



**SFSC
District Board of Trustees
Regular Meeting
August 26, 2020**

**Highlands Campus
1:00 p.m.**

**Joe Wright, Chair
Tami Cullens, Vice Chair
Tim Backer
Derren Bryan
Louis Kirschner
Lana C. Puckorius
Kris Y. Rider
Thomas C. Leitzel, President/Secretary**

1.0 *Call to Order and Preliminary Matters*



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of August 26, 2020 be adopted.

SUGGESTED MOTION:

Move to adopt the agenda of the regular meeting of August 26, 2020 as presented.

**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
AUGUST 26, 2020
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Regular Meeting – July 22, 2020
 - 1.3 Review of Master Calendar
- 2.0 Communications, Introductions, and Recognition
 - 2.1 Employee Retirement Acknowledgement
- 3.0 Public Comment
- 4.0 Presentations
 - 4.1 Cultural Programs Update
 - 4.2 Athletic Program Update
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Grant Awards
 - 5.2.1 Duke Energy – Electrical Lineman Program - \$14,150
 - 5.2.2 CARES Act Rapid Credentialing Grant Source - \$292,096
 - 5.3 Agreements and Contracts
 - 5.3.1 Emergency Medical Technician Affiliation Agreement – Highlands Regional Medical Center
 - 5.3.2 Nursing Affiliation Agreement – Highlands Regional Medical Center
 - 5.3.3 Radiography Affiliation Agreement – Highlands Regional Medical Center
 - 5.4 Operating Actions
 - 5.4.1 Monthly Accounts Payable & Payroll Check Register
 - 5.4.2 Property Deletion
 - 5.4.3 Donation – Advanced Manufacturing Equipment
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
- 8.0 Other Action Items
 - 8.1 Information Item: Lease of Classroom Space from First United Methodist Church of Sebring
- 9.0 Reports
 - 9.1 Financial Report
 - 9.2 Foundation Report
 - 9.3 President's Report
 - 9.4 Board Attorney Report
 - 9.5 Board Member Reports
 - 9.6 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – JULY 22, 2020

It is recommended that the minutes of the regular meeting held July 22, 2020 be approved as presented and recorded in the Supplemental Minute Book.

SUGGESTED MOTION:

Move to approve the minutes of the July 22, 2020 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
JULY 22, 2020**

Members Present: Mrs. Tami Cullens, Chair
Mr. Tim Backer
Mr. Derren Bryan – Virtually
Dr. Louis H. Kirschner
Mrs. Lana Puckorius
Mrs. Kris Y. Rider
Mr. Joe Wright
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Staff Present:	Mrs. Jamie Bateman	Mrs. Ashley Bennett	Mr. Gil Carney
	Mr. Erik Christensen	Dr. Robert Flores	Ms. Cindy Garren
	Dr. James Hawker	Dr. Michele Heston	Mr. Don Kesterson
	Mr. Don Kesterson	Mrs. Melissa Kuehnle	Ms. Melissa Lee
	Mr. Glenn Little	Mr. Keith Loweke	Dr. Charlotte Pressler – Virtually
	Ms. Robin Southwell	Mr. Jonathan Stern	Dr. Sid Valentine
	Mrs. June Weyrauch	Dr. Tim Wise	

Others Present: Mrs. Barbara Kirschner

Trustee Derren Bryan was virtually present pursuant to the Governor's Executive Order #2069. Dr. Leitzel reminded the Board to speak directly into their microphones. The Board did a round table sound check. Dr. Leitzel thanked Mr. Gil Carney and team for their technical assistance, and Mrs. June Weyrauch for her assistance with the zoom meeting.

The regular meeting of the District Board of Trustees was called to order at 1:06 p.m. on the Highlands Campus of South Florida State College by Board Chair, Mrs. Tami Cullens.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mr. Backer made a motion, seconded by Mrs. Puckorius, to adopt the agenda of the regular meeting held July 22, 2020 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Budget Workshop Minutes

Mrs. Rider made a motion, seconded by Mr. Wright, to approve the minutes of the budget workshop held June 24, 2020 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2.2 Regular Meeting Minutes

Mr. Backer made a motion, seconded by Mrs. Rider, to approve the minutes of the regular meeting held June 24, 2020 as presented.

Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

2.1 Employee Retirement Recognition

Employee	Position	Dates of Service
Charlotte Pressler	Professor, English/Humanities	01/02/02 – 07/31/20

Mr. Backer made a motion, seconded by Mr. Wright, to recognize the retirement of Dr. Charlotte Pressler for her many years of service to South Florida State College.

Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Due to COVID-19 concerns and precautions, Dr. Pressler attended via Zoom and was recognized with a resolution and Professor Emerita status by the District Board of Trustees.

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

None

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of appointments: full-time professional staff; retirements; resignations; and adjunct faculty 2020-21, academic year as needed.

(EXHIBIT "A")

5.2 Grant Awards

5.2.1 NEA CARES Act

National Endowment of the Arts

\$ 50,000

5.2.2 General Program Support 2020-21

Florida Department of Cultural Affairs

\$ 30,852

5.3 Agreements and Contracts

5.3.1 Approved the renewal of the agreement between Parkview Prep Academy and South Florida State College as presented.

(EXHIBIT "B")

5.4 Operational Actions

5.4.1 Monthly Accounts Payable/Payroll Check Register

Ms. Lee reported the summary information for disbursements of all funds through June 2020 will be provided in the August 2020 District Board of Trustees agenda due to the year-end closing process currently underway.

(EXHIBIT "C")

Mr. Backer made a motion, seconded by Mr. Wright, to approve the Consent Agenda, Items 5.1 through 5.4.1 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

6.1 Reorganization of the Board

Following the District Board of Trustees Policy 2.02, **Mrs. Cullens called for nominations to serve as the 2020-2021 District Board of Trustees Chair. Mrs. Cullens asked for the nomination of Vice Chair Wright. Mrs. Puckorius moved and Mrs. Rider seconded the nomination of Mr. Wright to serve as Chair for 2020-21. Mrs. Cullens asked if there were any other nominations. There being none, Mrs. Cullens then called for a vote.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, and Mrs. Rider. Mr. Wright abstained. **Motion carried by unanimous vote.**

Mr. Wright asked Mrs. Cullens to continue as Chair for the rest of the board meeting.

Mrs. Cullens called for nominations to serve as the 2020-2021 District Board of Trustees Vice Chair. Dr. Kirschner moved and Mrs. Puckorius seconded the nomination of Mr. Backer. Mrs. Cullens asked if there were any other nominations. Mr. Wright moved and Mrs. Rider seconded the nomination of Mrs. Cullens. Mrs. Pam Karlson, Board Attorney, distributed paper ballots to the Board for them to cast their vote for the two nominations for vice chair. Mrs. Karlson informed the Board since Mr. Derren Bryan was participating virtually, he would text his vote to Mrs. Ashley Bennett, Executive Assistant to the President. Mrs. Karlson witnessed Mr. Bryan's text to Mrs. Bennett and Mrs. Bennett filled out a paper ballot on behalf of Mr. Bryan. **Mrs. Karlson tabulated the paper ballots and reported the Board voted to have Mrs. Cullens serve as the 2020-2021 Vice Chair with a majority vote.**

Mrs. Cullens called for nominations to serve as the 2020-2021 SFSC Foundation Liaison. Mr. Wright moved and Mr. Backer seconded the nomination of Mrs. Puckorius. Mrs. Cullens asked if there were any other nominations. There being none, Mrs. Cullens then called for a vote. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Rider, and Mr. Wright. Mrs. Puckorius abstained. **Motion carried by unanimous vote.**

Mrs. Cullens thanked the Board for their support during her chairmanship this past year. Dr. Leitzel thanked Mrs. Cullens for her dedicated service and presented her with a custom picture of the South Florida State College Enlightenment Tower.

