



**SFSC
District Board of Trustees
Regular Meeting
March 24, 2021**

**Highlands Campus
1:00 p.m.**

**Joe Wright, Chair
Tami Cullens, Vice Chair
Tim Backer
Derren Bryan
Louis Kirschner
Lana C. Puckorius
Kris Y. Rider
Thomas C. Leitzel, President/Secretary**

1.0 *Call to Order and Preliminary Matters*




OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: MARCH 24, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of March 24, 2021 be adopted.

SUGGESTED MOTION:

Move to adopt the agenda of the regular meeting of March 24, 2021 as presented.

**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
MARCH 24, 2021
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Regular Meeting – January 20, 2021
 - 1.3 Review of Master Calendar
- 2.0 Communications, Introductions, and Recognition
 - 2.1 New Employee Introductions
 - 2.2 Employee Retirement Acknowledgement
- 3.0 Public Comment
- 4.0 Presentations
 - 4.1 Student Housing
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Operating Actions
 - 5.2.1 Monthly Accounts Payable & Payroll Check Register
 - 5.2.2 Property Deletion
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
 - 7.1 Curriculum Proposals
 - 7.2 2021-2022 Proposed College Calendar
- 8.0 Other Action Items
 - 8.1 District Board of Trustees Annual Self-Evaluation Review: Setting 2021 Board Goals
- 9.0 Reports
 - 9.1 Financial Report
 - 9.2 Foundation Report
 - 9.3 President's Report
 - 9.4 Board Attorney Report
 - 9.5 Board Member Reports
 - 9.6 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: MARCH 24, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – JANUARY 20, 2021

It is recommended that the minutes of the regular meeting held January 20, 2021 be approved as presented and recorded in the Supplemental Minute Book.

SUGGESTED MOTION:

Move to approve the minutes of the January 20, 2021 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
JANUARY 20, 2021**

Members Present: Mrs. Tami Cullens, Vice Chair
Mr. Tim Backer
Mr. Derren Bryan
Mrs. Kris Y. Rider
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Excused: Mr. Joe Wright, Chair Dr. Louis H. Kirschner Mrs. Lana Puckorus

Staff Present: Mrs. Jamie Bateman Mrs. Ashley Bennett Mr. Gil Carney
Mr. Ross Crawford Mr. Erik Christensen Mr. Peter Elliott
Dr. Robert Flores Ms. Cindy Garren Dr. Michele Heston
Dr. Jim Hawker Mr. Don Kesterson Mrs. Melissa Kuehnle
Ms. Deb Olson Mr. William Senton Mr. Jonathan Stern
Dr. Sid Valentine Dr. Chris van der Kaay Mrs. Erin Warner
Mrs. June Weyrauch Dr. Tim Wise

Others Present: Mr. Terry Atchley

Mrs. Cullens, Vice Chair welcomed Mr. Terry Atchley to the District Board of Trustees meeting. Mr. Atchley has been appointed by Governor DeSantis as a South Florida State College District Board of Trustee representing Hardee County. Mr. Atchley will be filling the position that Mr. Ken Lambert held after Mr. Atchley is confirmed by the Senate.

The regular meeting of the District Board of Trustees was called to order at 1:03 p.m. on the Highlands Campus of South Florida State College by Vice Board Chair, Mrs. Tami Cullens.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mr. Bryan made a motion, seconded by Mrs. Rider, to adopt the agenda of the regular meeting held January 20, 2021 as presented.

Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, and, Mrs. Rider. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mr. Backer made a motion, seconded by Mr. Bryan, to approve the minutes of the regular meeting held December 9, 2020 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mrs. Rider. **Motion carried by unanimous vote.**

1.3 Review of Master Calendar

The Master Calendar was reviewed. No changes were recommended by the Board.

Mr. Bryan stated that he would like to have a community/college event associated with the DBOT meetings that will be held at the DeSoto, Hardee, and Lake Placid campus sites.

Mr. Bryan stated his concern for travel expenses for the college to have employees to attend a DBOT meeting at the campus sites. Mr. Backer stated that he would like for a decision on the DBOT meetings by the March 24 DBOT meeting. He stated that he has a concern about maintaining safe social distancing and available technology at the other campus sites.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

2.1 New Employee Introduction

The following new employees were introduced:

Employee	Position	Supervisor	Hired
Ross Crawford	Lead Maintenance Lake Placid Center	Robert Flores	10/05/20
Peter Elliott	Vice President of Administrative Services	Thomas Leitzel	01/04/21
William Senton	Specialized Maintenance: HVAC	Robert Flores	10/12/20
Erin Warner	Purchasing Specialist	Deborah Olson	09/01/20

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

4.1 Core Indicators of Effectiveness

Dr. van der Kaay gave a brief overview of the Core Indicators of Effectiveness. Dr. van der Kaay stated the Core Indicators of Effectiveness serve as the institution’s primary mechanism for monitoring measurable goals and outcomes for student achievement. He informed the Board that there are 17 core indicators that undergo a comprehensive, regular, and sustainable review process. He stated these indicators are analyzed annually by the Data Analysis Group (DAG), a standing college committee of faculty and staff, as well as the president’s Leader Team to evaluate the college’s effectiveness and need for potential student success. Dr. Leitzel thanked Dr. van der Kaay for his work.

(EXHIBIT “A”)

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of full-time career services as presented.

(EXHIBIT “B”)

5.2 Operational Actions

5.2.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check registers and summary for the months of November and December 2020.

(EXHIBIT “C”)

Mrs. Rider made a motion, seconded by Mr. Backer, to approve the Consent Agenda, Items 5.1 through 5.2.1 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, and Mrs. Rider. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

None

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals

None

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 President’s Annual Performance Review

On behalf of Board Chair Joe Wright, Mrs. Cullens thanked the Board for participating in the president’s evaluation. Mrs. Pam Karlson, College Attorney, stated that after reviewing the evaluations that were submitted to her from the Trustees, she found that Dr. Leitzel had met and exceeded the performance indicators on which the evaluation was based. Mrs. Cullens then asked for a motion to accept the extension of a three year continuing contract for Dr. Leitzel through June 30, 2024.

(EXHIBIT “D”)

Mr. Backer made a motion, seconded by Mrs. Rider, to accept the evaluation results and extend a three continuing contract for Dr. Leitzel through June 30, 2024. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, and Mrs. Rider. **Motion carried by unanimous vote.**

Dr. Leitzel thanked the Boad and college teammates for their continued support.

