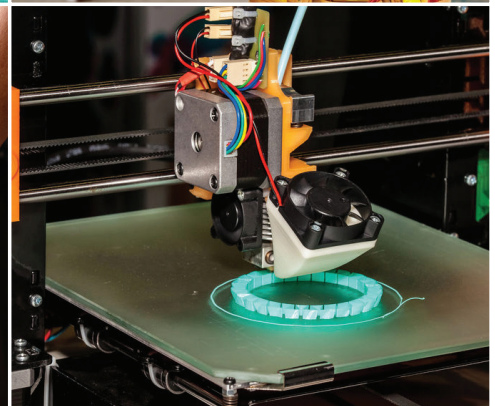
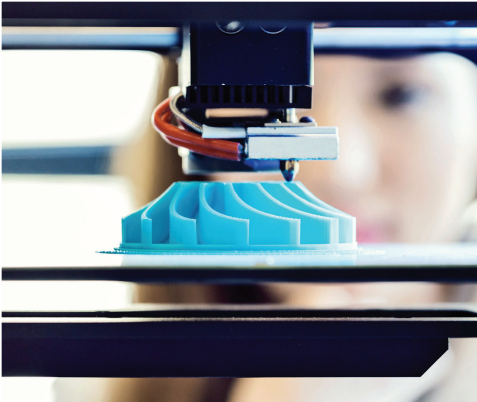


# BUDGET WORKSHOP



## **Tab 1**

### **Introduction**

---



OFFICE OF THE PRESIDENT

PRESENT TO BOARD: May 22, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: Thomas C. Leitzel

A handwritten signature in blue ink, appearing to read "Tom", is positioned to the right of the name "Thomas C. Leitzel".

SUBJECT: SFSC 2019-2020 BUDGET PROPOSAL

The South Florida State College 2019-2020 Operating and Capital Outlay Budgets are recommended for your consideration. This comprehensive budget was developed through a participative process with our six strategic initiatives in mind:

- Initiative #1 Develop exemplary student services programs that support student success
- Initiative #2 Formulate responsive programs that meet community needs
- Initiative #3 Provide students with an engaging learning experience within and beyond the classroom
- Initiative #4 Create innovative programs and partnerships that drive regional economic growth and respond to sector strategies
- Initiative #5 Develop and implement diverse strategies that will increase funding needed to support institutional initiatives
- Initiative #6 Provide programs and resources that inspire employee growth/development

The following pages summarize how the Florida College System and SFSC fared as a result of the 2019-2020 State Budget adoption, along with recommendations for the SFSC budgets for the 2019-2020 fiscal year.

## **State Appropriations, Tuition and Fees, and Other Revenues**

1. The Florida College System (FCS) will realize an overall increase of \$27.22 million (+2.2%) in state funding (General Revenue and Lottery) for the 2019-20 fiscal year compared to the state appropriations for 2018-19. This appropriation includes state funds for the FCS Program Fund (operating funds) as well as other categorical funds, including a performance funding allocation for industry certifications and funding for a few targeted colleges.
2. Included in the FCS Program Fund appropriation is \$30 million for Performance Funding for student success initiatives (down from \$60 million) to be distributed based on performance outcomes for each college. SFSC's share of the \$30 million will be \$414,519 (\$248,567 for 2+2 and \$165,952 for workforce). Due to Gold status earned again in 2018-19, our performance funding for current year totaled \$1,413,109. Gold, Silver, and Bronze designations will no longer be identifiers for performance levels within the FCS.
3. The FCS Program Fund received an increase of \$10 million distributed through the Funding Model. Additionally, \$10 million was allocated for "compression", an effort to help level the playing field by providing additional funding to colleges currently funded at less than 80% of Funding Model need. For the first time in many years, the added cost of mandated increases in Florida Retirement System rates was not provided within the FCS Program Fund.
4. Our Shepherd's Field project received recurring funding of \$126,525, as originally approved in 2013 and continually funded since.
5. SFSC's operating budget appropriation from the State is expected to be \$597,154 (-3.41%) less than in 2018-19 due to the change in funding for performance.
6. An appropriation of \$14 million (an increase of \$4 million) will be provided once again for performance based incentives related to industry certifications. We won't know how much we'll earn until May, 2020, but we have budgeted \$165,000 for the coming year (an increase of \$20,000).
7. As requested by Governor DeSantis, the Legislature approved no tuition increase for FCS institutions for the seventh straight year.
8. The PECO (Public Education Capital Outlay) project list for FCS institutions was funded for \$11.3 million, down from \$66.4 million in the current year. This funding included no funding (\$0) for facilities maintenance at FCS institutions, down from \$35.4 million allocated for 2018-19. SFSC's formula-driven allocation for maintenance from PECO will suffer a reduction of \$506,725 as a result. These funds have been used for facility repairs, renovations, and safety improvements.

## **SFSC Budget Recommendations for 2019-20 Fiscal Year**

1. The proposed operating budget has been developed to provide a 7% fund balance at year end for the 2019-20 fiscal year (based on funds available to budget). A 5% or higher ending fund balance is required of Florida College System (FCS) institutions for cash flow and reserve purposes. Continuous monitoring of revenues and expenditures throughout the year will be accompanied with adjustments as needed to ensure a strong fiscal position at all times. Senate Bill 190 will require a spending plan to be submitted to the State Board of Education if we exceed a 5% ending fund balance in future years.
2. While we are hopeful that the college will continue to achieve enrollment growth in 2019-20 (.04% increase projected), tuition and fee revenue budgets reflect no enrollment increase from 2018-19 projected levels. The revenue projections contained in the proposed operating budget for 2019-20 total \$23,600,543, a decline of 0.72% from the current year revenue budget of \$23,771,698. This includes an increase in federal indirect cost reimbursements from grants, a commitment from Advent Health to continue funding a new Associate Degree Nursing cohort, the reduction of the supplemental Gold level funding, the reduction of the non-recurring Mobile Welding Lab program funding, and an increase in the transfer of funds from our auxiliary enterprise fund balance.
3. The recommended personnel budget within the operating budget for 2019-20 is \$18,324,737, an increase of \$535,946 from the current budget. The 2019-20 personnel budget provides for the following:
  - a. annualization of the changes that occurred during the 2018-19 fiscal year;
  - b. reorganization of departments affected by retirements, employee separations, and workload adjustments to gain efficiencies and to better align resources;
  - c. funding for a new EMS instructor due to the continued growth of the Paramedic program and to meet or exceed program accreditation guidelines;
  - d. cost increase of approximately 3.1% for Florida Retirement System (FRS) employer rate adjustments;
  - e. cost increase of approximately 8.0% for health insurance program rates;
  - f. reclassifications and salary equity adjustments for changes in responsibilities and/or professional development, including salary adjustments for two (2) faculty meeting Salary Schedule milestone years of service goals (e.g. continuing contract status or ten (10) years of service);
  - g. funding for adjunct/overload sections to provide coverage for up to 3% enrollment growth;
  - h. terminal leave payouts for planned retirements plus a small contingency for unanticipated retirements and resignations;
  - i. Salary Schedule adjustments needed to provide for increases in starting salary rates, hourly rates, and salary ranges, as well as changes in position titles; and
  - j. 2% across-the-board raise for all eligible full- and part-time employees; and
  - k. 2% non-recurring salary adjustment for all eligible full- and part-time employees filling regularly established positions to be distributed in November, 2019.

## SFSC 2019-2020 BUDGET PROPOSAL

4. The recommended current expense budget within the operating budget for 2019-20 is \$5,895,635, an increase of \$82,313 from the current 2018-19 budget. The 2019-20 current expense budget provides for the following:
  - a. recurring expenses, including staff and professional development and departmental and classroom supplies;
  - b. reduction of expenses related to Gold level Performance Funding;
  - c. increased utility costs;
  - d. increased building maintenance costs due to aging facilities and PECO Maintenance funding reductions;
  - e. increased costs for property and casualty insurance expenses due to Hurricanes Irma and Michael recovery costs and international market conditions;
  - f. continued shared costs with the Highlands County Sheriff's Office for a full-time resource officer to be housed on the Highlands Campus; and
  - g. continued supplies and operating expenses for the Mobile Welding Lab (\$145,000).
5. The recommended capital outlay budget within the operating budget includes funds to provide for the replacement of non-instructional personal computers and related technology and other equipment needed in non-instructional areas. Instructional equipment is provided through Capital Improvement Fee revenues within Fund 7 and grant funds within Fund 2.
6. The Fund 7 Capital Outlay budget provides funds for major technology purchases, including classroom computer/podium upgrades, minor renovation and remodeling projects, major building and equipment repairs, as well as funding for safety, security, and maintenance projects.

## Tab 2

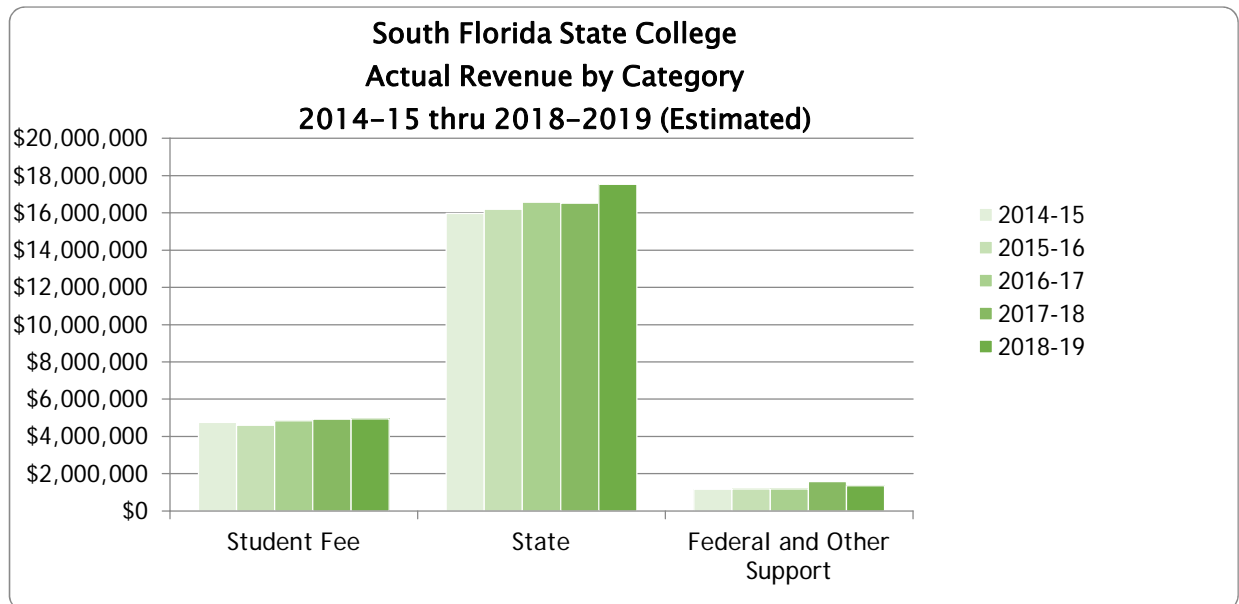
### Status Reports

---

# South Florida State College

## History of Student Fee Rates

	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019
<b>Credit Programs</b>					
Tuition	\$ 104.52	\$ 104.52	\$ 104.52	\$ 104.52	\$ 104.52
Percentage Increase	0.0%	0.0%	0.0%	0.0%	0.0%
Out of State Fee	\$ 394.31	\$ 394.31	\$ 394.31	\$ 394.31	\$ 394.31
Percentage Increase	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Non Credit Programs</b>					
Tuition	\$ 87.60	\$ 87.60	\$ 87.60	\$ 87.60	\$ 87.60
Percentage Increase	0.0%	0.0%	0.0%	0.0%	0.0%
Out of State Fee	\$ 350.40	\$ 350.40	\$ 350.40	\$ 350.40	\$ 350.40
Percentage Increase	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Adult General Education</b>					
Tuition Per Term	\$ 28.50	\$ 28.50	\$ 28.50	\$ 28.50	\$ 28.50
Percentage Decrease	0.0%	0.0%	0.0%	0.0%	0.0%
Out of State Fee	\$ 114.00	\$ 114.00	\$ 28.50	\$ 28.50	\$ 28.50
Percentage Decrease	0.0%	0.0%	-75.0%	0.0%	0.0%
<b>Baccalaureate Programs</b>					
Tuition	\$ 119.33	\$ 119.33	\$ 119.33	\$ 119.33	\$ 119.33
Percentage Increase	0.0%	0.0%	0.0%	0.0%	0.0%
Out of State Fee	\$ 449.78	\$ 449.78	\$ 449.78	\$ 449.78	\$ 449.78
Percentage Increase	0.0%	0.0%	0.0%	0.0%	0.0%



### Budgeted

	Student Fee	State	Federal and Other Support	Total Revenue
2014-15	4,745,784	15,975,060	1,160,746	\$ 21,881,590
2015-16	4,599,826	16,183,711	1,187,929	\$ 21,971,466
2016-17	4,842,031	16,567,847	1,190,159	\$ 22,600,037
2017-18	4,926,610	16,522,215	1,582,418	\$ 23,031,243
2018-19	4,943,770	17,526,806	1,346,201	\$ 23,816,777 *

