



**SFSC
District Board of Trustees
Regular Meeting
June 27, 2018**

**Highlands Campus
1:00 p.m.**

**Tim Backer, Chair
Tami Cullens, Vice Chair
Derren Bryan
Louis Kirschner
Ken Lambert
Lana C. Puckorius
Kris Y. Rider
Joe Wright
Thomas C. Leitzel, President/Secretary**

1.0 *Call to Order and Preliminary Matters*



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of June 27, 2018 be adopted.

SUGGESTED MOTION:
Move to adopt the agenda of the regular meeting of June 27, 2018 as presented.

**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
JUNE 27, 2018
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Budget Workshop – May 23, 2018
 - 1.2.2 Regular Meeting – May 23, 2018
 - 1.3 Review of Agenda Master Calendar
- 2.0 Communications, Introductions, and Recognition
 - 2.1 New Employee Introductions
 - 2.2 Employee Retirement Recognition
- 3.0 Public Comment
- 4.0 Presentation
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Grant Awards
 - 5.2.1 Heathy Smiles for Highlands County - \$17,000
 - 5.2.2 Regional Touring Grant – Hotlanta Dixieland Jazz Band - \$2,059
 - 5.3 Agreements and Contracts
 - 5.3.1 Lease Agreement – Florida Center For Addictions And Dual Disorders
 - 5.3.2 Training Provider Agreement – CareerSource Polk
 - 5.4 Operating Actions
 - 5.4.1 Monthly Accounts Payable & Payroll Check Register
 - 5.4.2 Property Deletion
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
 - 7.1 Curriculum Proposals
- 8.0 Other Action Items
 - 8.1 Recertification of Direct Support Organization
 - 8.2 Educational Plant Survey
 - 8.3 Capital Improvement Program (CIP)
- 9.0 Reports
 - 9.1 Financial Report
 - 9.2 Foundation Report
 - 9.3 Grants Development and Federal Relations Report
 - 9.4 President’s Report
 - 9.5 Board Attorney Report
 - 9.6 Board Member Reports
 - 9.7 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – BUDGET WORKSHOP – MAY 23, 2018

It is recommended that the minutes of the budget workshop held May 23, 2018 be approved as presented and recorded in the Supplemental Minute Book.

SUGGESTED MOTION:

Move to approve the minutes of the May 23, 2018 budget workshop as presented.

**BUDGET WORKSHOP MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
MAY 23, 2018**

Members Present: Mr. Tim Backer, Chair
Mrs. Tami Cullens, Vice Chair
Mr. Derren Bryan
Mrs. Lana Puckorius
Mrs. Kris Y. Rider
Mr. Joe Wright
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Staff Present:

Mrs. Jamie Bateman	Mrs. Ashley Bennett
Dr. Deborah Fuschetti	Mr. Don Kesterson
Mrs. Melissa Kuehnle	Mr. Glenn Little
Ms. Melissa Lee	Dr. Lindsay Lynch
Ms. Robin Southwell	Dr. Sidney Valentine
Dr. Chris van der Kaay	Mrs. June Weyrauch

Excused: Mr. Ken Lambert Dr. Louis H. Kirschner Dr. Michele Heston
Dr. Tim Wise

CALL TO ORDER

The budget workshop of the District Board of Trustees was called to order at 10:10 a.m. on the Highlands Campus by Board Chair, Mr. Tim Backer.

1. 2018-2019 Budget Proposal

- a. Dr. Leitzel began the workshop with a summary of the 2018-2019 Budget Proposal.
- b. Vice President Little addressed the Status Reports – Summary of Fee Rates and Revenues; and the Summary of Expenditures. In his overview he noted that for the seventh consecutive year there are no proposed increases in tuition.
- c. Dr. van der Kaay explained the Planning Information – the Institutional Effectiveness Model, SFSC Assessment Budget and Planning Calendar, and the FTE Trend Information.
- d. Ms. Lee discussed Student Fee Rates 2018-2019 and the Proposed Revenue Budget.
- e. Vice President Little presented the Personnel Budget for Fiscal Year 2018-2019. He also provided a copy of the proposed SFSC Salary Schedule 2018-19 for the Trustees review.
- f. Vice President Little discussed the annualization of changes that occurred during the 2017-18 fiscal year. He addressed the reorganization of departments to gain efficiencies and to better align resources.

- g. Vice President Little addressed the reclassifications and salary equity adjustments for changes in responsibilities and/or professional development, including salary adjustments for faculty advancing in rank or meeting Salary Schedule milestone years of service goals (e.g. continuing contract status or ten (10) years of service).
- h. Ms. Melissa Lee reviewed the Current Expenditures and Capital Outlay Budget for Fiscal Year 2018-2019. She reported a projected fund balance for 6/30/18 of \$2,336,866 with a projected fund balance percentage of 9.13%. Ms. Lee also reported a proposed projected fund balance for 6/30/19 of \$1,804,260 with a projected fund balance percentage of 7.00%.
- j. Vice President Little discussed the Capital Outlay Budget for Fiscal Year 7/1/18-6/30/19.
- k. Vice President Little recommended Board action for the 2018-2019 Budget Proposal to take place during the regular Board meeting following the workshop.

2. COMMENTS

Mrs. Puckorius suggested page numbers to be included in the Budget Workshop packet and asked presenters to state whether or not they are referring to a slide in the presentation that is not included in the packets provided.

Mr. Wright had a question pertaining to PECO funding. Mr. Little addressed his question.

Dr. Leitzel commended Vice President Little, Mr. Kesterson, Ms. Southwell, Ms. Lee and Mrs. Weyrauch for their work on this year's budget preparation. He also recognized Dr. van der Kaay's contributions on planning and evaluation. Dr. Leitzel invited the Board to tour the "Little Slices of Heaven on US 27" exhibit in MOFAC. He commended Ms. Megan Steppe on her work in putting together the traveling exhibit.

There being no further discussion, the Budget Workshop adjourned at 11:48 a.m.



OFFICE OF THE PRESIDENT

Item 1.2.2

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – MAY 23, 2018

It is recommended that the minutes of the regular meeting held May 23, 2018 be approved as presented and recorded in the Supplemental Minute Book.

SUGGESTED MOTION:

Move to approve the minutes of the May 23, 2018 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
MAY 23, 2018**

Members Present: Mr. Tim Backer, Chair
Mr. Derren Bryan
Mrs. Tami Cullens, Vice Chair
Dr. Louis H. Kirschner
Mrs. Lana C. Puckorius
Mrs. Kris Y. Rider
Mr. Joe Wright
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Excused: Mr. Ken Lambert

Staff Present:	Mrs. Jamie Bateman	Mrs. Ashley Bennett	Dr. Deborah Fuschetti
	Ms. Cindy Garren	Mr. Don Kesterson	Mrs. Melissa Kuehnle
	Mr. Erik Christensen	Ms. Melissa Lee	Mr. Glenn Little
	Dr. Lindsay Lynch	Dr. Sidney Valentine	Mrs. Mary VonMerveldt
	Dr. Chris van der Kaay	Mrs. June Weyrauch	Dr. Robert Flores
	Mr. Richard Hitt	Mrs. Courtney Green	Ms. Tasha Morales
	Mr. Joshua Wood		

Excused: Dr. Michele Heston Mr. Lynn MacNeill Dr. Tim Wise

Others Present: Mrs. Barbara Kirschner

CALL TO ORDER

At 1:03 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Tim Backer.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mr. Wright made a motion, seconded by Mr. Bryan, to adopt the agenda of the regular meeting held May 23, 2018 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mrs. Cullens made a motion, seconded by Mr. Wright, to approve the minutes of the regular meeting held April 25, 2018 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Agenda Master Calendar

The Agenda Master Calendar was reviewed. No changes were recommended.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

2.1 New Employee Introductions

Employee	Position	Supervisor	Hired
Joshua Wood	Coordinator, Student and Academic Success	Tasha Morales	02/02/18

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

None

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of appointments full time professional; full time career staff; terminations; resignations and adjunct faculty 2017-18, academic year as needed.
(EXHIBIT "A")

5.2 Agreements and Contracts

5.2.1 Approved the renewal of lease agreements for the Hotel Jacaranda and the SFSC Teacherage as presented. *(EXHIBIT "B")*

5.2.2 Approved the contracting for continued services with Allen, Norton & Blue, P.A. and Karlson Law Group, P.A. for the 2018-2019 fiscal year under the terms and rates as presented. *(EXHIBIT "C")*

5.2.3 Approved the renewal of a contract between Highlands Regional Medical Center and South Florida State College as presented. *(EXHIBIT "D")*

5.2.4 Approved the renewal of the training agreement between Career Source South West Florida and South Florida State College as presented.
(EXHIBIT "E")

5.3 Operational Actions

5.3.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check registers and summary for month of April 2018.

(EXHIBIT "F")

5.3.2 Property Deletion

Approved the deletion of College property as presented. *(EXHIBIT "G")*

Mr. Bryan made a motion, seconded by Mrs. Puckorius, to approve the Consent Agenda, Items 5.1 through 5.3.2 as presented. Those voting in favor

of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

6.1 Policy Revisions

Mr. Little shared that he and Mrs. Pam Karlson, Board Attorney, have been reviewing and working on revisions to additional college procedures that deal with freedom of expression to bring SFSC in compliance with the Free Expression Act.

