




OFFICE OF THE PRESIDENT

Item 5.2.3

PRESENT TO BOARD: MAY 22, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CONTRACTS FOR PRIVATE ATTORNEY SERVICES 2019-2020 AND  
REAPPOINTMENT OF COLLEGE ATTORNY

Approval is requested from the District Board of Trustees to enter into contracts for the July 1, 2019 through June 30, 2020 fiscal year with the firms currently engaged to represent South Florida State College as needed. We have been pleased with the services provided by Allen, Norton & Blue, P.A., for employment law issues and Karlson Law Group, P.A., as the College Attorney.

**Allen, Norton & Blue, P.A.**

Allen, Norton, & Blue, P.A., has agreed to continue to provide services under the same terms and at the same rates as in 2018-2019 as listed below.

- Annual Retainer: \$500
- Hourly Rates:
  - W. Reynolds Allen & Partners.....\$225
  - Associates.....\$200
  - Paralegals.....\$85

**Karlson Law Group, P.A.**

Karlson Law Group, P.A., has agreed to continue to provide services under the same terms and at the same rates as in 2018-2019 as listed below, but with one additional consideration.

- Retainer of \$1,000 per month to include up to six hours of consultation each month (including participation at monthly Board meetings).
- Special work beyond the base six hours will be paid on an hourly basis of \$125 per hour.
- In addition, the children of Pamela T. Karlson will be granted a fee waiver or exemption for courses taken at SFSC towards a certificate program or towards an AS or AA degree. This fee waiver or exemption is only in effect while Pamela T. Karlson is contracted with SFSC as the Board Attorney.

**SUGGESTED MOTION:**

**Move to approve contracting for continued legal services with Allen, Norton & Blue, P.A. and Karlson Law Group, P.A. for the 2019-2020 fiscal year under the terms and rates listed above.**