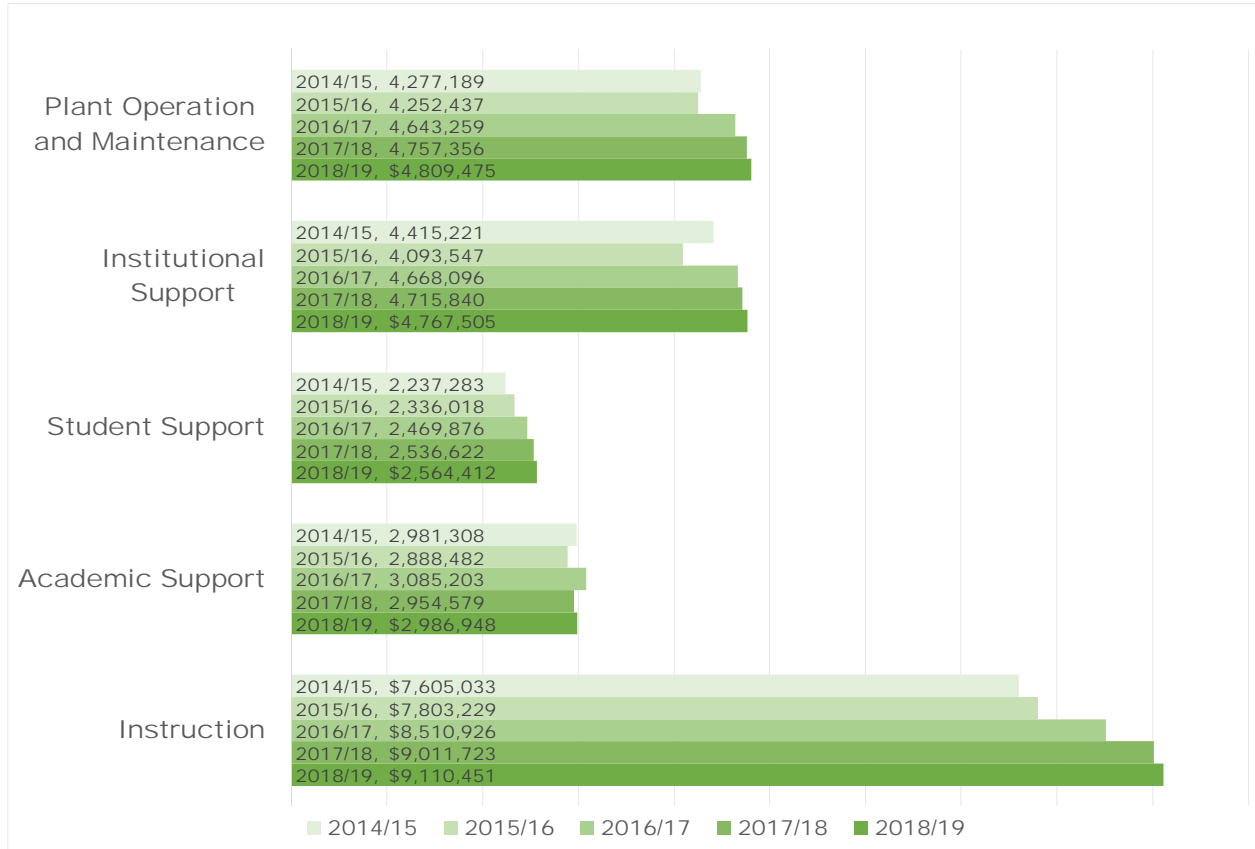
\* Projected Revenues



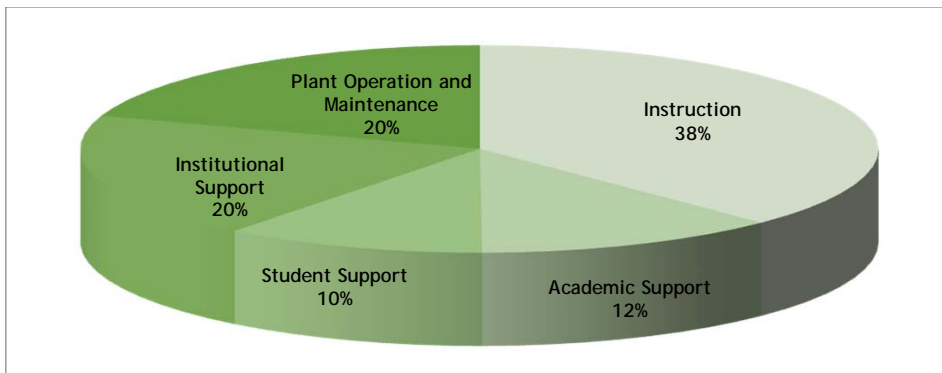
# South Florida State College Actual Expenditures - General Current Fund by Year

Expenditures by Function	2014/15	2015/16	2016/17	2017/18	Estimated 2018/19
	Amount	Amount	Amount	Amount	Amount
Instruction	\$ 7,605,033	\$ 7,803,229	\$ 8,510,926	\$ 9,011,723	\$ 9,110,451
Academic Support	2,981,308	2,888,482	3,085,203	2,954,579	\$ 2,986,948
Student Support	2,237,283	2,336,018	2,469,876	2,536,622	\$ 2,564,412
Institutional Support	4,415,221	4,093,547	4,668,096	4,715,840	\$ 4,767,505
Plant Operation and Maintenance	4,277,189	4,252,437	4,643,259	4,757,356	\$ 4,809,475
<b>Total</b>	<b>\$ 21,516,034</b>	<b>\$ 21,373,713</b>	<b>\$ 23,377,360</b>	<b>\$ 23,976,120</b>	<b>\$ 24,238,791</b>

Comparison of Operating Expenditures by Function, General Current Fund



Operating Expenditures by Function, General Current Fund FYE June 30, 2019  
(Estimated)



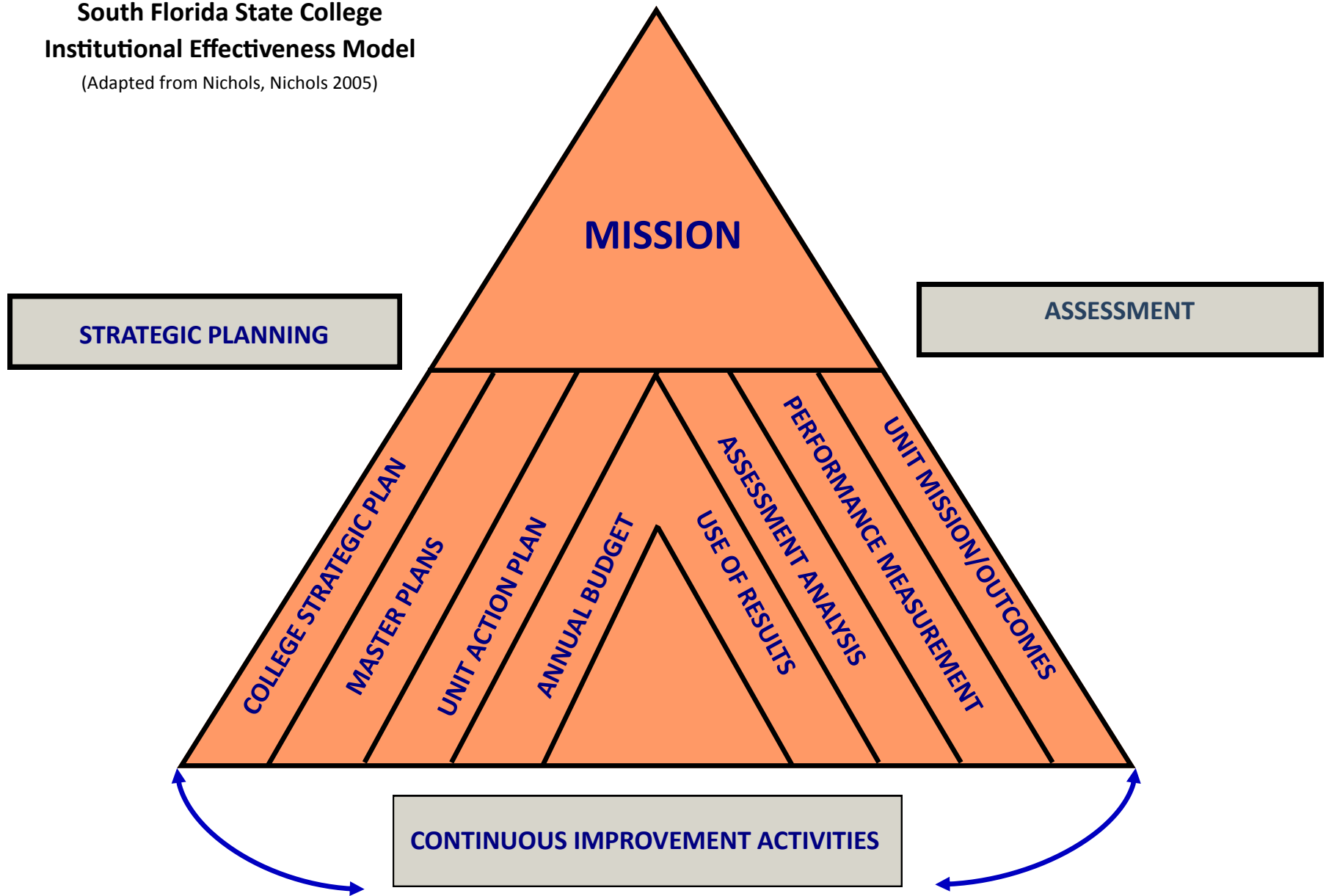
## Tab 3

### Planning Information

---

**South Florida State College  
Institutional Effectiveness Model**

(Adapted from Nichols, Nichols 2005)



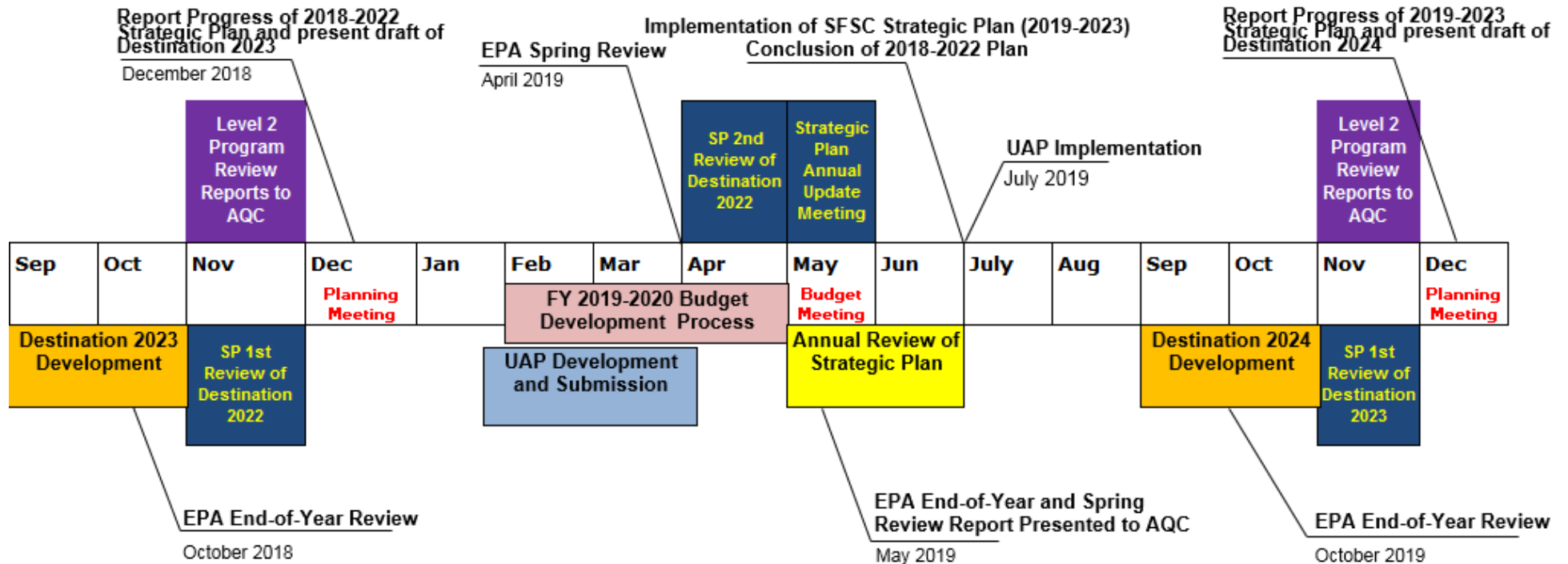
# Assessment, Planning, and Strategic Planning Review and Development Timeline

