



**SFSC
District Board of Trustees
Regular Meeting
May 26, 2021**

**Highlands Campus
1:00 p.m.**

**Joe Wright, Chair
Tami Cullens, Vice Chair
Terry Atchley
Tim Backer
Derren Bryan
Louis Kirschner
Lana C. Puckorius
Kris Y. Rider
Thomas C. Leitzel, President/Secretary**

1.0 Call to Order and Preliminary Matters



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name Thomas C. Leitzel.

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of May 26, 2021 be adopted.

SUGGESTED MOTION:

**Move to adopt the agenda of the regular meeting of
May 26, 2021 as presented.**

**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
MAY 26, 2021
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Regular Meeting – April 21 2021
 - 1.3 Review of Master Calendar
- 2.0 Communications, Introductions, and Recognition
- 3.0 Public Comment
- 4.0 Presentations
 - 4.1 DeSoto Campus Update
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Agreements and Contracts
 - 5.2.1 Lease Agreements – Hotel Jacaranda
 - 5.2.2 Lease Agreements – Florida Center for Addictions and Dual Disorders
 - 5.2.3 Contracts for Private Attorney Services 2021-2022 and Reappointment of College Attorney
 - 5.2.4 Affiliation Agreement – Integrated Regional Laboratories
 - 5.3 Operating Actions
 - 5.3.1 Monthly Accounts Payable & Payroll Check Register
 - 5.3.2 Donation of Drone Parts
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
 - 7.1 Curriculum Proposals
- 8.0 Other Action Items
 - 8.1 Annual Facilities Inspection Summary Report
 - 8.2 SFSC 2021-2022 Budget Proposal
- 9.0 Reports
 - 9.1 Financial Report
 - 9.2 Foundation Report
 - 9.3 Grants Development Report
 - 9.4 Board Attorney Report
 - 9.5 President's Report
 - 9.6 Board Member Reports
 - 9.7 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – APRIL 21, 2021

It is recommended that the minutes of the regular meeting held April 21, 2021 be approved as presented and recorded in the Supplemental Minute Book.

SUGGESTED MOTION:

Move to approve the minutes of the April 21, 2021 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
APRIL 21, 2021**

Members Present: Mr. Joe Wright, Chair
Mrs. Tami Cullens, Vice Chair
Mr. Tim Backer
Mr. Derren Bryan
Dr. Louis H. Kirschner
Mrs. Lana Puckorius
Mrs. Kris Y. Rider
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Staff Present:	Mrs. Jamie Bateman	Mrs. Ashley Bennett	Mr. Allen Black
	Mrs. Christianna Bobo	Mr. Gil Carney	Mr. Erik Christensen
	Ms. Kim Crawford	Mr. Peter Elliott	Mr. Carlos Falla
	Dr. Robert Flores	Ms. Cindy Garren	Dr. James Hawker
	Mr. Chuck Hemler	Dr. Michele Heston	Mr. Rick Hitt
	Mr. Don Kesterson	Mrs. Melissa Kuehnle	Mr. Cristian Luevano
	Dr. John McLaughlin	Ms. Tasha Morales	Mr. Andy Polk
	Ms. Anastasia Saunders	Mr. John Snow	Mr. Jonathan Stern
	Dr. Sidney Valentine	Dr. Chris van der Kaay	Mrs. June Weyrauch

Absent: Ms. Melissa Lee Dr. Tim Wise

Others Present: Mr. Terry Atchley Mrs. Barbara Kirschner

The regular meeting of the District Board of Trustees was called to order at 1:04 p.m. on the Highlands Campus of South Florida State College by Board Chair, Mr. Joe Wright.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mrs. Cullens made a motion, seconded by Mrs. Rider, to adopt the agenda of the regular meeting held April 21, 2021 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mr. Backer made a motion, seconded by Mrs. Cullens, to approve the minutes of the regular meeting held March 24, 2021 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Master Calendar

The Master Calendar was reviewed. Dr. Leitzel recommended to the Board after discussing it with Mr. Peter Elliott that the May 26 Budget Workshop time be moved from 10:00 a.m. to 11:00 a.m. The Board all agreed to the time change for the budget workshop. Mrs. Bennett will reflect this change on the calendar.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

2.1 New Employee Introduction

The following new employees were introduced:

Employee	Position	Supervisor	Hired
Joseph "Allen" Black	End User Support	Chuck Hemler	01/04/21
Cristian Luevano	HSI-STEM Coach (Highlands Virtual)	Tasha Morales	01/04/21
John McLaughlin	Director, Criminal Justice	Erik Christensen	01/11/21

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

4.1 Student Athletes

Dr. Leitzel introduced Coach Rick Hitt, Athletic Director. Coach Hitt gave a brief overview of how SFSC has continued to provide athletics through the pandemic. He acknowledged and thanked the coaches for their hard work and efforts this season. He also thanked the Board, SFSC administration, and staff for their support this season. Coach Hitt introduced the athletic coaches and they brought forward members of the Panther baseball, cross country, volleyball, and softball teams.

4.2 Annual Equity Update Report

Dr. Leitzel introduced both Dr. van der Kaay and Mr. Kesterson to present the Equity Update report to the the Board. Mr. Kesterson reported on the employment portion of the report which included strategies and challenges. Dr. van der Kaay reported on the student data portion of the equity report. He gave a brief overview of student enrollment and completion data.

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of full-time career service; retirements; reappointment, vice presidents, 2021-22; reappointments, full-time administrative staff, 2021-22; reappointments, full-time faculty 2021-22; reappointments, full-time professional staff 2021-22; reappointments, full-time career staff, 2021-22; and adjunct faculty, 2020-21, academic year as needed as presented.

(EXHIBIT "A")

5.2 Grant Awards

5.2.1 Retired and Senior Volunteer Program (R.S.V.P.)

Corporation for National Community Services

\$ 52,034

5.3 Operational Actions

5.3.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check registers and summary for the months of March 2021.

(EXHIBIT "B")

5.3.2 Property Deletion

Approved the deletion of College property from inventory records.

(EXHIBIT "C")

5.3.3 Bad Debt Listing

Approved the write off of uncollectible debt in the amount of \$ 19,522.30 as listed.

(EXHIBIT "D")

Mr. Bryan made a motion, seconded by Mrs. Puckorius, to approve the Consent Agenda, Items 5.1 through 5.3.3 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

None

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposal

Dr. Valentine requested the approval to offer a new elective humanities course. He stated the course will give students an opportunity to learn valuable skills in literary criticism and increase course offerings for the English major.