6.2 Adoption of the 2020-2021 Meeting Schedule and Review of the Agenda Master Calendar

Mrs. Cullens discussed the proposed 2020-2021 South Florida State College District Board of Trustees Meeting Schedule with the Board. The Board reviewed the dates with their schedules for any conflicts. Mr. Wright as the incoming Chair voiced his concerns with potential schedule conflicts. He also addressed location preference with the Board. Dr. Kirschner stated that he would like to have the Board meeting at the DeSoto, Hardee, and Lake Placid campuses at least once during the year. Mr. Wright moved to keep the proposed dates as is and the Board will make a decision at a later time with the input from SFSC administration on the dates to have the board meetings hosted at the other campus sites.

(EXHIBIT "D")

Mr. Backer made a motion, seconded by Mrs. Rider, to approve the South Florida State College District Board of Trustees Meeting Schedule for the 2020-2021 academic year as presented. Mr. Wright and Dr. Leitzel will recommend meeting locations and report back to the Board. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposal

Dr. Valentine presented the curriculum proposal and gave a brief overview to the Board. Dr. Valentine stated that in accordance with Procedure 2092; courses not taught during the past five years and will not be offered in the next five years should be removed from the College Catalog and Statewide Course Numbering System.

(EXHIBIT "E")

Mrs. Puckorius made a motion, seconded by Dr. Kirschner, to approve the curriculum proposal as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 Amendments to FY21 Operating Budget

Mr. Little gave a brief overview of the requested budget amendment adjustment to the approved 2020-21 operating budget. Mr. Little explained to the Board this is due to the Governor's vetoes of allocated state funding for the Clinical Immersion Center for Health Sciences and the Shepherd's Field agricultural program. He also stated the adjustment is to increase the auxiliary program funds transfer to allow for the nonrecurring salary supplement approved by the Board at the June 24 DBOT meeting.

(EXHIBIT "F")

Mrs. Rider made a motion, seconded by Mr. Wright, to approve the amendment to the 2020-21 operating budget as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.2 Local Hazard Mitigation Strategy (LMS) Plan

Mr. Little gave a brief description of the LMS Plan to the Board. He informed the Board that college staff work closely with Highlands County staff and several other local government and associations to update the multi-jurisdictional Highlands County Local Hazard Mitigation Strategy (LMS) Plan. Mr. Little stated that Mr. Keith Loweke participates on the local LMS board and helped develop the plan.

(EXHIBIT "G")

Mr. Backer made a motion, seconded by Mrs. Puckorius, to accept and adopt the Highlands County Multi-hazard Local Mitigation plan. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

9.0 REPORTS

9.1 Financial Report

Ms. Lee reported on the financial graphs and a summary of revenue and expenditures compared to budgeted funds will be provided in the August 2020 District Board of Trustees agenda due to year-end closing procedures currently underway.

(EXHIBIT "H")

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$15,254.00** from June 10 through July 8, 2020. Mrs. Bateman reported to the Board that due to COVID-19 the Foundation Events Committee will be meeting and discussing precautions on how to proceed with upcoming fundraising events. She stated that part of this meeting will include some type of premises liability with each event. Mrs. Bateman reported that she and Mrs. Tina Stetson, Financial Aid director have been meeting with a rep from a company called Award Spring, that offers scholarship selection programs. She informed the Board that with this program they will be able to identify how a student may match up with a scholarship, track their application process, and also include a committee in the selection process. Mrs. Bateman stated in addition, it will give them the opportunity to share specific details with donors and invite them to participate in the program. She informed the Board that she is planning to implement the program in late October or early November with a go live date of March 16.

9.3 Resource Development

I. Grants Development Report

Dr. van der Kaay reported on the Grants Development Report dated 7/24/20.

Mrs. Bennett distributed a grants matrix to the Board. Dr. van der Kaay gave a brief description of the grants.

II. In Development

A. CARES Act Rapid Credentialing Grant

CARES Act	\$ 365,120
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B. Performances for Young People in Rural Florida

NEA	\$ 20,000
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III. Submitted Proposals

A. Carl D. Perkins V – Postsecondary Programs

Florida Department of Education (FLDOE) \$ 241,903

B. Adult General Education (AGE)

Florida Department of Education (FLDOE) \$ 38,560 – Hardee
\$ 206,223 – Highlands

C. Integrated English Literacy and Civics Education (IELCE)

Florida Department of Education (FLDOE) \$ 30,900 – Hardee
\$ 43,156 – Highlands

D. Florida Farmworker Career Development Program

Florida Department of Education (FLDOE) \$ 267,824

E. Panther Youth Partners

CareerSource Florida \$ 750,000

9.4 President's Report

Dr. Leitzel reported on the following items:

1. COVID-19 Update: Dr. Leitzel informed the Board of the ongoing coronavirus precautions that college has implemented and indicated information has been shared with SFSC employees. He stated that everyone is keeping positive during these uncertain times.
2. Announced the application fee to register for college has been waived through July.
3. Panther Emergency Student Aid Fund Progress Update: Dr. Leitzel informed the Board that Dr. Wise and committee members are still reviewing applications and awarding students with funds. He stated that he will have an update on the fall distribution of funds at an upcoming DBOT meeting.
4. State Funding Budget Update: Dr. Leitzel asked Mr. Little to give the Board an update. Mr. Little reported to the Board the impact on the college of a 6% holdback to the budget. Mr. Little informed the Board that he was anticipating a budget cut. He reported to the Board the cost saving measures that SFSC has implemented.
5. Fall Planning Considerations: Dr. Leitzel asked Dr. Valentine to give the Board an update. Dr. Valentine gave a general overview of the CDC guidelines as they pertain specifically to higher education. Dr. Valentine informed the Board that faculty and students were surveyed on classroom preferences. He stated from the survey preferences the following four teaching modalities were preferred:
 - Face-to-Face (F2F)
 - Hybrid
 - Asynchronous Web
 - Synchronous Online

Dr. Valentine also reported that classroom setup has been altered to adhere to CDC guidelines. The dean of Arts & Sciences, Applied Sciences & Technologies and Health Sciences each reported to the Board on how their departments plan to instruct classes in the fall. Dean Wise gave an update on how Student Services will proceed and provide assistance to students in the fall.

6. Jacaranda Residence Hall Update: Dr. Leitzel announced the decision by NJCCA on July 14 to suspend fall sports including volleyball. SFSC will only house volleyball and

cross-country in the dorm this fall including several distance athletes for softball and baseball. Strict protocols will be in place to keep our students safe as they return and participate in sports.

7. Enrollment Update: Dr. Leitzel reported that summer enrollment was down by 4%. He announced that fall enrollment year-to-date is only down by 1%.
8. Announced that the new "Let's Go" campaign has been fully implemented.
9. Performing Arts Schedule: Dr. Leitzel informed the Board that he meets regularly with Ms. Cindy Garren about the upcoming performing arts schedule. He stated that Ms. Garren is working with entertainers on possibly doing dual shows. Capacity in the Wildstein Center will be limited.
10. Remembering George Perry Floyd: Per the instruction of Board Chair Cullens at the July 22 DBOT meeting, Dr. Leitzel presented his plan to the Board. The Board proceeded with a discussion on how to properly remember former student George Floyd. Board Chair Cullens instructed Dr. Leitzel to follow-up with additional information and report back to the Board at the August DBOT meeting.
11. Highlighted College Events: Leader Team "Advance", June 15-16; Convocation will be held virtually, August 17; and Fall Term begins, August 21.

9.4 Board Attorney's Report

Mrs. Karlson stated no report.

9.5 Board Members' Reports

Mrs. Puckorius stated no report.

Dr. Kirschner asked for an update on the lineworker program in DeSoto. Dr. Valentine addressed his question and informed him that the adjunct instructor requested to move to the Hardee Campus full-time. Dr. Valentine stated that he is currently working with the DeSoto Campus director on which program is best suited for the DeSoto Campus and students.

Mr. Backer thanked Mrs. Cullens for her service as Board Chair the past two years.

