



**SFSC
District Board of Trustees
Regular Meeting
June 23, 2021**

**Highlands Campus
1:00 p.m.**

**Joe Wright, Chair
Tami Cullens, Vice Chair
Terry Atchley
Tim Backer
Derren Bryan
Louis Kirschner
Lana C. Puckorius
Kris Y. Rider
Thomas C. Leitzel, President/Secretary**

1.0 *Call to Order and Preliminary Matters*



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed next to the name Thomas C. Leitzel.

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of June 23, 2021 be adopted.

SUGGESTED MOTION:

Move to adopt the agenda of the regular meeting of June 23, 2021 as presented.

**REGULAR MEETING AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
JUNE 23, 2021
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Budget Workshop – May 26, 2021
 - 1.2.2 Regular Meeting – May 26, 2021
 - 1.3 Review of Master Calendar
- 2.0 Communications, Introductions, and Recognition
- 3.0 Public Comment
- 4.0 Presentations
 - 4.1 Lake Placid Center Update
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Agreements and Contracts
 - 5.2.1 Dual Enrollment Agreement – Highlands County
 - 5.2.2 Dual Enrollment Agreement – Hardee County
 - 5.2.3 Dual Enrollment Agreement – DeSoto County
 - 5.2.4 Dual Enrollment Agreement – Polk County
 - 5.2.5 Memorandum of Understanding (MOU) – CareerSource Heartland
 - 5.3 Operating Actions
 - 5.3.1 Monthly Accounts Payable & Payroll Check Register
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
 - 7.1 Curriculum Proposals
- 8.0 Other Action Items
 - 8.1 Capital Improvement Program (CIP)
 - 8.2 Recertification of Direct Support Organization
- 9.0 Reports
 - 9.1 Financial Report
 - 9.2 Foundation Report
 - 9.3 Grants Development Report
 - 9.4 President's Report
 - 9.5 Board Attorney Report
 - 9.6 Board Member Reports
 - 9.7 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – BUDGET WORKSHOP – MAY 26, 2021

It is recommended that the minutes of the budget workshop held May 26, 2021 be approved as presented and recorded in the Supplemental Minute Book.

SUGGESTED MOTION:

Move to approve the minutes of the May 26, 2021 budget workshop as presented.

**BUDGET WORKSHOP MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
MAY 26, 2021**

Members Present: Mr. Joe Wright, Chair
Mrs. Tami Cullens, Vice Chair
Mr. Terry Atchley
Mr. Tim Backer
Dr. Louis H. Kirschner
Mrs. Lana Puckorius
Mrs. Kris Y. Rider
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Absent: Mr. Derren Bryan

Staff Present:	Mrs. Jamie Bateman	Mrs. Ashley Bennett
	Mr. Erik Christensen	Mr. Peter Elliott
	Dr. James Hawker	Dr. Michele Heston
	Mr. Don Kesterson	Mrs. Melissa Kuehnle
	Dr. Sidney Valentine	Dr. Chris van der Kaay
	Mrs. June Weyrauch	

Excused:	Ms. Cindy Garren	Ms. Melissa Lee
	Dr. Tim Wise	

CALL TO ORDER

Mr. Joe Wright welcomed the Board and SFSC employees who were in attendance for the budget workshop. The budget workshop of the District Board of Trustees was called to order at 11:06 a.m. on the Highlands Campus by Board Chair, Mr. Joe Wright.

1. 2021-2022 Budget Proposal

- a. Dr. Leitzel welcomed the DBOT back to the boardroom in Building F. He thanked Vice President Elliott and his team for their work on the budget this year. Dr. Leitzel briefly highlighted the budget. Vice President Elliott began the workshop with an overview of the 2021-2022 Budget.
- b. Vice President Elliott presented the Budget Priorities – salary adjustments for personnel, across-the-board salary increase to implement requirements of Amendment 2, enrollment growth, reorganization/realignments for efficiency, encourage professional development, facilities maintenance due to aging facilities, providing current technology resources, and strategic management of fund balance to ensure financial stability and flexibility.
- c. Vice President Elliott discussed Enrollment Projections – the FTE Trend Information.
- d. Vice President Elliott gave an overall summary of the budget and projected fund balances for both FY21 and FY22. He reported a projected fund balance for 6/30/21 of \$3,401,571 with a projected fund balance percentage of 12.66%. Vice President Elliott also reported a proposed projected fund balance for 6/30/22 of \$3,092,762 with a projected fund balance percentage of 10.00%.

- e. Vice President Elliott discussed Student Fee Rates 2021-2022 and the Proposed Revenue Budget. In his overview he noted that for the ninth consecutive year there are no proposed increases in tuition.
- f. Vice President Elliott addressed the legislative appropriations for the Florida College System and how it relates to SFSC.
- g. Vice President Elliott presented the Personnel Budget for Fiscal Year 2021-2022. He addressed the personnel costs which includes: the annualization of all personnel changes that occurred in Fiscal Year 2020-2021; reorganization/realignment within departments; one new faculty position; terminal leave payouts for planned/unplanned retirements/resignations; reclassification and salary equity adjustments for changes in responsibility and/or professional development; across-the-board salary increase to implement requirements of Amendment 2; and salary adjustments for faculty achieving continuing contract years of service. He also discussed a reevaluation of the salary schedule later in the year to include adjunct faculty depending on COVID-19 requirements. Vice President Elliott discussed an increase for FRS at 22.3% and health insurance projected to increase 8.0%. Vice President Elliott also discussed the adjustments proposed to the 2021-22 Salary Schedule and provided a copy for the Trustee's review.
- h. Vice President Elliott reviewed the Current Expenditures and Capital Outlay Budget for Fiscal Year 2021-2022 for Fund 1. He highlighted that funding for the Clinical Immersion Center (\$1 million) and we still continue to share costs with the Highlands County Sheriff's Office for College Resource Deputy. Vice President Elliott briefly highlighted the up-coming expenses for the SACSCOC site visit and QEP.
- i. Vice President Elliott discussed the Capital Outlay Budget for Fiscal Year 2021-2022.
- j. Vice President Elliott recommended Board action for the 2021-2022 Budget Proposal to take place during the regular Board meeting following the workshop.

2. COMMENTS

Mrs. Cullens asked for clarification on how the fund balance percentage is monitored. Dr. Leitzel responded that the college with the approval of the DBOT is required to submit an explanation to the FLDOE for any fund balance that exceeds 5%. According to Chancellor Hebda, the system office is working on a form to make the explanations easier since the 6% holdback of funds was recently restored, thus creating fund balances over the minimum 5%. Vice President Elliott elaborated on Dr. Leitzel's explanation and explained the calculations. Mrs. Cullens thanked Vice President Elliott for his work on the budget presentation.

Mr. Wright questioned when would the college get the FRS and health insurance rates. Vice President Elliott stated that the college would get the rates sometime in August and they would be applicable in January.

Mr. Atchley stated that he was able to meet with Dr. Leitzel and Vice President Elliott earlier in the week and they answered some of his questions pertaining to the budget. He stated that the college is blessed to have Vice President Elliott. Dr. Leitzel credited Vice President Elliott and his team for their work on the budget.

There being no further discussion, the Budget Workshop adjourned at 12:07 p.m.



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – MAY 26, 2021

It is recommended that the minutes of the regular meeting held May 26, 2021 be approved as presented and recorded in the Supplemental Minute Book.

