



**SFSC
District Board of Trustees
Regular Meeting
March 11, 2020**

**Highlands Campus
1:00 p.m.**

**Tami Cullens, Chair
Joe Wright, Vice Chair
Tim Backer
Derren Bryan
Louis Kirschner
Ken Lambert
Lana C. Puckorius
Kris Y. Rider
Thomas C. Leitzel, President/Secretary**

1.0 *Call to Order and Preliminary Matters*



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of March 11, 2020 be adopted.

SUGGESTED MOTION:

**Move to adopt the agenda of the regular meeting of
March 11, 2020 as presented.**

**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
MARCH 11, 2020
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Regular Meeting – January 29, 2020
 - 1.3 Review of Agenda Master Calendar
- 2.0 Communications, Introductions, and Recognition
 - 2.1 New Employee Introductions
 - 2.2 Employee Retirement Recognition
- 3.0 Public Comment
- 4.0 Presentation
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Agreements and Contracts
 - 5.2.1 Affiliation Agreement – Fort Meade Dental
 - 5.2.2 Affiliation Agreement – Smile Design Dentistry
 - 5.2.3 Affiliation Agreement – Viet Ho Prosthodontics and Implant Dentistry
 - 5.2.4 Training Provider Agreement – Career Source Southwest Florida
 - 5.2.5 Training Provider Agreement – Career Source Heartland
 - 5.3 Operating Actions
 - 5.3.1 Monthly Accounts Payable & Payroll Check Register
 - 5.3.2 Property Deletion
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
 - 7.1 Curriculum Proposals
 - 7.2 2020-2021 College Calendar
- 8.0 Other Action Items
 - 8.1 Special Recognition for Trustee Lambert
- 9.0 Reports
 - 9.1 Financial Report
 - 9.2 Foundation Report
 - 9.3 Grants Development Report
 - 9.4 President's Report
 - 9.5 Board Attorney Report
 - 9.6 Board Member Reports
 - 9.7 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – JANUARY 29, 2020

It is recommended that the minutes of the regular meeting held January 29, 2020 be approved as presented and recorded in the Supplemental Minute Book.

SUGGESTED MOTION:

Move to approve the minutes of the January 29, 2020 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
JANUARY 29, 2020**

Members Present: Mrs. Tami Cullens, Chair
Mr. Tim Backer
Dr. Louis H. Kirschner
Mrs. Lana Puckorius
Mrs. Kris Y. Rider
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Excused: Mr. Derren Bryan Mr. Ken Lambert Mr. Joe Wright

Staff Present:

Mrs. Jamie Bateman	Mrs. Ashley Bennett	Dr. Mary "Kate" Calvin
Dr. Keith Cavedo	Mr. Erik Christensen	Ms. Heylis Cortes
Dr. Robert Flores	Mr. John Frey	Ms. Cindy Garren
Dr. James Hawker	Mr. Rick Hitt	Mr. Don Kesterson
Mrs. Melissa Kuehnle	Ms. Melissa Lee	Mr. Glenn Little
Mr. Keith Loweke	Ms. Melisa Mullins	Mr. Jose Ulloa Salas
Ms. Robin Southwell	Ms. Vicki Stallings	Mr. Jonathan Stern
Dr. Sidney Valentine	Dr. Chris van der	Mrs. June Weyrauch
Dr. Tim Wise		

Excused: Dr. Michele Heston

Others Present: Mrs. Barbara Kirschner

The regular meeting of the District Board of Trustees was called to order at 1:03 p.m. on the Highlands Campus of South Florida State College by Board Chair, Mrs. Tami Cullens.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mr. Backer made a motion, seconded by Mrs. Puckorius, to adopt the agenda of the regular meeting held January 29, 2020 as presented.

Those voting in favor of the motion were Mr. Backer, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, and Mrs. Rider. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Planning Workshop Minutes

Mrs. Rider made a motion, seconded by Mr. Backer, to approve the minutes of the planning workshop held November 20, 2019 as presented. Those voting in favor of the motion were Mr. Backer, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, and Mrs. Rider.
Motion carried by unanimous vote.

1.2.2 Regular Meeting Minutes

Mrs. Puckorius made a motion, seconded by Mr. Backer, to approve the minutes of the regular meeting held November 20, 2019 as presented. Those voting in favor of the motion were Mr. Backer, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, and Mrs. Rider. **Motion carried by unanimous vote.**

1.3 Review of Agenda Master Calendar

The Agenda Master Calendar was reviewed. No changes were recommended.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

2.1 New Employee Introduction

The following new employees were introduced:

Employee	Position	Supervisor	Hired
Mary "Kate" Calvin	Instructor, Chemistry	James Hawker	08/12/19
Heylis Cortes	Staff Assistant I, Human Resources	Robin Southwell	10/01/19
John Frey	Lead Maintenance, Hotel Jacaranda	Robert Flores	10/07/19
Melisa Mullins	Maintenance Office Clerk	Robert Flores	10/01/19
Jose Ulloa Salas	TLC Specialist: Math Lab	Keith Cavedo	08/12/19
Vicki Stallings	Accounts Payable Specialist	Melissa Lee	09/16/19

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

None

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of appointments: full-time administrative; full-time professional; full-time career staff; retirements; resignations; and adjunct faculty 2019-20, academic year as needed.

(EXHIBIT "A")

5.2 Grant Awards

5.2.1 Pathway to a Pipeline: Advanced Patient Care Technician Apprenticeship

Florida Dept. of Education (FLDOE)

\$78,556

5.3 Operational Actions

5.3.1 **Monthly Accounts Payable/Payroll Check Register**

Mrs. Cullens informed that Board due to computer issues the warrants were unable to be reviewed prior to the DBOT meeting. She suggested removing Item 5.3.1 from the Consent Agenda and moving December 2019, January 2020 warrants to the next DBOT meeting on March 11 for approval.

5.3.2 **Property Donation – Golf Cart**

Approved the donation of a golf cart for use by Student Services, Community Relations, and Institutional Advancement as presented.

(EXHIBIT "B")

Mr. Backer made a motion, seconded by Mrs. Rider, to approve the Consent Agenda, Items 5.1 through 5.3.2 with the removal of Item 5.3.1 as presented. Those voting in favor of the motion were Mr. Backer, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, and Mrs. Rider. **Motion carried by unanimous vote.**

6.0 **PLANNING AND POLICY ISSUES**

6.1 Policy Review and Revisions

Dr. Leitzel gave a brief recap of the proposed revisions that were presented to the Board during the Planning Workshop held on November 20, 2019. He informed the Board that all policies were publicly noticed according to DBOT policy. Dr. Leitzel restated that SFSC staff has reviewed each of the DBOT policies within the past year to ensure compliance with appropriate statutes, rules, and laws as well as to ensure currency. During the review period, minor, non-substantive changes were made (e.g. legal references, position and office titles, grammar, clarifications, etc.) to several policies to ensure currency in accordance with DBOT guidance. Dr. Leitzel informed the Board that all recommendations that were brought forward by Trustees at the Planning Workshop have been documented. Dr. Kirschner stated it is very important for the Board to be prudent when reviewing the policies. Dr. Kirschner restated his concern for the striking of the word "shall" and replacing it with the word "should" in Policy 2.02. Mrs. Karlson, College Attorney, addressed Dr. Kirschner's concern pertaining to the definition of the wording of "shall" vs. "should." She gave clarification of the shift in the terminology. The Board and Mrs. Karlson discussed the wording concern from a legal view. The Board agreed to move forward with the current recommended revision to Policy 2.02.

(EXHIBIT "C")

Mr. Backer made a motion, seconded by Mrs. Puckorius, to approve the discussed and approved recommended revisions to current DBOT policies 2.02, 3.16, 3.17, and 3.18 and to approve the rescission of DBOT Policy 3.24. Those voting in favor of the motion were Mr. Backer, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, and Mrs. Rider. **Motion carried by unanimous vote.**

7.0 **ACADEMIC AND STUDENT MATTERS**

None

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 President's Annual Performance Review

Mrs. Cullens thanked the Board for participating in the president's evaluation. She reported that after reviewing Dr. Leitzel's evaluations submitted to Mrs. Pam Karlson, College Attorney, from the Trustees, she found that Dr. Leitzel had met and exceeded the performance indicators on which the evaluation was based. Mrs. Cullens then asked for a motion to accept the extension of a three year continuing contract for Dr. Leitzel through June 30, 2023.

Mr. Backer made a motion, seconded by Mrs. Puckorius, to accept the evaluation results and extend a three year continuing contract for Dr. Leitzel through June 30, 2023. Those voting in favor of the motion were Mr. Backer, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, and Mrs. Rider. **Motion carried by unanimous vote.**

Mrs. Karlson thanked the Board for their participation. She reported that she was not able to obtain an evaluation from Trustee Lambert due to his health issues.

Mrs. Karlson stated the college is very lucky to have Dr. Leitzel as their president. Mrs. Cullens thanked Dr. Leitzel for his service. Dr. Leitzel thanked the Board and college teammates for their continued support.

