



OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: DECEMBER 6, 2017

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: UPDATED MEMORANDUM OF UNDERSTANDING – CAREERSOURCE
HEARTLAND

Approval is requested to update the Memorandum of Understanding between South Florida State College and CareerSource Heartland for Delivery of Adult Education and Literacy Services under the Workforce Innovation and Opportunity Act (WIOA).

The U.S. Department of Education requires all grantees under WIOA Adult Education funding programs to have an established agreement with their local workforce development board for delivery of adult education and literacy services. In compliance with this requirement, SFSC and CareerSource Heartland established the required MOU in 2016. In order to comply with the additional grant requirements established by the Florida Department of Education in 2017, SFSC and CareerSource Heartland have updated the existing MOU to include the following: 1) a more structured student referral process that will strengthen job placement support for adult education students, 2) detailed documentation of in-kind services and cost-sharing efforts, 3) clarification of roles and responsibilities, 4) Standard Conditions and Terms outline, and 5) a date extension through June 30, 2020.

SUGGESTED MOTION:

Move to approve the contract between CareerSource Heartland and South Florida State College as presented.