SUGGESTED MOTION:

Move to approve the minutes of the May 26, 2021 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
MAY 26, 2021**

Members Present: Mr. Joe Wright, Chair
Mrs. Tami Cullens, Vice Chair
Mr. Terry Atchley
Mr. Tim Backer
Mr. Derren Bryan
Dr. Louis H. Kirschner
Mrs. Lana Puckorius
Mrs. Kris Y. Rider
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Staff Present:	Mrs. Jamie Bateman	Mrs. Ashley Bennett	Mr. Erik Christensen
	Mr. Peter Elliott	Dr. Robert Flores	Ms. Cindy Garren
	Dr. James Hawker	Dr. Michele Heston	Mr. Don Kesterson
	Mrs. Melissa Kuehnle	Ms. Tasha Morales	Mrs. Asena Mott
	Dr. Sidney Valentine	Dr. Chris van der Kaay	Mrs. June Weyrauch

Excused: Ms. Melissa Lee Dr. Tim Wise

Others Present: Mrs. Barbara Kirschner Mr. Marc Valero,
Highlands News-Sun

The regular meeting of the District Board of Trustees was called to order at 1:03 p.m. on the Highlands Campus of South Florida State College by Board Chair, Mr. Joe Wright.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mr. Atchley made a motion, seconded by Mrs. Rider, to adopt the agenda of the regular meeting held May 26, 2021 as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mr. Backer made a motion, seconded by Mrs. Puckorius, to approve the minutes of the regular meeting held April 21, 2021 as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Master Calendar

The Master Calendar was reviewed. No recommendations were made.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS

None

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

4.1 DeSoto Campus Update

Dr. Leitzel introduced Mrs. Asena Mott, DeSoto Campus Director. He stated since we were unable to travel to the DeSoto Campus for the May DBOT meeting, Mrs. Mott will give a brief update. Mrs. Mott presented an update on the happenings at the DeSoto Campus. She highlighted the facility, student accommodations, and staff. She informed the Board of the successful food bank program called the Lunchbox and their partnership with All Faiths Food Bank. Mr. Atchley complimented Mrs. Mott on the success of the food bank for the students.

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of full-time career service; resignations; and adjunct faculty, 2020-21, academic year as needed as presented.

(EXHIBIT "A")

5.2 Agreements and Contracts

5.2.1 Approved the renewal of lease agreement between the SFSC Foundation, Inc. and South Florida State College for the Hotel Jacaranda as presented.

(EXHIBIT "B")

5.2.2 Approved the renewal of lease agreement between Tri-County Human Services, Inc. and South Florida State College for the Florida Center of Addictions and Dual Disorders as presented.

(EXHIBIT "C")

5.2.3 Approved the contracting for continued legal services with Allen, Norton & Blue, P.A. and Karlson Law Group, P.A., for the 2021-2022 fiscal year under the terms and rates presented.

(EXHIBIT "D")

5.2.4 Approved the new affiliation agreement between Integrated Regional Laboratories and South Florida State College as presented.

(EXHIBIT "E")

5.3 Operational Actions

5.3.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check registers and summary for the months of April 2021.

(EXHIBIT "F")

5.3.2 Donation of Drone Parts

Approved the donation of miscellaneous drone parts to benefit the electronics and mechatronics programs.

(EXHIBIT "G")

Mrs. Cullens made a motion, seconded by Mr. Bryan, to approve the Consent Agenda, Items 5.1 through 5.3.2 as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Dr. Leitzel stated that it is an honor to work with Mrs. Pam Karlson. He stated that she is generous with her time with the college and responsive when asked questions or working on a project. He thanked her for her continued good work as the Board attorney.

6.0 PLANNING AND POLICY ISSUES

None

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposal

Dr. Valentine introduced the curriculum proposal containing course additions, deletions, and revisions. *(EXHIBIT "H")*

Mr. Atchley made a motion, seconded by Mrs. Cullens, to approve the curriculum proposal as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 Annual Facilities Inspection Summary Report

Mr. Elliott presented a request to accept the SFSC Fire Safety, Sanitation, and Casualty Inspection reports for the 2020-2021 year as presented. Mr. Elliott gave a brief description of the Annual Comprehensive Safety Inspection Report to the the Board.

(EXHIBIT "I")

Mr. Atchley made a motion, seconded by Mr. Backer, to accept the fire safety, sanitation, and casualty inspection report for 2020-2021 year as presented. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.2 SFSC 2021-2022 Budget Proposal

Mr. Elliott presented a request to approve the Operating Budget for 2021-2022, including the student fee rates and salary schedule, as well as the 2021-2022 Capital Outlay Budget.

(EXHIBIT "J")

Mrs. Cullens made a motion, seconded by Mr. Atchley, to approve the College's 2021-22 Operating Budget, including the College's student fee rates and salary schedule, and the 2021-22 Capital Outlay Budget as presented. The Operating Budget includes an across-the-board raise for all eligible full-and part-time employees of at least 3% sufficient to implement to provisions of Amendment 2 (minimum wage increase), effective July 1, 2021 and to include the president in the 3% across-the-board raise. Those voting in favor of the motion were Mr. Atchley, Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

9.0 REPORTS

9.1 Financial Report

Following an extensive presentation from the budget workshop, Mr. Elliott reported on the graphs and revenue and expenditure summary compared to budgeted funds within the Operating Budget through April 2021.

(EXHIBIT "K")

9.2 Foundation Report

Mrs. Bateman reported that the South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$86,339.02** from April 1 through April 30, 2021. Mrs. Bateman announced that Mr. Bill and Lisa Jarrett were awarded the 2021 Legacy Society award in recognition for all the support they have given to the college, Foundation, and the community. Mrs. Bateman announced the Foundation received a donation of \$60,000 from the Sarasota Community Foundation for the Edward K. Roberts scholarship. The Sarasota Community Foundation is taking a two-generation approach to helping families break the cycle of poverty. Mrs. Bateman reported the partnership of the Helios Education Foundation and the Florida College System initiative is the Fast Track Enrollment aiming for 2020-2021 high school graduates, who have not enrolled in college. They can apply to receive a scholarship to help with tuition, books, and other college related fees. Mrs. Bateman stated the Helios Education Foundation provided SFSC Foundation with a \$6,030 donation and the SFSC Foundation matching \$6,030 donation from the profits from the Showcase for a total of \$12,060. She stated that she is working on a marketing plan as well as with our Financial Aid department to award these scholarships. Mrs. Bateman reported that at the May 18 Foundation Board meeting, the board approved the motion to approve the conceptual proposal to lease land from the DBOT and sublease it to a developer to build dormitories for SFSC students. They also approved authorized staff to advertise for additional proposals; designated the following four Foundation board members, Mr. John Shoop, Mr. Tres Stephenson, Mr. Michael Kelly, and Mr. Bill Jarrett to serve on the Response Review Committee along with three individuals designated by the DBOT; designated Evaluation Criteria for the Review Committee to score the proposals as presented; and authorize staff to work on Master Ground Lease Agreement with DBOT. She stated the Foundation is positive regarding these plans and will be establishing a plan moving forward regarding the Hotel Jacaranda.

9.3 Resource Development

I. Grants Development Report

Dr. van der Kaay reported on the Grants Development Report dated 5/26/21.

Mrs. Bennett distributed a grants matrix to the Board. Dr. van der Kaay gave a brief description of the grants.

II. In Development

A. Florida Farmworker Career Development Program 2021/22

Florida Department of Education (FDOE) \$ 267,824

B. Consolidated Adult General Education – Highlands 2021/22

Florida Department of Education (FDOE) \$ 248,475

C. Consolidated Adult General Education – Hardee 2021/22

Florida Department of Education (FDOE) \$ 145,393

III. Submitted

A. Trending Now Series – Rumours

South Arts \$ 5,000

B. Electrical Lineman Program Grant

Duke Energy \$ 30,000

Mrs. Cullens asked if there was a way that SFSC Foundation could tie Mr. Jerry Miller's name into the Electrical Lineman Program Grant to honor him. Mrs. Bateman stated that we could not with this particular grant but they are looking for opportunities to honor Mr. Miller.