Mr. Bryan congratulated Mr. Wright on his position as the new Board Chair. He thanked Mrs. Cullens for her service. Mr. Bryan thanked those who assisted with the zoom technology which allowed him to participate in the DBOT meeting.

Mrs. Rider stated no report.

Mr. Wright thanked the Board for being patient with him and his demanding schedule this past year. He looks forward to serving as Chair.

9.6 Board Chair Report

Mrs. Cullens reported that ACCT will make a decision today whether to cancel or host the Leadership Congress Conference in Chicago. She asked the Board to be considerate about travel arrangements this fiscal year due to the budget cuts. Mrs. Cullens discussed travel and conference challenges due to COVID-19. Mrs. Cullens reported that the Florida College System provides \$22,094 in Florida Blue scholarships to South Florida State College in Health Sciences. She thanked Dr. Heston and her team for their instruction to SFSC students as the scholarship funds are based on student success. Mrs. Cullens reported that she participated on a conference call where they were informed that enrollment is down nationally.

Mrs. Cullens thanked SFSC for their continuous work. She wished Mr. Wright the best in his role as Board Chair and thanked everyone for their support.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 3:53 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: REVIEW OF MASTER CALENDAR

Information:

The Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Master Calendar

AUGUST 2020	SEPTEMBER 2020	OCTOBER 2020
26 Board Meeting, 1 PM Highlands Campus	23 Board Meeting, 1 PM Highlands Campus 30 — 10/3 ACCT Leadership Congress, Chicago	24 Foundation Legacy Showcase, Wildstein Center, 5:30 PM 28 Board Meeting, 1 PM Highlands Campus
NOVEMBER 2020	DECEMBER 2020	JANUARY 2021
30 Jacaranda Jubilee, Hotel Jacaranda, 6:30 PM	9 Board Meeting, 1 PM Highlands Campus 10 Foundation Christmas Luncheon, Hotel Jacaranda, 11:30 AM 19 – Jan. 1 Winter Break	20 Board Meeting, 1 PM Highlands Campus
FEBRUARY 2021	MARCH 2021	APRIL 2021
7-10 ACCT National Legislative Summit, Washington, DC	15-17 Spring Break 24 Board Meeting, 1 PM Highlands Campus	21 Board Meeting, 1 PM Highlands Campus
MAY 2021	JUNE 2021	JULY 2021
26 Budget Workshop, 10AM DeSoto Campus Board Meeting, 1 PM DeSoto Campus	23 Board Meeting, 1 PM Hardee Campus	14 Board Meeting, 1 PM Lake Placid Campus

New Addition
Tentative *

NOTICE OF MEETING DATES
SOUTH FLORIDA STATE COLLEGE DISTRICT BOARD OF TRUSTEES

The regular monthly meetings, planning workshop, and budget workshop of the South Florida State College District Board of Trustees will be held, with the general public invited, as listed below:

Wednesday, August 26, 2020	Board Meeting – 1:00 pm	Highlands Campus, 600 W. College Dr., Avon Park, FL
Wednesday, September 23, 2020	Board Meeting – 1:00 pm	Highlands Campus, 600 W. College Dr., Avon Park, FL
Wednesday, October 28, 2020	Board Meeting – 1:00 pm	Highlands Campus, 600 W. College Dr., Avon Park, FL
Wednesday, December 9, 2020	Planning Workshop – 10:00 am	Highlands Campus, 600 W. College Dr., Avon Park, FL
Wednesday, December 9, 2020	Board Meeting – 1:00 pm	Highlands Campus, 600 W. College Dr., Avon Park, FL
Wednesday, January 20, 2021	Board Meeting – 1:00 pm	Highlands Campus, 600 W. College Dr., Avon Park, FL
Wednesday, March 24, 2021	Board Meeting – 1:00 pm	Highlands Campus, 600 W. College Dr., Avon Park, FL
Wednesday, April 21, 2021	Board Meeting – 1:00 pm	Highlands Campus, 600 W. College Dr., Avon Park, FL
Wednesday, May 26, 2021	Budget Workshop – 10:00 am	DeSoto Campus, 2251 NE Turner Ave., Arcadia, FL
Wednesday, May 26, 2021	Board Meeting – 1:00 pm	DeSoto Campus, 2251 NE Turner Ave., Arcadia, FL
Wednesday, June 23, 2021	Board Meeting – 1:00 pm	Hardee Campus, 2968 US 17 North, Bowling Green, FL
Wednesday, July 14, 2021	Board Meeting – 1:00 pm	Lake Placid Campus, 500 E. Interlake Blvd., Lake Placid, FL

General Subject Matter to Be Considered: Items of interest to the District Board of Trustees, including but not limited to, personnel matters, policy matters, business affairs, academic and student affairs, curriculum, grants, agreements, purchasing/construction, fee changes, monthly financial report, and other routine business. A copy of the Agenda may be obtained by contacting the President's office at (863) 784-7110.

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE DISTRICT BOARD OF TRUSTEES WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.

2.0 Communications, Introductions, and Recognitions



OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: EMPLOYEE RETIREMENT ACKNOWLEDGEMENT

Employee	Position	Dates of Service
Sharon Schuler	General Manager, Hotel Jacaranda	08/05/02 – 08/31/20

SUGGESTED MOTION:

Move to recognize the retirement of Sharon Schuler for her many years of service to South Florida State College.

3.0 Public Comment

4.0 Presentations

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed next to the name Thomas C. Leitzel.

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards, and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the Consent Agenda.

	CONSENT AGENDA ACTION ITEMS	Page
5.1	Personnel Actions	24
5.2	Grant Awards	25
	5.2.1 Duke Energy – Electrical Lineman Program - \$14,150	
	5.2.2 CARES Act Rapid Credentialing Grant Source - \$292,096	
5.3	Agreements and Contracts	27
	5.3.1 Emergency Medical Technician Affiliation Agreement – Highlands Regional Medical Center	
	5.3.2 Nursing Affiliation Agreement – Highlands Regional Medical Center	
	5.3.3 Radiography Affiliation Agreement – Highlands Regional Medical Center	
5.4	Operating Actions	30
	5.4.1 Monthly Accounts Payable & Payroll Check Register	
	5.4.2 Property Deletion	
	5.4.3 Donation – Advanced Manufacturing Equipment	



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME CAREER SERVICES STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Durrance, Isaac	Instructor, Health Services Programs	08/17/20

II. RESIGNATIONS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Bradley, Lolita*	Librarian	08/17/20
Narciza, Brian	End User Support Analyst II	08/13/20
Carden, Denise	Physical Plant Operations Specialist	08/21/20

*Rescinded acceptance prior to start date of 8/17/20

III. ADJUNCT FACULTY, 2020-21, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Frederking, Richard	ABE/GED/ESOL	III
Geisel, Linette	ABE/GED/ESOL	II
Guffy, Carrie	Music Appreciation	II
Hales, Glenn	ABE/GED/ESOL	I
Knight, Brookelyn	Accounting	II
Priest, Chris	Theatre Appreciation	I
Richardson, Jawan	Commercial Vehicle Driving	IV

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed over the name Thomas C. Leitzel.

SUBJECT: GRANT AWARD – DUKE ENERGY – ELECTRICAL LINEMAN PROGRAM

Title: Duke Energy – Electrical Lineman Program

Source: Duke Energy

Amount: \$14,150

Description: Funding has been granted for equipment for in-field training at Hardee Campus.

SUGGESTED MOTION:

Move to approve the grant awarded as presented.



OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT AWARD – CARES ACT RAPID CREDENTIALING GRANT SOURCE

Title: CARES Act Rapid Credentialing Grant Source

Source: CARES Act

Amount: \$292,096

Description: Funding has been granted to build capacity in the local community by providing expanded opportunities for students to obtain a short term, in-demand, CTE credential of certificate.

SUGGESTED MOTION:

Move to approve the grant awarded as presented.



OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: EMERGENCY MEDICAL TECHNICIAN AFFILIATION AGREEMENT – HIGHLANDS
REGIONAL MEDICAL CENTER

Approval is requested to **renew** an affiliation agreement between Highlands Regional Medical Center and South Florida State College for the purpose of providing clinical rotations in the Emergency Medical Technician program. This contract renews annually.

SUGGESTED MOTION:

Move to approve the renewal of the agreement between Highlands Regional Medical Center and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.3.2

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed over the name Thomas C. Leitzel.

SUBJECT: NURSING AFFILIATION AGREEMENT – HIGHLANDS REGIONAL MEDICAL
CENTER

Approval is requested to **renew** an affiliation agreement between Highlands Regional Medical Center and South Florida State College for the purpose of providing clinical rotations in the Nursing program. This contract renews annually.

SUGGESTED MOTION:

Move to approve the renewal of the agreement between Highlands Regional Medical Center and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.3.3

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed over the name Thomas C. Leitzel.

SUBJECT: RADIOGRAPHY AFFILIATION AGREEMENT – HIGHLANDS REGIONAL MEDICAL
CENTER

Approval is requested to **renew** an affiliation agreement between Highlands Regional Medical Center and South Florida State College for the purpose of providing clinical rotations in the Radiography program. This contract renews annually.

SUGGESTED MOTION:

**Move to approve the renewal of the agreement between
Highlands Regional Medical Center and South Florida State
College as presented.**



OFFICE OF THE PRESIDENT

Item 5.4.1

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds through June and July are enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll check registers for June and July as presented.

Through June FY 20

Accounts Payable:								
	2019/2020 Checks		2019/2020 Electronic		2019/2020 P-Card		2019/2020 Totals	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	523	\$781,521.65	97	\$939,710.13	564	\$200,959.65	1184	\$1,922,191.43
August	318	\$647,238.66	139	\$877,300.12	450	\$102,018.25	907	\$1,626,557.03
September	1372	\$1,608,617.00	126	\$937,620.36	552	\$130,869.42	2050	\$2,677,106.78
October	453	\$490,458.74	146	\$837,848.32	640	\$154,992.59	1239	\$1,483,299.65
November	616	\$987,807.48	169	\$943,385.75	636	\$163,320.82	1421	\$2,094,514.05
December	206	\$416,717.48	106	\$915,546.12	799	\$249,814.05	1111	\$1,582,077.65
January	323	\$704,134.94	120	\$1,161,656.58	399	\$108,521.37	842	\$1,974,312.89
February	1545	\$2,095,315.27	141	\$993,711.07	712	\$153,384.80	2398	\$3,242,411.14
March	466	\$698,357.27	121	\$1,136,481.60	607	\$151,705.19	1194	\$1,986,544.06
April	167	\$343,132.73	70	\$818,331.01	273	\$132,822.64	510	\$1,294,286.38
May	824	\$666,208.42	60	\$856,317.11	131	\$43,704.38	1015	\$1,566,229.91
June	646	\$701,867.14	98	\$1,165,094.91	376	\$171,360.26	1120	\$2,038,322.31
Totals	7459	\$10,141,376.78	1393	\$11,583,003.08	6139	\$1,763,473.42	14991	\$23,487,853.28

Payroll:						
	2019/2020 Checks		2019/2020 Electronic		2019/2020 Totals	
	No.	Amount	No.	Amount	No.	Amount
July	28	\$48,116.05	500	\$880,192.91	528	\$928,308.96
August	19	\$33,886.94	399	\$850,584.71	418	\$884,471.65
September	17	\$35,672.38	423	\$886,232.59	440	\$921,904.97
October	19	\$30,153.40	461	\$913,842.37	480	\$943,995.77
November	15	\$31,817.24	481	\$1,121,709.92	496	\$1,153,527.16
December	16	\$29,335.96	473	\$938,534.37	489	\$967,870.33
January	17	\$27,244.00	422	\$868,669.55	439	\$895,913.55
February	18	\$23,450.54	467	\$939,391.53	485	\$962,842.07
March	17	\$21,954.53	491	\$953,276.85	508	\$975,231.38
April	10	\$12,114.86	456	\$930,823.06	466	\$942,937.92
May	11	\$25,884.03	418	\$906,873.90	429	\$932,757.93
June	12	\$27,792.12	353	\$861,646.34	365	\$889,438.46
Totals	199	\$347,422.05	5344	\$11,051,778.10	5543	\$11,399,200.15

Accounts Payable:

	2018/2019				2019/2020		
	# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total
July	997	\$1,644,001.68	\$1,644,001.68		1,184	\$1,922,191.43	\$1,922,191.43
August	946	1,578,749.24	\$3,222,750.92		907	\$1,626,557.03	\$3,548,748.46
September	2,322	3,259,698.54	\$6,482,449.46		2,050	\$2,677,106.78	\$6,225,855.24
October	1,262	1,686,591.13	\$8,169,040.59		1,239	\$1,483,299.65	\$7,709,154.89
November	1,298	1,769,733.10	\$9,938,773.69		1,421	\$2,094,514.05	\$9,803,668.94
December	754	1,453,823.02	\$11,392,596.71		1,111	\$1,582,077.65	\$11,385,746.59
January	1,105	2,033,987.31	\$13,426,584.02		842	\$1,974,312.89	\$13,360,059.48
February	2,596	3,342,859.15	\$16,769,443.17		2,398	\$3,242,411.14	\$16,602,470.62
March	1,028	1,697,150.75	\$18,466,593.92		1,194	\$1,986,544.06	\$18,589,014.68
April	1,322	1,767,740.24	\$20,234,334.16		510	\$1,294,286.38	\$19,883,301.06
May	957	1,215,300.85	\$21,449,635.01		1,015	\$1,566,229.91	\$21,449,530.97
June	1,518	2,879,399.95	\$24,329,034.96		1,120	\$2,038,322.31	\$23,487,853.28
Totals	16,105	\$24,329,034.96			14,991	\$23,487,853.28	

Payroll:

	2018/2019				2019/2020		
	# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total
July	520	\$910,768.21	\$910,768.21		528	\$928,308.96	\$928,308.96
August	408	854,237.42	\$1,765,005.63		418	884,471.65	\$1,812,780.61
September	445	913,518.64	\$2,678,524.27		440	921,904.97	\$2,734,685.58
October	488	907,495.18	\$3,586,019.45		480	943,995.77	\$3,678,681.35
November	499	1,214,992.82	\$4,801,012.27		496	1,153,527.16	\$4,832,208.51
December	511	1,007,766.45	\$5,808,778.72		489	967,870.33	\$5,800,078.84
January	440	859,548.42	\$6,668,327.14		439	895,913.55	\$6,695,992.39
February	500	951,393.42	\$7,619,720.56		485	962,842.07	\$7,658,834.46
March	525	946,475.03	\$8,566,195.59		508	975,231.38	\$8,634,065.84
April	503	950,884.99	\$9,517,080.58		466	942,937.92	\$9,577,003.76
May	488	981,523.38	\$10,498,603.96		429	932,757.93	\$10,509,761.69
June	447	909,004.01	\$11,407,607.97		365	889,438.46	\$11,399,200.15
Totals	5774	\$11,407,607.97			5543	\$11,399,200.15	

Through July FY21

Accounts Payable:								
	2020/2021 Checks		2020/2021 Electronic		2020/2021 P-Card		2020/2021 Totals	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	589	\$821,612.60	85	\$1,088,340.58	279	\$116,793.62	953	\$2,026,746.80
August								
September								
October								
November								
December								
January								
February								
March								
April								
May								
June								
Totals	589	\$821,612.60	85	\$1,088,340.58	279	\$116,793.62	953	\$2,026,746.80

Payroll:						
	2020/2021 Checks		2020/2021 Electronic		2020/2021 Totals	
	No.	Amount	No.	Amount	No.	Amount
July	7	\$13,769.29	453	\$926,818.00	460	\$940,587.29
August						
September						
October						
November						
December						
January						
February						
March						
April						
May						
June						
Totals	7	\$13,769.29	453	\$926,818.00	460	\$940,587.29