6.1.1 **Policy 2.11 Advertisements Posted on Bulletin Boards and Distribution of Signs, Handbills, and Advertising**

Mr. Little presented proposed changes to Policy 2.11 Advertisements Posted on Bulletin Boards and Distribution of Signs, Handbills, and Advertising.
(EXHIBIT "H")

6.1.2 **Policy 2.13 Public Speakers and Invited Resource Personnel**

Mr. Little presented proposed changes to Policy 2.13 Public Speakers and Invited Resource Personnel. *(EXHIBIT "I")*

6.1.3 **Policy 5.23 Prohibited Discrimination**

Mr. Little presented proposed changes to Policy 5.23 Prohibited Discrimination.
(EXHIBIT "J")

Mr. Wright made a motion, seconded by Mrs. Cullens, to approve the revisions to current DBOT policies 2.11, 2.13, and 5.23 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.2 Policy Development

6.2.1 **Policy 2.21 Free Expression**

Mr. Little presented the proposed new Policy 2.21 Free Expression to the Board.
(EXHIBIT "K")

Mr. Wright made a motion, seconded by Mr. Bryan, to approve the adoption of Policy 2.21 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals

Dr. Valentine presented the curriculum proposals. *(EXHIBIT "L")*

Mrs. Rider made a motion, seconded by Mrs. Puckorius, to approve the curriculum proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.2 Fee Proposals

Dr. Valentine presented the fee proposals. Dr. Valentine shared with the Board that the fee proposals were properly noticed on the college website and in the newspaper as required. *(EXHIBIT "M")*

Mr. Bryan made a motion, seconded by Mrs. Cullens, to approve the fee proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 SFSC 2018-2019 Budget Proposal

Mr. Little presented a request to approve the Operating Budget for 2018-2019, including the student fee rates and salary schedule, as well as the 2018-2019 Capital Outlay Budget. *(EXHIBIT "N")*

Mrs. Rider made a motion, seconded by Mrs. Cullens, to approve the Operating Budget for 2018-2019, including the student fee rates and salary schedule, as well as the 2018-2019 Capital Outlay Budget as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.2 Annual Facilities Inspection Summary Report

Mr. Little presented a request to accept the SFSC Fire, Sanitation, and Casualty Inspection reports for the 2017-2018 year as presented. Mr. Little gave a brief description of the Annual Comprehensive Safety Inspection Report to the Board. Mr. Little stated this year there were a few findings that were from Hurricane Irma. He shared with the Board that the college has completed all but two of the concerns; a. Boardwalk on Highlands Campus and b. Repairs to the Teacherage. Mr. Little addressed these final two concerns with the Board. *(EXHIBIT "O")*

Mrs. Cullens made a motion, seconded by Mr. Wright, to accept the fire safety, sanitation, and casualty inspection reports for the 2017-2018 year as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

9.0 REPORTS

9.1 Financial Report

Ms. Lee reported on the financial graphs and a summary of revenue and expenditures through the month of April 2018. *(EXHIBIT "P")*

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. had received donations and pledges in the amount of **\$81,803.76** from April 11 through May 8, 2018. Mrs. Bateman gave an update on the Spring Foundation Gala attendees. She shared that the Gala netted \$36,853.20, an increase over 2017. Mrs. Bateman shared some highlights with the Board from the Spring Foundation Gala. Mrs. Bateman announced at the May Foundation Board Meeting, they recognized the endowed chair awards. She shared the Foundation has voted to approve three new Board of Directors as follows; Mr. Alex Fells, Mr. Andrew Hughes, and Mr. Darrell Jensen. Mrs. Bateman highlighted Foundation scholarship recipients. She thanked the TSIC mentors for attending. She announced the Alumni Association is hosting a "meet and eat" on May 25 at Dimitris Family Restaurant. Mrs. Bateman shared starting September 6, the Foundation will be hosting a retiree networking luncheon. Mrs. Bateman announced at the last Foundation meeting the elected

Foundation Officers as follows; President – Ms. Patty Manderville, Vice President – Mr. Tres Stephenson, Secretary – Mr. Michael Kelly, and Treasurer – Mrs. Robin Weeks.

9.3 Resource Development

I. Grants Development Report

Dr. Lynch distributed and reviewed the Grants Development Report dated 5/23/18. She shared that all the college's annual allocation grants have been funded. Dr. Lynch addressed some of the Board's questions.

II. Proposals in Development

A. Cultural Programs Funding

Florida Blue Foundation \$ 25,000

B. Great Performance in Florida's Heartland

Florida Division of Cultural Affairs \$ 90,000

C. Cultural Programs ArtWorks Projects

National Endowment for the Arts (NEA) \$ 65,000

D. Decoding the Unique Biodiversity of the Lake Wales Ridge Ecosystem

National Science Foundation \$ 50,000

E. Project e-DEFENSE

Office of Naval Research (ONR) Navy and Marine Corps Science, Technology, Engineering, Mathematics (STEM) Education and Workforce Program
Up to \$ 250,000 for 3 years

III. Submitted Proposals

A. Hardee Campus Health Sciences Initiative

Hardee County IDA \$ 500,000

B. Perkins Grants

Florida Department of Education
\$120,460 (Rural and Sparsely Populated)
\$172,165 (Postsecondary)

C. Migrant and Seasonal Farmworker Program

Florida Department of Education \$ 290,049

IV. Federal Legislative Report

No report.

9.4 President's Report

Dr. Leitzel reported on the following college activities:

1. Highlighted Spring Commencement; thanked Ms. Garren and staff for their work in decorating the theatre; thanked Chairman Backer, Board, and Mrs. Karlson for their attendance; and thanked Dr. Fuschetti and Mr. MacNeill for letting him recognize them at commencement.
2. Graduations: EMT – Highlands Cohort and Dental Hygiene.
3. Shared Student Athlete Success: Commended Mrs. Kuehnle for her work designing athletic rack cards for the SFSC athletes. Dr. Leitzel asked Coach Rick Hitt to report the

South Florida State Athletics year end conference, state, and national accolades with the Board. Coach Hitt reported SFSC has thirty-one All Academic Conference student athletes with a 3.0 GPA or higher; Nineteen FCSAA Academic All State with a 3.3 GPA or higher; Five NJCAA Academic All-Americans; Sophomore Christen Pyles named FCSAA Female Scholar Athlete of the year for Cross Country; and Sophomore Blaise Maris named FCSAA 1st Team All State Catcher.

4. Announced SFSC had a successful Leadercast event. He thanked Mr. Bryan for his sponsorship for students to attend the event.
5. Reported that he attended FHERO Regional Meeting and thanked Rep. Ben Albritton for his support.
6. Shared SFSC received two approvals from the State for Paramedic and EMT programs.
7. Reported the mobile welding program is coming together and that we are getting several inquiries about the program.
8. Thanked Mrs. Teresa Crawford for her work and connections to Hardee County School Board as the Hardee Campus Outreach hosted 5th graders.
9. Announced that SFSC did not make it to the top 10 for the Aspen Prize. He shared and congratulated the three Florida colleges that did make the top 10 listing.
10. Shared the new campaign from WDM for SFSC "Get Connected".
11. Recognized fallen Highlands County Sheriff Deputy Gentry.
12. Announced end of the year enrollment is up 4.5% and summer enrollment is up 9%.
13. Special congratulations to Dr. Michele Heston being appointed by the Governor to the Florida Board of Nursing.
14. Shared the traveling exhibit "Little Slices of Heaven on US 27" will be at the college May 16 through June 15.

9.5 Board Attorney's Report

Mrs. Karlson thanked the Board for renewing her contract. She stated that she is busy working on procedures to go along with the new Policy 2.21 Free Expression.

9.6 Board Members' Reports

Mrs. Puckorius stated no report.

Mr. Wright thanked Mrs. Karlson for her service.

Dr. Kirschner stated no report.

Mrs. Cullens thanked everyone for their work on the budget report. She asked to please keep her family in mind as part of them will be moving out of state.

Mrs. Kris Rider offered an inspirational quote during this time of uncertainty concerning funding.

9.7 Board Chair Report

Mr. Backer thanked everyone for their work on the budget proposal.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 2:10 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: REVIEW OF AGENDA MASTER CALENDAR

Information:

The Annual Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Agenda Master Calendar

JUNE 2018	JULY 2018	AUGUST 2018
27 Board Meeting, 1 PM Highlands Campus	18 *Board Meeting, 1 PM Highlands Campus	13 Convocation 22 *Board Meeting, 1 PM Highlands Campus
SEPTEMBER 2018	OCTOBER 2018	NOVEMBER 2018
26 *Board Meeting, 1 PM Highlands Campus	24 *Board Meeting, 1 PM Highlands Campus 24-27 ACCT Leadership Congress New York, NY	28 *No Board Meeting
DECEMBER 2018	JANUARY 2019	FEBRUARY 2019
5 *Board Meeting, 1 PM Highlands Campus *Planning Workshop, TBD Highlands Campus	23 *Board Meeting, 1 PM Highlands Campus	20 *Board Meeting, 1 PM Highlands Campus
MARCH 2019	APRIL 2019	MAY 2019
27 *Board Meeting, 1 PM Highlands Campus	24 *Board Meeting, 1 PM Highlands Campus	22 *Board Meeting, 1 PM Highlands Campus

New Addition
Tentative *

2.0 *Communications, Introductions, and Recognitions*



OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: NEW EMPLOYEE INTRODUCTION

Employee	Position	Supervisor	Hired
Ashtanel Castillo	Coordinator, Student and Academic Success	Tasha Morales	03/05/18
Garrett Lee	Coordinator, Engineering	Robert Frank	03/01/18



OFFICE OF THE PRESIDENT

Item 2.2

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: EMPLOYEE RETIREMENT RECOGNITION

Employee	Position	Dates of Service
Lynn MacNeill	Interim Dean, Arts and Sciences	08/14/1972 – 06/30/2018

SUGGESTED MOTION:

Move to recognize the retirement of Lynn MacNeill for his many years of service to South Florida State College.