9.4 **Board Attorney's Report**

Mrs. Karlson reported that she received a request from the Foundation. She stated based on the following statutory language:

1004.70 Florida College System institutions direct-support organizations.-

(4) ACTIVITIES; RESTRICTIONS.-

- (a) A direct-support organization may, at the request of the board of trustees, provide residency opportunities on or near campus for students.

The Foundation has requested the DBOT to make a formal request.

Mr. Atchley made a motion, seconded by Mrs. Cullens, to move pursuant to Florida Statute 1004.70(4) this board of trustees make, and let passing of this motion serve as, a formal request of South Florida State College Foundation, Inc., our direct-support organization, to pursue providing residency opportunities on or near campus for the students of South Florida State College

Mrs. Karlson reiterated that the following Foundation Board members have been designated to the Response Review Committee along with three individuals from the DBOT:

Foundation Representatives

Mr. John Shoop
Mr. Tres Stephenson
Mr. Michael Kelly
Mr. Bill Jarrett

DBOT Representatives

Dr. Tom Leitzel
Mr. Peter Elliott
Mr. Terry Atchley

She reported that the public notice to the local newspaper, Florida Administrative Register, and municipalities have been sent. She gave a brief overview of the upcoming process and reviewed the timeline. Mrs. Karlson stated that she has enjoyed working with Mr. Swaine, Foundation Attorney during this process. She thanked the DBOT for the renewal of her contact as Board Attorney.

9.5 **President's Report**

Dr. Leitzel reported on the following items:

1. Congratulated and announced Senate Confirmation for Mr. Atchley, Mrs. Cullens, Mrs. Rider, and Mr. Wright. Dr. Leitzel welcomed Mr. Atchley as an official board member of the DBOT.
2. Highlighted the Hardee County Chamber of Commerce Gala held on May 1.
3. Celebrating Our Trustees: Shared the photos of trustees through the years that are on the college website and will be showcased in the lobby of Building F on the Highlands Campus. Dr. Leitzel thanked Dr. Kirschner for his request to recognize our trustees.

4. COVID-19 Update: Per the request from Dr. Kirschner, a detailed report of COVID-19 cases was distributed to the trustees. Dr. Kirschner stated that he was very pleased with the report and appreciated the information. Dr. Leitzel stated that a monthly report will be distributed to the trustees.
5. SACSCOC Compliance Certification Update: Dr. Leitzel reported that we received our preliminary report on April 26 and was happy to announced that we only received seven findings/recommendations. He congratulated Dr. Valentine and his team for their hard work.
6. College Events: Dental Hygiene Pinning – May 6; and ADN Pinning – May 18
7. Reflected on Spring Commencement held on May 11. Dr. Leitzel highlighted Ms. Camila Rimoldi Ibanez. He asked Dr. Hawker, to give a brief background on Ms. Rimoldi Ibanez and her research. Dr. Leitzel thanked Dr. Hawker for sharing her success story with the DBOT.
8. Informed the Board that he along with Mrs. Bateman and Mr. Elliott attended the Hardee Chamber Legislative Wrap-Up Meeting on May 12. He stated the Senator Albritton and Representative Bell were guest speakers.
9. Tallahassee Wrap-Up: Dr. Leitzel stated that he will attend the Avon Park Chamber luncheon which Representative Kaylee Tuck was the guest speaker on May 27.
10. Tallahassee Update: Dr. Leitzel gave a brief overview of the pending legislation. He stated that the budgets are about even with last year and the 6% holdback is added to next year's base. He stated the spending of the \$10 billion in federal stimulus money awarded to the state has yet to be resolved.
11. Enrollment Update: Dr. Leitzel reported the following for credit enrollment:
 - End of 2020-21 (last academic year) up 1.73%
 - Summer 2021 up 15%
 - Fall 2021 up 27% YTD
12. Tallahassee Update: Dr. Leitzel gave a brief report of the end of session and the eleven Bills that impact the FCS.
13. Showcased the New Marketing Campaign

9.6 Board Members' Reports

Mrs. Puckorius stated no report.

Mr. Backer stated that he is happy to be back in the boardroom. He thanked those who worked on the budget.

Dr. Kirschner thanked Dr. Leitzel and those involved with working on the COVID-19 report of our service area. He stated that it was very thorough and well put together. Dr. Kirschner recognized and thanked Mrs. Asena Mott for her work at the DeSoto Campus and appreciated her DeSoto Campus Update presentation.

Mr. Atchley stated no report. He commented that he is excited to officially be on the DBOT and looks forward to the year and serving an amazing team at SFSC.

Mr. Bryan thanked Mrs. Asena Mott for coming to the Highlands Campus today and giving her presentation. He congratulated everyone for a wonderful job on the budget and that it was wonderful news.

Mrs. Rider gave an inspirational verse and thanked everyone for their work.

Mrs. Cullens thanked Mrs. Asena Mott for her presentation, appreciates Mr. Elliott and Dr. Valentine for their work, and thanked Mrs. Bateman for her work at the Foundation. Mrs. Cullens reported that she participated on an ACCT zoom meeting where they discussed Leadership Congress/HERDI in San Diego and where everyone is with traveling between

Leadership Congress in San Diego and Legislative Summit in Washington, D.C. She announced that topic of leadership will be covered at Leadership Congress. Mrs. Cullens stated she is glad to be back in the boardroom.

9.7 Board Chair Report

Mr. Wright reported that he attended the Foundation Board meeting held on May 18. He stated that the Foundation Board has some very dedicated individuals. He thanked Mrs. Karlson for her continued good work and dedication to SFSC. Mr. Wright stated that he was very happy to be able to award a 3% salary increase.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 2:23 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: REVIEW OF MASTER CALENDAR

Information:

The Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Master Calendar

JUNE 2021		JULY 2021		AUGUST 2021	
23	Board Meeting, 1 PM Highlands Campus	14	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus
				16	Convocation
SEPTEMBER 2021		OCTOBER 2021		NOVEMBER 2021	
TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus
		13-16	ACCT Leadership Congress, San Diego, CA		
DECEMBER 2021		JANUARY 2022		FEBRUARY 2022	
TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus
18 – Jan 3	Winter Break				
MARCH 2022		APRIL 2022		MAY 2022	
TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus	TBD	Board Meeting, 1 PM Highlands Campus

New Addition

Tentative *

2.0 Communications, Introductions, and Recognitions

3.0 Public Comment

4.0 *Presentations*



OFFICE OF THE PRESIDENT

Item 4.1

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed to the right of the name "THOMAS C. LEITZEL".

SUBJECT: PRESENTATION – LAKE PLACID CENTER UPDATE

Mr. Randy Paeplow joins us today to provide a brief update on the happenings at SFSC's Lake Placid Center.

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed next to the name Thomas C. Leitzel.

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Awards, and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the Consent Agenda.