8.2 District Board of Trustees Annual Self-Evaluation Review

Mrs. Karlson, College Attorney, highlighted each topic of the Board Self-Evaluation with key words that were used throughout by each Trustee. Those key words that summarized the Board’s Self-Evaluation include:

Strengths	Accomplishments	Opportunity For Improvement
Cohesiveness	Deeper Debate	Campus Presence at all locations
Ability to work well together	Guidance of Leadership Team	
Function Efficiently as a unit	Adaption during pandemic	

Mrs. Cullens asked the Board for any comments or input pertaining to the summarization. Mrs. Cullens reported that she found the same theme of wording that Mrs. Karlson highlighted in her brief summarization. Mrs. Cullens stated that the Board is honored to serve the students, faculty, staff and administration. Mr. Terry Atchley stated that he believes that Board has met their 2020 goal/priorities. He stated he looks forward to serving on the Board and interacting with deeper debate/discussions and giving a fresh pair of eyes to the Board. Mr. Bryan highlighted his thoughts on how the Board conducts

deeper debates and shared his point of view on trustees voicing their opinions without fear of offending other Board members. Mrs. Cullens agreed with Mr. Bryan about the Board working through issues and openly debating them. Mrs. Cullens asked Dr. Leitzel if he would like to add anything. Dr. Leitzel stated the Board generally works well with one another and the college. He stated that the Board cares about each other and every single individual at the college. Dr. Leitzel commented that the Board excels with their relationship as a board and the communities they serve. Mrs. Cullens recommended to defer to the March 24 DBOT meeting to set the 2021 Board goals since not all trustees were in attendance. Mrs. Cullens requested that question #4 of their Board Self-Evaluation be prepared for the trustees to review and discuss. Since Board Self-Evaluations are required by SACSCOC (Section 4.2.g.). Copies of the evaluation instruments will be maintained in the president's office.

9.0 REPORTS

9.1 Financial Report

Mr. Elliott reported on the graphs and revenue and expenditure summary compared to budgeted funds within the Operating Budget through December 2020.

(EXHIBIT "E")

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$183,034.16** from November 18 through December 18, 2020. Mrs. Bateman presented a review of the Foundation annual comparison from 2016 - 2020. Mrs. Bateman gave a brief update from the 4th Annual Million Dollar Hole-in –One Shootout. She thanked Mr. Ronnie Carter with Century 21 Advanced All Service Realty for his continued support of the event as the event sponsor. Mrs. Bateman highlighted a group of individuals known as the Indiana group, who have participated in each event for the past four years and plan their vacation around the Million Dollar Hole-in-One Shootout. They continue to support the Foundation and SFSC Panther Athletics. Mr. Bryan requested that Mrs. Bateman report on the fund balance for all donations and pledges.

9.3 President's Report

Dr. Leitzel reported on the following items:

1. Announced SFSC Health Sciences working on partnership with AdventHealth Heartland Division on some new programs.
2. Trustee Appointments: Congratulated those who were re-appointed and welcomed Mr. Terry Atchley.
3. Reviewed the 2020 Meritorious Award Winners.
4. Reflected on the 2020 Commencement and thanked those trustees who were able to attend the ceremonies.
5. Highlighted ADN Graduation on January 7. Twelve students graduated, this was the first group to graduate from the evening and weekend class.
6. SACSCOC Update: Dr. Leitzel shared the new SACSCOC logo. He gave a brief overview of the SACSCOC Compliance Certification report. Dr. Valentine reported on the SACSCOC Compliance Certification report progress and next steps. He reviewed the submission process and timeline. Mrs Cullens commented how thorough the report is and was impressed when reviewing it. She thanked Dr. Valentine and team for their work.
7. Enrollment Update: Dr. Leitzel reported that credit enrollment is even for Spring term at a positive 0.75%.

8. Financial Update: Dr. Leitzel informed the Board that we are currently having conversations with our county school systems about dual enrollment fee changes. He also stated that rental rates at the Wildstein Center will change.
9. Federal Funding Update: Dr. Leitzel announced that the stimulus bill known as CARES II was approved on December 21. He stated that higher education will receive \$22.7 billion in funds. SFSC will receive \$4.3 million to benefit students and the institution. Dr. Leitzel discussed the implications for PELL and broadband.
10. Announced that the Advancing Career and Technical Education through Entrepreneurship EET grant received funding. He thanked Mr. Christensen for writing the grant.
11. Cultural Arts Season Update: Ms. Cindy Garren distributed the season brochure to the Board. She gave them an update on the modifications that had to be made with shows due to COVID-19. She stated that outside rentals for the Wildstein Center will begin February 1.
12. Highlighted Pather Athletics: Spring sports such as baseball, volleyball, and softball will start their seasons.
13. Announced the division of Health Sciences will be assisting with a Highlands County COVID Vaccine Clinic at the Lakeshore Mall.
14. Tallahassee Update: Dr. Leitzel distributed FCS Council of Presidents legislative priorities. He stated that committee meetings began in January. Dr. Leitzel gave a brief overview of how legislative committee meetings will be conducted during the pandemic.
15. Student Housing Opportunity: Dr. Leitzel gave a brief overview of a student housing opportunity between two developers that was brought to his attention. He is requesting permission from the Board to do the following:
 - Engage in conversations with developers
 - Initiate conversations with the state as SFSC will use state property

Mrs. Karlson, College Attorney suggested to move forward with contacting the state about the property. She stated then she would move forward with research on lease process and options to bring back to the Board. Mrs. Cullens requested the backgrounds on the potential developers and owners. Mr. Bryan made a motion, seconded by Mr. Backer for the college to move forward with discussions with developers. Motion failed due to lack of quorum. Mrs. Kris Rider had to leave the DBOT meeting early due to a schedule conflict. The Board members in attendance gave Dr. Leitzel permission to engage in discussions with potential developers.

16. Trustee Opportunities: Dr. Leitzel recommended new official photos and trustee gowns to the Board. He presented a mock up of the potential regalia. Board members in attendance were in agreement with Dr. Leitzel. He stated that he would contact those Board members who were unable to attend today.

9.4 **Board Attorney's Report**

SFSC's DBOT agreed to define a Conflict of Interest Statement consistent with Part III of Chapter 312 of the Florida Statutes that defines a conflict of interest as "a situation in which regard for a private interest tends to lead to disregard of a public duty or interest 112.312(8))." Mrs. Karlson informed the Board that SACSCOC, section 4.2.d recommends the Board defines and addresses potential conflict of interest for its members.

Mrs. Karlson stated that South Florida State College District Board of Trustees has adopted a policy regarding conflict of interest transactions. Members will sign a conflict of interest compliance form. By signing the ***Conflict of Interest Compliance Certification***, each

Board member confirms that they have received a copy of District Board Policy 1.06, entitled Conflict of Interest. Further, each Board member agrees to avoid conflicts defined as situations in which regard for private interest tends to lead to disregard of a public duty or interest. The signatures on the compliance form indicate that each board member will comply with Florida Statutes to avoid any conflict of interest in their duties as a member of the District Board of Trustees of South Florida State College. Pursuant to Florida Statutes a board member must abstain from participating in or voting on any transaction where a conflict or a potential conflict may exist and must disclose the nature of the conflict in writing in accordance with Florida Statutes.

Mrs. Karlson provided the Board with a Conflict of Interest Compliance Certification to be signed by all the Trustees. Mrs. Karlson acknowledged not all Board members were present to sign the Conflict of Interest Compliance Certification form. She stated it will be brought back to the next DBOT meeting for the remaining Board members to sign.