3.0 *Public Comment*

4.0 Presentations

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the Consent Agenda.

	CONSENT AGENDA ACTION ITEMS	Page
5.1	Personnel Actions	25
5.2	Grant Awards	33
	5.2.1 Healthy Smiles for Highlands County - \$17,000	
	5.2.2 Regional Touring Grant – Hotlanta Dixieland Jazz Band - \$2,059	
5.3	Agreements and Contracts	35
	5.3.1 Lease Agreement – Florida Center For Addictions And Dual Disorders	
	5.3.2 Training Provider Agreement – CareerSource Polk	
5.4	Operating Actions	37
	5.4.1 Monthly Accounts Payable & Payroll Check Register	
	5.4.2 Property Deletion	



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Castillo, Magdalisse	Coordinator, Student Success and Transition Coach	07/01/18
Stetson, Tina*	Assistant Registrar	06/01/18

*Transferred from Financial Services Specialist position

II. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Vasquez, Emily	Staff Assistant I, Lake Placid Center	06/04/18

III. RESIGNATIONS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Grenke, Jenny	Case Data Specialist, Panther Youth Programs	06/29/18
Shuler, Subrina	Revenues and Receivables Specialist	06/08/18
Nicholas, Sonji	Professor, Sociology	07/31/18

IV. ADJUNCT FACULTY, 2017-18, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Brown, Nicole	Criminal Justice	III
Colip, Donald	Criminal Justice/Telecommunications	IV
Kingery, Jillian	Criminal Justice/Telecommunications	IV
Smith, Shane	Criminal Justice/Telecommunications	IV

IV. ADJUNCT FACULT, 2017-18, ACADEMIC YEAR AS NEEDED (cont.):

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Stembridge, Denise	Business/BAS Management & Supervision	II
Thompson, Deanna	Agriculture	II
Tomlinson, Danielle	Criminal Justice/Telecommunications	IIIB
Williams, Mellanie M	Criminal Justice/Telecommunications	IV
Wolcheck, Jessica	Basic Home Computer	IV

V. ADJUNCT FACULTY, 2018-19, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Aaron, James	ABE/GED/ESOL	I
Adams, Nancy	Watercolor Painting	I
Aguilar, Alexander	ABE/GED/ESOL	III
Ahadpour, Mehdi	ESOL	II
Ahrens, Steven	Criminal Justice	IV
Akin, Donna	ACLS/PALS only	II
Alabarces, Jose	ESOL/ABE/GED	III
Algarin Alvarez, Jhazeel	ESOL/ABE/GED	II
Andrews, Douglas	Education/Music/Humanities	IA
Andrews, Jacqueline	Art Tag Studio	III
Arrington, Mirinda	Driver Education	IV
Bacevic, Dawn A.	Adult Education	II
Ball, Brandon A.	CJ/EM/Fire Science	II
Bates, Christopher	Criminal Justice	IIIB
Bates, Donna	Aerobics/Pilates	N/A
Batz, Brad	Fire Programs	III
Beck, Sharon	English/Pre ACT Language Arts/Religion	II
Bentley, Jennifer	Dental Hygiene	III
Biddle, Lance	Criminal Justice	IV
Binetti, Rosalia	ABE/GED/ESOL	II
Bowden, William	Criminal Justice	IV
Branch, Allen	Anatomy & Physiology/Nursing	II
Brastrom, Joy	Business Management	II
Brooks, Joseph	Criminal Justice	IV
Bubb, Gregory	Criminal Justice	II
Bueford, Sean	Criminal Justice	IV
Burke, Joseph	CDL Instructor	IV
Burnett, Brenda	Phlebotomy	IV
Bynes, Betty	Youth Programs	III
Calvin, Kate	Biology	I
Cameron, Raymond	Religion	II
Campbell, Carolyn	Mathematics	IIA
Campbell, Christopher	EMS Programs/Fire Programs	IIIB
Canaday, Scott	Fire Programs	II
Capote, Jhakeline	ESOL	III
Carlisle II, George	Criminal Justice	III

V. ADJUNCT FACULTY, 2018-19, ACADEMIC YEAR AS NEEDED (cont.):

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Carter, Linda	English	II
Carter, Michael	English	II
Carter, Ronnie T	Real Estate	III
Case, Conrad	Criminal Justice	II
Case, Roberta	Criminal Justice	III
Castro, Lilibeth	ABE/GED/ESOL	III
Cerna, Irene	Beginning Spanish I	II
Christ, Laura	Yoga	IV
Clanton, Deborah H	Child Development & Education	II
Clarke, Diana	Criminal Justice	I
Cleveley, Michael	PN ADN BSN CWE	II
Colamonico, Joseph	Electrical Apprenticeship	IV
Collins, LaKisha	Criminal Justice	II
Connell, Noah	Fire Science Programs	IV
Cornelius, Jeff	Business, Management & Supervision	II
Correll, Lisa	EMS	III
Cowles, Michael	ABE/GED/ESOL	II
Cox, Jamie	English	II
Crawford, Vincent	ABE/GED/ESOL	III
Creel, Timothy	Abstract Art	IV
Cunningham, Chandra	Criminal Justice	IV
Dabiesingh, Tara	College Algebra (DE)	II
Dale, Nancy	English/Oral Communications/Yoga	I
Daley, Paulette	Youth Programs	III
Damron, Deborah	Accounting and Finance	II
Danley, Daniel	Criminal Justice	IIIB
Davis, Linda	Supervision & Management (BAS)	I
Day, Danielle	English/Humanities	IIA
Daynega, Anatoliy	Practical Nursing, ADN, Lab Only	III
De Sola Potharst, Cecelia	ESOL/ABE/GED	II
Decker, Willard	Criminal Justice	IV
Dees-Feuerstein, Jessica	English/Humanities	II
Deery, Brian	Psychology/Education	I
Dela Cruz, Maria	Nursing: ADN, PN, Nurse Assistant	II
Detelj, Dixie	Nursing	II
Diaz, Lauro	ABE/GED/ESOL	III
Dos Santos, Kimberley	Elementary Education	I
Douglass, Christine	Nursing	II
Dowd, Norine	Dental Education	III
Dunn-Watson, Linda	Card Making	III
Durham, Michael	Criminal Justice/Law	I
Durkin, MaryLynn	Medical Assisting/CPR	IV
Dutton, Carol	Business/Accounting	IA

V. ADJUNCT FACULTY, 2018-19, ACADEMIC YEAR AS NEEDED (cont.):

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Eason, John	Criminal Justice/CPR	IIIB
Eiland, Johnny	Auto Collision Repair and Refinishing	IV
Exendine, Joshua	EMS & Fire Science	IIIB
Fansler, James	Criminal Justice	IV
Farr, Pamela	Intro to Microcomputers	II
Fauteux, Yvette	Nursing	IIIB
Ferrante, Joshua J	EMS Programs	IIIB
Fleetwood, Karen	ABE/GED/ESOL	II
Ford, Clell J.	Ecology/Environmental Science	II
Ford-Smith, Betty	Pine Cone Quilts	II
Frakes, Gary	Radiography	IV
Freie, John	Political Science	I
Fussell, Elvie	Fire Science Programs	IIIB
Gamez, Adrian	Criminal Justice	IV
Garrison, William	Tai Chi	II
Garver, Alice	Master Student (DE)	II
Gentry, Kevin	Criminal Justice	IV
Gibson, Daniel L	Criminal Justice	IV
Giguere, Brian	Criminal Justice	IV
Gill, Esther	Humanities Survey/History/ Spanish	II
Gilliard, Thomas	Criminal Justice	IV
Golden, Marjorie	ABE/GED/ESOL	III
Gonzalez, Manuel	Criminal Justice	II
Goodman, Marilyn	Nursing: ADN, PN, Nurse Assistant	I
Grecko, Leah	Water Aerobics	IV
Green, Amanda	Legal and Ethic Courses	I
Grinis, Beverly	Microcomputers	IIA
Grosu, Tabita	Biology	II
Gunn, Calvin W	Criminal Justice	IV
Gunter, Christopher	Criminal Justice	III
Hanks, Eric	EMS Programs/Fire Programs	IIIB
Haralson Jr, Thomas	Business	II
Haralson, Thomas	Criminal Justice	IV
Hargrave, Ervin	ABE/GED/ESOL	III
Harrison, Terri S	Business, Management, Leadership	II
Hart, Lyle	Criminal Justice	IV
Hayes, Christopher	American Sign Language	II
Heim, Betty	Art	III
Henderson, William	ABE/GED/ESOL	III
Hendrickson, Micah	Adult Ed/Parent, Ed & Family Stabilization	II
Hernandez, David	Criminal Justice	IV
Hernandez, Juan	Psychology	I
Hewitt Milligan, Tinna	Nursing Clinicals	III
Hinkle, Kelly	EMS Programs	IV
Hogan, Brett	EMS Programs/Fire Programs	IIIB