	<i>CONSENT AGENDA ACTION ITEMS</i>	Page
5.1	Personnel Actions	25
5.2	Agreements and Contracts	33
	5.2.1 Dual Enrollment Agreement	
	5.2.2 Dual Enrollment Agreement	
	5.2.3 Dual Enrollment Agreement	
	5.2.4 Dual Enrollment Agreement	
	5.2.5 Memorandum of Understanding (MOU) – CareerSource Heartland	
5.3	Operating Actions	38
	5.3.1 Monthly Accounts Payable & Payroll Check Register	



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME FACULTY:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lethbridge, Theresa*	Instructor, Nursing	8/16/2021
Morris-James, Rasheena	Instructor, Nursing	8/16/2021

*Transferring from Coordinator, Clinical Experience and Nursing Labs position

II. APPOINTMENTS, FULL-TIME CAREER SERVICE STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Simmons, Ashley	Specialized Maintenance	6/14/2021

III. RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Huften, Michael	Coordinator, Criminal Justice	6/29/2021
Lee, Melissa	Controller	6/30/2021

IV. REAPPOINTMENT, FULL-TIME PROFESSIONAL 2021-22:

<u>Name</u>
Black, Joseph
Dahlberg, Susana
Luevano, Cristian
McLaughlin, John

V. REAPPOINTMENT, FULL-TIME CAREER SERVICE 2021-22:

<u>Name</u>
Degnan, Marion
Joyner, Katrina
Shaffer, Sierra
Shepard, Amy

VI. ADJUNCT FACULTY, 2020-21, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Campbell, Taviar	Dental Hygiene	II
Salvador, Elder	Criminal Justice	IV
Titus, Angela	Dev Math	II

VII. ADJUNCT FACULTY, 2021-22, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Aaron, James	ABE/GED/ESOL/BAS Sup & Mgmt	I
Aguilar, Alexander	Graphic Arts/ABE/GED/ESOL	II
Ahadpour, Mehdi	ABE/GED/ESOL	II
Ahrens, Michael	Criminal Justice	IV
Ahrens, Steven	Criminal Justice	IV
Akin, Donna	ACLS/PALS only	II
Algarin Alvarez, Jhazeel	ABE/GED/ESOL	II
Andrews, Douglas	Education/Music/Humanities	IA
Andrews, Jacqueline	Art Tag Studio	III
Barton, Todd	FS Programs	IV
Bates, Christopher	Criminal Justice	IIIB
Batz, Brad	FS Programs	III
Bentley, Jennifer	Dental Hygiene (Clinicals)	III
Berning, Richard	EMS Programs	IIIB
Bishop, E G	Psychology	I
Black, Alicia	Phlebotomy	IIIB
Bluhm, William	Welding	III
Boatwright, Tanya	Nursing	II
Booth, Ronald	PACT Masonry	IV
Branch, Allen	Anatomy & Physiology/Nursing	II
Brandeberry, Teresa G	CDL Instructor	IV
Brenoel, Gaylynn	Line Dancing	I
Brown, Nicole	Criminal Justice	III
Brown, Ramunda	Criminal Justice	IV
Bubb, Gregory	Criminal Justice A.S. Degree Prog	II
Bueford, Sean	Criminal Justice	IV
Burke, Joseph	CDL Instructor	IV
Burnett, Victoria	English	II
Burnsed, Danielle	CJ/Telecommunications	IIIB
Cameron, Raymond	Religion	II
Campbell, Carolyn	Mathematics	IIA
Campbell, Christopher	EMS Programs/Fire Programs	IIIB
Carlisle II, George	Criminal Justice	III
Carr, Roger	Religion	II
Carroll, Michelle	Soft Skills/Professional Dev	II
Carter Jr, Benjamin	ABE/GED/ESOL	II

VII. ADJUNCT FACULTY, 2021-22, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Carter, Linda	English	II
Carter, Michael	English	II
Carter, Ronnie T	Real Estate	III
Cartwright Jr, Gary W	Criminal Justice	IV
Case, Roberta	Criminal Justice	III
Castanon, Irene	ABE/GED/ESOL	III
Castro, Lilibeth	ABE/GED/ESOL	III
Chabrier, Angel L.	ABE/GED/ESOL	II
Chavis, Kerry	ABE/GED/ESOL	II
Christ, Laura	Yoga	IV
Clanton, Deborah H	Child Development & Education	II
Clarke, Diana	Criminal Justice	I
Cobble, Diana	American Sign Language	II
Colamónico, Joseph	Electrical Apprenticeship	IV
Colip, Donald	CJ/Telecommunications	IV
Collins, LaKisha	Criminal Justice	II
Connell, Noah	FS Programs/EMS Programs	IV
Conner, Shantavia	Accounting and Business	II
Cornelius, Jeff	Business/Mgmt/Superv/Mkting	II
Correll, Lisa	EMS	III
Cowles, Michael	ABE/GED/ESOL	II
Crawford, Vincent	ABE/GED/ESOL	III
Crook, Darlene	Nursing	II
Cruz Chavez, Irving	ABE/GED/ESOL	III
Cunningham, Chandra	Criminal Justice	IV
D'Amico, Karyn	ABE/GED/ESOL	II
Danley, Daniel	Criminal Justice	IIIB
Davis, Linda	Supervision & Mgmt (BAS)	I
Day, Danielle	English/Humanities	I
DeLuca, Paula	Engineering Technology	II
De Sola Potharst, Cecelia	ABE/GED/ESOL	II
Decker, Willard	Criminal Justice	IV
Deery, Brian	Psychology/Education	I
Dela Cruz, Maria	Nursing/ADN, PN, Nurse Asst	I
Detelj, Dixie	Nursing	II
Don, Terry	English/Humanities	II
Dos Santos, Kimberley	Elementary Education	I
Douglass, Christine	Nursing (Clinicals only)	II
Dowd, Norine	Dental Education	III

VII. ADJUNCT FACULTY, 2021-22, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Driskell, Jess	ABE/GED/ESOL	III
Drury, Matthew	Mathematics	II
Durkin, MaryLynn	Medical Assisting/CPR	IV
Dutton, Carol	Business/Accounting	IA
Eiland, Johnny	Auto Collision Repair/Refinishing	
Espiritu, Maria Theresa	Nursing	II
Eubanks, Joshua	Economics	II
Exendine, Joshua	EMS & Fire Science	IIIB
Falwell, Calvin	Music Appreciation	II
Fansler, James	Criminal Justice	IV
Farr, Pamela	Intro to Microcomputers	II
Fauteux, Yvette	Nursing	IIIB
Ferrante, Joshua J	EMS Programs	IIIB
Ferrero, Sunny	Anatomy/Physiology/Microbiology	I
Figueroa, Zory	ABE/GED/ESOL	III
Ford-Smith, Betty	Pine Cone Quilts	II
Francois, Carole	Dental Education	IIIB
Franze, Frank	Criminal Justice	III
Fussell, Elvie	FS Programs	IIIB
Gagnon, Shawn	English	II
Gamez, Adrian	Criminal Justice	IV
Gander, Patti	Engineering Technology	II
Garza, Austin	Criminal Justice	III
Geisel, Linette	ABE/GED/ESOL	II
Gentry, Kevin	Criminal Justice	IV
Gilbert, Debra	American Sign Language	II
Giguere, Brian	Criminal Justice	IV
Gill, Esther	Humanities/Hist/Conv Spanish	II
Gilliard, Thomas	Criminal Justice	IV
Goddard, Kimberly	Practical Nursing, ADN, Lab Only	III
Golden, Marjorie	ABE/GED/ESOL	III
Goodman, Marilyn	Nurs/ADN, PN, Nurse Assistant	I
Green, Amanda	Legal and Ethic Courses	I
Greenwald, Christine	Nurs/ADN, PN, Nurse Assistant	II
Grinis, Beverly	Microcomputers	IIA
Groover, Jasmine	ABE/GED/ESOL	III
Grosu, Tabita	Bio/Microbiology/Biotechnology	II
Guffy, Carrie	Music Appreciation	II
Gunn, Calvin W	Criminal Justice	IV
Gunter, Christopher	Criminal Justice	II
Hales, Glenn	ABE/GED/ESOL	I
Hamlet, Peter	Chemistry	I
Hanks, Eric	EMS Programs/Fire Programs	IIIB