Calendar Year 2018

Calendar Year 2019

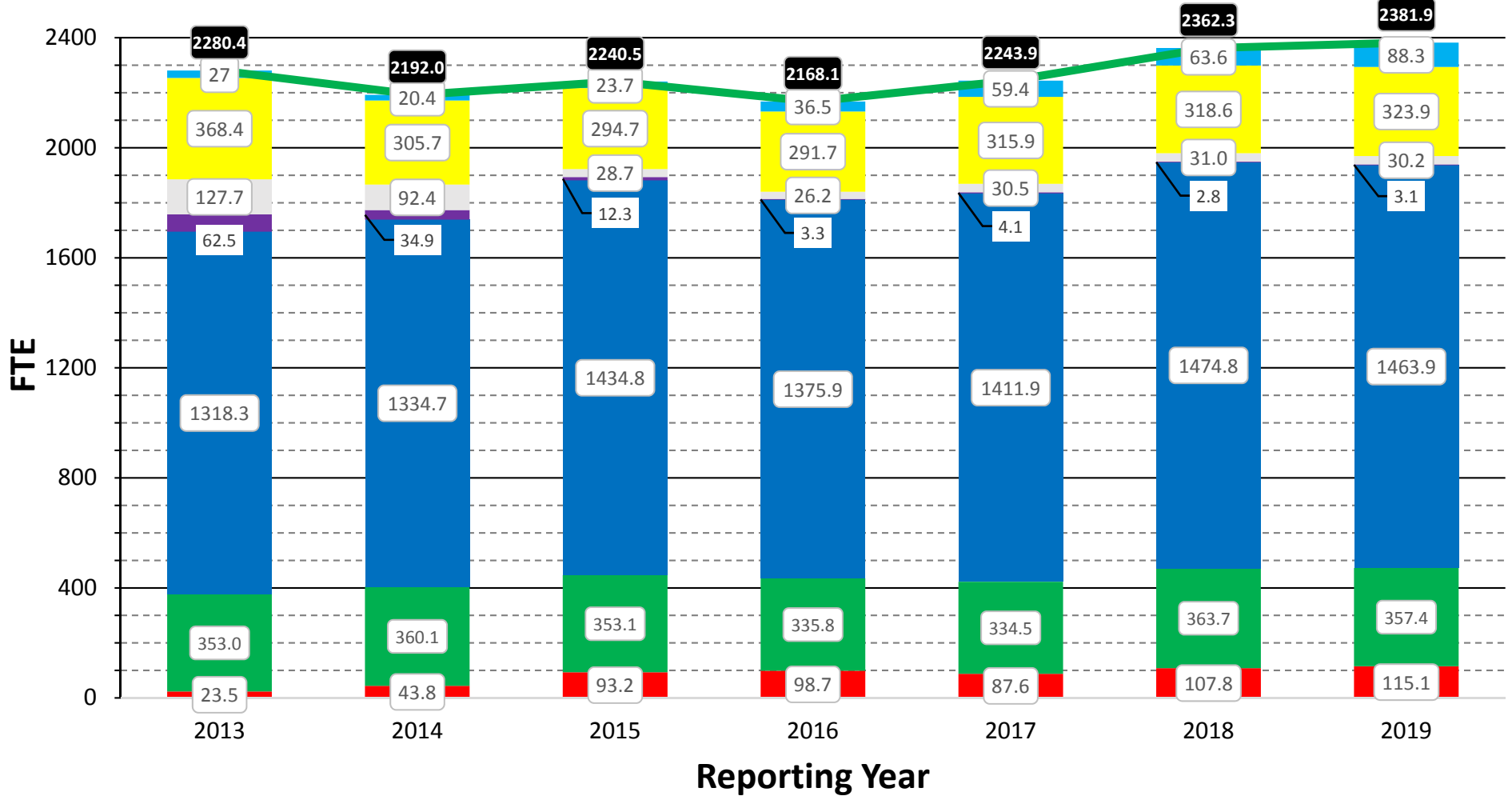
Fiscal Year 2018-2019

Fiscal Year 2019-2020



# South Florida State College

## FTE By Classification and Reporting Year: 2013 - 2019



- Baccalaureate
- Adult Education (ABE, GED, and ESOL)
- Advanced and Professional
- Post-Secondary Vocational
- Dev Education
- Career Technical Education (PSAV)
- Apprenticeship
- Total FTE

# South Florida State College

## Total FTE (Fundable): 2009-2020



# South Florida State College

PROJECTED FUNDABLE FTE BY CLASSIFICATION: 2019			
	2019	2020 (Projected)	Percent Change
Advanced and Professional	1463.9	1459	-.3%
Developmental Education	30.2	31	2.7%
Post-Secondary Vocational	3.1	3	-3.2%
Career Technical Education (PSAV)	323.9	320	-1.2%
Apprenticeship	88.3	93	5.3%
Adult Education	357.4	357	-.1%
Upper Division	115.1	120	6.8%
<b>Total FTE</b>	<b>2381.9</b>	<b>2383</b>	<b>.04%</b>

## Tab 4

### Operating Budget

---



# SOUTH FLORIDA STATE COLLEGE

## Student Fee Rates for the 2019-20 Fiscal Year

Program:	Tuition Fees						Out of State Fees				
	Matriculation	Student Financial Aid Fee	Student Activity Fee	Technology Fee	Capital Improvement Fee	TOTAL TUITION	Tuition	Student Financial Aid Fee	Technology Fee	Capital Improvement Fee	TOTAL OUT OF STATE FEE
	Fund 1	Fund 5	Fund 2	Fund 1	Fund 7		Fund 1	Fund 5	Fund 1	Fund 7	
BACCALAUREATE PROGRAMS											
CREDIT HOUR	91.79	4.59	9.18	4.59	9.18	<b>119.33</b>	275.37	13.77	13.77	27.54	<b>449.78</b>
CREDIT PROGRAMS ** (A&P, PSV & DEVELOPMENTAL)											
CREDIT HOUR	79.18	5.54	7.92	3.96	7.92	<b>104.52</b>	237.54	16.62	11.88	23.75	<b>394.31</b>
Dual Enrollment per Credit Hour	71.98					<b>71.98</b>					
NON-CREDIT PROGRAMS (CTE)											
CREDIT HOUR	73.20	7.20	0.00	3.60	3.60	<b>87.60</b>	219.60	21.60	10.80	10.80	<b>350.40</b>
CLOCK HOUR	2.44	0.24	0.00	0.12	0.12	<b>2.92</b>	7.32	0.72	0.36	0.36	<b>11.68</b>
Dual Enrollment per Contact Hour	2.33					<b>2.33</b>					
ADULT GENERAL EDUCATION											
PER TERM	28.50	0.00	0.00	0.00	0.00	<b>28.50</b>	0.00	0.00	0.00	0.00	<b>28.50</b>

\*\*Full Cost = Total Out of State Fees for Credit Programs

### Community Education, Short Term CTE Lab Fees, and Continuing Workforce Education (CWE) Fees

Fees for these courses are established course by course to fully recover costs.

### Service Charge for Deferred Fees

Section 1009.23(15) allows each college to assess a service charge for the payment of tuition and fees in installments. Deferral of fees under this provision is managed by Nelnet. The fee varies between \$30 and \$40 depending upon the duration of the deferral.

### Miscellaneous Student Fees

Application to Graduate \$15; Replacement Diploma \$25;  
 Access Fee \$.90 per credit hour, \$.03 per clock hour; Transient Student Fee \$5;  
 Application Fee \$15; Testing Fees are based on cost.  
 Lab fees are based on cost.

**SOUTH FLORIDA STATE COLLEGE**  
**Proposed Revenue Budget for Fiscal Year 2019-20**

<b>G/L</b>	<b>ACCOUNT TITLE</b>	<b>2018-2019 CURRENT BUDGET</b>	<b>% OF TOTAL</b>	<b>2019-2020 PROPOSED BUDGET</b>	<b>% OF TOTAL</b>	<b>INCREASE OR (DECREASE) AMOUNT</b>	<b>% INCREASE/ DECREASE</b>
401-403XX	TUITION	\$ 4,210,370		\$ 4,304,630		\$ 94,260	
404XX	LAB & DISTANCE LEARNING FEES	489,113		434,750		(54,363)	
4087X	TECHNOLOGY FEES	185,938		184,000		(1,938)	
40XXX	OTHER STUDENT FEES	128,591		121,260		(7,331)	
	<b>TOTAL TUITION AND STUDENT FEES</b>	<b>\$ 5,014,012</b>	<b>21.09%</b>	<b>\$ 5,044,640</b>	<b>21.38%</b>	<b>\$ 30,628</b>	<b>0.61%</b>
42110	CCPF	\$ 12,162,902		\$ 14,167,195		\$ 2,004,293	
42150	PERFORMANCE BASE INCENTIVES - FCSPF	1,413,109		414,519		(998,590)	
42151	PERFORMANCE BASE INCENTIVES - Ind Cert	145,000		165,000		20,000	
42210	CO & DS ENTITLEMENT	1,100		1,100		-	
42610	LOTTERY	3,803,945		2,181,088		(1,622,857)	
42900	INDIRECT COST STATE	750		750		-	
	<b>TOTAL STATE SUPPORT</b>	<b>\$ 17,526,806</b>	<b>73.73%</b>	<b>\$ 16,929,652</b>	<b>71.73%</b>	<b>\$ (597,154)</b>	<b>-3.41%</b>
43900	INDIRECT COST FEDERAL	\$ 92,000		\$ 177,274		\$ 85,274	
	<b>TOTAL FEDERAL SUPPORT</b>	<b>\$ 92,000</b>	<b>0.39%</b>	<b>\$ 177,274</b>	<b>0.75%</b>	<b>\$ 85,274</b>	<b>92.69%</b>
41600	LOCAL GOVERNMENT REVENUES	\$ 582,800		\$ 596,375		\$ 13,575	
	<b>TOTAL LOCAL GOVERNMENT REVENUES</b>	<b>\$ 582,800</b>	<b>2.45%</b>	<b>\$ 596,375</b>	<b>2.53%</b>	<b>\$ 13,575</b>	<b>2.33%</b>
44XXX	GIFTS AND PRIVATE GRANTS	\$ 14,000		\$ 14,000		\$ -	
	<b>TOTAL GIFTS</b>	<b>\$ 14,000</b>	<b>0.06%</b>	<b>\$ 14,000</b>	<b>0.06%</b>	<b>\$ -</b>	<b>0.00%</b>
46400	RENT - COLLEGE FACILITIES	\$ 100,000		\$ 100,000		\$ -	
46XXX	OTHER SALES AND SERVICES	114,825		107,275		(7,550)	
	<b>TOTAL SALES &amp; SERVICES</b>	<b>\$ 214,825</b>	<b>0.90%</b>	<b>\$ 207,275</b>	<b>0.88%</b>	<b>\$ (7,550)</b>	<b>-3.51%</b>
48100	INTEREST & DIVIDENDS	\$ 10,000		\$ 10,000		\$ -	
487XX	FINES & PENALTIES	2,950		1,790		(1,160)	
4XXXX	MISCELLANEOUS REVENUE & OTHER REVENUE	114,305		119,537		5,232	
	<b>TOTAL OTHER REVENUE</b>	<b>\$ 127,255</b>	<b>0.54%</b>	<b>\$ 131,327</b>	<b>0.56%</b>	<b>\$ 4,072</b>	<b>3.20%</b>
49230	NON MANDATORY TRANSFERS IN	\$ 200,000		\$ 500,000		\$ 300,000	
	<b>TOTAL NON-MAND TRANSFERS</b>	<b>\$ 200,000</b>	<b>0.84%</b>	<b>\$ 500,000</b>	<b>2.12%</b>	<b>\$ 300,000</b>	<b>150.00%</b>
	<b>TOTAL GIFTS, SALES AND SERVICE, OTHER REVENUE, AND TRANSFERS</b>	<b>\$ 1,138,880</b>	<b>4.79%</b>	<b>\$ 1,448,977</b>	<b>6.14%</b>	<b>\$ 310,097</b>	<b>27.23%</b>
	<b>TOTAL REVENUE</b>	<b>\$ 23,771,698</b>	<b>100%</b>	<b>\$ 23,600,543</b>	<b>100%</b>	<b>\$ (171,155)</b>	<b>-0.72%</b>

**SOUTH FLORIDA STATE COLLEGE**  
**Personnel Budget for Fiscal Year 2019-20**

<b>G/L Code</b>	<b>Personnel Expense Class</b>	<b>2018-19 Current Budget</b>	<b>2019-20 Proposed Budget</b>	<b>Increase or (Decrease) Amount</b>	<b>%</b>
<b><u>Full-Time Personnel</u></b>					
51XXX	Administration	\$ 1,774,394	\$ 1,830,219	\$ 55,825	
520XX	Faculty	4,031,443	4,052,225	20,782	
530XX	Professional Staff	2,746,578	2,837,938	91,360	
54000	Career Staff	1,967,904	2,064,021	96,117	
		<u>\$ 10,520,319</u>	<u>\$ 10,784,403</u>	<u>\$ 264,084</u>	2.51%
<b><u>Part-Time and Supplemental</u></b>					
52101	F/T Instructional Stipends	\$ 15,205	\$15,205	-	
53100	F/T Staff Stipends	11,438	11,438	-	
53500	Professional Part-Time Staff	24,034	25,215	1,181	
54100	Overtime	30,000	30,000	-	
545XX	Long-Term Part-Time Career Staff	365,000	378,317	13,317	
570XX	Short-Term Part-Time Career Staff	152,554	157,314	4,760	
58000	Student Employment	25,000	25,000	-	
		<u>\$ 623,231</u>	<u>\$ 642,489</u>	<u>\$ 19,258</u>	3.09%
<b><u>Miscellaneous</u></b>					
58500	Performance Incentives/Awards	13,000	13,000	\$ -	
58501	Non-Recurring Salary Increase	315,039	212,245	(102,794)	
		<u>\$ 328,039</u>	<u>\$ 225,245</u>	<u>\$ (102,794)</u>	-31.34%
<b><u>Adjunct/Overload Instruction</u></b>					
52102	F/T Instructor Overloads	\$ 605,131	\$ 631,600	\$ 26,469	
52200	F/T Instructors as Subs	9,619	11,220	1,601	
560XX	Adjunct Instruction	1,302,444	1,340,500	38,056	
56100	Adjuncts as Subs	77,100	88,740	11,640	
		<u>\$ 1,994,294</u>	<u>\$ 2,072,060</u>	<u>\$ 77,766</u>	3.90%
<b><u>Employee Benefits</u></b>					
591XX	Social Security	\$ 944,478	\$ 960,520	\$ 16,042	
592XX	Retirement Contributions	1,177,136	1,217,662	40,526	
59701	Health insurance	1,888,060	2,085,425	197,365	
59702	Life Insurance	32,027	32,856	829	
59801	Staff Development	60,000	60,000	-	
		<u>\$ 4,101,701</u>	<u>\$ 4,356,463</u>	<u>\$ 254,762</u>	6.21%
		<b>\$ 17,567,584</b>	<b>\$ 18,080,660</b>	<b>\$ 513,076</b>	
599XX	Contingency	221,207	244,077	22,870	
		<u><b>\$ 17,788,791</b></u>	<u><b>\$ 18,324,737</b></u>	<u><b>\$ 535,946</b></u>	3.01%

# SOUTH FLORIDA STATE COLLEGE

## Current Expenditures and Capital Outlay Budget

### For Fiscal Year 2019-20

Account Code	Account Title	2018-2019 Current Budget	2019-2020 Proposed Budget	Increase or (Decrease) Amount	
<b><u>Current Expense</u></b>					
6050X	Travel	\$ 284,270	\$ 278,945	\$ (5,325)	
61000	Freight and Postage	17,155	21,478	4,323	
6150X	Telecommunications	61,715	62,000	285	
62000	Printing	31,415	41,193	9,778	
6250X	Repairs and Maintenance	1,048,045	1,059,233	11,188	
63000	Rentals	156,145	159,994	3,849	
63XXX	Insurance	388,750	441,174	52,424	
6400X	Utilities	1,455,175	1,648,170	192,995	
645XX/647XX	Other Services	810,874	653,581	(157,293)	
6500X	Professional Fees	128,120	128,505	385	
6550X	Education Office/Material Supply	686,098	642,996	(43,102)	
6570X	Data Software	18,150	35,070	16,920	
66XXX	Non Educational Materials & Supplies	460,200	456,546	(3,654)	
6700X	Library Books and Subscriptions	51,635	55,950	4,315	
675XX	Purchases for Resale	45,075	40,800	(4,275)	
68XXX	Scholarships and Waivers	45,500	45,000	(500)	
69XXX	Transfers and Other Expenses	125,000	125,000	-	
		<b><u>\$ 5,813,322</u></b>	<b><u>\$ 5,895,635</u></b>	<b><u>\$ 82,313</u></b>	1.42%
<b><u>Capital Outlay</u></b>					
706XX	Minor Equipment >750<5000	\$ 75,000	\$ 75,000	\$ -	
710XX	Furniture and Equipment	419,997		(419,997)	
		<b><u>\$ 494,997</u></b>	<b><u>\$ 75,000</u></b>	<b><u>\$ (419,997)</u></b>	-84.85%

# SOUTH FLORIDA STATE COLLEGE

## 2019-20 Budget Proposal

### Proposed Fund Balance

	Projected 6/30/2019		Proposed 6/30/2020		
FUND BALANCE 7/1/XX	\$	2,793,448	\$	2,398,815	
CARRYOVER ENCUMBRANCES		27,380		125,000	
REVENUE		<u>23,816,777</u>		<u>23,600,543</u>	
		26,637,606		26,124,357	
PERSONNEL	\$	17,713,791	73.08%	\$ 18,324,737	75.42%
CURRENT EXPENSE		6,150,000	25.37%	5,895,635	24.27%
CAPITAL OUTLAY		<u>375,000</u>	1.55%	<u>75,000</u>	0.31%
TOTAL EXPENDITURES		24,238,791		24,295,372	
<b>PROJECTED FUND BALANCE</b>	<b>\$</b>	<b><u>2,398,815</u></b>		<b><u>1,828,985</u></b>	
PROJECTED FUND BALANCE PERCENTAGE		9.01%		7.00%	

## Tab 5

### Capital Outlay Budget

---

**SOUTH FLORIDA STATE COLLEGE**  
**Capital Outlay Budget for Fiscal year 2019-20**

	<b>UNEXPENDED PLANT &amp; RENEWALS / REPLACEMENT FUND (FUND 7)</b>			
	LOCAL	LICENSE TAG	PECO (STATE)	TOTAL
	FUNDS	FEES (CO&DS)	FUNDS	
<b>PROJECTED FUND BALANCE 06-30-19</b>				
<b>Including Encumbrances</b>	<b>\$ 1,335,388</b>	<b>\$ 2,116,074</b>	<b>\$ 520,414</b>	<b>\$ 3,971,876</b>
ESTIMATED REVENUE: (BY SOURCE)				
Student Capital Improvement Fees	\$350,000			\$350,000
PECO Appropriation - PECO Maintenance			\$0	\$0
License Tag Fees		\$108,000		\$108,000
Interest	\$18,000	\$25,000		\$43,000
<b>TOTAL AVAILABLE</b>	<b>\$1,703,388</b>	<b>\$2,249,074</b>	<b>\$520,414</b>	<b>\$4,472,876</b>
ESTIMATED EXPENDITURES: (BY PROJECT)				
Technology Enhancements	\$175,000			\$175,000
Security Enhancements	\$150,000			\$150,000
PECO Maintenance			\$520,413	\$520,413
Capital Improvement Fee Program	\$500,000			\$500,000
<b>PROJECTED FUND BALANCE 06-30-20</b>	<b>\$878,388</b>	<b>\$2,249,074</b>	<b>\$1</b>	<b>\$3,127,463</b>
<b>Including Encumbrances</b>				

Interest earned on these funds are credited back to the project per statutory requirements. Revenue and expenditure budgets will be increased from these amounts based on interest already earned to reflect all moneys available for expenditure within a project. The projected fund balances for June 30, 2019 will be updated to actual to reflect year-end balances and budget amounts for 2019-20 will be adjusted accordingly.

## **Tab 6**

### **Salary Schedule**

---



SOUTH FLORIDA STATE COLLEGE

SALARY SCHEDULE

2019-20

Pending approval by the District Board of Trustees  
May 22, 2019

TABLE OF CONTENTS

INTRODUCTION..... 3

CAREER SERVICE EMPLOYEES..... 4

PROFESSIONAL STAFF ..... 6

PART-TIME SALARY RATES ..... 8

FACULTY (full-time) ..... 9

ADJUNCTS AND OVERLOADS ..... 10

ADMINISTRATIVE STAFF ..... 13

SALARY SUPPLEMENTS..... 14

## INTRODUCTION

The 2019-20 Salary Schedule for South Florida State College personnel immediately follows this introduction. It is divided into six sections, in the following employee classification sequence:

1) Career Service, 2) Professional Staff, 3) Part-Time, 4) Faculty, 5) Administrative, and 6) Salary Supplements (stipends).

Employees hired prior to February 1<sup>st</sup> and whose performance evaluations are satisfactory will be eligible for regular across-the-board increases as approved by the District Board of Trustees and in accordance with the current salary schedule. Increases typically become effective July 1<sup>st</sup> for staff and at the beginning of the new academic year for faculty. Upon recommendation of the President and at the discretion of the District Board of Trustees, a non-recurring salary increase to all eligible employees may be awarded at any time during the fiscal year (July 1 through June 30), contingent upon available funds. This non-recurring salary increase may be in addition to or in lieu of a regular salary increase.

In order to maintain a competitive salary schedule, an in-depth salary study is conducted periodically within the market area for positions in each classification. The study is reviewed by a committee appointed by the President to make recommendations for any needed adjustments in minimum and maximum salary levels. Adjustments to the salary schedule are contingent upon approval by the District Board of Trustees and may be phased in over multiple years as funding permits.

Requests for new positions, classification changes, and level changes must be submitted to the Director, Human Resources on the South Florida State College "Position Request" form. The request must include justification and a current or proposed position description. The Director, Human Resources will review the request and recommend a salary level in accordance with the Salary Schedule to the appropriate Executive Administrator.

Individuals preparing grant proposals will be responsible for obtaining from the Director, Human Resources the salary ranges applicable to the positions included in the grant proposal. These salary figures will then be used in the preparation of the budget for the grant. See Procedure 5142.

## CAREER SERVICE EMPLOYEES

Positions within this classification are eligible for overtime compensation and require limited educational attainment and/or managerial skills. Positions are assigned to one of four levels, depending upon the relative complexity and level of responsibility of the tasks involved.

Initial Salary Determination: Full-time employees are initially assigned to a salary within the appropriate level based upon the following criteria:

1. The minimum salary within the level is the base salary for the position.
2. Two percent may be granted for each year of relevant full-time work experience, up to a maximum of six (6) years or twelve percent above the base salary for the position.
3. A higher salary may be granted for unusual expertise, skill, or value to the College at the discretion of the President.

Salary Adjustments: Salary adjustments will be considered in accordance with Administrative Procedure 5080. Area administrators may recommend a current employee to be assigned to a different level and/or salary based upon a significant change in job responsibilities using the "Position Request" form. Such recommendations will be reviewed by the Director of Human Resources and forwarded to the appropriate Executive Administrator for approval. Also, employees receiving satisfactory or above satisfactory ratings on their annual evaluations are eligible for an annual increase in salary in those years in which an increase is awarded, if the current salary plus raise does not exceed the maximum salary for their position's classification level.

Positions and Salary Ranges: Positions established within the four basic Career Service classifications include those listed on the next page. Newly established positions will be assigned to the appropriate level as recommended by the Director of Human Resources and approved by the appropriate Executive Administrator. An employee's salary (exclusive of overtime and stipend pay) may not exceed the maximum salary assigned to the level within which his/her position is classified.

The Career Service Employee Salary Schedule is based on 12-month, year-round employment. Salaries for positions established for fewer than 12 months will be calculated by deducting 1/12<sup>th</sup> of the appropriate salary level for each month fewer than 12.

**LEVEL ONE**

SALARY RANGE: \$17,949 - \$24,480

POSITION TITLES:

Auxiliary Aide

---

**LEVEL TWO**

SALARY RANGE: \$18,244 - \$30,212

POSITION TITLES:

Administrative Assistant I  
Courier  
Custodian  
Food Service Worker  
Front Desk Clerk

General Maintenance  
Library Assistant I  
Maintenance Office Clerk  
Staff Assistant I

---

**LEVEL THREE**

SALARY RANGE: \$20,673 - \$34,044

POSITION TITLES:

Accounts Payable Specialist  
Administrative Assistant II  
Admission and Records Data  
Specialist  
Backstage Attendant  
Box Office Cashier  
Career Center Specialist  
Cashier  
Data Specialist  
Financial Aid Specialist  
Front Office Manager, Dental Clinic  
GPS Orientation Specialist  
Grounds Maintenance  
Lead Custodian  
Lead Evening Maintenance  
Lead Grounds Maintenance

Learning Management Systems Support  
Assistant  
Library Assistant II  
Night Auditor  
Office Manager  
Personnel Specialist  
Proctor  
Purchasing Specialist  
Records Specialist  
Reference Assistant  
Revenues and Receivables Specialist  
Security  
Specialized Maintenance  
Staff Assistant II  
Technical Assistant, Cultural Programs  
Welcome Center Specialist

---

**LEVEL FOUR**

SALARY RANGE: \$23,386 - \$40,720

POSITION TITLES:

Academic Support Liaison  
Accounting Specialist  
Administrative Assistant III  
Admission, Records, and Registration  
Specialist  
Community Relations Specialist  
Cultural Programs Specialist  
Curriculum Assistant  
eLearning and Learning  
Management Systems Specialist  
Employee Benefits Specialist

Executive Assistant  
Financial Services Specialist  
Grants Development Specialist  
Grounds Maintenance, District Supervisor  
Grounds Maintenance Technician  
Help Desk Technician  
Lead Maintenance, Campus or Center  
Maintenance Technician  
Security Supervisor  
Student Data Systems Specialist  
TLC Specialist

## PROFESSIONAL STAFF

This classification includes those College employees who are responsible for supervising the work of a number of other employees and/or those College employees whose work requires a high level of technical knowledge and skill. Most Professional Staff positions require a bachelor's degree or higher. Positions in this classification are exempt from overtime compensation and compensatory time.