(EXHIBIT "E")

Mr. Backer made a motion, seconded by Mrs. Puckorius, to approve the curriculum proposal as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 Acceptance of the 2020-2021 Annual Equity Report

Dr. Leitzel recommended that the 2020-2021 Annual Equity Update Report be approved for submittal as presented.

(EXHIBIT "F")

Mrs. Cullens made a motion, seconded by Mrs. Rider, to accept SFSC's 2020-2021 Annual Equity Report and to authorize its submission to the Florida Department of Education. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

9.0 REPORTS

9.1 Financial Report

Mr. Elliott reported on the graphs and revenue and expenditure summary compared to budgeted funds within the Operating Budget through February 2021.

(EXHIBIT "G")

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$112,483.23** from March 1 through March 31, 2021. Mrs. Bateman announced that the Foundation and Financial Aid went live with AwardSpring on March 29. She reported that she has received very good feedback from Financial Aid on the application process for students applying for scholarships. Mrs. Bateman stated the next step with AwardSpring is to assign users to the account so, others like our donors and committee members can assist with viewing scholarships and managing the outcomes of them. Mrs. Bateman gave an update report on the brokerage firm that toured the Hotel Jacaranda. She stated that the visit gave the Foundation Board the opportunity to consider the future of the Jacaranda and the short-term goals regarding maintenance. Mrs. Bateman thanked Mr. Joe Wright for attending the Foundation Executive Committee meeting. She stated that Mr. Wright shared with the Foundation Executive Committee that the Board is aware of the financial constraints facing the Jacaranda and he updated the committee on additional information/timeline from Mrs. Pam Karlson, Board Attorney regarding the construction of a residence facility on campus. Mrs. Bateman stated the Foundation will add the reinstatement of the plumbing project to the May 18 agenda for consideration by the Foundation Board and the recommendation from the Executive Committee to consider the next steps the Foundation Board should consider regarding the residence facility. Mrs. Bateman reminded the Board the Legacy Showcase event is on Saturday, May 1.

9.3 Resource Development

I. Grants Development Report

Dr. van der Kaay reported on the Grants Development Report dated 4/21/21.

Mrs. Bennett distributed a grants matrix to the Board. Dr. van der Kaay gave a brief description of the grants.

II. Submitted Proposals

A. Healthy Smiles for Highlands County

Highlands County Hospital District	\$ 11,500
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B. CTE CoLab Community of Practice Grant

Educational Credit Management Corporation	\$ 30,000
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9.4 Board Attorney's Report

Mrs. Karlson gave a brief overview of Florida Statute 255.065 to the Board. Mrs. Karlson continued with her presentation by discussing the following topics with the Board:

- F.S. 255.065
- Key Definitions: Qualifying Project; Proposal; and Responsible Public Entity
- Legislative Intent
- Procurement Procedures

- Project Approval Requirements
- Project Qualification & Process
- Comprehensive Agreement
- Fees
- Financing
- Powers & Duties of Private Entity
- Public Records/Public Meeting Exemptions

The Board received copies of the F.S. 255.065, a construction time frame, ranking sheet, and a draft ground lease for their review. Mrs. Karlson opened the floor for questions from the Board. Mrs. Puckorius asked for clarification on the construction time frame pertaining to "begin negotiations". Mrs. Karlson stated that it is just a bullet point on the time frame document to highlight the next step in the process. Mr. Atchley commented that the construction time frame was established with the end goal in mind. Mr. Wright questioned that if the Board is not happy with any proposals that are submitted, does the Board have to move forward with the project. Mrs. Karlson stated that the Board does not have to take action, if they are not happy with the proposals submitted. Mr. Bryan questioned what will the DSO's participation be in the decision on the proposals and for clarification on their role. Mrs. Karlson stated that the DSO will absolutely have to be involved and be on the selection committee and ranking committee. She stated that the DSO is the Responsible Public Entity (RPE) that she covered in her presentation. Mr. Wright commented that he attended the Executive Board meeting on April 13. He addressed Mrs. Bateman that he would like to attend the Foundation Board meetings during this process. Mr. Atchley stated that the Board action will impact the Foundation. He praised Mrs. Karlson and Dr. Leitzel for the research/presentation that was presented in such a short amount of time from the March 24 DBOT meeting. Mr. Wright questioned at what point does the Board need to get the Foundation Board involved. Mr. Atchley stated that the Board will have to get the DSO involved soon as they are the RPE. He added that the ranking sheet as of right now is the most important in the process. Mrs. Cullens asked Mrs. Bateman when the next Foundation Board meeting was to be held. Mrs. Bateman stated the next Foundation Board meeting is May 18. Mrs. Karlson informed the Board that they need board approval to move forward with contacting the Foundation Board to continue with the process.

Mr. Bryan made a motion, seconded by Mr. Backer, upon the approval of the Foundation Board to approve proceeding under Florida Statute 255.065, to properly notice the receipt of unsolicited proposals, direct the ranking of all proposals received in accordance with the ranking criteria presented, and commence negotiations with the top ranked proposal. Mr. Bryan amended the original motion to add Dr. Leitzel and administration to direct the ranking of all proposals received in accordance with the ranking criteria presented. Mr. Backer seconded the amended motion. Those voting in favor of the amended motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright.
Motion carried by unanimous vote.

Mr. Atchley suggested percentages priorities on the ranking criteria sheet that was distributed to the Board. Mr. Bryan questioned if the suggested percentage priorities were in line with similar projects. Mrs. Karlson stated that reviewing other ranking sheets, Mr. Atchley's suggested percentages are on target with industry standards. Mr. Elliott agreed that the suggested percentages are right on target with what others have done with similar projects. Mrs. Cullens recommended that Mr. Atchley act as the Foundation Board representative and participate on the Ranking Committee for this process. The Board agreed with Mrs. Cullens suggestion and Mr. Atchley accepted.

Mr. Bryan made a motion, seconded by Mrs. Rider, to approve the ranking criteria outlined and recommended by Mr. Atchley: Experience/Qualifications of Firm, 20%; Experience of Project Personnel, 20%; Litigation and Disputes, 10%; References, 5%; Location of Business Operations, 5%; Work Plan, 10%; Project Scheduling/Project Completion Time, 10%; Innovative Design Techniques or Cost-Reduction Terms, 10%; and, Finance Plans, 10%. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Dr. Leitzel acknowledged everyone that has worked on the research to present to the Board today and thanked them for their contributions. He especially thanked Mrs. Karlson for her hard work and presentation to the Board.

