



**SFSC  
District Board of Trustees  
Regular Meeting  
July 17, 2019**

**Highlands Campus  
1:00 p.m.**

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**Tami Cullens, Chair  
Joe Wright, Vice Chair  
Tim Backer  
Derren Bryan  
Louis Kirschner  
Ken Lambert  
Lana C. Puckorius  
Kris Y. Rider  
Thomas C. Leitzel, President/Secretary**

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**1.0 *Call to Order and Preliminary Matters***




OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of July 17, 2019 be adopted.

**SUGGESTED MOTION:**  
**Move to adopt the agenda of the regular meeting of July 17, 2019 as presented.**

**REGULAR MEETING AGENDA  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
HIGHLANDS CAMPUS  
JULY 17, 2019  
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
  - 1.1 Adoption of Agenda
  - 1.2 Approval of Minutes
    - 1.2.1 Regular Meeting – June 26, 2019
- 2.0 Communications, Introductions, and Recognition
  - 2.1 New Employee Introductions
  - 2.2 Employee Retirement Recognitions
- 3.0 Public Comment
- 4.0 Presentation
- 5.0 Consent Agenda Action Items
  - 5.1 Personnel Actions
  - 5.2 Grant Awards
    - 5.2.1 Duke Energy – Young People’s Theatre - \$5,575
    - 5.2.2 Student Support Services - \$253,032
    - 5.2.3 Suncoast Credit Union Foundation - \$2,280
    - 5.2.4 Great Performances in Florida’s Heartland - \$26,381
  - 5.3 Agreements and Contracts
    - 5.3.1 Facilities Rental, Materials and Service Agreement – Ave Maria University Preparatory School
    - 5.3.2 Dual Enrollment Agreement – DeSoto County School Board
  - 5.4 Operating Actions
    - 5.4.1 Monthly Accounts Payable & Payroll Check Register
- 6.0 Planning and Policy Issues
  - 6.1 Reorganization of the Board
  - 6.2 Adoption of the 2019-2020 Meeting Schedule and Review of Agenda Master Calendar
- 7.0 Academic and Student Matters
  - 7.1 Curriculum Proposals
- 8.0 Other Action Items
- 9.0 Reports
  - 9.1 Financial Report
  - 9.2 Foundation Report
  - 9.3 Grants Development Report
  - 9.4 President’s Report
  - 9.5 Board Attorney Report
  - 9.6 Board Member Reports
  - 9.7 Board Chair Report
- 10.0 Adjournment




OFFICE OF THE PRESIDENT

**Item 1.2.1**

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – JUNE 26, 2019

It is recommended that the minutes of the regular meeting held June 26, 2019 be approved as presented and recorded in the Supplemental Minute Book.

**SUGGESTED MOTION:**  
**Move to approve the minutes of the June 26, 2019 regular meeting as presented.**

**MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
JUNE 26, 2019**

**Members Present:** Mrs. Tami Cullens, Chair  
Mr. Tim Backer  
Mr. Derren Bryan  
Dr. Louis H. Kirschner  
Mr. Ken Lambert  
Mrs. Lana Puckorius  
Mrs. Kris Y. Rider  
Mr. Joe Wright, Vice Chair  
Dr. Thomas C. Leitzel, President/Secretary  
Mrs. Pamela T. Karlson, College Attorney

**Staff Present:** Mrs. Jamie Bateman Mrs. Ashley Bennett Mr. Erik Christensen  
Dr. Robert Flores Ms. Cindy Garren Dr. James Hawker  
Mr. Don Kesterson Mrs. Renee LaDue Ms. Melissa Lee  
Mr. Glenn Little Mrs. Heidi Markey Mr. Jonathan Stern  
Dr. Sidney Valentine Dr. Chris van der Kaay Mrs. June Weyrauch

**Excused:** Dr. Michele Heston Mrs. Melissa Kuehnle

**Others Present:** Mrs. Barbara Kirschner

The regular meeting of the District Board of Trustees was called to order at 1:03 p.m. on the Highlands Campus of South Florida State College by Board Chair, Mrs. Tami Cullens.

**1.0 PRELIMINARY MATTERS**

**1.1 Adoption of Agenda**

**Mrs. Rider made a motion, seconded by Mr. Wright, to adopt the agenda of the regular meeting held June 26, 2019 as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.2 Approval of Minutes**

**1.2.1 Budget Workshop Minutes**

**Mr. Backer made a motion, seconded by Mrs. Puckorius, to approve the minutes of the budget workshop held May 22, 2019 as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.2.2 Regular Meeting Minutes**

**Mr. Lambert made a motion, seconded by Mr. Bryan, to approve the minutes of the regular meeting held May 22, 2019 as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.3 Review of Agenda Master Calendar**

The Board reviewed the Agenda Master Calendar. Mr. Wright asked Mrs. Bennett to add the 2019-2020 commencement dates to the calendar.

**2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS**

**2.1 New Employee Introductions**

The following new employee was introduced:

Employee	Position	Supervisor	Hired
Heidi Markey	Director, Financial Aid	Tim Wise	06/03/19

Mrs. Markey stated it's great to be at SFSC and this is exactly the place she was looking to work. Mrs. Cullens welcomed Mrs. Markey to the SFSC family.