VII. ADJUNCT FACULTY, 2021-22, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Haralson Jr., Thomas	Business	II
Haralson, Thomas	Criminal Justice	IV
Hargrave, Ervin	ABE/GED/ESOL	III
Harrison, Terri S	Business/Mgmt/Leadership	II
Henderson, William	ABE/GED/ESOL	III
Hendrickson, Micah	Parent, Ed & Family Stabilization	II
Hernandez, Juan	Psychology	I
Hewitt Milligan, Tinna	Nursing Clinicals	III
Hicks, Stephanie	Dental Education	III
Hinkle, Kelly	EMS Programs	IV
Hogan, Brett	EMS Programs/FS Programs	IIIB
Horne, Gwen	Criminal Justice	III
Houseknecht, James	Dev Mathematics	II
Huff, Jennifer	EMS Programs	IIIB
Jackson, Catherine	ABE/GED/ESOL	III
Jahna, Penelope	Mathematics (DE)	II
Jean Baptiste, Emmeline	Nursing	II
Jenkins, Brian	Firefighter	IIIB
Jimenez, Ernesto	ABE/GED/ESOL	III
Johnson, Grover	Elec Apprentice/CDL	IV
Johnson, Kenneth	Criminal Justice	IV
Johnson, LaShon	EMS Programs	IIIB
Karnes, Glen	FS Programs	IV
Kingery, Jillian	CJ/Telecommunications	IV
Klepser, Phyllis	ABE/GED/ESOL	II
Knight, Brookelyn	Accounting	II
Kogelschatz, Richard	Education	II
Korn, Jennifer	Biology/Anatomy/Physio/Botany	I
Krauklis, Shellie	EMS Programs (CWE courses)	IV
LaFlam, Dale	Criminal Justice	IIIB
Lander, Melissa	Criminal Justice	IIIB
Lang, Anne M	Child Development & Education	III
Languigne, Selwyn	Botany/Agr/Horticulture/Nurs Oper	II
Latina, Luci	ABE/GED/ESOL/Humanities	I
Leaphart, Stacy	ABE/GED/ESOL	III
Lightfoot, Angel	ABE/GED/ESOL	II
Locklar, Steven	ABE/GED/ESOL	II
Lopez, Larid	ABE/GED/ESOL	II
Lujan, Yvette	Speech Communicaion	II
Lynch, Brian	EMS Programs	III

VII. ADJUNCT FACULTY, 2021-22, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Madden, Ariel	Computer and Business	II
Maddox, Austin	FS Programs	IV
Maddox, Kathryn	ABE/GED/ESOL/Dev English	III
Marble, Joseph	CJ/CPR/First Aid	IV
Markel, Tanna	Drafting & Design/Dev Math	III
Marley, Evelyn R	Practical Nursing, ADN, Lab Only	IIIB
McCarthy, Betty	Art	IV
McCoy, Michael	Education/FYE	I
McGuire, Terri	Nursing Programs	II
McLaren, Teri	English/Literature, Art, Humanities	IIA
Miriani, Denise	ABE/GED/ESOL/Driver Education	III
Moore, Anne	Humanities	II
Morgan, Ed	Chemistry	IA
Morris, Russell	Criminal Justice	IIIB
Morris-James, Rasheena	Nursing	II
Morse, Michael	Criminal Justice	IV
Mosley, Jackson	Bio Sciences/Intro EnviroScience	II
Nawrocki, Rachel	ABE/GED/ESOL/Business/CCE	IA
Newsome, Jarrod	Criminal Justice	IV
Newton, Janice	Mathematics	IA
Nguyen, Tung (Tommy)	Dental Hygiene (Clinicals)	III
Nicholas, Colin	Pers Health/Community Health	II
Nieves, Diana	ABE/GED/ESOL	II
Noel, Michael	Business	II
Norton, Penney	Child Development & Education	II
Ontermma, Laura	ABE/GED/ESOL	III
Oravec, Sarah	English/Humanities/Spanish	II
Ortiz-Jiminez, Minerva	Driver Education	IV
Peralta, Javier	EMS Programs (CWE courses)	IV
Perez, Jesus	EMS Programs	III
Perry, Ronald	Criminal Justice	IIIB
Peters Sr, Douglas	Eng Tech (Mechatronics)	IV
Phelps, Danny	PACT Carpentry	IV
Plante, James	CDL Trainer	IV
Pollard, Gary	Phlebotomy	IV
Powell, Barbara	Health Sciences	II
Pratts Martinez, Luis	Criminal Justice	IV
Pridgeon, JT	CDL Refresher	IV
Priest, Chris	Theatre Appreciation	I
Proteau Blake, Melanie	ESOL/ABE/GED	III
Prusinski, Daniel	CDL Trainer/CDL Electric Line	IV
Pyles, Litisha	ABE/GED/ESOL	II

VII. ADJUNCT FACULTY, 2021-22, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Randaci, Angelo	Agriculture	II
Rankin, John	Basic Construction Electric	IV
Reeder, Melody	Nursing (Clinicals Only)	III
Reesor, Allen	Comparative Religion	I
Reesor, Linda	Nursing/Health Services	I
Richardson, Jawan	Commercial Vehicle Driving	IV
Richey, Rex	Criminal Justice	IV
Richmond, Theodora	Art	II
Rigdon, Melynda	Prac Nurs/ADN (clinicals only)	III
Riley, Jacob	Criminal Justice	IV
Riley, Kimberly	Agriculture/Horticulture	IIA
Ritter, Dawn	Environmental Sciences/Biology	II
Rivera Sanchez, Noel	ABE/GED/ESOL	II
Robbins, Bryan	Logistics and Business	II
Roberts, Deborah	ABE/GED/ESOL	III
Roberts, Garrett	Criminal Justice	I
Roberts, Richard	Ed/Microcomp/Hardware/E-Com	II
Roberts, Wendy	EMS Programs	IIIB
Ruiz, Latricia	Criminal Justice	II
Samperi, Samuel	AC Technology	IV
Savage, Susan	CNA Intro to Health	IV
Schudel, Glenn	English/Humanities	II
Schwarze, Jason	Mathematics	II
Serrano, Bryant	ABE/GED/ESOL	III
Shannon, Paul	FS Programs	IIIB
Shannon, Robert	Criminal Justice	II
Sheehan, Patricia	ABE/GED/ESOL	II
Sheffield, Kenneth	ACLS/PALS/BLS (CWE only) FS	IV
Sherwood, Robin	Criminal Justice	II
Shireman, Kevin	FS Programs	IV
Simmons, Donald	Driver Education	IV
Simpson, James	EMS Programs/Fire Programs	IIIB
Small, L. McQueen	QuickBooks	III
Smith, Gregory	CPR/First Aid, BLS	III
Smith, Kimberly Ann	Dev Mathematics/Math of Finance	III
Smith, Shane	CJ/Telecommunications	IV
Snead, Crystal	Criminal Justice	III
Sneider, Nancy	EMS & FS	IIIB
Sookchand, Shivani	ABE/GED/ESOL	III
Sorrells, Betty (Betsy)	Education	II