**Initial Salary Determination:** The starting salary of full-time Professional Staff will be established after careful review of applicable experience, educational attainments, and the value of the position to the institution as determined by the Director of Human Resources within the range approved for the position.

**Salary Adjustments:** Salary adjustments will be considered in accordance with Administrative Procedure 5080. Area Administrators may recommend a salary increase for current employees who have obtained additional related education or training, or whose positions have seen significant change in job responsibilities. Such recommendations will be reviewed by the Director, Human Resources and forwarded to the appropriate Executive Administrator for approval. Employees receiving satisfactory or above satisfactory ratings on their annual evaluations are eligible for an annual increase in salary in those years in which an increase is awarded, if the current salary plus raise does not exceed the maximum salary for their position's classification level.

Professional Staff positions may be established for fewer than 12 months with appropriate salaries determined by the Director, Human Resources.

**Positions and Salary Ranges:** Positions established within this classification are divided into three basic levels as listed below. Newly established positions will be assigned to the appropriate level as recommended by the Director of Human Resources and approved by the appropriate Executive Administrator. An employee's salary (exclusive of overtime or stipend pay) may not exceed the maximum salary assigned to the level within which his/her position is classified.

### LEVEL ONE

SALARY RANGE \$28,000 - \$51,000

- Accountant
- Business Development Specialist
- Cafeteria Manager
- Case Manager
- College Recruiter
- College Success Coach
- Coordinator, Accounting
- Coordinator, Building Maintenance, HVAC
- Coordinator, Career Guidance and Job Placement
- Coordinator, Community Relations
- Coordinator, Corporate and Community Education
- Coordinator, Adult Education
- Coordinator, Farmworker Career Development Program
- Coordinator, Financial Aid
- Coordinator, Health Sciences
- Coordinator, Learning Management Systems
- Coordinator, Multimedia Development and Support
- Coordinator, Panther Youth Partners
- Coordinator, Physical Plant Operations
- Coordinator, Purchasing
- Coordinator, Student Services
- Coordinator, Student Success and Transition Coach
- Coordinator, Student Support Services
- End User Support Analyst I
- End User Support Analyst II
- Executive Assistant to the President
- Executive Assistant, Vice President Academic Affairs and Student Services
- Financial Aid Advisor
- Fitness Center Trainer
- Front Desk Manager
- Network Systems Analyst
- Network Systems Associate
- Physical Plant Operations Specialist
- Program Specialist
- Project Specialist
- Resource Development Specialist
- Security Software Specialist
- Senior Accountant
- Student Services Advisor
- Supervisor, Jacaranda Housekeeping
- Technical Program Assistant, Financial Aid
- Testing Specialist

## **LEVEL TWO**

SALARY RANGE: \$36,720 - \$61,200

- Assistant Registrar
- Coordinator, Cultural Programs
- Coordinator, Curriculum Support
- Coordinator, Grants and Foundation Accounting
- Coordinator, Human Resources Operations
- Coordinator, Internal Communications
- Coordinator, Residence Life and Title IX
- Coordinator, Retired and Senior Volunteer (RSVP)
- Coordinator, Student and Academic Success
- Coordinator, Student Life
- Coordinator, Student Service Take Stock in Children Program
- Coordinator, Welding
- Institutional Planning, Research and Assessment Associate
- Reports Coordinator

## **LEVEL THREE**

SALARY RANGE: \$47,476 - \$92,884

- Application Software Developer
- Athletic Director
- Coordinator, Criminal Justice Programs
- Coordinator, Engineering Program
- Coordinator, Financial Services and Student Accounting
- Coordinator, Information Technology
- Director, Adult Education and Technical Dual Enrollment
- Director, Career Development Center
- Director, Corporate and Community Education
- Director, Criminal Justice Programs
- Director, EMS and Fire Science Programs
- Director, Financial Aid
- Director, HSI-STEM Program
- Director, Information Technology
- Director, Nursing Education
- Director, Radiography
- Director, Safety and Risk Management
- Director, Student Support Services
- Director, Testing/Assessment
- Executive Chef
- Head Coach
- General Manager, Hotel Jacaranda
- MOFAC Curator
- Technical Director, Cultural Programs

## PART-TIME SALARY RATES

Career Service and Professional Staff employees employed on a part-time basis (less than 40 hours per week) will be paid at an hourly rate. The hourly rate for initial placement of Professional Staff will be established after careful review of applicable experience, educational attainments, and the value of the position to the institution as determined by the Director, Human Resources within the range approved for the position. Also listed are several special, temporary, or as-needed positions with pre-determined hourly rates.

<u>POSITION/CLASSIFICATION</u>	<u>HOURLY RATES</u>
<u>Established Positions:</u>	
Career Service, Level One.....	\$9.15
Career Service, Level Two.....	\$9.30
Career Service, Level Three .....	\$10.54
Career Service, Level Four .....	\$11.92
Professional Staff .....	\$14.00 - \$44.65
<u>Special, Temporary, or As-Needed Positions:</u>	
Lifeguard.....	\$10.00
Panther Mascot (minimum 3 hours per event) .....	\$10.00
Tutor .....	\$9.30 - \$10.54
<u>Youth Activity/Camp Positions:</u>	
Leader.....	\$16.80
Assistant .....	\$12.60
Worker.....	\$9.25
Sports Camp Student Assistant .....	\$9.25
<u>Cultural Programs:</u>	
Production Assistant I .....	\$12.97
Production Assistant II .....	\$14.08 - \$14.49
Events Technician/Technical Specialist** .....	\$14.08
Catering Assistant .....	\$10.20
Usher (Auditorium Rentals; min. 3 hours) .....	\$12.24
Federal or Internal Work Study Student.....	\$8.46*
Florida Work Experience Program (F.W.E.P.) Student .....	\$8.70

\*Federal or State of Florida minimum wage level (whichever is higher), subject to change.

The President may approve special, part-time assignments and establish the appropriate compensation.



## FACULTY

Full-time instructional Faculty, Counselors, and Librarians are classified in four levels depending upon the educational level and rank attained in the field of assigned responsibility as defined in South Florida State College's Professional Standards. Faculty are initially assigned to a salary within the appropriate level based upon the following criteria:

1. The minimum salary within the level is the base salary for the position.
2. Two percent may be granted for each year of directly related full-time work experience prior to SFSC employment up to a maximum of six (6) years or twelve (12) percent above the base salary for the position.
3. A higher salary may be granted for unusual expertise, skill, or value to the College at the discretion of the President.

Salary Adjustments: Current employees receiving satisfactory or above satisfactory ratings on their annual evaluations are eligible for an annual increase in salary in those years in which an increase is awarded, if the current salary plus raise does not exceed the maximum salary for the assigned level. Faculty in continuing contract positions will be awarded a 3% increase upon achievement of continuing contract status at SFSC. An additional 5% will be awarded to faculty on continuing contract after the completion of 10 years of faculty service at SFSC. Also, faculty earning approved advancement in rank under Procedure 5061, *Advancement in Rank of Faculty*, will be compensated as follows:

Rank IV to Rank IIIB	5%
Rank IV to Rank III	10%
Rank III B to Rank III	5%
Rank III to Rank II or Rank IIIA	10%
Rank II to Rank IIA	5%
Rank II to Rank IA	5%
Rank IIA to Rank IA	5%
Rank IA to Rank I	10%

Note: Annual salary shall not exceed the maximum for the range, regardless of adjustment.

<u>LEVEL</u>	<u>10-MO. FACULTY SALARY RANGE</u>	<u>CLASSIFICATION</u>
1	\$39,531 - \$72,504	Bachelor's degree or less --Rank III, IIIB, or IV
2	\$43,236 - \$79,296	Master's degree or equivalent --Rank II or IIIA
3	\$44,991 - \$80,889	Master's degree plus 30 or Specialist --Rank IIA or IA
4	\$48,235 - \$86,723	Doctorate in field--Rank I

Full-time faculty employed in positions other than the standard 10-month contract (upon which faculty salary ranges are based) will receive more or less than the corresponding 10-month salary, as follows: 9-month – 10% less; 11-month – 10% more; 12-month – 20% more.

## SALARY RATES FOR ADJUNCT INSTRUCTION AND OVERLOADS

### EFFECTIVE DATE

Any approved increase to adjunct and overload rates is effective for classes which begin on or after July 1.

### CREDIT RATES

Adjunct instructors teaching college credit, institutional credit, and college preparatory (developmental) courses will be paid in accordance with their academic rank as follows:

		<u>3-credit course</u>
Rank III, IIIB, IV (Bachelor's degree or less).....	\$521.73 per credit	\$1,565.19
Rank II (Master's degree).....	\$556.41 per credit	\$1,669.23
Rank IIA/IA (Master's + 30/Specialist) .....	\$571.97 per credit	\$1,715.90
Rank I (Doctorate).....	\$588.80 per credit	\$1,766.39

Exceptions: Adjunct instructors teaching –

- (1) Laboratory components for college credit and developmental courses will be paid at 0.75 of the credit rate for each course lab hour (e.g. a course with 3 credits of assigned load and 2 lab hours will receive payment for a total of 4.5 credits).
- (2) Independent Study and Co-op courses, regardless of modality, will be paid at 1/12<sup>th</sup> of the adjunct/overload rate per student semester credit, not to exceed the credit rate for the appropriate rank.
- (3) Instructors of two-way interactive and asynchronous on-line courses will receive one additional load credit for each 3 (or more) credit class taught.
- (4) Substitute instructors will be paid in accordance with their academic rank as follows:

Rank III, IIIB, IV (Bachelor's degree or less) .....	\$21.22 per contact hour
Rank II (Master's degree) .....	\$25.09 per contact hour
Rank IIA/IA (Master's + 30/Specialist).....	\$26.21 per contact hour
Rank I (Doctorate) .....	\$27.34 per contact hour

### CONTACT HOUR RATES

Adjunct and substitute instructors teaching –

- Occupational certificate courses will be paid in accordance with their academic rank as follows:
 

Rank III, IIIB, IV (Bachelor's degree or less) .....	\$21.22 per contact hour
Rank II (Master's degree) .....	\$25.09 per contact hour
Rank IIA/IA (Master's + 30/Specialist).....	\$26.21 per contact hour
Rank I (Doctorate) .....	\$27.34 per contact hour
- Clinical and lab courses in health-related fields will be paid the following rates, regardless of academic rank:
 

Dental.....	\$31.31 per contact hour
EMS/Paramedic.....	\$21.22 per contact hour
Nursing.....	\$31.31 per contact hour
Radiography .....	\$25.09 per contact hour
- Apprenticeship courses will be paid at the rate of \$25.81 per contact hour, regardless of academic rank.
- Electrical Line Repair courses will be paid at the rate of \$25.81 per contact hour, regardless of academic rank.
- Lead instructors in high liability Criminal Justice courses will be paid at the applicable contact hour rate plus \$2.00 per contact hour.
- Adult Education courses will be paid at the rate of \$19.89 per contact hour, regardless of academic rank.

**SALARY RATES FOR ADJUNCT INSTRUCTION AND OVERLOADS (continued)**

- Community Education classes will be paid based on class size, regardless of academic rank, as follows: \$11.63/hr. for 5-7; \$14.84/hr. for 8-11; or \$18.11/hr. for 12 or more students.
- Driver Education and Parent, Children & Divorce classes will be paid \$18.11 per contact hour, regardless of academic rank.
- CDL Examiners will be paid at the rate of \$119.44 per test.
- CPR and First Aid Instructors will be paid at the rate of \$25.50 per hour.

**LIFETIME LEARNERS INSTITUTE**

- Lifetime Learners Institute instructors, regardless of academic rank, will be paid at the rate of \$37.69 per lecture.

**CONTINUING WORKFORCE EDUCATION RATES**

Continuing Workforce Education (C.W.E.) instructors will be paid at a market rate as determined by the Director, Corporate and Community Education. C.W.E. may be assigned as regular load.

**OVERLOADS**

Courses taught by full-time SFSC employees and retirees will be paid as provided below, except as noted\*:

- College credit, institutional credit (E.P.I.), and college preparatory (developmental) courses

		<u>3 credit course</u>
Rank III, IIIB, IV (Bachelor's degree or less).....	\$584.72 per credit	\$1,754.15
Rank II (Master's degree).....	\$638.29 per credit	\$1,914.86
Rank IIA/IA (Master's + 30/Specialist/ABD).....	\$646.17 per credit	\$1,938.51
Rank I (Doctorate).....	\$666.37 per credit	\$1,999.10

- Occupational certificate courses and substitutes (other than as specified below)
  - Rank III, IIIB, IV (Bachelor's degree or less)..... \$24.38 per contact hour
  - Rank II (Master's degree)..... \$26.83 per contact hour
  - Rank IIA/IA (Master's + 30/Specialist/ABD)..... \$27.85 per contact hour
  - Rank I (Doctorate)..... \$28.87 per contact hour
- Clinical and lab courses in health-related fields will be paid the following rates, regardless of academic rank:
  - Dental ..... \$32.28 per contact hour
  - EMS/Paramedic ..... \$21.84 per contact hour
  - Nursing ..... \$32.28 per contact hour
  - Radiography ..... \$25.85 per contact hour
- Apprenticeship courses will be paid at the rate of \$26.62 per contact hour, regardless of academic rank.
- Electrical Line Repair courses will be paid at the rate of \$26.62 per contact hour, regardless of academic rank.
- Adult Education courses will be paid at the rate of \$20.40 per contact hour, regardless of academic rank.
- Driver Education and Parent, Children & Divorce classes will be paid \$18.62 per contact hour, regardless of academic rank.