9.5 President's Report

Dr. Leitzel reported on the following items:

1. SACSCOC Update: Dr. Leitzel highlighted the Board Goal/Priorities that were approved in the March 24 minutes. Mrs. Bennett distributed a listing to the Board.
2. Panther Athletics: Dr. Leitzel reported that the Lady Panthers volleyball team ranked 2nd at the All-Tournament team for the State Volleyball Championship, April 1-3.
3. Highlighted the Experimental Biology Conference held on April 27-30.
4. Undergraduate Research: Dr. Leitzel announced the First Annual Undergraduate Research Showcase will be held virtually tomorrow, April 22 from 4-5:30pm. Mrs. Bennett will email the link to the showcase following the board meeting.
5. Announced the Florida College System All Academic Team for SFSC.
6. Naming Opportunities Update: Dr. Leitzel informed the Board that Dr. Deborah Fuschetti signed the agreement for Fuschetti Park on March 23. He announced that we will celebrate Dr. Fuschetti at Convocation on August 16.
7. Shared that Mr. Glenn Little was honored at the baseball game on April 16 and threw out the ceremonial opening pitch.
8. Spring Commencement Update: Dr. Leitzel reminded the Board that Commencement will be held Tuesday, May 11 and we will hold three ceremonies. He gave a brief overview and special instructions to the Board. Mrs. Bennett will send an invitation with the instructions to the Board prior to Commencement per Mr. Wright's request.
9. Trustee Portraits: Dr. Leitzel shared with the Board the trustee head shots that were recently taken. He stated that if anyone would like a copy of the head shots to please let Mrs. Bennett know and the President's office will get a copy to those who request one.
10. Trustees Legislative Conference: Dr. Leitzel participated in the virtual AFC Trustees Legislative Conference on April 13-14 along with Mrs. Cullens, Mr. Atchley, and Mr. Wright. He stated that Mrs. Cullens gave a first class presentation. Dr. Leitzel thanked those who were able to attend.
11. Tallahassee Update: Dr. Leitzel gave a brief overview of the pending legislation. He stated that the budgets are about even with last year and the 6% holdback is added to next year's base. He stated the spending of the \$10 billion in federal stimulus money awarded to the state has yet to be resolved.
12. Upcoming Dates: Dr. Leitzel announced that Energy Saving Friday's begins May 14. He also reminded the Board as discussed in Item 1.3 the Budget Workshop on May 26 time has been changed to 11 a.m.
13. Special Announcement: Dr. Leitzel announced that Dr. Belle Wheelan, President/CEO SACSCOC will be a guest at this year's Convocation on August 16.

9.6 Board Members' Reports

Mrs. Puckorius stated no report.

Mr. Bryan thanked Mrs. Karlson, Dr. Leitzel, and Mr. Atchley for all their work and he is in support of the proposal process that was presented today by Mrs. Karlson. Mr. Bryan questioned when the Board would be able to hold DBOT meetings in the boardroom in Building F on the Highlands Campus. Dr. Leitzel stated that the college is following CDC protocols/guidelines. Dr. Leitzel stated that he yields that decision to Board Chair, Mr. Wright.

Mrs. Rider stated no report.

Mr. Backer thanked everyone for their presentations. He stated they were very informative. Mr. Backer reported that he along with the DeSoto County Fire Chief had a meeting on the Highlands Campus with Dr. Valentine and team about bringing an EMS program to the DeSoto Campus. He stated that the meeting went very well.

Dr. Kirschner thanked Mrs. Karlson for her work and presentation. He stated that he is very glad that Mrs. Karlson serves as the board attorney. Dr. Kirschner requested that the Board be updated monthly on students, faculty, and staff who have been effected by COVID-19. He would like a report on the number of people who have contracted COVID-19 in our service area.

Mr. Atchley thanked Mr. Bryan for his questions pertaining to the residence hall project. He stated that it is an honor to sit on DBOT for SFSC. Mr. Atchley thanked Mrs. Karlson and appreciates all of her work that she presented. He stated he looks forward to working with Mrs. Karlson. Mr. Atchley reported that he was able to participate in the virtual AFC Trustees Legislative Conference and it was very informative. He thanked Dr. Leitzel and Mrs. Cullens for their contributions during the conference.

Mrs. Cullens stated she was very impressed and grateful for the work that Mrs. Karlson and Dr. Leitzel completed for the meeting today.

Mrs. Karlson added that she appreciated the time and effort put forth for the tour that was given to her son and another future SFSC student. She stated that SFSC administration was very welcoming and both children are excited about attending college at SFSC.

9.7 Board Chair Report

Mr. Wright thanked Mrs. Karlson for her research, guidance, and work on today's presentation. He stated that the Board is very fortunate to have her serve as board attorney. Mr. Wright informed the Board that he has had many discussions with Dr. Leitzel about moving the meetings from the Wildstein Center back to the boardroom. He stated for now we will continue to have DBOT meetings in the Wildstein Center and reassess at a later time.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 4:29 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: REVIEW OF MASTER CALENDAR

Information:

The Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Master Calendar

MAY 2021		JUNE 2021		JULY 2021	
1	Foundation Showcase & REVEAL Dinner	23	Board Meeting, 1 PM Highlands Campus	14	Board Meeting, 1 PM Highlands Campus
11	Spring Commencement				
26	Budget Workshop, 11AM Highlands Campus Board Meeting, 1 PM Highlands Campus				
AUGUST 2021		SEPTEMBER 2021		OCTOBER 2021	
TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus
16	Convocation			13-16	ACCT Leadership Congress, San Diego, CA
NOVEMBER 2021		DECEMBER 2021		JANUARY 2022	
TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus
		18 – Jan 3	Winter Break		
FEBRUARY 2022		MARCH 2022		APRIL 2022	
TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus
		12 – 20	Spring Break		

New Addition

Tentative *

2.0 Communications, Introductions, and Recognitions

3.0 Public Comment

4.0 *Presentations*



OFFICE OF THE PRESIDENT

Item 4.1

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed next to the name Thomas C. Leitzel.

SUBJECT: PRESENTATION – DESOTO CAMPUS UPDATE

Mrs. Asena Mott joins us today to provide a brief update on the happenings at SFSC's DeSoto Campus.

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed next to the name Thomas C. Leitzel.

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards, and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the Consent Agenda.