V. ADJUNCT FACULTY, 2018-19, ACADEMIC YEAR AS NEEDED (cont.):

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Horne, Gwen	Criminal Justice	III
Houseknecht, James	Mathematics	II
Huff, Jennifer	EMS Programs/Fire Programs	IIIB
Hutchison, Milton	Truck Driving/CDL	IV
Ibanez, Emily	ESOL/ABE/GED	III
Jahna, Penelope	Mathematics (DE)	II
Johnson, Eric	Fire Science Programs	IV
Johnson, Kenneth	Criminal Justice	IV
Johnson, Shirley	Criminal Justice	IV
Jorgensen, Kenneth	Criminal Justice	IV
Karnes, Glen	Fire Science Programs	IV
Kelly, Edward	Automotive Service Technology	IV
Klepser, Phyllis	ABE/GED/ESOL	II
Kogelschatz, Rebekah	Community Education - Fitness	II
Kogelschatz, Richard	Education	II
Krauklis, Shellie	EMS Programs	IV
LaFlam, Dale	Criminal Justice	IIIB
Lander, Melissa	Criminal Justice	IIIB
Lang, Anne M	Child Development & Education	III
Languaigne, Selwyn	Botany/Ag/Horticulture/Nursery Operations	II
Larrison, Amanda	ABE/GED/ESOL/Humanities	II
Lopez, Larid	ESOL	II
Lynch, Brian	EMS Programs	III
Maddox, Austin	Fire Science Programs	IV
Maddox, Kathryn	ABE/GED/ESOL/Developmental English	III
Marble, Joseph	Criminal Justice/CPR/First Aid	IV
Markel, Tanna	Drafting & Design	IIIB
Marley, Evelyn R	Practical Nursing, ADN, Lab Only	IV
Mattson, Gordon	Lifetime Learners: Theatre, Cowboys	N/A
McCarthy, Betty	Art	IV
McCoy, Michael	Education/FYE	I
McDaniel, Ivan Dale	English & Literature/Humanities	I
McGuire, Terri	Nursing Programs	II
McLaren, Teri	English & Literature, Art, Humanities	IIA
Mejia, Maria L	ESOL	III
Melvin, Elaine	Lap Swimming	IV
Miriani, Denise	ABE/GED/ESOL/Driver Education	III
Mooers, Diane	Clogging	III
Moore, Anne	Humanities	II
Morris, Russell	Criminal Justice	IIIB
Morse, Michael	Criminal Justice	IV
Mosley, Jackson	Biological Sciences/Intro Env Science	II
Mundell, Heather	Criminal Justice	III
Murga, Ramon	Radiography	IIIB
Nawrocki, Rachel	ABE/GED/ESOL	II

V. ADJUNCT FACULTY, 2018-19, ACADEMIC YEAR AS NEEDED (cont.):

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Newton, Janice	Mathematics	IA
Nguyen, Tung	Dental Hygiene	III
Nielander, William	Law	I
Noel, Michael	Business	II
Norton, Penney	Child Development & Education	II
Ontermaa, Laura	ABE/GED/ESOL	III
Ortegon, Olga	ABE/GED/ESOL	III
Osha, Lisa	Business and Management/Logistics	II
Patel, Minto	Biology	I
Pauly, Julie	PN ADN BSN	II
Pena, Yamilet	Dental Hygiene	III
Peralta, Javier	EMS Programs	IV
Perez, Jesus	EMS Programs	III
Perry, Ronald	Criminal Justice	IIIB
Pesko, Phillip	Criminal Justice	IV
Philossaint-Wells, Quernande	Intro Business Course (DE)	II
Pierre, Carole	Dental Education	IIIB
Pinnell, Gary	Developmental Writing/Journalism	II
Pontes, George M.	ABE/GED/ESOL/Dev English/Spanish	II
Poole, Jesse	Criminal Justice	IV
Powell, Barbara	Health Sciences	II
Pratts Martinez, Luis	Criminal Justice	IV
Pridgeon, JT	Commercial Vehicle Driving	IV
Proteau Blake, Melanie	ESOL/ABE/GED	III
Pyles, Litisha	ESOL/ABE/GED	II
Reeder, Melody	Nursing	III
Richey, Rex	Criminal Justice	IV
Richmond, Theodora	Art	II
Riley, Jacob	Criminal Justice	IV
Riley, Kimberly	Agriculture/Horticulture	IIA
Ritenour, Steven	Criminal Justice	IIIB
Robbins, Bryan	Logistics and Business	II
Roberts, Deborah	ABE/GED/ESOL	III
Roberts, Richard	Ed/Microcomputer Systems & Hardware	II
Roberts, Wendy	EMS Programs	IIIB
Rosenbaum, Cheryl	English (DE)	II
Rouse, Kathleen	Personal Fitness	N/A
Rubino, Christopher	Criminal Justice	II
Ruiz, Latricia	Criminal Justice	II
Santana, Jennifer	EMS Programs	III
Schneider, Mark	Criminal Justice	IV
Schumacher, Rebecca	Nursing: ADN, PN, Nurse Assistant	III
Schwarze, Jason	Mathematics	II
Serrano, Bryant	ABE/GED/ESOL	III

V. ADJUNCT FACULTY, 2018-19, ACADEMIC YEAR AS NEEDED (cont.):

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Serrano, Lynette	ABE/GED/ESOL	III
Shannon, Robert	Criminal Justice	III
Sheasley, Barbara J	Business Administration	IV
Sheffield, Kenneth	ACLS/PALS/BLS/Fire Science	IV
Sheldone, Michael	AC Technology	IV
Sherwood, Robin	Criminal Justice	II
Shireman, Kevin	Fire Science Programs	IV
Shiver, Martha	Reading/Summer Bridge Program	II
Simmons, Donald	Driver Education	IV
Simmons, Laura	Nursing	II
Simpson, James	EMS Programs/Fire Programs	IIIB
Small, L. McQueen	QuickBooks	III
Smalley, Charles	Criminal Justice	IV
Smith, Kimberly Ann	Mathematics	III
Snead, Crystal	Criminal Justice	III
Sneider, Nancy	EMS & Fire Science	IIIB
Snelgrove, Alecia	Education	II
Sookchand, Shivani	ABE/GED/ESOL	III
Sorensen, Tia	Personal Fitness/ESOL/ABE/GED	III
Spencer, Robert	Criminal Justice	IV
Spires, James	Criminal Justice	IV
Storts, Jennifer	ESOL	III
Swearingen, Richard	Beginning Sign Language	IV
Szeligo, John	Education/History	IA
Tarter, Steven	Electrical Apprenticeship	IV
Taylor, Larry P	EMS Programs/Fire Programs	II
Thomas, Melody	English	II
Thompson, Debbie	Cosmetology	IV
Thompson, Scott	Commercial Vehicle Driving/CDL Tester	IV
Thompson, Zachary	Music	II
Thornton, Ellen	Reading/Educator Preparation Institute	II
Tippie, Therese	Dental Assisting	III
Tomblin, Cory	Criminal Justice	IIIB
Tooley, Janet	ABE/GED/ESOL	III
Torrance Jr, Jerry	Water and Waste Water Management	IV
Tripsansky, Jeanne	Ageless Grace/Nia Class	III
True IV, Charles	EMS Programs/Fire Science	IIIB
Tumbleston, Rodney	Fire Programs	IV
Turner, Perry	Criminal Justice	II
Vance, Nancy	Nursing	III
Verlingieri, Dale E	Italian/Spanish	II
Watson Jr., Gerald	Fire Science Programs	IV
Weed, David Jr.	Criminal Justice	IV
Weis, Louise	Art	IV
Wiegert, Kimbra	Criminal Justice	III

V. **ADJUNCT FACULTY, 2018-19, ACADEMIC YEAR AS NEEDED (cont.):**

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Williams, Michael	Electronics	IV
Wilson, Ashanti	Language Arts/ABE/GED/ESOL	II
Wilson, Marie	ABE/GED/ESOL	II
Woods, Dustin	ESOL/ABE/GED	II
Woods, Michael	Speech	II
Word, Shelly	Political Science	IIA
Wright, Jerry L	Education	IA
Wyse, Bruce	English & Literature/Humanities	II
Yates, Michelle	Nutrition	II
Yoder, Kay Ann	Adult Education	III
Zorn, Brian	EMS Programs	IV

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – HEALTHY SMILES FOR HIGHLANDS COUNTY

Title: Healthy Smiles for Highlands County
Source: Highlands County Health Services
Amount: \$17,000.00
Description: The SFSC Division of Health Sciences has received funding to provide preventive dental services to high-need populations throughout Highlands County, including children, indigent adults, and residents with special needs. Funds have been requested this cycle to expand services to include a special program for pregnant women, as periodontal conditions have been found to contribute to pre-term labor. SFSC dental and nursing students will work together to provide high-risk pregnant women and their caregivers with targeted health education to prevent pre-term and low-weight births. The women will also receive free dental hygiene cleanings at the SFSC dental clinic.

SUGGESTED MOTION:
Move to approve the grant awarded and to accept project funding as presented.



OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – REGIONAL TOURING GRANT – HOTLANTA DIXIELAND
JAZZ BAND

Title: Regional Touring Grant – Hotlanta Dixieland Jazz Band
Source: SouthArts
Amount: \$2,059.00
Description: Funds have been awarded to assist with performance fees for the Hotlanta Dixieland Jazz Band performance as part of the 2018-2019 Artist Series.

SUGGESTED MOTION:
Move to approve the grant awarded and to accept project funding as presented.



OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: LEASE AGREEMENT – FLORIDA CENTER FOR ADDICTIONS AND DUAL
DISORDERS

Approval is requested to **renew** of a lease agreement between Tri-County Human Services, Inc. and South Florida State College for the Florida Center for Addictions and Dual Disorders at an annual rate of \$138,900. This represents no change from the prior year.

SUGGESTED MOTION:

Move to approve the renewal of a lease agreement between Tri-County Human Services, Inc. and South Florida State College for the Florida Center for Addictions and Dual Disorders as presented.



OFFICE OF THE PRESIDENT

Item 5.3.2

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: TRAINING PROVIDER AGREEMENT – CAREERSOURCE POLK

Approval is requested to **renew** the training provider agreement between CareerSource Polk and South Florida State College for the purpose of providing services in Polk County. This agreement renews annually.

SUGGESTED MOTION:

Move to approve the renewal of the agreement between CareerSource Polk and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.4.1

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds through May 2018 is enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

SUGGESTED MOTION:
Move to approve the monthly accounts payable/monthly payroll as presented.

Accounts Payable:								
	2017/2018 Checks		2017/2018 Electronic Payments		2017/2018 P-Card		2017/2018 Totals	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	356	\$306,555.33	94	\$644,772.99	313	\$128,985.22	763	\$1,080,313.54
Aug	236	\$708,630.18	167	\$834,914.11	796	\$363,980.64	1199	\$1,907,524.93
Sept	1333	\$1,399,069.70	123	\$25,610.39	531	\$142,072.82	1987	\$2,066,752.91
Oct	661	\$1,141,811.92	193	\$1,176,245.17	625	\$192,778.43	1479	\$2,510,835.52
Nov	511	\$634,345.68	163	\$970,996.43	718	\$160,928.64	1392	\$1,766,270.75
Dec	333	\$353,363.28	129	\$721,721.45	540	\$142,847.96	1002	\$1,217,932.69
Jan	278	\$660,441.05	130	\$723,965.64	604	\$200,998.92	1012	\$1,585,405.61
Feb	1496	\$2,278,776.89	173	\$1,027,813.65	674	\$172,402.76	2343	\$3,478,993.30
March	369	\$638,060.76	172	\$954,344.47	573	\$150,961.26	1114	\$1,743,366.49
April	471	\$438,037.90	157	\$921,680.78	588	\$201,194.01	1216	\$1,560,912.69
May	328	\$443,313.50	149	\$924,979.45	487	\$151,860.39	964	\$1,520,153.34
June		\$0.00		\$0.00		\$0.00	0	\$0.00
Totals	6372	\$9,002,406.19	1650	\$9,427,044.53	6449	\$2,009,011.05	14471	\$20,438,461.77

Payroll:						
	2017/2018 Checks		Payments		2017/2018 Totals	
	No.	Amount	No.	Amount	No.	Amount
July	16	\$22,852.69	471	\$840,369.75	487	\$863,222.44
Aug	21	\$29,585.03	382	\$798,670.08	403	\$828,255.11
Sept	20	\$27,384.48	418	\$820,642.19	438	\$848,026.67
Oct	16	\$21,091.96	446	\$848,433.09	462	\$869,525.05
Nov	20	\$31,021.47	481	\$1,099,131.17	501	\$1,130,152.64
Dec	13	\$29,367.65	495	\$965,863.15	508	\$995,230.80
Jan	26	\$28,665.55	439	\$831,069.59	465	\$859,735.14
Feb	20	\$30,140.27	463	\$887,879.21	483	\$918,019.48
March	23	\$23,661.07	487	\$910,391.64	510	\$934,052.71
April	24	\$34,834.80	490	\$938,832.82	514	\$973,667.62
May	24	\$37,890.45	483	\$959,423.30	507	\$997,313.75
June						
Totals	223	\$316,495.42	5055	\$9,900,705.99	5278	\$10,217,201.41

Accounts Payable:

	2016/2017			2017/2018		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	762	\$1,749,984.30	\$1,749,984.30	763	\$1,080,313.54	\$1,080,313.54
August	1,136	\$1,503,524.87	\$3,253,509.17	1,199	\$1,907,524.93	\$2,987,838.47
September	2,375	\$2,934,417.01	\$6,187,926.18	1,987	\$2,066,752.91	\$5,054,591.38
October	1,209	\$2,004,705.24	\$8,192,631.42	1,479	\$2,510,835.52	\$7,565,426.90
November	1,250	\$1,347,236.47	\$9,539,867.89	1,392	\$1,766,270.75	\$9,331,697.65
December	938	\$1,412,463.87	\$10,952,321.76	1,002	\$1,217,932.69	\$10,549,630.34
January	1,107	\$1,835,852.54	\$12,588,174.30	1,012	\$1,585,405.61	\$12,135,035.95
February	2,242	\$2,882,221.89	\$15,470,396.19	2,343	\$3,478,993.30	\$15,614,029.25
March	1,261	\$1,825,032.97	\$17,295,429.16	1,114	\$1,743,366.49	\$17,357,395.74
April	1,081	\$1,297,310.33	\$18,592,739.49	1,216	\$1,560,912.69	\$18,918,308.43
May	1,153	\$1,496,524.31	\$20,089,263.80	964	\$1,520,153.34	\$20,438,461.77
June	1,338	\$2,067,457.98	\$22,156,721.78			
Totals	15,852	\$22,156,721.78		14,471	\$20,438,461.77	

Payroll:

	2016/2017			2017/2018		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	446	\$846,753.71	\$846,753.71	487	\$863,222.44	\$863,222.44
August	399	\$801,638.84	\$1,648,392.55	403	\$828,255.11	\$1,691,477.55
September	412	\$818,300.55	\$2,466,693.10	438	\$848,026.67	\$2,539,504.22
October	473	\$867,945.45	\$3,334,638.55	462	\$869,525.05	\$3,409,029.27
November	489	\$873,144.03	\$4,207,782.58	501	\$1,130,152.64	\$4,539,181.91
December	491	\$949,002.41	\$5,156,784.99	508	\$995,230.80	\$5,534,412.71
January	442	\$809,817.83	\$5,966,602.82	465	\$859,735.14	\$6,394,147.85
February	481	\$872,600.89	\$6,839,203.71	483	\$918,019.48	\$7,312,167.33
March	492	\$885,719.09	\$7,724,922.80	510	\$934,052.71	\$8,246,220.04
April	484	\$918,654.83	\$8,643,577.63	514	\$973,667.62	\$9,219,887.66
May	501	\$945,637.71	\$9,589,215.34	507	\$997,313.75	\$10,217,201.41
June	465	\$875,215.12	\$10,464,430.46			
Totals	5575	\$10,464,430.46		5278	\$10,217,201.41	



OFFICE OF THE PRESIDENT

Item 5.4.2

PRESENT TO BOARD: JUNE 27, 2018
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: THOMAS C. LEITZEL 
SUBJECT: PROPERTY DELETION

Authorization is requested to delete the equipment items listed below totaling \$57,639.02 from SFSC property records. These items have either been salvaged, are beyond repair, or are obsolete. The items will be held in storage until their disposal.

SUGGESTED MOTION:
Move to approve the deletion of College property as presented.

South Florida State College
Disposal Items
Jun-18

Tag #	Date Purchased	Description	Cost	Condition Code
5558	26-May-1987	Grass Boring Machine	\$ 3,002.35	Poor
6459	16-Mar-1989	JVC VHS format VCR	\$ 1,089.00	Poor
7775	12-Mar-1992	Delta Planner	\$ 5,498.09	Poor
7882	4-Jun-1992	Delta Wood Shaper	\$ 2,812.17	Poor
8223	8-Dec-1992	Panasonic VHS Editing Recorder/Player	\$ 1,012.50	Poor
8899	27-Jan-1994	JVC VHS format VCR & Video Distribution Amp	\$ 2,225.00	Poor
9560	17-Jan-1995	Mobile Multi-Media Center	\$ 1,100.00	Poor
9561	17-Jan-1995	Mobile Multi-Media Center	\$ 1,100.00	Poor
9565	17-Jan-1995	Mobile Multi-Media Center	\$ 1,100.00	Poor
10381	13-Feb-1997	Mobile Multi-Media Center	\$ 1,263.75	Poor
12602	15-Feb-2001	Hewlett Packard 4050N Laser Jet Printer	\$ 1,178.07	Poor
12755	14-Jun-2001	Counter-top Printer w/Internal Ticket Supply	\$ 2,132.91	Poor
12845	24-Jul-2001	HP LaserJet 4100 Printer	\$ 1,570.43	Poor
13441	23-Sep-2003	HP 4200 Laser Printer	\$ 7,279.56	Poor
13793	25-Aug-2004	HP 4650 Printer	\$ 3,267.26	Poor
13852	6-Oct-2004	HP Design Jet Printer	\$ 4,197.74	Poor
14143	17-Jan-2006	Dukane LCD Projector	\$ 2,630.66	Poor
14423	30-Oct-2006	Dell Latitude D620 Laptop	\$ 1,678.70	Poor
14498	5-Jan-2007	HP LaserJet 4250	\$ 1,100.00	Poor
14502	29-Jan-2007	Dukane 8755E Projector	\$ 1,165.00	Poor
14644	15-May-2007	Ice Machine - Under Counter	\$ 1,215.45	Poor
14790	13-Jul-2007	Dell Latitude D620 Laptop	\$ 1,655.74	Poor
15132	23-Oct-2007	Dell Latitude D531 Laptop	\$ 1,366.59	Poor
15167	10-Dec-2007	Dukane Camera DVP505A	\$ 1,160.00	Poor
15221	12-Dec-2007	Dell Latitude D531 Laptop	\$ 1,147.81	Poor
15340	24-Mar-2008	Dell Latitude D531 Laptop	\$ 1,111.60	Poor
15341	24-Mar-2008	Dell Latitude D531 Laptop	\$ 1,111.60	Poor
15390	27-Mar-2008	Dell Latitude D630 Laptop	\$ 1,216.14	Poor
15445	6-Jun-2008	Dell Latitude D531 Laptop	\$ 1,250.90	Poor
			\$57,639.02	

6.0 Planning and Policy Issues

7.0 Academic and Student Matters



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposals is requested:

I. PROGRAM REVISION

Request approval to revise the Medical Assisting (Alternative and HCI Tracks) occupational certificate program; HSC 0003 Introduction to Healthcare course is no longer an entry requirement for the LPN program. However, course content will be covered within the program curriculum. No change to program length; effective Fall 2018 (201910).

