



OFFICE OF THE PRESIDENT

Item 8.1
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PRESENT TO BOARD: MAY 23, 2018

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEESFROM: THOMAS C. LEITZEL 

SUBJECT: SFSC 2018-2019 BUDGET PROPOSAL

The proposed South Florida State College Operating Budget and Capital Outlay Budget for 2018-2019 is presented for your consideration under separate cover and will be discussed at the Budget Workshop prior to the Board meeting. Approval of both budgets is requested, including student fee rates and a revised salary schedule.

This budget was developed through a participative process with our six strategic initiatives and goals in mind:

Initiative #1 Develop exemplary student services programs that support student success

Initiative #2 Formulate responsive programs that meet community needs

Initiative #3 Provide students with an engaging learning experience within and beyond the classroom

Initiative #4 Create innovative joint ventures and partnerships that drive regional economic growth

Initiative #5 Develop and implement diverse strategies that will increase funding needed to support institutional initiatives

Initiative #6 Provide programs and resources that inspire employee growth/development

Approval of the new budgets will allow us to continue our efforts to meet the expectations of our local communities by maintaining quality educational and training opportunities and services throughout our district. Your consideration of the proposed budgets is appreciated.

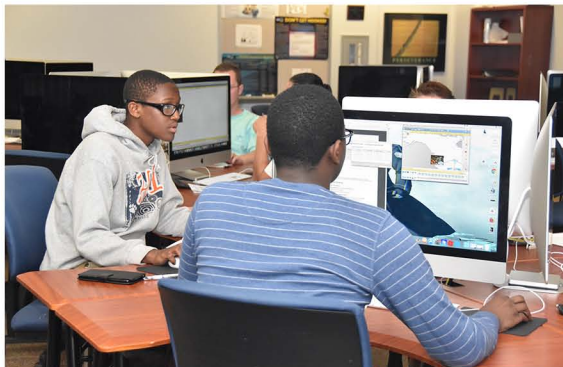
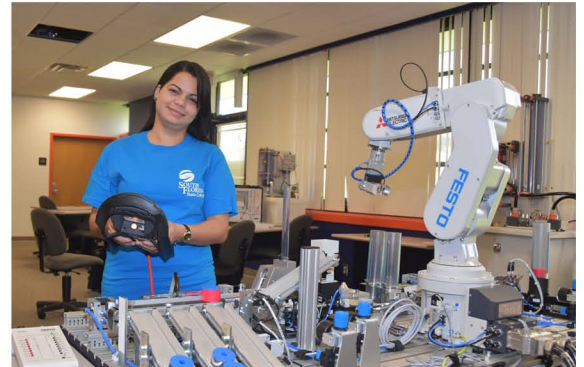
**SUGGESTED MOTION:**

**Move to approve the Operating Budget for 2018-2019, including the student fee rates and salary schedule, as well as the 2018-2019 Capital Outlay Budget as presented.**

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

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# 2018-19 Budget Workshop



## Tab 1

### Introduction

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OFFICE OF THE PRESIDENT

PRESENT TO BOARD: May 23, 2018

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: Thomas C. Leitzer *Tom*

SUBJECT: SFSC 2018-2019 BUDGET PROPOSAL

The South Florida State College 2018-2019 Operating and Capital Outlay Budgets are recommended for your consideration. This comprehensive budget was developed through a participative process with our six strategic initiatives in mind:

- Initiative #1 Develop exemplary student services programs that support student success
- Initiative #2 Formulate responsive programs that meet community needs
- Initiative #3 Provide students with an engaging learning experience within and beyond the classroom
- Initiative #4 Create innovative joint ventures and partnerships that drive regional economic growth
- Initiative #5 Develop and implement diverse strategies that will increase funding needed to support institutional initiatives
- Initiative #6 Provide programs and resources that inspire employee growth/development

The following pages summarize how the Florida College System and SFSC fared as a result of the 2018-2019 State Budget adoption, along with recommendations for the SFSC budgets for the 2018-2019 fiscal year.

## **State Appropriations, Tuition and Fees, and Other Revenues**

1. The Florida College System (FCS) will realize an overall increase of \$17.01 million (+1.4%) in state funding (General Revenue and Lottery) for the 2018-19 fiscal year compared to the state appropriations for 2017-18. This appropriation includes state funds for the FCS Program Fund (operating funds) and other categorical expenditures, including funding for Florida Retirement System (FRS) employer rate changes and institution specific special projects.
2. Included in the FCS Program Fund appropriation was \$60 million for Performance Funding (\$30 million from base and \$30 million in new non-recurring funds) to be distributed based on performance outcomes for each college. SFSC's share of the \$60 million is expected to be \$400,182 of base funding at risk and \$400,182 of new funds to replace last year's Performance Funding levels of \$403,292 each plus a Gold level performance supplement of \$268,954. Due to solid outcomes on the metrics used and no changes to the metrics, we hope to receive Gold status again in 2018-19 but have budgeted Performance Funding at the Silver level. A budget amendment will be forthcoming should we earn Gold funding again (we may not be officially informed until after the State Board of Education meeting in July).
3. The FCS Program Fund received an increase of \$6.75 million distributed through the Funding Model. These funds were listed as "restored", but the increase was far less than the FCS reduction of \$30.2 million for the 2017-18 budget. Additionally, \$4.76 million for increases in Florida Retirement System rates was provided to the FCS institutions, including an allocation of \$51,515 for SFSC.
4. Also included in the FCS Program Fund appropriation was \$8.05 million for distribution to twelve (12) FCS institutions to fund "special projects" or for "operational support", with all but one appropriation considered non-recurring. SFSC received non-recurring funding of \$500,000 for a special project, a Mobile Welding Lab, to serve our district's welding training needs.
5. Our Shepherd's Field project received recurring funding of \$126,525, as originally approved in 2013 and continually funded since.
6. SFSC's operating budget appropriation from the State is expected to increase by \$615,340 (+4.0%), including non-recurring funds for the Mobile Welding Lab, the FRS allocation, and pending Performance Funding levels as forecast.
7. An appropriation of \$10 million will be provided once again for performance based incentives related to industry certifications. We won't know how much we'll earn until late May, but we have budgeted \$145,000 for the coming year, the same level as in 2017-18.
8. As requested by Governor Scott, the Legislature approved no tuition increase for FCS institutions for the sixth straight year.
9. The PECO (Public Education Capital Outlay) project list for FCS institutions was funded for \$66.4 million, down from \$121.5 million in the current year. This funding included \$35.4 million for facilities maintenance at FCS institutions, down from \$38.1 million provided for the current year. SFSC's formula-driven allocation for maintenance from PECO is expected to be \$552,284, a reduction of \$4,300. These funds will be used for facility repairs, renovations, and safety improvements.

## **SFSC Budget Recommendations for 2018-19 Fiscal Year**

1. The proposed operating budget has been developed to provide a 7% fund balance at year end for the 2018-19 fiscal year (based on funds available to budget). A 5% or higher ending fund balance is required of Florida College System (FCS) institutions for cash flow and reserve purposes. Consistent with past practice, staff will work to increase the fund balance effective June 30, 2018 to at least 9.0%. Continuous monitoring of revenues and expenditures throughout the year will be accompanied with adjustments as needed to ensure a strong fiscal position at all times.
2. While we are optimistic about enrollment growth for 2018-19 (4.0% increase projected), tuition and fee revenue budgets reflect no enrollment increase. The revenue projections contained in the proposed operating budget for 2018-19 total \$23,313,259, an increase of 2.59% from the current year revenue budget of \$22,723,625, a projected increase of \$589,634. This includes the \$500,000 special funding for the Mobile Welding Lab, a \$75,000 commitment from Florida Hospital Heartland to help fund a new Associate Degree Nursing cohort, and the reduction of the supplemental Gold level funding (\$268,954) as currently budgeted.
3. The recommended personnel budget within the operating budget for 2018-19 is \$17,835,291, an increase of \$201,793 from the current budget. The 2018-19 personnel budget provides for the following:
  - a. annualization of the changes that occurred during the 2017-18 fiscal year;
  - b. reorganization of several departments affected by retirements to gain efficiencies and to better align resources;
  - c. funding for a new Nursing instructor (funds provided by Florida Hospital Heartland), a new Paramedic instructor, and a new Welding instructor;
  - d. funding for two new part-time Campus Security positions to be housed at the DeSoto and Hardee Campus sites;
  - e. cost increase of approximately 5.0% for Florida Retirement System (FRS) employer rate adjustments;
  - f. cost increase of approximately 8.0% for health insurance program rates;
  - g. reclassifications and salary equity adjustments for changes in responsibilities and/or professional development, including salary adjustments for eight (8) faculty advancing in rank or meeting Salary Schedule milestone years of service goals (e.g. continuing contract status or ten (10) years of service);
  - h. funding for adjunct/overload sections to provide coverage for up to 4% enrollment growth;
  - i. terminal leave payouts for planned retirements plus a small contingency for unanticipated retirements and resignations; and
  - j. Salary Schedule adjustments needed to provide for salary and rate adjustments, position title changes, new positions, and positions not being filled.
4. The recommended current expense budget within the operating budget for 2018-19 is \$5,760,574, an increase of \$164,689. The 2018-19 current expense budget provides for the following:
  - a. recurring expenses, including staff and professional development and departmental and classroom supplies;

## SFSC 2018-2019 BUDGET PROPOSAL

- b. start-up supplies and operating expenses for the Mobile Welding Lab (\$145,000);
  - c. increased costs for technology related needs, including consulting and data software updates;
  - d. increased electricity costs;
  - e. increased building maintenance costs due to aging facilities and PECO Maintenance funding reductions;
  - f. continued shared costs with the Highlands County Sheriff's Office for a full-time resource officer to be housed on the Highlands Campus; and
  - g. increased costs for property and casualty insurance expenses due to Hurricane Irma recovery costs and international market conditions.
5. The recommended capital outlay budget within the operating budget includes funds to provide for the replacement of non-instructional personal computers and related technology and other equipment needed in non-instructional areas, as well as \$300,000 for a truck and trailer for the Mobile Welding Lab. Instructional equipment is also provided through Capital Improvement Fee revenues within Fund 7, the Capital Outlay budget, and grant funds.
6. The Fund 7 Capital Outlay budget provides funds for major technology purchases, including classroom computer/podium upgrades, minor renovation and remodeling projects, major building and equipment repairs, as well as funding for safety, security, and maintenance projects.



## Tab 2

### Status Reports

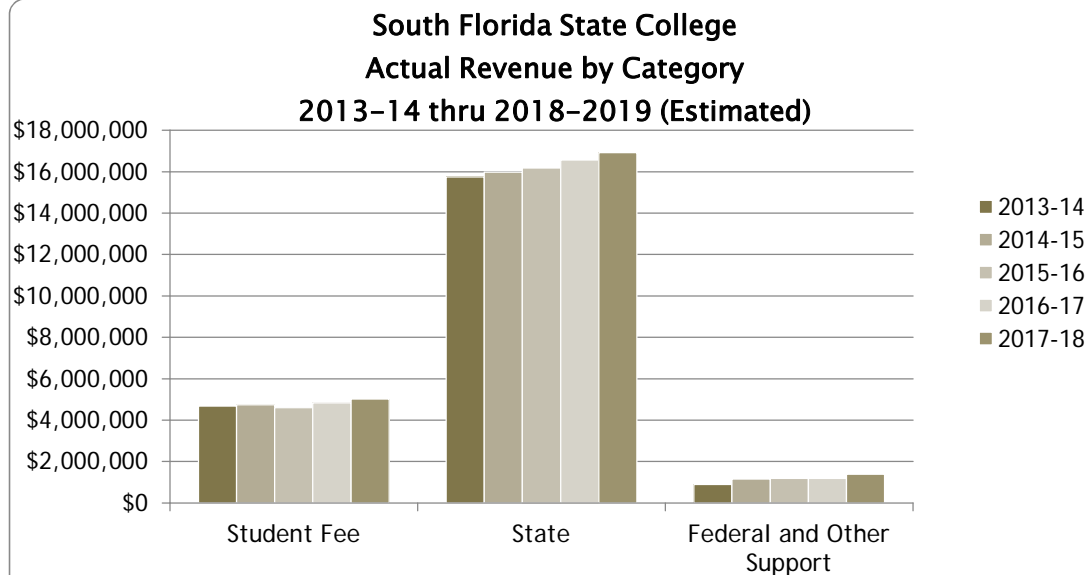
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# South Florida State College

## History of Student Fee Rates

	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018
<b>Credit Programs</b>					
<b>Tuition</b>	\$ 104.52	\$ 104.52	\$ 104.52	\$ 104.52	\$ 104.52
Percentage Increase	5.0%	0.0%	0.0%	0.0%	0.0%
<b>Out of State Fee</b>	\$ 394.31	\$ 394.31	\$ 394.31	\$ 394.31	\$ 394.31
Percentage Increase	5.0%	0.0%	0.0%	0.0%	0.0%
<b>Non Credit Programs</b>					
<b>Tuition</b>	\$ 87.60	\$ 87.60	\$ 87.60	\$ 87.60	\$ 87.60
Percentage Increase	5.0%	0.0%	0.0%	0.0%	0.0%
<b>Out of State Fee</b>	\$ 350.40	\$ 350.40	\$ 350.40	\$ 350.40	\$ 350.40
Percentage Increase	4.8%	0.0%	0.0%	0.0%	0.0%
<b>Adult General Education</b>					
<b>Tuition Per Term</b>	\$ 28.50	\$ 28.50	\$ 28.50	\$ 28.50	\$ 28.50
Percentage Decrease	-5.0%	0.0%	0.0%	0.0%	0.0%
<b>Out of State Fee</b>	\$ 114.00	\$ 114.00	\$ 114.00	\$ 28.50	\$ 28.50
Percentage Decrease	-5.0%	0.0%	0.0%	-75.0%	0.0%
<b>Baccalaureate Programs</b>					
<b>Tuition</b>	\$ 119.33	\$ 119.33	\$ 119.33	\$ 119.33	\$ 119.33
Percentage Increase	NA	NA	NA	NA	NA
<b>Out of State Fee</b>	\$ 449.78	\$ 449.78	\$ 449.78	\$ 449.78	\$ 449.78
Percentage Increase	NA	NA	NA	NA	NA