Dr. Valentine shared that Mrs. Earley and her family will be relocating to Oklahoma. He introduced Mrs. Renee LaDue as his new executive assistant.

**3.0 PUBLIC COMMENT**

None

**4.0 PRESENTATION**

**4.1 Annual Equity Update Report**

Mr. Little gave a brief overview of the equity report and asked Mr. Kesterson and Dr. van der Kaay to present to the Board. Mr. Kesterson gave a brief background on the Annual Equity Update Report process and those involved. Mr. Kesterson reported on the employment equity portion of the report which included strategies and challenges. Dr. van der Kaay reported on the student data portion of the equity report. He gave a brief overview of student enrollment and completion data. Dr. van der Kaay asked Dr. Wise to share with the Board some of SFSC's efforts to recruit and track students to completion. Dr. Wise gave a background on the recruiting efforts the college is currently conducting. He informed the Board about the pilot program called Beacon Early Alert that we are currently testing. The program will send an early alert to the appropriate people in student services on students who are struggling with academic requirements. Dr. Wise stated once the alert is received there are several course of actions set in place to assess and help the student succeed. Mr. Kesterson reported on the Equity On-Site Review that was conducted. Mrs. Cullens questioned the low numbered of African-American enrollment numbers. Dr. Wise and Ms. Lee addressed her question. Ms. Lee stated that she has been working with Mrs. Markey on scholarships for African-American males.

**5.0 CONSENT AGENDA ACTION ITEMS**

**5.1 Personnel Actions**

Approved a list of appointments: full-time career services staff; resignations; retirements; adjunct faculty for the 2018-19 academic year as needed; full-time faculty 2019-20; full-time professional 2019-20; full-time career service 2019-20; and adjunct faculty 2019-20, academic year as needed.

*(EXHIBIT "A")*

**5.2 Grant Awards**

<b>5.2.1 South Carolina Ballet – Cinderella</b>	
South Arts	\$5,475
<b>5.2.2 Enhanced Learning in the Heartland</b>	
Dollar General Literacy Foundation	\$10,000
<b>5.2.3 Healthy Smiles for Highlands County</b>	
Highlands County Hospital District	\$19,300

**5.3 Agreements and Contracts**

- 5.3.1** Approved the renewal of the agreement between Sunshine Staffing of Highlands County, Inc. and South Florida State College as presented. *(EXHIBIT "B")*
- 5.3.2** Approved the renewal of the agreement between Parkview Prep Academy and South Florida State College as presented. *(EXHIBIT "C")*

**5.4 Operational Actions**

**5.4.1 Monthly Accounts Payable/Payroll Check Register**

Approved the monthly accounts payable/monthly payroll check registers and summary for all funds for the month of May 2019.

*(EXHIBIT "D")*

**Mr. Backer made a motion, seconded by Mr. Wright, to approve the Consent Agenda, Items 5.1 through 5.4.1 as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**6.0 PLANNING AND POLICY ISSUES**

None

**7.0 ACADEMIC AND STUDENT MATTERS**

**7.1 Curriculum Proposals**

Dr. Valentine presented the curriculum proposals and gave a brief overview to the Board.

*(EXHIBIT "E")*

Mr. Wright asked a question pertaining to the reinstatement of a course. Dr. Valentine informed Mr. Wright the personal finance course was reinstated as the college felt it was important/necessary for the current generation of students to understand how to manage their personal finances. Mrs. Rider questioned the removal of observation hours in radiology and what that meant for students. Dr. Valentine addressed her concern. He stated that the required "pre-application" observation only served as a screening mechanism for the program. Due to HIPAA regulations, this was becoming more difficult as students at this point were only prospective students and the hospitals were concerned about violating HIPAA laws.

**Mr. Lambert made a motion, seconded by Mr. Backer, to approve the curriculum proposals as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**8.0 PURCHASING AND OTHER ACTION ITEMS**

**8.1 Recertification of Direct Support Organization (DSO)**

Mrs. Bateman presented a request to accept the 2018 independent audit and IRS form 990 and to reauthorize the SFSC Foundation, Inc. to work on behalf of the college as a direct



support organization in support of the College's Vision and Mission, utilizing support from the College as presented for the 2019-2020 fiscal year.

*(EXHIBIT "P")*

**Mrs. Puckorius made a motion, seconded by Mr. Wright, to reauthorize the SFSC Foundation, Inc. to work on behalf of the College as a direct support organization in support of the College's Vision and Mission, utilizing support from the College as presented for the 2019-2020 fiscal year.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**Mr. Backer made a motion, seconded by Mrs. Puckorius, to accept the 2018 independent audit and IRS form 990 as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**8.2 Capital Improvement Program (CIP)**

Mr. Little presented a request to approve the Capital Improvement Program Plans for 2020-21 through 2024-25 and submission to the Division of Florida Colleges. He gave a brief description of the CIP assessment and the needs of the college. Dr. Kirschner had questions pertaining to the CIP request and PECO funding. Mr. Little addressed his questions that further explained the cut in the PECO maintenance allocation to SFSC.

*(EXHIBIT "G")*

**Mrs. Rider made a motion, seconded by Mr. Wright, to approve the Capital Improvement Program Plans for 2020-21 through 2024-25 and submission to the Division of Florida Colleges as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**8.3 Acceptance of the 2018-19 Annual Equity Report**

Mr. Little recommended that the 2018-19 Annual Equity Update Report be approved for submittal as presented.