➤ **Medical Assisting #3500 - OC**

• **Alternative Track**

- Replace HSC 0003 Introduction to Healthcare (90 contact hours) (*Delete*) with HSC 0405C CPR for Healthcare Providers (8 contact hours), OTA 0422L Office Practices Laboratory (34 contact hours), and OTA 0490 Occupational Personal Business Skills (48 contact hours) in First Year Fall Term.

• **HCI Track**

- Replace HSC 0003 Introduction to Healthcare (90 contact hours) (*Delete*) with OTA 0422L Office Practices Laboratory (42 contact hours), and OTA 0490 Occupational Personal Business Skills (48 contact hours) in First Year Fall Term.
- Move MEA 0200C Medical Assisting Clinical Procedures I from First Year Spring Term to Second Year Fall Term.
- Move MEA 0234 Pathophysiology and Disease from First Year Spring Term to Second Year Fall Term.
- Move MEA 0255C Medical Lab Procedures I from Second Year Fall Term to Second Year Spring Term.
- Move MEA 0258 Fundamentals of Radiography from Second Year Summer Term to First Year Summer Term.

- Move MEA 0310 Occupational Medical Office Procedures from Third Year Fall Term to First Year Spring Term.
- Move MEA 0334 Occupational Medical Insurance and Billing from Second Year Spring Term to First Year Spring Term.
- Move MEA 0540C EKG Aide from Second Year Fall Term to Third Year Fall Term.
- Move OTA 0101 Occupational Introductory Keyboarding from Second Year Spring Term to First Year Spring Term.

II. COURSE ADDITIONS

Request approval to add two new honors courses to offer undergraduate research experience appropriate for honors course designations and benefit honors science majors seeking to enter the USF-FUSE program in Biomedical Science or transfer to other 4-year colleges or universities; effective Fall 2018 (201910).

- **BSC 1010C General Biology I - Honors** (3 credits)
- **BSC 1011C General Biology II - Honors** (3 credits)

III. COURSE REVISIONS

Request approval to revise following MAC courses by removing certain phrases from prerequisites which will allow students to take most appropriate prerequisites for math courses; effective Fall 2018 (201910).

- **MAC 1114 Plane Trigonometry** - remove “or with permission of SFSC Math Chair” from prerequisite.
- **MAC 1147 Precalculus Algebra/Trigonometry** - remove “or with permission of SFSC Math Chair” from prerequisite.
- **MAC 2233 Calculus for Business and Social Sciences** - remove “or with permission of SFSC Math Chair” from prerequisite.
- **MAC 2311 Calculus I with Analytic Geometry** - remove “or Chair’s Approval” from prerequisite.
- **MAC 2311 Calculus I with Analytic Geometry - Honors** - remove “or Chair’s Approval” from prerequisite.
- **MAC 2312 Calculus II** - remove “or with permission of SFSC Math Chair” from prerequisite.
- **MAC 2313 Calculus III** - remove “or with permission of SFSC Math Chair” from prerequisite.

SUGGESTED MOTION:

Move to approve the curriculum proposals as presented.

8.0 Purchasing and Other Action Items



OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: RECERTIFICATION OF DIRECT SUPPORT ORGANIZATION

In accordance with SFSC Policy 8.01, the South Florida State College Foundation, Inc. respectfully requests recertification to function on behalf of SFSC during the College's 2018-2019 fiscal year. Legal Authority: Florida Statute 1004.70.

SFSC Policy 8.01 states that "each direct support organization (DSO) wishing to operate under the auspices of South Florida State College must be annually certified by the SFSC District Board of Trustees as meeting the conditions set forth by the Board. Direct support organizations so certified by the Board may be permitted the use of the College's property, facilities and personnel services."

Conditions for certification include the following:

1. The DSO shall exist for the purpose of providing financial, scholarship, facility, equipment and other support to the College and its programs and students.
2. The DSO shall provide full, complete, and timely information on all of its activities to the SFSC District Board of Trustees (DBOT) as follows:
 - a. One or more members of the SFSC DBOT shall be designated by the Chair of the DBOT to serve as liaison voting members of the Board of Directors and the Executive Committee of the DSO.
 - b. The College President shall be a voting member of the Board of Directors and the Executive Committee of the DSO.
 - c. The College's Controller shall serve as ex-officio member of the Board of Directors of the DSO in the capacity of Assistant Treasurer.
 - d. The DSO shall make monthly reports to the DBOT.
 - e. The Executive Director of the DSO shall report administratively to the College President.
 - f. The DSO shall submit its annual independent audit and Income Tax Form 990 to the DBOT for review and acceptance.

- The DSO will make an annual report on its activities in the spring of each year (typically May or June) so that the DBOT may certify the DSO by July 1st.

Summary of yearly accomplishments:

The South Florida State College Foundation, Inc. operates on a calendar fiscal year. During the fiscal year ending December 31, 2017 (FY17), the SFSC Foundation continued to meet each of the mandates specified above. Specific activities and accomplishments for the year include:

Revenue

Number of gifts: 1,407	
• Amount received	\$ 1,027,149.07
• Investment income	\$ 1,674,693.00
• Donated services*	\$ 152,379.00
• Rental Income.....	<u>\$ 344,405.00</u>
Total	\$ 3,198,626.07

Pledged gifts

• Partnership Project	\$ 3,570,000.00
-----------------------------	-----------------

Scholarships (2017 academic year awards)

Number awarded: 411	
• Amount awarded.....	\$ 208,284.00

Teaching chairs awarded..... 4

Take Stock in Children:

• Currently in program.....	132
• High School graduates.....	438
• Currently in college.....	113
• College graduates.....	240

Facilities leased to SFSC..... 2

Board members elected..... 4

SFSC programs supported

All academic programs at the College

DSO support from the College

For FY17 current expense support totaled \$4,614.97 and personnel support totaled \$252,379. This support is reduced by the \$100,000 Administrative fee recouped by the College. As in FY17, the anticipated personnel and current expense expenditures for FY18 and FY19 of approximately \$257,000 each, were and will be utilized for the promotion and support of the College's Vision and Mission. The Administrative Fee in FY18 and FY19 are also expected to be \$100,000 each year.

Value added

\$1,027,149.07 raised at a cost to SFSC of \$156,994 devoted to operations, represents a significant ROI for the College.

Indebtedness of DSO

The SFSC Foundation has no indebtedness.

*** Donated Services Contributors:**

- Executive Director, Institutional Advancement
- Controller
- Executive Assistant, Institutional Advancement
- Accounts Payable Specialist
- Administrative Assistant II, Controller
- Coordinator, Restricted Accounting
- Resource Development Specialist

SUGGESTED MOTION:

Move to accept the 2017 independent audit and IRS form 990 and to reauthorize the SFSC Foundation, Inc. to work on behalf of the College as a direct support organization in support of the College's Vision and Mission, utilizing support from the College as presented for the 2018-2019 Fiscal Year.



OFFICE OF THE PRESIDENT

Item 8.2

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: EDUCATIONAL PLANT SURVEY

Every five (5) years, the college is required to conduct and submit to the Florida Department of Education an Educational Plant Survey. The survey serves as our documentation of need for the new and expanded facilities in the Master Plan and proposes a construction, remodeling and renovation program for the next five (5) years. The survey consists of various exhibits which document: (1) projected student population growth and the academic programs to handle that growth; (2) currently existing facility spaces; (3) the expected deficit of available space on all four College-owned campuses and centers.

The survey reports that we have no demonstrated need for new construction projects, but it provides for site development and site improvement (including equipment replacement, re-roofing, safety enhancements, etc.) funding via Public Education Capital Outlay (PECO) Maintenance allocations. When the survey is approved by the Florida Department of Education, we will then qualify to request funding for identified needs as prioritized in the annual Capital Improvement Program (CIP) request or through the Project Priority List (PPL) for local CO&DS funds.

The proposed Educational Plant Survey for SFSC through June, 2023 is enclosed for your consideration. The survey recommendations allow us to move forward with funding requests as stated above. After the survey is approved, it can be modified at any time and resubmitted for approval should the need for facilities space grow significantly. A brief presentation of the survey will be provided during the Board meeting.

SUGGESTED MOTION:
Move to approve the Educational Plan Survey as presented.