### Budgeted

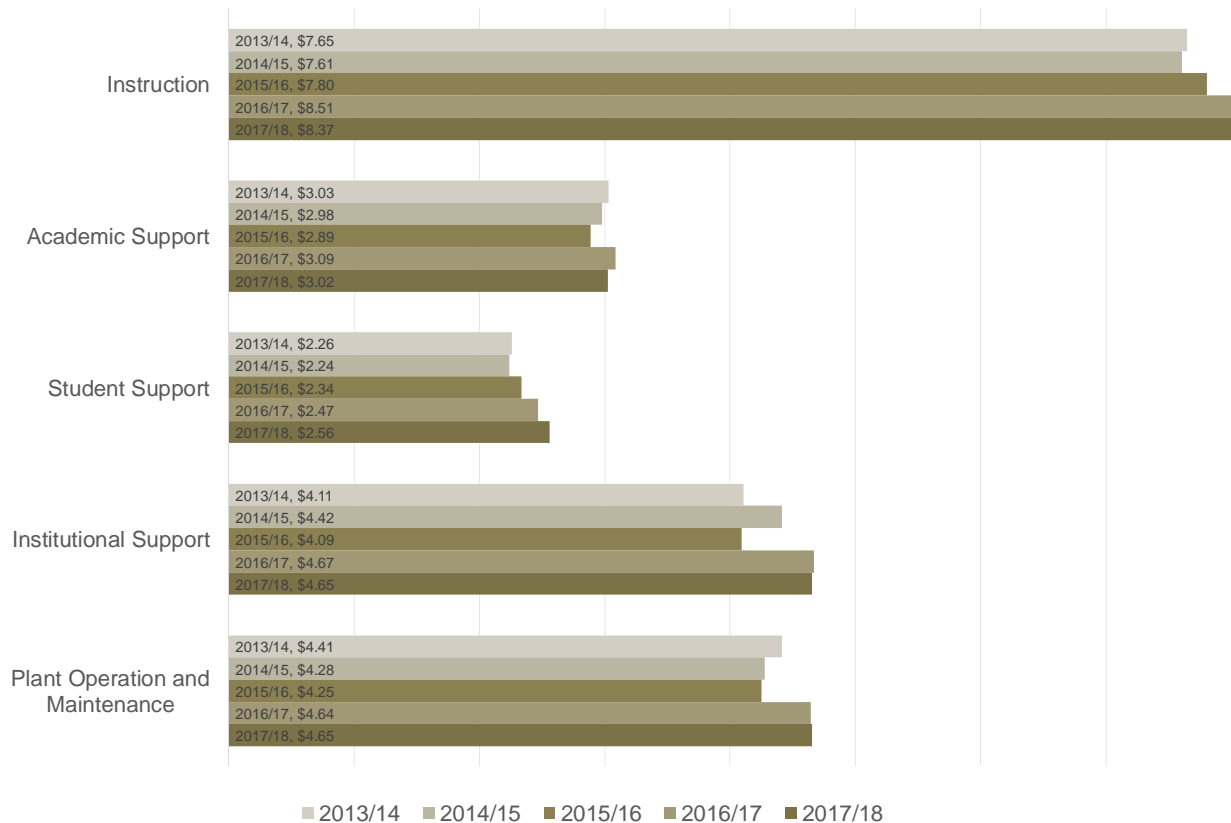
	Student Fee	State	Federal and Other Support	Total Revenue
2013-14	4,687,765	15,747,747	889,842	\$ 21,325,354
2014-15	4,745,784	15,975,060	1,160,746	\$ 21,881,590
2015-16	4,599,826	16,183,711	1,187,929	\$ 21,971,466
2016-17	4,842,031	16,567,847	1,190,159	\$ 22,600,037
2017-18	5,014,012	16,914,061	1,385,186	\$ 23,313,259 *

\* Projected Revenues

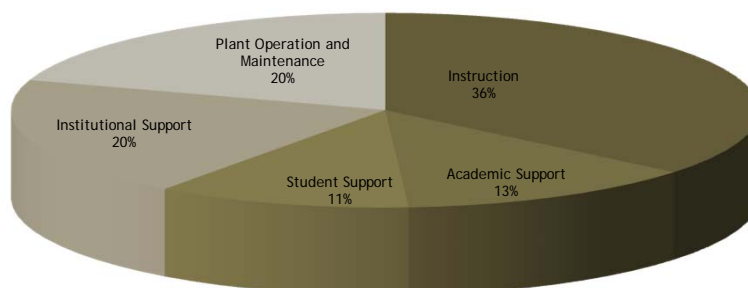
**South Florida State College**  
**Operating Expenditures - General Current Fund by Year**

	2013/14	2014/15	2015/16	2016/17	Estimated 2017/18
Expenditures by Function	Amount	Amount	Amount	Amount	Amount
Instruction	\$ 7,645,182	\$ 7,605,033	\$ 7,803,229	\$ 8,510,926	\$ 8,374,192.92
Academic Support	3,029,366	2,981,308	2,888,482	3,085,203	3,024,014.11
Student Support	2,259,380	2,237,283	2,336,018	2,469,876	2,558,781.17
Institutional Support	4,108,106	4,415,221	4,093,547	4,668,096	4,652,329.40
Plant Operation and Maintenance	4,412,909	4,277,189	4,252,437	4,643,259	4,652,329.40
	<b>\$ 21,454,944</b>	<b>\$ 21,516,034</b>	<b>\$ 21,373,713</b>	<b>\$ 23,377,360</b>	<b>\$ 23,261,647</b>

**Comparison of Operating Expenditures by Function, General Current Fund**



**Operating Expenditures by Function, General Current Fund  
 FYE June 30, 2018 (Estimated)**



## Tab 3

### Planning Information

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**South Florida State College  
Institutional Effectiveness Model**

(Adapted from Nichols, Nichols 2005)