8.2 District Board of Trustees Annual Self-Evaluation Review

Mrs. Karlson distributed copies of the Trustees Annual Self-Evaluation Review to the Board. Each Board member took a moment to review the evaluations. Mrs. Karlson highlighted each topic of the Board Self-Evaluation with key words that were used throughout by each Trustee. Those key words that summarized the Board's Self-Evaluation include:

Strengths	Accomplishments	Improvement	Priorities
Cohesiveness	Oversight	Campus Presence	SACSCOC Reaffirmation
Ability to work well together	Guidance of Leadership Team	Deeper Debate	Continued student success
		Maintain Enthusiasm	

Mrs. Cullens asked the Board for any comments or input pertaining to the summarization. Mrs. Cullens reported that she found the same theme of wording that Mrs. Karlson highlighted in her brief summarization. Mrs. Cullens stated that the Board is honored to serve the students, faculty, staff and administration. Dr. Kirschner stated the current Board in his opinion is the best that he has had the honor of serving. Mrs. Cullens thanked everyone for all that they do here at the college. Mr. Backer stated that it easy to serve on a Board with such great individuals because of the support from the faculty, staff and administration at the college. Since Board Self-Evaluations are required by SACSCOC (Section 4.g.), copies of the evaluation instruments will be maintained in the president's office.

9.0 REPORTS

9.1 Financial Report

Ms. Lee reported on the financial graphs and a summary of revenue and expenditures compared to budgeted funds within the Operating Budget for FY2019-20 year-to-date.

(EXHIBIT "D")

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$263,088.81** from November 16 through January 7, 2020. Mrs. Bateman reported that she was able to present at the following community events: the Hardee Chamber Lunch n Learn, Coffee and Conversations at Sun'N Lake and the Women's Club of Sebring. She informed the Board the Women's Club of Sebring made a \$3,500 donation. Mrs. Bateman gave an update from the Jacaranda Jubilee and Foundation Christmas Luncheon. She shared the video of Mr. Jacob O'Neill's acceptance speech as he was awarded the Leaders 4 Life \$40,000 scholarship at the Foundation Christmas Luncheon. Mrs. Bateman reported SFSC has had thirteen finalists and eight Leaders 4 Life winners in nine years. She thanked Mrs. Joan Hartt for the runway idea that highlighted past TSIC recipients dressed by one of the Jacaranda clothing vendors. Mrs. Bateman highlighted the recognition the Foundation received in the December/January edition of the Heartland Living Magazine. She stated that there is a great story about the

Jacaranda, our Culinary Arts program, and the Foundation. She shared the story that featured Mrs. Hartt and her team for all that they do to help transform the Jacaranda into the beautiful holiday destination. Mrs. Bateman highlighted the Million Dollar Hole-In-One Shootout. She shared that student athletes were there to greet participants and that there were additional opportunities to win prizes this year. She reported that there were eleven new sponsors over last year. Mrs. Bateman stated the Foundation is very grateful for Mr. Ronnie Carter for being the event sponsor. Mrs. Bateman reported on the TSIC Mentor/Mentee appreciation month. Mrs. Bateman gave the Foundation Annual report to the Board.

9.3 Resource Development

I. Grants Development Report

Dr. van der Kaay distributed and reviewed the Grants Development Report dated 1/29/20. He gave a brief description of the grants.

II. Proposals in Development

A. Retired Senior and Volunteer Program (RSVP)

Corporation for National and Community Service (CNCS) \$ 52,034

9.4 President's Report

Dr. Leitzel reported on the following items:

1. Panther Athletics facility upgrades and naming opportunities. Dr. Leitzel asked Athletic Director Rick Hitt to report to the Board on why a "Field House" is needed at SFSC. Coach Hitt gave the Board a description of what the "Field House" would entail and what it could do for the athletic program as a whole. Mrs. Puckorius asked what the cost would be for the facility. Coach Hitt estimated between \$650,000 and \$1 million. Dr. Leitzel thanked Coach Hitt for speaking to the Board. Dr. Leitzel presented two separate naming opportunities to the Board. He stated that the funding would be

through the SFSC Foundation. Dr. Leitzel presented the potential naming concepts and requested Board approval for the "Saxon Field House" and for "Fuschetti Park". Mrs. Puckorius made a motion, seconded by Dr. Kirschner, to approve the naming of the SFSC outdoor athletic facilities park "Fuschetti Park". Those voting in favor of the motion were Mr. Backer, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, and Mrs. Rider. Motion carried by unanimous vote. Mrs. Rider made a motion, seconded by Dr. Kirschner, to approve the naming of the SFSC field house "Saxon Field House". Those voting in favor of the motion were Mr. Backer, Dr. Kirschner, Mrs. Puckorius, and Mrs. Rider. Motion carried by unanimous vote. Mrs. Cullens abstained from voting due to her affiliation with the Saxon family.

2. Enrollment Update: Dr. Leitzel stated Spring Term is off to a good start. Enrollment numbers are approximately even with the previous Spring.
3. Informed the Board that the Perkins Federal Audit Exit Conference was November 21. He reported that there were zero recommendations. Dr. Leitzel thanked and congratulated Mr. Christensen, Dr. Heston, Ms. Lee and team.
4. Informed the Board on November 21 a press release from Florida Department of Education to SFSC announced the awarding of the Governor's Apprenticeship Grant, Pathway to a Pipeline: Advanced Patient Care Technician. Dr. Valentine gave the Board a brief description of the grant. He stated that SFSC is working with AdventHealth on positions. Dr. Valentine reported that SFSC is 1 of 7 colleges in Florida to receive this kind of grant.
5. Highlighted College Events: Basic Law Enforcement Graduation – Dec. 5; Meritorious Award Winners – Dec. 6; Fall Commencement – Dec. 12 and Opening Day for Softball and Baseball – Jan. 31.
6. Informed the Board the Jacaranda website upgrade has been completed. Dr. Leitzel thanked Mrs. Kuehnle for her work with the upgrade.
7. Parkway Update: Dr. Leitzel highlighted the official Panther Parkway opening date on December 7. He thanked Dr. Hawker and Mr. Andy Polk for attending the opening with Pete the Panther.
8. College Drive Update: Dr. Leitzel and other team members met with Highlands County Staff on December 4. Dr. Leitzel reported on the potential widening of college drive that is now on the FDOT project list. He informed the Board that time lines included design and permitting phase in 2022-2024 and the construction phase in 2024-2025. Dr. Leitzel stated that he will inform the Board of additional meetings with the County.
9. Announced that the Aspen application has been submitted. Dr. Valentine reported to the Board on the Aspen application process. Dr. Valentine thanked the deans, Dr. van der Kaay and his team for their hard work. Dr. Leitzel indicated that acknowledgement of this application would place SFSC in the top 50 colleges in the nation once again.
10. SACSCOC Update: Highlighted SACSCOC Annual Meeting in Houston, TX December 7-11. Dr. Leitzel informed the Board that while at the annual meeting he and the team were able to meet with our SACSCOC Vice President Dr. Linda Thomas-Glover. Dr. Leitzel announced the SACSCOC on-site visitation dates are October 4-7, 2021. He asked the Board to mark their calendars. Dr. Leitzel reflected on the importance of the SACSCOC Accreditation Liaison and what a great job Dr. Valentine is doing as our liaison.
11. Local Updates: Dr. Leitzel asked Mr. Little to give the Board an update on the progress with the ADT access controls for building lockdown. Mr. Little reported that ADT has had some issues with some doors on campus. He stated the problematic doors in Building B will be getting replaced and ADT is finishing the installation at the Lake Placid Center. Mr. Little gave a brief overview to the Board of the access limitations that will

be in place once ADT finalizes all the installations. He thanked Dr. Flores and Mr. Keith Loweke for their work with ADT on this project.

12. Florida College System Risk Management Consortium Update: Dr. Leitzel asked Mr. Little to update the Board on the FCSRMC sexual assault notification that was issued. Mr. Little distributed a document to the Board from United Educators, the Consortium's personal liability group, titled "Safeguarding Our Communities From Sexual Predators: What College Presidents and Trustees Should Ask" handout. Mr. Little stated that in recent years, multiple universities have faced sexual predator scandals involving many victims. Mr. Little gave an overview of the requirements of addressing and reporting an incident and making sure that the Board of Trustees are informed. He informed the Board that SFSC has checked all the required boxes and has implemented a new Administrative Procedure 5232 Mandatory Reporting for Child/Vulnerable Adult Abuse.
13. Dr. Leitzel announced the Florida Department of Education approved SFSC's Bachelor of Science in Elementary Education Program continuing accreditation until December 2024. He shared the Commission on Accreditation of Allied Health Education Programs approved SFSC's EMS and Paramedic Programs continuing accreditation until 2025.
14. Stated at the last DBOT meeting he asked permission from the Board to submit an application to Hemp4Water for a hemp research project. The Board unanimously endorsed SFSC to submit an application. Following the Board endorsement, an application was submitted for a research project at SFSC.
15. Informed the Board that he attended a President's meeting with Commissioner Corcoran in Tampa on January 7.
16. Tallahassee Update: Dr. Leitzel stated that there was a positive approach to the session and positive meetings at the Trustee Commission Conference in Tallahassee, January 14-16. He highlighted the AFC Trustees Commission Legislative Conference that was held at Florida State University and shared photos taken with both Senator Ben Albritton and Representative Cary Pigman. Dr. Leitzel distributed Fund Florida Colleges rack cards. He stated that the College system requested an increase of \$27 million to the base. The Council of Presidents agreed in their meeting with Commissioner Corcoran to request a total of \$50 million.
17. Announced that SFSC has had a facility discussion about the possibility of moving the Adult Education Program from the Teacherage to First United Methodist Church, Sebring. Dr. Leitzel informed the Board that the Foundation Board will have final vote on the potential move regarding the Teacherage in Sebring. He stated that he will have more information to come at a later date.