Mrs. Karlson stated that she is always available for questions or calls. She thanked the Board for their submission of the Board Self-Evaluation and the president's evaluation.

9.5 Board Members' Reports

Mr. Backer reported that he attended both the Foundation Jubilee and Christmas Luncheon this year and stated both events were well attended by the community. He congratulated Mr. Atchley on his appointment and welcomed him to the DBOT.

Mr. Bryan congratulated Dr. Leitzel on his extension of his contract. He congratulated Mr. Atchley on his appointment to the board.

9.6 Board Chair Report

Mrs. Cullens congratulated Dr. Leitzel on his contract extension and she thanked everyone for attending today's board meeting.


10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 3:35 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: MARCH 24, 2021
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: THOMAS C. LEITZEL 
SUBJECT: REVIEW OF MASTER CALENDAR

Information:

The Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Master Calendar

MARCH 2021	APRIL 2021	MAY 2021
<p>15-19 Spring Break</p> <p>24 Board Meeting, 1 PM Highlands Campus</p>	<p>21 Board Meeting, 1 PM Highlands Campus</p>	<p>1 Foundation Showcase & REVEAL Dinner</p> <p>11 Spring Commencement</p> <p>26 Budget Workshop, 10AM DeSoto Campus Board Meeting, 1 PM DeSoto Campus</p>
JUNE 2021	JULY 2021	AUGUST 2021
<p>23 Board Meeting, 1 PM Hardee Campus</p>	<p>14 Board Meeting, 1 PM Lake Placid Campus</p>	<p>TBD Board Meeting, 1 PM Highlands Campus</p>
SEPTEMBER 2021	OCTOBER 2021	NOVEMBER 2021
<p>TBD Board Meeting, 1 PM Highlands Campus</p>	<p>TBD Board Meeting, 1 PM Highlands Campus</p>	<p>TBD Board Meeting, 1 PM Highlands Campus</p>
DECEMBER 2021	JANUARY 2022	FEBRUARY 2022
<p>TBD Board Meeting, 1 PM Highlands Campus</p>	<p>TBD Board Meeting, 1 PM Highlands Campus</p>	<p>TBD Board Meeting, 1 PM Highlands Campus</p>

New Addition

Tentative *

2.0 Communications, Introductions, and Recognitions




OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: MARCH 24, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: NEW EMPLOYEE INTRODUCTIONS

Employee	Position	Supervisor	Hired
Estrella Bautista	Custodian	Sarah Sconyers	11/9/20
Yarenys Soto	Staff Assistant II, Health Sciences	Michele Heston	11/2/20




OFFICE OF THE PRESIDENT

Item 2.2

PRESENT TO BOARD: MARCH 24, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: EMPLOYEE RETIREMENT ACKNOWLEDGEMENT

Employee	Position	Dates of Service
Diane Lewis	Financial Aid Advisor	07/17/00 – 02/28/21

SUGGESTED MOTION:

Move to recognize the retirement of Diane Lewis for her many years of service to South Florida State College.

3.0 *Public Comment*

4.0 *Presentations*




OFFICE OF THE PRESIDENT

Item 4.1

PRESENT TO BOARD: MARCH 24, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: STUDENT HOUSING


The Board will consider the need for updated student housing.

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: MARCH 24, 2021
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: THOMAS C. LEITZEL 
SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards, and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:
Move to approve the agenda items listed in the Consent Agenda.

	CONSENT AGENDA ACTION ITEMS	Page
5.1	Personnel Actions	23
5.2	Operating Actions	25
	5.2.1 Monthly Accounts Payable & Payroll Check Register	
	5.2.2 Property Deletion	




OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: MARCH 24, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Dahlberg, Susana*	Financial Aid Advisor	03/01/21

*Transferring from Technical Program Assistant, Financial Aid position

II. APPOINTMENTS, FULL-TIME CAREER SERVICES STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Degnan, Marion	Staff Assistant I, Lake Placid	03/08/21

III. RESIGNATIONS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Merritt, Richard	Coordinator, IT	02/01/21
Dow, Amy	Accounting Specialist	03/22/21

IV. RETIREMENTS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Broen, James	Professor, Biology	06/23/21
Sconyers, Bobby	Professor, Dental Assisting	08/04/21

V. REAPPOINTMENTS, VICE PRESIDENTS, 2021-22:

Valentine Jr, Sidney E.

VI. ADJUNCT FACULTY, 2020-21, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Boatwright, Tanya	Nursing	II
DeLuca, Paula	Engineering Technology	II
Falwell, Calvin	Music Appreciation	II
Gander, Patti	Engineering Technology	II
Hicks, Stephanie	Dental Education	III

VI. ADJUNCT FACULTY, 2020-21, ACADEMIC YEAR AS NEEDED:

Jean Baptiste, Emmeline	Nursing	II
Jimenez, Ernesto	ABE/GED/ESOL	III
Morris-James, Rasheena	Nursing	II
Peters Sr, Douglas	Engineering Technology	IV
Wright Jr, Cyril	Criminal Justice	II

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: MARCH 24, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds for the months of January and February are enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll check register as presented.

Accounts Payable:								
	2020/2021 Checks		2020/2021 Electronic		2020/2021 P-Card		2020/2021 Totals	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	589	\$821,612.60	85	\$1,088,340.58	279	\$116,793.62	953	\$2,026,746.80
August	256	\$479,865.33	57	\$788,468.58	432	\$196,630.20	745	\$1,464,964.11
September	1391	\$2,851,576.95	104	\$935,450.31	563	\$197,093.18	2058	\$3,984,120.44
October	748	\$844,171.55	96	\$888,767.86	502	\$137,409.86	1346	\$1,870,349.27
November	721	\$1,097,947.27	100	\$903,812.57	477	\$136,364.71	1298	\$2,138,124.55
December	276	\$510,053.90	92	\$982,824.18	579	\$152,566.19	947	\$1,645,444.27
January	246	\$357,092.84	95	\$841,286.48	199	\$57,569.46	540	\$1,255,948.78
February	1543	\$2,055,416.05	88	\$986,137.77	488	\$141,023.04	2119	\$3,182,576.86
March								
April								
May								
June								
Totals	5770	\$9,017,736.49	717	\$7,415,088.33	3519	\$1,135,450.26	10006	\$17,568,275.08

Payroll:						
	2020/2021 Checks		2020/2021 Electronic		2020/2021 Totals	
	No.	Amount	No.	Amount	No.	Amount
July	7	\$13,769.29	453	\$926,818.00	460	\$940,587.29
August	11	\$29,104.84	363	\$1,017,720.27	374	\$1,046,825.11
September	8	\$9,510.60	392	\$889,119.63	400	\$898,630.23
October	7	\$8,112.85	433	\$950,591.31	440	\$958,704.16
November	8	\$6,204.53	441	\$942,720.30	449	\$948,924.83
December	10	\$10,192.77	444	\$981,208.03	454	\$991,400.80
January	10	\$7,554.85	393	\$823,274.89	403	\$830,829.74
February	7	\$9,458.44	417	\$890,496.26	424	\$899,954.70
March						
April						
May						
June						
Totals	68	\$93,908.17	3336	\$7,421,948.69	3404	\$7,515,856.86

