How to register for Heartland Senior Games

- 1. Go to <u>http://www.southflorida.edu/community/community-</u> education/heartland-games-active-adults
- 2. Click on the link: online application
- 3. Create a username and password. Example: Welcome to Heartland Senior Games Event Registration

eturning S	tudents	Login below:		Create a New Acc	ount below:
*****	IMPORTA	NT INFORMATIO	DN*****	Contact Street = House nu Contact Postal Code = Zip	mber, street name, and apartment number Code
1. Create a New A 2. Go to your ema	ccount. Use) il address and	OUR OWN EMAIL AD	DRESS ONLY. y your account. Click	Use <u>YOUR OWN EMAIL AD</u> your email address as a uniq application will combine them	DRESS ONLY when creating an account. This sy ue ID. No one else can use the same email address together and will not be processed.
on the link in the e email to verify you 3. Keep your user	mail. Check y r account. name and pa	ssword for future acce	ss to applications.	Username:	runner2020
Any questions em	ail: communit	yeducation@southflorid	la.edu	First Name:	Jane
Username:	Usernam	e		Last Name:	Doe
Password:	Password			Contact Street:	600 West College Dr
	Sign In	Forgot Usernar	ne/Password?	Contact City:	Avon Park
				Contact State:	Florida
				Contact Postal Code:	33825
				Email:	youroriginalemail@onlyyou.com
				Password:	•••••
				Re-enter Password:	•••••
					Create Account

- 4. After you create your account you will need to log into your email account that you used. Look for an email about verifying your account. Check your SPAM/Junk Mail if you do not see the email.
- 5. Once logged in read all instructions on the Welcome Page and click Next.
- 6. Complete all Contact Information, make sure you select all the events you will be participating in. You can press and hold down your CTRL key will using your mouse to select each event for multiple events and click Next when done. Example:

Northern Address	
Complete Northern Street Address or PO Bo	Northere City
Complete Normenn Street Address of PO Bo.	Now York
100 Pantasia Di	New Tork
Northern State Northern Zip Code	
NY 14235	
Applicant Primary Email and Phone	
Complete with your primary email address. A	All records are matched based on your email address. Also, all communication
regarding the status of your application are ser	nt to this email.
* Email	
michele.hall@southflorida.edu	
Please provide us with your primary phone m	umber below.
* Cell Phone (Type numbers only)	Home Phone (Only if different than primary phone)
863 - 121 - 2121	863 - 784 - 7477
Enter without dashes - or ()	Enter without dashes - or ()
(Example:8631234567)	(Example:8632341589)
* Primary Phone Preference	
Work	,
Registration Information	
* What is your age group? (Select group acce	ording to age you turn in 2020)
50-54 👻	
8 Million in your chirt cize? (Momen's chirte ar	ra tailorad and have ceepan nack)
Large - Women -	e tailored and have scoop necky
Large - Women	
* Select the event(s) you will be competing in	(To select more than one press and hold the CTRL key while selecting each
event)	
Pickleball	
Euchre	
Golf	
Shuffleboard 👻	

7. Only the events you chose on the prior list will display on the Registration & Waiver tab. Choose your choices for each event and make sure you spell your partners name completely and correctly. Remind your partner they have to complete an application for registration and pay the fee then choose. Example:



- 8. Complete the waiver by typing your name and today's date into the appropriate boxes.
- 9. If you are paying by credit card click on the box.
- 10. If you are paying by cash or check, check the box and read the disclaimer.
- 11. When the "Paying by Cash or Check instructions" box appears READ all the instructions. You need a payment code or your application will NOT be submitted.
- 12. On the "Program Charges" page make your payment using your credit card or debit card. If paying with cash or check enter the code hsgother in the Payment Code box and click the <u>Apply</u> link. Example:

veicome page					* = Re	quired Fie
ontact Information	Program Charges					
legistration & Vaiver	Please pay the registr	ration fee of \$25.00. Tha	ink you.			
harges and	Item	Descrip	tion	Quantit	ty Cost	Total
dditional Items	Event Registration Fe	ee Registrat	ion Fee - CRN: 20252	2 1	\$25.00	\$25.00
	-			fotal Program Charges:		\$25.00
	Payment Code	cash or check you ne	ed to enter hsgchec	k into the payment code	e box to complete	the
	Payment Code If you are paying by application process.	cash or check you nee	ed to enter hsgchec	k into the payment code	• box to complete	the
	Payment Code If you are paying by application process. Payment Code	cash or check you nee	ed to enter hsgchec Apply <u>Clear</u>	k into the payment code	box to complete	the \$0.00

- 13. Click the Submit button to complete the process. A popup notice will appear. Read the notice and click Ok.
- 14. An email is sent immediately to the email address you used to create your account.

15. You will be send back to your user account. Click on your name in the upper right hand corner and select Sign Out. Example:

Home Applications Events	Mickey Mouse 🔻
Course	Profile
SUUTH ELORIDA	Contact Preferences
State College	Change Password
	Privacy Policy
	Sign Out

Welcome



- 16. You have registered for Heartland Senior Games!
- 17. If you need to add events onto your registration go to this link: <u>https://sfsc.radiusbycampusmgmt.com/ssc/aform/x7BI22Ex686G0x671m0s.ssc</u>

teturning S	itudents Login below:	Create a New Acc	ount below:
	READ READ READ READ EVENT ADD ON REGISTRATION ONLY	DO NOT CREATE You should already have a username a completed for Heartland Senior Gamet	
U	se the user name and password that you created	Username:	6-50 characte
Pi Ha	FIOF. ave you completed the online application and paid your fee? re you just adding events to your registration? If YES. Continue.	First Name:	
	a DO NOT create a new account!! Your annination will not be	Last Name:	
pr	ocessed.	Contact Street:	
Es	c. Keep your user name and password for future access to	Contact City:	
ap ny	pplications. / questions email: communityeducation@southflorida.edu	Contact State:	
Username:		Contact Postal Code:	
Password:	Password	Email:	
	Sign In Forgot Username/Password?	Password:	Minimum 6 ch
		Re-enter Password	Minimum 6 ch

Welcome to Heartland Senior Games ADD ON Event Registration

18. Use your username and password that you created for the first application registration. DO NOT create a new account.