	CONSENT AGENDA ACTION ITEMS	Page
5.1	Personnel Actions	22
5.2	Agreements and Contracts	23
	5.2.1 Lease Agreements – Hotel Jacaranda	
	5.2.2 Lease Agreements – Florida Center for Addictions and Dual Disorders	
	5.2.3 Contracts for Private Attorney Services 2021-2022 and Reappointment of College Attorney	
	5.2.4 Affiliation Agreement – Integrated Regional Laboratories	
5.3	Operating Actions	28
	5.3.1 Monthly Accounts Payable & Payroll Check Register	
	5.3.2 Donation of Drone Parts	



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME CAREER SERVICES STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Shaffer, Sierra	Administrative Assistant II, Controller	4/19/2021
Warner, Erin*	Technical Program Assistant, Financial Aid	5/3/2021
*Transferring from Purchasing Specialist position		

II. RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
McCoy, Dara	Program Specialist, Panther Youth Partners	4/19/2021
Cruz, Evelyn	Instructor, Nursing	8/4/2021

III. ADJUNCT FACULTY, 2020-21, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Brenoel, Gaylynn	Line Dancing	I
Chabrier, Angel	ABE/GED/ESOL	II
Jackson, Catherine	ABE/GED/ESOL	III
Lightfoot, Angel	ABE/GED/ESOL	II
Reesor, Linda	Nursing/Health Services	I
Taboada, Sharon	ABE/GED/ESOL	II
Taylor, Austin	Pub Safety Telecommunication	IV
Wilkinson, Jason	Accounting/Business	II

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed over the name Thomas C. Leitzel.

SUBJECT: LEASE AGREEMENTS – HOTEL JACARANDA

Approval is requested to renew the following rental agreement between South Florida State College and the SFSC Foundation, Inc. for the 2021-22 fiscal year as follows:

Site	2020-21 Monthly Rate	2021-22 Monthly Rate	Purpose of Lease
Hotel Jacaranda	\$7,044	\$7,044	Classroom and Lab Space

SUGGESTED MOTION:

Move to approve the renewal of lease agreement between the SFSC Foundation, Inc. and South Florida State College for the Hotel Jacaranda as presented.



OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: LEASE AGREEMENTS – FLORIDA CENTER FOR ADDICTIONS AND DUAL
DISORDERS

Approval is requested to renew of the lease agreement between Tri-County Human Services, Inc. and South Florida State College for the Florida Center for Addictions and Dual Disorders at an annual rate of \$138,900. This represents no change from the prior year.

SUGGESTED MOTION:

Move to approve the renewal of lease agreement between Tri-County Human Services, Inc. and South Florida State College for the Florida Center for Addictions and Dual Disorders as presented.



OFFICE OF THE PRESIDENT

Item 5.2.3

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CONTRACTS FOR PRIVATE ATTORNEY SERVICES 2021-2022 AND
REAPPOINTMENT OF COLLEGE ATTORNEY

Approval is requested from the District Board of Trustees to enter into contracts for the July 1, 2021 through June 30, 2022 fiscal year with the firms currently engaged to represent South Florida State College as needed. We have been pleased with the services provided by Allen, Norton & Blue, P.A., for employment law issues and Karlson Law Group, P.A., as the College Attorney.

Allen, Norton & Blue, P.A.

Allen, Norton, & Blue, P.A., has requested an increase of \$25 per hour for Mr. Reynolds and Partner hourly rate. After researching, they have not increased their fees for five years and their request is comparable to what their other Florida College System Colleges pay. Their new contract reflects this increase, as do the numbers below.

- Annual Retainer: \$500
- Hourly Rates:
 - W. Reynolds Allen & Partners.....\$250
 - Associates.....\$200
 - Paralegals.....\$85

Karlson Law Group, P.A.

Karlson Law Group, P.A., has agreed to continue to provide services under the same terms and at the same rates as in 2020-2021 as listed below.

- Retainer of \$1,000 per month to include up to six hours of consultation each month (including participation at monthly Board meetings).
- Special work beyond the base six hours will be paid on an hourly basis of \$125 per hour.
- The children of Pamela T. Karlson will be granted a fee waiver or exemption for courses taken at SFSC towards a certificate program or towards an AS or AA degree. This fee waiver or exemption is only in effect while Pamela T. Karlson is contracted with SFSC as the Board Attorney.

SUGGESTED MOTION:

Move to approve contracting for continued legal services with Allen, Norton & Blue, P.A., and Karlson Law Group, P.A., for the 2021-2022 fiscal year under the terms and rates listed above.



OFFICE OF THE PRESIDENT

Item 5.2.4

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: AFFILIATION AGREEMENT – INTEGRATED REGIONAL LABORATORIES

Approval is requested to enter into a new affiliation agreement between Integrated Regional Laboratories and South Florida State College for the purpose of providing clinical rotations in the Phlebotomy Program. This contract renews annually.

SUGGESTED MOTION:

Move to approve the new affiliation agreement between Integrated Regional Laboratories and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds for the months of April are enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll check register as presented.

Accounts Payable:								
	2020/2021 Checks		2020/2021 Electronic		2020/2021 P-Card		2020/2021 Totals	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	589	\$821,612.60	85	\$1,088,340.58	279	\$116,793.62	953	\$2,026,746.80
August	256	\$479,865.33	57	\$788,468.58	432	\$196,630.20	745	\$1,464,964.11
September	1391	\$2,851,576.95	104	\$935,450.31	563	\$197,093.18	2058	\$3,984,120.44
October	748	\$844,171.55	96	\$888,767.86	502	\$137,409.86	1346	\$1,870,349.27
November	721	\$1,097,947.27	100	\$903,812.57	477	\$136,364.71	1298	\$2,138,124.55
December	276	\$510,053.90	92	\$982,824.18	579	\$152,566.19	947	\$1,645,444.27
January	246	\$357,092.84	95	\$841,286.48	199	\$57,569.46	540	\$1,255,948.78
February	1543	\$2,055,416.05	88	\$986,137.77	488	\$141,023.04	2119	\$3,182,576.86
March	316	\$349,948.78	114	\$1,032,169.64	482	\$139,056.04	912	\$1,521,174.46
April	642	\$691,561.87	103	\$983,050.88	424	\$204,120.25	1169	\$1,878,733.00
May								
June								
Totals	6728	\$10,059,247.14	934	\$9,430,308.85	4425	\$1,478,626.55	12087	\$20,968,182.54

