



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: MARCH 11, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEESFROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposals is requested:

I. PROGRAM REVISIONS

Request approval to revise the following accounting programs. Modify AS program by offering new course (Intermediate Accounting I) to provide students the necessary accounting skills and knowledge when it comes to competing for jobs and restructuring program course structure to strengthen the skill set and knowledge of accounting students. Modify CCC program to align with changes to articulating AS degree. No change to program lengths; effective Fall 2020 (202110).

➤ **Accounting Technology - AS #1580**

- **Add** ACG 2XXX Intermediate Accounting I (3 credit hrs.) – New
- **Add** LIS 2004 Research Strategies for College Students as an “or” option to SLS 1106 First-Year Experience Seminar; higher level math as an “or” option to MAC 1105 College Algebra; and Accounting Electives section
- **Add** “with a grade of C or higher” to ACG 2011 Financial Accounting II’s prerequisite
- **Delete** FIN 2001 Principles of Finance and replaced with FIN 1100 Personal Finance
- **Replace** GEB 2430 Business Ethics with LDR 2001 Introduction to Leadership; PSY 2012 Introduction to Psychology with ECO 2023 Macroeconomics; and APA 2136 Bookkeeping Certification Preparation (moved under Accounting Elective List) with ACG 2XXX Intermediate Accounting I
- **Move** GEB 1011 Introduction to Business from First Fall to Summer Term; MAC 1105 College Algebra from First Fall to First Spring Term; BUL 2241 Business Law I from First Spring to Second Fall Term; OST 2335 Business Communications from First Spring to Second Spring Term; ACG 2071 Managerial Accounting from Summer to First Spring Term; ACG 2450C Accounting for the Microcomputer from Second Fall to

Second Spring Term; SPC 2608 Fundamentals of Speech Communication from Second Fall to First Spring Term; ECO 2013 Macroeconomics from Second Spring to Second Fall Term; APA 2136 Bookkeeping Certification Preparation from Second Spring Term to Accounting Electives. Elective from Second Fall to Second Spring Term as Accounting Elective

➤ **Accounting Applications - CCC #3010**

- i. **Add** ACG 2021 Financial Accounting as an “or” option to ACG 2001 Financial Accounting I in Fall Term and Accounting/Finance Electives section
- ii. **Replace** MTB 1103 Business Mathematics using Spreadsheets or higher level math with MAC 1105 College Algebra or higher level math in Fall Term
- iii. **Move** GEB 1011 Introduction to Business from Fall Term to Summer Term; OST 2335 Business Communications from Spring Term to Fall Term; and ACG 2071 Managerial Accounting from Summer Term to Spring Term

Request approval to revise the following medical office and administrative programs’ course structure to stay current with DOE frameworks and meet the needs of medical offices and students. Plus, add “You must pass each course with a C or higher” since medical knowledge is vital in a patient care setting. No change to program lengths; effective Fall 2020 (202110).

➤ **Medical Office Management - CCC #3062**

- **Add** HIM 1XXX Health Care Coding and Diagnosis (3 credit hrs.) – New
- **Add** OST 1XXX Customer Relations (3 credit hrs.) – New
- **Replace** OST 2254 Medical Terminology II with HIM 1XXX Health Care Coding and Diagnosis and OST 2335 Business Communications with OST 1XXX Customer Relations
- **Move** OST 1713C Word Processing using MS Word from Spring to Fall Term; OST 2321C Office Equipment and Procedures from Spring to Fall Term; OST 2461 Medical Office Management from Fall to Spring Term; and OST 2852 Excel for the Office from Fall to Spring Term
- **Remove** OST 2253 Medical Terminology I and OST 2461 Medical Office Management as a corequisite to each other since they will no longer be offered in the same term

➤ **Medical Administrative Specialist - CC #3360**

- **Add** HIM 0XXX/L Occupational Health Care Coding and Diagnosis/Lab (48 contact hrs. each)
- **Replace** OCA 0402/L Occupational Spreadsheet Applications/Lab with HIM 0XXX/L Occupational Health Care Coding and Diagnosis/Lab and OTA 0422L Office Practices Lab with OTA 0013 Occupational Customer Relations
- **Move** MEA 0310/L Occupational Medical Office Procedures/Lab from Fall to Spring Term and OTA 0402/L Occupational Office Equipment and Procedures/Lab from Spring to Fall Term
- **Change** OTA 0013 Occupational Customer Relations from 48 contact hours to variable 42-48 contact hours and add “or Instructor’s Approval” to corequisite

II. COURSE ADDITION

Request approval to offer new Overview of Anatomy and Physiology as an additional option for students to earn science credits that do not require prerequisite(s), and/or for students interested in learning principles of anatomy and physiology, but do not have the need or ability to complete two full terms of anatomy and physiology lecture/lab. Course will be designated as a general education science elective under the non-laboratory sciences and opened to all programs/majors; effective Fall 2020 (202110).

- **BSC 1XXX Overview of Anatomy and Physiology** (3 credit hours)

III. COURSE DELETION

Request approval to delete the following accounting course; no longer needed as an elective for the accounting programs; effective Fall 2020 (202110):

- **ACG 2170 Financial Statement Analysis**

SUGGESTED MOTION:

Move to approve the curriculum proposals as presented.