9.4 Board Attorney's Report

SFSC's DBOT agreed to define a Conflict of Interest Statement consistent with Part III of Chapter 312 of the Florida Statutes that defines a conflict of interest as "a situation in which regard for a private interest tends to lead to disregard of a public duty or interest (112.312(8))." Mrs. Karlson informed the Board that SACSCOC, section 4.2 d requires a certification form. Mrs. Karlson stated that South Florida State College, District Board of Trustees has adopted a policy regarding conflict of interest transactions. By signing the Conflict of Interest Compliance Certification, each board member confirms they have received a copy of District Board Policy 1.06, entitled Conflict of Interest. Further, each board member agrees to avoid conflicts defined as situations in which regard for private interest tends to lead to disregard of a public duty or interest. The signatures below also indicate that each board member will comply with Florida Statutes to avoid any conflict of interest in their duties as a member of the District Board of Trustees of South Florida

State College. Pursuant to Florida Statutes a board member must abstain from participating in or voting on any transaction where a conflict or a potential conflict may exist and must disclose the nature of the conflict in writing in accordance with Florida Statutes.

Mrs. Karlson provided the Board with a Conflict of Interest Compliance Certification to be signed by all the Trustees. Mrs. Karlson acknowledged not all Board members were present to sign the Conflict of Interest Compliance Certification form. She stated it will be brought back to the next DBOT meeting for the remaining Board members to sign.

9.5 Board Members' Reports

Mrs. Puckorius stated no report.

Mr. Backer stated that it was a good trip to Tallahassee for the Trustee Commission meeting. He asked that everyone keep Mr. Terry Atchley and family in their prayers as his grandson passed away in a tragic accident.

Dr. Kirschner had to leave board meeting at the end of the president's report due to a prior schedule commitment.

Mrs. Rider stated no report.

9.6 Board Chair Report

Mrs. Cullens stated that she had a productivel time in Tallahassee at the Trustees Commission meeting and is looking forward to having Mrs. Bateman attend the ACCT National Legislative Summit in Washington, DC this year. Dr. Leitzel shared that he, Mrs. Cullens, and Mrs. Bateman will be meeting with a potential donor in Washington, DC. Mrs. Cullens thanked everyone for being here today and looked forward to seeing everyone at the next DBOT meeting on March 11.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 3:37 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: REVIEW OF AGENDA MASTER CALENDAR

Information:

The Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Agenda Master Calendar

MARCH 2020	APRIL 2020	MAY 2020
<p>11 Board Meeting, 1 PM Highlands Campus</p> <p>16-20 Spring Break</p>	<p>16 Foundation Spring Event, Hotel Jacaranda, 6 PM</p> <p>29 Board Meeting, 1 PM Highlands Campus</p>	<p>5 Spring Commencement</p> <p>7 Leadercast</p> <p>27 Board Meeting, 1 PM Highlands Campus</p> <p>Budget Workshop, 10 AM Highlands Campus</p>
JUNE 2020	JULY 2020	AUGUST 2020
<p>24 Board Meeting, 1 PM Highlands Campus</p>	<p>22 * Board Meeting, 1 PM Highlands Campus</p> <p>24 Early Bird Registration ACCT Leadership Congress, Chicago</p>	<p>26 * Board Meeting, 1 PM Highlands Campus</p>
SEPTEMBER 2020	OCTOBER 2020	NOVEMBER 2020
<p>23 * Board Meeting, 1 PM Highlands Campus</p> <p>30 – 10/3 ACCT Leadership Congress, Chicago</p>	<p>21 * Board Meeting, 1 PM Highlands Campus</p> <p>24 Foundation Legacy Showcase, University Center, 5:30 PM</p>	<p>TBD * Board Meeting, 1 PM Highlands Campus</p> <p>30 Jacaranda Jubilee, Hotel Jacaranda, 6:30 PM</p>
DECEMBER 2020	JANUARY 2021	FEBRUARY 2021
<p>10 Foundation Christmas Luncheon, Hotel Jacaranda, 11:30 AM</p> <p>TBD * Board Meeting, 1 PM Highlands Campus</p>	<p>TBD * Board Meeting, 1 PM Highlands Campus</p>	<p>TBD * Board Meeting, 1 PM Highlands Campus</p> <p>7-10 ACCT National Legislative Summit, Washington, DC</p>

New Addition

Tentative *

2.0 Communications, Introductions, and Recognitions



OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name Thomas C. Leitzel.

SUBJECT: NEW EMPLOYEE INTRODUCTIONS

Employee	Position	Supervisor	Hired
Dolores Breedlove	Case Data Specialist, Farmworker Career Development Program	Tara Jefferies	10/07/19
Patricia Cardin	Instructor, Nursing	Mary von Merveldt	08/12/19
Blair Gilfus	End User Support Analyst I	Richard Merritt	08/12/19
Donna Goins	Staff Assistant I, Testing/Assessment	Adela Bello	12/01/19
Jenny Grenke	Administrative Assistant II, Adult Education	Courtney Green	12/02/19
Anastasia Saunders	Coordinator, Institutional Advancement & Alumni Development	Jamie Bateman	11/01/19
Kelly Sweet	Financial Aid Data Specialist	Tina Stetson	11/01/19



OFFICE OF THE PRESIDENT

Item 2.2

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: EMPLOYEE RETIREMENT RECOGNITION

Employee	Position	Dates of Service
Pamela S. Vestal	Purchasing Specialist	05/11/92 – 03/31/20

SUGGESTED MOTION:

Move to recognize the retirement of Pamela S. Vestal for her many years of service to South Florida State College.

3.0 *Public Comment*

4.0 Presentations

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed next to the name Thomas C. Leitzel.

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards, and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the Consent Agenda.

	<i>CONSENT AGENDA ACTION ITEMS</i>	Page
5.1	Personnel Actions	24
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	5.2.4 Training Provider Agreement – Career Source Southwest Florida	
	5.2.5 Training Provider Agreement – Career Source Heartland	
5.3	Operating Actions	31
	5.3.1 Monthly Accounts Payable & Payroll Check Register	
	5.3.2 Property Deletion	



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed next to the name Thomas C. Leitzel.

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME FACULTY:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Stafford, Kathryn	Instructor, Nursing	03/02/20

II. APPOINTMENTS, FULL-TIME CAREER SERVICES STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Morales, Denise*	Health Science Specialist	02/03/20
Pelski, Karen	Cultural Programs Specialist	03/02/20

*Transferred from Staff Assistant II, Nursing position

III. RETIREMENTS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Hansen, Timothy	Professor, Culinary Arts	06/18/20

IV. REAPPOINTMENTS, VICE PRESIDENTS, 2020-21:

Little, Glenn W.
Valentine Jr, Sidney E.

V. REAPPOINTMENTS, FULL-TIME ADMINISTRATIVE STAFF, 2020-21:

Bateman, Jaime
Christensen, Erik
Crawford, Teresa
Flores, Robert
Garren, Cynthia
Hawker, James
Heston, Michele
Kesterson, Donald
Kuehnle, Melissa
Lee, Melissa

VI. REAPPOINTMENTS, FULL-TIME ADMINISTRATIVE STAFF, 2020-21 (cont.):

Mott, Asena
Paeplow, Randall
Stern, Johnathan
van der Kaay, Christopher
Wise, Timothy

VII. REAPPOINTMENTS, FULL-TIME FACULTY, 2020-21:

Continuing Contract:

Brusentsova, Tatyana
Little, Mary Ann
Simmons, Laura

Annual Contract (9, 10, 11, 12 month contract depending upon responsibilities):

Bohan, Amy
Briand, Joan
Cardin, Patricia
Cruz, Evelyn
Ferrante, Amy
Groves, Jennifer
Jones, Sharmin
Leon, Maday
Lethbridge, Theresa
Manning, Mlisa
Nason, Kimberly*
Polk, Candra
Powrie, Mary Ellen
Respress, Karla
Sanches, Daniel
Serrano, Jennifer
St. Amant, Shannon
Taylor, Larry
Zinck, Shannon

**Return to Annual Contract*

All reappointments are subject to position continuation, budget availability, and continued satisfactory performance.

VIII. ADJUNCT FACULTY, 2019-20, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Day, Danielle	English/Humanities	IIA
Johnson, Grover	Elec Apprentice/Com Vehicle Driving	IV
Rigdon, Melynda	Practical Nursing & AND (clinicals only)	III

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: AFFILIATION AGREEMENT – FORT MEADE DENTAL

Approval is requested to enter into a **new** affiliation agreement between Fort Meade Dental and South Florida State College for the purpose of making the facilities available to the College's Health Science program faculty and students during the daily hours as coordinated by both parties at no charge to the College. The contract renews annually.

SUGGESTED MOTION:

Move to approve the new agreement between Fort Meade Dental and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: AFFILIATION AGREEMENT – SMILE DESIGN DENTISTRY

Approval is requested to enter into a **new** affiliation agreement between Smile Design Dentistry and South Florida State College for the purpose of making the facilities available to the College's Health Science program faculty and students during the daily hours as coordinated by both parties at no charge to the College. The contract renews annually.

