03/17              |
| Otero, Angie         | Receptionist, Career Development Center* | 09/29/17              |
| Robey, Christine     | Staff Assistant II, Xcel-IT**            | 09/30/17              |
| Torres, Nelson       | Program Specialist, Xcel-IT**            | 09/30/17              |

\*Temporary position

\*\*End of grant

**VI. ADJUNCT FACULTY, 2017-18, ACADEMIC YEAR AS NEEDED:**

| <u>Name</u>   | <u>Teaching Area</u> | <u>Rank</u> |
|---------------|----------------------|-------------|
| Aaron, James  | ABE/GED/ESOL         | I           |
| Carter, Linda | English              | II          |
| Lopez, Larid  | ESOL                 | II          |

|                           |                                    |     |
|---------------------------|------------------------------------|-----|
| Barajas, Elvia            | ESOL/ABE/GED                       | III |
| Cerna, Irene              | Beginning Spanish I                | II  |
| Daynega, Anatoliy         | Practical Nursing, A D N, Lab Only | III |
| Ibanez, Emily             | ESOL/ABE/GED                       | III |
| Marley, Evelyn R          | Practical Nursing, A D N, Lab Only | IV  |
| Pauly, Julie              | PN ADN BSN                         | II  |
| Pontes, George M.         | ABE/GED/ESOL/Developmental English | II  |
| Proteau Blake,<br>Melanie | ESOL/ABE/GED                       | III |
| Tarter, Steven            | Electrical Apprenticeship          | IV  |

**SUGGESTED MOTION:**

**Move to approve the personnel recommendations as presented.**

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