Accounts Payable:

	2019/20			2020/21		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	1,184	\$1,922,191.43	\$1,922,191.43	953	\$2,026,746.80	\$2,026,746.80
August	907	\$1,626,557.03	\$3,548,748.46	745	\$1,464,964.11	\$3,491,710.91
September	2,050	\$2,677,106.78	\$6,225,855.24	2,058	\$3,984,120.44	\$7,475,831.35
October	1,239	\$1,483,299.65	\$7,709,154.89	1,346	\$1,870,349.27	\$9,346,180.62
November	1,421	\$2,094,514.05	\$9,803,668.94	1,298	\$2,138,124.55	\$11,484,305.17
December	1,111	\$1,582,077.65	\$11,385,746.59	947	\$1,645,444.27	\$13,129,749.44
January	842	\$1,974,312.89	\$13,360,059.48	540	\$1,255,948.78	\$14,385,698.22
February	2,398	\$3,242,411.14	\$16,602,470.62	2,119	\$3,182,576.86	\$17,568,275.08
March	1,194	\$1,986,544.06	\$18,589,014.68			
April	510	\$1,294,286.38	\$19,883,301.06			
May	1,015	\$1,566,229.91	\$21,449,530.97			
June	1,120	\$2,038,322.31	\$23,487,853.28			
Totals	14,991	\$23,487,853.28		10,006	\$17,568,275.08	

Payroll:

	2019/20			2020/21		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	528	\$928,308.96	\$928,308.96	460	\$940,587.29	\$940,587.29
August	418	884,471.65	\$1,812,780.61	374	\$1,046,825.11	\$1,987,412.40
September	440	921,904.97	\$2,734,685.58	400	\$898,630.23	\$2,886,042.63
October	480	943,995.77	\$3,678,681.35	440	\$958,704.16	\$3,844,746.79
November	496	1,153,527.16	\$4,832,208.51	449	\$948,924.83	\$4,793,671.62
December	489	967,870.33	\$5,800,078.84	454	\$991,400.80	\$5,785,072.42
January	439	895,913.55	\$6,695,992.39	403	\$830,829.74	\$6,615,902.16
February	485	962,842.07	\$7,658,834.46	424	\$899,954.70	\$7,515,856.86
March	508	975,231.38	\$8,634,065.84			
April	466	942,937.92	\$9,577,003.76			
May	429	932,757.93	\$10,509,761.69			
June	365	889,438.46	\$11,399,200.15			
Totals	5543	\$11,399,200.15		3404	\$7,515,856.86	



OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: MARCH 24, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PROPERTY DELETION

Approval is requested to delete the equipment items listed below totaling \$96,984.78 from SFSC property records. These items are beyond repair and/or obsolete and will be held in storage until disposal.

SUGGESTED MOTION:
Move to approve the deletion of College property from inventory records presented.

South Florida State College				
Disposal Items				
March 2021				
Tag #	Date Purchased	Description	Cost	Condition Code
3491	6/14/1979	Photo Fit-Suspect Comparison Kit	\$1,595.00	Poor
3492	9/18/1979	Comparison Profile Projector	\$1,320.79	Poor
6232	11/9/1988	Micromaster Microscope	\$1,134.39	Poor
6235	11/9/1988	Micromaster Microscope	\$1,134.38	Poor
6236	11/9/1988	Micromaster Microscope	\$1,134.38	Poor
6237	11/9/1988	Micromaster Microscope	\$1,134.38	Poor
7110	1/26/1990	Snack Machine	\$3,275.00	Poor
7362	10/23/1990	Stainless Steel Refrigerator	\$3,480.00	Poor
7774	3/12/1992	Delta Jointer	\$1,179.45	Poor
8673	6/17/1993	Swift 10x Microscope	\$1,206.00	Poor
9704	2/28/1995	Test Scorer	\$2,250.00	Poor
11000	2/26/1998	Power Trowel	\$1,895.00	Poor
11836	10/5/1999	Hutch	\$1,077.95	Poor
12796	9/25/2001	Refrigerator	\$2,669.00	Poor
13171	9/5/2002	Projector	\$1,995.00	Poor
13716	11/17/2003	Presentation System	\$5,940.44	Poor
14139	1/17/2006	Projector	\$1,075.00	Poor
14256	8/1/2006	Projector	\$5,740.00	Poor
15151	12/5/2007	Mass Spectrometer	\$32,693.50	Poor
15394	4/15/2008	Dell Printer	\$1,143.48	Poor
15965	5/20/2009	Fire Proof Cabinet	\$2,695.00	Poor
16065	7/9/2009	Presenter	\$1,115.00	Poor
16052	7/21/2009	Presenter	\$1,135.91	Poor
16060	8/27/2009	Podium	\$6,586.42	Poor
16215	1/27/2010	Check Printer	\$1,250.00	Poor
17041	5/24/2013	Walk Behind Vacuum	\$1,395.00	Poor
17190	11/4/2015	Gator	\$8,493.06	Poor
17267	11/3/2016	Ice Maker	\$1,241.25	Poor
			Total:	\$96,984.78

6.0 Planning and Policy Issues

7.0 Academic and Student Matters




OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: MARCH 24, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposals is requested:

I. PROGRAM REVISIONS

Request approval to revise the following career certificate program's course structure for better instruction and to coordinate with other programs. No change to program length; effective Fall 2021 (202210).

➤ **Administrative Office Specialist CC #3430**

- **Add** OTA 0105 Occupational Intermediate Keyboarding (48 cont. hrs.)
- **Add** OTA 0311 Occupational Business English (48 cont. hrs.)
- **Add** OTA 0501 Occupational Business Mathematics Using Spreadsheets (48 cont. hrs.)
- **Add** OTA 0930L Office Practices Lab II (48 cont. hrs.)
- **Add** OTA 0931L Office Practices Lab III (48 cont. hrs.)
- **Add** OTA 0932L Office Practices Lab IV (48 cont. hrs.)
- **Change** OTA 0422L Office Practices Lab I from 42 to 90 cont. hrs.
- **Replace** OCA 0301L Occupational Word Processing MS Word Lab, OCA 0402L Occupational Spreadsheet Applications Lab, OCA 0604L Occupational Desktop Publishing with PowerPoint Lab, OTA 0101L Occupational Introductory Keyboarding Lab, OTA 0013L Occupational Customer Relations Lab, OTA 0322L Occupational Business Communications Lab, OTA 0402L Occupational Office Equipment and Procedures Lab, OTA 0405L Occupational Files Management and Documents Processing Lab, OTA 0490L Occupational Personal Business Skills Lab, and OTA 0595L Occupational Introduction to Business Lab **with** OTA 0422L Office Practices Lab I, OTA 0930L Office Practices Lab II, OTA 0931L Office Practices Lab III, and OTA 0932L Office Practices Lab IV

Request approval to modify the following program's course structure to replace individual labs to improve course scheduling and content; adding two courses that will enhance students' business math and college success skills; increasing the customer relation course's contact hours to improve learning content and the externship's contact hours to give students more time to put into practice what they have learned. No program length change; effective Fall 2021 (202210).