Accounts Payable:

	2019/20				2020/21		
	# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total
July	1,184	\$1,922,191.43	\$1,922,191.43		953	\$2,026,746.80	\$2,026,746.80
August	907	\$1,626,557.03	\$3,548,748.46				
September	2,050	\$2,677,106.78	\$6,225,855.24				
October	1,239	\$1,483,299.65	\$7,709,154.89				
November	1,421	\$2,094,514.05	\$9,803,668.94				
December	1,111	\$1,582,077.65	\$11,385,746.59				
January	842	\$1,974,312.89	\$13,360,059.48				
February	2,398	\$3,242,411.14	\$16,602,470.62				
March	1,194	\$1,986,544.06	\$18,589,014.68				
April	510	\$1,294,286.38	\$19,883,301.06				
May	1,015	\$1,566,229.91	\$21,449,530.97				
June	1,120	\$2,038,322.31	\$23,487,853.28				
Totals	14,991	\$23,487,853.28			953	\$2,026,746.80	

Payroll:

	2019/20				2020/21		
	# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total
July	528	\$928,308.96	\$928,308.96		460	\$940,587.29	\$940,587.29
August	418	\$84,471.65	\$1,812,780.61				
September	440	\$21,904.97	\$2,734,685.58				
October	480	\$943,995.77	\$3,678,681.35				
November	496	\$1,153,527.16	\$4,832,208.51				
December	489	\$967,870.33	\$5,800,078.84				
January	439	\$895,913.55	\$6,695,992.39				
February	485	\$962,842.07	\$7,658,834.46				
March	508	\$975,231.38	\$8,634,065.84				
April	466	\$942,937.92	\$9,577,003.76				
May	429	\$932,757.93	\$10,509,761.69				
June	365	\$889,438.46	\$11,399,200.15				
Totals	5543	\$11,399,200.15			460	\$940,587.29	



OFFICE OF THE PRESIDENT

Item 5.4.2

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed over the name Thomas C. Leitzel.

SUBJECT: PROPERTY DELETION

Authorization is requested to delete the equipment items listed that total \$114,499.70 from SFSC property records. These items are beyond repair and/or obsolete and will be held in storage until disposal.

SUGGESTED MOTION:

Move to approve the deletion of College property from inventory records as presented.

South Florida State College
Disposal Items
August – 2020

<u>Tag #</u>	<u>Date Purchased</u>	<u>Description</u>	<u>Cost</u>	<u>Condition Code</u>
15719	11/20/2008	Apple iMac 21 inch	\$1,658.70	Poor
15720	11/20/2008	Apple iMac 21 inch	\$1,658.70	Poor
15721	11/20/2008	Apple iMac 21 inch	\$478.00	Poor
16714	9/7/2011	Apple iMac 21 inch	\$1,329.00	Poor
16715	9/17/2011	Apple iMac 21 inch	\$1,329.00	Poor
16716	9/17/2011	Apple iMac 21 inch	\$1,329.00	Poor
16717	9/17/2011	Apple iMac 21 inch	\$1,329.00	Poor
16920	10/18/2011	Apple iMac 21 inch	\$519.41	Poor
16921	10/18/2011	Apple iMac 21 inch	\$519.41	Poor
19622	10/18/2011	Apple iMac 21 inch	\$519.41	Poor
16923	10/18/2011	Apple iMac 21 inch	\$519.41	Poor
16924	10/18/2011	Apple iMac 21 inch	\$519.41	Poor
16925	10/18/2011	Apple iMac 21 inch	\$519.41	Poor
16926	10/18/2011	Apple iMac 21 inch	\$519.41	Poor
16927	10/18/2011	Apple iMac 21 inch	\$519.41	Poor
17001	7/25/2012	Apple iMac 21 inch	\$1,239.00	Poor
17002	7/25/2012	Apple iMac 21 inch	\$1,239.00	Poor
16676	6/16/2011	Apple iMac 21 inch	\$1,329.00	Poor
Building R7	1/1/1993	Building R7 - Purchasing Portable *	\$97,426.02	Poor

* To be transferred to the Highlands County Sheriff's Office for use at the Highlands County Sheriff's Office firing range.

Total: \$114,499.70



OFFICE OF THE PRESIDENT

Item 5.4.3

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DONATION OF ADVANCED MANUFACTURING EQUIPMENT

Approval is requested for the donation of a 9" South bend Workshop Model A lathe and accessories, as well as a Central Machinery 1-1/2 HP Mill/Drill with accessories from Ms. Sonja Tyus, Sebring, FL. These items are valued at approximately \$1,250 and \$750 respectively, and will benefit the College's Advanced Manufacturing and Production Technology program and the CNC Machinist/Fabricator CCC.

SUGGESTED MOTION:

Move to approve the donation of a lathe and mill/drill, with accessories, for use by the Advanced Manufacturing and Production Technology program and the CNC Machinist/Fabricator CCC as presented.

6.0 Planning and Policy Issues

7.0 Academic and Student Matters

8.0 Purchasing and Other Action Items



OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: INFORMATION ITEM: LEASE OF CLASSROOM SPACE FROM FIRST UNITED
METHODIST CHURCH OF SEBRING

Our Adult Education program previously housed at the Teacherage in Sebring has relocated to the classrooms located at the First United Methodist Church (FUMC) of Sebring effective August 12, 2020. The ownership of the Teacherage has been transferred from the SFSC Foundation, Inc. to the School Board of Highlands County also effective August 12th.

An annual lease agreement has been finalized for three classrooms totaling 1,429 sq. ft. (in addition to common areas and parking) at a rate of \$1,607.63 per month, with the provision that the agreement may be renewed up to five (5) consecutive years with a Consumer Price Index increase not to exceed three (3) percent. Board Attorney Pam Karlson drafted the lease agreement. She worked closely with FUMC's attorney John McClure to finalize an agreement that meets all College needs.

We look forward to a supportive partnership which will provide savings to the College for facilities that will better meet the needs of our adult education students located in Sebring.

9.0 Reports



OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

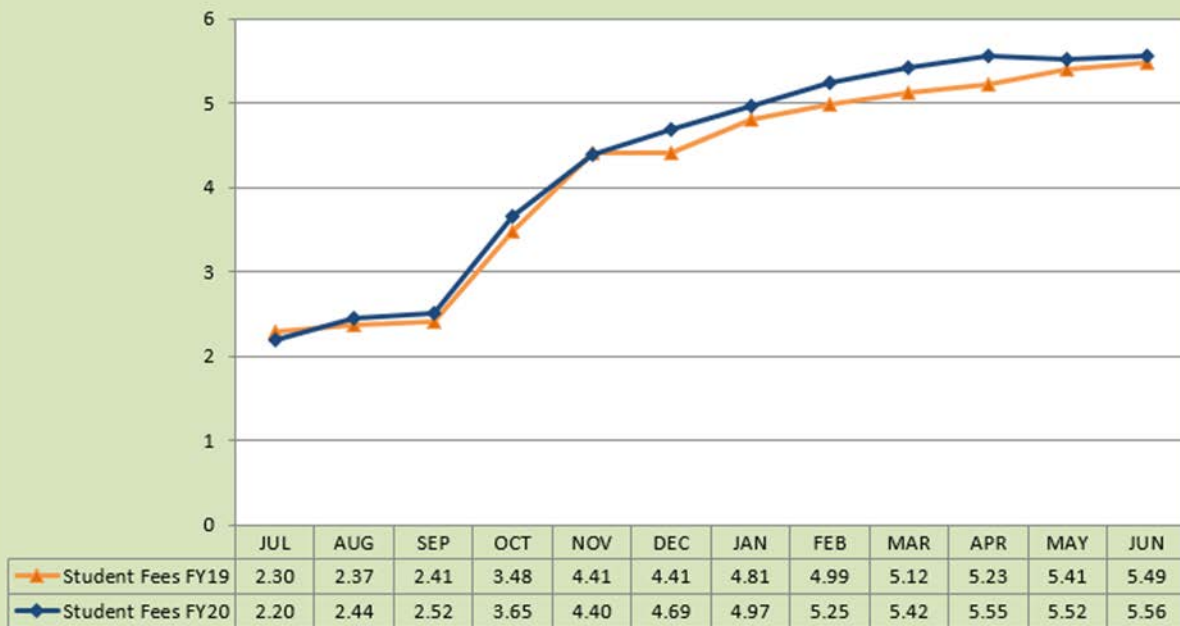
FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed over the name Thomas C. Leitzel.