SALARY RATES FOR ADJUNCT INSTRUCTION AND OVERLOADS (continued)

- Full-time staff acting as CDL Examiners will be paid at the rate of \$123.01 per test.
- Full-time instructional faculty/staff teaching college credit labs will receive 0.75 load credits for each course lab hour. Any resulting overload will be paid at the overload credit rate.

\*NOTE: Courses taught by current full-time, non-exempt employees will be paid at the overload rate or the employee’s overtime rate, whichever is greater.

INSTRUCTIONAL AIDES

Instructional Aide positions may be approved for programs with extensive laboratory or individualized instruction components. Part-time Instructional Aide positions are temporary, term-by-term positions, subject to program enrollment. Program enrollment criterion related to instructional aides is subject to approval by the President (or designee).

- Instructional Aide ..... \$11.48 per hour
- Learning Lab Specialist..... \$13.41 per hour

MISCELLANEOUS

- Accelerated Learning Evaluation (per course evaluated):
  - Adjunct: \$33.61
  - Overload: \$34.58
- FCCPC Observation (per observation):
  - Adjunct: \$70.74
  - Overload: \$72.83
- Adjunct faculty attending a required training workshop/event will be paid as follows:
  - \$30.00 per Educational Technology online workshop and Adult Education professional development workshop; and \$50.00 per Educational Technology on-campus workshop, regardless of academic rank. There will be no compensation for the Adjunct Basic workshop provided by Educational Technology.
- EMS Preceptor Orientation ..... \$51.00 per session attended

The President may authorize higher hourly or credit rates for courses requiring special consideration.

## ADMINISTRATIVE STAFF

<u>CLASSIFICATION</u>	<u>SALARY RANGE</u>	<u>POSITION TITLES</u>
LEVEL ONE	\$75,000 - \$96,000	Director, Cultural Programs Director, DeSoto Campus Director, Hardee Campus Director, Human Resources Director, Institutional Communications Director, Lake Placid Center Director, Remodeling, Renovation, and Maintenance
LEVEL TWO	\$80,000 - \$117,377	Controller Dean, Applied Sciences and Technologies Dean, Arts and Sciences Dean, Health Sciences Dean, Student Services Executive Director, Institutional Advancement Executive Director, Institutional Effectiveness, Planning, and Technology Registrar

Specific salaries within the range for each administrative level are based upon rank, degree, years of experience, and level of responsibility as determined by the President.

Part-time administrators will be paid at an hourly rate within the salary ranges established for specific administrative classifications.

### **VICE PRESIDENT**

The Vice Presidents' salaries are set by the President.

### **PRESIDENT**

The President's salary is set by the District Board of Trustees.

## SALARY SUPPLEMENTS FOR PERSONNEL WITH SPECIAL RESPONSIBILITIES

Apprenticeship Coordinator (per program).....	\$1,270
Assistant Coach, Baseball .....	\$6,225
Assistant Coach, Cross Country .....	\$1,540
Assistant Coach, Softball.....	\$5,225
Assistant Coach, Volleyball .....	\$4,725
Chair, Counseling .....	\$3,800
Chair, Library Services .....	\$3,800
Course Development* .....	up to 2 load credits
Curator .....	\$1,900
Distance Learning.....	\$4,000
Head Coach, Cross Country .....	\$7,500
House Manager (Auditorium Rentals–min. 3 hrs.)	\$24.20/hr. or overtime rate, whichever is higher
Instructional Lab Coordinator, Electrical Distribution.....	\$3,165
Leadership Highlands.....	\$3,955
President’s Awards (each award) .....	\$500 to \$1,500
Student Organization Advisor (per major semester) .....	\$309 to \$1,236

\*Faculty may receive up to two load credits, as determined by the appropriate Dean and approved by the Vice President for Academic Affairs and Student Services, for: 1) developing a new course; 2) modifying an existing course to become an asynchronous online course; 3) substantially modifying an existing course. See Procedure 5220.

Note: Supplements shown are “annual” unless otherwise noted.

Based upon need and the level of responsibility, personnel with special responsibilities may be assigned reduced teaching loads and/or extended contracts.

The President may approve temporary assignments, establish appropriate compensation, and adjust salary supplements as needed.

## **Tab 7**

### **2019 Legislative Session Update**

---

# Legislative Session Update

**Inside this issue:**

**Appropriations** 2-4

**Dual Enrollment** 4-5

**Workforce Education** 5-8

**Reverse Transfer** 9-10

**Direct Support Organizations** 10-11

**Articulation** 11

**Intercollegiate Athletics** 11

**Military Veterans** 12

**Charter Schools** 13

**Fee Waivers** 13-14

**Public Records** 14

**Background Check** 14

Volume I, Issue 6

May 4, 2019

## Amendments, Bills and Budgets...oh my!

On Tuesday, April 23, Budget Conference began. There were high expectations that the Florida College System (FCS) would receive a significant bump. The House increased their higher education allocation by \$135M, but the Senate decreased theirs by \$145M. A brief breakdown is provided in the chart below. It is important to note that the recurring \$2.5M provided by the legislature last year was not provided as was an additional \$3.1M for Florida Retirement System (FRS) contributions. The FRS contribution funds are not guaranteed each year, so each college will still have pay its share toward the FRS without the help of those additional funds. The Senate had requested \$40M for student success initiatives ("2+2" and "Work Florida") but in the end they came to the House position of only \$30M.

Each college's funding from these two initiatives can be found on pages 38 and 39 of [SB 2500](#). The House and Senate also agreed to \$10M for general operating and \$10M for compression for a total of \$20M. The Senate had originally requested a total of \$38M (\$15.5M in compression and \$22.5M for general operating). Additionally, the legislature moved funds from the EETF (Lottery) fund to General Revenue (GR), so colleges will receive more funds in July instead of February. The Legislature did maintain the \$550,000 for dual enrollment instructional materials. Because the Legislature removed the \$60M (\$30M State / \$30M Institutional investments), the only incentive/performance funds received by the colleges will be the \$30M for student success initiatives. For some colleges, this will come as a hit to their budgets

based on their former Gold or Silver status. The Legislature appropriated \$280M total in PECO funds plus \$42.4M in GR for Fixed Capital Outlay (FCO) projects. They are broken down as follows:

- \$107.2M for Universities (\$67.8M for Universities from PECO funds plus \$39.4M from GR for FCO projects)
- \$11.3M for FCS (\$2.1M from PECO funds and \$3M from GR for Daytona, \$4.2M for IRSC; \$2M for Manatee-Sarasota)
- \$158.2M for Charter Schools
- \$0 for Public Schools
- \$0 for Maintenance (Sum of the Digits) for any school
- \$46M in Special School Projects (i.e. University Lab Schools, Division of Blind Services, etc.)

## Final 2019-20 Budget at a Glance

The final budget shows a total of \$1,255,757,765, which is a \$27,216,762 or 2.2% increase over the prior year.

	Proposed HOUSE	Proposed SENATE	FINAL Budget
CAPE Performance	\$ 14,000,000	\$ 15,000,000	<b>Agreed: \$14M</b>
Program Fund—Total	\$ 1,147,130,083	\$ 1,221,304,321 \$38M operational increase (\$15.5M Compression and \$22.5M Program Fund Formula) Difference of \$74,174,238	<b>Agreed: \$10M – Compression \$10M – General Operating</b>
Performance Funding	\$ 60,000,000 \$30M state / \$30M institutional (same as last year)	\$ 40,000,000 \$28M for "2+2" and \$12M for Work Florida	<b>Agreed: \$20M for 2+2 \$10M for Work Florida</b>
Dual Enrollment Instructional Materials	\$550,000	\$550,000	<b>\$550,000</b>
<b>TOTAL</b>	<b>\$ 1,222,663,265</b>	<b>\$ 1,277,837,503</b>	<b>\$ 1,255,757,765</b>



## LEGISLATION OF INTEREST

### **Brief Overview:**

On Saturday, May 4, the Legislature passed the only bill it is constitutionally required to pass, **SB 2500**—a balanced budget. Budget Conference lasted through Wednesday, May 1, and due to the statutory requirement of a 72-hour cooling off period, the earliest the legislature could vote on the budget was 1:30pm on May 4. It is a \$91.1 billion budget, the largest budget in Florida's history—a significant increase from last year's \$88.7 billion budget.

### **Appropriations**

#### **HB 5501: Higher Education/Public Education Capital Outlay (PECO)**

**Sponsor: Higher Education Appropriations Subcommittee; Rep. Randy Fine**

**House Bill 5501 was indefinitely postponed and withdrawn from further consideration. It was never brought up for consideration by either the full House or Senate.**

HB 5501 would have limited the ability of colleges and universities to transfer state funds to any other fund within the institution (i.e. Fund 1 to Fund 7) or direct support organization (DSO) without specific authorization from the Legislature. Beginning July 1, 2019, college transfers of any state appropriation to DSOs with a fund balance of greater than \$50 million could only include funds pledged for capital projects.

The bill would have authorized universities and colleges to use their carry forward funds each year for operations, maintenance, or to finish previously funded PECO projects. While the Division of Florida Colleges currently has a method by which it ranks Fixed Capital Outlay projects, this bill required the Board of Governors and State Board of Education to develop a points based methodology to rank projects for recommendation for funding.

HB 5501 provides that any new construction, renovation or remodeling project that has not received an appropriation in a previous year may only be considered for the prioritized list if:

- The institution has allocated funding equal to no less than 10 percent (for Colleges), or 15 percent (for State Universities) of the total project cost or the project is needed to preserve the safety of persons using the facility or the project is consistent with a strategic legislative initiative;
- A plan is provided to reserve an amount of funds in an escrow account, specific to the project, into which shall be deposited each year an amount equal to 3 percent of the building's value for future maintenance; and
- There is sufficient PECO cash which is not needed to complete previously funded previously PECO projects.

The bill modifies standards for calculating space needs by colleges and universities. The current utilization rate representing "100% utilized" consists of classrooms that are 60% occupied for 40 hours per week. The bill changes utilization rates for classrooms to 80% occupied for 60 hours per week to be considered fully utilized, and for teaching lab space to be 85% utilized for 40 hours a week. A more detailed summary of the bill that died can be found [here](#).

**Senate Bill 190 was the bill that passed that included compromised PECO prioritization language.**

## Appropriations continued...

### **HB 4909: The Florida College System Self-Insurance Consortium**

**Sponsor: Rep. Elizabeth Anne Fetterhoff**

This bill is an appropriations request on behalf of the Florida College System. Through the FCS self-insurance consortium, the FCS requested support through this bill for extraordinary losses from the last two hurricane seasons along with other losses associated with fires, floods, and tornadoes that impact various colleges over the last few years. The total cost requested is \$18.67M.

The bill was not considered by the full House; however, on Monday, April 1, the appropriation request was placed into the proposed Senate Budget, SB 2500 on page 6—Line Item 18, through an amendment that was filed by Sen. Rob Bradley, the Senate Appropriations Committee Chairman. It provided \$18,668,823 in nonrecurring funds from the PECO and Debt Service Trust Fund for the Florida College System Risk Management Insurance Consortium.

**Unfortunately, this request did not make it through Budget Conference and was not placed in the agreed upon final budget.**

### **SB 190: Education**

**Sponsor: Sen. Kelli Stargel**

Senate Bill 190 became the vehicle for numerous pieces of legislation. It also became the bill of contention during the last week of Session. A strike-all amendment passed the Senate Appropriations Committee on April 18 (the staff analysis can be found [here](#)), Following some small amendments on the Floor of the Senate, it passed by a unanimous vote and was sent to the House. It was expected that the House would pass the strike-all, as it was thought to be an agreed upon policy bill that included some PECO provisions from HB 5501. That, however, was not the case. The House stripped the language from SB 190 and filed an amendment that would have made any fund balance transfers approved by each college institution's local District Board of Trustees subject to approval or amendment by the State Board of Education (SBE). The summary of what the amendment would have done can be found [here](#). The House sent back a completely new amended SB 190 to which the Senate did not concur and sent it back to the House. Behind closed doors, a deal was made on revised policy, so the Senate requested the bill back from the House to put it into proper posture to amend it one final time. So, in the final hours of the Legislative Session on Friday, May 3, the Senate amended the bill by removing the fund balance approval language and added back important provisions from the prior version.

The [Senate-amended SB 190](#) passed the Senate 39-0 and then the House 109-0.