Payroll:							
	2020/2021 Checks		2020/2021 Electronic				
	No.	Amount	No.	Amount			
July	7	\$13,769.29	453	\$926,818.00			
August	11	\$29,104.84	363	\$1,017,720.27			
September	8	\$9,510.60	392	\$889,119.63			
October	7	\$8,112.85	433	\$950,591.31			
November	8	\$6,204.53	441	\$942,720.30			
December	10	\$10,192.77	444	\$981,208.03			
January	10	\$7,554.85	393	\$823,274.89			
February	7	\$9,458.44	417	\$890,496.26			
March	8	\$6,697.81	426	\$898,683.46			
April	6	\$4,904.35	441	\$913,984.16			
May							
June							
Totals	82	\$105,510.33	4203	\$9,234,616.31			

Accounts Payable:

	2019/20				2020/21		
	# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total
July	1,184	\$1,922,191.43	\$1,922,191.43		953	\$2,026,746.80	\$2,026,746.80
August	907	\$1,626,557.03	\$3,548,748.46		745	\$1,464,964.11	\$3,491,710.91
September	2,050	\$2,677,106.78	\$6,225,855.24		2,058	\$3,984,120.44	\$7,475,831.35
October	1,239	\$1,483,299.65	\$7,709,154.89		1,346	\$1,870,349.27	\$9,346,180.62
November	1,421	\$2,094,514.05	\$9,803,668.94		1,298	\$2,138,124.55	\$11,484,305.17
December	1,111	\$1,582,077.65	\$11,385,746.59		947	\$1,645,444.27	\$13,129,749.44
January	842	\$1,974,312.89	\$13,360,059.48		540	\$1,255,948.78	\$14,385,698.22
February	2,398	\$3,242,411.14	\$16,602,470.62		2,119	\$3,182,576.86	\$17,568,275.08
March	1,194	\$1,986,544.06	\$18,589,014.68		912	\$1,521,174.46	\$19,089,449.54
April	510	\$1,294,286.38	\$19,883,301.06		1,169	\$1,878,733.00	\$20,968,182.54
May	1,015	\$1,566,229.91	\$21,449,530.97				
June	1,120	\$2,038,322.31	\$23,487,853.28				
Totals	14,991	\$23,487,853.28			12,087	\$20,968,182.54	

Payroll:

	2019/20				2020/21		
	# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total
July	528	\$928,308.96	\$928,308.96		460	\$940,587.29	\$940,587.29
August	418	\$84,471.65	\$1,812,780.61		374	\$1,046,825.11	\$1,987,412.40
September	440	\$92,904.97	\$2,734,685.58		400	\$898,630.23	\$2,886,042.63
October	480	\$943,995.77	\$3,678,681.35		440	\$958,704.16	\$3,844,746.79
November	496	\$1,153,527.16	\$4,832,208.51		449	\$948,924.83	\$4,793,671.62
December	489	\$967,870.33	\$5,800,078.84		454	\$991,400.80	\$5,785,072.42
January	439	\$895,913.55	\$6,695,992.39		403	\$830,829.74	\$6,615,902.16
February	485	\$962,842.07	\$7,658,834.46		424	\$899,954.70	\$7,515,856.86
March	508	\$975,231.38	\$8,634,065.84		434	\$905,381.27	\$8,421,238.13
April	466	\$942,937.92	\$9,577,003.76		447	\$918,888.51	\$9,340,126.64
May	429	\$932,757.93	\$10,509,761.69				
June	365	\$889,438.46	\$11,399,200.15				
Totals	5543	\$11,399,200.15			4285	\$9,340,126.64	



OFFICE OF THE PRESIDENT

Item 5.3.2

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DONATION OF DRONE PARTS

Approval is requested for the donation of miscellaneous drone parts from Mrs. Holly Clark (Dragon Fly Drones). The parts are valued at approximately \$14,000 and will benefit the electronics and mechatronics programs.

SUGGESTED MOTION:

Move to approve the donation of miscellaneous drone parts to benefit the electronics and mechatronics programs.

6.0 Planning and Policy Issues

7.0 Academic and Student Matters



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposal is requested:

I. PROGRAM REVISION

Request approval to revise the following criminal justice program's admission requirement; Criminal Justice Standards and Training Commission decreased the minimum age requirement. No change to program length; effective Fall 2021 (202210).

➤ **Correctional Officer CC #3270**

- **Change** admission requirement from 19 to 18 years of age.

II. COURSE ADDITION

Request approval to offer an elective course opened to all students and part of the SFSC's Entrepreneurship Education and Training Program. Course focuses on entrepreneurial training and certification to equip students with the foundational knowledge and skills to be successful both in the academic setting and the workplace. Upon completing the course, students will take the Entrepreneurship and Small Business certification through Certiport allowing them to earn an important industry credential ensuring they are business and career ready; effective Fall 2021 (202210).

➤ **ENT 1XXX Introduction to Entrepreneurship** (3 credit hours)

III. COURSE REVISION

Request approval to remove the following course's prerequisite of REA 0019; prerequisite no longer needed to advance to the next level of developmental reading; effective Spring 2021 (202120).

- **REA 0022 Compressed Developmental Reading II**
 - **Remove** prerequisite of REA 0019 Compressed Developmental Reading I
 - **Change** course title to Compressed Developmental Reading

IV. COURSE DELETIONS

Courses listed fall in accordance with Procedure 2092; courses not taught during the past five years and will not be offered in next five years should be removed from the College Catalog and Statewide Course Numbering System. Request approval to delete following courses effective Summer 2021 (202130).