VII. ADJUNCT FACULTY, 2021-22, ACADEMIC YEAR AS NEEDED:

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Spencer, Robert	Criminal Justice	IV
Storts, Jennifer	ABE/GED/ESOL	III
Sunnarborg, Duane	Developmental Math	II
Taboada, Sharon	ABE/GED/ESOL	II
Tarter, Steven	Electrical Apprenticeship	IV
Taylor, Austin	CJ/Telecommunications	IV
Thomas, Melody	English	II
Thompson, Debbie Ann	Cosmetology	IV
Thornton, Ellen	Reading	II
Tippie, Therese (Terra)	Dental Assisting	III
Tomblin, Cory	Criminal Justice	II
Torrance Jr, Jerry E	Water Mgmt/Waste Water Mgmt	IV
True IV, Charles	EMS Programs/Fire Science	IIIB
Vance, Nancy	Nursing (Clinicals and PN)	III
Walker, Veronica	Nursing	II
Wasdin, Kimberley M	Business/Marketing	II
Watson Jr., Gerald G	Fire Science Programs	IV
Weis, Louise	Art	IV
Wilkinson, Jason	Accounting/Business	II
Williams, Mellanie M	CJ/Telecommunications	IV
Wilson, Ashanti	Arts/ABE/GED/ESOL/Master Student	II
Wood, Rachel	English/Humanities	II
Woods, Michael	Speech	II
Word, Shelly	Political Science	IIA
Wright Jr, Cyril	Criminal Justice	IV
Wright, Jerry L	Education	I
Wyse, Bruce	English & Literature/Humanities	II
Yannuzzi, John	PACT Plumbing	IV
Yates, Michelle	Nutrition	II
Zorn, Brian	EMS Programs/Fire Science	IV

SUGGESTED MOTION:**Move to approve the personnel recommendations as presented.**



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DUAL ENROLLMENT AGREEMENT – THE SCHOOL BOARD OF HIGHLANDS
COUNTY

Approval is requested to **renew** the dual enrollment agreement between Highlands County School Board and South Florida State College for the purpose of providing dual enrollment opportunities to Highlands County. This agreement renews in 2024.

SUGGESTED MOTION:

Move to approve the agreement between The School Board of Highlands County and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DUAL ENROLLMENT AGREEMENT – SCHOOL BOARD OF HARDEE COUNTY

Approval is requested to renew the dual enrollment agreement between Hardee County School Board and South Florida State College for the purpose of providing dual enrollment opportunities to Hardee County. This agreement renews in 2024.

SUGGESTED MOTION:

Move to approve the agreement between School Board of Hardee County and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.2.3

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DUAL ENROLLMENT AGREEMENT – SCHOOL BOARD OF DESOTO COUNTY

Approval is requested to renew the dual enrollment agreement between DeSoto County School Board and South Florida State College for the purpose of providing dual enrollment opportunities to DeSoto County. This agreement renews in 2024.

SUGGESTED MOTION:

Move to approve the agreement between School Board of DeSoto County and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.2.4

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DUAL ENROLLMENT AGREEMENT – POLK COUNTY SCHOOL BOARD

Approval is requested to renew the dual enrollment agreement between Polk County School Board and South Florida State College for the purpose of providing dual enrollment opportunities to Polk County. This agreement renews in 2024.

SUGGESTED MOTION:

Move to approve the agreement between Polk County School Board and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.2.5

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MEMORANDUM OF UNDERSTANDING (MOU) – CAREERSOURCE HEARTLAND

Approval is requested to enter into the agreement between CareerSource Heartland and South Florida State College for the delivery of adult education and literacy services and career and technical education programs under the Workforce Innovation and Opportunity Act.

SUGGESTED MOTION:

Move to approve the MOU agreement between CareerSource Heartland and South Florida State College as presented.



OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL CHECK REGISTER

Summary information for disbursements for all funds for the months of May are enclosed. Detailed information related to expenditures to date is available during normal business hours in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll check register as presented.

Accounts Payable:							
2020/2021 Checks		2020/2021 Electronic		2020/2021 P-Card		2020/2021 Totals	
No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	589 \$821,612.60	85 \$1,088,340.58	279 \$116,793.62	953 \$2,026,746.80			
August	256 \$479,865.33	57 \$788,468.58	432 \$196,630.20	745 \$1,464,964.11			
September	1391 \$2,851,576.95	104 \$935,450.31	563 \$197,093.18	2058 \$3,984,120.44			
October	748 \$844,171.55	96 \$888,767.86	502 \$137,409.86	1346 \$1,870,349.27			
November	721 \$1,097,947.27	100 \$903,812.57	477 \$136,364.71	1298 \$2,138,124.55			
December	276 \$510,053.90	92 \$982,824.18	579 \$152,566.19	947 \$1,645,444.27			
January	246 \$357,092.84	95 \$841,286.48	199 \$57,569.46	540 \$1,255,948.78			
February	1543 \$2,055,416.05	88 \$986,137.77	488 \$141,023.04	2119 \$3,182,576.86			
March	316 \$349,948.78	114 \$1,032,169.64	482 \$139,056.04	912 \$1,521,174.46			
April	642 \$691,561.87	103 \$983,050.88	424 \$204,120.25	1169 \$1,878,733.00			
May	306 \$462,100.72	95 \$833,257.21	502 \$128,258.96	903 \$1,423,616.89			
June							
Totals	7034 \$10,521,347.86	1029 \$10,263,566.06	4927 \$1,606,885.51	12990 \$22,391,799.43			

Payroll:					
2020/2021 Checks		2020/2021 Electronic		2020/2021 Totals	
No.	Amount	No.	Amount	No.	Amount
July	7 \$13,769.29	453 \$926,818.00		460 \$940,587.29	
August	11 \$29,104.84	363 \$1,017,720.27		374 \$1,046,825.11	
September	8 \$9,510.60	392 \$889,119.63		400 \$898,630.23	
October	7 \$8,112.85	433 \$950,591.31		440 \$958,704.16	
November	8 \$6,204.53	441 \$942,720.30		449 \$948,924.83	
December	10 \$10,192.77	444 \$981,208.03		454 \$991,400.80	
January	10 \$7,554.85	393 \$823,274.89		403 \$830,829.74	
February	7 \$9,458.44	417 \$890,496.26		424 \$899,954.70	
March	8 \$6,697.81	426 \$898,683.46		434 \$905,381.27	
April	6 \$4,904.35	441 \$913,984.16		447 \$918,888.51	
May	9 \$8,148.25	426 \$971,373.75		435 \$979,522.00	
June					
Totals	91 \$113,658.58	4629 \$10,205,990.06		4720 \$10,319,648.64	

Accounts Payable:

2019/20				2020/21			
# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total	
July	1,184 \$1,922,191.43	\$1,922,191.43		953 \$2,026,746.80	\$2,026,746.80		
August	907 \$1,626,557.03	\$3,548,748.46		745 \$1,464,964.11	\$3,491,710.91		
September	2,050 \$2,677,106.78	\$6,225,855.24		2,058 \$3,984,120.44	\$7,475,831.35		
October	1,239 \$1,483,299.65	\$7,709,154.89		1,346 \$1,870,349.27	\$9,346,180.62		
November	1,421 \$2,094,514.05	\$9,803,668.94		1,298 \$2,138,124.55	\$11,484,305.17		
December	1,111 \$1,582,077.65	\$11,385,746.59		947 \$1,645,444.27	\$13,129,749.44		
January	842 \$1,974,312.89	\$13,360,059.48		540 \$1,255,948.78	\$14,385,698.22		
February	2,398 \$3,242,411.14	\$16,602,470.62		2,119 \$3,182,576.86	\$17,568,275.08		
March	1,194 \$1,986,544.06	\$18,589,014.68		912 \$1,521,174.46	\$19,089,449.54		
April	510 \$1,294,286.38	\$19,883,301.06		1,169 \$1,878,733.00	\$20,968,182.54		
May	1,015 \$1,566,229.91	\$21,449,530.97		903 \$1,423,616.89	\$22,391,799.43		
June	1,120 \$2,038,322.31	\$23,487,853.28					
Totals	14,991 \$23,487,853.28			12,990 \$22,391,799.43			