SUGGESTED MOTION:

Move to approve the new agreement between Smile Design Dentistry and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.2.3

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: AFFILIATION AGREEMENT – VIET HO PROSTHODONICS AND IMPLANT
DENTISTRY

Approval is requested to enter into a **new** affiliation agreement between Viet Ho Prosthodontics and Implant Dentistry and South Florida State College for the purpose of making the facilities available to the College's Health Science program faculty and students during the daily hours as coordinated by both parties at no charge to the College. The contract renews annually.

SUGGESTED MOTION:

Move to approve the new agreement between Viet Ho Prosthodontics and Implant Dentistry and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.2.4

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: TRAINING PROVIDER AGREEMENT – CAREER SOURCE SOUTHWEST FLORIDA

Approval is requested to renew the training provider agreement between Career Source Southwest Florida and South Florida State College for the purpose of providing services to include wage verification, wage tracking, and job placement in Charlotte, Collier, Glades, Hendry and Lee counties. This agreement renews annually.

SUGGESTED MOTION:

Move to approve the renewal agreement between Career Source Southwest Florida and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.2.5

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: TRAINING PROVIDER AGREEMENT – CAREER SOURCE HEARTLAND

Approval is requested to renew the training provider agreement between Career Source Heartland and South Florida State College for the purpose of providing services to include training dollars, wage verification, wage tracking, and job placement in DeSoto, Hardee, and Highlands counties. This agreement renews annually.

SUGGESTED MOTION:

Move to approve the renewal agreement between Career Source Heartland and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds through January are enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll check register as presented.

Accounts Payable:								
	2019/2020 Checks		2019/2020 Electronic		2019/2020 P-Card		2019/2020 Totals	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	523	\$781,521.65	97	\$939,710.13	564	\$200,959.65	1184	\$1,922,191.43
August	318	\$647,238.66	139	\$877,300.12	450	\$102,018.25	907	\$1,626,557.03
September	1372	\$1,608,617.00	126	\$937,620.36	552	\$130,869.42	2050	\$2,677,106.78
October	453	\$490,458.74	146	\$837,848.32	640	\$154,992.59	1239	\$1,483,299.65
November	616	\$987,807.48	169	\$943,385.75	636	\$163,320.82	1421	\$2,094,514.05
December	206	\$416,717.48	106	\$915,546.12	799	\$249,814.05	1111	\$1,582,077.65
January	323	\$704,134.94	120	\$1,161,656.58	399	\$108,521.37	842	\$1,974,312.89
February		\$0.00		\$0.00		\$0.00	0	\$0.00
March		\$0.00		\$0.00		\$0.00	0	\$0.00
April		\$0.00		\$0.00		\$0.00	0	\$0.00
May		\$0.00		\$0.00		\$0.00	0	\$0.00
June		\$0.00		\$0.00		\$0.00	0	\$0.00
Totals	3811	\$5,636,495.95	903	\$6,613,067.38	4040	\$1,110,496.15	8754	\$13,360,059.48

Payroll:								
	2019/2020 Checks		2019/2020 Electronic				2019/2020 Totals	
	No.	Amount	No.	Amount			No.	Amount
July	28	\$48,116.05	500	\$880,192.91			528	\$928,308.96
August	19	\$33,886.94	399	\$850,584.71			418	\$884,471.65
September	17	\$35,672.38	423	\$886,232.59			440	\$921,904.97
October	19	\$30,153.40	461	\$913,842.37			480	\$943,995.77
November	15	\$31,817.24	481	\$1,121,709.92			496	\$1,153,527.16
December	16	\$29,335.96	473	\$938,534.37			489	\$967,870.33
January	17	\$27,244.00	422	\$868,669.55			439	\$895,913.55
February		\$0.00		\$0.00			0	\$0.00
March		\$0.00		\$0.00			0	\$0.00
April		\$0.00		\$0.00			0	\$0.00
May		\$0.00		\$0.00			0	\$0.00
June		\$0.00		\$0.00			0	\$0.00
Totals	131	\$236,225.97	3159	\$6,459,766.42			3290	\$6,695,992.39

Accounts Payable:

	2018/2019				2019/2020		
	# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total
July	997	\$1,644,001.68	\$1,644,001.68		1,184	\$1,922,191.43	\$1,922,191.43
August	946	\$1,578,749.24	\$3,222,750.92		907	\$1,626,557.03	\$3,548,748.46
September	2,322	\$3,259,698.54	\$6,482,449.46		2,050	\$2,677,106.78	\$6,225,855.24
October	1,262	\$1,686,591.13	\$8,169,040.59		1,239	\$1,483,299.65	\$7,709,154.89
November	1,298	\$1,769,733.10	\$9,938,773.69		1,421	\$2,094,514.05	\$9,803,668.94
December	754	\$1,453,823.02	\$11,392,596.71		1,111	\$1,582,077.65	\$11,385,746.59
January	1,105	\$2,033,987.31	\$13,426,584.02		842	\$1,974,312.89	\$13,360,059.48
February	2,596	\$3,342,859.15	\$16,769,443.17				
March	1,028	\$1,697,150.75	\$18,466,593.92				
April	1,322	\$1,767,740.24	\$20,234,334.16				
May	957	\$1,215,300.85	\$21,449,635.01				
June	1,518	\$2,879,399.95	\$24,329,034.96				
Totals	16,105	\$24,329,034.96			8,754	\$13,360,059.48	

Payroll:

	2018/2019				2019/2020		
	# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total
July	520	\$910,768.21	\$910,768.21		528	\$928,308.96	\$928,308.96
August	408	\$854,237.42	\$1,765,005.63		418	\$884,471.65	\$1,812,780.61
September	445	\$913,518.64	\$2,678,524.27		440	\$921,904.97	\$2,734,685.58
October	488	\$907,495.18	\$3,586,019.45		480	\$943,995.77	\$3,678,681.35
November	499	\$1,214,992.82	\$4,801,012.27		496	\$1,153,527.16	\$4,832,208.51
December	511	\$1,007,766.45	\$5,808,778.72		489	\$967,870.33	\$5,800,078.84
January	440	\$859,548.42	\$6,668,327.14		439	\$895,913.55	\$6,695,992.39
February	500	\$951,393.42	\$7,619,720.56				
March	525	\$946,475.03	\$8,566,195.59				
April	503	\$950,884.99	\$9,517,080.58				
May	488	\$981,523.38	\$10,498,603.96				
June	447	\$909,004.01	\$11,407,607.97				
Totals	5774	\$11,407,607.97			3290	\$6,695,992.39	



OFFICE OF THE PRESIDENT

Item 5.3.2

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed over the name Thomas C. Leitzel.

SUBJECT: PROPERTY DELETION

Approval is requested to delete the equipment items listed below totaling \$239,441.01 from SFSC property records. These items are beyond repair and/or obsolete and will be held in storage until disposal.

SUGGESTED MOTION:

Move to approve the deletion of College property from inventory records as presented.

South Florida State College
Disposal Items
March – 2020

<u>Tag #</u>	<u>Date Purchased</u>	<u>Description</u>	<u>Cost</u>	<u>Condition Code</u>
12100	12/21/1999	HP LaserJet Printer	\$1,094.23	Poor
14497	11/29/2006	PTM attached to HP Printer	\$2,254.00	Poor
14406	11/9/2006	HP Printer	\$1,100.00	Poor
14648	5/14/2007	Ice Machine	\$1,215.45	Poor
10493	7/17/1997	Nautilus Lateral Raise Machine	\$2,654.00	Poor
13175	9/3/2002	Jugs Curveball Pitching Machine	\$1,872.00	Poor
11201	5/12/1998	HP LaserJet Printer	\$1,172.89	Poor
8047	11/1/1991	Channel Oscilloscope	\$1,900.00	Poor
8069	11/1/1991	Interplex Logic Analyzer	\$1,900.00	Poor
8048	11/1/1991	Channel Oscilloscope	\$1,900.00	Poor
4091	6/29/1982	Sencore Waveform Analyzer	\$3,292.47	Poor
4827	8/14/1985	Leader Oscilloscope	\$1,895.25	Poor
7694	10/30/1991	Sencore Video Analyzer	\$3,306.58	Poor
7695	10/31/1991	Sencore VCR Analyzer	\$2,906.57	Poor
9597	11/29/1994	AquaClean Extractor	\$1,146.00	Poor
9562	11/5/2002	Mobile Center	\$1,100.00	Poor
13903	2/3/2005	SunFire V880 Server	\$51,257.00	Poor
13874	2/2/2005	Eltron/Zebra ID Card Printer	\$3,698.00	Poor
13871	2/2/2005	Eltron/Zebra ID Card	\$3,698.00	Poor
8810	10/5/1993	Lectern	\$1,571.00	Poor
11928	6/29/1999	LANcat System Cable Tester	\$3,853.00	Poor
14506	4/16/2007	Dell Laptop	\$1,671.50	Poor
14507	4/16/2007	Dell Laptop	\$1,671.50	Poor
7880	6/4/1992	Dell Radial Arm Saw	\$1,339.00	Poor
9606	12/13/1994	Fenway Pneumatic Nibbler	\$1,738.94	Poor
13818	11/30/2004	Pitching Machine	\$1,485.41	Poor
13819	2/2/2005	Pitching Machine	\$4,974.40	Poor
9192	9/12/1994	Convection Oven	\$2,800.00	Poor
14106	11/16/2005	Char Broiler	\$1,450.05	Poor
10516	11/5/2002	Diagnostic System	\$1,119.00	Poor
12907	6/7/2002	1996 Chevy Cavalier	\$6,735.00	Poor