- **AMH 2091 Survey of African-American History**
- **ANT 2410 General Anthropology**
- **BSC 2932L Selected Topics in Biology Lab**
- **CET 2796 Designing Security for a Microsoft Windows Network***
- **EEV 0546 MS Windows Operating Systems (Server)***
- **EEV 0546L MS Windows Operating Systems (Server) Lab**
- **EEV 0547 MS Windows Operating System (Workstation)***
- **EEV 0547L MS Windows Operating System (Workstation) Lab**
- **EEV 0568CPC Service - A+ Core Hardware ***
- **EEV 0568L PC Service - A+ Core Hardware Lab**
- **EEV 0569CPC Service A+ OS Technologies***
- **EEV 0569L PC Service A+ OS Technologies Lab**
- **EEV 0597 Network Security Services II***
- **EEV 0597L Network Security Services II Lab**
- **EEX 3034 Introduction to Exceptional Student Education**
- **EGN 1949 Co-op Education Training Assignment in Engineering**
- **EGN 2949 Co-op Education Training Assignment in Engineering**
- **ENC 0015C Writing I**
- **ENC 0025C Writing II**
- **ENC 0027C Combined Developmental Reading and Writing**
- **EUH 1000 Western Civilization I**
- **JOU 1100 Journalism I**
- **MAT 0018C Pre-Algebra**
- **MAT 0028C Beginning Algebra**
- **MUT 1121 Elementary Music Theory I**
- **MUT 1122 Elementary Music Theory II**
- **REA 0007C Reading I**
- **REA 0017C Reading II**
- **REA 0019 Compressed Developmental Reading I**
- **REA 0055 Reading Seminar**
- **REA 1105 College Reading - Critical Analysis**
- **POS 1112 American State and Local Governments**

- **SLS 1949 Co-op Education Training Assignment in Interdisciplinary Studies**
- **SLS 2301 Career Planning**
- **SLS 2949 Co-op Education Training Assignment in Interdisciplinary Studies**
- **SPC 2410 Honors Parliamentary Procedure**
- **SPN 2220C Intermediate Spanish I**
- **SPN 2221C Intermediate Spanish II**

* Related lab fee will automatically be deleted.

SUGGESTED MOTION:

Move to approve the curriculum proposal as presented.

8.0 Purchasing and Other Action Items



OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed over the name Thomas C. Leitzel.

SUBJECT: ANNUAL FACILITIES INSPECTION SUMMARY REPORT

The District Board of Trustees are required to review and accept the Annual Comprehensive Safety Inspection Reports from Fire Prevention Specialists, a firm retained through the Florida College System Risk Management Consortium. All owned and leased college facilities used for direct instruction and/or support were recently inspected in compliance with various State and Federal regulations pertaining to fire safety, sanitation, and casualty.

All corrections/repairs have been completed with the exception of the following items:

Highlands Campus

Bay Boardwalk. Due to safety/security concerns, the Boardwalk has been closed since FY18 and remains closed. We are currently evaluating our options regarding its future use.

Swimming Pool. The supplies necessary to complete the repair of the pool edge tiles are on order. We are awaiting their arrival to complete the project.

SUGGESTED MOTION:

Move to accept the fire safety, sanitation, and casualty inspection reports for the 2020-2021 year as presented.



OFFICE OF THE PRESIDENT

Item 8.2

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: SFSC 2021-22 BUDGET PROPOSAL

The proposed South Florida State College Operating Budget and Capital Outlay Budget for 2021-2022 is presented for your consideration under separate cover and will be discussed at the Budget Workshop prior to the Board meeting. Approval of both budgets is requested, including student fee rates and a revised salary schedule.

This budget was developed through a participative process with our six strategic initiatives and goals in mind:

- Initiative #1 Develop exemplary student services programs that support student success
- Initiative #2 Formulate responsive programs that meet community needs
- Initiative #3 Provide students with an engaging learning experience within and beyond the classroom
- Initiative #4 Create innovative programs and partnerships that drive regional economic growth and respond to sector strategies
- Initiative #5 Develop and implement diverse strategies that will increase funding needed to support institutional initiatives
- Initiative #6 Provide programs and resources that inspire employee growth/development

Approval of the new budgets will allow us to continue our efforts to meet the expectations of our local communities by maintaining quality educational and training opportunities and services throughout our district. Your consideration of the proposed budgets is appreciated.

SUGGESTED MOTION:

Move to approve the College's 2021-22 Operating Budget, including the College's student fee rates and salary schedule, and the 2021-22 Capital Outlay Budget as presented. The Operating Budget includes an across-the-board raise for all eligible full- and part-time employees of at least 3% sufficient to implement the provisions of Amendment 2 (minimum wage increase), effective July 1, 2021.