Payroll:

2019/20				2020/21			
# Payments	Monthly Total	Cumulative Total		# Payments	Monthly Total	Cumulative Total	
July	528 \$928,308.96	\$928,308.96		460 \$940,587.29	\$940,587.29		
August	418 \$84,471.65	\$1,812,780.61		374 \$1,046,825.11	\$1,987,412.40		
September	440 \$21,904.97	\$2,734,685.58		400 \$898,630.23	\$2,886,042.63		
October	480 \$94,995.77	\$3,678,681.35		440 \$958,704.16	\$3,844,746.79		
November	496 \$1,153,527.16	\$4,832,208.51		449 \$948,924.83	\$4,793,671.62		
December	489 \$96,870.33	\$5,800,078.84		454 \$991,400.80	\$5,785,072.42		
January	439 \$89,913.55	\$6,695,992.39		403 \$830,829.74	\$6,615,902.16		
February	485 \$62,842.07	\$7,658,834.46		424 \$899,954.70	\$7,515,856.86		
March	508 \$75,231.38	\$8,634,065.84		434 \$905,381.27	\$8,421,238.13		
April	466 \$94,937.92	\$9,577,003.76		447 \$918,888.51	\$9,340,126.64		
May	429 \$93,757.93	\$10,509,761.69		435 \$979,522.00	\$10,319,648.64		
June	365 \$89,438.46	\$11,399,200.15					
Totals	5543 \$11,399,200.15			4720 \$10,319,648.64			

6.0 Planning and Policy Issues

7.0 Academic and Student Matters



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposal is requested:

I. PROGRAM REVISIONS

Request approval to revise the following career certificate programs to align with the Criminal Justice Standards Commission's regulatory updates; effective Fall 2021 (202210).

➤ **Auxiliary Law Enforcement Officer #3350 CC**

- **Change** CIP# 0743010709 to 0743010711
- **Change** program length from 364 to 360 contact hours
- **Change** CJK 0422 Dart-Firing Stun Gun to CJK 0421 Conducted Electrical Weapon/Dart-Firing Stun Gun; decrease contact hrs. from 8 to 4
- **Change** CJK 0040 Firearms to Criminal Justice Firearms
- **Change** CJK 0051 Defensive Tactics to Criminal Justice Defensive Tactics

➤ **Correctional to Law Enforcement (Crossover) #3342 CC**

- **Change** CJK 0001 to CJK 0002 Introduction to Law Enforcement; increase contact hrs. from 10 to 12
- **Change** CJK 0012 to CJK 0018 Legal; increase contact hrs. from 62 to 64
- **Change** CJK 0014 to CJK 0019 Interviewing and Report Writing
- **Change** CJK 0064 to CJK 0063 Fundamentals of Patrol; increase contact hrs. from 35 to 40
- **Change** CJK 0084 to CJK 0403 DUI Traffic Stops
- **Change** CJK 0087 to CJK 0401 Traffic Stops; decrease contact hrs. from 30 to 24
- **Change** CJK 0088 to CJK 0402 Traffic Crash Investigations; decrease contact hrs. from 32 to 30
- **Change** CJK 0092 to CJK 0093 Critical Incidents
- **Change** CJK 0422 Dart-Firing Stun Gun to CJK 0421 Conducted Electrical Weapon/Dart-Firing Stun Gun; decrease contact hrs. from 8 to 4
- **Replace** CJK 0013 Interactions in a Diverse Community 40 contact hrs. (Delete) with CJK 0016 Communications LE 24 contact hrs. and part of CJK 0021 Serving Your Community 34 contact hrs.

- **Replace** CJK 0065 Calls for Service 36 contact hrs. (Delete) **with** CJK 0021 Serving Your Community 34 contact hrs.
- **Replace** CJK 0077 Criminal Investigations 50 contact hrs. (Delete) **with** CJK 0072 Crimes Against Persons 48 contact hrs. **and** CJK 0073 Crimes Involving Property and Society 12 contact hrs.
- **Replace** CJK 0078 Crime Scene to Courtroom 35 contact hrs. (Delete) **with** CJK 0079 Crime Scene Follow-up Investigations 34 contact hrs.
- **Replace** part of CJK 0087 Traffic Stops **with** CJK 0400 Traffic Incidents
- **Replace** part of CJK 0088 Traffic Crash Investigations **with** CJK 0400 Traffic Incidents

➤ **Law Enforcement (Basic) #3340 CC**

- **Change** the program title **to** Florida Law Enforcement Academy
- **Change** CJK 0001 **to** CJK 0002 Introduction to Law Enforcement; increase contact hrs. from 10 to 12
- **Change** CJK 0012 **to** CJK 0018 Legal; increase contact hrs. from 62 to 64
- **Change** CJK 0014 **to** CJK 0019 Interviewing and Report Writing
- **Change** CJK 0064 **to** CJK 0063 Fundamentals of Patrol; increase contact hrs. from 35 to 40
- **Change** CJK 0084 **to** CJK 0403 DUI Traffic Stops
- **Change** CJK 0087 **to** CJK 0401 Traffic Stops; decrease contact hrs. from 30 to 24
- **Change** CJK 0088 **to** CJK 0402 Traffic Crash Investigations; decrease contact hrs. from 32 to 30
- **Change** CJK 0092 **to** CJK 0093 Critical Incidents
- **Change** CJK 0422 Dart-Firing Stun Gun **to** CJK 0421 Conducted Electrical Weapon/Dart-Firing Stun Gun; decrease contact hrs. from 8 to 4
- **Change** CJK 0040 Firearms **to** Criminal Justice Firearms
- **Change** CJK 0051 Defensive Tactics **to** Criminal Justice Defensive Tactics
- **Change** CJK 0096 Physical Fitness Training **to** Criminal Justice Officer Physical Fitness Training/Law Enforcement
- **Replace** CJK 0013 Interactions in a Diverse Community 40 contact hrs. (Delete) **with** CJK 0016 Communications LE 24 contact hrs. **and** part of CJK 0021 Serving Your Community 34 contact hrs.
- **Replace** CJK 0065 Calls for Service 36 contact hrs. (Delete) **with** CJK 0021 Serving Your Community 34 contact hrs.
- **Replace** CJK 0077 Criminal Investigations 50 contact hrs. (Delete) **with** CJK 0072 Crimes Against Persons 48 contact hrs. **and** CJK 0073 Crimes Involving Property and Society 12 contact hrs.
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- **Replace** part of CJK 0087 Traffic Stops **with** CJK 0400 Traffic Incidents
- **Replace** part of CJK 0088 Traffic Crash Investigations **with** CJK 0400 Traffic Incidents

SUGGESTED MOTION:

Move to approve the curriculum proposal as presented.

8.0 Purchasing and Other Action Items



OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CAPITAL IMPROVEMENT PROGRAM (CIP)

Attached is a summary of the proposed renovation projects to be included with our Capital Improvement Program (CIP) documents due July 1, 2021. The Capital Improvement Program and Legislative Budget Request have been prepared in accordance with the approved Educational Plant Survey (2018-2023). Board approval is required.

The CIP process requires that the college prioritize the projects annually:

- New Construction Projects- includes new facilities and additions
- Remodeling Projects- changes the use of currently assigned space
- Renovation Projects- improves or repairs to existing facilities and/or provides infrastructure enhancements/improvements.

The documents have been prepared with due consideration of enrollment projections, anticipated program changes, and a current assessment of all facilities/infrastructure.

SUGGESTED MOTION:

Move to approve the Capital Improvement Program Plans for 2022-23 through 2026-27 and submission to the Division of Florida Colleges as presented.

