



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: MARCH 28, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEESFROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposals is requested:

I. PROGRAM ADDITION

Request approval to add new 232 hour occupational program to prepare students as entry-level opportunity career dispatchers for police, fire, and ambulance organizations; effective Fall 2018 (201910).

➤ **Public Safety Communication #3352 - OC**

- Length 232 contact hours
- Add EMS 0002 Dispatcher: Police, Fire, and Ambulance 232 contact hours (new)

II. PROGRAM REVISIONS

Request approval to revise both medical office programs to be in compliance with FLDOE frameworks and current technology; no program length changes; effective Fall 2018 (201910).

➤ **Medical Administrative Specialist #3360 - OC**

- Replace MEA 0332/L Occupational Coding for Medical Assisting/Lab* (Delete) with OTA 0402/L Occupational Office Equipment and Procedures/Lab.
- Replace OTA 0501/L Occupational Business Math using Spreadsheets/Lab (Delete) with OCA 0402/L Occupational Spreadsheet Applications/Lab

➤ **Medical Office Management #3062 - CCC**

- Replace MTB 1103 Business Math using Spreadsheets with OST 2852 Excel for the Office
- Delete OST 1455 Coding for Medical Assisting*
- Change OST 2949 Work Experience from 1 to 4 credit hours
- Move OST 2321C Office Equipment and Procedures from Summer Flex Session to Spring Term

* Related lab fee will automatically be deleted.

III. COURSE ADDITION

Request approval to add Honors Elementary Statistics as part of the General Education selection of courses, as well as expanding math course offerings to students in the Honors Program; effective Fall 2018 (201910).

- **STA 2023 Honors Elementary Statistics** (3 credits)

IV. COURSE DELETIONS

Courses listed below fall in accordance with Procedure 2092; courses not taught during the past five years and will not be offered in next five years should be removed from the College Catalog and Statewide Course Numbering System. Request approval to delete following courses effective Summer 2018 (201830).

- **CET 1854C Fundamentals of Wireless Networking***
- **CIS 2940 Network Systems Internship**
- **FIN 1100 Personal Finance**

* Related lab fee will automatically be deleted.

SUGGESTED MOTION:

Move to approve the curriculum proposals as presented.

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

AN EQUAL ACCESS / EQUAL OPPORTUNITY INSTITUTION | ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS