



**SFSC
District Board of Trustees
Regular Meeting
June 26, 2019**

**Highlands Campus
1:00 p.m.**

**Tami Cullens, Chair
Joe Wright, Vice Chair
Tim Backer
Derren Bryan
Louis Kirschner
Ken Lambert
Lana C. Puckorius
Kris Y. Rider
Thomas C. Leitzel, President/Secretary**

1.0 *Call to Order and Preliminary Matters*



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of June 26, 2019 be adopted.

SUGGESTED MOTION:
Move to adopt the agenda of the regular meeting of June 26, 2019 as presented.

**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
JUNE 26, 2019
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Budget Workshop – May 22, 2019
 - 1.2.2 Regular Meeting – May 22, 2019
 - 1.3 Review of Agenda Master Calendar
- 2.0 Communications, Introductions, and Recognition
 - 2.1 New Employee Introductions
- 3.0 Public Comment
- 4.0 Presentation
 - 4.1 Annual Equity Update Report
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Grant Awards
 - 5.2.1 South Carolina Ballet – Cinderella - \$5,475
 - 5.2.2 Enhanced Learning in the Heartland - \$10,000
 - 5.2.3 Healthy Smiles for Highlands County - \$19,300
 - 5.3 Agreements and Contracts
 - 5.3.1 Contract Agreement – Sunshine Staffing of Highlands County, Inc.
 - 5.3.2 Dual Enrollment Agreement – Parkview Prep Academy
 - 5.4 Operating Actions
 - 5.4.1 Monthly Accounts Payable & Payroll Check Register
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
 - 7.1 Curriculum Proposals
- 8.0 Other Action Items
 - 8.1 Recertification of Direct Support Organization
 - 8.2 Capital Improvement Program (CIP)
 - 8.3 Acceptance of the 2018-2019 Annual Equity Report
 - 8.4 Project Priority List (PPL) Approval
- 9.0 Reports
 - 9.1 Financial Report
 - 9.2 Foundation Report
 - 9.3 Grants Development Report
 - 9.4 President’s Report
 - 9.5 Board Attorney Report
 - 9.6 Board Member Reports
 - 9.7 Board Chair Report
- 10.0 Adjournment




OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – BUDGET WORKSHOP – MAY 22, 2019

It is recommended that the minutes of the regular meeting held May 22, 2019 be approved as presented and recorded in the Supplemental Minute Book.

SUGGESTED MOTION:
Move to approve the minutes of the May 22, 2019 budget workshop as presented.

**BUDGET WORKSHOP MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
MAY 22, 2019**

Members Present: Mrs. Tami Cullens, Chair
Mr. Joe Wright, Vice Chair
Mr. Tim Backer
Mr. Derren Bryan
Dr. Louis H. Kirschner
Mr. Ken Lambert
Mrs. Lana Puckorius
Mrs. Kris Y. Rider
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Staff Present: Mrs. Jamie Bateman Mrs. Ashley Bennett
Dr. James Hawker Dr. Michele Heston
Mr. Don Kesterson Mrs. Melissa Kuehnle
Mr. Glenn Little Ms. Melissa Lee
Mr. Jonathan Stern Ms. Robin Southwell
Dr. Sidney Valentine Dr. Chris van der Kaay
Mrs. June Weyrauch

Excused: Mr. Erik Christensen Ms. Cindy Garren Dr. Tim Wise

Others Present: Mrs. Barbara Kirschner

CALL TO ORDER

The budget workshop of the District Board of Trustees was called to order at 10:09 a.m. on the Highlands Campus by Board Chair, Mrs. Tami Cullens.

1. 2019-2020 Budget Proposal

- a. Dr. Leitzel thanked Vice President Little and his team for their work on the budget this year. Dr. Leitzel began the workshop with an overview of the 2019-2020 Budget.
- b. Vice President Little presented the Budget Priorities – salary adjustments for personnel, enrollment growth, reorganization/realignments for efficiency, encourage professional development, facilities maintenance due to aging facilities, providing current technology resources, and strategic management of fund balance to ensure financial stability and flexibility.
- c. Dr. van der Kaay discussed Enrollment Projections – the FTE Trend Information.
- d. Vice President Little gave an overall summary of the budget and projected fund balances for both FY19 and FY20. He reported a projected fund balance for 6/30/19 of \$2,398,815 with a projected fund balance percentage of 9.01%. Vice President Little also reported a proposed projected fund balance for 6/30/20 of \$1,828,985 with a projected fund balance percentage of 7.00%.

- e. Ms. Lee discussed Student Fee Rates 2019-2020 and the Proposed Revenue Budget. In her overview she noted that for the eighth consecutive year there are no proposed increases in tuition.
- f. Vice President Little addressed the legislative appropriations for the Florida College System and how it relates to SFSC. He discussed how the Performance Model changed for FY20.
- g. Vice President Little presented the Personnel Budget for Fiscal Year 2019-2020. He addressed the personnel costs which includes: the annualization of all personnel changes that occurred in Fiscal Year 2018-2019; reorganization/realignment within departments; one new faculty position; terminal leave payouts for planned/unplanned retirements/resignations; reclassification and salary equity adjustments for changes in responsibility and/or professional development; and salary adjustments for faculty achieving continuing contract years of service. He also discussed an increase for FRS at 3.1% and health insurance projected to increase 8.0%. He presented a recommended across-the-board raise of 2% for all eligible full-time and part-time employees filling regularly established positions and a non-recurring salary supplement of 2% for all eligible full-time employees and \$300 for all eligible part-time employees filling regularly established positions. Vice President Little also discussed the adjustments proposed to the 2019-20 Salary Schedule and provided a copy for the Trustee's review.
- h. Ms. Melissa Lee reviewed the Current Expenditures and Capital Outlay Budget for Fiscal Year 2019-2020 for Fund 1.
- i. Vice President Little discussed the Capital Outlay Budget for Fiscal Year 2019-2020.
- j. Vice President Little recommended Board action for the 2019-2020 Budget Proposal to take place during the regular Board meeting following the workshop.

2. COMMENTS

Mrs. Puckorius thanked Vice President Little and team for all their work to help the Board understand the process and their ability to pull all the material together.

Mr. Wright had a question pertaining to Senate Bill 190 and asked for Mr. Little to elaborate on the 5% Fund 1 Balance. Mr. Little addressed his question.

Mrs. Cullens, Mr. Bryan and Dr. Kirschner all had questions pertaining to the health insurance cost, the projected insurance increase, and how SFSC will address it. Mr. Little addressed their questions and concerns.

Dr. Kirschner had a question about the administrative staff salary level. Mr. Little gave him a brief explanation and addressed his question.

Dr. Leitzel commended Vice President Little, Mr. Kesterson, Ms. Southwell, Ms. Lee and Mrs. Weyrauch for their work on this year's budget preparation. He also recognized Dr. van der Kaay's contributions on planning and evaluation.

There being no further discussion, the Budget Workshop adjourned at 12:03 p.m.




OFFICE OF THE PRESIDENT

Item 1.2.2

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – MAY 22, 2019

It is recommended that the minutes of the regular meeting held May 22, 2019 be approved as presented and recorded in the Supplemental Minute Book.

SUGGESTED MOTION:
Move to approve the minutes of the May 22, 2019 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
MAY 22, 2019**

Members Present: Mrs. Tami Cullens, Chair
Mr. Tim Backer
Mr. Derren Bryan
Mr. Ken Lambert
Mrs. Lana Puckorius
Mrs. Kris Y. Rider
Mr. Joe Wright
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Excused: Dr. Louis H. Kirschner

Staff Present:

Ms. Cheryl Arpasi	Mrs. Jamie Bateman	Mrs. Ashley Bennett
Dr. James Hawker	Dr. Michele Heston	Dr. Robert Flores
Mr. Don Kesterson	Mrs. Melissa Kuehnle	Ms. Melissa Lee
Mr. Glenn Little	Mr. Govindah Ramnarain	Ms. Sarah Sconyers
Ms. Robin Southwell	Mr. Jonathan Stern	Dr. Sidney Valentine
Dr. Chris van der Kaay	Mrs. Mary VonMerveldt	Mrs. June Weyrauch

Excused: Mr. Erik Christensen Dr. Tim Wise

Others Present: Mr. Terry Atchley

The regular meeting of the District Board of Trustees was called to order at 1:03 p.m. on the Highlands Campus of South Florida State College by Board Chair, Mrs. Tami Cullens.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mrs. Rider made a motion, seconded by Mr. Wright, to adopt the agenda of the regular meeting held May 22, 2019 as amended. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mr. Wright made a motion, seconded by Mr. Backer, to approve the minutes of the regular meeting held April 24, 2019 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Agenda Master Calendar

The Agenda Master Calendar was reviewed. No changes were recommended.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

2.1 New Employee Introductions

The following new employees were introduced:

Employee	Position	Supervisor	Hired
Sarah Sconyers	Maintenance Office Clerk	Cheryl Arpasi	02/01/19

Dr. Leitzel recognized Mr. Terry Atchley, SFSC Foundation Board member and thanked him for attending the District Board of Trustees meeting.

Dr. Leitzel introduced Dr. James Hawker as the Interim Dean of Arts and Sciences. The Board welcomed Dr. Hawker to his first District Board of Trustees meeting.

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

None

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of appointments: full-time career services staff; resignations; retirements; full-time professional staff; and adjunct faculty for the 2018-19 academic year as needed.
(EXHIBIT "A")

5.2 Agreements and Contracts

- 5.2.1 Approved the renewal of lease agreements for the Hotel Jacaranda and the SFSC Teacherage as presented. *(EXHIBIT "B")*
- 5.2.2 Approved the renewal of the lease agreement between Tri-County Human Services Inc. and South Florida State College for the Florida Center for Addictions and Dual Disorders as presented. *(EXHIBIT "C")*
- 5.2.3 Approved the contracting for continued legal services with Allen, Norton & Blue, P.A. and Karlson Law Group, P.A. for the 2019-2020 fiscal year under the terms and rates as presented. *(EXHIBIT "D")*
- 5.2.4 Approved the agreement between South Florida State College and Paul Blackman, Sheriff of Highlands County, Florida, for the South Florida State College Resource Deputy Program as presented. *(EXHIBIT "E")*
- 5.2.5 Approved the agreement between CareerSource Polk and South Florida State College as presented. *(EXHIBIT "F")*

5.3 Operational Actions

5.3.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check registers and summary for all funds for the month of April 2019.

(EXHIBIT "G")

5.3.2 Bad Debt Listing

Approved the write off of uncollectible debt in the amount of \$19,594.74 as presented. *(EXHIBIT "H")*

Mr. Backer asked if we had a replacement instructor for the mobile welding program since the current instructor gave his resignation. Dr. Leitzel addressed Mr. Backer's question.

Mr. Lambert made a motion, seconded by Mr. Bryan, to approve the Consent Agenda, Items 5.1 through 5.3.2 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

None

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Fee Proposals

Dr. Valentine presented the curriculum proposals and gave a brief overview to the Board.
(EXHIBIT "M")

Mr. Backer made a motion, seconded by Mrs. Puckorius, to approve the curriculum proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 SFSC 2018-2019 Budget Proposal

Mr. Little presented a request to approve the Operating Budget for 2019-2020, including the student fee rates and salary schedule, as well as the 2019-2020 Capital Outlay Budget.
(EXHIBIT "J")

Mr. Lambert made a motion, seconded by Mrs. Rider, to approve the Operating Budget for 2019-2020, including the student fee rates and salary schedule, as well as the 2019-2020 Capital Outlay Budget as presented. The Operating Budget includes a 2.0% across-the-board raise for all eligible full- and part-time employees, as well as a 2.0% non-recurring salary supplement for all eligible full-time employees and a \$300 non-recurring salary supplement for eligible part-time employees filling regularly established positions. Mrs. Cullens amended the motion to include the president in the 2.0% across-the-board raise and the 2.0% non-recurring salary supplement. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.2 Annual Facilities Inspection Summary Report

Mr. Little presented a request to accept the SFSC Fire, Sanitation, and Casualty Inspection reports for the 2018-2019 year as presented. Mr. Little gave a brief description of the Annual Comprehensive Safety Inspection Report to the Board. Mr. Little addressed repairs that have not been completed. *(EXHIBIT "K")*

Mrs. Puckorius made a motion, seconded by Mr. Wright, to accept the fire safety, sanitation, and casualty inspection reports for the 2018-2019 year as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.3 RFP 18-03 Campus-Wide Access Control

Mr. Little gave a brief overview of RFP 18-03 Campus-Wide Control to Cam Connections/ADT for a Campus-Wide Access Control system. Mr. Little stated that this project is an additional step in the ongoing efforts to improve campus safety in light of recent tragedies locally and nationally. (EXHIBIT "L")

Mrs. Puckorius asked a question pertaining to how an electricity outage would affect the access control. Dr. Robert Flores, Director, Remodeling, Renovation & Maintenance addressed Mrs. Puckorius' question.

Mr. Bryan voiced his concern of the hotline to local law enforcement at the satellite campuses not working and if that had been corrected. Mr. Little addressed his concern. Mr. Bryan thanked Mr. Little and team for hearing the Boards' concerns and implementing safety measure at all campuses.

Mrs. Rider made a motion, seconded by Mr. Backer, to award RFP 18-03 Campus-Wide Access Control to Cam Connections/ADT for \$198,660.017 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

9.0 REPORTS

9.1 Financial Report

Ms. Lee reported on the financial graphs and a summary of revenue and expenditures compared to budgeted funds within the Operating Budget through April 2019.

(EXHIBIT "M")

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$28,071.18** from April 10 through May 7, 2019. She announced that \$5,000 of this amount came from the Winifred and William O'Reilly Foundation. The donation was credited to the partnership project. Mrs. Bateman reported that TSIC has 33 onboarding 8th grade students. This brings the total to date 134 students in the current program. She also reported that 34 scholarships were awarded to local high school seniors over the past few weeks. Mrs. Bateman informed the Board that she presented at the DeSoto Rotary luncheon. She shared that at the luncheon one current Foundation board member, Ms. Danielle Brewer and one past board member, Mr. Paul Seusy shared their passion for the Foundation and encouraged others to consider donating to the college. Mrs. Bateman confirmed the dates the Hotel Jacaranda will be closed for fumigation treatment will be July 1-3.

9.3 Resource Development

I. Grants Development Report

Dr. van der Kaay distributed and reviewed the Grants Development Report dated 5/22/19. He gave a brief description of the grants.

II. Proposals in Development

A. Wells Fargo – Young People’s Theatre

Wells Fargo

\$ 10,000

III. Submitted Proposals

A. Duke Energy – Electrical Lineman Program

Duke Energy \$ 15,000

B. Duke Energy – Young People’s Theatre

Duke Energy \$ 5,575

Dr. van der Kaay presented the Florida Pioneer Day: Spotlight on Olives event held on May 17 at the Hardee County IDA test plot with a working lunch at the SFSC Hardee Campus. He gave a brief overview of the event to the Board. Dr. van der Kaay addressed questions about the event from the Board.

Dr. Leitzel thanked Dr. van der Kaay, Dr. Cover, and Ms. Carson for coordinating and hosting the Spotlight on Olives event and building great community relationships.

9.4 President’s Report

Dr. Leitzel reported on the following items:

1. Distributed Governor DeSantis’ May 14 press release announcing that U.S. News and World Report ranks Florida #1 in Higher Education for the third consecutive year. Dr. Leitzel informed the Board that the Governor’s office contacted the president’s office for additional information pertaining to the fee proposals that were presented at the April 24 DBOT meeting.
2. Announced that he attended a meeting in Tampa on May 21 with Commissioner Corcoran speaking to the FCS presidents.
3. Highlighted the May 7 Spring Commencement. Dr. Leitzel thanked the Board for their participation.
4. Highlighted Graduation/Pinning/Award Ceremonies: Fire Standards I, April 29; EMT, May 2; Dental Hygiene, May 3; and Athletic Awards, April 30. Dr. Leitzel shared that Dr. Fuschetti was awarded Panther of the Year. He also announced that Mr. PJ Cimo was awarded the 2019 Suncoast Conference Male Student Athlete of the Year.
5. Announced that Ms. Amy Bohan and two of her students presented their research at the Experimental Biology annual conference in Orlando.
6. Informed the Board that SFSC Honors Program students Ms. Nancy Morrissey and Mr. Griffin Woods were recently selected as 2019 Portz Interdisciplinary Fellowship recipients for their research on genes that interact with cancer cells. Dr. James Hawker gave a brief background of the fellowship to the Board.
7. Enrollment Update: Dr. Leitzel stated that summer term 2019 is even with last year and the academic year enrollment ended even.
8. Highlighted the HSI-STEM event at the Hardee Campus with North Wauchula Elementary School’s fifth graders.
9. Congratulated Ms. Cindy Garren as she was awarded United Way of Highlands County Volunteer of the Year 2019.
10. Special Congratulations to Mr. Mike Rider, Trustee Kris Rider’s husband as he was awarded the 2019 Judge David Langford Professionalism Award by the Highlands County Bar Association. Mrs. Rider shared that he was surprised and absolutely speechless.
11. SEIU Update: Announced that SFSC adjuncts rejected the union organizers at the April 30 vote.
12. Announced that Hotel Jacaranda will be closed for fumigation July 1-3.

13. Recognized Mr. Derren Bryan as one of our Leadercast 2019 sponsors. He also thanked Mr. Terry Atchley for his sponsorship and recognized our other sponsors. Dr. Leitzel announced Leadercast 2020 will be hosted on May 7.
14. Highlighted the Leader Team "Advance" from May 15-16 with the Board.

9.5 Board Attorney's Report

Mrs. Karlson thanked the Board for renewing her contract.

9.6 Board Members' Reports

Mrs. Puckorius stated no report. She wished everyone a fun Memorial weekend.

Mr. Backer thanked Mr. Little and team for their work on the budget.

Mr. Lambert shared that Mr. Terry Atchley was awarded the Home Rule Hero Award. He congratulated him on this award. Mr. Lambert informed the Board that Mr. Atchley spends an enormous amount of time in Tallahassee during session and advocates for SFSC.

Mrs. Rider stated no report. She thanked everyone for their continued good work and wished them a safe Memorial weekend.

Mr. Wright thanked Mrs. Karlson for her services.

Mr. Bryan had to leave during the President's report due to a scheduling conflict.

9.7 Board Chair Report

Mrs. Cullens thanked Mrs. Karlson for her services. She thanked everyone for their continued work and the Board members for their time. Mrs. Cullens asked Board permission to nominate Dr. Leitzel as CEO of the Year to ACCT.

Mrs. Cullens praised Dr. Leitzel for his dedication and commitment to the college. The Board unanimously agreed for Mrs. Cullens to proceed with the nomination to ACCT. Mrs. Cullens informed the Board that she received an email from Mr. Tim Morris that each FCS board of trustees were to designate a legislative liaison from each college board to work with other the liaisons.

Mr. Lambert suggested that the Board chair should be the designated liaison.

The Board unanimously agreed that Mrs. Cullens as she is the current Board chair should be the liaison for SFSC. Mrs. Cullens accepted. She wished everyone a safe Memorial weekend.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 2:58 p.m.




OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: REVIEW OF AGENDA MASTER CALENDAR

Information:

The Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Agenda Master Calendar

JUNE 2019	JULY 2019	AUGUST 2019
26 Board Meeting, 1 PM Highlands Campus	17 Board Meeting, 1 PM Highlands Campus	12 Convocation 21 * Board Meeting, 1 PM Highlands Campus
SEPTEMBER 2019	OCTOBER 2019	NOVEMBER 2019
18 * Board Meeting, 1 PM Highlands Campus 18-19 AFC Trustees Commission Legislative Conference	16-19 Annual ACCT Leadership Congress, San Francisco 12 Foundation Fall Showcase Event 23 * Board Meeting, 1 PM Highlands Campus	6 Trustees Commission Annual Meeting, Palm Harbor 27 * No Board Meeting
DECEMBER 2019	JANUARY 2020	FEBRUARY 2020
2 Jacaranda Jubilee 4 * Board Meeting, 1 PM Highlands Campus 5 Foundation Christmas Luncheon	22 * Board Meeting, 1 PM Highlands Campus	10-13 ACCT National Legislative Summit, Washington, DC 19 * Board Meeting, 1 PM Highlands Campus
MARCH 2020	APRIL 2020	MAY 2020
25 * Board Meeting, 1 PM Highlands Campus	22 * Board Meeting, 1 PM Highlands Campus	20 * Board Meeting, 1 PM Highlands Campus * Budget Workshop, 10 AM Highlands Campus

New Addition

Tentative *

2.0 *Communications, Introductions, and Recognitions*




OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: NEW EMPLOYEE INTRODUCTIONS

Employee	Position	Supervisor	Hired
Heidi Markey	Director, Financial Aid	Tim Wise	06/03/19

3.0 *Public Comment*

4.0 Presentations




OFFICE OF THE PRESIDENT

Item 4.1

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ANNUAL EQUITY UPDATE REPORT

In compliance with the Florida Educational Equity Act (§1000.05, Florida Statutes (F.S.)), the Florida College System institution employment equity accountability program (§1012.86 F.S.), and gender equity in intercollegiate athletics (§1006.71 F.S), South Florida State College maintains a comprehensive equity plan that documents the college’s continual efforts to increase diversity among students and employees. The annual process used to prepare SFSC’s Annual Equity Update Report entails data collection, analysis and input from several key college faculty, staff, and administrators.

The report articulates several measurable goals and objectives related to promoting diversity and ensuring equal access and opportunity for admission to and employment in educational programs, athletics, and activities; strategies for accomplishing these goals and objectives are provided. The report also furnishes a thorough description of the process for reviewing policies and procedures related to equal opportunity, non-discrimination, and employment accountability as prescribed in the statutes above. Included in these descriptions is the procedure for granting continuing contract status to faculty and evaluating the college president and other senior-level administrative staff.

After District Board of Trustees approval, the Annual Equity update Report is forwarded to the Office of Equity and Civil Rights Compliance, Division of Florida Colleges, Florida Department of Education (FLDOE). It subsequently undergoes a thorough review to ensure compliance. Recommendations for improvement, if required, are provided to the college.

The recommendations from the 2017-2018 report will be presented along with key information from the proposed 2018-2019 Annual Equity Update Report.

5.0 *Consent Agenda Action Items*




OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards, and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the Consent Agenda.

CONSENT AGENDA ACTION ITEMS		Page
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	5.2.1 South Carolina Ballet – Cinderella - \$5,475	
	5.2.2 Enhanced Learning in the Heartland - \$10,000	
	5.2.3 Healthy Smiles for Highlands County - \$19,300	
5.3	Agreements and Contracts	36
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	5.3.2 Dual Enrollment Agreement – Parkview Prep Academy	
5.4	Operating Actions	38
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OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME CAREER SERVICES STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Dorsey, Amanda	Cashier II	06/03/19
Lopez, Hanna*	Financial Aid Specialist	06/03/19
Torres, Dora	Custodian	07/01/19
LaDue, Renee**	Executive Assistant, VP Academic Affairs & Student Services	07/08/19

*Transferring from Administrative Assistant II, Student Services position

**Transferring from Physical Plant Operations Specialist

II. RETIREMENTS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Campbell, Barbara	Custodian	06/30/19
Barone, Terry	Office Manager, Hardee Campus	12/13/19

III. RESIGNATIONS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Castanon, Irene	Coordinator, Student Services Take Stock in Children	06/07/19
Woodhouse, Candice	Financial Aid Data Specialist	06/19/19
Earley, Lauren	Executive Assistant, VP Academic Affairs & Student Services	07/03/19
Etienne, Natalie	Instructor, Nursing	07/31/19

IV. ADJUNCT FACULTY, 2018-19, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Bryant, Harry	ABE/GED/ESOL	I

V. REAPPOINTMENT, FULL-TIME FACULTY 2019-20:

Name

Jones, Sharmin
Manning, Mlisa

VI. REAPPOINTMENT, FULL-TIME PROFESSIONAL 2019-20:

Name

Roman, Linda

VII. REAPPOINTMENT, FULL-TIME CAREER SERVICE 2019-20:

Name

Jaurigue-Danta, Wynnne
Jones, Gregory
Lucas, Ashley
Sconyers, Sarah
Sorensen, Tia

VIII. ADJUNCT FACULTY, 2019-20, ACADEMIC YEAR AS NEEDED:

Name

Teaching Area

Rank

Aaron, James	ABE/GED/ESOL/BAS-SM	I
Adams, Nancy	Watercolor Painting	I
Aguilar, Alexander	ABE/GED/ESOL	III
Ahrens, Michael	Criminal Justice	IV
Ahrens, Steven	Criminal Justice	IV
Akin, Donna	ACLS/PALS only	II
Alabarces, Jose	ABE/GED/ESOL	III
Algarin Alvarez, Jhazeel	ABE/GED/ESOL	II
Anderson, Millie	Creative Writing/ABE/GED/ESOL	II
Andrews, Douglas	Education/Music/Humanities	IA
Andrews, Jacqueline	Art Tag Studio	III
Ball, Brandon A.	Criminal Justice/EMS /Fire Programs	II
Barton, Todd	Firefighter	IV
Bates, Christopher	Criminal Justice	IIIB
Batz, Brad	Fire Programs	III
Berning, Richard	EMS Programs	IIIB
Binetti, Rosalia	ABE/GED/ESOL	II
Bowden, William	Criminal Justice	IV
Branch, Allen	Anatomy & Physiology/Nursing	II
Brandeberry, Teresa G	CDL Instructor	IV
Brewington, Taylor	ABE/GED/ESOL	II
Brown, Nicole	Criminal Justice	III
Bubb, Gregory	Criminal Justice	II
Bueford, Sean	Criminal Justice	IV
Burke, Joseph	CDL Instructor	IV
Burnsed, Danielle	Criminal Justice/Telecommunications	IIIB

VIII. ADJUNCT FACULTY, 2019-20, ACADEMIC YEAR AS NEEDED (cont.):

Calvin, Kate	Biology/Chemistry	I
Cameron, Raymond	Religion	II
Campbell, Carolyn	Mathematics	IIA
Campbell, Christopher	EMS/Fire Programs	IIIB
Canaday, Scott	Fire Programs	II
Carlisle II, George	Criminal Justice	III
Carr, Roger	Religion	II
Carter, Linda	English	II
Carter, Michael	English	II
Carter, Ronnie T	Real Estate	III
Case, Roberta	Criminal Justice	III
Castillo, Magdalisse	ABE/GED/ESOL	III
Castro, Lilibeth	ABE/GED/ESOL	III
Chavis, Kerry	ABE/GED/ESOL	II
Christ, Laura	Yoga	IV
Clanton, Deborah H	Child Development & Education	II
Clarke, Diana	Criminal Justice	I
Colamonico, Joseph	Electrical Apprenticeship	IV
Colip, Donald	Criminal Justice/Telecommunications	IV
Collins, LaKisha	Criminal Justice	II
Connell, Noah	EMS Programs/Fire Programs	IV
Conner, Shantavia	Accounting and Business	II
Cornelius, Jeff	Business/BAS-SM/Marketing	II
Correll, Lisa	EMS	III
Cowles, Michael	ABE/GED/ESOL	II
Crawford, Vincent	ABE/GED/ESOL	III
Cruz Chavez, Irving	ABE/GED/ESOL	III
Cunningham, Chandra	Criminal Justice	IV
Damico, Karyn	ABE/GED/ESOL	II
Damron, Deborah	Accounting and Finance	II
Danley, Daniel	Criminal Justice	IIIB
Davis, Linda	BAS-SM	I
DeSola Potharst, Cecelia	ESOL/ABE/GED	II
Decker, Willard	Criminal Justice	IV
Deery, Brian	Psychology/Education	I
Dela Cruz, Maria	Nursing: ADN, PN, Nurse Assistant	II
Detelj, Dixie	Nursing	II
Diaz, Lauro	ABE/GED/ESOL	III
Dos Santos, Kimberley	Elementary Education	I
Douglass, Christine	Nursing (Clinicals only)	II
Dowd, Norine	Dental Education	III
Durkin, MaryLynn	Medical Assisting/CPR	IV
Dutton, Carol	Business/Accounting	IA
Eason, John	Criminal Justice/CPR	IIIB
Eiland, Johnny	Auto Collision Repair and Refinishing	IV

VIII. ADJUNCT FACULTY, 2019-20, ACADEMIC YEAR AS NEEDED (cont.):

Exendine, Joshua	EMS/Fire Programs	IIIB
Fansler, James	Criminal Justice	IV
Farr, Pamela	Intro to Microcomputers	II
Fauteux, Yvette	Nursing	IIIB
Ferrante, Joshua J	EMS Programs	IIIB
Ford-Smith, Betty	Pine Cone Quilts	II
Fussell, Elvie	Fire Programs	IIIB
Gamez, Adrian	Criminal Justice	IV
Garza, Austin	Criminal Justice	III
Gentry, Kevin	Criminal Justice	IV
Gill, Esther	Humanities Survey/History/Spanish	II
Gilliard, Thomas	Criminal Justice	IV
Golden, Marjorie	ABE/GED/ESOL	III
Gonzalez, Manuel	Criminal Justice	II
Goodman, Marilyn	Nursing: ADN, PN, Nurse Assistant	I
Green, Amanda	Legal and Ethic Courses	I
Grinis, Beverly	Microcomputers	IIA
Groover, Jasmine	ABE/GED/ESOL	III
Grosu, Tabita	Biology/Microbiology/Intro Biotechnology	II
Gunn, Calvin W	Criminal Justice	IV
Gunter, Christopher	Criminal Justice	III
Hamilton, Kaneisha	Developmental Math	III
Hanks, Eric	EMS/Fire Programs	IIIB
Haralson Jr., Thomas	Business	II
Haralson, Thomas	Criminal Justice	IV
Hargrave, Ervin	ABE/GED/ESOL	III
Harrison, Terri S	Business, Management, Leadership	II
Hayes, Christopher	American Sign Language	II
Heim, Betty	Art	III
Henderson, William	ABE/GED/ESOL	III
Hendrickson, Micah	Adult Ed/Parent, Ed & Family Stabilization	II
Hernandez, Juan	Psychology	I
Hewitt Milligan, Tinna	Nursing Clinicals	III
Hinkle, Kelly	EMS Programs	IV
Hogan, Brett	EMS/Fire Programs	IIIB
Horne, Gwen	Criminal Justice	III
Houseknecht, James	Mathematics	II
Huff, Jennifer	EMS Programs	IIIB
Hutchison, Milton	Truck Driving/CDL	IV
Jackson, Juliana	Developmental Mathematics	III
Jahna, Penelope	Mathematics (DE)	II
Jenkins, Brian	Fire Programs	IIIB
Johnson, Eric	Fire Programs	IV
Johnson, Kenneth	Criminal Justice	IV
Johnson, LaShon	EMS Programs	IIIB

VIII. ADJUNCT FACULTY, 2019-20, ACADEMIC YEAR AS NEEDED (cont.):

Karnes, Glen	Fire Programs	IV
Kelly, Edward	Automotive Service Technology	IV
Kingery, Jillian	Criminal Justice/Telecommunications	IV
Klepser, Phyllis	ABE/GED/ESOL	II
Kogelschatz, Richard	Education	II
Korn, Jennifer	Biology/Anatomy & Physiology	I
Krauklis, Shellie	EMS Programs (CWE courses)	IV
LaFlam, Dale	Criminal Justice	IIIB
Lander, Melissa	Criminal Justice	IIIB
Lang, Anne M	Child Development & Education	III
Languaine, Selwyn	Botany/Ag/Horticulture/Nursery Op	II
Larrison, Amanda	ABE/GED/ESOL/Humanities	II
Latina, Luci	ABE/GED/ESOL	I
Leaphart, Stacy	ABE/GED/ESOL	III
Lee, Leroy	Electrical Line Service Repair	III
Locklar, Steven	ABE/GED/ESOL	II
Lopez, Larid	ESOL	II
Lujan, Yvette	Speech Communication	II
Lynch, Brian	EMS Programs	III
Madden, Ariel	Computer and Business	II
Maddox, Austin	Fire Programs	IV
Maddox, Kathryn	ABE/GED/ESOL/Developmental English	III
Marble, Joseph	Criminal Justice/CPR/First Aid	IV
Markel, Tanna	Draft Design/Dev Math/ABE/GED/ESOL	III
Marley, Evelyn R	Practical Nursing, ADN, Lab Only	IIIB
Mattson, Gordon "Hank"	Lifetime Learners- Theatre, Cowboys	N/A
McCarthy, Betty	Art	IV
McCoy, Michael	Education/FYE	I
McDaniel, Ivan Dale	English & Literature/Humanities	I
McGuire, Terri	Nursing Programs	II
McLaren, Teri	English & Literature/Art/Humanities	IIA
Mejia, Maria L	ESOL	III
Miriani, Denise	ABE/GED/ESOL/Driver Education	III
Mooers, Diane	Clogging	III
Moore, Anne	Humanities	II
Morgan, Ed	Chemistry	IA
Morris, Russell	Criminal Justice	IIIB
Morse, Michael	Criminal Justice	IV
Mosley, Jackson	Bio Sciences/Intro Environmental Science	II
Murray, Alicia	Criminal Justice	IV
Nawrocki, Rachel	ABE/GED/ESOL/Business/CCE Business	IA
Newsome, Jarrod	Criminal Justice	IV
Newton, Janice	Mathematics	IA

VIII. ADJUNCT FACULTY, 2019-20, ACADEMIC YEAR AS NEEDED (cont.):

Nguyen, Tung (Tommy)	Dental Hygiene (Clinicals)	III
Nicholas, Sonji	Sociology	I
Nieves, Diana	ABE/GED/ESOL	II
Noel, Michael	Business	II
Norton, Penney	Child Development & Education	II
Novotorov, Andrew	Agriculture	I
Ortegon, Olga	ABE/GED/ESOL	III
Osha, Lisa	General Business and Mgmt/Logistics	II
Patel, Minto	Biology	I
Pattison, Jacqueline	CDL Tester/Trainer	IV
Pena, Yamilet	Dental Hygiene (Clinicals)	III
Peralta, Javier	EMS Programs (CWE courses)	IV
Perez, Jesus	EMS Programs	III
Perry, Ronald	Criminal Justice	IIIB
Pierre, Carole	Dental Education	IIIB
Pinnell, Gary	Developmental Writing/Journalism	II
Podlesak, Roger	Lifetime Learners/Heartland Games	IV
Pontes, George M.	ABE/GED/ESOL/Dev English/Spanish	II
Poole, Jesse	Criminal Justice	IV
Powell, Barbara	Health Sciences	II
Pratts Martinez, Luis	Criminal Justice	IV
Pridgeon, JT	Commercial Vehicle Driving - Refresher	IV
Proteau Blake, Melanie	ABE/GED/ESOL	III
Prusinski, Daniel	CDL Trainer/ Electric Line Service Repair	IV
Pyles, Litisha	ABE/GED/ESOL	II
Quirk, Rachel	ABE/GED/ESOL	II
Reeder, Melody	Nursing (Clinicals Only)	III
Richmond, Theodora	Art	II
Riley, Jacob	Criminal Justice	IV
Riley, Kimberly	Agriculture/Horticulture	IIA
Ritenour, Steven	Criminal Justice	IIIB
Ritter, Dawn	Environmental Sciences/Biology	II
Rivera Sanchez, Noel	ABE/GED/ESOL	II
Robbins, Bryan	Logistics and Business	II
Roberts, Deborah	ABE/GED/ESOL	III
Roberts, Wendy	EMS Programs	IIIB
Rouse, Kathleen	Personal Fitness	N/A
Ruiz, Latricia	Criminal Justice	II
Samperi, Samuel	AC Technology	IV
Savage, Susan	CNA Intro to Health	IV
Schudel, Glenn	English/Humanities	II
Schwarze, Jason	Mathematics	II
Serrano, Bryant	ABE/GED/ESOL	III

VIII. ADJUNCT FACULTY, 2019-20, ACADEMIC YEAR AS NEEDED (cont.):

Serrano, Jennifer	EMS Programs	III
Shannon, Paul	Fire Programs	IIIB
Shannon, Robert	Criminal Justice	III
Sheasley, Barbara J	Business Administration (CWE)	IV
Sheffield, Kenneth	ACLS/PALS/BLS (CWE only)/Fire Programs	IV
Sheehan, Patricia	ABE/GED/ESOL	II
Sherwood, Robin	Criminal Justice	II
Shireman, Kevin	Fire Programs	IV
Sholtz, Patricia	ABE/GED/ESOL	III
Simmons, Donald	Driver Education	IV
Simpson, James	EMS/Fire Programs	IIIB
Small, L. McQueen	QuickBooks	III
Smalley, Charles	Criminal Justice	IV
Smith, Kimberly Ann	Developmental Math/Math of Finance	III
Smith, Shane	CJ/Telecommunications	IV
Snead, Crystal	Criminal Justice	III
Sneider, Nancy	EMS/Fire Programs	IIIB
Snelgrove, Alecia	Education	II
Sookchand, Shivani	ABE/GED/ESOL	III
Spencer, Robert	Criminal Justice	IV
Spires, James	Criminal Justice	IV
Storts, Jennifer	ABE/GED/ESOL	III
Sunnarborg, Duane	Developmental Math	II
Szeligo, John	Education/History	IA
Tarter, Steven	Electrical Apprenticeship	IV
Thomas, Melody	English	II
Thompson, Debbie Ann	Cosmetology	IV
Thompson, Scott	Commercial Vehicle Driving Trainer	IV
Thompson, Zachary	Music	II
Thornton, Ellen	Reading/Educator Preparation Institute	II
Tippie, Therese (Terra)	Dental Assisting	III
Tomblin, Cory	Criminal Justice	IIIB
Torrance Jr, Jerry E	Water Management	IV
True IV, Charles	EMS/Fire Programs	IIIB
Tumbleston, Rodney	Fire Programs	IV
Turner, Perry	Criminal Justice	II
Vance, Nancy	Nursing (Clinicals and PN)	III
Watson Jr., Gerald G	Fire Programs	IV
Weis, Louise	Art	IV
Williams, Mellanie M	Criminal Justice/Telecommunications	IV
Williams, Michael G	Electronics	IV
Wilson, Ashanti	SATPrep/PreACT/Lang/ABE/GED/ESOL	II
Woods, Dustin	ESOL/ABE/GED	II
Woods, Michael	Speech	II

VIII.	ADJUNCT FACULTY, 2019-20, ACADEMIC YEAR AS NEEDED (cont.):		
	Word, Shelly	Political Science	IIA
	Wright, Jerry L	Education	I
	Wyse, Bruce	English & Literature/Humanities	II
	Yates, Michelle	Nutrition	II
	Yoder, Kay Ann	Adult Education	III
	Zorn, Brian	EMS/Fire Programs	IV

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – SOUTH CAROLINA BALLET – CINDERELLA

Title: South Carolina Ballet - Cinderella

Source: South Arts

Amount: \$5,475

Description: Funds have been granted for the South Carolina Ballet performance of Cinderella at the Alan Jay Wildstein Center for the Performing Arts.

SUGGESTED MOTION:

Move to approve the grant awarded and to accept project funding as presented.




OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – ENHANCED LEARNING IN THE HEARTLAND

Title: Enhanced Learning in the Heartland

Source: Dollar General Literacy Foundation

Amount: \$10,000

Description: Funds have been granted to assist with educational programs for adult literacy.

SUGGESTED MOTION:
Move to approve the grant awarded and to accept project funding as presented.




OFFICE OF THE PRESIDENT

Item 5.2.3

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – HEALTHY SMILES FOR HIGHLANDS COUNTY

Title: Healthy Smiles for Highlands County

Source: Highlands County Hospital District

Amount: \$19,300

Description: The SFSC Division of Health Sciences has been awarded funding to continue providing preventive dental services to high-need populations throughout Highlands County, including children, indigent adults, and residents with special needs.

SUGGESTED MOTION:
Move to approve the grant awarded and to accept project funding as presented.




OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CONTRACT AGREEMENT – SUNSHINE STAFFING OF HIGHLANDS
COUNTY, INC.

Approval is requested to a **renew** an agreement between Sunshine Staffing of Highlands County, Inc. and South Florida State College for the purpose of providing workforce experience training to participants of the Panther Youth Partnership Grant. This agreement renews annually.

SUGGESTED MOTION:

Move to approve the contract agreement between Sunshine Staffing of Highlands County, Inc. and South Florida State College as presented.




OFFICE OF THE PRESIDENT

Item 5.3.2

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DUAL ENROLLMENT AGREEMENT – PARKVIEW PREP ACADEMY

Approval is requested to renew the dual enrollment agreement between Parkview Prep Academy and South Florida State College for the purpose of providing dual enrollment opportunities to Highlands County. This agreement renews annually.

SUGGESTED MOTION:
Move to approve the agreement between Parkview Prep Academy and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.4.1

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds through May is enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll as presented.

Accounts Payable:								
	2018/2019 Checks		2018/2019 Electronic		2018/2019 P-Card		2018/2019 Totals	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	415	\$348,056.93	88	\$1,075,846.13	494	\$220,098.62	997	\$1,644,001.68
Aug	294	\$753,642.03	156	686,703.19	496	\$138,404.02	946	\$1,578,749.24
Sept	1567	\$1,981,142.53	144	1,106,405.27	611	\$172,150.74	2322	\$3,259,698.54
Oct	425	\$739,201.82	173	791,067.38	664	\$156,321.93	1262	\$1,686,591.13
Nov	539	\$638,789.46	162	963,990.86	597	\$166,952.78	1298	\$1,769,733.10
Dec	220	\$222,835.24	97	1,100,699.02	437	\$130,288.76	754	\$1,453,823.02
Jan	311	\$779,935.87	139	1,068,650.79	662	\$185,400.65	1112	\$2,033,987.31
Feb	1841	\$2,141,373.51	143	1,050,760.10	612	\$150,725.54	2596	\$3,342,859.15
March	360	\$646,979.28	134	874,311.36	534	\$175,860.11	1028	\$1,697,150.75
April	516	\$656,752.67	135	946,322.89	671	\$164,664.68	1322	\$1,767,740.24
May	290	\$487,496.87	144	876,733.51	480	\$149,700.66	914	\$1,513,931.04
June		\$0.00		0.00		\$0.00	0	\$0.00
Totals	6778	\$9,396,206.21	1515	\$10,541,490.50	6258	\$1,810,568.49	14551	\$21,748,265.20

Payroll:						
	2018/2019 Checks		2018/2019 Electronic		2018/2019 Totals	
	No.	Amount	No.	Amount	No.	Amount
July	22	\$33,162.95	498	\$877,605.26	520	\$910,768.21
Aug	18	\$30,707.85	390	\$823,529.57	408	\$854,237.42
Sept	12	\$23,160.58	433	\$890,358.06	445	\$913,518.64
Oct	14	\$22,774.67	474	\$884,720.51	488	\$907,495.18
Nov	17	\$30,065.74	482	\$1,184,927.08	499	\$1,214,992.82
Dec	20	\$31,433.85	491	\$976,332.60	511	\$1,007,766.45
Jan	16	\$26,420.96	424	\$833,127.46	440	\$859,548.42
Feb	22	\$32,714.00	478	\$918,679.42	500	\$951,393.42
March	34	\$26,986.99	491	\$919,488.04	525	\$946,475.03
April	23	\$31,977.74	480	\$918,907.25	503	\$950,884.99
May	15	\$39,612.31	473	\$941,911.07	488	\$981,523.38
June		\$0.00		\$0.00	0	\$0.00
Totals	213	\$329,017.64	5114	\$10,169,586.32	5327	\$10,498,603.96

Accounts Payable:

	2017/2018			2018/2019		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	763	\$1,080,313.54	\$1,080,313.54	997	\$1,644,001.68	\$1,644,001.68
August	1,199	1,907,524.93	\$2,987,838.47	946	1,578,749.24	\$3,222,750.92
September	1,987	2,066,752.91	\$5,054,591.38	2,322	3,259,698.54	\$6,482,449.46
October	1,479	2,510,835.52	\$7,565,426.90	1,262	1,886,591.13	\$8,169,040.59
November	1,392	1,766,270.75	\$9,331,697.65	1,298	1,769,733.10	\$9,938,773.69
December	1,002	1,217,932.69	\$10,549,630.34	754	1,453,823.02	\$11,392,596.71
January	1,012	1,585,405.61	\$12,135,035.95	1,105	2,033,987.31	\$13,428,584.02
February	2,343	3,478,993.30	\$15,614,029.25	2,596	3,342,859.15	\$16,769,443.17
March	1,114	1,743,366.49	\$17,357,395.74	1,028	1,697,150.75	\$18,466,593.92
April	1,216	1,560,912.69	\$18,918,308.43	1,322	1,767,740.24	\$20,234,334.16
May	964	1,520,153.34	\$20,438,461.77	914	1,513,931.04	\$21,748,265.20
June	1,419	2,198,038.53	\$22,636,500.30			
Totals	15,890	\$22,636,500.30		14,544	\$21,748,265.20	

Payroll:

	2017/2018			2018/2019		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	487	\$863,222.44	\$863,222.44	520	\$910,768.21	\$910,768.21
August	403	828,255.11	\$1,691,477.55	408	854,237.42	\$1,765,005.63
September	438	848,026.67	\$2,539,504.22	445	913,518.64	\$2,678,524.27
October	462	869,525.05	\$3,409,029.27	488	907,495.18	\$3,586,019.45
November	501	1,130,152.64	\$4,539,181.91	499	1,214,992.82	\$4,801,012.27
December	508	995,230.80	\$5,534,412.71	511	1,007,766.45	\$5,808,778.72
January	465	859,735.14	\$6,394,147.85	440	859,548.42	\$6,668,327.14
February	483	918,019.48	\$7,312,167.33	500	951,393.42	\$7,619,720.56
March	510	934,052.71	\$8,246,220.04	525	946,475.03	\$8,566,195.59
April	514	973,667.62	\$9,219,887.66	503	950,884.99	\$9,517,080.58
May	507	997,313.75	\$10,217,201.41	488	981,523.38	\$10,498,603.96
June	441	944,983.19	\$11,162,184.60			
Totals	5719	\$11,162,184.60		5327	\$10,498,603.96	


6.0 Planning and Policy Issues

7.0 Academic and Student Matters



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: JUNE 26, 2019
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: THOMAS C. LEITZEL 
SUBJECT: CURRICULUM PROPOSALS

Approval is requested for the following curriculum proposals:

I. PROGRAM ADDITION

Request approval to offer a new career certificate program designed to prepare students to meet the increasingly complex manufacturing processes found in today's advanced manufacturing industry. Program focuses on technologies involved in modern manufacturing and production from basic hand tools and measuring devices up to robotics, computer-aided design, and microprocessors. After completing this program, students will possess the necessary skills for employment in the advanced manufacturing workforce or continue into the A.S. degree in Engineering Technology; effective Fall 2019 (202010).