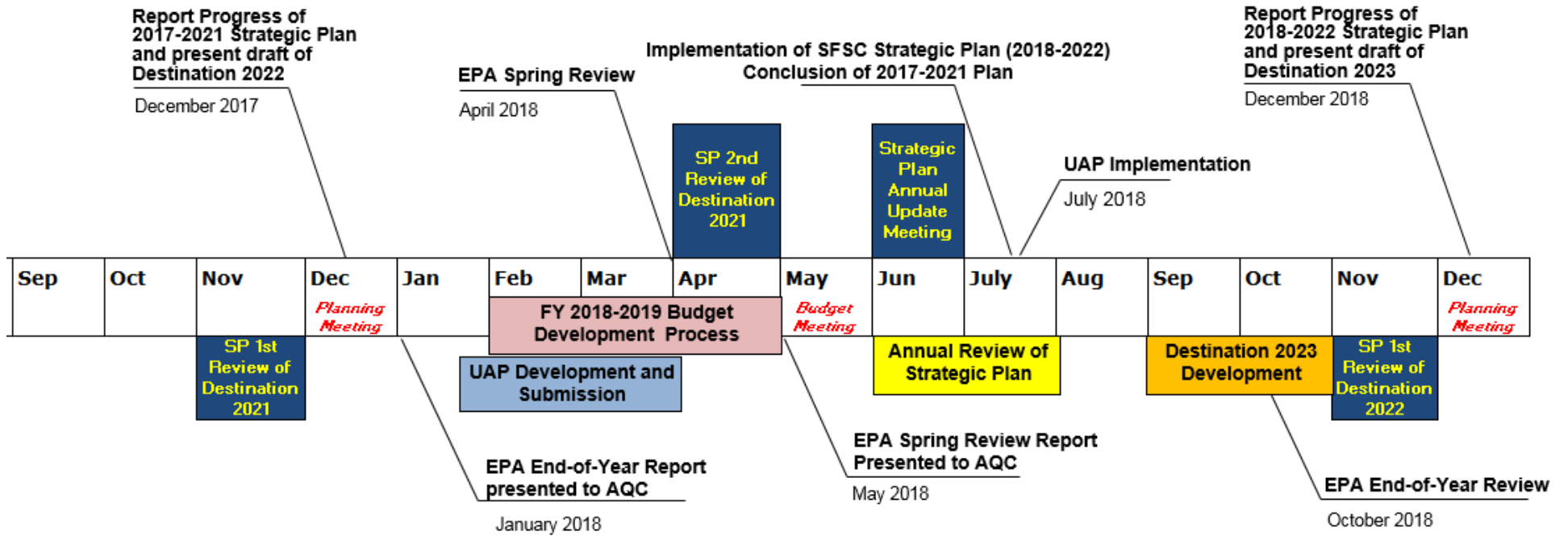


# Assessment, Planning, and Strategic Planning Review and Development Timeline

Calendar Year 2018

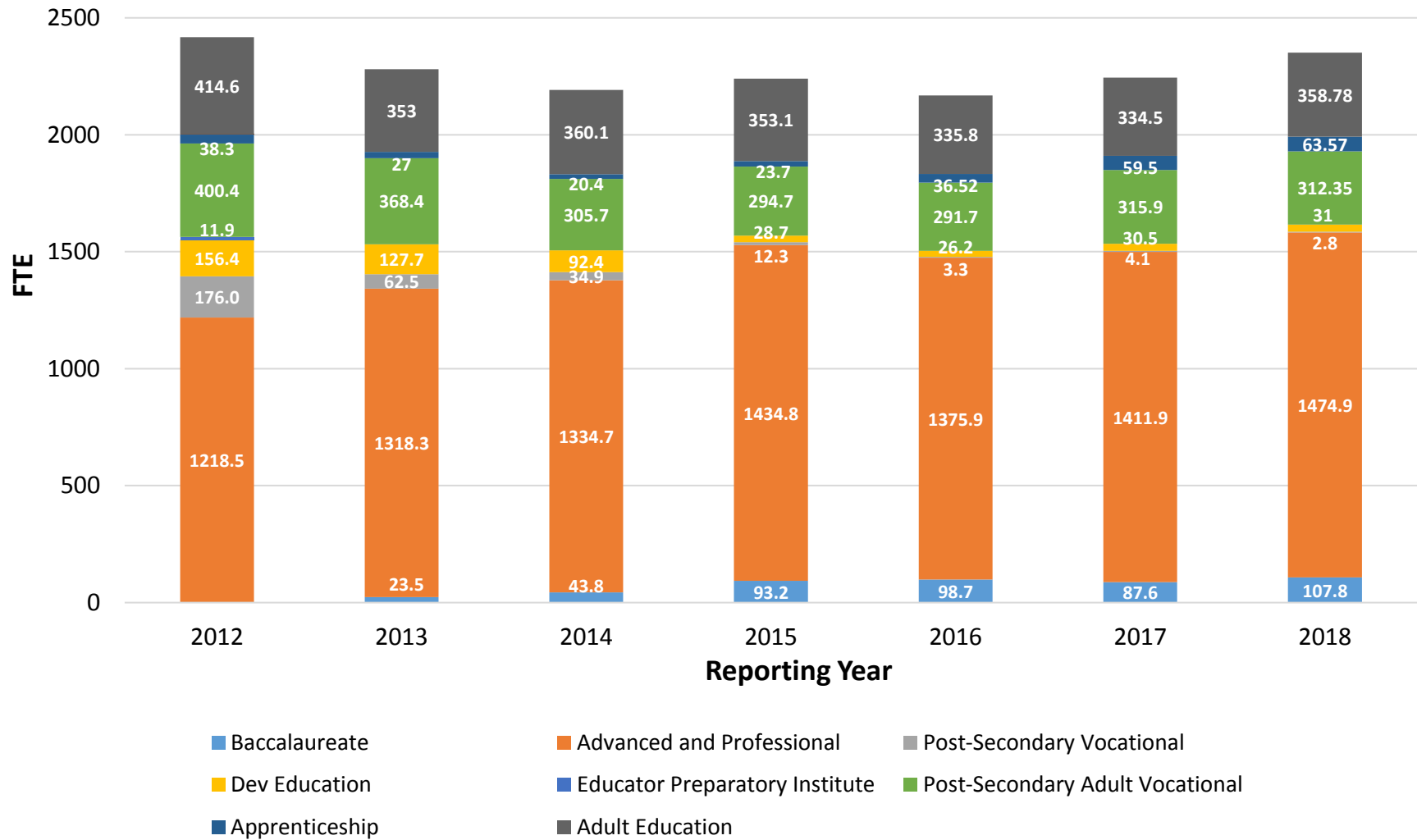
Fiscal Year 2017-2018

Fiscal Year 2018-2019



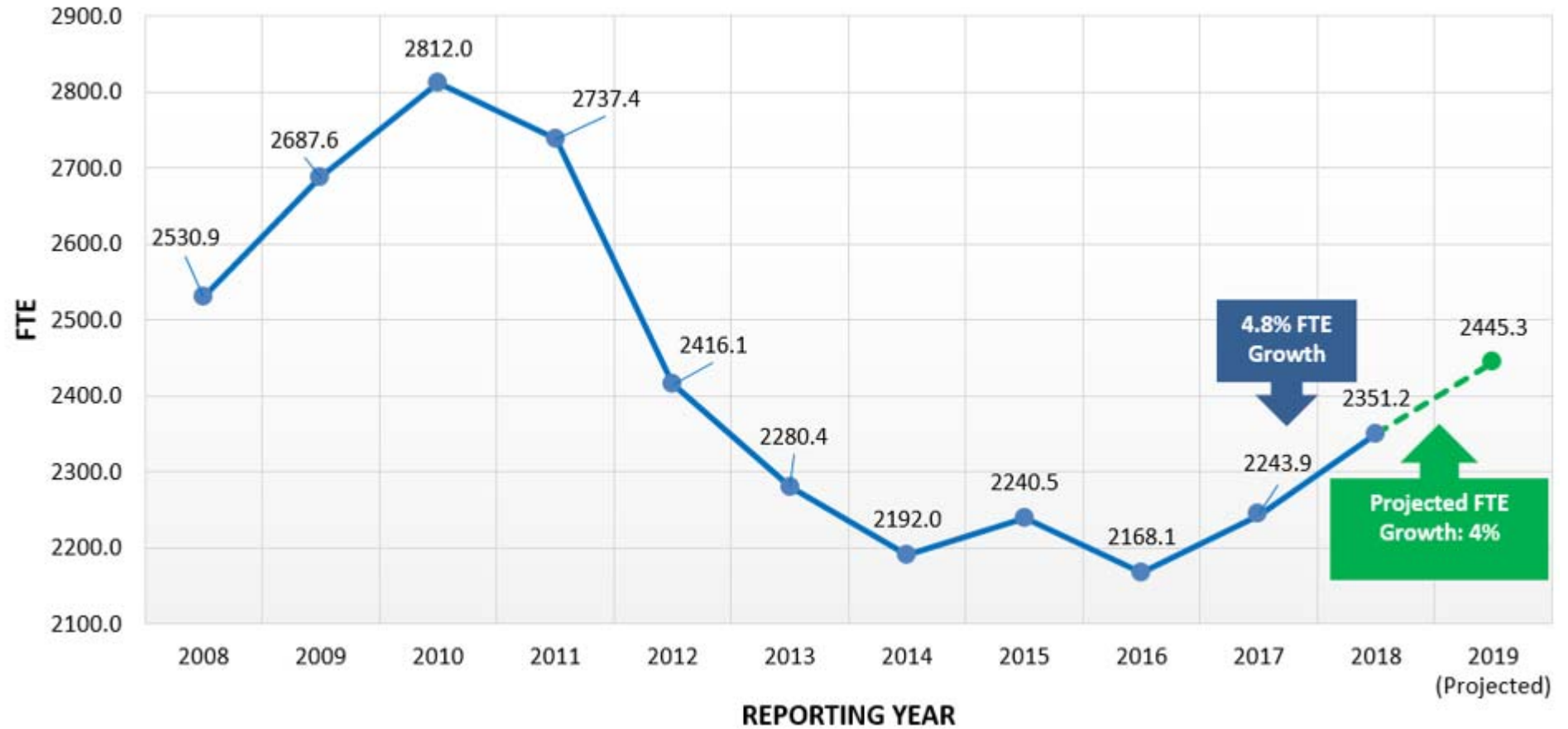
# South Florida State College

FTE By Classification and Reporting Year: 2012 - 2018



# South Florida State College

Total FTE (Fundable): 2008-2019





# South Florida State College

PROJECTED FUNDABLE FTE BY CLASSIFICATION			
	2017-18	2018-19 (Projected)	Percent Change
Advanced and Professional	1474.9	1549.16	5.03%
Developmental	31	32	3.23%
Post-Secondary Vocational	2.8	3	7.14%
Career Technical Education (PSAV)	312.35	320.16	2.5%
Apprenticeship	63.57	65.79	3.49%
Adult Education	358.78	365.96	2%
Baccalaureate	107.8	109.23	1.33%
<b>Total FTE</b>	<b>2351.2</b>	<b>2445.3</b>	<b>4%</b>

## Tab 4

### Operating Budget

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# SOUTH FLORIDA STATE COLLEGE

## Student Fee Rates for Fiscal Year 2018-19

	Tuition Fees						Out of State Fees				
	Matriculation	Student Financial Aid Fee	Student Activity Fee	Technology Fee	Capital Improvement Fee	TOTAL TUITION	Tuition	Student Financial Aid Fee	Technology Fee	Capital Improvement Fee	TOTAL OUT OF STATE FEE
Program:	Fund 1	Fund 5	Fund 2	Fund 1	Fund 7		Fund 1	Fund 5	Fund 1	Fund 7	
BACCALAUREATE PROGRAMS											
CREDIT HOUR	91.79	4.59	9.18	4.59	9.18	119.33	275.37	13.77	13.77	27.54	449.78
CREDIT PROGRAMS ** (A&P, PSV & DEVELOPMENTAL)											
CREDIT HOUR	79.18	5.54	7.92	3.96	7.92	104.52	237.54	16.62	11.88	23.75	394.31
Dual Enrollment per Credit Hour	71.98					71.98					
NON-CREDIT PROGRAMS (CTE)											
CREDIT HOUR	73.20	7.20	0.00	3.60	3.60	87.60	219.60	21.60	10.80	10.80	350.40
CLOCK HOUR	2.44	0.24	0.00	0.12	0.12	2.92	7.32	0.72	0.36	0.36	11.68
Dual Enrollment per Contact Hour	2.33					2.33					
ADULT GENERAL EDUCATION											
PER TERM	28.50	0.00	0.00	0.00	0.00	28.50	0.00	0.00	0.00	0.00	28.50

\*\*Full Cost = Total Out of State Fees for Credit Programs

### Community Education, Short Term CTE Lab Fees, and Continuing Workforce Education (CWE) Fees

Fees for these courses are established course by course to fully recover costs.

### Service Charge for Deferred Fees

Section 1009.23(15) allows each college to assess a service charge for the payment of tuition and fees in installments. Deferral of fees under this provision is managed by Nelnet. The fee varies between \$25 and \$40 depending upon the duration of the deferral.

### Miscellaneous Student Fees

Application to Graduate \$15; Replacement Diploma \$25;  
 Access Fee \$.90 per credit hour; Transient Student Fee \$5;  
 Application Fee \$15; Testing Fees are based on cost.  
 Lab Fees are based on cost.

# SOUTH FLORIDA STATE COLLEGE

## Proposed Revenue Budget for Fiscal Year 2018-19

G/L	ACCOUNT TITLE	2017-2018 CURRENT BUDGET	% OF TOTAL	2018-2019 PROPOSED BUDGET	% OF TOTAL	INCREASE OR (DECREASE) AMOUNT	% INCREASE/ DECREASE
401-403XX	TUITION	\$ 4,114,317		\$ 4,210,370		\$ 96,053	
404XX	LAB & DISTANCE LEARNING FEES	465,175		489,113		23,938	
4087X	TECHNOLOGY FEES	190,605		185,938		(4,667)	
40XXX	OTHER STUDENT FEES	125,845		128,591		2,746	
	<b>TOTAL TUITION AND STUDENT FEES</b>	<b>\$ 4,895,942</b>	<b>21.55%</b>	<b>\$ 5,014,012</b>	<b>21.51%</b>	<b>\$ 118,070</b>	<b>2.41%</b>
42110	FCSPF GENERAL REVENUE	\$ 12,080,566		\$ 12,162,902		\$ 82,336	
42150	PERFORMANCE BASE INCENTIVES - FCSPF	1,075,538		800,364		(275,174)	
42151	PERFORMANCE BASE INCENTIVES - Ind Cert	145,000		145,000			
42210	CO & DS ENTITLEMENT	1,100		1,100		-	
42610	FCSPF LOTTERY	3,264,719		3,803,945		539,226	
42900	INDIRECT COST STATE	750		750		-	
	<b>TOTAL STATE SUPPORT</b>	<b>\$ 16,567,673</b>	<b>72.91%</b>	<b>\$ 16,914,061</b>	<b>72.55%</b>	<b>\$ 346,388</b>	<b>2.09%</b>
43900	INDIRECT COST FEDERAL	\$ 92,000		\$ 92,000		\$ -	
	<b>TOTAL FEDERAL SUPPORT</b>	<b>\$ 92,000</b>	<b>0.40%</b>	<b>\$ 92,000</b>	<b>0.39%</b>	<b>\$ -</b>	<b>0.00%</b>
41600	LOCAL GOVERNMENT REVENUES	\$ 532,000		\$ 582,800		\$ 50,800	
	<b>TOTAL LOCAL GOVERNMENT REVENUES</b>	<b>\$ 532,000</b>	<b>2.34%</b>	<b>\$ 582,800</b>	<b>2.50%</b>	<b>\$ 50,800</b>	<b>9.55%</b>
44XXX	GIFTS AND PRIVATE GRANTS	\$ 14,000		\$ 14,000		\$ -	
	<b>TOTAL GIFTS</b>	<b>\$ 14,000</b>	<b>0.06%</b>	<b>\$ 14,000</b>	<b>0.06%</b>	<b>\$ -</b>	<b>0.00%</b>
46400	RENT - COLLEGE FACILITIES	\$ 125,000		\$ 100,000		\$ (25,000)	
46XXX	OTHER SALES AND SERVICES	247,055		269,131		22,076	
	<b>TOTAL SALES &amp; SERVICES</b>	<b>\$ 372,055</b>	<b>1.64%</b>	<b>\$ 369,131</b>	<b>1.58%</b>	<b>\$ (2,924)</b>	<b>-0.79%</b>
48100	INTEREST & DIVIDENDS	\$ 7,700		\$ 10,000		\$ 2,300	
487XX	FINES & PENALTIES	2,950		2,950		-	
4XXXX	MISCELLANEOUS REVENUE & OTHER REVENUE	39,305		114,305		75,000	
	<b>TOTAL OTHER REVENUE</b>	<b>\$ 49,955</b>	<b>0.22%</b>	<b>\$ 127,255</b>	<b>0.55%</b>	<b>\$ 77,300</b>	<b>154.74%</b>
49230	NON MANDATORY TRANSFERS IN	\$ 200,000		\$ 200,000		\$ -	
	<b>TOTAL NON-MANDATORY TRANSFERS</b>	<b>\$ 200,000</b>	<b>0.88%</b>	<b>\$ 200,000</b>	<b>0.86%</b>	<b>\$ -</b>	<b>0.00%</b>
	<b>TOTAL GIFTS, SALES AND SERVICE, OTHER REVENUE, AND TRANSFERS</b>	<b>\$ 1,168,010</b>	<b>5.14%</b>	<b>\$ 1,293,186</b>	<b>5.55%</b>	<b>\$ 125,176</b>	<b>10.72%</b>
	<b>TOTAL REVENUE</b>	<b>\$ 22,723,625</b>	<b>100%</b>	<b>\$ 23,313,259</b>	<b>100%</b>	<b>\$ 589,634</b>	<b>2.59%</b>

South Florida State College  
Personnel Budget for Fiscal Year 2018-19

G/L Code	Personnel Expense Class	2017-18 Current Budget	2018-19 Proposed Budget	Increase or (Decrease) Amount	%
<b><u>Full-Time Personnel</u></b>					
51XXX	Administration	\$ 1,768,935	\$ 1,825,560	\$ 56,625	
520XX	Faculty	3,952,396	4,140,265	187,869	
530XX	Professional Staff	2,710,726	2,712,221	1,495	
54000	Career Staff	2,126,206	2,067,265	(58,941)	
		<u>\$ 10,558,263</u>	<u>\$ 10,745,311</u>	<u>\$ 187,048</u>	1.77%
<b><u>Part-Time and Supplemental</u></b>					
52101	F/T Instructional Stipends	\$ 17,255	\$15,205	(2,050)	
53100	F/T Staff Stipends	11,048	11,438	390	
53500	Professional Part-Time Staff	19,340	25,215	5,875	
54100	Overtime	30,000	30,000	-	
545XX	Long-Term Part-Time Career Staff	333,322	360,284	26,962	
570XX	Short-Term Part-Time Career Staff	133,099	156,599	23,500	
58000	Student Employment	25,000	25,000	-	
		<u>\$ 569,064</u>	<u>\$ 623,741</u>	<u>\$ 54,677</u>	9.61%
<b><u>Miscellaneous</u></b>					
58500	Performance Incentives/Awards	13,000	13,000	\$ -	
58501	Non-Recurring Salary Increase	252,498	-	(252,498)	
		<u>\$ 265,498</u>	<u>\$ 13,000</u>	<u>\$ (252,498)</u>	-95.10%
<b><u>Adjunct/Overload Instruction</u></b>					
52102	F/T Instructor Overloads	\$ 620,131	\$ 645,131	\$ 25,000	
52200	F/T Instructors as Subs	7,619	9,619	2,000	
560XX	Adjunct Instruction	1,354,824	1,361,824	7,000	
56100	Adjuncts as Subs	72,100	77,100	5,000	
		<u>\$ 2,054,674</u>	<u>\$ 2,093,674</u>	<u>\$ 39,000</u>	1.90%
<b><u>Employee Benefits</u></b>					
591XX	Social Security	\$ 940,204	\$ 941,546	\$ 1,342	
592XX	Retirement Contributions	1,104,058	1,212,133	108,075	
59701	Health insurance	1,835,299	1,940,789	105,490	
59702	Life Insurance	32,444	32,645	201	
59801	Staff Development	74,250	60,000	(14,250)	
		<u>\$ 3,986,255</u>	<u>\$ 4,187,113</u>	<u>\$ 200,858</u>	5.04%
		<b>\$ 17,433,754</b>	<b>\$ 17,662,839</b>	<b>\$ 229,085</b>	
599XX	Contingency	199,744	172,452	(27,292)	
		<u><b>\$ 17,633,498</b></u>	<u><b>\$ 17,835,291</b></u>	<u><b>\$ 201,793</b></u>	1.14%

**South Florida State College**  
**Current Expenditures and Capital Outlay Budget**  
**For Fiscal Year 2018-19**

Account Code	Account Title	2017-2018 Current Budget	2018-2019 Proposed Budget	Increase or (Decrease) Amount	
<b><u>Current Expense</u></b>					
6050X	Travel	\$ 293,695	\$ 288,020	\$ (5,675)	
61000	Freight and Postage	23,620	18,245	(5,375)	
6150X	Telecommunications	62,000	61,715	(285)	
62000	Printing	42,260	34,215	(8,045)	
6250X	Repairs and Maintenance	1,020,044	1,048,045	28,001	
63000	Rentals	162,810	156,570	(6,240)	
63XXX	Insurance	364,250	388,750	24,500	
6400X	Utilities	1,425,170	1,455,175	30,005	
645XX/647XX	Other Services	774,841	694,674	(80,167)	
6500X	Professional Fees	190,100	196,530	6,430	
6550X	Education Office/Material Supply	520,000	668,200	148,200	
6570X	Data Software	19,130	21,750	2,620	
66XXX	Non Educational Materials & Supplies	435,965	461,475	25,510	
6700X	Library Books and Subscriptions	49,500	51,635	2,135	
675XX	Purchases for Resale	42,500	45,075	2,575	
68XXX	Scholarships and Waivers	45,000	45,500	500	
69XXX	Transfers and Other Expenses	125,000	125,000	-	
		<b>\$ 5,595,885</b>	<b>\$ 5,760,574</b>	<b>\$ 164,689</b>	2.94%
<b><u>Capital Outlay</u></b>					
706XX	Minor Equipment >750<5000	\$ 76,093	\$ 75,000	\$ (1,093)	
710XX	Furniture and Equipment	70,000	300,000	230,000	
		<b>\$ 146,093</b>	<b>\$ 375,000</b>	<b>\$ 228,907</b>	156.69%

**South Florida State College  
2018-19 Budget Proposal  
Proposed Fund Balance**

	Projected 6/30/2018			Proposed 6/30/2019		
FUND BALANCE 7/1/XX	\$	2,475,286		\$	2,336,866	
CARRYOVER ENCUMBRANCES		231,356			125,000	
REVENUE		<u>22,891,871</u>			<u>23,313,259</u>	
		25,598,513			25,775,125	
PERSONNEL	\$	17,600,498	75.66%	\$	17,835,291	74.40%
CURRENT EXPENSE		5,489,734	23.60%		5,760,574	24.03%
CAPITAL OUTLAY		<u>171,415</u>	0.74%		<u>375,000</u>	1.56%
TOTAL EXPENDITURES		23,261,647			23,970,865	
PROJECTED FUND BALANCE	\$	<u>2,336,866</u>		\$	<u>1,804,260</u>	
PROJECTED FUND BALANCE PERCENTAGE		9.13%			7.00%	



## Tab 5

### Salary Schedule

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SOUTH FLORIDA STATE COLLEGE

SALARY SCHEDULE

2018-19

Pending approval by the District Board of Trustees  
May 23, 2018

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## INTRODUCTION

The 2018-19 Salary Schedule for South Florida State College personnel immediately follows this introduction. It is divided into six sections, in the following employee classification sequence:

1) Career Service, 2) Professional Staff, 3) Part-Time, 4) Faculty, 5) Administrative, and 6) Salary Supplements (stipends).