OFFICE OF THE PRESIDENT

Item 8.3

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CAPITAL IMPROVEMENT PROGRAM (CIP)

Attached is a summary of the proposed renovation projects to be included with our Capital Improvement Program (CIP) documents due July 1, 2018. The Capital Improvement Program and Legislative Budget Request have been prepared in accordance with the approved Educational Plant Survey (2018-2023) and the Architectural Master Plan: Year 2020. Board approval is required.

The CIP process requires that we prioritize the projects annually:

- New Construction Projects- includes new facilities and additions
- Remodeling Projects- changes the use of currently assigned space
- Renovation Projects- improves or repairs existing facilities and/or provides infrastructure enhancements/improvements.

The documents have been prepared with due consideration of enrollment projections, anticipated program changes, and a current assessment of all facilities/infrastructure. All planned projects were updated to reflect facility cost escalation and 2018-19 Public Education Capital Outlay (PECO) appropriations.

SUGGESTED MOTION:

Move to approve the Capital Improvement Program Plans for 2019-20 through 2023-24 and submission to the Division of Florida Colleges as presented.

FLORIDA COLLEGE SYSTEM
CIP 2 SUMMARY
CAPITAL IMPROVEMENT PLAN AND LEGISLATIVE BUDGET REQUEST
2019-2020 through 2023-24

COLLEGE: South Florida State College

MAINTENANCE, REPAIR & RENOVATION PROJECTS

PECO Sum-of-the-digits Projects

Initial

Priority Request

Priority Request #	Yr	PROJECT TITLE (include Site)	SITE NO.	2019-20	2020-21	2021-22	2022-23	2023-24	FIVE YEAR TOTAL	TOTAL PROJECT COST*	ON APPROVED SURVEY? **	SCORE
RENOVATION PROJECTS												
1	2016	Ren. College-Wide Mechanical Infrastructure	1,2,7,8	\$300,000	\$300,000	\$400,000	\$200,000	\$250,000	1,450,000	1,450,000	YES	30.40
2	2016	Roof Replacements College-Wide	1,2,7,8	\$200,000	\$150,000	\$150,000	\$100,000	\$200,000	800,000	800,000	YES	24.40
3	2016	Ren. Enhanced Security College-Wide	1,2,7,8	\$400,000	\$200,000				600,000	600,000	YES	22.90
4	2016	Ren. Swimming Pool	1		\$500,000				500,000	500,000	YES	16.15
				900,000	1,150,000	550,000	300,000	450,000	3,350,000	0		
										0		

9.0 Reports



OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: JUNE 27, 2018

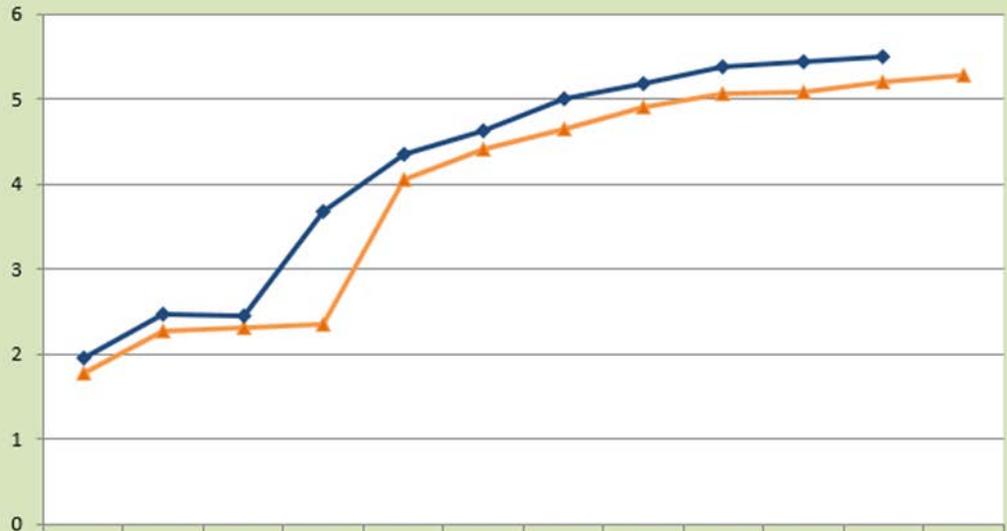
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

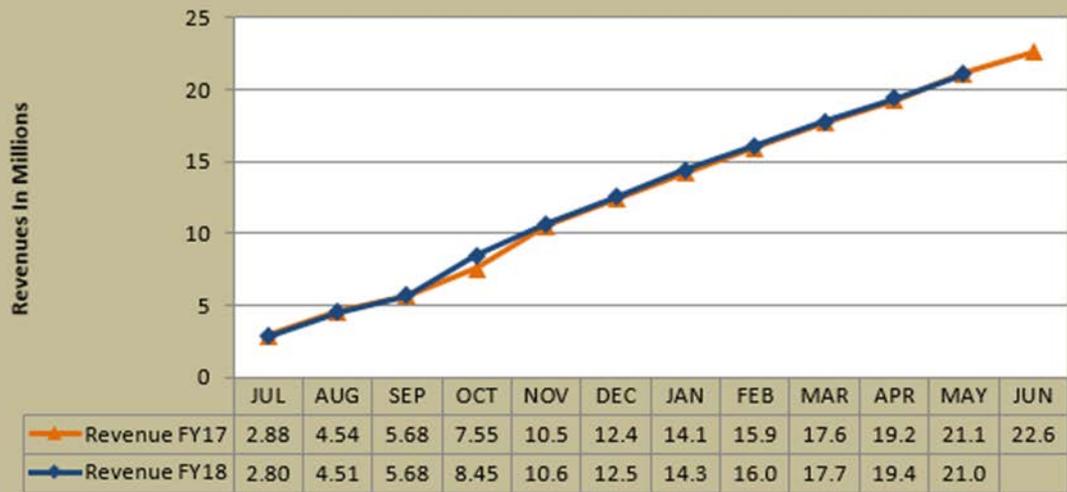
Enclosed for your review are the graphs and a summary of revenues and expenditures compared to budgeted funds within the Operating Budget through May 2018.

**South Florida State College
Fund 1 Student Fee Revenue, FY 17 vs FY 18**

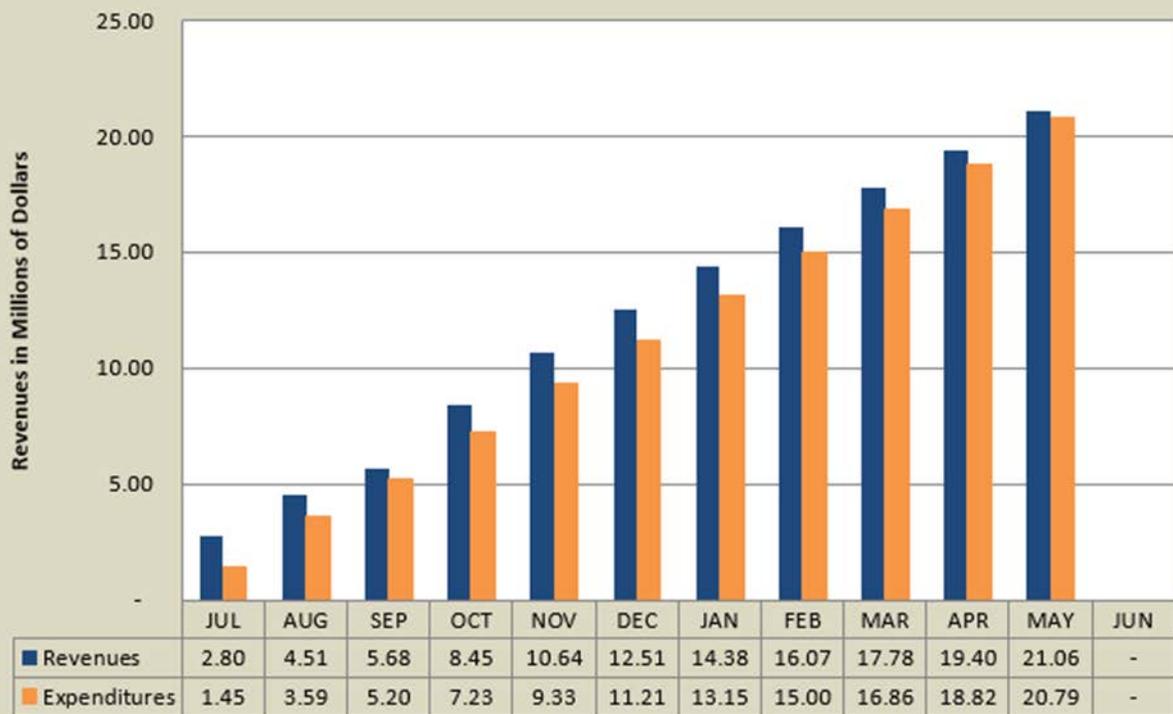


	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Student Fees FY17	1.78	2.28	2.32	2.35	4.06	4.41	4.65	4.91	5.06	5.09	5.20	5.27
Student Fees FY18	1.96	2.47	2.46	3.69	4.36	4.64	5.00	5.19	5.38	5.43	5.49	