*(EXHIBIT "H")*

**Mr. Wright made a motion, seconded by Mr. Lambert, to accept SFSC's 2018-2019 Annual Equity Update Report and authorize its submission to the Florida Department of Education.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**8.4 Project Priority List (PPL) Approval**

Mr. Little gave a brief overview of the Project Priority List. He reported on the PPL form which lists the approved projects that will need funding.

*(EXHIBIT "I")*

**Mrs. Puckorius made a motion, seconded by Mr. Backer, to approve the Project Priority List as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

9.0 REPORTS

9.1 **Financial Report**

Ms. Lee reported on the financial graphs and a summary of revenue and expenditures compared to budgeted funds within the Operating Budget through May 2019.

*(EXHIBIT "J")*

9.2 **Foundation Report**

Mrs. Bateman reported that the South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$148,858.60** from May 8 through June 10, 2019. She informed the Board that TSIC Mentor Appreciation Night was held at the beginning of June. She thanked Trustee Backer and his wife for attending and being mentors. She announced that they honored thirty-four seniors that night and seventeen mentors who were able to attend. Mrs. Bateman informed the Board there has been a recent reorganization of the TSIC department. She announced that Ms. Linda Roman, who was part-time covering Sebring High School, will now be full-time and added Lake Placid High School. Ms. Karen Sanchez is the new part-time college success coach covering DeSoto County. She announced that Ms. Danielle Ochoa is the new coordinator of TSIC, she will manage the program and cover Hardee County and Avon Park High School. Mrs. Bateman added that she and Ms. Roman met with the Hardee Education Foundation as a potential partnership in providing scholarships either for TSIC or other scholarship opportunities. Mrs. Bateman reported on the Foundation campaign marketing plan. She gave a brief overview of what she and the marketing department have been developing. Mrs. Bateman reported on the Lake Placid Chamber luncheon presentation.

9.3 **Resource Development**

**I. Grants Development Report**

Dr. van der Kaay distributed and reviewed the Grants Development Report dated 6/26/19. He gave a brief description of the grants.

**II. Proposals in Development**

**A. Carl D. Perkins V**

Florida Department of Education	\$ 203, 146 – Postsecondary Programs
	\$ 118,735 – Rural and Sparsely Populated Programs

**B. Adult General Education (AGE)**

Florida Department of Education	\$ 38,560 – Hardee
	\$ 206,223 – Highlands

**C. Integrated English Literacy and Civics Education (IELCE)**

Florida Department of Education	\$ 30,900 – Hardee
	\$ 43,156 – Highlands

**D. Engaging Young People in the Performing Arts in Rural Florida**

National Endowment of the Arts (NEA)	\$ 60-90,000
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**E. Young People’s Theatre – Charlotte and DeSoto County Students**

The Mosaic Company	\$ 2,000
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### III. Submitted Proposals

<b>A. Wells Fargo – Young People’s Theatre</b>	
Wells Fargo	\$ 10,000
<b>B. General Program Support for the 2020-21 Season</b>	
Florida Division of Cultural Affairs	\$ 99,439

### President’s Report

Dr. Leitzel reported on the following items:

1. Distributed the message from Senator Scott congratulating the college and announcing that *U.S. News and World Report* named Florida the top state in the country for higher education for the third year in a row.
2. Enrollment Update: ended 2018-19 academic year flat. He informed the Board that enrollment declines are happening nationally. He reported that summer term 2019 enrollment is down approximately 4%.
3. Community Events: Dr. Leitzel reported that he attended the Sebring Chamber Scholarship Luncheon where Krystal Shands was awarded a \$4,000 scholarship from Mr. Alan Wildstein.
4. Highlighted Graduation/Pinning/Award Ceremonies: Corrections, June 6; Criminal Justice, June 12; and ADN, June 19.
5. Announced Testing Results: Dental Hygiene May Grads, 100% pass rate; and Dental Assisting April Grads, 100% pass rate.
6. Accreditation Approvals: Automotive Service and Repair and Automotive Technology
7. Spotlight Stories: SFSC Honors Program - honor student Anthony Zepeda was accepted into the Precise Advanced Technologies and Health Systems for Underserved Populations (PATHS-UP) summer research program at Florida International University (FIU) in Miami. Adult Education - The essays of nine students from the college have been published in the book, "Actually, I Can," printed through the Florida Literacy Coalition. Dr. Leitzel informed the Board that this book has been placed at their seats and each of the essays from the students have been marked for them.
8. Sebring Parkway Construction Update: Dr. Leitzel shared some aerial photos of the parkway construction provided by local pilot Mr. George Karamitis.
9. Highlighted the Learners to Earners Workforce Summit on June 18-19 held in Orlando. Dr. Leitzel showed the Board a quick video from the Florida Chamber.
10. Announced that he has been appointed to a committee to work on the Governor’s Executive Order Number 19-31. Dr. Leitzel shared a snip-it of Executive Order 19-31.
11. Informed the Board that the Governor signed the budget. He approved funding for Shepherd’s Field but vetoed the Gentry Training Center. Dr. Leitzel shared that it has been stated that "Trustee appointments will follow shortly." Dr. Leitzel reported that the Governor signed an Agricultural Hemp Bill on June 25.
12. COP Update: Dr. Leitzel announced that Dr. Jim Murdaugh will be Chair and Mr. Joe Pickens as Vice Chair.
13. Announced that he will be attending another meeting in Orlando on July 15 with Commissioner Corcoran speaking to the FCS presidents.
14. Announced that Energy Saving Friday’s began on June 21.
15. Shared a photo of the new electronic sign on U.S. Hwy 27. Dr. Leitzel thanked Mr. Little and his team for working on the sign with the vendors.