➤ **Medical Administrative Specialist CC #3360**

- **Add** OTA 0501 Occupational Business Mathematics Using Spreadsheets (48 cont. hrs.)
- **Add** SLS 0936 Foundations for College Success (48 cont. hrs.)
- **Change** OTA 0013 Occupational Business English's contact hrs. from 42 to 48
- **Change** OTA 0943 Occupational Office Internship/Externship's contact hrs. from 48 to 138
- **Remove** MEA 0239 Occupational Medical Terminology II (48 cont. hrs.)
- **Remove** MEA 0239L Occupational Medical Terminology II Lab (48 cont. hrs.)
- **Replace** HIM 0251L Occupational Health Care Coding and Diagnosis Lab, MEA 0230L Occupational Medical Terminology I Lab, MEA 0310L Occupational Medical Office Procedures Lab, MEA 0334L Occupational Medical Insurance and Billing Lab, OCA 0301L Occupational Word Processing MS Word Lab, OTA 0101L Occupational Introductory Keyboarding Lab, OTA 0311L Occupational Business English Lab, OTA 0402L Occupational Office Equipment and Procedures Lab, and OTA 0490L Occupational Personal Business Skills Lab **with** OTA 0422L Office Practices Lab I(48 cont. hrs.), OTA 0930L Office Practices Lab II (48 cont. hrs.), OTA 0931L Office Practices Lab III (48 cont. hrs.), and OTA 0932L Office Practices Lab IV (48 cont. hrs.)

II. PROGRAM ADDITION - PILOTED PROGRAM

Request approval to add following piloted apprenticeship program. This new apprenticeship in healthcare support occupations is the first of its kind and as such, the courses do not currently exist in the Statewide Course Numbering System; it is registered with the Florida Department of Education and the U.S. Department of Labor. It will allow students to earn while they learn with a rich on-the-job training experience at AdventHealth Sebring. Official course names and numbers will be provided once they are received; effective Spring 2021 (202120).

➤ **Advanced Patient Care Technician Apprenticeship (APCT) #3906 APP**

Length: 3,000 Hours On-the-Job Training / 100 Occupational Credits

• **Unofficial course names and numbers**

- PRN 0101 Basic Healthcare APCT (90-160 cont. hrs.)
- PRN 0102 Nursing Assistant APCT (75-120 cont. hrs.)
- PRN 0103 Phlebotomy Skills APCT (75-120 cont. hrs.)
- PRN 0104 Home Health Aide APCT (30-90 cont. hrs.)
- PRN 0105 EKG Technician APCT (30-90 cont. hrs.)
- PRN 0102L Nursing Assistant Lab APCT (1000-1200 cont. hrs.)
- PRN 0103L Phlebotomy Skills Lab APCT (1000-1200 cont. hrs.)
- PRN 0104L Home Health Aide Lab APCT (500-700 cont. hrs.)
- PRN 0105L EKG Technician Lab APCT (500-700 cont. hrs.)

III. COURSE ADDITIONS

Request approval to offer new Honors Spanish Language and Civilization as an elective for the Honors Program. The new honors course is geared to assist heritage speakers in acquiring further knowledge in reading and writing Spanish with a focus on culture; effective Summer 2021 (202130).

- **SPN 2XXX Honors Spanish Language and Civilization** (3 credit hours)

Request approval to add Honors Human Anatomy and Physiology I & II and Honors Microbiology to the Honors Program. The new BSC and MCB honors courses are designed to offer our SFSC students an in-depth learning and analysis of a topic in form of undergraduate research with a component that offers competitive edge to students applying for higher education. The Honors Anatomy and Physiology I & II and Honors Microbiology will be classified as General Education Requirements under the Natural Sciences along with their counterparts; effective Summer 2021 (202130).

- **BSC 1085C Honors Human Anatomy and Physiology I** (4 credit hours)
- **BSC 1086C Honors Human Anatomy and Physiology II** (4 credit hours)
- **MCB 2010C Honors Microbiology** (4 credit hours)

IV. COURSE REVISIONS

Request approval to remove the following course prerequisites/corequisites to improve Elementary Education BS #7710 program standards; effective Fall 2021 (202210).

- **Remove** EDE 4223 Integrated Arts, Music, and Physical Education in the Elementary Schools' corequisite of EDE 4942
- **Remove** EDE 4942 Elementary Education Internship II's corequisite of EDE 4423
- **Remove** EDG 3442 Teaching Strategies and Classroom Management's prerequisite of Program Admission

Request approval to modify following courses due to program course and lab structure changes in both Administrative Office Specialist CC #3430 and Medical Administrative Specialist CC #3360; effective Fall 2021 (202210).

- **Remove** HIM 0251 Occupational Health Care Coding and Diagnosis' corequisite of MEA 0310
- **Remove** MEA 0230 Occupational Medical Terminology I's corequisite of MEA 0230L or Instructor's Approval
- **Remove** MEA 0310 Occupational Medical Office Procedures' corequisites of OTA 0101 and MEA 0310L or Instructor's Approval
- **Remove** OCA 0301 Occupational Word Processing MS Word's prerequisite of OTA 0101 or Instructor's Approval and corequisite of OCA 0310L
- **Remove** OCA 0402 Occupational Spreadsheet Applications' corequisite of OCA 0402L
- **Remove** OCA 0604 Occupational Desktop Publishing with PowerPoint's corequisite of OCA 0604L
- **Remove** OTA 0013 Occupational Customer Relations' corequisite of OTA 0013L or Instructor's Approval
- **Remove** OTA 0101 Occupational Introductory Keyboarding's corequisite of OTA 0101L or Instructor's Approval
- **Remove** OTA 0105 Occupational Intermediate Keyboarding's corequisite of OTA 0105L
- **Remove** OTA 0311 Occupational Business English's corequisite of OTA 0311L

- **Remove** OTA 0322 Occupational Business Communications' corequisite of OTA 0322L or Instructor's Approval
- **Remove** OTA 0402 Occupational Office Equipment and Procedures' corequisite of OTA 0402L or Instructor's Approval
- **Remove** OTA 0405 Occupational Files Management and Document Processing's corequisite of OTA 0101 and OTA 0405L
- **Remove** OTA 0490 Occupational Personal Business Skills' corequisite of OTA 0101 and OTA 0490L or Instructor's Approval
- **Remove** OTA 0595 Occupational Introduction to Business' corequisite OTA 0595L or Instructor's Approval
- **Change** OTA 0943 Occupational Office Internship/Externship's contact hrs. from 48 to a variable of 48-150

V. COURSE REINSTATEMENT

Request approval to reinstate the following course; FLDOE requires students to perform budgeting and accounting procedures, complete financial instruments for making deposits and withdrawals, and read and reconcile financial statements under the Administrative Office Specialist's curriculum; effective Fall 2021 (202210).