Employees hired prior to February 1<sup>st</sup> and whose performance evaluations are satisfactory will be eligible for regular across-the-board increases as approved by the District Board of Trustees and in accordance with the current salary schedule. Increases typically become effective July 1<sup>st</sup> for staff and at the beginning of the new academic year for faculty. Upon recommendation of the President and at the discretion of the District Board of Trustees, a non-recurring salary increase to all eligible employees may be awarded at any time during the fiscal year (July 1 through June 30), contingent upon available funds. This non-recurring salary increase may be in addition to or in lieu of a regular salary increase.

In order to maintain a competitive salary schedule, an in-depth salary study is conducted periodically within the market area for positions in each classification. The study is reviewed by a committee appointed by the President to make recommendations for any needed adjustments in minimum and maximum salary levels. Adjustments to the salary schedule are contingent upon approval by the District Board of Trustees and may be phased in over multiple years as funding permits.

Requests for new positions, classification changes, and level changes must be submitted to the Director of Human Resources on the South Florida State College "Position Request" form. The request must include justification and a current or proposed position description. The Director of Human Resources will review the request and recommend a salary level in accordance with the Salary Schedule to the appropriate Executive Administrator.

## CAREER SERVICE EMPLOYEES

Positions within this classification are eligible for overtime compensation and require limited educational attainment and/or managerial skills. Positions are assigned to one of four levels, depending upon the relative complexity and level of responsibility of the tasks involved.

**Initial Salary Determination:** Full-time employees are initially assigned to a salary within the appropriate level based upon the following criteria:

1. The minimum salary within the level is the base salary for the position.
2. Two percent may be granted for each year of relevant full-time work experience, up to a maximum of six (6) years or twelve percent above the base salary for the position.
3. A higher salary may be granted for unusual expertise, skill, or value to the College at the discretion of the President.

**Salary Adjustments:** Salary adjustments will be considered in accordance with Administrative Procedure 5080. Area administrators may recommend a current employee to be assigned to a different level and/or salary based upon a significant change in job responsibilities using the "Position Request" form. Such recommendations will be reviewed by the Director of Human Resources and forwarded to the appropriate Executive Administrator for approval. Also, employees receiving satisfactory or above satisfactory ratings on their annual evaluations are eligible for an annual increase in salary in those years in which an increase is awarded, if the current salary plus raise does not exceed the maximum salary for their position's classification level.

**Positions and Salary Ranges:** Positions established within the four basic Career Service classifications include those listed on the next page. Newly established positions will be assigned to the appropriate level as recommended by the Director of Human Resources and approved by the appropriate Executive Administrator. An employee's salary (exclusive of overtime and stipend pay) may not exceed the maximum salary assigned to the level within which his/her position is classified.

The Career Service Employee Salary Schedule is based on 12-month, year-round employment. Salaries for positions established for fewer than 12 months will be calculated by deducting 1/12<sup>th</sup> of the appropriate salary level for each month fewer than 12.

**LEVEL ONE**

SALARY RANGE: \$17,160 - \$24,000

POSITION TITLES:

Auxiliary Aide

Student Worker

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**LEVEL TWO**

SALARY RANGE: \$17,886 - \$29,620

POSITION TITLES:

Administrative Assistant I  
Clerk  
Courier  
Custodian  
Events Facilitator

Food Service Worker  
General Maintenance  
Inventory Control Clerk  
Library Assistant I  
Staff Assistant I

---

**LEVEL THREE**

SALARY RANGE: \$20,268 - \$33,376

POSITION TITLES:

Accounts Payable Specialist  
Admission and Records Data  
Specialist  
Administrative Assistant II  
Backstage Attendant  
Box Office Cashier  
Career Center Specialist  
Cashier  
Cultural Programs Assistant  
Data Specialist  
Financial Aid Specialist  
GPS Orientation Specialist  
Grounds Maintenance  
Lead Custodian  
Lead Evening Maintenance

Lead Grounds Maintenance  
Library Assistant II  
Night Auditor  
Office Manager  
Personnel Specialist  
Proctor  
Purchasing Specialist  
Records Specialist  
Revenues and Receivables Specialist  
Security  
Specialized Maintenance  
Staff Assistant II  
Technical Assistant, Cultural Programs

---

**LEVEL FOUR**

SALARY RANGE: \$22,927 - \$39,922

POSITION TITLES:

Academic Support Liaison  
Accountant  
Accounting Specialist  
Administrative Assistant III  
Admission, Records, and Registration  
Specialist  
Community Relations Specialist  
Cultural Programs Specialist  
Curriculum Assistant  
eLearning and Learning  
Management Systems Specialist  
Employee Benefits Specialist

Executive Assistant  
Financial Services Specialist  
Front Office Manager, Dental Clinic  
Grants Development Specialist  
Grounds Maintenance, District Supervisor  
Health Sciences Specialist  
Lead Maintenance, Campus or Center  
Maintenance Technician  
Security Supervisor  
Student Data Systems Specialist  
TLC Specialist

## PROFESSIONAL STAFF

This classification includes those College employees who are responsible for supervising the work of a number of other employees and/or those College employees whose work requires a high level of technical knowledge and skill. Most Professional Staff positions require a bachelor's degree or higher. Positions in this classification are exempt from overtime compensation and compensatory time.

**Initial Salary Determination:** The starting salary of full-time Professional Staff will be established after careful review of applicable experience, educational attainments, and the value of the position to the institution as determined by the Director of Human Resources within the range approved for the position.

**Salary Adjustments:** Salary adjustments will be considered in accordance with Administrative Procedure 5080. Area Administrators may recommend a salary increase for current employees who have obtained additional related education or training, or whose positions have seen significant change in job responsibilities. Such recommendations will be reviewed by the Director of Human Resources and forwarded to the appropriate Executive Administrator for approval. Employees receiving satisfactory or above satisfactory ratings on their annual evaluations are eligible for an annual increase in salary in those years in which an increase is awarded, if the current salary plus raise does not exceed the maximum salary for their position's classification level.

Professional Staff positions may be established for fewer than 12 months with appropriate salaries determined by the Director of Human Resources.

**Positions and Salary Ranges:** Positions established within this classification are divided into three basic levels as listed below. Newly established positions will be assigned to the appropriate level as recommended by the Director of Human Resources and approved by the appropriate Executive Administrator. An employee's salary (exclusive of overtime or stipend pay) may not exceed the maximum salary assigned to the level within which his/her position is classified.

### LEVEL ONE

SALARY RANGE \$26,000 - \$50,000

- Business Development Specialist
- Cafeteria Manager
- Case Manager
- College Recruiter
- College Success Coach
- Coordinator, Accounting
- Coordinator, Building Maintenance, Remodeling, and Renovations
- Coordinator, Career Guidance and Job Placement
- Coordinator, Community Relations
- Coordinator, Corporate and Community Education
- Coordinator, ESOL
- Coordinator, Farmworker Career Development Program
- Coordinator, Financial Aid
- Coordinator, Financial Services
- Coordinator, Learning Management Systems
- Coordinator, Multimedia Development and Support
- Coordinator, Panther Youth Partners
- Coordinator, Physical Plant Operations
- Coordinator, Purchasing
- Coordinator, Student Services
- Coordinator, Student Support Services
- End User Support Analyst I
- End User Support Analyst II
- Executive Assistant to the President
- Financial Aid Advisor
- Fitness Center Trainer
- Front Desk Manager
- Network Systems Analyst
- Network Systems Associate
- Physical Plant Operations Specialist
- Program Specialist
- Project Specialist
- Resource Development Specialist
- Senior Accountant
- Software Security Specialist
- Student Services Advisor
- Supervisor, Jacaranda Maintenance
- Technical Program Assistant, Financial Aid
- Testing Specialist



PROFESSIONAL STAFF (continued)

**LEVEL TWO**

SALARY RANGE: \$36,000 - \$60,000

- Assistant Registrar
- Coordinator, Student and Academic Success
- Coordinator, Cultural Programs
- Coordinator, Curriculum Support
- Coordinator, Human Resources Operations
- Coordinator, Internal Communications
- Coordinator, Residence Life and Title IX
- Coordinator, Retired and Senior Volunteer (RSVP)
- Coordinator, Student Life
- Coordinator, Take Stock in Children Program
- Institutional Planning, Research and Assessment Associate
- Reports Coordinator

**LEVEL THREE**

SALARY RANGE: \$47,476 - \$92,884

- Application Software Developer
- Athletic Director
- Coordinator, Criminal Justice Training
- Coordinator, Engineering Program
- Coordinator, Information Technology
- Coordinator, Restricted Accounting
- Director, Adult Education and Technical Dual Enrollment
- Director, Career Development Center
- Director, Corporate and Community Education
- Director, Criminal Justice Programs
- Director, EMS and Fire Science Programs
- Director, Financial Aid
- Director, Grants Development and Federal Relations
- Director, HSI-STEM Program
- Director, Information Technology
- Director, Nursing Education
- Director, Outreach and Academic Support
- Director, Radiography
- Director, Safety and Security
- Director, Student Support Services
- Director, Testing/Assessment
- Executive Chef
- Head Coach
- General Manager, Hotel Jacaranda
- MOFAC Curator
- Technical Director, Cultural Programs

## PART-TIME SALARY RATES

Career Service and Professional Staff employees employed on a part-time basis (less than 40 hours per week) will be paid at an hourly rate. For established Career Service positions (indicated on page 5), the hourly rate for initial placement will be determined by dividing the base salary for the parallel full-time position by 2,080 hours. The results are provided below. The hourly rate for initial placement of Professional Staff will be established after careful review of applicable experience, educational attainments, and the value of the position to the institution as determined by the Director of Human Resources within the range approved for the position. Also listed are several special, temporary, or as-needed positions with pre-determined hourly rates.

<u>POSITION/CLASSIFICATION</u>	<u>HOURLY RATES</u>
<u>Established Positions:</u>	
Career Service, Level One.....	\$8.25*
Career Service, Level Two.....	\$8.60
Career Service, Level Three.....	\$9.74
Career Service, Level Four.....	\$11.02
Professional Staff .....	\$12.50 - \$44.65
<u>Special, Temporary, or As-Needed Positions:</u>	
Front Desk Clerk**.....	\$8.76
Lifeguard.....	\$8.50
Panther Mascot (minimum 3 hours per event) .....	\$8.50
Tutor.....	\$9.00 - \$10.50
<u>Youth Activity/Camp Positions:</u>	
Leader.....	\$16.80
Assistant .....	\$12.60
Worker .....	\$8.50
Aide .....	\$8.25*
Sports Camp Student Assistant.....	\$8.25*
<u>Cultural Programs:</u>	
Production Assistant I .....	\$12.72
Production Assistant II .....	\$13.80 - \$14.21
Events Technician/Technical Specialist** .....	\$13.80
Catering Assistant .....	\$10.00
Usher (Auditorium Rentals; min. 3 hours) .....	\$12.00
Federal or Internal Work Study Student .....	\$8.25*
Florida Work Experience Program (F.W.E.P.) Student.....	\$8.45

\* Federal or State of Florida minimum wage level (whichever is higher), subject to change.

\*\* May be classified as a regularly-established position for Florida Retirement System (FRS) purposes and eligibility for annual increases when awarded.

The President may approve special, part-time assignments and establish the appropriate compensation.

## FACULTY

Full-time instructional Faculty, Counselors, and Librarians are classified in four levels depending upon the educational level and rank attained in the field of assigned responsibility as defined in South Florida State College's Professional Standards. Faculty are initially assigned to a salary within the appropriate level based upon the following criteria:

1. The minimum salary within the level is the base salary for the position.
2. Two percent may be granted for each year of directly related full-time work experience prior to SFSC employment up to a maximum of six (6) years or twelve (12) percent above the base salary for the position.
3. A higher salary may be granted for unusual expertise, skill, or value to the College at the discretion of the President.

Salary Adjustments: Current employees receiving satisfactory or above satisfactory ratings on their annual evaluations are eligible for an annual increase in salary in those years in which an increase is awarded, if the current salary plus raise does not exceed the maximum salary for the assigned level. Faculty in continuing contract positions will be awarded a 3% increase upon achievement of continuing contract status at SFSC. An additional 5% will be awarded to faculty on continuing contract after the completion of 10 years of faculty service at SFSC. Also, faculty earning approved advancement in rank under Procedure 5061, *Advancement in Rank of Faculty*, will be compensated as follows:

Rank IV to Rank IIIB	5%
Rank IV to Rank III	10%
Rank III B to Rank III	5%
Rank III to Rank II or Rank IIIA	10%
Rank II to Rank IIA	5%
Rank II to Rank IA	5%
Rank IIA to Rank IA	5%
Rank IA to Rank I	10%

Note: Annual salary shall not exceed the maximum for the range, regardless of adjustment.