13886	2/2/2005	OTC Genisys Scanner	\$4,159.20	Poor
13884	2/2/2005	Robinair Refrigerant Identifier	\$1,299.00	Poor
13642	9/25/2003	Sony Camcorder	\$5,219.90	Poor
13641	9/26/2003	Compact Cam Recorder	\$2,414.80	Poor
14136	2/23/2006	Dukane LCD Projector	\$1,075.00	Poor
13643	9/26/2003	Canon Camcorder	\$3,509.00	Poor
13635	10/3/2003	Video Camcorder	\$4,170.00	Poor
14635	5/31/2007	Mac Pro Computer	\$4,196.00	Poor
13398	8/19/2003	Visual Presenter	\$1,832.60	Poor
13935	11/15/2005	Dukane Presentation System	\$6,589.00	Poor
16051	9/10/2009	Dukane Presenter	\$1,135.91	Poor
14645	5/31/2007	Digital Presenter	\$1,194.45	Poor
14097	1/24/2006	Dukane Presenter	\$3,270.00	Poor
14063	11/15/2005	Dukane Presentation System	\$6,589.00	Poor
16050	9/10/2009	Dukane Presenter	\$1,135.91	Poor
13750	5/27/2004	Elmo Document Camera	\$2,368.27	Poor
16055	9/10/2009	Dukane Presenter	\$1,135.91	Poor
15171	1/16/2008	Dukane Camera	\$1,160.00	Poor
14138	2/23/2006	Dukane Projector	\$1,075.00	Poor
13847	12/8/2004	Dukane Projector	\$1,708.08	Poor
13846	12/8/2004	Dukane Projector	\$1,708.07	Poor
14098	1/24/2006	Dukane Presentation System	\$3,270.00	Poor
13397	8/19/2003	Visual Presenter	\$1,832.60	Poor
17033	4/18/2013	Boxx Computer	\$8,702.00	Poor
13276	3/13/2003	HP Printer	\$1,348.30	Poor
3502	5/21/1979	Yamaha Piano	\$3,996.00	Poor
16666	5/17/2011	Ticket Hawk Printer	\$1,196.00	Poor
9737	4/13/1995	Audio Pro	\$1,200.00	Poor
17027	1/25/2013	Workstation	\$1,220.77	Poor
17342	6/28/2017	Prodigi Desktop	\$2,317.52	Poor
15729	1/13/2009	Dell Computer	\$1,069.78	Poor
17053	4/18/2014	Extractor	\$1,975.00	Poor
15114	12/5/2007	Floor Scrubber	\$3,921.00	Poor
14082	10/6/2005	Extractor	\$1,365.00	Poor
14499	3/2/2007	Floor Polisher	\$1,268.45	Poor
14647	5/14/2007	Ice O Matic	\$1,215.45	Poor
13845	2/5/2005	Video Flex USB Microvideo	\$1,334.23	Poor
13387	10/3/2003	Telecourse Shelving	\$1,465.45	Poor
13349	10/14/2003	LCD Projector	\$1,050.95	Poor
16944	6/8/2012	6 Passenger Tram	\$2,000.00	Poor

13350	10/14/2003	LCD Projector	\$1,050.95	Poor
13399	10/3/2003	Spray Gun Cleaner	\$1,672.77	Poor
13395	11/20/2003	Floor Jack 10 Ton	\$1,852.50	Poor
16709	10/27/2011	<u>VitalSim</u> Controller	\$2,070.00	Poor
16476	11/23/2010	<u>VitalSim</u> Controller	\$2,047.00	Poor
16708	10/27/2011	<u>VitalSim</u> Controller	\$2,070.00	Poor
17024	1/29/2013	<u>VitalSim</u> Controller	\$3,022.00	Poor
16478	11/19/2010	<u>VitalSim</u> Controller	\$2,047.00	Poor
16477	11/19/2010	<u>VitalSim</u> Controller	\$2,047.00	Poor
13585	1/14/2004	Embosser	\$1,296.95	Poor
6441	12/20/2002	Yamaha Piano	\$1,800.00	Poor
		Total:	\$239,441.01	

6.0 Planning and Policy Issues

7.0 Academic and Student Matters



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name Thomas C. Leitzel.

SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposals is requested:

I. PROGRAM REVISIONS

Request approval to revise the following accounting programs. Modify AS program by offering new course (Intermediate Accounting I) to provide students the necessary accounting skills and knowledge when it comes to competing for jobs and restructuring program course structure to strengthen the skill set and knowledge of accounting students. Modify CCC program to align with changes to articulating AS degree. No change to program lengths; effective Fall 2020 (202110).

➤ **Accounting Technology - AS #1580**

- **Add** ACG 2XXX Intermediate Accounting I (3 credit hrs.) – New
- **Add** LIS 2004 Research Strategies for College Students as an “or” option to SLS 1106 First-Year Experience Seminar; higher level math as an “or” option to MAC 1105 College Algebra; and Accounting Electives section
- **Add** “with a grade of C or higher” to ACG 2011 Financial Accounting II’s prerequisite
- **Delete** FIN 2001 Principles of Finance and replaced with FIN 1100 Personal Finance
- **Replace** GEB 2430 Business Ethics with LDR 2001 Introduction to Leadership; PSY 2012 Introduction to Psychology with ECO 2023 Macroeconomics; and APA 2136 Bookkeeping Certification Preparation (moved under Accounting Elective List) with ACG 2XXX Intermediate Accounting I
- **Move** GEB 1011 Introduction to Business from First Fall to Summer Term; MAC 1105 College Algebra from First Fall to First Spring Term; BUL 2241 Business Law I from First Spring to Second Fall Term; OST 2335 Business Communications from First Spring to Second Spring Term; ACG 2071 Managerial Accounting from Summer to First Spring Term; ACG 2450C Accounting for the Microcomputer from Second Fall to

Second Spring Term; SPC 2608 Fundamentals of Speech Communication from Second Fall to First Spring Term; ECO 2013 Macroeconomics from Second Spring to Second Fall Term; APA 2136 Bookkeeping Certification Preparation from Second Spring Term to Accounting Electives. Elective from Second Fall to Second Spring Term as Accounting Elective

➤ **Accounting Applications - CCC #3010**

- i. **Add** ACG 2021 Financial Accounting as an “or” option to ACG 2001 Financial Accounting I in Fall Term and Accounting/Finance Electives section
- ii. **Replace** MTB 1103 Business Mathematics using Spreadsheets or higher level math with MAC 1105 College Algebra or higher level math in Fall Term
- iii. **Move** GEB 1011 Introduction to Business from Fall Term to Summer Term; OST 2335 Business Communications from Spring Term to Fall Term; and ACG 2071 Managerial Accounting from Summer Term to Spring Term

Request approval to revise the following medical office and administrative programs’ course structure to stay current with DOE frameworks and meet the needs of medical offices and students. Plus, add “You must pass each course with a C or higher” since medical knowledge is vital in a patient care setting. No change to program lengths; effective Fall 2020 (202110).

➤ **Medical Office Management - CCC #3062**

- **Add** HIM 1XXX Health Care Coding and Diagnosis (3 credit hrs.) – New
- **Add** OST 1XXX Customer Relations (3 credit hrs.) – New
- **Replace** OST 2254 Medical Terminology II with HIM 1XXX Health Care Coding and Diagnosis and OST 2335 Business Communications with OST 1XXX Customer Relations
- **Move** OST 1713C Word Processing using MS Word from Spring to Fall Term; OST 2321C Office Equipment and Procedures from Spring to Fall Term; OST 2461 Medical Office Management from Fall to Spring Term; and OST 2852 Excel for the Office from Fall to Spring Term
- **Remove** OST 2253 Medical Terminology I and OST 2461 Medical Office Management as a corequisite to each other since they will no longer be offered in the same term

➤ **Medical Administrative Specialist - CC #3360**

- **Add** HIM 0XXX/L Occupational Health Care Coding and Diagnosis/Lab (48 contact hrs. each)
- **Replace** OCA 0402/L Occupational Spreadsheet Applications/Lab with HIM 0XXX/L Occupational Health Care Coding and Diagnosis/Lab and OTA 0422L Office Practices Lab with OTA 0013 Occupational Customer Relations
- **Move** MEA 0310/L Occupational Medical Office Procedures/Lab from Fall to Spring Term and OTA 0402/L Occupational Office Equipment and Procedures/Lab from Spring to Fall Term
- **Change** OTA 0013 Occupational Customer Relations from 48 contact hours to variable 42-48 contact hours and add “or Instructor’s Approval” to corequisite

II. COURSE ADDITION

Request approval to offer new Overview of Anatomy and Physiology as an additional option for students to earn science credits that do not require prerequisite(s), and/or for students interested in learning principles of anatomy and physiology, but do not have the need or ability to complete two full terms of anatomy and physiology lecture/lab. Course will be designated as a general education science elective under the non-laboratory sciences and opened to all programs/majors; effective Fall 2020 (202110).