With regards to the FCS, the final version provides the following:

- Includes PECO project prioritization and point system guidelines, which includes FCS institutions to set aside 0.5% of the cost for each fixed capital outlay project into an escrow account for future building maintenance needs;
- No longer includes reverse transfer language;
- Prohibits Direct-Support Organizations (DSOs) from giving a gift to a political action committee;

### SB 190 continued...

- Includes “2+2” Targeted Pathway Articulation Agreements with SUS institutions;
- Includes Bright Futures Scholarship provisions;
- Removes \$15M CAPE industry certification cap;
- Requires FCS institutions with an FTE less than 15,000 FTE to maintain a 5% balance;
  - ⇒ A spending plan must be submitted to the SBE if the college goes over 5% or a plan on how to get to 5% if the college is has not yet attained that percentage.
- Requires FCS institutions with an FTE greater than 15,000 FTE to maintain a 7% balance;
  - ⇒ A spending plan must be submitted to the SBE if the college goes over 7% and a plan on how to get to 7% if the college is has not yet attained that percentage.

This bill is subject to the Governor’s approval.

### Dual Enrollment

#### **HB 189 / SB 1342: Postsecondary Education for Secondary Students**

***Sponsors: Rep. Ardian Zika and Sen. Kelli Stargel***

On Monday, April 29, the Florida House passed House Bill 189 by a 113-0 vote with two additional amendments:

1. An additional \$550,000 in recurring funds would be added to dual enrollment for instructional materials.
2. Any public postsecondary institution that uses technology to provide dual enrollment courses and has a total number of dual enrolled students of at least 25% of the institution’s total FTE or total headcount enrollment would receive an appropriation of a fulltime faculty member’s salary and benefits. The institution would also receive an additional appropriation of the same amount for each 100 students served above the 25% threshold.

House Bill 189 would have authorized private schools, in addition to charter schools, to establish an early college program with a state college, state university, or other eligible postsecondary institution. The bill would have required instructional materials be made available to private school dual enrollment students, in addition to public school and home education dual enrollment students, free of charge. There’s also a reporting requirement regarding the total and average number of career dual enrollment clock hours and certificates earned for each dual enrollment articulation agreement it entered into during the previous year. Lastly, the bill would have allowed colleges to request a 1-year waiver, similar to language in SB 1342, from the prohibition on limiting student participation in dual enrollment programs, subject to approval by the Commissioner of Education, for any space/capacity issues.

The bill sponsor, Rep. Zika, again admitted during committee that there would be a cost to colleges. Rep. Fine stated that the Colleges had the funds available to provide for this additional cost.

## [HB 189 / SB 1342 continued...](#)

House Bill 189 would have renamed the “collegiate high school program” to the “early college acceleration program” and expanded the program from 1 to 2 years. It would have deleted the requirement for a separate early college program contract and required each dual enrollment articulation agreement between a Florida College System institution and a school district to establish at least

one early college program. The bill would have exempted private schools from paying for tuition for their dual enrolled students. Colleges already absorb the tuition cost for dual enrolled home school students.

Currently, FCS institutions serve close to 3,000 private school dual enrolled students. Most tuition costs for dual enrollment include \$71.98 per credit hour. If the cost per credit hour is multiplied by 3, the cost per course is close to \$216. If the cost for a class is multiplied by 3,000 students, the amount is approximately \$648,000. An estimated number of classes has not yet been identified, but if one student takes a course per semester (Fall, Spring, and Summer), then the colleges would absorb close to \$1,944,000.

The House and Senate agreed to keep the \$550,000 in recurring funds to help offset some of the home school instructional materials costs.

Senate Bill 1342 would have modified Florida law regarding student eligibility criteria for participating in dual enrollment by changing the GPA requirement from 3.0 to 2.5. It is important to note that current law, Ch. 1007.271(3), Florida Statutes, states student eligibility requirements for initial and continued enrollment in career certificate dual enrollment courses is a 2.0 unweighted high school GPA. Language regarding the 2.5 GPA in SB 1342 only pertains to courses taken for college credit dual enrollment courses. A more in depth summary of SB 1342 can be found [here](#).

**Senate Bill 1342 got stuck in the Senate Appropriations Committee. Therefore, HB 189 and SB 1342 died, and the dual enrollment language was not amended onto any other bills.**

## [Workforce Education](#)

### **[SB 522: Apprenticeship Programs](#)**

***Sponsor: Sen. Manny Diaz, Jr.***

Senate Bill 522 would have established a new reporting requirement and funding source to expand apprenticeship and preapprenticeship opportunities. Specifically, the bill would have required the Department of Education (DOE) to report specified information to the Legislature and the State Apprentice Advisory Council regarding apprenticeship and preapprenticeship training in Florida. The bill also would have required DOE to provide information on its website explaining how a Florida College System institution or a school district may assume the responsibilities of a local education agency for the purposes of administering an apprenticeship program. This legislation would have created the Florida Apprenticeship Grant (FLAG) Program, which provides eligibility for grant awards to registered apprenticeship program sponsors who do not require assistance from a career educational institution.

**Senate Bill 522 died, as it got stuck in the full Appropriations Committee; however, some similar workforce language was amended onto [HB 7071](#).**

## Workforce Education continued...

### **HB 661 / SB 770: Alternative High School Graduation Requirements**

**Sponsor: Rep. Wyman Duggan and Sen. Travis Hutson**

Even though **HB 661** was never heard in any committees, language from **HB 661** can be found in **HB 7071**, which is the workforce legislation that passed both the House and Senate. Provisions from **HB 661** include the creation of a career and technical education (CTE) pathway option that would allow for eligible students to acquire a CTE diploma instead of a traditional standard high school diploma. The courses must result in a program completion and an industry certification. Additionally, the legislation requires principles to meet and discuss with students, who have a cumulative grade point average that falls below 2.0, CTE pathway options.

On Thursday, April 18, **SB 770** was amended to include additional CTE pathway graduation requirements and reverse transfer language that would award AA degrees to students who transferred early to an SUS institution but completed 30+ credit hours at an FCS institution but had met requirements for an AA degree while at the university.

**SB 770** modifies the 24-credit pathway for earning a standard high school diploma by revising computer science credit substitution for mathematics or science credits, and creates a mechanism for the review of the sufficiency of career education course standards to meet the Algebra I credit requirement. Receipt of a standard high school diploma awarded through the CTE pathway option requires the student's successful completion of at least 18 credits.

The legislation revises the acceleration mechanism component for the school grade calculation for high schools by specifying that dual enrollment courses include career clock-hour dual enrollment courses. **The Florida Pathways to Career Opportunities Grant Program was amended out of SB 770, but in the end, the Grant Program was passed in HB 7071 along with a \$10,000,000 appropriation in the final budget on page 36.** This program would enable high school and Florida College System institutions to offer applied learning opportunities for students in high-demand career pathways linked to occupations that will provide students with middle-level and high-level wages. The Florida Pathways to Career Opportunities Grant Program could also be found in [Senate Bill 1588](#), relating to Enhancing Florida's Workforce, by Sen. Diaz.

The amended language now includes the "SAIL to 60" Initiative, which can also be found in **HB 7071**, and creates the Florida Apprenticeship Grant (FLAG) Program to provide competitive grants to expand and enhance apprenticeship and preapprenticeship programs. **The FLAG Program did not succeed in any passed legislation.**

The bill increases from 15 to 30, the limit on the number of CAPE Digital Tool Certificates that must be identified annually. Additionally, the legislation restores middle grades career education and planning course requirements which were eliminated in 2017, with some modifications.

It requires district school boards to declare a "College and Career Decision Day" to recognize high school seniors and encourage them to prepare for college and pursue advanced career pathways. The bill also requires DOE to provide assistance to specified entities in notifying students, parents, and members of the community about apprenticeship and preapprenticeship opportunities. Much of the language in **SB 770** can be found in **HB 7055** and **HB 7071**.

**SB 770 was passed as HB 7071 and is awaiting the Governor's signature. Should the Governor approve the legislation, the effective date is July 1, 2019.**

## [Workforce Education continued...](#)

### **HB 7055: Career Education**

***Sponsors: PreK-12 Innovation Subcommittee; Rep. Wyman Duggan; and Rep. Ralph Massullo, Jr.***

According to legislative staff, HB 7055 was crafted in order to help meet growing workforce demand and provide students flexibility and options to pursue advanced career pathways.

On April 16, the House Education Committee heard and passed by a unanimous vote a strike-all amendment along with two additional amendments. **House Bill 7055, however, was not brought up for consideration by the full House and died, but numerous provisions in the bill can be found in HB 7071.**

In addition to secondary education changes to career education courses, HB 7055 would require academic advising, which would include information on the opportunities to enroll in career education programs for students whose GPA drops below a 2.0 in high schools. The bill specifies that, for purposes of school grades, the acceleration component may include the completion of career dual enrollment courses totaling at least 450 hours and the completion of a registered preapprenticeship program totaling at least 300 hours. It also states that the career dual enrollment agreement between a career center and high school must determine how transportation will be provided to students who are unable to provide their own transportation. It also requires the Commissioner of Education to annually review K-12 and postsecondary career and technical education offerings and phase out programs that are not aligned to industry needs or do not provide medium- and high-wage jobs.

It is important to note that significant portions of HB 7055 were amended onto HB 7071 in the House Education Committee. A more in-depth summary can be found [here](#).

The legislation requires the Department of Education to provide assistance in increasing public awareness of apprenticeship and preapprenticeship opportunities and eliminates industry certifications that are not aligned to industry needs.

Similar to SB 770 and HB 7071, HB 7055 establishes a “College and Career Decision Day” to recognize high school seniors for their postsecondary education and career plans. It also doubles the cap on career and professional education (CAPE) Digital Tool certificates the State Board of Education may identify for weighted FTE funding and reestablishes a middle grades career planning course requirement.

### **HB 7071: Postsecondary Workforce Education**

***Sponsor: Higher Education & Career Readiness Subcommittee; Rep. Amber Mariano***

House Bill 7071 promotes apprenticeships and creates the “Strengthening Alignment between Industry and Learning (SAIL) to 60” Initiative and establishing a statewide attainment goal to increase the percentage of working-age adults (ages 25-64) who hold a high-value postsecondary certificate, degree, or training experience to 60 percent by the year 2030. The legislation renames the Higher Education Coordinating Council (HECC) as the Florida Talent Development Council, revising its membership, and would require the council to develop a strategic plan for talent development in Florida.

### HB 7071 continued...

The bill revises the statutory characteristics of an apprenticeable occupation and modifies the requirements for the two public members appointed to the State Apprenticeship Council by the Governor to be independent of any joint or non-joint organizations. It also redefines “journeymen” as “journeyworkers” and includes special provisions for veterans, minorities, and women in apprenticeship programs.

Additionally, statewide articulation agreements must provide for a reverse transfer agreement for FCS AA degree-seeking students who transfer to a state university prior to earning their associate in arts degree. Similar reverse transfer language is found in HB 839 and SB 770.

House Bill 7071 also requires that each career center and FCS institution with overlapping service areas execute and annually submit to DOE a career pathways agreement for each certificate program offered by the career center. The bill requires each school district and FCS institution receiving state appropriations for workforce education programs to maintain adequate and accurate records for funding and expenditures.

**The bill includes the creation of a career and technical education (CTE) pathway option that would allow for eligible students to acquire a CTE diploma instead of a traditional standard high school diploma. Additionally, the legislation includes a “College and Career Decision Day” to recognize seniors in their postsecondary education plans and encourage career pathways through industry certifications.**

**The Commissioner of Education, under this bill, will conduct an annual review of both K-12 and postsecondary CTE offerings to determine how well the existing programs align with employer demand. Using the findings from this annual review, the Commissioner will phase out any CTE programs that are not aligned with the needs of employers or do not provide program completers with middle or high-wage occupation.**

**The bill allows for School Boards to authorize the use of vehicles other than school buses to be used for transportation to and from school sites for students who participate in a career education program that is not offered at the high school. Career pathways agreements between career centers and FCS institutions is also included in the bill.**

**One area that had been mentioned numerous times throughout Session was assisting those students who had left the postsecondary institution just prior to completing a degree. This bill establishes the Last Mile College Completion Program. This program would assist with awarding the cost of in-state tuition and required fees of students who are Florida residents who have been enrolled in an accredited postsecondary institution within 8 years and were within 12 credit hours of completing.**

**HB 7071 was the workforce education vehicle. It passed both the House and Senate unanimously and is now heading to the Governor for his signature. Should the Governor approve the bill, it will take effect on July 1, 2019.**

## Reverse Transfer

### **HB 839: Higher Education**

**Sponsor: Rep. Ray Rodrigues**

On April 9, HB 839 passed the House Education Committee by a vote of 14-1 (Rep. Valdes) with 10 amendments. In addition to some amendments to the SUS, the amended language now requires the Commissioner of Education to provide recommendations to the State Board of Education and the Legislature for future consideration on the most efficient process to achieve a complete performance-based, continuous improvement model that provides for the equitable distribution of performance funds to FCS institutions. It also requires that SUS and FCS institutions establish a “2+2” targeted pathway program. The “2+2” targeted pathway articulation agreement must provide students who graduate with an AA degree and who meet specified requirements guaranteed access to the state university and a baccalaureate degree program at that university. **This language can be found in SB 190.**

According to the [staff analysis](#), the bill requires the Board of Governors and the SBE to annually report on the intellectual freedom and viewpoint diversity at each SUS and FCS institution by conducting a survey of students, faculty and administrators. The survey must be selected or created by the BOG and the SBE and be objective, non-partisan, and statistically valid. The survey must be used by each institution to assess the extent to which members of the state university and state college community feel comfortable expressing their beliefs and viewpoints on campus and in the classroom. The first report must be published by September 1, 2020 and annually thereafter.