9.0 Reports



OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

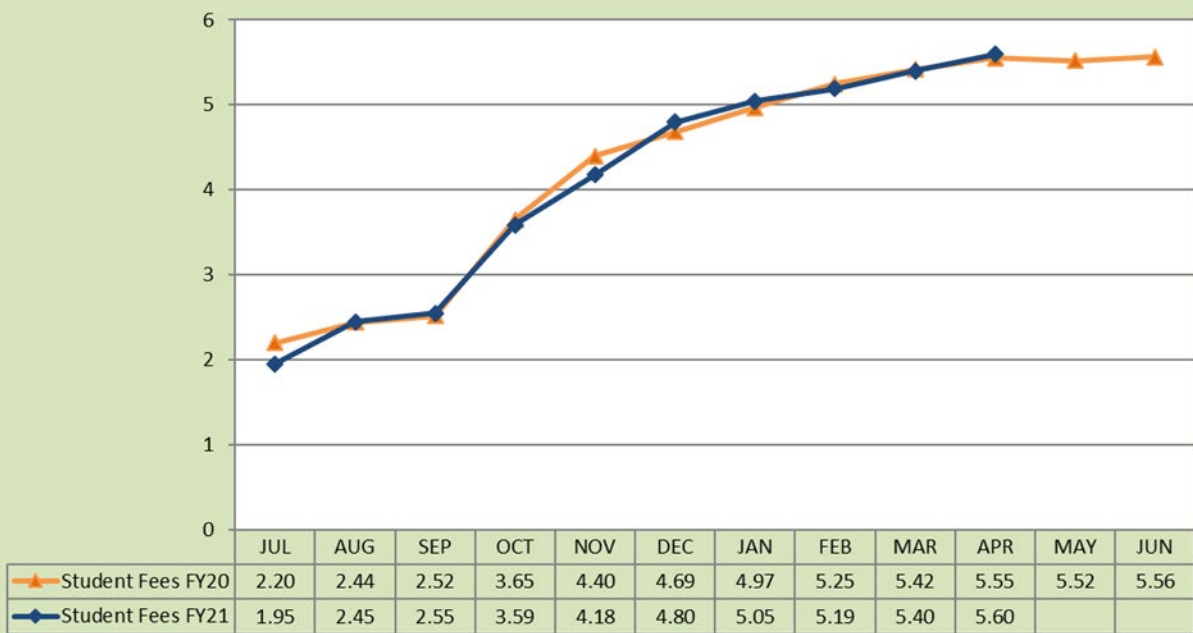
FROM: THOMAS C. LEITZEL

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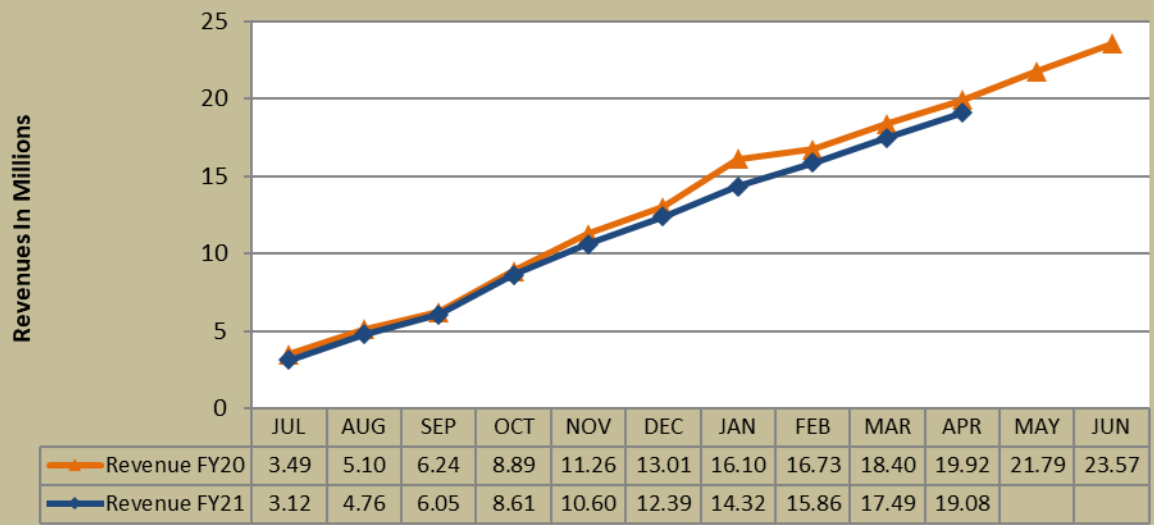
SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Enclosed for your review are the graphs and revenue and expenditure summary compared to budgeted funds within the Operating Budget through April 2021.

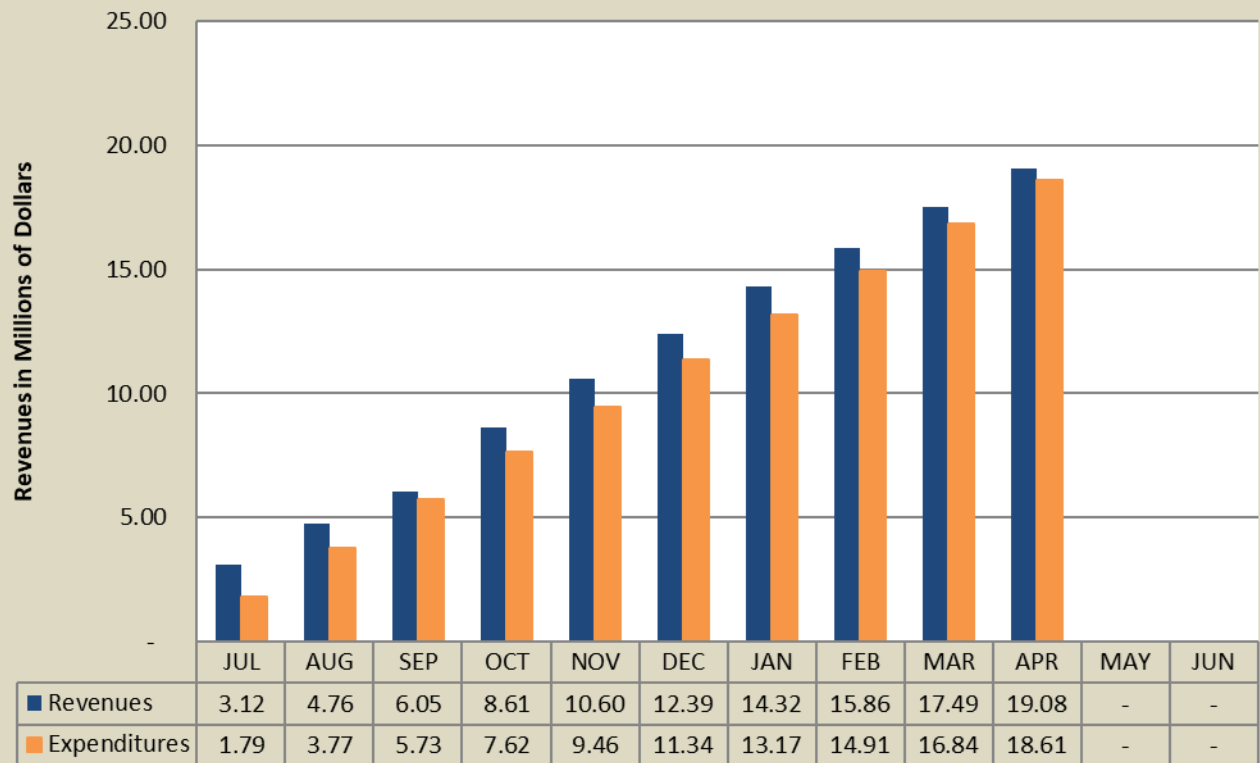
South Florida State College
Fund 1 Student Fee Revenue, FY 20 vs FY 21