- **BSC 1XXX Overview of Anatomy and Physiology** (3 credit hours)

III. COURSE DELETION

Request approval to delete the following accounting course; no longer needed as an elective for the accounting programs; effective Fall 2020 (202110):

- **ACG 2170 Financial Statement Analysis**

SUGGESTED MOTION:

Move to approve the curriculum proposals as presented.



OFFICE OF THE PRESIDENT

Item 7.2

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: 2020-2021 COLLEGE CALENDAR

Attached is the proposed 2020-2021 College Calendar. The proposed calendar has been reviewed by departments directly involved in providing student services, the Faculty Council, and the President's Council. The calendar has been coordinated to coincide as closely as possible with local school districts and meets the State required dates for beginning terms.

SUGGESTED MOTION:

Move to approve the 2020-2021 College Calendar as presented.

2020-2021 COLLEGE CALENDAR

Classes for community education, workforce training, and selected certificate programs are ongoing. Adult Education classes are open-entry and are offered year-round. Please check our website at www.southflorida.edu or with a counselor/advisor for the most current offerings. Dual enrollment students check with a high school counselor for beginning and ending dates.

South Florida State College	Academic Dates and Deadlines		
	Fall 2020	Spring 2021	Summer 2021
Priority Date for SFSC Foundation Scholarships	Jun 15	-	-
Priority Date to Apply for Graduation	Oct 16	Mar 1	Jun 1
Commencement / Graduation	Dec 17	May 11	-
Faculty Return	Aug 17	Jan 7	-
Regular Term (16 weeks)	Aug 21 - Dec 16	Jan 11 - May 10	May 12 - Aug 4
Begin Open Registration	Mar 30	Oct 12	Oct 12
Fee Payment Deadline	Aug 17*	Dec 16*	May 5*
Classes Begin	Aug 21	Jan 11	May 12
Registration Ends (Last Day to Add a Class)	Aug 25***	Jan 13***	May 14***
Deadline to Drop Classes with Refund or Change Audit Status	Aug 28	Jan 15	May 19
Deadline to Withdraw with a Grade of W	Oct 27	Mar 26	Jul 5
Last Day of Classes	Dec 16	May 10	Aug 4
Faculty - Grades Due to Registrar's Office	Dec 17 (by Noon)	May 11 (by Noon)	Aug 4 (by 5pm)
First Flex Session (8 weeks)	Aug 21 - Oct 16	Jan 11 - Mar 5	May 12 - Jun 23
Begin Open Registration	Mar 30	Oct 12	Oct 12
Fee Payment Deadline	Aug 17*	Dec 16*	May 5*
Classes Begin	Aug 21	Jan 11	May 12
Registration Ends (Last Day to Add a Class)	Aug 25***	Jan 13***	May 14***
Deadline to Drop Classes with Refund or Change Audit Status	Aug 28	Jan 15	May 19
Deadline to Withdraw with a Grade of W	Sept 24	Feb 5	Jun 7
Last Day of Classes	Oct 16	Mar 5	Jun 23
Faculty - Grades Due to Registrar's Office	Oct 19 (by Noon)	Mar 8 (by Noon)	Jun 24 (by Noon)
Second Flex Session (8 weeks)	Oct 19 - Dec 16	Mar 8 - May 10	Jun 24 - Aug 4
Begin Open Registration	Mar 30	Oct 12	Oct 12
Fee Payment Deadline	Aug 17*	Dec 16*	May 5*
Classes Begin	Oct 19	Mar 8	Jun 24
Registration Ends (Last Day to Add a Class)	Oct 20***	Mar 9***	Jun 28***
Deadline to Drop Classes with Refund or Change Audit Status	Oct 23	Mar 10	Jun 30
Deadline to Withdraw with a Grade of W	Nov 20	Apr 19	Jul 16
Last Day of Classes	Dec 16	May 10	Aug 4
Faculty - Grades Due to Registrar's Office	Dec 17 (by Noon)	May 11 (by Noon)	Aug 4 (by 5pm)
Third Flex Session (13 weeks)	Sep 15 - Dec 16	Feb 1 - May 10	-
Begin Open Registration	Aug 19	Jan 7	-
Fee Payment Deadline	Sept 9*	Jan 26*	-
Classes Begin	Sep 15	Feb 1	-
Registration Ends (Last Day to Add a Class)	Sep 16***	Feb 2***	-
Deadline to Drop Classes with Refund or Change Audit Status	Sep 18	Feb 5	-
Deadline to Withdraw with a Grade of W	Nov 6	Apr 5	-
Exam Week	Dec 15-16	May 7-10	-
Last Day of Classes	Dec 16	May 10	-
Faculty - Grades Due to Registrar's Office	Dec 17 (by Noon)	May 11 (by Noon)	-
Limited Services Available			
Convocation	Aug 17	-	-
Professional Development Day	-	Feb 12	-
Holidays - Students and Faculty	No Classes - College Closed		
No Classes on Fridays in Summer B (June 18, 25, and July 2, 9, 16, 23, 30) Exceptions: Community Ed., Workforce Training, and Adult Ed.	Labor Day - Sep 7	Martin Luther King - Jan 18	Memorial Day - May 31
	Thanksgiving - Nov 25-27	Spring Break - Mar 15-19	Independence Day - Jul 5
	Winter Break - Dec 19-Jan 1		
Holidays - Staff	College Closed		
College Closed on Fridays in Summer B (June 18, 25, and July 2, 9, 16, 23, 30) Exceptions: Community Ed., Workforce Training, and Adult Ed.	Labor Day - Sep 7	Martin Luther King - Jan 18	Memorial Day - May 31
	Thanksgiving - Nov 25-27	Spring Break - Mar 15-19	Independence Day - Jul 5
	Winter Break - Dec 21-Jan 1		
* Fees due on day of registration after deadline date			
***Add ends at midnight			

8.0 Purchasing and Other Action Items



OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: SPECIAL RECOGNITION FOR TRUSTEE LAMBERT

Trustee Kenneth Lambert faithfully served SFSC as a Trustee since November of 2011. During his time as a Trustee, Ken has been involved in many activities and lent his support to various college initiatives. He served as Board Chair during the 2014-2015 academic year. In 2013, he served as Chair of the Presidential Search Committee.

Mr. Lambert's love for SFSC is beyond measure. His recent illness has prohibited him from attending our regular meetings. In October of 2019, we had a lovely dedication of a bench that will be a permanent fixture on the Highlands campus of SFSC.

I am requesting the Board give formal recognition to Mr. Lambert to acknowledge and honor his many contributions and service as a member of the SFSC District Board of Trustees.

SUGGESTED MOTION:

Move to recognize the contributions of Mr. Kenneth A. Lambert with a special recognition as presented.

9.0 Reports



OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

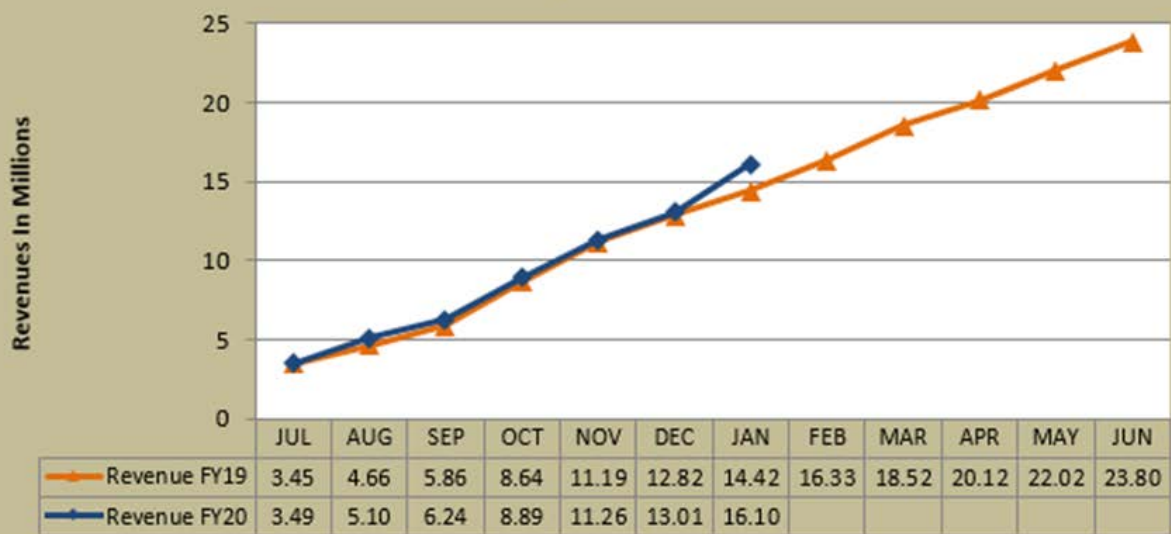
FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