<u>LEVEL</u>	<u>10-MO. FACULTY SALARY RANGE</u>	<u>CLASSIFICATION</u>
1	\$38,756 - \$71,082	Bachelor's degree or less --Rank III, IIIB, or IV
2	\$42,388 - \$77,741	Master's degree or equivalent --Rank II or IIIA
3	\$44,109 - \$79,303	Master's degree plus 30 or Specialist --Rank IIA or IA
4	\$47,289 - \$85,023	Doctorate in field--Rank I

Full-time faculty employed in positions other than the standard 10-month contract (upon which faculty salary ranges are based) will receive more or less than the corresponding 10-month salary, as follows: 9-month – 10% less; 11-month – 10% more; 12-month – 20% more.

## SALARY RATES FOR ADJUNCT INSTRUCTION AND OVERLOADS

### EFFECTIVE DATE

Any approved increase to adjunct and overload rates is effective for classes which begin on or after July 1.

### CREDIT RATES

Adjunct instructors teaching college credit, institutional credit, and college preparatory (developmental) courses will be paid in accordance with their academic rank as follows:

Rank III, IIIB, IV (Bachelor's degree or less) .....	\$511.50 per credit
Rank II (Master's degree).....	\$545.50 per credit
Rank IIA/IA (Master's + 30/Specialist) .....	\$560.75 per credit
Rank I (Doctorate).....	\$577.25 per credit

<u>3-credit course</u>
\$1,534.50
\$1,636.50
\$1,682.25
\$1,731.75

Exceptions: Adjunct instructors teaching –

- (1) Laboratory components for college credit and developmental courses will be paid at .75 of the credit rate for each course lab hour (e.g. a course with 3 credits of assigned load and 2 lab hours will receive payment for a total of 4.5 credits).
- (2) Independent Study and Co-op courses, regardless of modality, will be paid at 1/12<sup>th</sup> of the adjunct/overload rate per student semester credit, not to exceed the credit rate for the appropriate rank.
- (3) Instructors of two-way interactive and asynchronous on-line courses will receive one additional load credit for each 3 (or more) credit class taught.
- (4) Substitute instructors will be paid in accordance with their academic rank as follows:

Rank III, IIIB, IV (Bachelor's degree or less) .....	\$20.80 per contact hour
Rank II (Master's degree).....	\$24.60 per contact hour
Rank IIA/IA (Master's + 30/Specialist).....	\$25.70 per contact hour
Rank I (Doctorate) .....	\$26.80 per contact hour

### CONTACT HOUR RATES

Adjunct and substitute instructors teaching –

- Occupational certificate courses will be paid in accordance with their academic rank as follows:

Rank III, IIIB, IV (Bachelor's degree or less) .....	\$20.80 per contact hour
Rank II (Master's degree).....	\$24.60 per contact hour
Rank IIA/IA (Master's + 30/Specialist).....	\$25.70 per contact hour
Rank I (Doctorate) .....	\$26.80 per contact hour
- Clinical and lab courses in health-related fields will be paid the following rates, regardless of academic rank:

Dental .....	\$30.70 per contact hour
EMS/Paramedic .....	\$20.80 per contact hour
Nursing.....	\$30.70 per contact hour
Radiography .....	\$24.60 per contact hour
- Apprenticeship courses will be paid at the rate of \$25.30 per contact hour, regardless of academic rank.
- Electrical Line Repair courses will be paid at the rate of \$25.30 per contact hour, regardless of academic rank.
- Lead instructors in high liability Criminal Justice courses will be paid at the applicable contact hour rate plus \$2.00 per contact hour.
- Adult Education courses will be paid at the rate of \$19.50 per contact hour, regardless of academic rank.

SALARY RATES FOR ADJUNCT INSTRUCTION AND OVERLOADS (continued)

- Community Education classes will be paid based on class size, regardless of academic rank, as follows: \$11.40/hr. for 5-7; \$14.55/hr. for 8-11; or \$17.75/hr. for 12 or more students.
- Driver Education and Parent, Children & Divorce classes will be paid \$17.75 per contact hour, regardless of academic rank.
- CDL Examiners will be paid at the rate of \$117.10 per test.
- CPR and First Aid Instructors will be paid at the rate of \$25.00 per hour.

LIFETIME LEARNERS INSTITUTE

- Lifetime Learners Institute instructors, regardless of academic rank, will be paid at the rate of \$36.90 per lecture.

CONTINUING WORKFORCE EDUCATION RATES

Continuing Workforce Education (C.W.E.) instructors will be paid at a market rate as determined by the Director, Corporate and Community Education. C.W.E. may be assigned as regular load.

OVERLOADS

Courses taught by full-time SFSC employees and retirees will be paid as provided below, except as noted\*:

- College credit, institutional credit (E.P.I.), and college preparatory (developmental) courses

		<u>3 credit course</u>
Rank III, IIIB, IV (Bachelor's degree or less).....	\$573.25 per credit	\$1,719.75
Rank II (Master's degree) .....	\$613.50 per credit	\$1,840.50
Rank IIA/IA (Master's + 30/Specialist/ABD).....	\$633.50 per credit	\$1,900.50
Rank I (Doctorate) .....	\$653.30 per credit	\$1,959.90

- Occupational certificate courses and substitutes (other than as specified below)
  - Rank III, IIIB, IV (Bachelor's degree or less).....\$23.90 per contact hour
  - Rank II (Master's degree) .....
  - Rank IIA/IA (Master's + 30/Specialist/ABD).....\$27.30 per contact hour
  - Rank I (Doctorate) .....
- Clinical and lab courses in health-related fields will be paid the following rates, regardless of academic rank:
  - Dental .....\$31.65 per contact hour
  - EMS/Paramedic.....\$21.42 per contact hour
  - Nursing .....\$31.65 per contact hour
  - Radiography .....\$25.34 per contact hour
- Apprenticeship courses will be paid at the rate of \$26.10 per contact hour, regardless of academic rank.
- Electrical Line Repair courses will be paid at the rate of \$26.10 per contact hour, regardless of academic rank.
- Adult Education courses will be paid at the rate of \$20.00 per contact hour, regardless of academic rank.
- Driver Education and Parent, Children & Divorce classes will be paid \$18.25 per contact hour, regardless of academic rank.

## SALARY RATES FOR ADJUNCT INSTRUCTION AND OVERLOADS (continued)

- Full-time staff acting as CDL Examiners will be paid at the rate of \$120.60 per test.
- Full-time instructional faculty/staff teaching college credit labs will receive .75 load credits for each course lab hour. Any resulting overload will be paid at the overload credit rate.

\*NOTE: Courses taught by current full-time, non-exempt employees will be paid at the overload rate or the employee's overtime rate, whichever is greater.

### INSTRUCTIONAL AIDES

Instructional Aide positions may be approved for programs with extensive laboratory or individualized instruction components. Part-time Instructional Aide positions are temporary, term-by-term positions, subject to program enrollment. Program enrollment criterion related to instructional aides is subject to approval by the President (or designee).

- Instructional Aide .....\$11.25 per hour
- Learning Lab Specialist.....\$13.15 per hour

### MISCELLANEOUS

- Accelerated Learning Evaluation (per course evaluated):
  - Adjunct: \$32.95
  - Overload: \$33.90
- FCCPC Observation (per observation):
  - Adjunct: \$69.35
  - Overload: \$71.40
- Adjunct faculty attending a required training workshop/event will be paid \$30.00 per event, regardless of academic rank.
- EMS Preceptor Orientation .....\$50.00 per session attended

The President may authorize higher hourly or credit rates for courses requiring special consideration.

## **ADMINISTRATIVE STAFF**

<u>CLASSIFICATION</u>	<u>SALARY RANGE</u>	<u>POSITION TITLES</u>
LEVEL ONE	\$48,630 - \$96,000	Director, Cultural Programs Director, DeSoto Campus Director, Hardee Campus Director, Human Resources Director, Institutional Communications Director, Lake Placid Center Director, Remodeling, Renovation, and Maintenance Registrar
LEVEL TWO	\$67,000 - \$115,075	Controller Dean, Applied Sciences and Technologies Dean, Arts and Sciences Dean, Health Sciences Dean, Student Services Executive Director, Institutional Advancement Executive Director, Institutional Effectiveness, Planning, and Technology

Specific salaries within the range for each administrative level are based upon rank, degree, years of experience, and level of responsibility as determined by the President.

Part-time administrators will be paid at an hourly rate within the salary ranges established for specific administrative classifications.

### **VICE PRESIDENT**

The Vice Presidents' salaries are set by the President.

### **PRESIDENT**

The President's salary is set by the District Board of Trustees.



## SALARY SUPPLEMENTS FOR PERSONNEL WITH SPECIAL RESPONSIBILITIES

Apprenticeship Coordinator (per program) .....	\$1,270
Assistant Coach, Baseball.....	\$6,225
Assistant Coach, Cross Country.....	\$1,540
Assistant Coach, Softball.....	\$5,225
Assistant Coach, Volleyball .....	\$4,725
Chair, Counseling.....	\$3,800
Chair, Library Services .....	\$3,800
Course Development* .....	up to 2 load credits
Curator.....	\$1,900
Distance Learning.....	\$4,000
Head Coach, Cross Country.....	\$7,500
House Manager (Auditorium Rentals–min. 3 hrs.)	\$24.20/hr. or overtime rate, whichever is higher
Instructional Lab Coordinator, Electrical Distribution.....	\$3,165
Leadership Highlands.....	\$3,955
President’s Awards (each award).....	\$500 to \$1,500
Student Organization Advisor (per major semester) .....	\$309 to \$1,236

\* Faculty may receive up to two load credits, as determined by the appropriate Dean and approved by the Vice President for Academic Affairs and Student Services, for: 1) developing a new course; 2) modifying an existing course to become an asynchronous online course; 3) substantially modifying an existing course.

Note: Supplements shown are “annual” unless otherwise noted.

Based upon need and the level of responsibility, personnel with special responsibilities may be assigned reduced teaching loads and/or extended contracts.

The President may approve temporary assignments, establish appropriate compensation, and adjust salary supplements as needed.

## Tab 6

### Capital Outlay Budget

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**SOUTH FLORIDA STATE COLLEGE**  
**Capital Outlay Budget for Fiscal year 2018-19**

	UNEXPENDED PLANT & RENEWALS / REPLACEMENT FUND (FUND 7)			
	LOCAL FUNDS	LICENSE TAG FEES (CO&DS)	PECO (STATE) FUNDS	TOTAL
<b>PROJECTED FUND BALANCE 06-30-18</b>	<b>\$ 1,636,942</b>	<b>\$ 1,848,607</b>	<b>\$ 540,317</b>	<b>\$ 4,025,866</b>
ESTIMATED REVENUE: (BY SOURCE)				
Student Capital Improvement Fees	\$350,000			\$350,000
PECO Appropriation - PECO Maintenance			\$552,284	\$552,284
License Tag Fees		\$108,000		\$108,000
Interest	\$13,500	\$17,500		\$31,000
<b>TOTAL AVAILABLE</b>	<b>\$2,000,442</b>	<b>\$1,974,107</b>	<b>\$1,092,601</b>	<b>\$5,067,150</b>
ESTIMATED EXPENDITURES: (BY PROJECT)				
Technology Enhancements	\$280,000			\$280,000
PECO Maintenance			\$650,000	\$650,000
Capital Improvement Fee Program	\$425,000			\$425,000
<b>PROJECTED FUND BALANCE 06-30-19</b>	<b>\$1,295,442</b>	<b>\$1,974,107</b>	<b>\$442,601</b>	<b>\$3,712,150</b>

Interest earned on these funds are credited back to the project per statutory requirements. Revenue and expenditure budgets will be increased from these amounts based on interest already earned to reflect all moneys available for expenditure within a project. The projected fund balances for June 30, 2018 will be updated to actual to reflect year-end balances and budget amounts for 2018-19 will be adjusted accordingly.

## **Tab 7**

### **2018 Legislative Summary Report**

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2018

# Legislative Summary Report

Prepared by the  
Association of Florida Colleges  
Legislative Committee



*Serving the Florida College System since 1949*

## **CONTRIBUTORS**

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Lucia Fishburne, Association of Florida Colleges



## Legislative Session Highlights

The 2018 Florida Legislature adjourned sine die on Sunday evening, March 11, 2018 following a querulous budget process that resulted in the extension of the legislative session by 2 days and the requisite 72-hour "cooling-off" period. In the end, the Legislature approved the General Appropriations Act (GAA), Ch. 2018-119, L.O.F., (HB 5001), appropriating an overall budget of \$88.7 billion which takes effect July 1, 2018. The Governor vetoed 88 items totaling \$64 million. A total of 3,250 bills were filed this session, with only 196 passing both Chambers, resulting in one of the lowest number of bills passed in nearly two decades and 49 less than during the 2017 session.

The Florida College System Program Fund will receive a slight increase of about **\$6.7 million**, restoring a little less than 25% of last year's program reduction of \$30.2 million. Lottery funds will provide \$272,175,155 for the colleges and \$945,332,666 will come from General Revenue, including \$60 million for performance funding, half for state incentive and half for institutional investment. \$10 million has also been allocated for industry certifications.

Due to significant funding being allocated for school safety (\$400 million) and health care initiatives (\$300 million), funding for construction projects was minimal. The Florida College System will get \$27.2 million for the entire system with three colleges receiving some additional assistance. In comparison, the State University System will receive approximately \$82.5 million for construction projects at the University of Florida, Florida State University, and Florida Gulf Coast University, while public schools will reap \$120 million for charter school construction and \$50 million for school districts.

In the final days of session, two education bills directly tied to budget negotiations were passed. **CS/HB 7055**, a massive K-12 bill that promotes charter schools, and was championed by the House, narrowly passed the Senate.

