



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: DECEMBER 9, 2020

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEESFROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposals is requested:

I. PROGRAM REVISIONS

Request approval to revise the following associate degree program. The FLDOE curriculum standards for this program require the students to demonstrate proficiency using word processing, spreadsheet, presentation, database, and utility software applications. These competencies currently are met in various courses within the program and the certification exam. Removing the redundant courses and replacing them with professional elective choices will offer students more flexibility. No change to program length; effective Fall 2021 (202210).

➤ **Office Administration AS #1630**

- **Replace** CGS 1100C Introduction to Microcomputers using Windows (3 crs.) and CGS 2540C Introduction to Database (3 crs.) **with** two professional elective choices: GEB 2430 Business Ethics (3 crs.), LDR 2001 Introduction to Leadership (3 crs.), MAR 2011 Principles of Marketing (3 crs.), and/or OST 1110C Intermediate to College Keyboarding (3 crs.).

Request approval to modify the following health care program's title, length, CIP#, and course structure to align with FLDOE 2020-2021 curriculum framework; effective Fall 2021 (202210).

➤ **Health Care Services CCC #3100**

- **Change** title to Health Care Services Specialist
- **Change** CIP# from 0351070201 to 0351070102
- **Change** program length from 32 to 27
- **Remove** ACG 2001 Financial Accounting I (3 crs.)
- **Remove** HIM 2652 Electronic Health/Medical Record Systems (2 crs.)

Request approval to revise the Fire Fighter I/II CC program. The Bureau of Fire Standards and Training updated the curriculum for the training required to be certified as a firefighter in Florida. As a result, the curriculum framework was updated as well changing the contact hours, title, and CIP# and adding the Basic Skills assessment as entry requirement; effective Fall 2020 (202110).

➤ **Fire Fighter I/II CC #3600**

- **Change** title to Firefighter
- **Change** CIP# from 0743020303 to 0743020304
- **Change** program length from 398 to 492
- **Change** FFP 0010 Fire Fighter I (206 cont. hrs.) to FFP 0030 Firefighter I (191 cont. hrs.) and **add** Program Admission as prerequisite and **remove** EMS 1051C or Instructor's Approval as corequisite
- **Change** FFP 0020 Fire Fighter II (192 cont. hrs.) to FFP 0031 Firefighter II (301 cont. hrs.) and **add** Program Admission to prerequisite
- **Add** Basic Skill Assessment (Score of 10 or higher in math, language, and reading) as an entry requirement

II. PROGRAM DELETIONS

Request approval to delete the following associated AS/CCC programs and related core courses; programs are being deleted due to low enrollment and lack of jobs in the tri-county area; effective Fall 2020 (202110):

➤ **Supply Chain Management AS #1750**

➤ **Logistics and Transportation Specialist CCC #3072**

- **Delete** MAN 1942 Supply Chain Management Internship
- **Delete** MAN 2043 Principles of Quality Management
- **Delete** MAN 2500 Operations Management
- **Delete** TRA 1154 Introduction to Supply Chain Management
- **Delete** TRA 2010 Transportation and Distribution
- **Delete** TRA 2131 Purchasing and Inventory Management
- **Delete** TRA 2230 Warehouse Management

Request approval to delete the following career certificate program and related core courses. Certificate was implemented for the HCI (Highlands Career Institute) students. However, due to low enrollment (4-6 students each year for the last 3 years), it is recommended for deletion; effective Fall 2020 (202110):

➤ **Applied Cybersecurity CC #3324**

- **Delete** CTS 0014C Cybersecurity Associate I
- **Delete** CTS 0015C Cybersecurity Associate II
- **Delete** CTS 0016C Cybersecurity Associate III
- **Delete** CTS 0017C Cybersecurity Associate IV
- **Delete** CTS 0021C Information Security Administrator I
- **Delete** CTS 0025C Information Security Administrator II

- **Delete** CTS 0030C Information Security Administrator III
- **Delete** CTS 0031C Information Security Administrator IV

Request approval to delete the following business program and related core courses. Career certificate program is being deleted due to very low enrollment in the past 2 years; effective Fall 2020 (202110):

➤ **Business Management and Analysis CC #3620**

- **Delete** OCA 0455/L Occupational Business Fundamentals and Lab
- **Delete** OCA 0461/L Occupational Database Applications and Lab
- **Delete** OTA 0475/L Occupational Legal Aspects of Business and Lab
- **Delete** OTA 0949 Business Management and Analysis Internship-Externship
- **Delete** SCM 0500/L Occupational Supply Chain Management and Lab

SUGGESTED MOTION:

Move to approve the curriculum proposals as presented.