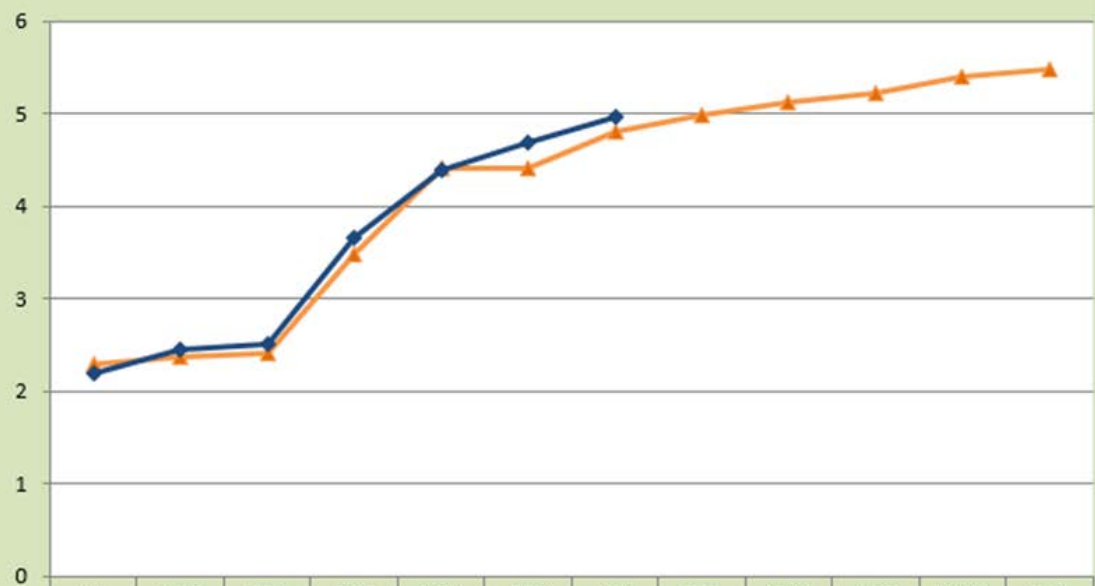
SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Enclosed for your review are the graphs and revenue and expenditure summary compared to budgeted funds within the Operating Budget for FY2019-20 year-to-date.

South Florida State College Fund 1 Total Revenue, FY 19 vs FY 20

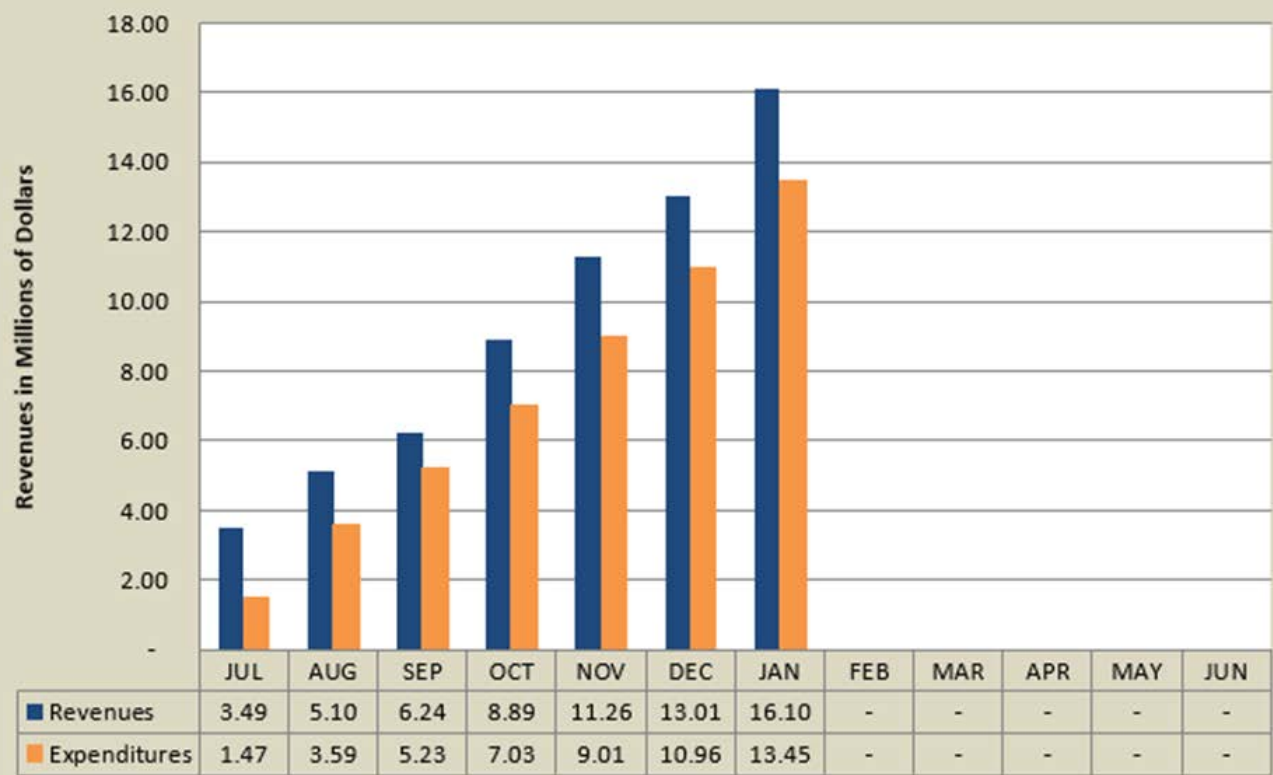


**South Florida State College
Fund 1 Student Fee Revenue, FY 19 vs FY 20**



Student Fees FY19	2.30	2.37	2.41	3.48	4.41	4.41	4.81	4.99	5.12	5.23	5.41	5.49
Student Fees FY20	2.20	2.44	2.52	3.65	4.40	4.69	4.97					

South Florida State College Fund 1 Total Revenues & Expenditures FY 20



South Florida State College					
Revenue and Expenditures for Fund 1					
For Month Ended December 31, 2019					
Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/Spent to Date
401-403XX	Tuition and Out of State Fees	4,304,630.00	4,060,055.05	244,574.95	94.32%
404XX	Lab Fees	434,750.00	402,855.11	31,894.89	92.66%
408XX	Technology Fees	184,000.00	156,835.13	27,164.87	85.24%
405-407XX, 409XX	Other Student Fees	121,260.00	65,259.40	56,000.60	53.82%
416XX	Grants and Contracts from Counties	596,375.00	50,000.00	546,375.00	8.38%
42110	FCSPF-General Revenue	14,167,195.00	7,085,724.00	7,081,471.00	50.02%
4215X	Performance Based Incentive	579,519.00	207,259.00	372,260.00	35.76%
42210	CO&DS Entitlement	1,100.00	-	1,100.00	0.00%
42610	FCSPF-Lottery	2,181,088.00	727,029.00	1,454,059.00	33.33%
429XX, 439XX	Indirect Costs Recovered	178,024.00	67,068.26	110,955.74	37.67%
441-44400	Cash/Non-Cash Contributions and Gifts	14,000.00	9,236.29	4,763.71	65.97%
46400	Use of College Facilities	100,000.00	45,124.20	54,875.80	45.12%
466XX, 467XX	Other Sales and Services	107,275.00	35,523.76	71,751.24	33.11%
48100	Interest and Dividends	10,000.00	10,322.48	(322.48)	103.22%
487XX, 489XX	Fines and Penalties/Miscellaneous	121,327.00	86,786.14	34,540.86	71.53%
49XXX	Transfers and Other Revenues	500,000.00	3,225.94	496,774.06	0.65%
	Total Revenue	\$ 23,600,543.00	\$ 13,012,303.76	\$ 10,588,239.24	55.14%
51XXX	Management	1,830,740.00	915,370.05	915,369.95	50.00%
52XXX	Instructional	4,710,250.00	2,102,647.41	2,607,602.59	44.64%
53XXX	Other Professional	2,874,591.00	1,346,731.58	1,527,859.42	46.85%
54XXX	Career Staff	2,472,633.00	1,198,831.20	1,273,801.80	48.48%
56XXX	Other Professional-Instructional	1,429,240.00	585,857.21	843,382.79	40.99%
57XXX	Other Professional-Tech/Clerical/Trade	157,314.00	93,281.82	64,032.18	59.30%
58XXX	Student Employment	25,000.00	3,798.55	21,201.45	15.19%
585XX	Employees Awards	225,245.00	209,669.82	15,575.18	93.09%
59XXX	Benefits	4,599,724.00	1,935,941.91	2,663,782.09	42.09%
	Total Personnel	\$ 18,324,737.00	\$ 8,392,129.55	\$ 9,932,607.45	45.80%
605XX	Travel	278,945.00	84,466.67	194,478.33	30.28%
61000	Freight and Postage	21,478.00	3,244.45	18,233.55	15.11%
615XX	Telecommunications	62,000.00	26,801.26	35,198.74	43.23%
62000	Printing	41,193.00	11,741.56	29,451.44	28.50%
625XX	Repairs and Maintenance	1,059,233.00	610,259.00	448,974.00	57.61%
63000	Rentals	159,994.00	69,501.61	90,492.39	43.44%
635XX, 637XX	Insurance	441,174.00	39,621.75	401,552.25	8.98%
640XX	Utilities	1,648,170.00	798,154.32	850,015.68	48.43%
645XX	Other Services	649,301.00	319,396.75	329,904.25	49.19%
64700	Grant Aid	4,280.00	2,172.29	2,107.71	50.75%
650XX	Professional Fees	128,505.00	73,923.96	54,581.04	57.53%
655XX	Education Office/Dept Material Supp	642,996.00	290,864.76	352,131.24	45.24%
657XX	Data Software	35,070.00	14,072.18	20,997.82	40.13%
66000	Maint/Construction Material/Supp	327,500.00	107,809.38	219,690.62	32.92%
665XX	Other Materials and Supplies	129,046.00	40,489.94	88,556.06	31.38%
670XX	Subscriptions/Library	55,950.00	22,872.52	33,077.48	40.88%
675XX	Purchases for Resale	40,800.00	15,015.10	25,784.90	36.80%
680XX	Scholarships	45,000.00	9,940.50	35,059.50	22.09%
69XXX	Transfers and Other Expenses	125,000.00	2,812.08	122,187.92	2.25%
	Total Current Expenses	\$ 5,895,635.00	\$ 2,543,160.08	\$ 3,352,474.92	43.14%
706XX	Minor Equipment >1000<5000	45,000.00	7,736.29	37,263.71	17.19%
71000	Furniture and Equipment	30,000.00	20,924.00	9,076.00	
	Total Capital Outlay	\$ 75,000.00	\$ 28,660.29	\$ 46,339.71	38.21%