16. Convocation: Announced Convocation will be Monday, August 12. He shared that the guest speakers this year will be Mr. Andy Masters and Dr. Catharine Almquist.

Dr. Leitzel thanked the Trustees for everything they do for the college and their leadership. He thanked Mrs. June Weyrauch for all that she does and wished her a Happy Birthday.

**9.4 Board Attorney's Report**

Mrs. Karlson shared that she celebrated her class reunion at the Lake Placid Campus. She thanked Mr. Randy Paepow and Mr. Little for their tour of the facility to the class.

**9.5 Board Members' Reports**

Mrs. Puckorius stated no report.

Mr. Backer stated no report.

Dr. Kirschner stated no report.

Mr. Lambert stated no report.

Mrs. Rider stated no report.

Mr. Wright stated no report.

Mr. Bryan stated no report.

**9.6 Board Chair Report**

Mrs. Cullens wished everyone a safe and Happy Fourth of July. Mrs. Cullens informed the Board that the nomination for Dr. Leitzel as CEO of the Year to ACCT has been postponed. She stated that more data is needed for the recommendation but she will work on that with Mrs. Kuehnle. Mrs. Cullens shared that the Student Success Advisory Board acknowledges a problem with soft skills among students. She thanked Trustee Bryan for bringing this issue to our attention very early.

**10.0 ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 2:51 p.m.

***2.0 Communications, Introductions, and Recognitions***




OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: NEW EMPLOYEE INTRODUCTIONS

<b>Employee</b>	<b>Position</b>	<b>Supervisor</b>	<b>Hired</b>
Linda Roman	Take Stock in Children College Success Coach	Jamie Bateman	04/01/19




OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: EMPLOYEE RETIREMENT ACKNOWLEDGEMENTS

Employee	Position	Dates of Service
Peter Hamlet	Professor, Biology	08/20/07 – 08/01/19
Enrique Ramos	Professor, TLC	02/01/94 – 07/18/19

**SUGGESTED MOTION:**

**Move to recognize the retirements of Peter Hamlet and Enrique Ramos for their many years of service to South Florida State College.**

**3.0 *Public Comment***




## **4.0 Presentations**

**5.0 Consent Agenda Action Items**



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: JULY 17, 2019  
TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
FROM: THOMAS C. LEITZEL   
SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards, and Operating Actions. Your consideration of the recommended action is appreciated.

**SUGGESTED MOTION:**  
**Move to approve the agenda items listed in the Consent Agenda.**

<b>CONSENT AGENDA ACTION ITEMS</b>		<b>Page</b>
<b>5.1</b>	<b>Personnel Actions</b>	<b>21</b>
<b>5.2</b>	<b>Grant Awards</b>	<b>22</b>
	<b>5.2.1 Duke Energy – Young People’s Theatre - \$5,575</b>	
	<b>5.2.2 Student Support Services - \$253,032</b>	
	<b>5.2.3 Suncoast Credit Union Foundation - \$2,280</b>	
	<b>5.2.4 Great Performances in Florida’s Heartland - \$26,381</b>	
<b>5.3</b>	<b>Agreements and Contracts</b>	<b>26</b>
	<b>5.3.1 Facilities Rental, Materials and Service Agreement – Ave Maria University Preparatory School</b>	
	<b>5.3.2 Dual Enrollment Agreement – DeSoto County School Board</b>	
<b>5.4</b>	<b>Operating Actions</b>	<b>28</b>
	<b>5.4.1 Monthly Accounts Payable &amp; Payroll Check Register</b>	




OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

**I. APPOINTMENTS, FULL-TIME FACULTY:**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Calvin, Mary Kate	Instructor, Chemistry	08/12/19
Cardin, Patricia	Instructor, Nursing	08/12/19
Sanches, Daniel	Instructor, Biology (interim)	08/12/19
St. Amant, Shannon	Instructor, Biology	08/12/19

**II. APPOINTMENTS, FULL-TIME PROFESSIONAL:**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Ochoa, Danielle	Coordinator, TSIC Student Services	07/01/19
Hayes, Fred	Coordinator, Construction Trade Program	07/15/19

**III. APPOINTMENTS, FULL-TIME CAREER SERVICES STAFF:**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
McKeen, Richard	Maintenance Technician: HVAC	07/08/19

**IV. RETIREMENTS:**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Rawlings, Dee Etta	Career Center Specialist	01/03/20

**V. ADJUNCT FACULTY, 2019-20, ACADEMIC YEAR AS NEEDED:**

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Franze, Frank	Criminal Justice	III

**SUGGESTED MOTION:**  
**Move to approve the personnel recommendations as presented.**




OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – DUKE ENERGY – YOUNG PEOPLE’S THEATRE

**Title:** Duke Energy – Young People’s Theatre  
**Source:** Duke Energy  
**Amount:** \$5,575  
**Description:** Funds have been awarded to support the Young People’s Theatre.