- **OTA 0501 Occupational Business Mathematics Using Spreadsheets** (48 cont. hrs.)

SUGGESTED MOTION:

Move to approve the curriculum proposals as presented.




OFFICE OF THE PRESIDENT

Item 7.2

PRESENT TO BOARD: MARCH 24, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: 2021-2022 PROPOSED COLLEGE CALENDAR

Attached is the proposed 2021-2022 College Calendar. The proposed calendar has been reviewed by departments directly involved in providing student services, the Faculty Council, and the President's Council. The calendar has been coordinated to coincide as closely as possible with local school districts and meets the State required dates for beginning terms.

SUGGESTED MOTION:
Move to approve the 2021-2022 College Calendar as presented.

2021-2022 DRAFT ONLY COLLEGE CALENDAR

Classes for community education, workforce training, and selected certificate programs are ongoing. Adult Education classes are open-entry and are offered year-round. Please check our website at www.southflorida.edu or with a counselor/advisor for the most current offerings. Dual enrollment students check with a high school counselor for beginning and ending dates.

South Florida State College	Academic Dates and Deadlines		
	Fall 2021	Spring 2022	Summer 2022
Priority Date for SFSC Foundation Scholarships	June 15	October 15	March 15
Priority Date to Apply to march in Graduation	November 4	March 24	-
Commencement / Graduation	December 18	May 10	-
Faculty Return	August 18	January 8	-
Regular Term (16 weeks)	Aug 20 - Dec 15	Jan 10 - May 09	May 11 - Aug 3
Begin Open Registration	March 29	October 11	October 11
Fee Payment Deadline	August 18	January 5	May 8
Classes Begin	August 20	January 10	May 11
Registration Ends (Last Day to Add a Class)	August 24	January 11	May 13
Deadline to Drop Classes with Refund or Change Audit Status	August 27	January 14	May 18
Deadline to Withdraw with a Grade of W	October 28	March 25	July 5
Exam Week	December 9-15	May 5-9	-
Last Day of Classes	December 15	May 9	August 4 (by 5pm)
Faculty - Grades Due to Registrar's Office	December 16 (by Noon)	May 10 (by Noon)	August 5 (by 5pm)
First Flex Session (8 weeks)	Aug 20 - Oct 15	Jan 10 - Mar 4	May 11 - Jun 22
Begin Open Registration	March 29	October 11	October 11
Fee Payment Deadline	August 18	January 5	May 8
Classes Begin	August 20	January 10	May 11
Registration Ends (Last Day to Add a Class)	August 24	January 11	May 13
Deadline to Drop Classes with Refund or Change Audit Status	August 27	January 14	May 18
Deadline to Withdraw with a Grade of W	September 23	February 4	June 6
Last Day of Classes	October 15	March 4	June 22
Faculty - Grades Due to Registrar's Office	October 18 (by Noon)	March 7 (by Noon)	June 23 (by Noon)
Second Flex Session (8 weeks)	Oct 18 - Dec 16	Mar 7 - May 9	Jun 23 - Aug 3
Begin Open Registration	March 29	October 11	October 11
Fee Payment Deadline	August 18	January 5	May 8
Classes Begin	October 18	March 7	June 23
Registration Ends (Last Day to Add a Class)	October 19	March 8	June 27
Deadline to Drop Classes with Refund or Change Audit Status	October 22	March 9	June 29
Deadline to Withdraw with a Grade of W	November 19	April 18	July 14
Last Day of Classes	December 15	May 9	August 4 (by 5pm)
Faculty - Grades Due to Registrar's Office	December 16 (by Noon)	May 10 (by Noon)	August 5 (by 5pm)
Third Flex Session (13 weeks)	Sep 14 - Dec 16	Feb 1 - May 10	-
Begin Open Registration	August 18	December 1	-
Fee Payment Deadline	September 10	January 25	-
Classes Begin	September 14	January 31	-
Registration Ends (Last Day to Add a Class)	September 15	February 3	-
Deadline to Drop Classes with Refund or Change Audit Status	September 17	February 4	-
Deadline to Withdraw with a Grade of W	November 5	April 4	-
Last Day of Classes	December 15	May 9	-
Faculty - Grades Due to Registrar's Office	December 16 (by Noon)	May 10 (by Noon)	-
Limited Services Available			
Convocation	August 18	-	-
Professional Development Day	-	March 4	-
Holidays - Students and Faculty			
No Classes on Fridays in Summer (June 24, July 1, 8, 15, 22, 29) Exceptions: Community Ed., Workforce Training, and Adult Ed.	Labor Day - Sep 6	Martin Luther King - Jan 17	Memorial Day - May 30
	Thanksgiving - Nov 24-28	Spring Break - Mar 12-20	Independence Day - Jul 4
	Winter Break - Dec 18-Jan 3		
Holidays - Staff			
College Closed on Fridays in Summer B (June 24, July 1, 8, 15, 22, 29) Exceptions: Community Ed., Workforce Training, and Adult Ed.	Labor Day - Sep 6	Martin Luther King - Jan 17	Memorial Day - May 30
	Thanksgiving - Nov 24-28	Spring Break - Mar 12-20	Independence Day - Jul 4
	Winter Break - Dec 18-Jan 3		

* Fees due on day of registration after deadline date

***Add ends at midnight

8.0 *Purchasing and Other Action Items*




OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: MARCH 24, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DISTRICT BOARD OF TRUSTEES ANNUAL SELF-EVALUATION REVIEW

In accordance with SACSCOC: The Principals of Accreditation: Foundations for Quality Enhancement, Section 4.2g: Governing Board, the governing board defines and regularly evaluates its responsibilities and expectations. During each annual performance review, which will occur in January, the Board should consider their progress in supporting the College, their expectations as board members, and assessing their own performance.

This item was moved to the March meeting to obtain additional input from the full board in setting new board goals.