South Florida State College Fund 1 Total Revenue, FY 20 vs FY 21



South Florida State College Fund 1 Total Revenues & Expenditures FY 21



South Florida State College					
Revenue and Expenditures for Fund 1					
For Month Ended April 30, 2021					
Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/ Spent to Date
401-403XX	Tuition and Out of State Fees	4,082,914.00	4,735,106.50	(652,192.50)	115.97%
404XX	Lab Fees	568,650.00	561,094.36	7,555.64	98.67%
408XX	Technology Fees	178,367.00	179,441.51	(1,074.51)	100.60%
405-407XX, 409XX	Other Student Fees	109,767.00	122,450.88	(12,683.88)	111.56%
416XX	Grants and Contracts from Counties	786,090.00	50,000.00	736,090.00	6.36%
42110	FCSPF-General Revenue	14,038,184.00	10,999,738.00	3,038,446.00	78.36%
4215X	Performance Based Incentive	540,827.00	264,960.00	275,867.00	48.99%
42210	CO&DS Entitlement	1,100.00	-	1,100.00	0.00%
42610	FCSPF-Lottery	2,422,780.00	1,771,322.00	651,458.00	73.11%
429XX, 439XX	Indirect Costs Recovered	385,750.00	231,497.46	154,252.54	60.01%
441-44400	Cash/Non-Cash Contributions and Gifts	14,000.00	3,588.00	10,412.00	25.63%
46400	Use of College Facilities	50,000.00	46,048.02	3,951.98	92.10%
466XX, 467XX	Other Sales and Services	60,000.00	60,069.22	(69.22)	100.12%
48100	Interest and Dividends	10,000.00	12,624.55	(2,624.55)	126.25%
487XX, 489XX	Fines and Penalties/Miscellaneous	121,327.00	33,711.60	87,615.40	27.79%
49XXX	Transfers and Other Revenues	500,000.00	5,765.72	494,234.28	1.15%
	Total Revenue	\$ 23,869,756.00	\$ 19,077,417.82	\$ 4,792,338.18	79.92%
51XXX	Management	1,860,392.00	1,554,948.58	305,443.42	83.58%
52XXX	Instructional	4,850,240.00	3,658,122.57	1,192,117.43	75.42%
53XXX	Other Professional	2,667,404.00	2,147,954.93	519,449.07	80.53%
54XXX	Career Staff	2,330,822.00	1,859,472.98	471,349.02	79.78%
56XXX	Other Professional-Instructional	1,333,240.00	916,977.59	416,262.41	68.78%
57XXX	Other Professional-Tech/Clerical/Trade	150,222.00	94,532.57	55,689.43	62.93%
58XXX	Student Employment	38,000.00	14,314.84	23,685.16	37.67%
585XX	Employees Awards	212,145.00	215,697.45	(3,552.45)	101.67%
59XXX	Benefits	5,071,874.00	3,468,865.91	1,603,008.09	68.39%
	Total Personnel	\$ 18,514,339.00	\$ 13,930,887.42	\$ 4,583,451.58	75.24%
605XX	Travel	277,025.00	54,441.58	222,583.42	19.65%
61000	Freight and Postage	21,400.00	14,771.95	6,628.05	69.03%
615XX	Telecommunications	62,000.00	65,868.91	(3,868.91)	106.24%
62000	Printing	44,384.00	7,744.98	36,639.02	17.45%
625XX	Repairs and Maintenance	1,223,515.00	1,014,140.29	209,374.71	82.89%
63000	Rentals	167,956.00	142,067.43	25,888.57	84.59%
635XX, 637XX	Insurance	545,433.00	594,536.65	(49,103.65)	109.00%
640XX	Utilities	1,650,235.00	1,140,716.48	509,518.52	69.12%
645XX	Other Services	779,115.00	505,107.21	274,007.79	64.83%
64700	Grant Aid	4,280.00	4,252.50	27.50	99.36%
650XX	Professional Fees	104,995.00	50,707.54	54,287.46	48.30%
655XX	Education Office/Dept Material Supp	629,582.00	614,305.80	15,276.20	97.57%
657XX	Data Software	34,490.00	19,593.75	14,896.25	56.81%
66000	Maint/Construction Material/Supp	402,500.00	218,897.83	183,602.17	54.38%
665XX	Other Materials and Supplies	93,925.00	74,619.38	19,305.62	79.45%
670XX	Subscriptions/Library	58,200.00	52,525.22	5,674.78	90.25%
675XX	Purchases for Resale	41,100.00	30,880.43	10,219.57	75.13%
680XX	Scholarships	45,000.00	47,852.81	(2,852.81)	106.34%
69XXX	Transfers and Other Expenses	125,000.00	11,119.39	113,880.61	8.90%
	Total Current Expenses	\$ 6,310,135.00	\$ 4,664,150.13	\$ 1,645,984.87	73.92%
706XX	Minor Equipment >1000<5000	45,000.00	13,840.16	31,159.84	30.76%
71000	Furniture and Equipment	30,000.00	125.80	29,874.20	0.42%
	Total Capital Outlay	\$ 75,000.00	\$ 13,965.96	\$ 61,034.04	18.62%



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FOUNDATION REPORT

I. Donations and Pledges to the SFSC Foundation, Inc.

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the April 2021 meeting of the College District Board of Trustees. The included dates are April 1, 2021 through April 30, 2021. The total amount reported is **\$86,339.02**.

II. Foundation Update

- A. Legacy Showcase & Reveal Dinner recap
- B. Edward K. Roberts Scholarship donation – Sarasota Community Foundation
- C. Fast Track Enroll Now Scholarship – Helios Foundation
- D. Student Resident Facility Proposal update
- E. Hotel Jacaranda

South Florida State College Foundation
Gift Summary Report 4/1/2021 - 4/30/2021

Fund #	Fund Description	# Gifts	Cash
1000	Unrestricted	2	\$6,435.00
5011	SFSC General Scholarship	19	\$65,741.00
5110	Highlands County Bar Association Scholarship	1	\$25.00
5158	TSIC Scholarships	1	\$8,978.02
6005	Partnership Project	1	\$150.00
6006	Alumni Association Fund	1	\$10.00
6013	Suncoast Credit Union Foundation Grant	1	\$5,000.00
	Grand Totals:	26	\$86,339.02
	26 Gift(s) listed		
	26 Donor(s) listed		



OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: MAY 26, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANTS DEVELOPMENT

In Development

Title: Florida Farmworker Career Development Program 2021/22
Source: Florida Department of Education (FDOE)
Amount: \$267,824.00
Description: Funding will be requested

Title: Consolidated Adult General Education – Highlands 2021/22
Source: Florida Department of Education (FDOE)
Amount: \$248,475.00
Description: Funding will be requested to continue offering Adult Basic Education (ABE), General Educational Development (GED) courses, and Integrated English Literacy, and Civics Education (IELCE) for students over 16 in Highlands County.

Title: Consolidated Adult General Education – Hardee 2021/22
Source: Florida Department of Education (FDOE)
Amount: \$145,393.00
Description: Funding will be requested to continue offering Adult Basic Education (ABE), General Educational Development (GED) courses, and Integrated English Literacy, and Civics Education (IELCE) for students over 16 in Hardee County.

Submitted

Title: **Trending Now Series - Rumours**

Source: South Arts

Amount: \$5,000

Description: Funding has been requested for support for the performance of Rumours at the Alan Jay Wildstein Center for the Performing Arts.

Title: **Electrical Lineman Program Grant**

Source: Duke Energy

Amount: \$30,000

Description: Funding has been requested for increased training opportunities and improving safety in the Electrical Lineman Program.