South Florida State College					
Revenue and Expenditures for Fund 1					
For Month Ended January 31, 2020					
Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/ Spent to Date
401-403XX	Tuition and Out of State Fees	4,304,630.00	4,259,184.06	45,445.94	98.94%
404XX	Lab Fees	434,750.00	470,468.03	(35,718.03)	108.22%
408XX	Technology Fees	184,000.00	161,470.94	22,529.06	87.76%
405-407XX, 409XX	Other Student Fees	121,260.00	78,709.69	42,550.31	64.91%
416XX	Grants and Contracts from Counties	596,375.00	50,000.00	546,375.00	8.38%
42110	FCSPF-General Revenue	14,167,195.00	9,446,934.00	4,720,261.00	66.68%
4215X	Performance Based Incentive	579,519.00	276,347.00	303,172.00	47.69%
42210	CO&DS Entitlement	1,100.00	-	1,100.00	0.00%
42610	FCSPF-Lottery	2,181,088.00	969,372.00	1,211,716.00	44.44%
429XX, 439XX	Indirect Costs Recovered	178,024.00	119,782.83	58,241.17	67.28%
441-44400	Cash/Non-Cash Contributions and Gifts	14,000.00	12,736.29	1,263.71	90.97%
46400	Use of College Facilities	100,000.00	60,856.81	39,143.19	60.86%
466XX, 467XX	Other Sales and Services	107,275.00	61,098.44	46,176.56	56.95%
48100	Interest and Dividends	10,000.00	18,869.70	(8,869.70)	188.70%
487XX, 489XX	Fines and Penalties/Miscellaneous	121,327.00	108,710.91	12,616.09	89.60%
49XXX	Transfers and Other Revenues	500,000.00	4,110.22	495,889.78	0.82%
	Total Revenue	\$ 23,600,543.00	\$ 16,098,650.92	\$ 7,501,892.08	68.21%
51XXX	Management	1,830,740.00	1,068,615.06	762,124.94	58.37%
52XXX	Instructional	4,710,250.00	2,482,625.68	2,227,624.32	52.71%
53XXX	Other Professional	2,874,591.00	1,570,495.19	1,304,095.81	54.63%
54XXX	Career Staff	2,472,633.00	1,413,251.28	1,059,381.72	57.16%
56XXX	Other Professional-Instructional	1,429,240.00	752,166.78	677,073.22	52.63%
57XXX	Other Professional-Tech/Clerical/Trade	157,314.00	110,130.84	47,183.16	70.01%
58XXX	Student Employment	25,000.00	4,916.77	20,083.23	19.67%
585XX	Employees Awards	225,245.00	211,349.67	13,895.33	93.83%
59XXX	Benefits	4,599,724.00	2,292,459.71	2,307,264.29	49.84%
	Total Personnel	\$ 18,324,737.00	\$ 9,906,010.98	\$ 8,418,726.02	54.06%
605XX	Travel	278,945.00	127,583.58	151,361.42	45.74%
61000	Freight and Postage	21,478.00	5,112.48	16,365.52	23.80%
615XX	Telecommunications	62,000.00	32,454.35	29,545.65	52.35%
62000	Printing	41,193.00	18,956.15	22,236.85	46.02%
625XX	Repairs and Maintenance	1,059,233.00	795,666.96	263,566.04	75.12%
63000	Rentals	159,994.00	102,648.23	57,345.77	64.16%
635XX, 637XX	Insurance	441,174.00	37,279.40	403,894.60	8.45%
640XX	Utilities	1,648,170.00	1,033,287.84	614,882.16	62.69%
645XX	Other Services	649,301.00	501,362.10	147,938.90	77.22%
64700	Grant Aid	4,280.00	2,932.34	1,347.66	68.51%
650XX	Professional Fees	128,505.00	84,680.83	43,824.17	65.90%
655XX	Education Office/Dept Material Supp	642,996.00	466,764.55	176,231.45	72.59%
657XX	Data Software	35,070.00	16,971.88	18,098.12	48.39%
66000	Maint/Construction Material/Supp	327,500.00	169,794.70	157,705.30	51.85%
665XX	Other Materials and Supplies	129,046.00	5,889.62	123,156.38	4.56%
670XX	Subscriptions/Library	55,950.00	48,655.72	7,294.28	86.96%
675XX	Purchases for Resale	40,800.00	26,207.21	14,592.79	64.23%
680XX	Scholarships	45,000.00	24,196.71	20,803.29	53.77%
69XXX	Transfers and Other Expenses	125,000.00	2,369.31	122,630.69	1.90%
	Total Current Expenses	\$ 5,895,635.00	\$ 3,502,813.96	\$ 2,392,821.04	59.41%
706XX	Minor Equipment >1000<5000	45,000.00	21,816.29	23,183.71	48.48%
71000	Furniture and Equipment	30,000.00	20,924.00	9,076.00	
	Total Capital Outlay	\$ 75,000.00	\$ 42,740.29	\$ 32,259.71	56.99%



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FOUNDATION REPORT

I. Donations and Pledges to the SFSC Foundation, Inc.

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the January 2020 meeting of the College District Board of Trustees. The included dates are January 8, 2020 to February 25, 2020. The total amount reported is **\$33,528.66**.

II. Foundation Update

- Baseball Alumni
- HCBA Scholarship update

South Florida State College Foundation
Gift Summary Report 1/8/2020 - 2/25/2020

Fund #	Fund Description	# Gifts	Cash	Pledges	GIK	Total
1000	Unrestricted	16	\$1,251.00	\$0.00	\$0.00	\$1,251.00
2000	Jacaranda Restoration Fund	1	\$70.00	\$0.00	\$0.00	\$70.00
5011	SFSC General Scholarship	6	\$110.00	\$0.00	\$0.00	\$110.00
5012	Ben Hill Griffin Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$1,000.00
5025	General Nursing Scholarship	1	\$0.50	\$0.00	\$0.00	\$0.50
5029	Zenon C.R. Hansen Memorial	1	\$6,000.00	\$0.00	\$0.00	\$6,000.00
5031	SFSC Community Fund	3	\$41.07	\$0.00	\$0.00	\$41.07
5032	SFSC Library Donations	2	\$32.00	\$0.00	\$0.00	\$32.00
5045	Athletic Booster Club	20	\$4,665.00	\$0.00	\$0.00	\$4,665.00
5058	Take Stock In Children - Ops	2	\$72.40	\$0.00	\$0.00	\$72.40
5095	Dental Programs	1	\$25.00	\$0.00	\$0.00	\$25.00
5110	Highlands County Bar Association <u>S'ship</u>	24	\$3,190.00	\$0.00	\$0.00	\$3,190.00
5138	Theatre for the Performing Arts Cap. Camp.	1	\$50.00	\$0.00	\$0.00	\$1,050.00
5158	TSIC Scholarships	7	\$90.00	\$0.00	\$0.00	\$90.00
6005	Partnership Project	17	\$14,921.69	\$1,000.00	\$0.00	\$15,921.69
6010	STEM Endowment	1	\$10.00	\$0.00	\$0.00	\$10.00
Grand Totals:		104	\$31,528.66	\$1,000.00	\$0.00	\$33,528.66
104 Gift(s) listed						
89 Donor(s) listed						



OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name Thomas C. Leitzel.

SUBJECT: GRANTS DEVELOPMENT REPORT

Submitted

Title: Retired Senior and Volunteer Program (RSVP)

Source: Corporation for National and Community Service (CNCS)

Amount: \$52,034

Description: Funding has been requested to continue the RSVP grant in the 2020-2021 academic year. RSVP actively engages senior adults throughout Highlands County in meaningful volunteerism to support local, non-profit organizations and improve quality of life for local elderly and high-need residents.

Title: Student Support Services

Source: U.S. Department of Education, Office of TRiO Programs

Amount: \$1,337,381

Description: Funding has been requested for continuation funds for the Student Support Services program. This award represents a five-year award. The SFSC Student Support Services program provides low-income, first generation in college, and academically, at-risk students with additional support services designed to increase their likelihood of graduating and transferring into a baccalaureate program.

Title: Sail on: Beach Boys Tribute Matinee

Source: South Arts

Amount: \$3,750

Description: Funding has been requested for the Nashville-based performing arts group for a matinee performance and pre-show lecture at the Alan Jay Wildstein Center for the Performing Arts.