9.0 Reports




OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: MARCH 24, 2021

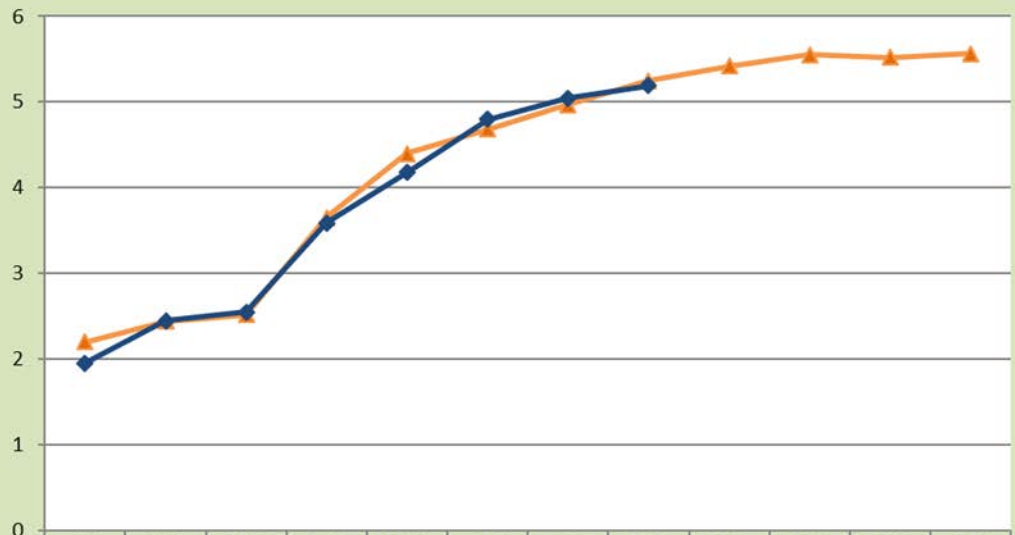
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

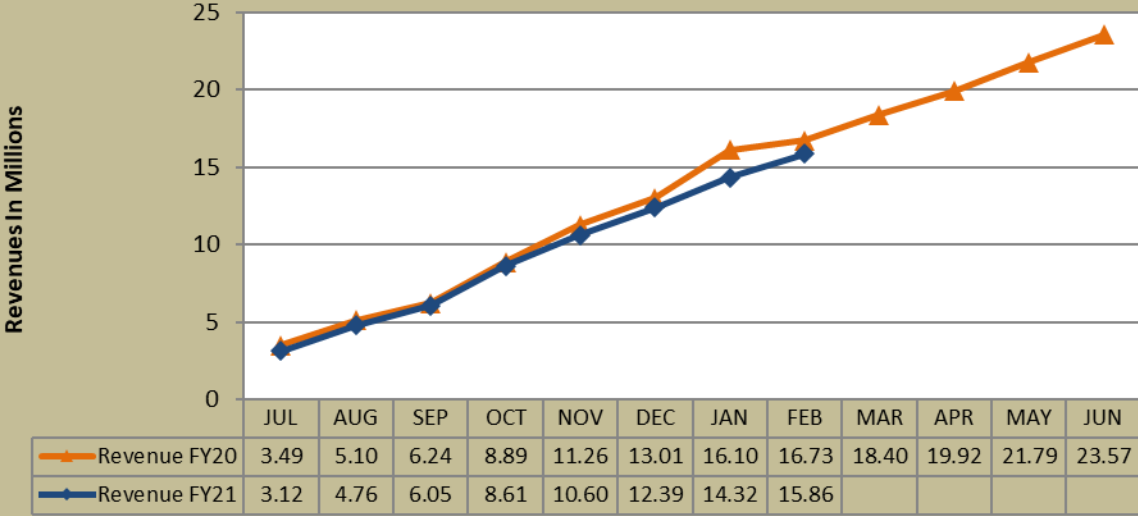
Enclosed for your review are the graphs and revenue and expenditure summary compared to budgeted funds within the Operating Budget through February 2021.

**South Florida State College
Fund 1 Student Fee Revenue, FY 20 vs FY 21**

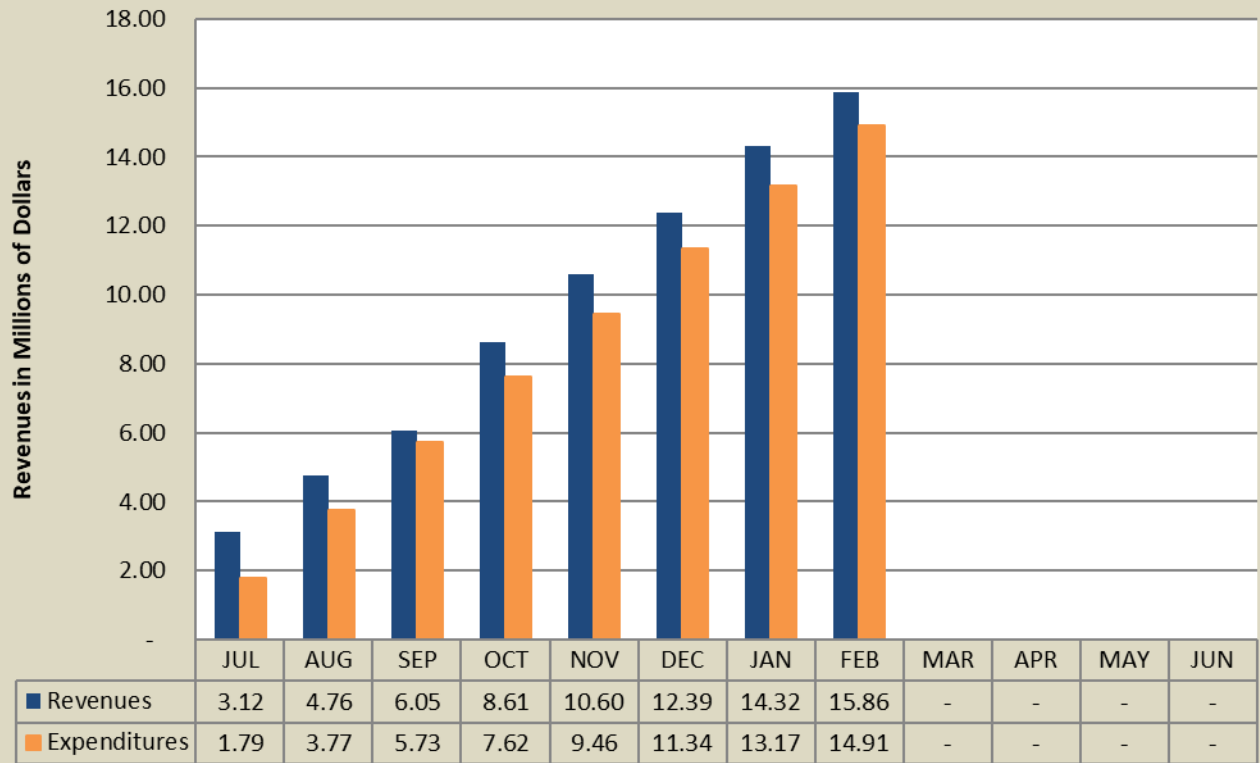


	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Student Fees FY20	2.20	2.44	2.52	3.65	4.40	4.69	4.97	5.25	5.42	5.55	5.52	5.56
Student Fees FY21	1.95	2.45	2.55	3.59	4.18	4.80	5.05	5.19				