**SUGGESTED MOTION:**  
**Move to approve the grant awarded and to accept project funding as presented.**




OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – STUDENT SUPPORT SERVICES

**Title:** Student Support Services

**Source:** U.S. Department of Education, Office of TRiO Programs

**Amount:** \$253,032

**Description:** Funding has been granted for the Student Support Services program. This program provides low-income, first generation in college, and academically at-risk students with additional support services designed to increase their likelihood of graduating and transferring into a baccalaureate program.

**SUGGESTED MOTION:**  
**Move to approve the grant awarded and to accept project funding as presented.**




OFFICE OF THE PRESIDENT

Item 5.2.3

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – SUNCOAST CREDIT UNION FOUNDATION

**Title:** Suncoast Credit Union Foundation

**Source:** Suncoast Credit Union

**Amount:** \$2,280

**Description:** Funding has been granted for GED practice tests and exams for students in need at Hardee Campus.

**SUGGESTED MOTION:**  
**Move to approve the grant awarded and to accept project funding as presented.**






OFFICE OF THE PRESIDENT

Item 5.2.4

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – GREAT PERFORMANCES in FLORIDA’S HEARTLAND

**Title:** Great Performances in Florida’s Heartland

**Source:** Florida Department of Cultural Affairs

**Amount:** \$26,381

**Description:** Funding has been granted to underwrite eight Artist Series performances for the 2019-2020 season.

**SUGGESTED MOTION:**  
**Move to approve the grant awarded and to accept project funding as presented.**




OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FACILITIES RENTAL, MATERIALS AND SERVICE AGREEMENT – AVE MARIA  
UNIVERSITY PREPARATORY SCHOOL

Approval is requested to a renew facilities rental, materials and services agreement between Avè Maria University Preparatory School and South Florida State College for the purpose of providing the college an agricultural program training area to include land, a classroom and storage facility, office, telephone and internet access for the instructor located at the site. Avè Maria University Preparatory School will be responsible for the maintenance and repair of facilities at its site. This agreement renews annually.

**SUGGESTED MOTION:**  
**Move to approve the agreement between Ave Maria University Preparatory School and South Florida State College as presented.**




OFFICE OF THE PRESIDENT

Item 5.3.2

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DUAL ENROLLMENT AGREEMENT – DESOTO COUNTY SCHOOL BOARD

Approval is requested to renew the dual enrollment agreement between the Desoto County School Board and South Florida State College for the purpose of providing dual enrollment opportunities to Highlands County. This agreement renews in 2022.

**SUGGESTED MOTION:**  
**Move to approve the agreement between DeSoto County School Board and South Florida State College as presented.**



OFFICE OF THE PRESIDENT

Item 5.4.1

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements of all funds through June 2019 will be provided in the August 2019 District Board of Trustees agenda due to the year-end closing process currently underway. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

**6.0 Planning and Policy Issues**




OFFICE OF THE PRESIDENT

**Item 6.1**

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: REORGANIZATION OF THE BOARD

As stipulated in the State Board of Education Rules and SFSC District Board of Trustees Policy 2.02 (attached), each July the Board of Trustees holds an organization meeting in which Board officers are elected and the meeting schedule is adopted. The following items of business require your consideration:

1. Election of Chair for 2019-2020
2. Election of the Vice Chair for 2019-2020
3. Election of the SFSC Foundation Liaison for 2019-2020

**SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES POLICIES**

**POLICY NO. 2.02**

**TITLE:** SOUTH FLORIDA STATE COLLEGE DISTRICT BOARD OF TRUSTEES

**LEGAL AUTHORITY:** FLORIDA CONSTITUTION

ARTICLE 1, SECTION 9 AND ARTICLE IV, SECTION 7

FLORIDA STATUTES: 1001.61-65, 112.313, 112.52

STATE BOARD OF EDUCATION RULE 6A-14.024

**OFFICE OF PRIMARY RESPONSIBILITY:** PRESIDENT'S OFFICE

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The South Florida State College (SFSC) District Board of Trustees is a body politic and corporate entity. The terms "District Board" or "Board" as used herein shall mean the SFCC District Board of Trustees, and its members.

The Board has been given the responsibility and authority to carry out all powers and perform all duties provided for in the Florida Statutes (FS) and the State Board of Education Rules but only when acting as a Board. No individual member or committee of the Board shall have the power to act on behalf of the Board, unless specifically and legally authorized to do so by action duly taken by the Board. In case of unusual circumstances, ad hoc committees of the Board will act on matters for which the committee is appointed, which action will be confirmed and approved at a regular Board meeting.

**A. General:**

The District Board shall consist of a certain number of members as required by appropriate governing law or rule.

The primary role of the Board is to establish policies that will allow the president to administer the college effectively and efficiently. The Board is the sole official policy making body of the college. The Board shall be responsible for determining which programs and services are needed to serve the educational needs of the district and for determining the effectiveness and efficiency of the programs and services in meeting those needs.

The president and administration are responsible for operating the college under those policies and programs and for advising the Board on such matters.

Members of the Board shall serve without compensation but shall be reimbursed for reasonable expenses incurred in connection with their service as members. Expenses of the members shall be reimbursed in accordance with policies and procedures established by the college.

To continually improve their knowledge of community colleges, Board members should commit themselves to attend conferences, seminars, and meetings that pertain to their responsibilities, duties, and powers.