**Senate Bill 4**, (CS/SB 4), dubbed "The Florida Excellence in Higher Education Act of 2018, successfully navigated both Chambers and was signed into law by the Governor on March 11, 2018. This bill expands financial aid provisions and incentivizes postsecondary institutions to emphasize "on-time" graduation as well as funding state universities to recruit and retain exemplary faculty. Significantly, the bill allows Bright Futures awards to be used to cover technology fees and for awards to be used for summer terms. The Bright Futures Academic Scholars programs was returned to 100% of tuition and fees, plus \$300 for textbooks. The Medallion Scholars Program was returned to 75% of tuition and fees with no provisions for textbooks. The First Generation Matching Grant program was extended to the FCS, authorizing a \$2 match in state money for every \$1 raised privately. The final bill version also included language prohibiting a public institution of higher education from designating any area of campus as a "free-



speech” zone or otherwise creating policies restricting expressive activities to a particular outdoor area of campus. The consolidation of University of South Florida branch campus with the main campus was also included in this bill.

**Senate Bill 7026** reflects the Legislature’s response to the tragic February 2018 shootings at Marjory Stoneman Douglas High School. The bill includes changes to background checks, prohibiting people under 21 from buying a firearm, outlawing bump-fire stocks and attempting to keep firearms from those with mental illness. The most controversial measure is the creation of a voluntary program, the “Aaron Feis Guardian Program,” that would allow some school personnel to carry firearms. Attempts to ban the sale of assault weapons, however, failed.

Significant opposition by the FCS college presidents, the Association for Florida Colleges, business and industry leaders, and the college lobbyists to **Senate Bill 540**, “The Community College Competitiveness Act,” resulted in its demise. The bill, which was never taken up by the House, would have made significant changes to system governance, performance standards, Direct Support Organization (DSO) personnel funding and baccalaureate degree approval and growth.

Please see the “Education Bills passed” and “Education Bills failed” sections of this report for additional details

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**2018-2019 GENERAL APPROPRIATIONS ACT (GAA)  
Statewide Funding (HB 5001)**

**Florida College System 2017-18 and 2018-19 Funding**

<b>Issue</b>	<b>Funding 2017-18</b>	<b>Funding 2018-19</b>
Florida College System Program Fund (FCSPF) - Lottery	\$231,751,579	\$272,175,155
Florida College System Program Fund (FCSPF) – GR	\$972,573,301 (includes \$60m performance) (\$7,280,154 was vetoed leaving a net appropriation of \$965,293,147) (HB 1A appropriated \$2,540,288 additional funds creating a new net total program appropriation of \$967,833,435)	\$945,332,666 (includes \$60m performance, \$30 m from state funds and \$30 m from the systems individual colleges base) (\$500,000 was vetoed leaving a net appropriation of \$944,832,666)
<b>TOTAL COMBINED</b>	\$1,199,585,014 (Reflects \$30.2m developmental education reduction and Governor’s veto of \$7.3m at 9 colleges and \$2.5m increase in HB 1A)	\$1,217,007,821 (Reflects a \$4.7m pass through of FRS contribution funds, \$6.8m actual increase in the program fund, \$8.1m in special projects, and \$.5m reduction from the Governor’s veto)
Above includes:		
• Performance Funding - GR	\$30m state / \$30m base	\$30m state / \$30m base
• Operating Cost New Facilities, Combined	0	0
• FRS Contribution Adjustment	\$4,942,768	\$4,761,000
• “Operational Support”	0 (No system-wide dollars were provided for operational support, however individual colleges did receive specific appropriations.)	0 (No system-wide dollars were provided for operational support, however individual colleges did receive specific appropriations.)
• Special Projects/Operational Support Funding	\$15,342,950 (\$7,270,154 was vetoed, leaving a net appropriation of \$8,072,796) (\$2,540,288 was added in HB 1A creating a new net total of \$10,613,084)	\$8,050,000 (\$500,000 was vetoed, leaving a net appropriation of \$7,550,000 in special projects)
• Distinguished Colleges	0	0
<b>ADDITIONAL FUNDING</b>		
Performance Incentives/Industry Certifications	\$10,000,000	\$10,000,000
PECO, Sum-of-Digits	\$38,066,518	\$35,448,853

Issue	Funding 2017-18	Funding 2018-19
(Maintenance)		
Fixed Capital Outlay (PECO and GR and other sections of the bill)	\$83,512,835 (\$14,494,530 was vetoed leaving a net appropriation of \$69,018,305) (HB 1A in Special Session 2017A appropriated \$4,572,518 additional funds creating a new net total of \$73,590,823)	\$43,086,872 (\$12,150,000 was appropriated in section 99 contingent upon receipt of federal hurricane reimbursement funds and \$812,000 for fire equipment.
Displaced Homemakers	0	0
College Reach Out Program	\$ 1,000,000	\$1,000,000
First Generation Matching Florida College System Share	\$2,654,332	\$ 2,654,332
<b>NON FUNDED ITEMS</b>		
Adults with Disabilities	\$6,924,676	\$6,924,676
Student Tuition/Fees	0 % increase	0 % increase
Phillip Benjamin Matching	0	0
Facilities Matching	0	0

## Florida Financial Aid Summary 2017-18 and 2018-19 Funding

Issue	Funding 2017-18	Funding 2018-19
Florida's Bright Futures Scholarship Program (Lottery)	\$397,282,030	\$397,282,030 (An additional \$91.6 million is provided in SB 4.)
Academic Scholars	Per Credit Hour	Per Credit Hour
<ul style="list-style-type: none"> <li>4-year Institutions</li> <li>2- Year Institutions</li> <li>Upper-division Programs at Florida Colleges</li> <li>Career-technical Centers</li> </ul>	Awards are to cover 100% of the cost of tuition and applicable fees plus \$300 for each fall and spring semester for textbooks and expenses. \$39.5 million was earmarked for summer 2018 awards	Awards are to cover 100% of the cost of tuition and applicable fees plus \$300 for each fall and spring semester for textbooks and expenses. \$39.5 million( an additional \$1.7 million in SB 4 is earmarked for summer 2019 awards.)
Medallion Scholars (Projected amount for 2018-19)		(\$28.4 million in SB 4 is earmarked for summer 2019 awards)
<ul style="list-style-type: none"> <li>4-year Institutions</li> <li>2- Year Institutions</li> <li>Upper-division Programs at Florida Colleges</li> <li>Career-technical Centers</li> </ul>	77 63 53 39	159 80 92 62
Gold Seal Vocational Scholars		
<ul style="list-style-type: none"> <li>Career Certificate Program</li> <li>Applied Technology Diploma Program</li> <li>Technical Degree Education Program</li> </ul>	39 39 48	39 39 48
Additional Stipend for Top Scholars	44	44
Gold Seal CAPE Vocational Scholars		
<ul style="list-style-type: none"> <li>Bachelor of Science Program with Statewide Articulation Agreement</li> <li>Florida College System Bachelor of Applied Science Program</li> </ul>	48 48	48 48
Florida Student Assistance Grants (Lottery)	59,401,461	59,401,461
(General Revenue)	218,979,271	218,979,271
(Trust Funds)	97,099	97,099
<ul style="list-style-type: none"> <li>Florida Student Assistance Grant</li> </ul>		

Issue	Funding 2017-18	Funding 2018-19
<ul style="list-style-type: none"> <li>– Public Full and Part-time</li> <li>• FSAG – Private</li> <li>• FSAG – Postsecondary</li> <li>• FSAG – Career Education</li> </ul>	(208,002,403) (33,472,777) (23,381,592) (4,539,240)	(208,002,403) (33,472,777) (23,381,592) (2,610)/award
Maximum Award for FSAG	(2,610)/award	(2,610)/award
<ul style="list-style-type: none"> <li>• Deceased/Disabled Veterans</li> <li>• Florida Work Experience</li> <li>• Rosewood Family Scholarships</li> <li>• Honorably Discharged Graduate Assistance Program</li> <li>• Florida Farmworker Scholarship Program</li> </ul>	( 5,755,150) (1,569,922) (256,747) (1,000,000) (500,000)	(1,569,922) (256,747) (1,000,000) (1,000,000) \$500,000 (appropriated in SB 4)
First Generation in College Matching Grant Program	10,617,326	10,617,326
<ul style="list-style-type: none"> <li>• (In 2017-18 the match was \$1 state dollar for \$1 private dollar)</li> <li>• (In 2018-19 the match will be \$2 state dollars for each \$1 private dollar)</li> </ul>		
Amount Reserved for FCS in 2017-18	\$2,654,332	\$2,654,332

## Florida Financial Aid Summary 2017-18 and 2018-19 Funding

Issue	Funding 2017-18	Funding 2018-19
<ul style="list-style-type: none"> <li>ABLE Grants (Private for-profit college students)</li> </ul>	\$6,338,500 (est. \$3,500 /student)	\$6,832,500 (est. \$2,500 /student)
<ul style="list-style-type: none"> <li>Florida Resident Access Grants (Private not-for-profit college students)</li> </ul>	\$136,815,000 (est. \$3,500/student)	\$125,449,500 (est. \$3,300/student)
<ul style="list-style-type: none"> <li>Florida National Merit Scholars Incentive Program (renamed as Benacquisto Scholarship Program by Legislature in 2016)</li> </ul>	\$14,282,138	\$14,282,138 (An additional \$1.2 million is provided in SB 4)
<ul style="list-style-type: none"> <li>Prepaid Tuition Scholarship</li> </ul>	\$7,000,000	\$7,000,000
<ul style="list-style-type: none"> <li>Florida ABLE, Incorporated</li> </ul>	\$2,166,000	\$2,166,000
<ul style="list-style-type: none"> <li>Minority Teacher Scholarship Program</li> </ul>	\$917,798	\$917,798
<ul style="list-style-type: none"> <li>Nursing Student Loan Reimbursement/ Scholarships</li> </ul>	\$1,233,006	\$ 1,233,006
Mary McLeod Bethune Scholarship ( General Revenue)	\$160,500	\$160,500
( Trust Funds)	\$160,500	\$160,500
Jose Marti Scholarship Challenge Grant ( General Revenue)	\$50,000	\$50,000
( Trust Funds)	\$74,000	\$74,000
<p>In 2017, the following proviso appeared in the GAA for the first time.</p> <ul style="list-style-type: none"> <li>Institutions that received state funds in Fiscal Year 2016-2017 for student scholarships or grants administered by the Office of Student Financial Assistance shall create the following two reports in a format prescribed by the Department of Education; both due by December 1, 2017. A report of the following information by institution, 1) federal loan information, including the total federal loan amounts disbursed and total number of students who received federal loans; and 2) student level data for all grants, scholarships, and awards to students who applied for and/or received state-funded tuition assistance and aid. This language was continued in the 2018-19 GAA.</li> </ul>		



## **Appropriations Proviso and Implementing Bill Issues**

The Legislature has three methods to reflect funding decisions made in the General Appropriations Act (GAA) process. “Proviso” is language in the General Appropriations Act attached to a specific appropriation which directs or authorizes how the funds can be expended. An implementing bill is a substantive bill which provides instructions to enact specific provisions for a GAA appropriation or proviso by changing the law (Florida Statutes) temporarily for one year. This is necessary because the courts have ruled the GAA cannot contradict current law; however, there may be a need to temporarily suspend some provision of law. A conforming bill is a substantive bill which may “travel” with the GAA. It differs from the implementing bill in that it makes permanent changes to Florida Statutes. Individual bills which become law permanently change the law. For 2018-19, there was no language affecting the FCS in the implementing bill. There was no general conforming bill as such but individual bills did impact appropriations.

While the Governor may veto the entire appropriations act or exercise his veto by “line item,” he does not have “line item” veto in an implementing or conforming bill, but must act on the entire bill. If a specific appropriation or proviso language relating to a specific appropriation is vetoed, then language in an implementing bill pertaining to that item is void.

Bills which are passed by the Legislature are sent to the Governor. If the Legislature is not in Session, the Florida Constitution allows the Governor fifteen days after receiving a bill to veto, sign, or let a bill become law without his signature. If the Legislature is in Session, the Governor has seven days.

### **FCS Performance Funding/Industry Certifications**

An appropriation of \$10 million for industry certification performance included proviso language that identified the programs eligible for funding for 2018-19 to be: public safety, health sciences, automotive service technology, auto collision repair and refinishing, cyber security, cloud virtualization, network support services, computer programming, advanced manufacturing, electrician, welding, Federal Aviation Administration airframe mechanics, power plant mechanics, pharmacy technicians, and heating, ventilation and air conditioning technicians. These are the same programs as in 2017-18.

### **FCS Performance Funding**

The General Appropriations Act included \$60 million in performance funding for the Florida College System, with \$30 million in state funds, and \$30 million deducted from the Colleges’ base funding. Base funding could potentially be redistributed among other colleges based on individual college performance. There are no changes to performance metrics for the FCS for 2018-19.

## EDUCATION-RELATED BILLS THAT PASSED

**Senate Bill 4, (CS/SB 4)**, dubbed “*The Florida Excellence in Higher Education Act of 2018*”, this bill was signed into law by the Governor on March 11, 2018. This bill expands financial aid provisions and incentivizes postsecondary institutions to emphasize “on-time” graduation as well as funding state universities to recruit and retain exemplary faculty. (The State University Professional and Graduate Degree Excellence Program). It also requires universities to use a four-year rather than six-year graduation rate in its performance funding formula, but did **not** address time – to-degree specifically for FCS students). **Significantly, the bill allows Bright Futures awards to be used to cover technology fees and for first time allows awards to be used for summer terms. The Bright Futures Academic Scholars programs was returned to 100% of tuition and fees, plus \$300 for textbooks. The Medallion Scholars Program was returned to 75% of tuition and fees with no provisions for textbooks. The First Generation Matching Grant program was extended to the FCS, authorizing a \$2 match in state money for every \$1 raised privately.** The bill additionally establishes a scholarship program for students from farmworker families. **The final bill version also included language prohibiting a public institution of higher education from designating any area of campus as a “free-speech” zone or otherwise creating policies restricting expressive activities to a particular outdoor area of campus. The bill also states that violations can be fined. Colleges will need to review current campus policies and student rights’ manuals.** The consolidation of University of South Florida branch campus with the main campus was also included in this bill.