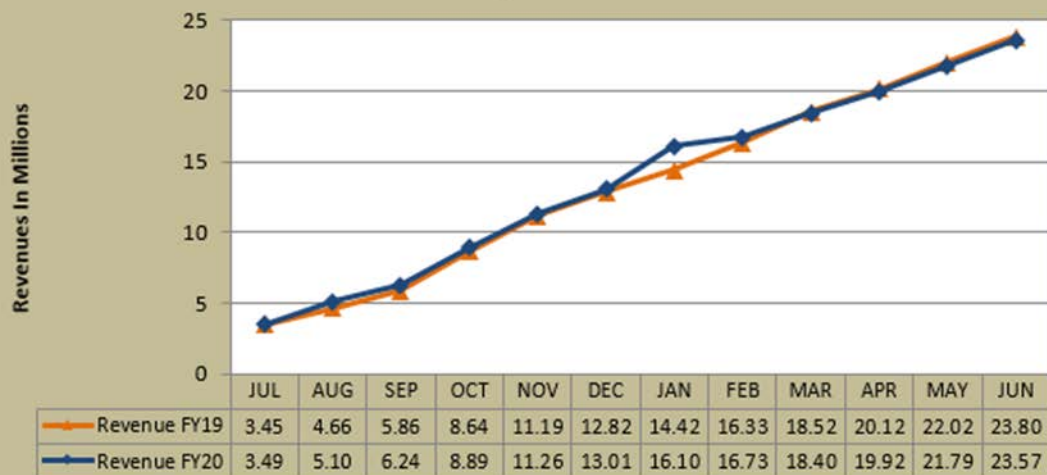
SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Enclosed for your review are two sets of graphs and revenue and expenditure summaries compared to budgeted funds within the Operating Budget. One set shows the fiscal year for 2019-20. The other shows fiscal year 2020-21 year-to-date.

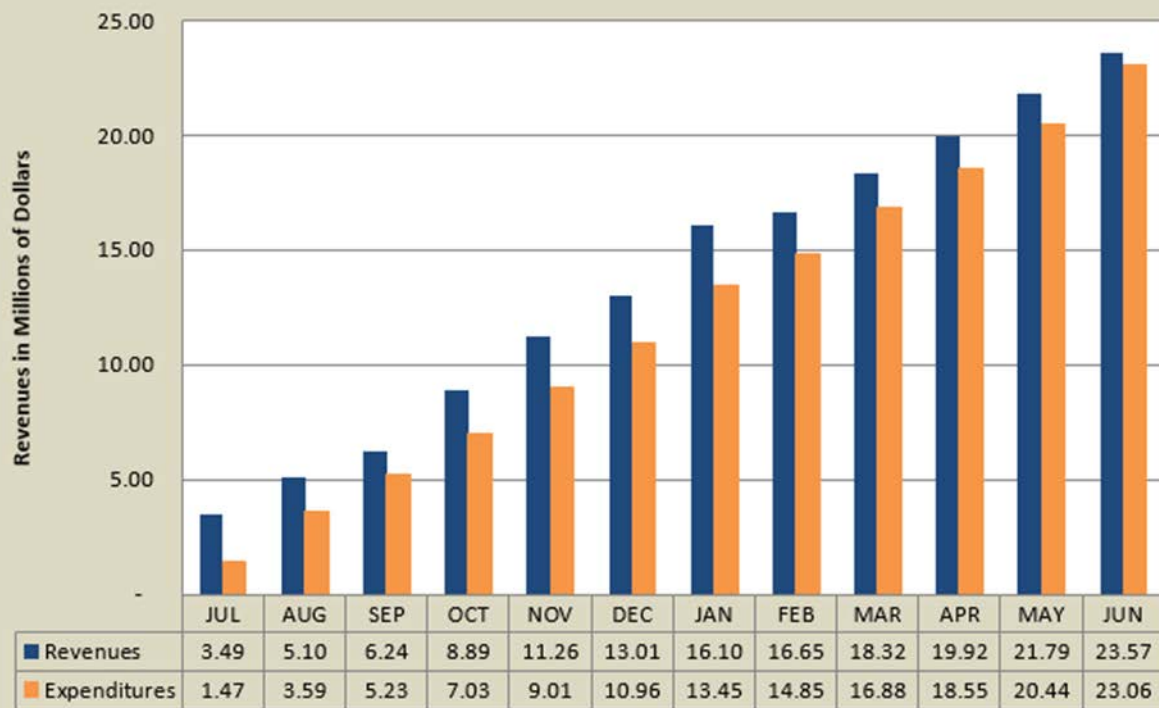
**South Florida State College
Fund 1 Student Fee Revenue, FY 19 vs FY 20**