Board members should maintain the highest levels of integrity in the performance of their duties. Accordingly, all members of the Board shall avoid any conflict of interest or appearance of impropriety. Any member who has direct or indirect interest in any matter presented to the District Board shall notify the chair of the Board of that potential conflict and shall not participate in any discussion, decision, vote, or proceedings of the District Board in connection with that matter.

The members of the Board shall be covered under the college's indemnity insurance policies, to indemnify and protect the Trustees when damages are sought for alleged negligent or wrongful acts while acting in their capacity as members of the Board.

B. Meetings:

Regular meetings: Regular meetings of the Board shall be held in accordance with a schedule determined by the Board at its annual organizational meeting or as necessary to exercise their power and perform their duties. Notice of each regular meeting will be published in accordance with Florida Statutes.

Organizational meetings: The Board shall organize itself at the beginning of each fiscal year to select a chair, a vice chair, and other officers as deemed necessary, and to establish the dates, times, and location for its regular meetings.

Special or emergency meetings: Special or emergency meetings of the District Board may be called by the chair or by a majority of the members of the Board. Notice of special or emergency meetings will be made in accordance with Florida Statutes. No business shall be conducted or transacted in special or emergency meetings other than that which pertains to the purpose of the special or emergency meetings as set forth in the notice.

Conduct of District Board meetings: Except as may be otherwise provided by Board policy, the conduct of the meetings shall be governed by *Roberts Rules of Order*.

A majority of the voting members of the Board shall constitute a quorum. The voting method shall be determined at the discretion of the Board chair.

Except in an emergency as determined by the chair, the Board takes official action only on items which appear on the regular agenda. The agenda may be modified by a majority of the Board members present. The agenda may include a consent agenda with a variety of issues designed for one Board motion and vote. Upon request of any Board member, any issue may be removed from the consent agenda.

An individual or group may present an item for consideration by submitting the item in writing to the President's Office before noon, 14 days prior to a Board meeting, or at a time designated by the president. The Board chair may choose to recognize individuals or groups for public comment at such times designated on the approved agenda.

The District Board approves, disapproves, tables, or refers specific recommendations of the District Board to the president.

Complete and accurate minutes of each meeting shall be maintained in an official book to be located in the President's Office.

C. Election of Board officers:

The Board officers elected by and from the Board of Trustees shall be a chairperson, a vice chairperson, and such other Board officers as may be determined by the Board. The Board officers shall be elected annually during the annual organizational meeting, or whenever a vacancy occurs, and at such other times as decided by the Board. Each Board officer shall hold office until the next annual organizational meeting or until a successor has been elected.

Unless otherwise determined by the Board, the vice chairperson will assume the office of the chairperson whenever the term of the chairperson ends or a vacancy occurs, but only if the current vice chairperson is willing and able to assume the office of chairperson. Unless otherwise decided by the Board, a new vice chairperson will then be elected. To allow each



Board member an opportunity to serve as a Board officer, it shall be the practice to elect a vice chairperson who has been a member of the Board for the longest period of time without serving as a chairperson.

Any officer of the Board of Trustees may be removed from office by a majority vote of the Board members present during any regular meeting in which a quorum is present, or during a special meeting called for that purpose in which a quorum is present.

D. Legal services to the Board:

The Board may appoint an attorney who is not a member of the Board to serve at the pleasure of the Board. The attorney shall render legal opinions, represent the Board in legal proceedings, review and prepare legal documents, and attend meetings of the Board. The attorney shall call the Board's attention to any action or proposed action which is contrary to federal, state, or local laws, or to the policies of the college, or to contracts between the college and any persons, association, corporation, or governmental entity.

E. Appointment, suspension, and removal of Board members:

Members of the District Board of Trustees of SFSC are appointed by the Governor of Florida and confirmed by the Senate in regular session FS 1001.61 (2). The suspension and removal of a member of the District Board of Trustees of a Florida community college is governed by the procedures set forth in Article IV, Section 7 of the Florida Constitution and Title X, Chapter 112, Section 52, and Title XLVIII, Section 1001.61 (4) of the FS. Causes for suspension or removal are outlined in these provisions and due process is afforded the affected trustees as defined in the Florida Constitution Article I, Section 9.

**HISTORY: Last Reviewed 6/27/12**

**Issued by District Board of Trustees: 8/10/84**

**Reviewed: 7/01/04/ 7/01/07, 6/27/12**

**Revised: 8/20/87, 11/28/01, 12/10/08, 4/28/10**




OFFICE OF THE PRESIDENT

Item 6.2

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: REVIEW OF AGENDA MASTER CALENDAR

Action Item:

The schedule of meetings for the 2019-2020 academic year located on the following page is recommended for your consideration. Time will be allocated to thoroughly discuss the meeting dates/times.

