

**BOARD OF DIRECTORS MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE FOUNDATION  
SOUTH FLORIDA STATE COLLEGE BOARD ROOM  
January 14, 2020**

**Members Present:**

Mr. Terry Atchley	Mr. Don Elwell	Ms. Patricia Manderville
Ms. Cheryl Brown	Judge Peter Estrada	Mr. Tres Stephenson
Dr. Catherine P. Cornelius	Mr. Alex Fells	Mrs. Robin Weeks
Mrs. Christy Crews	Mr. Darrell Jensen	Mrs. Lana Puckorius
Mr. Robert Duncan	Dr. Thomas Leitzel	

**Excused:**

Judge Danielle Brewer	Mr. William Jarrett Jr.	Mrs. Nida Roquiz
Judge Angela Cowden	Mr. Michael Kelly	Mr. John Shoop
Senator Denise Grimsley	Dr. Sunaina Khurana	Dr. Vinod Thakkar
Mrs. Joan Hartt	Mrs. Becky McIntyre	Dr. David E. Willey

**Others Present:**

Mrs. Jamie Bateman	Miss Anastasia Saunders	Dr. Sidney Valentine
Ms. Melissa Kuehnle	Ms. Jill Sconyers	
Ms. Melissa Lee	Mr. Bob Swaine	

**I. CALL TO ORDER**

At 12:02 p.m., Ms. Patricia Manderville, president, called to order the meeting of the Board of Directors of the SFSC Foundation. Ms. Manderville stated there was not a quorum at our last meeting so we would be voting agenda items from this meeting and our last meeting in November. Ms. Manderville asked for a move to adopt the agendas for both January 14, 2020 and November 12, 2019. Mr. Jensen made a motion, seconded by Judge Estrada to accept both agendas as presented. The motion passed unanimously.

**II. CONSENT AGENDA**

Ms. Manderville asked for a review of the Consent Agenda for this meeting and the November meeting and asked if there were any questions. There were none. Mr. Jensen made a motion, seconded by Mrs. Puckorius to accept both Consent Agendas as presented. The motion to accept the Consent Agendas passed unanimously.

**III. WARRANT LIST**

Ms. Manderville stated that Mr. Jensen had reviewed the November Warrant List, and Mrs. Weeks had reviewed the current Warrant List. Ms. Manderville stated that Mr. Jensen had no concerns for the November Warrant List, and she asked Mrs. Weeks if she had any for the current Warrant List and she did not. Judge Estrada made a motion, seconded by Mr. Elwell to accept both Warrant Lists as presented. The motion passed unanimously.

**IV. FINANCIAL REPORT**

Ms. Lee reported that she is working on the Investment Statement format to make it more comprehensive and easier to read. She brought a possible version to the meeting. She stated that our investments did really well this year, showing a 9.8% return. She stated she had been in contact with both our investors and each want to present to the board in the near future. She stated they will be scheduled at future board meetings this year. She also stated that both investors think 2020 should be a good year. Ms. Brown asked for clarification on Restricted and Temporarily Restricted Funds. Ms. Lee and Mrs. Bateman explained the difference, and Ms. Brown had no further questions.

**V. PRESIDENT'S COMMENTS**

Dr. Leitzel deferred his comments to the end of the meeting.

**VI. FOUNDATION UPDATES**

- a. Events/Calendar Updates – Mrs. Bateman reviewed the calendar, pointing out the change to the Executive Committee meeting in February, it will be on February 18 instead of the 11. It is still at noon and in the Wauchula City office. She shared that we have the dates for our Spring Event, April 16, and asked the members to put it on their calendars. She shared that our Jubilee is scheduled for November 30, and the Christmas Luncheon for December 10, again asking the board members to put them on their calendars. Mrs. Bateman said the Legacy Showcase will be scheduled for September or October, depending on the Events Committee recommendations and Dueling Pianos availability.
- b. Mrs. Bateman reviewed the attendance and profits for both the Jubilee and Christmas Luncheon reporting that we did well in both. Dr. Cornelius shared that she had received comments that we do not charge enough for the luncheon, since it is a fundraiser, and that alcohol should be provided. Clarification was made that the alcohol would be limited to wine. Dr. Cornelius suggested a rate increase to \$50. Mrs. Bateman said that she would like a sponsor to cover the cost and would share this suggestion with the Events Committee.
- c. Mrs. Bateman reminded everyone that the Million Dollar Golf Shootout is this week. The qualifying rounds will start at 11:30 a.m. on both Thursday and Friday and 7:30 a.m. on Saturday. The shootout will be Sunday at 9 a.m., with breakfast at 7:30 a.m. She asked for additional volunteers, and requested everyone show up on Sunday to cheer on the finalists.
- d. Mrs. Bateman said we have some 2020 annual sponsorships and are continuing to take them.
- e. Mrs. Bateman said she would be contacting the individuals who have expressed an interest in participating on the Scholarship Committee, and if anyone else is interested to let her know.

- f. Mrs. Bateman said she would be contacting the Events Committee members to schedule a meeting to discuss our upcoming events. She asked for anyone who is interested in being on the committee to let her know.
- g. Mrs. Bateman has sent the Board Expectation Packets and asks that they be returned to her within the next two weeks. Several members brought them to the meeting and turned them in to Mrs. Bateman.
- h. There were no Innovation Grants submitted for this meeting.

**VII. ALUMNI UPDATE**

Miss Saunders stated the focus of Giving Tuesday was to share the stories of the students, faculty, staff and community on how SFSC has had an impact on their lives and businesses. Miss Saunders attended her first commencement as Alumni Coordinator and stated it was a great experience. She received contact information from many graduates and sent them a December and January Alumni Newsletter. She also emailed each individually from her college email. She stated she wants to keep in touch, and will use as many methods as she can to maintain contact and encourage participation in the Alumni Association. She also shared that the Alumni board had a meeting and they are working on plans for the future of the Association, and that she would keep the board informed of the progress.

**VIII. TIME FOR DIRECTORS**

Dr. Leitzel shared that he and Mrs. Bateman are going to Tallahassee this afternoon as the Sessions begin today. They have meetings scheduled with our state legislators. He also stated that the college is pursuing a grant for a Nursing Clinical Immersion lab, and the prospect looks good at this time. He had the college's Year in Review video for those who wanted to stay after the meeting to watch it. Ms. Manderville asked if there were any further comments, questions or concerns. There were not.

**IX. ADJOURNMENT**

Ms. Manderville reminded everyone they were free to leave or could stay and watch the SFSC Year in Review after the meeting was adjourned. After no further discussion, Ms. Manderville adjourned the meeting at 12:48 p.m.

Respectfully submitted,

*Michael Kelly*  
Board Secretary