- **Advanced Manufacturing and Production Technology - CC #3412 600 Contact Hours**
 - ETI 0XX1C Computer-Aided Design and Measurement - 120 contact hours (New)
 - ETI 0XX2C Quality and Production Planning - 120 contact hours (New)
 - ETI 0XX3C Electrical and Computer Applications - 120 contact hours (New)
 - ETI 0XX4C Mechanical Systems and Applications - 120 contact hours (New)
 - ETI 0XX5C Industrial Safety and Applied Techniques - 120 contact hours (New)

II. PROGRAM REVISIONS

Request approval to remove the observation hours as part of the Application Requirements since imaging departments are reluctant to allow students the observation time to shadow a radiologic technologist because of HIPAA. Also, the ASRT's Content Specifications were updated requiring changes to the program's curriculum; thus, requesting approval to change two RTE's course credit hours. No program length change; effective Fall 2019 (202010):

- **Radiography - AS #1650**
 - **Remove** the 8 hours of documented observation as part of the Radiography program's application requirements
 - **Decrease** RTE 2609C Principles of Radiography IV from 3 to 2 credit hours
 - **Increase** RTE 2061 Radiographic Seminar from 2 to 3 credit hours

Request approval to modify the occupational culinary arts program's title and length to align with FLDOE's framework; effective Fall 2019 (202010):

- **Commercial Foods/Culinary Arts/Professional Culinary Arts/Hospitality - CC #3330**
 - **Change** title to Professional Culinary Arts and Hospitality
 - **Change** program length from 1140 to 1200 contact hours
 - **FSS 0228L Food Preparation I Lab** increase from 30-180 to 193 contact hours
 - **FSS 0236L Quantity Food Preparation I Lab** increase from 30-180 to 193 contact hours
 - **FSS 0229L Food Preparation II Lab** increase from 30-180 to 193 contact hours
 - **FSS 0237L Quantity Food Preparation II Lab** increase from 30-180 to 193 contact hours
 - **FSS 0940L Food Production and Management Lab** change from 30-180 to 95 contact hours
 - **FSS 0949 Applied Techniques in Food Service** change from 60-180 to 93 contact hours

III. PROGRAM DELETIONS

Request approval to delete the following biomass cultivation programs and their related courses. FLDOE has daggered both biomass cultivation programs for deletion due to no enrollment. Both programs last had students enrolled in 201720 term. Delete programs effective Fall 2019 (202010).

- **Biomass Cultivation - AS #1710**
- **Biomass Cultivation Specialist - CCC #3080**
 - AGR 2643 Biomass Feedstock Crop Production
 - AGR 2645C Biomass Feedstock Analysis and Quality Control
 - AGR 2940 Biomass Cultivation Internship
 - BOT 2000C Introduction to Botany
 - BOT 2480 Algae Production for Biodiesel
 - ETP 1511 Introduction to Biofuels
 - PMA 2230 Pest Management for Biomass Feedstock

IV. COURSE REINSTATEMENT

Request approval to reinstate following finance course. Course has been added to the 2019-2020 Accounting Technology AS Degree curriculum framework; effective Fall 2019 (202010).

- **FIN 1100 Personal Finance** - 3 credit hours

SUGGESTED MOTION:

Move to approve the curriculum proposals as presented.

8.0 *Purchasing and Other Action Items*




OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: RECERTIFICATION OF DIRECT SUPPORT ORGANIZATION (DSO)

Request for recertification of Direct Support Organization

In accordance with SFSC Policy 8.01, the South Florida State College Foundation, Inc. respectfully requests recertification to function on behalf of SFSC during the College’s 2019-2020 fiscal year. Legal Authority: Florida Statute 1004.70.

SFSC Policy 8.01 states that “each direct support organization (DSO) wishing to operate under the auspices of South Florida State College must be annually certified by the SFSC District Board of Trustees as meeting the conditions set forth by the Board. Direct support organizations so certified by the Board may be permitted the use of the College’s property, facilities and personnel services.”

Conditions for certification include the following:

1. The DSO shall exist for the purpose of providing financial, scholarship, facility, equipment and other support to the College and its programs and students.
2. The DSO shall provide full, complete, and timely information on all of its activities to the SFSC District Board of Trustees as follows:
 - a. One or more members of the SFSC DBOT shall be designated by the Chair of the DBOT to serve as liaison voting members of the Board of Directors and the Executive Committee of the DSO.
 - b. The College President shall be a voting member of the Board of Directors and the Executive Committee of the DSO.
 - c. The College’s Controller shall serve as ex-officio member of the Board of Directors of the DSO in the capacity of Assistant Treasurer.
 - d. The DSO shall make monthly reports to the DBOT.
 - e. The Executive Director of the DSO shall report administratively to the College President.

f. The DSO shall submit its annual independent audit and Income Tax Form 990 to the DBOT for review and acceptance.

3. The DSO will make an annual report on its activities in the spring of each year (typically May or June) so that the DBOT may certify the DSO by July 1st.

Summary of yearly accomplishments:

The South Florida State College Foundation, Inc. operates on a calendar fiscal year. During the fiscal year ending December 31, 2018 (FY18), the SFSC Foundation, Inc. continued to meet each of the mandates specified above. Specific activities and accomplishments for the year include:

Revenue

Number of gifts: 1,121

- Amount received..... \$ 793,633.51
- Investment income..... \$ -817,304.00
- Donated services*..... \$ 164,742.00
- Rental Income..... \$ 352,132.00
- Total** **\$ 493,203.51**

Pledged Gift

- Partnership Project \$ 3,365,000

Scholarships

Number Awarded: 464

- Amount awarded..... \$ 189,373

Teaching chairs awarded..... 4

Take Stock in Children:

- Currently in program 134
- High School graduates 474
- Currently in college 61
- College graduates..... 257

Facilities leased to SFSC..... 2

Board members elected..... 2

SFSC programs supported

All academic programs at the College

DSO support from the College

For FY18 current expense support totaled \$3,840.28 and personnel support totaled \$264,742. This support is reduced by the \$100,000 Administrative fee recouped by the College. The anticipated personnel and current expense expenditures for FY19 and FY20 of approximately \$275,000 each, were and will be utilized for the promotion and support of the College's Vision and Mission. The Administrative Fee in FY19 and FY20 are also expected to be \$100,000 each year.

Value added

\$793,633.51 raised at a cost to SFSC of \$164,742 devoted to operations, represents a significant ROI for the College.

Indebtedness of DSO

The SFSC Foundation has no indebtedness.

*** Donated Services Contributors:**

- Executive Director, Institutional Advancement
- Controller
- Executive Assistant, Institutional Advancement
- Accounts Payable Specialist
- Administrative Assistant II, Controller
- Coordinator, Grants and Foundation Accounting
- Resource Development Specialist


SUGGESTED MOTION:

Move to accept the 2018 independent audit and IRS form 990 and to reauthorize the SFSC Foundation, Inc. to work on behalf of the College as a direct support organization in support of the College's Vision and Mission, utilizing support from the College as presented for the 2019-2020 fiscal year.



OFFICE OF THE PRESIDENT

Item 8.2

PRESENT TO BOARD: JUNE 26, 2019
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: THOMAS C. LEITZEL 
SUBJECT: CAPITAL IMPROVEMENT PROGRAM (CIP)

Attached is a summary of the proposed renovation projects to be included with our Capital Improvement Program (CIP) documents due July 1, 2019. The Capital Improvement Program and Legislative Budget Request have been prepared in accordance with the approved Educational Plant Survey (2018-2023) and the Architectural Master Plan: Year 2020. Board approval is required.

The CIP process requires that we prioritize the projects annually:

- New Construction Projects- includes new facilities and additions
- Remodeling Projects- changes the use of currently assigned space
- Renovation Projects- improves or repairs existing facilities and/or provides infrastructure enhancements/improvements.

The documents have been prepared with due consideration of enrollment projections, anticipated program changes, and a current assessment of all facilities/infrastructure. All planned projects were updated to reflect facility cost escalation and 2019-20 Public Education Capital Outlay (PECO) appropriations.

SUGGESTED MOTION:
Move to approve the Capital Improvement Program Plans for 2020-21 through 2024-25 and submission to the Division of Florida Colleges as presented.

FLORIDA COLLEGE SYSTEM
CIP 2 SUMMARY
CAPITAL IMPROVEMENT PLAN AND LEGISLATIVE BUDGET REQUEST
2020-2021 through 2024-25

COLLEGE: South Florida State College

RENOVATION PROJECTS		Initial		Project		Site		Page		2020-21		2021-22		2022-23		2023-24		2024-25		Five Year Total		Total Project Cost*		Survey? **		Score**		
Priority #	Request Yr	Type	Project Title (include Site)	Site No.	Page Ref	2020-21	2021-22	2022-23	2023-24	2024-25	2020-21	2021-22	2022-23	2023-24	2024-25	2020-21	2021-22	2022-23	2023-24	2024-25	Total Approp	Local Funds	Total Project Cost*	Survey? **	Score**	Survey? **	Score**	
1	2016	Renovation	Roof Replacements College-Wide	1,2,7,8	4	\$800,000	\$300,000	\$300,000	\$300,000	\$300,000	\$800,000	\$300,000	\$300,000	\$300,000	\$300,000	\$800,000	\$300,000	\$300,000	\$300,000	\$300,000	2,000,000		2,000,000	YES	29.80	YES	29.80	
2	2016	Renovation	Ren. College-Wide Mechanical Infrastructure	1,2,7,8	8	\$300,000	\$300,000	\$400,000	\$200,000	\$250,000	\$300,000	\$300,000	\$400,000	\$200,000	\$250,000	\$300,000	\$300,000	\$300,000	\$400,000	\$250,000	1,450,000		1,450,000	YES	25.80	YES	25.80	
3	2016	Renovation	Ren. Enhanced Security College-Wide	1,2,7,8	12	\$250,000	\$150,000				\$250,000	\$150,000				\$250,000	\$150,000				400,000		400,000	YES	23.30	YES	23.30	
4	2016	Renovation	Ren. Swimming Pool	1	16		\$500,000					\$500,000									500,000		500,000	YES	16.55	YES	16.55	
SUBTOTAL Renovation Projects						1,350,000	1,250,000	700,000	500,000	550,000	0	4,350,000	1,250,000	500,000	550,000	0	4,350,000	500,000	550,000	0	4,350,000							




OFFICE OF THE PRESIDENT

Item 8.3

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ACCEPTANCE OF THE 2018-2019 ANNUAL EQUITY REPORT

It is recommended that the 2018-2019 Annual Equity Update Report be approved for submittal as presented.