Information:

The Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

**SUGGESTED MOTION:**

**Move to approve the South Florida State College District Board of Trustees Meeting Schedule for the 2019-2020 academic year as presented.**

NOTICE OF MEETING DATES (PROPOSED)  
SOUTH FLORIDA STATE COLLEGE DISTRICT BOARD OF TRUSTEES

The regular monthly meetings, planning workshop, and budget workshop of the South Florida State College District Board of Trustees will be held, with the general public invited, as listed below:

<b>Wednesday, August 28, 2019</b>	<b>Board Meeting – TBD</b>	<b>Highlands Campus, 600 W. College Dr., Avon Park, FL</b>
<b>Wednesday, September 25, 2019</b>	<b>Board Meeting – TBD</b>	<b>Highlands Campus, 600 W. College Dr., Avon Park, FL</b>
<b>Wednesday, October 30, 2019</b>	<b>Board Meeting – TBD</b>	<b>Highlands Campus, 600 W. College Dr., Avon Park, FL</b>
<b>Wednesday, November 20, 2019</b>	<b>Planning Workshop – TBD</b>	<b>Highlands Campus, 600 W. College Dr., Avon Park, FL</b>
<b>Wednesday, November 20, 2019</b>	<b>Board Meeting – TBD</b>	<b>Highlands Campus, 600 W. College Dr., Avon Park, FL</b>
<b>Wednesday, January 29, 2020</b>	<b>Board Meeting – TBD</b>	<b>Highlands Campus, 600 W. College Dr., Avon Park, FL</b>
<del><b>Wednesday, February 26, 2020</b></del>	<del><b>Board Meeting – TBD</b></del>	<b>Highlands Campus, 600 W. College Dr., Avon Park, FL</b>
<b>Wednesday, March 11, 2020</b>	<b>Board Meeting – TBD</b>	<b>Highlands Campus, 600 W. College Dr., Avon Park, FL</b>
<b>Wednesday, April 29, 2020</b>	<b>Board Meeting – TBD</b>	<b>Highlands Campus, 600 W. College Dr., Avon Park, FL</b>
<b>Wednesday, May 27, 2020</b>	<b>Budget Workshop – TBD</b>	<b>Highlands Campus, 600 W. College Dr., Avon Park, FL</b>
<b>Wednesday, May 27, 2020</b>	<b>Board Meeting – TBD</b>	<b>Highlands Campus, 600 W. College Dr., Avon Park, FL</b>
<b>Wednesday, June 24, 2020</b>	<b>Board Meeting – TBD</b>	<b>Highlands Campus, 600 W. College Dr., Avon Park, FL</b>
<b>Wednesday, July 22, 2020</b>	<b>Board Meeting – TBD</b>	<b>Highlands Campus, 600 W. College Dr., Avon Park, FL</b>

General Subject Matter to Be Considered: Items of interest to the District Board of Trustees, including but not limited to, personnel matters, policy matters, business affairs, academic and student affairs, curriculum, grants, agreements, purchasing/construction, fee changes, monthly financial report, and other routine business. A copy of the Agenda may be obtained by contacting the President's office at (863) 784-7110.

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE DISTRICT BOARD OF TRUSTEES WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

## District Board of Trustees Agenda Master Calendar

JULY 2019	AUGUST 2019	SEPTEMBER 2019
<p>17 Board Meeting, 1 PM Highlands Campus</p>	<p>12 Convocation</p> <p>28 * Board Meeting, 1 PM Highlands Campus</p>	<p>18-19 AFC Trustees Commission Legislative Conference</p> <p>25 * Board Meeting, 1 PM Highlands Campus</p>
OCTOBER 2019	NOVEMBER 2019	DECEMBER 2019
<p>12 Foundation Fall Showcase Event</p> <p>16-19 Annual ACCT Leadership Congress, San Francisco</p> <p>30 * Board Meeting, 1 PM Highlands Campus</p>	<p>6 Trustees Commission Annual Meeting, Palm Harbor</p> <p>20 * Board Meeting, 1 PM Highlands Campus</p> <p>* Planning Workshop Highlands Campus</p>	<p>2 Jacaranda Jubilee</p> <p>5 Foundation Christmas Luncheon</p> <p>12 Fall Commencement</p> <p>14-1/1 Winter Break</p>
JANUARY 2020	FEBRUARY 2020	MARCH 2020
<p>29 * Board Meeting, 1 PM Highlands Campus</p>	<p>10-13 ACCT National Legislative Summit, Washington, DC</p> <p><del>26 * Board Meeting, 1 PM Highlands Campus</del></p>	<p>11 * Board Meeting, 1 PM Highlands Campus</p> <p>16-20 Spring Break</p>
APRIL 2020	MAY 2020	JUNE 2020
<p>29 * Board Meeting, 1 PM Highlands Campus</p>	<p>5 Spring Commencement</p> <p>27 * Board Meeting, 1 PM Highlands Campus</p> <p>* Budget Workshop, 10 AM Highlands Campus</p>	<p>24 * Board Meeting, 1 PM Highlands Campus</p>

**New Addition**

Tentative \*

## **7.0 Academic and Student Matters**




OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Approval is requested for the following curriculum proposals:

I. PROGRAM DELETION

Request approval to delete following applied technology diploma and replace program with new Emergency Medical Technician College Credit Certificate for better alignment with Paramedic College Credit Certificate. Related EMT program courses below will be offered under the new EMT CCC program; effective Fall 2019 (202010).

- **Emergency Medical Technician - ATD #2810 12 Credit Hours**
  - EMS 1119 Emergency Medical Technician I (7 credit hours)
  - EMS 1119L Emergency Medical Technician I Lab (4 credit hours)
  - EMS 2421 Emergency Medical Technician Practicum (1 credit hours)

II. PROGRAM ADDITION

Request approval to offer the Emergency Medical Technician College Credit Certificate program. This new CCC program will train students as EMTs in full and part-time employment with pre-hospital agencies and companies. They will also be eligible for employment as technicians in hospitals and physician offices. There are no new courses; offering same courses from supplanted EMT-ATD #2810 program; effective Fall 2019 (202010).