South Florida State College Fund 1 Total Revenue, FY 20 vs FY 21



South Florida State College Fund 1 Total Revenues & Expenditures FY 21



South Florida State College					
Revenue and Expenditures for Fund 1					
For Month Ended February 28, 2021					
Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/ Spent to Date
401-403XX	Tuition and Out of State Fees	4,082,914.00	4,395,839.02	(312,925.02)	107.66%
404XX	Lab Fees	568,650.00	524,183.47	44,466.53	92.18%
408XX	Technology Fees	178,367.00	166,489.46	11,877.54	93.34%
405-407XX, 409X	Other Student Fees	109,767.00	105,908.78	3,858.22	96.49%
416XX	Grants and Contracts from Counties	786,090.00	50,000.00	736,090.00	6.36%
42110	FCSPF-General Revenue	14,038,184.00	8,800,422.00	5,237,762.00	62.69%
4215X	Performance Based Incentive	540,827.00	235,520.00	305,307.00	43.55%
42210	CO&DS Entitlement	1,100.00	-	1,100.00	0.00%
42610	FCSPF-Lottery	2,422,780.00	1,265,230.00	1,157,550.00	52.22%
429XX, 439XX	Indirect Costs Recovered	385,750.00	197,524.79	188,225.21	51.21%
441-44400	Cash/Non-Cash Contributions and Gifts	14,000.00	2,554.00	11,446.00	18.24%
46400	Use of College Facilities	50,000.00	36,630.54	13,369.46	73.26%
466XX, 467XX	Other Sales and Services	60,000.00	39,486.97	20,513.03	65.81%
48100	Interest and Dividends	10,000.00	8,971.48	1,028.52	89.71%
487XX, 489XX	Fines and Penalties/Miscellaneous	121,327.00	29,589.82	91,737.18	24.39%
49XXX	Transfers and Other Revenues	500,000.00	5,765.72	494,234.28	1.15%
	Total Revenue	\$ 23,869,756.00	\$ 15,864,116.06	\$ 8,005,639.94	66.46%
51XXX	Management	1,860,392.00	1,249,321.27	611,070.73	67.15%
52XXX	Instructional	4,850,240.00	2,889,053.74	1,961,186.26	59.57%
53XXX	Other Professional	2,667,404.00	1,737,483.27	929,920.73	65.14%
54XXX	Career Staff	2,330,822.00	1,536,098.30	794,723.70	65.90%
56XXX	Other Professional-Instructional	1,333,240.00	759,577.92	573,662.08	56.97%
57XXX	Other Professional-Tech/Clerical/Trade	150,222.00	72,150.26	78,071.74	48.03%
58XXX	Student Employment	38,000.00	13,289.78	24,710.22	34.97%
585XX	Employees Awards	212,145.00	215,697.45	(3,552.45)	101.67%
59XXX	Benefits	5,071,874.00	2,763,928.70	2,307,945.30	54.50%
	Total Personnel	\$ 18,514,339.00	\$ 11,236,600.69	\$ 7,277,738.31	60.69%
605XX	Travel	277,025.00	21,860.79	255,164.21	7.89%
61000	Freight and Postage	21,400.00	6,777.99	14,622.01	31.67%
615XX	Telecommunications	62,000.00	40,640.15	21,359.85	65.55%
62000	Printing	44,384.00	5,701.00	38,683.00	12.84%
625XX	Repairs and Maintenance	1,223,515.00	829,739.31	393,775.69	67.82%
63000	Rentals	167,956.00	111,237.79	56,718.21	66.23%
635XX, 637XX	Insurance	545,433.00	430,097.65	115,335.35	78.85%
640XX	Utilities	1,650,235.00	940,778.00	709,457.00	57.01%
645XX	Other Services	779,115.00	403,286.04	375,828.96	51.76%
64700	Grant Aid	4,280.00	1,437.00	2,843.00	33.57%
650XX	Professional Fees	104,995.00	30,750.04	74,244.96	29.29%
655XX	Education Office/Dept Material Supp	629,582.00	460,989.72	168,592.28	73.22%
657XX	Data Software	34,490.00	16,840.97	17,649.03	48.83%
66000	Maint/Construction Material/Supp	402,500.00	157,345.83	245,154.17	39.09%
665XX	Other Materials and Supplies	93,925.00	86,938.93	6,986.07	92.56%
670XX	Subscriptions/Library	58,200.00	51,052.71	7,147.29	87.72%
675XX	Purchases for Resale	41,100.00	21,550.86	19,549.14	52.44%
680XX	Scholarships	45,000.00	39,856.50	5,143.50	88.57%
69XXX	Transfers and Other Expenses	125,000.00	6,677.08	118,322.92	5.34%
	Total Current Expenses	\$ 6,310,135.00	\$ 3,663,558.36	\$ 2,646,576.64	58.06%
706XX	Minor Equipment >1000<5000	45,000.00	5,319.46	39,680.54	11.82%
71000	Furniture and Equipment	30,000.00	-	30,000.00	-
	Total Capital Outlay	\$ 75,000.00	\$ 5,319.46	\$ 69,680.54	7.09%




OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: MARCH 24, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FOUNDATION REPORT

- I. **Donations and Pledges to the SFSC Foundation, Inc.**
The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the January 2021 meeting of the College District Board of Trustees. The included dates are January 1, 2021 to February 28, 2021. The total amount reported is **\$26,254.89**.

- II. **Foundation Update**
 - A. Consolidated Balance Sheet
 - B. Legislative Funding Initiative Request – Clinical Immersion Center
 - C. Newly elected Foundation Board Officers
 - D. Legacy Showcase - May 1, 2021

South Florida State College Foundation
Gift Summary Report 1/1/2021 - 2/28/2021

Fund ID	Fund Description	# Gifts	Cash	GIK	Total
1000	Unrestricted	16	\$7,845.86	\$0.00	\$7,845.86
2000	Jacaranda Restoration Fund	7	\$586.15	\$0.00	\$586.15
5011	SFSC General Scholarship	19	\$1,562.50	\$0.00	\$1,562.50
5012	Ben Hill Griffin Scholarship	1	\$1,000.00	\$0.00	\$1,000.00
5025	General Nursing Scholarship	1	\$0.50	\$0.00	\$0.50
5031	SFSC Community Fund	3	\$53.58	\$0.00	\$53.58
5032	SFSC Library Donations	2	\$32.00	\$0.00	\$32.00
5045	Athletic Booster Club	23	\$8,840.50	\$400.00	\$9,240.50
5058	Take Stock In Children - Ops	2	\$508.80	\$0.00	\$508.80
5088	Patrick & Mercedes Carruthers African-Amer S'ship	1	\$5,000.00	\$0.00	\$5,000.00
5095	Dental Programs	1	\$25.00	\$0.00	\$25.00
5110	Highlands County Bar Association Scholarship	4	\$150.00	\$0.00	\$150.00
5143	Nursing Programs	1	\$50.00	\$0.00	\$50.00
5158	TSIC Scholarships	7	\$90.00	\$0.00	\$90.00
6005	Partnership Project	5	\$85.00	\$0.00	\$85.00
6012	Randy Allwood	1	\$25.00	\$0.00	\$25.00

Grand Totals: 94 \$25,854.89 \$400.00 \$26,254.89

94 Gift(s) listed

74 Donor(s) listed