This legislation requires that the statewide articulation agreement between the State Board of Education and the Board of Governors provides for a reverse transfer agreement for FCS associate in arts degree-seeking students who transfer to a state university early or prior to earning their associate in arts (AA) degree. If a student earned a majority of the credit hours toward an AA degree from an FCS institution, then the student must be awarded this degree by that FCS institution upon completion of the degree requirements at the state university. Similar reverse transfer language can also be found in [SB 1296](#) by Sen. Diaz, SB 1308, HB 1407, and HB 7071.

**On April 25, HB 839 was amended on the House Floor with Anti-Semitism language, the same language that can be found in [HB 741](#). While HB 741 is awaiting the Governor’s signature, HB 839 was temporarily postponed on Third Reading in the House and died.**

### **SB 1308 / HB 1407: Pathways to College and Career Success / Postsecondary Education**

**Sponsors: Sen. Keith Perry and Rep. Mel Ponder**

On April 9, SB 1308 was heard in the Senate Appropriations Subcommittee on Education and passed as a Proposed Committee Substitute (PCS) by a unanimous vote. The amended reverse transfer language allows This legislation requires the Commissioner of Education (commissioner) to conduct an annual review of career and technical education offerings in the K-12 education system, career centers, and the FCS to determine their alignment with employer demand, postsecondary degree or certificate programs, and industry certifications. As a result of the review, the commissioner must phase out programs not aligned to the needs of employers or do not provide completers with middle- or higher-wage jobs. This review will also encourage school districts and FCS



## **SB 1308 / HB 1407 continued...**

institutions to offer new programs that are in demand by employers.

This legislation allows state university students to request an associate in arts (AA) degree if he or she has completed at least 25 percent of the credits toward an AA at the FCS institution, then the FCS institution will award the degree.

The bill also creates the “Last Mile Scholarship” program in the Department of Education (DOE) for the 2019-2020 academic year. The scholarship awards the cost of in-state tuition and fees to Florida residents who are in good standing, have earned credit at a state university or FCS institution within eight years of application, and are within 12 credit hours of completing a first associate or baccalaureate degree. A more detailed staff analysis can be found [here](#). **This language can be found in HB 7071.**

House Bill 1407 includes the provisions stated above including performance funding for dual enrollment and collegiate high school programs for FCS institutions. This funding is contingent upon a for specific appropriation in the state budget. In this bill, each FCS institution would be provided \$1,000 for each home education and private school student who completes at least one course through a dual enrollment program. Each FLCS institution would also receive \$1,000 for each student who earns an AA degree through a collegiate high school program.

House Bill 1407 has yet to be heard in any of its referred committees.

**SB 1308 died in Senate Appropriations, and HB 1407 died in its first referenced committee.**

## **Direct Support Organizations (DSO)**

### **SB 1744 / HB 7051: Higher Education**

***Sponsors: Sen. Dennis Baxley and Rep. Cord Byrd***

Senate Bill 1744 requires the State Board of Education to establish criteria for the review and approval of new facilities and programs at Florida College System institutions to ensure the well-planned development, coordination, and operation of the Florida College System and to avoid duplication of facilities or programs.

This legislation also includes DSO language that would restrict the authority of our local Boards of Trustees to transfer college funds to our foundations for personal services. DSOs would also be restricted from using state funds for travel expenses. Additionally, beginning July 1, 2019, college transfers of any state appropriation to DSOs with a fund balance of greater than \$50 million may only include funds pledged for capital projects. This language is also included in HB 5501.

Additionally, the bill restricts FCS institutions and their DSOs from constructing, accepting, or purchasing property or facilities if general revenue funds will be required for operation or maintenance upon project completion or in subsequent years of operation, unless the Legislature grants approval. Also included in SB 1744 and HB 7051 is the prohibition of FCS boards of trustees to authorize the use of state funds for travel expenses by any FCS institution DSO.

There is also language that removes a current prohibition against the giving of any gift, either directly or indirectly, to a political committee by a FCS institution DSO. Similar language can be found in SB 190.

## [SB 1744 / HB 7051 continued...](#)

SB 1744 would require the Commissioner of Education to report to the State Board of Education any findings by the Auditor General that a district school board or Florida College System institution is acting without statutory authority or contrary to state law. The State Board of Education shall require the district school board or Florida College System institution board of trustees to document compliance with the law.

In addition to the content contained in SB 1744, HB 7051 would require all FCS institutions to report annually to the Legislature the amount of state appropriations transferred to any DSO during the previous fiscal year, the purpose for which the funds were transferred and the remaining balance of funds transferred. A more detailed analysis on HB 7051 can be found [here](#).

SB 1744 was never heard in any committees, and while HB 7051 passed the House 114-0, it was not taken up for consideration by the Senate and both bills died.

## [Articulation](#)

### **[SB 194: Higher Education](#)**

***Sponsors: Sen. Kelli Stargel***

On March 19, the Senate Education Committee unanimously passed SB 194, legislation that would establish the “2+2” targeted pathway program. Specifically, the bill requires that by the 2019-2020 academic year, each college must execute at least one “2+2” targeted pathway articulation agreement with one or more state universities. In the same token, each state university must execute at least one “2+2” targeted pathway articulation agreement with one or more colleges. The legislation requires the “2+2” targeted pathway articulation agreement to provide students who graduate with an AA degree and who meet specified requirements guaranteed access to the state university and a baccalaureate degree program at that university, in accordance with the terms of the agreement.

**[SB 194 died in Senate Appropriations but similar language regarding “2+2” targeted pathways can be found in SB 190.](#)**

## [Intercollegiate Athletics](#)

### **[HB 789 / SB 798: Florida College System Institutions Offering Baccalaureate Degree Programs / Baccalaureate Degree Access](#)**

***Sponsors: Rep. Rene Plasencia and Sen. Debbie Mayfield***

HB 789 and SB 798 authorize FCS institutions that offer one or more baccalaureate degree programs the ability to participate in 4-year intercollegiate athletics. The bills would allow students enrolled in a 4-year baccalaureate program at an FCS institution to compete in their sport for 4-years without having to transfer to another institution. Additionally, under the governance of a four-year athletic governing body, a college’s athletic program could offer additional scholarships based on the governing body’s guidelines.

**[Both bills died in their respective last committees of reference. No other bills consisted of similar intercollegiate athletics language.](#)**

## Military / Veterans

### **HB 217 / SB 442: Postsecondary Education for Certain Military Personnel**

***Sponsors: Reps. Adam Hattersley & Mel Ponder and Sen. Tom Lee***

This legislation would require the Board of Governors to adopt regulations and the State Board of Education to adopt rules to create a uniform system to enable servicemembers and veterans of the United States Armed Forces to earn academic college credit at public postsecondary educational institutions for college-level training, education, and experience acquired in the military. The legislation would authorize an institution to award credit even if it is not for the purpose of earning a degree or certification.

It would also require state universities, FCS institutions, career centers operated by a school district, and charter technical centers to waive the transcript fee for active duty members and honorably discharged veterans of the United States Armed Forces, and their spouses and dependents.

Both HB 217 and SB 442 have each passed their referred committees by unanimous votes and are now ready to be brought up for consideration on each respective Chamber's Floor.

**After passing all committees of reference, HB 217 was not brought up for consideration by the full House and subsequently died. Senate Bill 442 died in Messages after passing the Senate 40-0.**

### **HB 501 / SB 1518: Alternative Treatment Options for Veterans**

***Sponsors: Rep. Mel Ponder and Sen. Tom Wright***

This legislation permits the Florida Department of Veterans Affairs (DVA) to contract with a state university or Florida College System institution to provide alternative treatment options for veterans who have been certified by the VA, or any branch of the U.S. Armed Forces, as having a Traumatic Brain Injury or Post Traumatic Stress Disorder. Additionally, the bill requires alternative treatment services to be provided under the direction and supervision of a licensed physician, osteopathic physician, chiropractic physician, nurse, psychologist, or a clinical social worker, marriage and family therapist or mental health counselor. The alternative treatment options include: accelerated resolution therapy, equine therapy, hyperbaric oxygen therapy, music therapy, and service animal training therapy.

HB 501 adds military sexual trauma that has led to PTSD to the list of ailments by which veterans are suffering and who could be eligible for alternative therapy treatments. SB 1518 still contains the same content as HB 501 but adds a nurse as an authorized individual to supervise the alternative treatment services.

**HB 501 passed the House 114-0 on April 17. On May 1 HB 501 was substituted for SB 1518 and passed the Senate 40-0 on May 2. It is now awaiting the Governor's signature. Should the Governor sign the bill into law, it will become effective on July 1, 2019.**

## Charter Schools

### **HB 1197 / SB 1668: Charter Schools / School Choice**

***Sponsors: Rep. Jason Fischer and Sen. Travis Hutson***

House Bill 1197 authorizes state universities and Florida College System (FCS) institutions to sponsor charter schools. Present limitations on charter schools operated by an FCS institution with a teacher preparation program are repealed. The bill provides that the board of trustees of a sponsoring state university or FCS institution is a local educational agency for the purpose of receiving federal funds and accepting responsibility for all requirements in the role.

The legislation also establishes operational funding and capital outlay funding formulas for charter schools sponsored by a state university and FCS institution. For a more detailed summary, please click [here](#).

Senate Bill 1668 was never heard in any committees and subsequently died.

**House Bill 1197 passed the House 74-37 but died in Messages in the Senate.**

## Fee Waivers

### **HB 593 / SB 1164: Postsecondary Fee Waivers**

***Sponsors: Rep. Jay Trumbull and Sen. George Gainer***

This legislation would allow FCS institutions that choose to implement the out-of-state fee waiver, may do so for a period of 3 years, beginning 180 days after the impact of the hurricane. The bills would authorize FCS institutions that serve counties directly impacted by a hurricane, and who experience an enrollment decrease by more than 10 percent as a result, to waive out-of-state fees. FCS students who qualify for the waiver are eligible to receive the waiver for up to 110 percent of the total number of credit hours required for the degree or certificate program in which the student is enrolled.

It also provides that a student only remains eligible to receive the out-of-state fee waiver if he or she does not disenroll from the institution for more than one semester, and out-of-state students enrolled under this fee waiver would not be included in the enrollment totals for these institutions by the Education Estimating Conference on Florida College System enrollment.

This legislation was drafted to assist FCS institutions serving in Hurricane Michael affected counties and are experiencing enrollment reductions as a result of the hurricane's widespread damage. The out-of-state fee waiver can assist affected FCS institutions to recruit out-of-state students to the institution.

The following Florida College System (FCS) institutions serve Hurricane Michael affected counties:

- Chipola College (Calhoun, Holmes, Jackson, Liberty, and Washington counties).
- Gulf Coast State College (Bay, Franklin and Gulf counties).
- North Florida Community College (Taylor County).
- Tallahassee Community College (Gadsden, Leon, and Wakulla counties).

## [HB 593 / SB 1164 continued...](#)

Of the four colleges serving Hurricane Michael impacted counties, Chipola College and Gulf Coast State College reported decreases in enrollment for Fall 2018 and Spring 2019 semesters.

**HB 593 passed the House on Wednesday, April 17, by a vote of 117-0. It was then substituted for SB 1164 and passed the Senate 38-0 on April 30. It is now awaiting the Governor's signature. Should the Governor approve the legislation, it will become effective on July 1, 2019.**

## [Public Records](#)

### **[HB 7115: Public Records and Meetings/Postsecondary Education Executive Search](#)**

***Sponsors: House State Affairs Committee and Rep. Blaise Ingolia***

House Bill 7115 would keep from the public the names of those who would be applying for president and provost positions at state colleges and universities. Similar legislation was filed by the House in 2017 but was never considered by the Senate. The names of those who applied but did not make it for final interviews would not be made public.

The names of any applicants who become finalists must be released by the state university or FCS institution no later than 30 days before the date of the meeting at which a final action or vote is to be taken on the employment of the applicants. There were numerous members of the public, many who are faculty members, who spoke in opposition to the bill. An analysis on this bill can be found [here](#).

PCB SAC 19-02 was heard by the House State Affairs Committee on Thursday, April 4. It passed unanimously and became HB 7115. On Tuesday, April 16, HB 7115 was heard in the House Education Committee and passed by a vote of 14-3 (Reps. Antone, Hogan Johnson, and Valdes).

**House Bill 7115 was never brought up for consideration by the full House and subsequently died.**

## [Background Check](#)

### **[HB 7035 / SB 7014: Government Accountability](#)**

***Sponsors: House Community Affairs and Governmental Oversight and Accountability and Senate Government Oversight and Accountability***

This legislation fixes the background check glitch that was mentioned over the summer. It makes the SUS and FCS subject to F.S. 110.1127, which makes the institutions responsible for designating employees for either Level 1 and Level 2 Background Screening. SB 7014 passed the full House and Senate and is awaiting the Governor's signature.

**The Governor signed SB 7014 into law on April 29; Chapter No. 2019-15.**