- **Emergency Medical Technician - CCC #3040 12 Credit Hours**
  - EMS 1119 Emergency Medical Technician I (7 credit hours)
  - EMS 1119L Emergency Medical Technician I Lab (4 credit hours)
  - EMS 2421 Emergency Medical Technician Practicum (1 credit hours)

III. PROGRAM REVISION

Request approval to revise the Medical Assisting (Alternative and HCI Tracks) Career Certificate program. Department of Education has increased the externship hours in the curriculum framework,

modifications to the program's course structure reflect this change. No change to program length; effective Fall 2019 (202010).

➤ **Medical Assisting - CC #3500 (HCI and Alternative Tracks)**

- **Remove** HSC 0405C CPR for Healthcare Providers (8 contact hours) from Second Year Summer Term for HCI Track and First Year Fall Term for Alternative Track
- **Remove** MEA 0258C Fundamentals of Radiography (40 contact hours) from First Year Summer Term for HCI Track and First Year Fall Term for Alternative Track
- **Add** MEA 0334L Occupational Medical Insurance and Billing Lab (48 contact hours) to First Year Spring Term for HCI Track and First Year Fall Term for Alternative Track
- **Decrease** OTA 0422L Office Practices Lab from 42/34 to 24 contact hours (HCI/Alternative Tracks respectively)
- **Increase** MEA 0800L Medical Assisting Practicum I from 182/190 to 200 contact hours (HCI/Alternative Tracks respectively)

IV. COURSE ADDITION

Request approval to offer new special topics course. Course is to supplement the Public Safety Telecommunication (PST) Career Certificate program developed by the State of Florida Public Health Department; effective Fall 2019 (202010).

- **EMS 0XXX Special Topics in Public Safety** (20-60 contact hours)

**SUGGESTED MOTION:**

**Move to approve the curriculum proposals as presented.**

**8.0 *Purchasing and Other Action Items***



## **9.0 Reports**




OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

The graphs and summary of revenues and expenditures compared to budgeted funds will be provided in the August 2019 District Board of Trustees agenda due to year-end closing procedures currently underway. A verbal update will be provided, including a projected year-end fund balance report.



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: FOUNDATION REPORT

I. **Donations and Pledges to the SFSC Foundation, Inc.**

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the June 2019 meeting of the College District Board of Trustees. The included dates are June 11, 2019 to June 27, 2019. The total amount reported is **\$42,350.00**.

II. **Foundation Update**

- Jacaranda preservation

**South Florida State College Foundation, Inc**

**Gift Summary Report 6/11/19 - 6/27/19**

Fund ID	Fund Description	# Gifts	Cash	Total
1000	Unrestricted	1	\$300.00	\$300.00
5011	SFSC General Scholarship	2	\$41,500.00	\$41,500.00
5058	Take Stock In Children - Ops	1	\$500.00	\$500.00
6005	Partnership Project	1	\$50.00	\$50.00
	Grand Totals:	5	\$42,350.00	\$42,350.00
	5 Gift(s) listed			
	5 Donor(s) listed			



OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: JULY 17, 2019

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANTS DEVELOPMENT

**Proposals in Development**

**Title:** RSVP Baseline Funding Increase Opportunity  
**Source:** Corporation for Nations and Community Service (CNCS)  
**Amount:** \$7,500  
**Description:** Funds will be requested increase the baseline federal funding (\$44,534) awarded for fiscal year 2019-2020 for a total of \$52,034. This is a permanent increase of federal funding in future grant years.

**Title:** Engaging Families and Youth in the Performing Arts  
**Source:** National Endowment of the Arts (NEA)  
**Amount:** \$30,000  
**Description:** Funds will be requested to support a minimum of three family-friendly, multidisciplinary performances for DeSoto, Hardee, and Highlands counties.

**Submitted Proposals**

**Title:** Carl D. Perkins V  
**Source:** Florida Department of Education (FLDOE)  
**Amount:** \$203,146 - Postsecondary Programs  
\$118,735 - Rural and Sparsely Populated Programs  
**Description:** Funding has been requested to supplement and enhance the growth of technical programs, such as allied health, business, computer science, public safety, trade and industry.

Title: **Adult General Education (AGE)**

Source: Florida Department of Education

Amount: \$38,560 - Hardee  
\$206,223 - Highlands

Description: Funding has been requested to continue offering Adult Basic Education (ABE) and General Educational Development (GED) courses for students 16 and older in Hardee and Highlands counties.

Title: **Integrated English Literacy and Civics Education (IELCE)**

Source: Florida Department of Education

Amount: \$30,900 - Hardee  
\$43,156 - Highlands

Description: Funding has been requested to continue offering English for Speakers of Other Languages (ESOL) courses to students 16 and older in Hardee and Highlands counties.

Title: **Young People's Theatre – Charlotte and DeSoto County Students**

Source: The Mosaic Company

Amount: \$2,000

Description: Funding has been requested to support Young People's Theatre performances for Charlotte and DeSoto county students.