South Florida State College Fund 1 Total Revenue, FY 19 vs FY 20

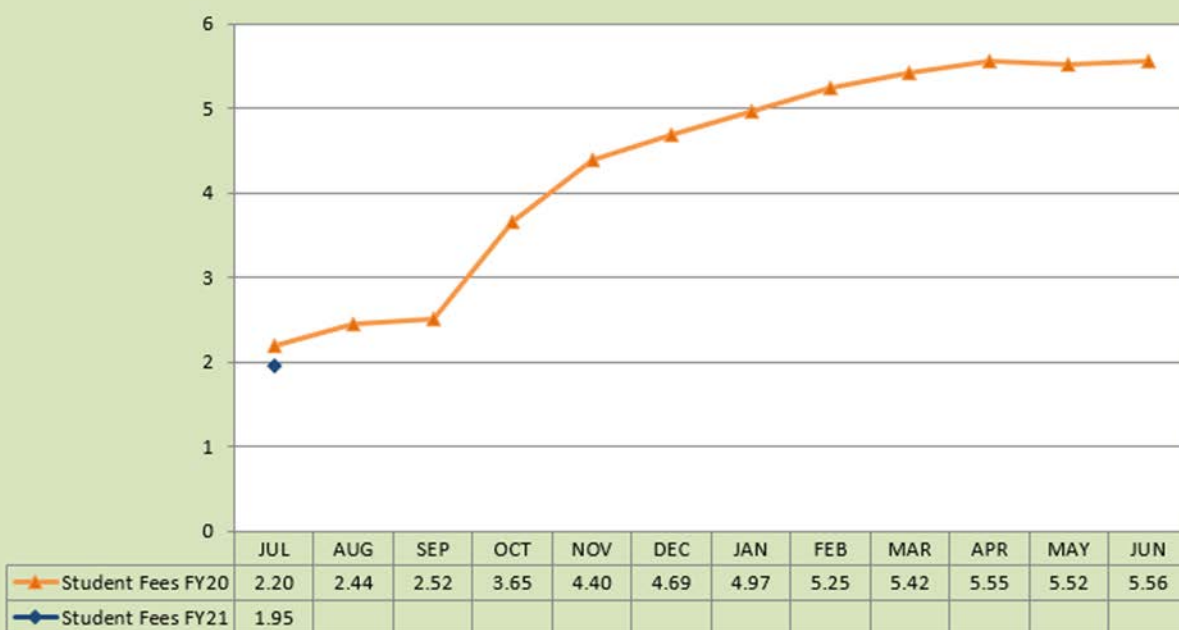


South Florida State College Fund 1 Total Revenues & Expenditures FY 20

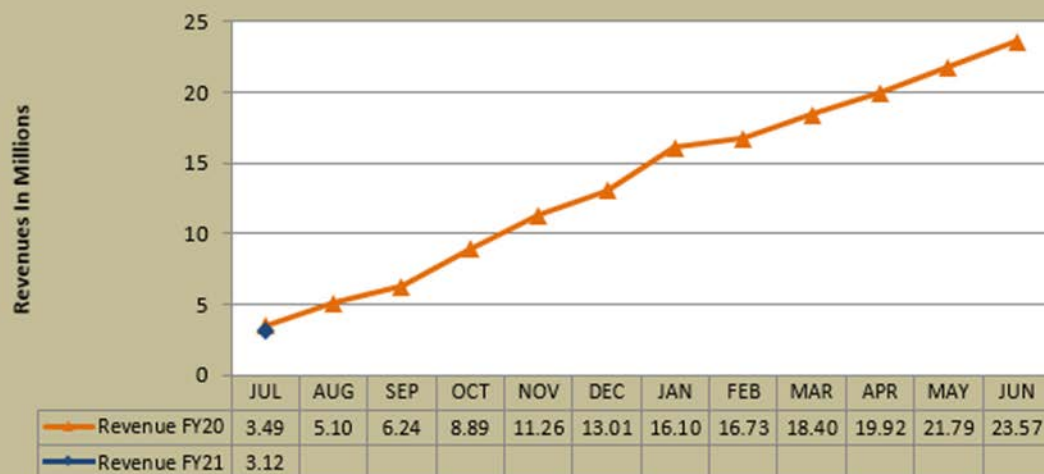


South Florida State College						
Revenue and Expenditures for Fund 1						
For Month Ended June 30, 2020						
	Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/Spent to Date
	401-403XX	Tuition and Out of State Fees	4,304,630.00	4,037,476.60	267,153.40	93.79%
	404XX	Lab Fees	434,750.00	551,493.12	(116,743.12)	126.85%
	408XX	Technology Fees	184,000.00	175,880.80	8,119.20	95.59%
	405-407XX, 409XX	Other Student Fees	121,260.00	111,932.99	9,327.01	92.31%
	416XX	Grants and Contracts from Counties	596,375.00	786,001.46	(189,626.46)	131.80%
	42110	FCSPF-General Revenue	14,167,195.00	14,169,357.00	(2,162.00)	100.02%
	4215X	Performance Based Incentive	579,519.00	575,587.11	3,931.89	99.32%
	42210	CO&DS Entitlement	1,100.00	1,800.00	(700.00)	163.64%
	42610	FCSPF-Lottery	2,181,088.00	2,181,088.00	-	100.00%
	429XX, 439XX	Indirect Costs Recovered	178,024.00	244,763.33	(66,739.33)	137.49%
	441-44400	Cash/Non-Cash Contributions and Gifts	14,000.00	18,944.10	(4,944.10)	135.32%
	46400	Use of College Facilities	100,000.00	77,997.80	22,002.20	78.00%
	466XX, 467XX	Other Sales and Services	107,275.00	87,091.22	20,183.78	81.19%
	48100	Interest and Dividends	10,000.00	34,755.36	(24,755.36)	347.55%
	487XX, 489XX	Fines and Penalties/Miscellaneous	121,327.00	111,825.76	9,501.24	92.17%
	49XXX	Transfers and Other Revenues	500,000.00	403,747.50	96,252.50	80.75%
		Total Revenue	\$ 23,600,543.00	\$ 23,569,742.15	\$ 30,800.85	99.87%
	51XXX	Management	1,834,840.00	1,852,059.67	(17,219.67)	100.94%
	52XXX	Instructional	4,664,725.00	4,718,024.67	(53,299.67)	101.14%
	53XXX	Other Professional	2,750,738.00	2,741,483.68	9,254.32	99.66%
	54XXX	Career Staff	2,400,510.00	2,341,263.57	59,246.43	97.53%
	56XXX	Other Professional-Instructional	1,340,500.00	1,280,424.75	60,075.25	95.52%
	57XXX	Other Professional-Tech/Clerical/Trade	238,962.00	177,978.65	60,983.35	74.48%
	58XXX	Student Employment	25,000.00	6,352.69	18,647.31	25.41%
	585XX	Employees Awards	225,918.00	214,508.17	11,409.83	94.95%
	59XXX	Benefits	4,843,544.00	4,201,852.11	641,691.89	86.75%
		Total Personnel	\$ 18,324,737.00	\$ 17,533,947.96	\$ 790,789.04	95.68%
	605XX	Travel	278,945.00	184,553.57	94,391.43	66.16%
	61000	Freight and Postage	21,478.00	11,354.29	10,123.71	52.86%
	615XX	Telecommunications	62,000.00	71,052.76	(9,052.76)	114.60%
	62000	Printing	41,193.00	21,655.41	19,537.59	52.57%
	625XX	Repairs and Maintenance	1,059,233.00	1,025,992.83	33,240.17	96.86%
	63000	Rentals	159,994.00	156,383.70	3,610.30	97.74%
	635XX, 637XX	Insurance	441,174.00	442,993.02	(1,819.02)	100.41%
	640XX	Utilities	1,648,170.00	1,500,671.23	147,498.77	91.05%
	645XX	Other Services	649,301.00	802,781.82	(153,480.82)	123.64%
	64700	Grant Aid	4,280.00	4,954.03	(674.03)	115.75%
	650XX	Professional Fees	128,505.00	124,282.33	4,222.67	96.71%
	655XX	Education Office/Dept Material Supp	642,996.00	616,404.85	26,591.15	95.86%
	657XX	Data Software	35,070.00	17,080.33	17,989.67	48.70%
	66000	Maint/Construction Material/Supp	327,500.00	262,423.16	65,076.84	80.13%
	665XX	Other Materials and Supplies	129,046.00	84,627.14	44,418.86	65.58%
	670XX	Subscriptions/Library	55,950.00	49,543.30	6,406.70	88.55%
	675XX	Purchases for Resale	40,800.00	46,320.85	(5,520.85)	113.53%
	680XX	Scholarships	45,000.00	39,748.00	5,252.00	88.33%
	69XXX	Transfers and Other Expenses	125,000.00	12,967.04	112,032.96	10.37%
		Total Current Expenses	\$ 5,895,635.00	\$ 5,475,789.66	\$ 419,845.34	92.88%
	706XX	Minor Equipment >1000<5000	45,000.00	27,667.10	17,332.90	61.48%
	71000	Furniture and Equipment	30,000.00	20,924.00	9,076.00	
		Total Capital Outlay	\$ 75,000.00	\$ 48,591.10	\$ 26,408.90	64.79%

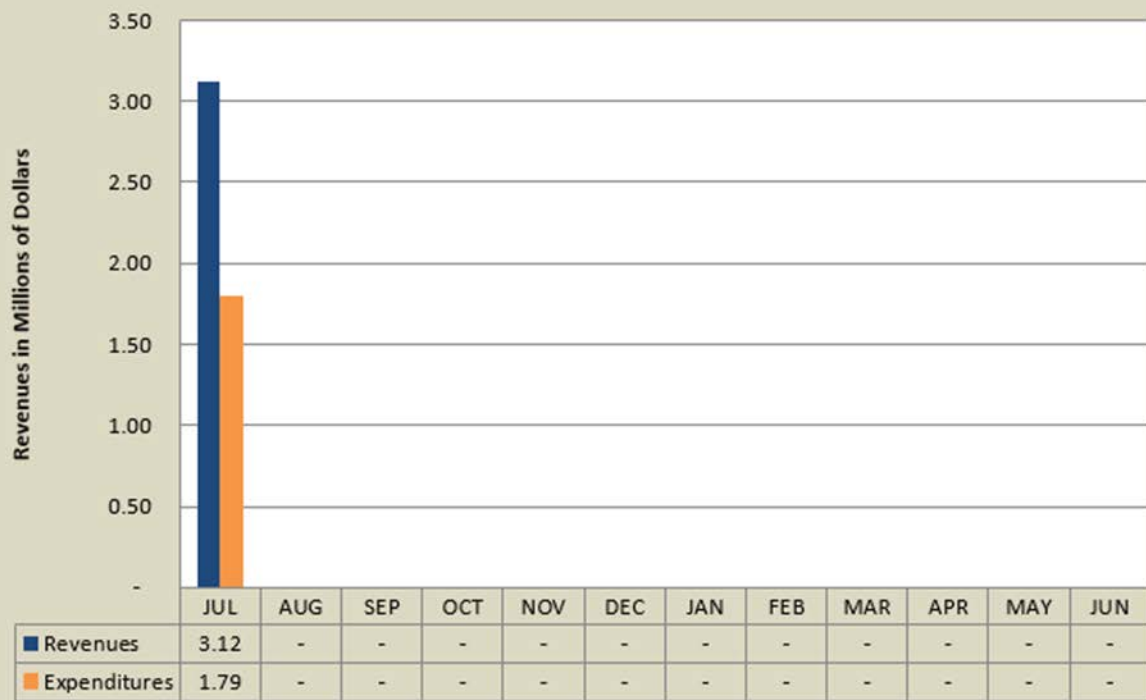
South Florida State College
Fund 1 Student Fee Revenue, FY 20 vs FY 21