SUGGESTED MOTION:
Move to accept SFSC's 2018-2019 Annual Equity Update Report and to authorize its submission to the Florida Department of Education.



OFFICE OF THE PRESIDENT

Item 8.4

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PROJECT PRIORITY LIST (PPL) APPROVAL

Each Florida college and school district receives capital outlay and debt service (CO&DS) funds each year, derived from motor vehicle license fees and distributed based on total student FTE. We have received proceeds averaging approximately \$100,000 per year during the past several years which have accumulated to a June 30, 2019 estimated balance of \$2,116,074.

CO&DS funds can be spent only on projects included in the current educational plant survey as identified on a form referred to as the Project Priority List (PPL). Although the college has not expended CO&DS proceeds for several years, the PPL must be updated to reflect the current educational plant survey language to provide for survey recommendations for which funds might be needed.

As a result of the legislature's decision to not fund PECO maintenance projects for 2019-20, SFSC will need CO&DS funds to address critical needs. Attached is the updated PPL form which lists approved projects which will need funding.

SUGGESTED MOTION:

Move to approve the Project Priority List as presented.

**REQUEST TO STATE BOARD OF EDUCATION
FOR APPROVAL OF ORDER OF PRIORITY
FOR EXPENDITURE OF STATE CAPITAL OUTLAY FUNDS
ATTACHMENT: PROJECT PRIORITY LIST (PPL)**

College South Florida State College Date 6/26/19

(1) Project Number	(2) Priority Rating Letter	(3) Project Description	(4) Estimated Cost
1	A	<p style="text-align: center;">PLANNED</p> <p style="text-align: center;">Recommendation #SR.03</p> <p style="text-align: center;">College-wide replacement of roofs at existing facilities as provided in 1.2(55) SREF and Section 423.12 Florida Building Code.</p>	\$1,500,000
2	A	<p style="text-align: center;">Recommendation #SR.04</p> <p style="text-align: center;">College-wide replacement or purchase of equipment for existing facilities, pursuant to SREF, Section 2.1(5)(e)1.b.</p>	\$3,000,000

9.0 Reports




OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: JUNE 26, 2019

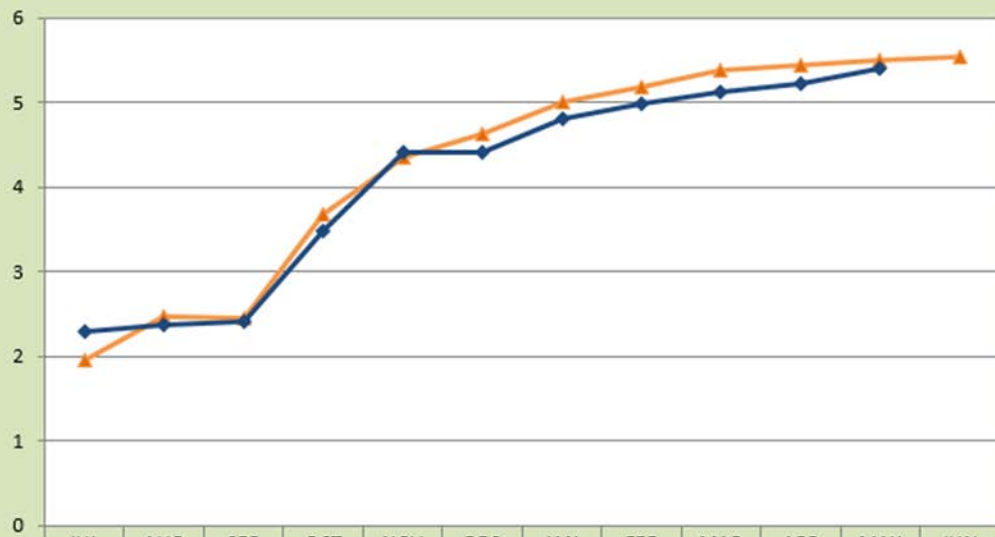
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

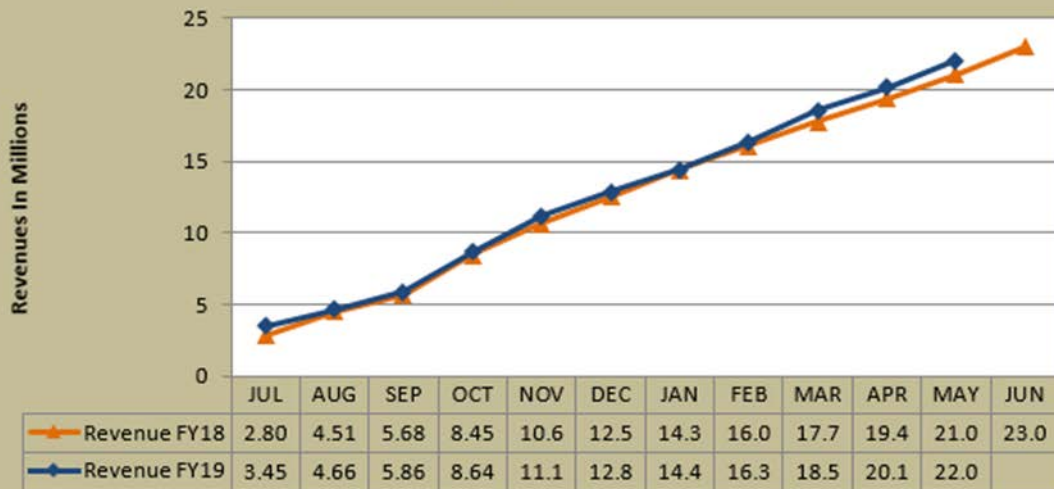
Enclosed for your review are the graphs and a summary of revenues and expenditures compared to budgeted funds within the Operating Budget through May 2019.

**South Florida State College
Fund 1 Student Fee Revenue, FY 18 vs FY 19**

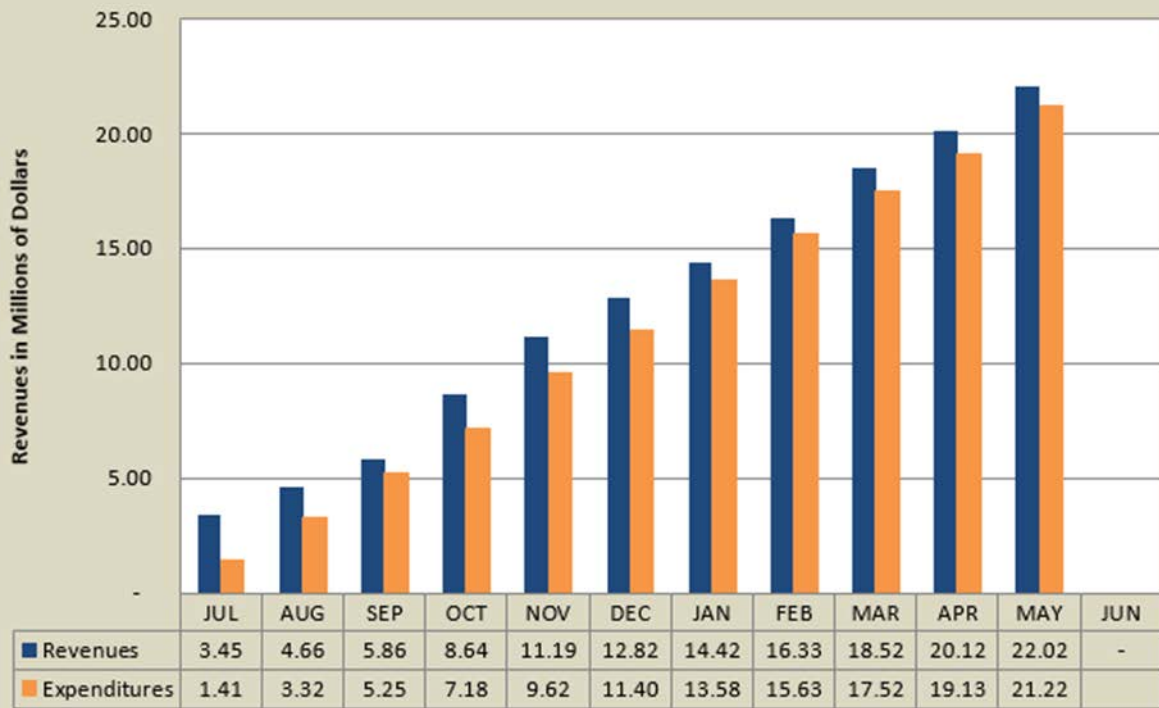


Student Fees FY18	1.96	2.47	2.46	3.69	4.36	4.64	5.00	5.19	5.38	5.43	5.49	5.53
Student Fees FY19	2.30	2.37	2.41	3.48	4.41	4.41	4.81	4.99	5.12	5.23	5.41	