**House Bill (CS/HB 7055): (Omnibus Education Bill)-** The sum of \$13,750,000 in recurring funds from the General Revenue Fund and the sum of \$100,000 in nonrecurring funds from the General Revenue Fund are appropriated to the DOE to implement 7055. \$9,700,000 of recurring funds shall be used to fund reading scholarship accounts, \$300,000 shall be used as an administrative fee, \$2,000,000 shall be used to implement the provisions of 1002.40(8)(establishing the Hope Scholarship Fund), \$950,000 shall be used to implement additional oversight requirements of 1002.421 (Accountability of private schools participating in state school choice scholarship programs), \$250,000 for competitive grant awards 1002.395(9) (Florida Tax Credit Scholarship Program), \$550,000 used for instructional materials pursuant to 1007.271(13) (Dual Enrollment Programs), \$150,000 from 2017-18 is appropriated to the DOR to implement 212.099.

- Creates the Hope Scholarship Program for students who have been bullied to transfer to another public school or receive a scholarship to attend an eligible private school.
- The Hope Scholarship Program will be funded by taxpayers who make a contribution limited to \$105 when a vehicle or registration is purchased. The contributor will receive a 100% credit of the contribution against the sales tax.

## **EDUCATION-RELATED BILLS THAT PASSED (cont)**

- Allows the Commissioner of Education to coordinate through the most appropriate means of communication with school districts, colleges, and satellite offices to assess the need for resources and assistance to enable each institution to reopen as soon as possible after considering the safety of students and others (from SB 436).
- For dual enrollment articulation agreements, college board of trustees may not arbitrarily limit the number of dual enrollment courses in which a student may enroll based solely upon enrollment by the student at an independent postsecondary institution.
- Home education dual enrolled students are no longer responsible for his or her own instructional materials.

- ***The home education articulation agreement must include:***

- \*\* Delineation of courses and programs, any course or program limitations may not exceed the limitations for other dually enrolled students***

- \*\* A high school grade point average may not be required for home education students who meet the minimum score on a common placement test adopted by the State Board of Education which indicates that the student is ready for college-level coursework***

- \*\* Home education students' eligibility requirements for continued enrollment in dual enrollment courses must include the maintenance of the minimum postsecondary grade point average established by the postsecondary institution.***

- Removes the language in an articulation agreement between a private school and postsecondary institution stating whether the private school will compensate the postsecondary institution for the standard tuition rate per credit hour for each dual enrollment course taken by its students. However, the provision must state that the costs associated with tuition and fees will not be passed along to the student.
- If a teacher's union at a school cannot get more than 50% of the school's employees to join, the union will not be able to bargain. They must petition the Public Employees Relations Commission for recertification within one month after the date on which the organization applies for renewal of registration. Applies only to K12 System.
- School boards must adopt rules to require all schools to display, "In God We Trust" in a conspicuous place.
- School districts are encouraged to provide basic training in first aid including cardiopulmonary resuscitation and using an automated external defibrillator, beginning in grade 6 and every 2 years thereafter.
- **CAPE bonuses may not be awarded to a teacher who fails to maintain the**

## **EDUCATION-RELATED BILLS THAT PASSED (cont.)**

**security of any CAPE industry certification examination or who otherwise violates the security or administration protocol of any assessment instrument.**

- Students enrolled in Marjory Stoneman Douglas High School are exempt from taking statewide standardized assessments. Seniors are exempt from minimum hours of instruction requirement to earn a diploma.

Approved by Governor, March 11, 2018.

**HB 29 (CS/HB 29) Military and Veterans Affairs:** Citing this act as the "Don Hahnfeldt Veteran and Military Family Opportunity Act"; **revising licensure eligibility requirements; requiring the Department of Agriculture and Consumer Services to waive certain fees; authorizing the licensing authority to recognize certain military-issued credentials for purposes of licensure;** designating March 25 of each year as "Medal of Honor Day"; requiring the State Board of Education to issue a temporary certificate in educational leadership to certain persons, etc. Effective Date: The bill was approved by the Governor on March 14, 2018, ch. 2018-7, L.O.F., and will become effective on July 1, 2018.

**\*\*The bill eases professional licensing fees and requirements for certain military members, veterans, and their spouses, including:**

- \* For the Department of Health (DOH) professional licensees, granting current DOH fee waivers for dentists, and providing an affirmative defense in certain unlicensed activity actions;

- \* For the Department of Business and Professional Regulation professional licensees, expanding license renewal fee waivers;

- \* For the Department of Agriculture and Consumer Services professional licensees, expanding current initial licensing fee waivers and creating renewal fee waivers;

- \* For the Office of Financial Regulation mortgage loan originators and associated persons licensees, creating an initial licensing and renewal fee waivers;

- \* For the Department of Financial Services professional licensees, relief from pre-licensure insurance coursework requirements, and expanding initial licensure fee waivers; and

- \* **For the Department of Education (DOE) licensees, creating certain initial fee waivers, granting a temporary certificate in education, and establishing a pathway for veteran officers for certification as a school principal.**

**The bill also:**

- \* **requires DOE to coordinate efforts to educate veterans about apprenticeship and career opportunities;**

- \* allows Junior Reserve Officer Training instructors to participate in the Florida Teachers Classroom Supply Assistance Program;

- \* **designates March 25 every year as "Medal of Honor Day"** and allows classroom instruction related to the values of the recipients of the Congressional Medal of Honor to meet certain instructional requirements on character development and the contributions of veterans to our country;

- \* gives students who are children of an active duty member who is not stationed in

## **EDUCATION-RELATED BILLS THAT PASSED (cont.)**

this state, but whose home of record or state of legal residence is Florida, priority for attendance in the Florida Virtual School; and

**\* expands and clarifies the processes for obtaining veteran training grants and instituting veteran entrepreneurship programs through Veterans Florida in the Department of Veterans' Affairs.**

The bill has an indeterminate fiscal impact on state government and no fiscal impact on local governments.

**HB 75 Postsecondary Fee Waivers: Authorizes FCS institutions to waive a portion of certain postsecondary fees for active duty members of U.S. Armed Forces using military tuition assistance; requires FCS institutions to report to SBE number & value of such fee waivers granted annually.** Mostly impacts FCS institutions with high numbers of active duty service members (e.g. FSCJ, NWFS). Approved by Governor, March 13, 2018; Effective date: July 1, 2018

**SB 394 Fire Safety:** This legislation requires the Division of the State Fire Marshal to establish courses that provide training related to cancer and mental health. Specifically, this training must include cancer and mental health awareness, prevention, mitigation, and treatment as well as lifestyle, environmental, inherited, and occupational risks and must emphasize appropriate behavior, attitude, and cultural changes within the fire service. Such training must be a requirement for obtaining a Firefighter Certificate of Compliance, a Volunteer Firefighter Certificate of Completion, or a Special Certificate of Compliance. The bill also requires certified firefighters to have such training available to them. The bill was approved by the Governor on March 19, 2018 and takes effect on July 1, 2018.

**CS/HB 565: Excess Credit Hour Surcharges:** Requires state university to return specified amount of assessed excess credit hour surcharges to first-time-in-college students who meet certain requirements. **Effective Date:** 7/1/2018

**Last Action:** 3/26/2018 - Signed by Officers and presented to Governor.

**HB 577 High School Graduation Requirements:** This legislation authorizes students to use credit earned upon completion of apprenticeship or pre-apprenticeship program to satisfy specified high school graduation requirements; requires SBE to approve & identify registered apprenticeship HB 577. Effective Date: 7/1/2018 Last Action: 3/26/2018 - Signed by Officers and presented to Governor

**CS/SB 7026: The Marjory Stoneman Douglas High School Public Safety Act**

This bill provides law enforcement, the courts, and schools with the tools to enhance public safety by temporarily restricting firearm possession by a person who is undergoing a mental health crisis and when there is evidence of a threat of violence.

The bill also promotes school safety and enhanced coordination between education and law enforcement entities at the state and local level. Some key issues addressed in the bill as related to K-12 school safety include:

- Prohibits a person who has been adjudicated mentally defective or who has been committed to a mental institution from owning or possessing a firearm until a court orders otherwise.
- Requires a three-day waiting period for all firearms, not just handguns or until the background check is complete, whichever is later.
- Prohibits a person under 21 years of age from purchasing a firearm.
- Prohibits a licensed firearm dealer, importer, or manufacturer, from making or facilitating the sale or transfer of a firearm to a person under the age of 21. This prohibition does not apply to the purchase of a rifle or shotgun by a law enforcement officer or a correctional officer or to a member of the military.
- Prohibits a bump-fire stock from being imported, transferred, distributed, transported, sold, keeping for sale, offering or exposing for sale, or given away within the state.
- Creates a process for a law enforcement officer or law enforcement agency to petition a court for a risk protection order to temporarily prevent persons who are at high risk of harming themselves or others from accessing firearms when a person poses a significant danger to himself or herself or others, including significant danger as a result of a mental health crisis or violent behavior.
- Provides a court can issue a risk protection order, ex parte in certain circumstances, and requires the surrender of all firearms and ammunition under said order.
- Establishes the Marjory Stoneman Douglas High School Public Safety Commission within the Florida Department of Law Enforcement (FDLE) to investigate system failures in the Parkland school shooting and prior mass violence incidents, and develop recommendations for system improvements.
- Codifies the Office of Safe Schools (office) within the Florida Department of Education (DOE) and specifies the purpose of the office is to serve as the state education agency's primary coordinating division for promoting and supporting safe-learning environments.
- Creates the Feis Guardian Program within the DOE as a voluntary program to assist school districts and public schools in enhancing the safety and security of students, faculty, staff, and visitors to Florida's public schools and campuses.
- Codifies the Multiagency Service Network for Students with Severe Emotional Disturbance (SEDNET) as a function of the DOE in partnership with other state, regional, and local entities to facilitate collaboration and communication between the specified entities.
- Establishes the Public School Emergency Response Learning System Program to assist school personnel in preparing for and responding to active emergency situations and to implement local notification systems for all Florida public schools.
- Establishes the "FortifyFL" program and requires the FDLE to procure a mobile suspicious activity reporting tool that allows students and the community to report information anonymously about specified activities or the threat of such activities to appropriate public safety agencies and school officials.

- Requires each district school board and school district superintendent to cooperate with law enforcement agencies to assign one or more safe-school officers at each school facility,
- Requires each district school board to designate a district school safety specialist to serve as the district's primary point of public contact for public school safety functions.
- Requires each school district to designate a threat assessment team at each school, and requires the team to operate under the district school safety specialist.
- Creates the mental health assistance allocation to provide supplemental funding to assist school districts and charter schools in establishing or expanding comprehensive mental health programs and to connect students and families with appropriate services.
- Approved by the Governor, 3/9/2018.

### **HB 1013: Daylight Saving Time**

- Provides legislative approval for the State of Florida and its political subdivisions to observe daylight saving time year-round under certain conditions.
- Directs the Legislature to submit a request to the Secretary of the United States Department of Transportation to re-designate portions of the state in the Central Time Zone into the Eastern Time Zone.
- Approved by Governor, 3/23/18.

### **HB 67/SB 286: Slavery Memorial**

- Creates the first Florida Slavery Memorial at the Capitol complex in Tallahassee.

### **HB 139/SB 472: Mary McLeod Bethune**

- Replaces one of Florida's two statues in the U.S. Capitol. A statue of civil rights leader Mary McLeod Bethune will replace the likeness of Confederate General Edmund Kirby Smith.

### **CS/HB 333: Minimum Officer Qualifications**

- The bill exempts individuals who served in the special operations forces of the U.S. military from completing the basic recruit training program for law enforcement, correctional, or correctional probation officers. To qualify for the exemption, an applicant must have served in the special operations forces for a minimum of five years and must apply for the exemption within four years of separating from the special operations forces.
- The bill defines "special operations forces" to include servicemembers of the Army Special Forces and Army 75th Ranger Regiment; the Navy SEALs and Special Warfare Combatant-Craft Crewmen; the Air Force Combat Control, Pararescue, and Tactical Air Control Party specialists; the Marine Corps Critical Skills Operators; and any other component of the U.S. Special Operations Command approved by the Criminal Justice Standards and Training Commission (Commission).

- An applicant who served in the special operations forces and is exempt from completing a basic recruit training program must also meet the minimum officer qualifications prescribed in s. 943.13, F.S., such as passing a physical examination and having good moral character. Additionally, an exempt applicant must demonstrate proficiency in high-liability areas and pass the officer certification examination within 1 year of receiving the exemption, and complete any additional training required by the Commission, based on the applicant's prior training and experience.
- The bill directs the Commission to adopt rules that establish the criteria and procedures to determine if an applicant is exempt from completing a basic recruit training program. Approved by Governor 3/21/18.

### **CS/HB 495: K-12 Public Education**

The bill revises time limits for certain public employees who qualify to participate in the Deferred Retirement Option Program (DROP); modifies educator certification requirements and district school board duties relating to school safety, and prohibits misconduct by authority figures against students; promotes opportunities for public middle and high school students to learn computer science taught by qualified teachers; and modifies end-of-course statewide assessment requirements for certain students. Specifically:

- **Deferred Retirement Option Program (DROP)**

The bill provides that effective July 1, 2018, instructional personnel who are authorized to extend Deferred Retirement Option Program (DROP) participation beyond the 60-month period must have a termination date that is the last day of the last calendar month of the school year within the DROP extension granted by the employee. Administrative personnel in grades K-12 who have a DROP termination date on or after July 1, 2018, may be authorized to extend DROP participation beyond the initial 60 calendar month period if the administrative personnel's termination date is before the end of the school year

- **Educator Certification and Student Safety**

The bill modifies Florida law regarding educator certification requirements and district school board duties relating to school safety, and prohibits misconduct by authority figures against students. Specifically, the bill:

- Expands the applicability of certain employment disqualification criteria to include all positions that require direct contact with students.
- Grants the Department of Education (DOE) and the Education Practices Commission additional authority to enforce the educator certification requirements and impose penalties against persons who do not comply with certification requirements.