South Florida State College Fund 1 Total Revenue, FY 17 vs FY 18



South Florida State College Fund 1 Total Revenues & Expenditures FY 18



South Florida State College					
Revenue and Expenditures for Fund 1					
For Month Ended May 31, 2018					
Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/Spent to Date
401-403XX	Tuition and Out of State Fees	4,109,913.00	4,694,080.84	(584,167.84)	114.21%
404XX	Lab Fees	465,175.00	472,117.00	(6,942.00)	101.49%
408XX	Technology Fees	190,605.00	185,784.89	4,820.11	97.47%
405-407XX, 409XX	Other Student Fees	125,845.00	140,405.04	(14,560.04)	111.57%
416XX	Grants and Contracts from Counties	532,000.00	75,000.00	457,000.00	14.10%
42110	FCSPF-General Revenue	12,084,970.00	11,078,913.00	1,006,057.00	91.68%
4215X	Performance Based Incentive	1,220,538.00	806,655.00	413,883.00	66.09%
42210	CO&DS Entitlement	1,100.00	-	1,100.00	0.00%
42610	FCSPF-Lottery	3,264,719.00	2,997,184.19	267,534.81	91.81%
429XX, 439XX	Indirect Costs Recovered	92,750.00	89,349.99	3,400.01	96.33%
441-44300	Cash/Non-Cash Contributions and Gifts	14,000.00	109,942.40	(95,942.40)	785.30%
46400	Use of College Facilities	125,000.00	99,402.05	25,597.95	79.52%
466XX, 467XX	Other Sales and Services	247,055.00	240,680.18	6,374.82	97.42%
48100	Interest and Dividends	7,700.00	13,610.62	(5,910.62)	176.76%
487XX, 489XX	Fines and Penalties/Miscellaneous	42,255.00	49,959.51	(7,704.51)	118.23%
49XXX	Transfers and Other Revenues	200,000.00	4,441.06	195,558.94	2.22%
	Total Revenue	\$22,723,625.00	\$21,057,525.77	\$ 1,666,099.23	92.67%
51XXX	Management	1,768,935.00	1,619,952.21	148,982.79	91.58%
52XXX	Instructional	4,597,400.00	3,877,983.97	719,416.03	84.35%
53XXX	Other Professional	2,739,616.00	2,582,736.01	156,879.99	94.27%
54XXX	Career Staff	2,519,950.00	2,261,374.29	258,575.71	89.74%
56XXX	Other Professional-Instructional	1,426,924.00	1,200,896.36	226,027.64	84.16%
57XXX	Other Professional-Tech/Clerical/Trade	133,099.00	122,130.76	10,968.24	91.76%
58XXX	Student Employment	25,000.00	15,531.75	9,468.25	62.13%
585XX	Employees Awards	265,498.00	275,625.37	(10,127.37)	103.81%
59XXX	Benefits	4,157,076.00	3,458,752.80	698,323.20	83.20%
	Total Personnel	\$17,633,498.00	\$15,414,983.52	\$ 2,218,514.48	87.42%
605XX	Travel	293,695.00	207,184.55	86,510.45	70.54%
61000	Freight and Postage	23,620.00	16,362.94	7,257.06	69.28%
615XX	Telecommunications	62,000.00	48,703.26	13,296.74	78.55%
62000	Printing	42,260.00	32,375.83	9,884.17	76.61%
625XX	Repairs and Maintenance	1,020,044.00	1,197,668.51	(177,624.51)	117.41%
63000	Rentals	162,810.00	143,200.11	19,609.89	87.96%
635XX, 637XX	Insurance	364,250.00	374,664.38	(10,414.38)	102.86%
640XX	Utilities	1,425,170.00	1,312,441.43	112,728.57	92.09%
645XX	Other Services	770,561.00	636,721.19	133,839.81	82.63%
64700	Grant Aid	4,280.00	4,817.50	(537.50)	112.56%
650XX	Professional Fees	190,100.00	185,710.69	4,389.31	97.69%
655XX	Education Office/Dept Material Supp	520,000.00	487,269.44	32,730.56	93.71%
657XX	Data Software	19,130.00	6,462.60	12,667.40	33.78%
66000	Maint/Construction Material/Supp	293,500.00	271,915.36	21,584.64	92.65%
665XX	Other Materials and Supplies	142,465.00	83,755.76	58,709.24	58.79%
670XX	Subscriptions/Library	49,500.00	51,678.93	(2,178.93)	104.40%
675XX	Purchases for Resale	42,500.00	42,681.94	(181.94)	100.43%
680XX	Scholarships	45,000.00	44,227.50	772.50	98.28%
69XXX	Transfers and Other Expenses	125,000.00	24,444.15	100,555.85	19.56%
	Total Current Expenses	\$ 5,595,885.00	\$ 5,172,286.07	\$ 423,598.93	92.43%
706XX	Minor Equipment >1000<5000	76,093.00	108,048.34	(31,955.34)	142.00%
71000	Furniture and Equipment	70,000.00	99,330.00	(29,330.00)	141.90%
	Total Capital Outlay	\$ 146,093.00	\$ 207,378.34	\$ (61,285.34)	141.95%



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FOUNDATION REPORT

I. Donations and Pledges to the SFSC Foundation, Inc.

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the May 2018 meeting of the College District Board of Trustees. The included dates are May 9, 2018 to June 6, 2018. The total amount reported is **\$36,002.73.**

II. Foundation Update

- A. TSIC Mentor Appreciation
- B. Alumni Network luncheon
- C. Lake Placid Rotary Presentation

South Florida State College Foundation, Inc
Gift Summary Report 5/9/18- 6/6/18

Fund #	Fund Description	# Gifts	Cash	Pledges	GIK	Total
1000	Unrestricted	19	\$254.00	\$0.00	\$0.00	\$254.00
2000	Jacaranda Restoration Fund	1	\$6.00	\$0.00	\$0.00	\$6.00
5011	SFSC General Scholarship	6	\$91.00	\$0.00	\$0.00	\$91.00
5014	Joe Johnston/Bette <u>McDearman</u> Memor	1	\$20.00	\$0.00	\$0.00	\$20.00
5025	General Nursing Scholarship	2	\$4,024.26	\$0.00	\$0.00	\$4,024.26
5031	SFSC Community Fund	4	\$28.50	\$0.00	\$0.00	\$28.50
5032	SFSC Library Donations	3	\$35.00	\$0.00	\$0.00	\$35.00
5045	Athletic Booster Club	4	\$60.00	\$0.00	\$0.00	\$60.00
5058	Take Stock In Children - Ops	1	\$10.00	\$0.00	\$0.00	\$10.00
5095	Dental Programs	2	\$25.00	\$0.00	\$299.97	\$324.97
5110	Highlands County Bar Association Scholarship	2	\$75.00	\$0.00	\$0.00	\$75.00
5158	TSIC Scholarships	9	\$5,102.00	\$0.00	\$0.00	\$5,102.00
6005	Partnership Project	9	\$5,972.00	\$0.00	\$0.00	\$5,972.00
6008	Jarrett Family <u>Fdt</u> End Teaching Chair in Business	1	\$20,000.00	\$0.00	\$0.00	\$20,000.00
Grand Totals:		64	\$35,702.76	\$0.00	\$299.97	\$36,002.73
64 Gift(s) listed						
54 Donor(s) listed						



OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: JUNE 27, 2018

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANTS DEVELOPMENT AND FEDERAL RELATIONS REPORT

Proposals in Development

Title: Healthy Kids Outreach Project

Source: Florida College System Foundation

Amount: \$15,000.00

Source: The SFSC Division of Health Sciences is requesting funds to engage Nursing and Dental Education students in health care awareness outreach efforts to local families. The project will focus on both preventive health care, health education, and increasing awareness of Healthy Kids insurance programs for low-income families.

Title: Adult General Education

Source: Florida Department of Education

Amount: \$206,223.00 Highlands

\$38,500.00 Hardee

Description: Funds are being requested to continue offering Adult Basic Education and GED courses for students 16 and older in Highlands and Hardee counties.

Title: Integrated English Literacy and Civics Education

Source: Florida Department of Education

Amount: \$43,156.00 Highlands

\$38,650.00 Hardee

Description: Funds are being requested to continue offering ESOL courses to students 16 and older in Highlands and Hardee counties.

Title: Cultural Programs Funding
Source: Florida Blue Foundation
Amount: \$25,000.00
Description: Funds are being requested to support operating the Trending Now, Kaleidoscope, and Young People's Theatre series in 2018-2019.

Title: Cultural Programs ArtWorks Projects
Source: National Endowment for the Arts (NEA)
Amount: \$65,000.00
Description: Funds will be requested from the NEA to support Kaleidoscope, Trending Now, and Young People's Theatre. These funds will be used to expand community engagement in the performing arts through greater outreach to the targeted populations.

Title: Decoding the Unique Biodiversity of the Lake Wales Ridge Ecosystem
Source: National Science Foundation
Amount: \$50,000.00
Description: Dr. Mintoo Patel, in partnership with Bok Tower Gardens, is leading a proposal to engage undergraduate students in genetic barcoding research. Through guided practice in collection, processing, and documentation of biological samples, the team of researchers will establish a genetic database of the Lake Wales Ridge ecosystem.

Submitted Proposals

Title: Great Performances in Florida's Heartland
Source: Florida Division of Cultural Affairs
Amount: \$90,000.00
Description: Funds will be requested to assist with presenter fees for the 2019-2020 cultural programs series.

Title: Project e-DEFENSE
Source: Office of Naval Research (ONR) Navy and Marine Corps Science, Technology, Engineering Mathematics (STEM), Education and Workforce Program
Amount: up to \$250,000 for 3 years
Description: Funds will be requested to assist with implementation of the e-DEFENSE training program, including faculty salaries, equipment, supplies, recruitment, and development of an additional Electronic Warfare Test and Evaluation certificate.

Federal Update

Brief update on relevant grant funding and federal activity.