South Florida State College Fund 1 Total Revenue, FY 18 vs FY 19



South Florida State College Fund 1 Total Revenues & Expenditures FY 19



South Florida State College					
Revenue and Expenditures for Fund 1					
For Month Ended May 31, 2019					
Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/Spent to Date
401-403XX	Tuition and Out of State Fees	4,210,370.00	4,626,113.10	(415,743.10)	109.87%
404XX	Lab Fees	489,113.00	476,815.42	12,297.58	97.49%
408XX	Technology Fees	185,938.00	180,283.17	5,654.83	96.96%
405-407XX, 409XX	Other Student Fees	128,591.00	122,495.84	6,095.16	95.26%
416XX	Grants and Contracts from Counties	582,800.00	75,000.00	507,800.00	12.87%
42110	FCSPF-General Revenue	12,162,902.00	11,149,322.51	1,013,579.49	91.67%
4215X	Performance Based Incentive	1,558,109.00	1,295,393.84	262,715.16	83.14%
42210	CO&DS Entitlement	1,100.00		1,100.00	0.00%
42610	FCSPF-Lottery	3,803,945.00	3,381,288.00	422,657.00	88.89%
429XX, 439XX	Indirect Costs Recovered	92,750.00	94,055.59	(1,305.59)	101.41%
441-44400	Cash/Non-Cash Contributions and Gifts	76,000.00	94,485.00	(18,485.00)	124.32%
46400	Use of College Facilities	100,000.00	115,830.30	(15,830.30)	115.83%
466XX, 467XX	Other Sales and Services	127,825.00	159,366.99	(31,541.99)	124.68%
48100	Interest and Dividends	10,000.00	19,869.27	(9,869.27)	198.69%
487XX, 489XX	Fines and Penalties/Miscellaneous	42,255.00	32,803.88	9,451.12	77.63%
49XXX	Transfers and Other Revenues	200,000.00	200,253.91	(253.91)	100.13%
	Total Revenue	\$ 23,771,698.00	\$ 22,023,376.82	\$ 1,748,321.18	92.65%
51XXX	Management	1,774,394.00	1,644,808.94	129,585.06	92.70%
52XXX	Instructional	4,661,398.00	3,964,015.44	697,382.56	85.04%
53XXX	Other Professional	2,769,550.00	2,564,558.61	204,991.39	92.60%
54XXX	Career Staff	2,380,449.00	2,167,313.08	213,135.92	91.05%
56XXX	Other Professional-Instructional	1,379,544.00	1,124,424.64	255,119.36	81.51%
57XXX	Other Professional-Tech/Clerical/Trade	152,554.00	126,217.91	26,336.09	82.74%
58XXX	Student Employment	25,000.00	10,128.20	14,871.80	40.51%
585XX	Employees Awards	328,039.00	325,162.82	2,876.18	99.12%
59XXX	Benefits	4,317,861.00	3,609,946.94	707,914.06	83.60%
	Total Personnel	\$ 17,788,789.00	\$ 15,536,576.58	\$ 2,252,212.42	87.34%
605XX	Travel	284,270.00	223,208.97	61,061.03	78.52%
61000	Freight and Postage	17,155.00	16,058.84	1,096.16	93.61%
615XX	Telecommunications	61,715.00	58,099.88	3,615.12	94.14%
62000	Printing	31,415.00	31,667.04	(252.04)	100.80%
625XX	Repairs and Maintenance	1,048,045.00	993,826.54	54,218.46	94.83%
63000	Rentals	156,145.00	134,333.95	21,811.05	86.03%
635XX, 637XX	Insurance	388,750.00	392,208.44	(3,458.44)	100.89%
640XX	Utilities	1,455,175.00	1,485,143.75	(29,968.75)	102.06%
645XX	Other Services	808,594.00	678,961.02	129,632.98	83.97%
64700	Grant Aid	2,280.00	7,018.60	(4,738.60)	307.83%
650XX	Professional Fees	128,120.00	117,705.67	10,414.33	91.87%
655XX	Education Office/Dept Material Supp	686,098.00	553,311.43	132,786.57	80.65%
657XX	Data Software	18,150.00	41,853.65	(23,703.65)	230.60%
66000	Maint/Construction Material/Supp	323,645.00	284,661.29	38,983.71	87.95%
665XX	Other Materials and Supplies	136,555.00	104,253.81	32,301.19	76.35%
670XX	Subscriptions/Library	51,635.00	49,323.69	2,311.31	95.52%
675XX	Purchases for Resale	45,075.00	37,943.55	7,131.45	84.18%
680XX	Scholarships	45,500.00	43,454.50	2,045.50	95.50%
69XXX	Transfers and Other Expenses	125,000.00	31,937.03	93,062.97	25.55%
	Total Current Expenses	\$ 5,813,322.00	\$ 5,284,971.65	\$ 528,350.35	90.91%
706XX	Minor Equipment >1000<5000	75,000.00	41,728.97	33,271.03	55.64%
71000	Furniture and Equipment	419,997.00	355,761.97	64,235.03	84.71%
	Total Capital Outlay	\$ 494,997.00	\$ 397,490.94	\$ 97,506.06	80.30%




OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: MAY 22, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FOUNDATION REPORT

I. Donations and Pledges to the SFSC Foundation, Inc.

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the May 2019 meeting of the College District Board of Trustees. The included dates are May 8, 2019 to June 10, 2019. The total amount reported is **\$148,858.60.**

II. Foundation Update

- TSIC Mentor Appreciation
- TSIC reorganization
- Campaign Marketing Plan
- Lake Placid Chamber Luncheon presentation

South Florida State College Foundation, Inc
Gift Summary Report 5/8/19 - 6/10/19

Fund ID	Fund Description	# Gifts	Cash	GIK	Total
1000	Unrestricted	17	\$741.00	\$0.00	\$741.00
2000	Jacaranda Restoration Fund	1	\$6.00	\$0.00	\$6.00
5011	SFSC General Scholarship	8	\$112.00	\$0.00	\$112.00
5025	General Nursing Scholarship	4	\$4,025.26	\$0.00	\$4,025.26
5029	Zenon C.R. Hansen Memorial	1	\$6,000.00	\$0.00	\$6,000.00
5031	SFSC Community Fund	3	\$25.50	\$0.00	\$25.50
5032	SFSC Library Donations	3	\$35.00	\$0.00	\$35.00
5045	Athletic Booster Club	2	\$30.00	\$0.00	\$30.00
5058	Take Stock In Children - Ops	1	\$10.00	\$0.00	\$10.00
5073	J.L. Davis, Sr. Special Acct.	1	\$10,000.00	\$0.00	\$10,000.00
5095	Dental Programs	2	\$25.00	\$67.50	\$92.50
5110	Highlands County Bar Association Scholarship	3	\$2,575.00	\$0.00	\$2,575.00
5158	TSIC Scholarships	9	\$5,091.00	\$0.00	\$5,091.00
6005	Partnership Project	5	\$100,070.34	\$0.00	\$100,070.34
6008	Jarrett Family Fdt End Teaching Chair in Business	1	\$20,000.00	\$0.00	\$20,000.00
6010	STEM Endowment	2	\$45.00	\$0.00	\$45.00
Grand Totals:		63	\$148,791.10	\$0.00	\$148,858.60

63 Gift(s) listed
53 Donor(s) listed



OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: JUNE 26, 2019

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANTS DEVELOPMENT

Proposals in Development

Title: Carl D. Perkins V
Source: Florida Department of Education
Amount: \$203,146 - Postsecondary Programs
\$118,735 - Rural and Sparsely Populated Programs
Description: Funding will be requested to supplement and enhance the growth of technical programs, such as allied health, business, computer science, public safety, trade and industry.

Title: Adult General Education (AGE)
Source: Florida Department of Education
Amount: \$38,560 - Hardee
\$206,223 - Highlands
Description: Funding will be requested to continue offering Adult Basic Education (ABE) and General Educational Development (GED) courses for students 16 and older in Hardee and Highlands counties.

Title: Integrated English Literacy and Civics Education (IELCE)
Source: Florida Department of Education
Amount: \$30,900 - Hardee
\$43,156 - Highlands
Description: Funding will be requested to continue offering English for Speakers of Other Languages (ESOL) courses to students 16 and older in Hardee and Highlands counties.

Title: Engaging Young People in the Performing Arts in Rural Florida
Source: National Endowment of the Arts (NEA)
Amount: \$60-90,000
Description: Funding will be requested from NEA to support Young People's Theatre. These funds will be used to expand community engagement in the performing arts through greater outreach to targeted populations.

Title: Young People's Theatre – Charlotte and DeSoto County Students
Source: The Mosaic Company
Amount: \$2,000
Description: Funding will be requested to support Young People's Theatre performances for Charlotte and DeSoto county students.

Submitted Proposals

Title: Wells Fargo – Young People's Theatre
Source: Wells Fargo
Amount: \$10,000
Description: Funding has been requested to support Young People's Theatre.

Title: General Program Support for the 2020-21 Season
Source: Florida Division of Cultural Affairs
Amount: \$99,439
Description: Funding has been requested to support the 2020-21 cultural series.