- Requires an educator who has been placed on probation to immediately notify the investigative office in the DOE upon separation from employment in any public or private position requiring a Florida educator's certificate.
- Prohibits an authority figure from soliciting or engaging in sexual conduct, a relationship of a romantic nature, or lewd conduct with a student and deems such offenses against students by authority figures as a second-degree felony.
- Adds a school bus to the definition of "school," to apply to the provisions in law regarding trespass on school grounds or facilities.
- Revises standards of ethical conduct for instructional personnel and school administrators to require the training on alleged misconduct by instructional personnel and school administrators which affects student safety to include specified misconduct that would result in disqualification from educator certification or employment.
- Requires a (K12) school district to: File in writing with the DOE any legally sufficient complaint against an employee of the school district within a specified timeframe, regardless of the status of the complaint and regardless of whether the subject of the complaint is still a district employee. Immediately notify the DOE if the subject of a legally sufficient complaint of misconduct affecting the health, safety, or welfare of a student resigns or is terminated before the conclusion of the district's investigation. Requires the DOE, upon receipt of notification by the school district, to place an alert on a person's certification file indicating that he or she resigned or was (CS/HB 495 cont.)

### **Computer Science Instruction**

The bill promotes opportunities for public middle and high school students to learn computer science taught by qualified teachers. Specifically, the bill:

- Defines "computer science" and expands access to computer science courses:
  - Requires middle schools, high schools, and combination schools to offer computer science courses.
  - Requires computer science courses to be identified in the Course Code Directory (CCD) and published on the DOE's website by July 1, 2018. Additional computer science courses may be subsequently identified and posted on the DOE's website.
  - Requires the Florida Virtual School (FLVS) to offer computer science courses identified in the CCD. The bill requires a school district that does not offer a computer science course to provide students access to such course through the FVS or through other means.
  - Creates opportunities for teachers to be certified and trained to teach computer science courses, and requires the DOE to award funding, subject to legislative appropriation, to a school district or a consortium of school districts to deliver or facilitate training for classroom teachers to:

## Statewide Assessments

The bill specifies that a student enrolled in an Advanced Placement (AP), International Baccalaureate (IB), or Advanced International Certificate of Education (AICE) course who takes the respective AP, IB, or AICE assessments and earns the minimum score necessary to earn college credit does not have to take the required end-of-course assessment for the corresponding course.

If approved by the Governor, the provisions in the bill related to computer science instruction take effect upon becoming law; the provisions related to offenses against students by an authority figure and trespass on school grounds or facilities take effect October 1, 2018; and the remaining provisions take effect July 1, 2018.

**Last Action:** 3/26/2018 - Signed by Officers and presented to Governor

## SB 1940: Public Records and Public Meetings/School Safety

This bill creates three new public records exemptions. Each of these exemptions is related to legislation on school safety. The School Safety legislation provides for, among other things, enhancement of the School Safety Awareness Program (FortifyFL) through implementation of a new mobile suspicious activity reporting tool, the designation of school guardians and other safe-school officers, and the creation of the Marjory Stoneman Douglas High School Public Safety Commission.

First, the bill makes confidential and exempt from disclosure the identity of a reporting party received through the mobile suspicious activity reporting tool which is held by the Department of Law Enforcement, law enforcement agencies, or school officials. Without the exemption, a person may be fearful of reporting suspicious activity which could otherwise be used by law enforcement as a lead in preventing an incident of mass violence.

Another public records exemption is created to make exempt from disclosure information held by a law enforcement agency, school district, or **charter school** which would identify whether a particular individual has been appointed as a safe-school officer. The exemption is needed to maximize the effectiveness of safe-school officers, including adequately responding to an active assailant situation.

Finally, the bill makes exempt from disclosure a portion of a meeting of the Marjory Stoneman Douglas High School Public Safety Commission (commission) at which exempt or confidential and exempt information is discussed. In investigating failures in the Marjory Stoneman Douglas High School shooting and other mass violence incidents in the state, the commission will have for its review sensitive information that may already be protected from public records disclosure. Without the exemption provided in this bill, existing public records exemptions would be negated.

Each of these public records exemptions is subject to the Open Government Sunset Review and stands repealed October 2, 2023, unless the Legislature reviews the exemptions and saves them from repeal before that date. Approved by Governor, 3/9/18.

## **EDUCATION-RELATED BILLS THAT **FAILED****

### **HB 459: Public Records**

- Sought to remove trade secret exemption from public records law. Bill could have persuaded bidders from submitting proposals thus narrowing procurement marketplace diminishing competition.
- Died in Governmental Oversight & Accountability, 3/10/18.

### **SB 540/HB 831: Community College Competitiveness Act of 2018—**

This legislation would have provided for a complete overhaul of the Florida College System and done the following:

- Created a 13-member State Board of Colleges (SBC) as the governing body (with rule-making responsibilities) for the System and transferred all powers and duties of State Board of Education (SBOE) to the SBC on Oct. 1, 2018;
  - SBC to be appointed by the Governor;
  - Chancellor to be appointed by SBC by Nov. 1, 2018;
- Revised the general duties and powers of the Commissioner of Education in regard to the FCS;
- Required cooperation between SBC and Board of Governors (BOG) on curriculum (including the state course numbering system) and transfer articulation matters, which was no substantive change;
- Defined primary mission of FCS, career centers and charter technical centers;
- Placed restrictions on Direct Support Organizations (DSO) in regard to use of state funds for personal services and DSO travel;
- Revised industry certification requirements for automotive service technology education programs;
- Prohibited FCS institutions from offering Bachelor of Arts degrees
- Detailed the circumstances under which a baccalaureate degree program may be required to be terminated;

- Set total upper-level undergraduate full-time equivalent (FTE) enrollment caps at each FCS institution (20%) and a baccalaureate enrollment cap for the FCS system-wide (10%);
- Specified conditions for planned and purposeful growth of baccalaureate degree programs;
- Established the “2+2” targeted pathway program to provide students guaranteed access to baccalaureate degree programs at state universities;
- Established “Supporting Students for Academic Success” program to fund the efforts of colleges in assisting students enrolled in an associate in arts (AA) degree program to complete college-credit courses, graduate with an AA degree, and transfer to a baccalaureate degree program;
- Revised performance funding metrics from the current 150% (3-year) and 200% (4-year) completion rates to 100% (2-year) completion for first-time-in-college, full-time students;

**(SB 540/HB 831 cont.)**

- Held FCS institutions accountable for the students who graduate from the FCS institution with their AA degrees and then those students must complete their upper-level undergraduate degrees at a university in 2 years;
- Tied \$100 million in recurring performance and program funding for the FCS;
  - \$10 million in recurring funds for CAPE – Industry Certifications;
  - \$60 million in recurring funds for the Florida College Performance-Based Incentive (\$30 million state investment and \$30 million in institutional investment);
  - \$30 million in recurring funds for the Supporting Students for Academic Success Program, to be allocated to each college through the FCS Program Fund funding model.

Senate Bill 540 passed through each of its referenced committees but was never heard by the full Senate. House Bill 831 was never taken up for consideration and therefore, the policy died on calendar.

**HB 619: Renaming of FCS institutions:**

- Would have changed name of Florida Keys Community College to “The College of the Florida Keys;
- Would have changed name of North Florida Community College to “North Florida College.”
- Died in Senate Education, 3/10/18.

**SB 702: Criminal History Records in Applications for Public Employment and Admission to Public Postsecondary Educational Institutions:**

- Would have prohibited a public employer from inquiring into or considering an applicant’s criminal history on an initial employment application unless required to do so by law; would have also prohibited public postsecondary

educational institutions from inquiring into or considering the criminal history of an applicant seeking admission.

- Died in Governmental Oversight and Accountability, 3/10/18.

**HB 711: Pre-apprenticeship and Apprenticeship Programs:**

- Would have created Earn & Learn Grant Program within DOE and provided requirements for pre-apprenticeship and apprenticeship programs receiving grant funds;
- Would have established Task Force on Apprenticeship expansion within DEO with required report to Governor and Legislature by specified date.
- Died in PreK-12 Quality Subcommittee, 3/10/18.

**SB 722: Retirement:**

- Would have specified the minimum amount of the factor used to calculate the cost-of-living adjustment of benefits for certain retirees and beneficiaries of the Florida Retirement System.
- Died in Appropriation Subcommittee, 3/10/18.

**HB 779: Education Facilities as Emergency Shelters:**

- Would have required education facilities that have received public education capital outlay funding be made available to county and state emergency management offices during state of emergency for specified purposes.
- Died in Education Committee, 3/10/18

**HB 977: Retirement of Instructional Personnel and Administrative Personnel**

- Would have revised limitations on maximum length of participation in DROP for certain instructional personnel and administrative personnel;
- Would have required employer to notify Division of Retirement of DMS regarding any change in termination date and program participation for each affected member.
- Died in Messages, 3/10/18.

**SB 1440: Mental Illness Training for Law Enforcement Officers**

- Would have required the Department of Law Enforcement to establish a continued employment training component relating to mental illness.
- Died in Senate Appropriations, 3/10/18.

**HB 7003 and HB 7005: Local Government Ethics Reform & Trust Fund:**

- Would have strengthened the financial disclosure requirements of local government officials;

- Would have expanded conflicting employment or contractual relationship obligations, ethics training obligations, voting conflicts ;
- Would have required Commission on Ethics to create Local Government Lobbyist Registration System and required lobbyists to register with commission before lobbying specified governmental entities.
- **HB 7005** would have further created Local Government Lobbyist Trust Fund within Commission on Ethics.
- Both died in Senate Ethics and Elections, 3/10/18.

#### **HB 7009: Workers' Compensation**

- Would have required panel to annually adopt statewide workers' compensation schedules of maximum reimbursement allowances; extended timeframes in which employees received certain benefits and in which the carrier must notify treating doctor of certain requirements.
- Would have revised provisions relating to retainer agreements and award of attorney fees.
- Died in Senate Banking and Insurance, 3/10/18.

#### **SB 1242: Carrying of Weapons and Firearms**

- Would have provided that specified provisions relating to the carrying of weapons and firearms do not apply to persons engaged in, traveling to, or returning from certain outdoor activities or traveling to or returning from certain motor vehicles, residences, shelters and other places.
- Died in Senate Judiciary, 3/10/18.

#### **SB 1048: Firearms**

- Would have authorized a church, a synagogue or other religious institution to allow a concealed weapons or concealed firearm licensee to carry a concealed handgun in certain established physical places of worship under certain circumstances.
- Died 3/10/18)

#### **SB 1006 : Disaster Response and Preparedness**

- Would have modified requirements for the state comprehensive emergency management plan and statewide public awareness programs administered by the Division of Emergency Management
- Would have required DMS to establish and maintain a registry with homeless shelters and services providers for specified purposes;
- Would have required that , upon the request of the director of a local emergency management agency, FCS institutions and state universities participate in emergency management activities through the provision of facilities and personnel, et.

- Died in Senate Appropriations Subcommittee on Transportation, Tourism and Economic Development, 3/10/18.

**HB 1249: Search of the Content, Information and Communications of Cell Phones, Portable Electronic Communication Devices and Microphone-Enabled Household Devices**

- Would have prohibited unlawful access to communications stored in specified devices and required law enforcement obtain a warrant to acquire certain location information; provided procedures for such warrants; provided limited exceptions in certain circumstances.
- Died on second reading, 3/10/18.

**HB 7073: Government Integrity**

- Would have created Florida Accountability Office and provided duties & responsibilities of Florida Accountability Officer for ensuring accountability and reducing waste in state and local governments.
- Provided investigative duties to Chief Inspector General & agency inspectors general and required report to the CFO within specified timeframe;
- Provides liability; authorized CFO to commence investigation on complaint from state employee; required certain records be sent to Florida Accountability Officer; required agency inspectors general to make certain reports; authorized & provided requirements for whistle-blower awards; required specific documentation for certain legal claims;
- Provided requirements for certain contracts and prohibited certain employees from negotiating & awarding state contracts;
- Revised list of contractual services & commodities not subject to competitive-solicitation requirements;
- Prohibited certain funds be paid to state contractor or subcontractor; provided school board member shall receive certain documents upon request; required certain school districts employ internal auditor; provided duties of such auditor; authorized Office of the Auditor General to use carry-forward funds to fund Florida Accountability Office.
- Died in Senate Messages, 3/10/18.

**SB 88: High School Graduation**

- Would have revised the requirements for the Next Generation Sunshine State Standards to include financial literacy and revised the required credits for a standard high school diploma to include one-half credit of instruction in personal financial literacy and money management and seven and one-half, rather than eight credits in electives.
- Withdrawn from consideration by House and died in Messages, 3/10/18.

### Glossary of Abbreviations and/Definitions

<b>ACC</b>	Articulation Coordinating Council
<b>BOG</b>	Board of Governors for the State University System
<b>BOT</b>	Board of Trustees
<b>CAPE</b>	Career and Professional Education
<b>CIE</b>	Council for Independent Education
<b>CS</b>	Committee Substitute
<b>CPT</b>	Common/College Placement Test
<b>DBPR</b>	Department of Business and Professional Regulation
<b>DCF</b>	Department of Children and Families
<b>DMS</b>	Department of Management Services
<b>DOE</b>	Department of Education
<b>EOC</b>	End of Course (exam)
<b>FCCS</b>	Florida Community College System
<b>FCS</b>	Florida College System
<b>FCSPF</b>	Florida College System Program Fund
<b>FCO</b>	Fixed Capital Outlay
<b>FAFSA</b>	Free Application for Federal Student Assistance
<b>FERPA</b>	Family Educational Rights and Privacy Act
<b>FS</b>	Florida Statute
<b>GAA</b>	General Appropriations Act, also referred to as the budget
<b>HB</b>	House Bill
<b>HECC</b>	Higher Education Coordinating Council
<b>ICUF</b>	Independent Colleges and Universities of Florida
<b>Line Item</b>	The number attached to an appropriation or proviso in the GAA
<b>MOOC</b>	Massive Open Online Course
<b>PECO</b>	Public Education Capital Outlay
<b>PECO Sum of Digits</b>	Funds provided to the colleges for maintenance that is based upon square feet of facility space at the institution
<b>Proviso</b>	Language that directs specific instructions regarding an appropriation in the GAA
<b>PERT</b>	Postsecondary Education Readiness Test
<b>SACS</b>	Southern Association of Colleges and Schools (accreditation body)
<b>SB</b>	Senate Bill
<b>SBCC</b>	State Board of Community Colleges
<b>SBE</b>	State Board of Education
<b>VTC</b>	Vocational Technical Center



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