South Florida State College Fund 1 Total Revenue, FY 20 vs FY 21



South Florida State College Fund 1 Total Revenues & Expenditures FY 21



South Florida State College					
Revenue and Expenditures for Fund 1					
For Month Ended July 31, 2020					
Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/ Spent to Date
401-403XX	Tuition and Out of State Fees	4,082,914.00	1,739,773.12	2,343,140.88	42.61%
404XX	Lab Fees	568,650.00	116,184.81	452,465.19	20.43%
408XX	Technology Fees	178,367.00	67,885.22	110,481.78	38.06%
405-407XX, 409XX	Other Student Fees	109,767.00	28,602.29	81,164.71	26.06%
416XX	Grants and Contracts from Counties	786,090.00		786,090.00	0.00%
42110	FCSPF-General Revenue	14,038,184.00	1,099,657.00	12,938,527.00	7.83%
4215X	Performance Based Incentive	540,827.00	29,440.00	511,387.00	5.44%
42210	CO&DS Entitlement	1,100.00		1,100.00	0.00%
42610	FCSPF-Lottery	2,422,780.00		2,422,780.00	0.00%
429XX, 439XX	Indirect Costs Recovered	385,750.00	5,761.67	379,988.33	1.49%
441-44400	Cash/Non-Cash Contributions and Gifts	14,000.00		14,000.00	0.00%
46400	Use of College Facilities	50,000.00	6,468.96	43,531.04	12.94%
466XX, 467XX	Other Sales and Services	60,000.00	1,961.77	58,038.23	3.27%
48100	Interest and Dividends	10,000.00		10,000.00	0.00%
487XX, 489XX	Fines and Penalties/Miscellaneous	121,327.00	22,107.26	99,219.74	18.22%
49XXX	Transfers and Other Revenues	500,000.00		500,000.00	0.00%
	Total Revenue	\$ 23,869,756.00	\$ 3,117,842.10	\$ 20,751,913.90	13.06%
51XXX	Management	1,860,392.00	154,724.09	1,705,667.91	8.32%
52XXX	Instructional	4,896,699.00	135,047.32	4,761,651.68	2.76%
53XXX	Other Professional	2,750,616.00	215,111.69	2,535,504.31	7.82%
54XXX	Career Staff	2,418,592.00	185,610.12	2,232,981.88	7.67%
56XXX	Other Professional-Instructional	1,429,240.00	3,008.60	1,426,231.40	0.21%
57XXX	Other Professional-Tech/Clerical/Trade	150,222.00	3,236.57	146,985.43	2.15%
58XXX	Student Employment	25,000.00		25,000.00	0.00%
585XX	Employees Awards	13,000.00		13,000.00	0.00%
59XXX	Benefits	4,793,778.00	269,123.42	4,524,654.58	5.61%
	Total Personnel	\$ 18,337,539.00	\$ 965,861.81	\$ 17,371,677.19	5.27%
605XX	Travel	280,075.00	718.99	279,356.01	0.26%
61000	Freight and Postage	21,550.00	175.85	21,374.15	0.82%
615XX	Telecommunications	62,000.00		62,000.00	0.00%
62000	Printing	45,584.00	320.40	45,263.60	0.70%
625XX	Repairs and Maintenance	1,223,515.00	216,681.01	1,006,833.99	17.71%
63000	Rentals	174,506.00	1,065.07	173,440.93	0.61%
635XX, 637XX	Insurance	545,433.00	379,956.00	165,477.00	69.66%
640XX	Utilities	1,650,235.00	86,053.88	1,564,181.12	5.21%
645XX	Other Services	779,115.00	62,171.18	716,943.82	7.98%
64700	Grant Aid	4,280.00	574.00	3,706.00	13.41%
650XX	Professional Fees	128,995.00	566.69	128,428.31	0.44%
655XX	Education Office/Dept Material Supp	668,387.00	49,973.29	618,413.71	7.48%
657XX	Data Software	34,490.00		34,490.00	0.00%
66000	Maint/Construction Material/Supp	402,500.00	10,350.30	392,149.70	2.57%
665XX	Other Materials and Supplies	93,925.00	3,950.20	89,974.80	4.21%
670XX	Subscriptions/Library	58,200.00	4,572.74	53,627.26	7.86%
675XX	Purchases for Resale	41,100.00	2,750.56	38,349.44	6.69%
680XX	Scholarships	45,000.00	3,220.50	41,779.50	7.16%
69XXX	Transfers and Other Expenses	125,000.00	-	125,000.00	0.00%
	Total Current Expenses	\$ 6,383,890.00	\$ 823,100.66	\$ 5,560,789.34	12.89%
706XX	Minor Equipment >1000<5000	45,000.00		45,000.00	0.00%
71000	Furniture and Equipment	30,000.00		30,000.00	
	Total Capital Outlay	\$ 75,000.00	\$ -	\$ 75,000.00	0.00%



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: AUGUST 26, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed next to the name Thomas C. Leitzel.

SUBJECT: FOUNDATION REPORT

I. Donations and Pledges to the SFSC Foundation, Inc.

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the July 2020 meeting of the College District Board of Trustees. The included dates are July 9, 2020 to August 11, 2020. The total amount reported is **\$45,174.50**.

II. Foundation Update

- A. Foundation events confirmed for Fall**
- B. Donation check presentation from the Sebring Optimist**
- C. Randy Allwood Endowment**
- D. Sarasota Community Foundation**
- E. Sebring Chamber presentation via Zoom**
- F. Teacherage Warranty Deed finalized**

South Florida State College Foundation					
Gift Summary Report 7/9/2020 - 8/11/2020					
Fund #	Fund Description	# Gifts	Cash	GIK/Other	Total
1000	Unrestricted	16	\$14,401.00	\$0.00	\$14,401.00
5011	SFSC General Scholarship	7	\$27,021.40	\$0.00	\$27,021.40
5025	General Nursing Scholarship	1	\$0.50	\$0.00	\$0.50
5031	SFSC Community Fund	2	\$10.50	\$0.00	\$10.50
5032	SFSC Library Donations	2	\$32.00	\$0.00	\$32.00
5045	Athletic Booster Club	3	\$30.50	\$0.00	\$30.50
5095	Dental Programs	2	\$25.00	\$335.95	\$360.95
5110	Highlands County Bar Assoc. S'ship	2	\$75.00	\$0.00	\$75.00
5158	TSIC Scholarships	6	\$65.00	\$0.00	\$65.00
6005	Partnership Project	9	\$2,077.65	\$0.00	\$2,077.65
6012	Randy Allwood	2	\$1,100.00	\$0.00	\$1,100.00
	Grand Totals:	52	\$44,838.55	\$335.95	\$45,174.50
	52 Gift(s) listed				
	45 Donor(s) listed				