FLORIDA COLLEGE SYSTEM															
CIP 2 SUMMARY															
CAPITAL IMPROVEMENT PLAN AND LEGISLATIVE BUDGET REQUEST															
2022-2023 through 2026-2027															
COLLEGE: South Florida State College															
MAINTENANCE, REPAIR & RENOVATION PROJECTS															
Priority #	Initial Request Yr	Project Type	PROJECT TITLE (include Site)	SITE NO.	PAGE REF	2022-23	2023-24	2024-25	2025-26	2026-27	FIVE YEAR TOTAL	TOTAL PRIOR APPROP	LOCAL FUNDS	TOTAL PROJECT COST*	ON APPROVED SURVEY?
1	2016	Renovation	Roof/Replacements College-Wide	1,2,7,8	4	\$700,000	\$820,000	\$750,000	\$0	\$0	\$2,270,000			\$2,270,000	YES
2	2016	Renovation	Ren. Enhanced Security College-Wide	1,2,7,8	6	\$250,000	\$150,000		0		400,000			400,000	YES
3	2021	Renovation	ADA, Custodial, Sanitation Improvements College-Wide	1,2,7,8	8	\$100,000	\$450,000	150,000	150,000	150,000	1,000,000			1,000,000	YES
4	2016	Renovation	Ren. Swimming Pool	1	10		\$500,000				500,000			500,000	YES
											0			0	
											0			0	
											0			0	
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											0			0	
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*Total Project Cost includes funding from all sources						\$1,050,000	\$1,920,000	\$900,000	\$150,000	\$150,000	\$4,170,000				
TOTAL MAINTENANCE, REPAIR & RENOVATION PROJECTS															



OFFICE OF THE PRESIDENT

Item 8.2

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: RECERTIFICATION OF DIRECT SUPPORT ORGANIZATION (DSO)

Request for recertification of Direct Support Organization

In accordance with SFSC Policy 8.01, the South Florida State College Foundation, Inc. respectfully requests recertification to function on behalf of SFSC during the College's 2020-2021 Fiscal Year. Legal Authority: Florida Statute 1004.70.

SFSC policy 8.01 states that "each direct support organization (DSO) wishing to operate under the auspices of South Florida State College must be annually certified by the SFSC District Board of Trustees as meeting the conditions set forth by the Board. Direct support organizations so certified by the Board may be permitted the use of the College's property, facilities and personnel services."

Conditions for certification include the following:

1. The DSO shall exist for the purpose of providing financial, scholarship, facility, equipment and other support to the College and its programs and students.
2. The DSO shall provide full, complete, and timely information on all of its activities to the SFSC District Board of Trustees as follows:
 - a. One or more members of the SFSC DBOT shall be designated by the Chair of the DBOT to serve as liaison voting members of the Board of Directors and the Executive Committee of the DSO.
 - b. The College President shall be a voting member of the Board of Directors and the Executive Committee of the DSO.
 - c. The College's Controller shall serve as ex-officio member of the Board of Directors of the DSO in the capacity of Assistant Treasurer.
 - d. The DSO shall make monthly reports to the DBOT.
 - e. The Executive Director of the DSO shall report administratively to the College President.

- f. The DSO shall submit its annual independent audit and Income Tax Form 990 to the DBOT for review and acceptance.
3. The DSO will make an annual report on its activities in the spring of each year (typically May or June) so that the DBOT may certify the DSO by July 1st.

Summary of yearly accomplishments:

The South Florida State College Foundation, Inc. operates on a calendar fiscal year. During 2020 the SFSC Foundation continued to meet each of the mandates specified above. Specific activities and accomplishments for the year include:

Revenue

• Number of gifts	=	989
• Amount received	=	\$ 1,096,280.29
• Investment income	=	\$ 2,293,448.52
• Donated services	=	\$ 176,045.76
• Rental Income	=	<u>\$ 348,367.36</u>
Total		\$ 3,914,141.93

Pledged Gift

• Field House Project	=	\$ 900,000.00
• General Nursing Scholarship	=	\$ 23,596.08
• Highlands County Bar Assoc. Scholarship	=	\$ 3,450.00
• Partnership Project	=	\$ 2,940,400.00
• SFSC General Scholarship	=	<u>\$ 600.00</u>
Total		\$ 3,868,046.08

Scholarships

• Number	=	377
• Amount awarded	=	\$162,471

Teaching Chairs awarded	=	Three
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Take Stock in Children:

Currently in program	=	100
High School graduates	=	530
Currently in college	=	131
College graduates	=	315

SFSC programs supported	=	All academic programs at the College
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Facilities leased to SFSC	=	One
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Board members elected	=	Two
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DSO support from the College	=	In 2020, the College provided a budget of approximately \$198,056 to the Resource Development Office, with partial funding used to support the operation of the DSO.
Value added	=	\$1,096,280.29 raised at a cost to SFSC of \$176,046 devoted to operations, represents a significant ROI for the College.
Indebtedness of DSO	=	The SFSC Foundation has no indebtedness.

The Foundation 2020 independent audit and IRS form 990 are provided as attachments.

SUGGESTED MOTION:

Move to accept the 2020 independent audit and IRS form 990 and to reauthorize the SFSC Foundation, Inc. to work on behalf of the College as a direct support organization for the 2021-2022 Fiscal Year as presented.

9.0 Reports



OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

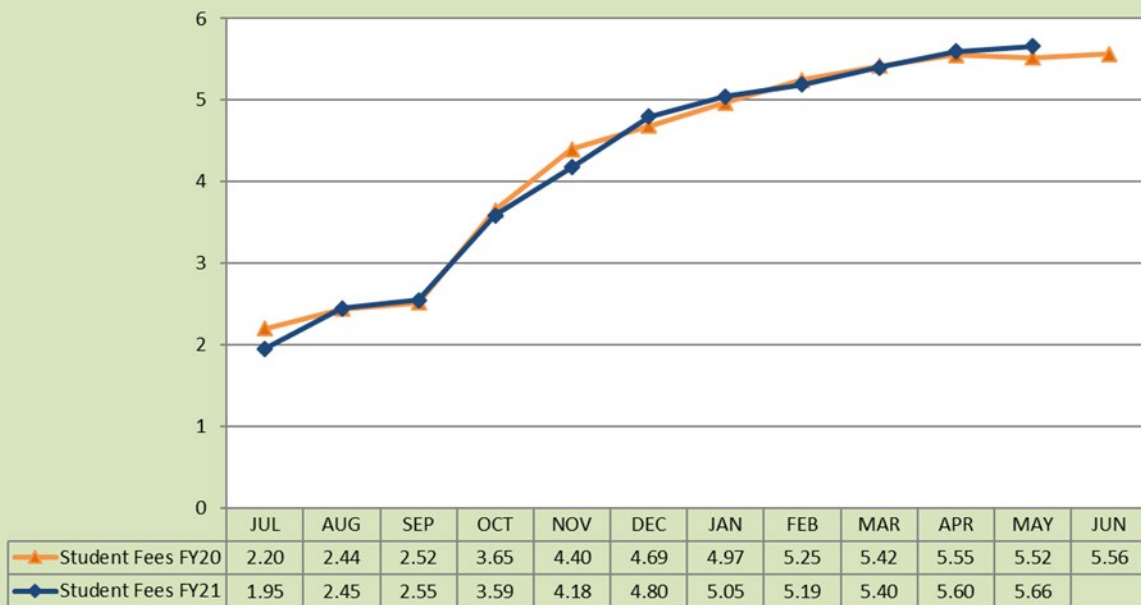
FROM: THOMAS C. LEITZEL

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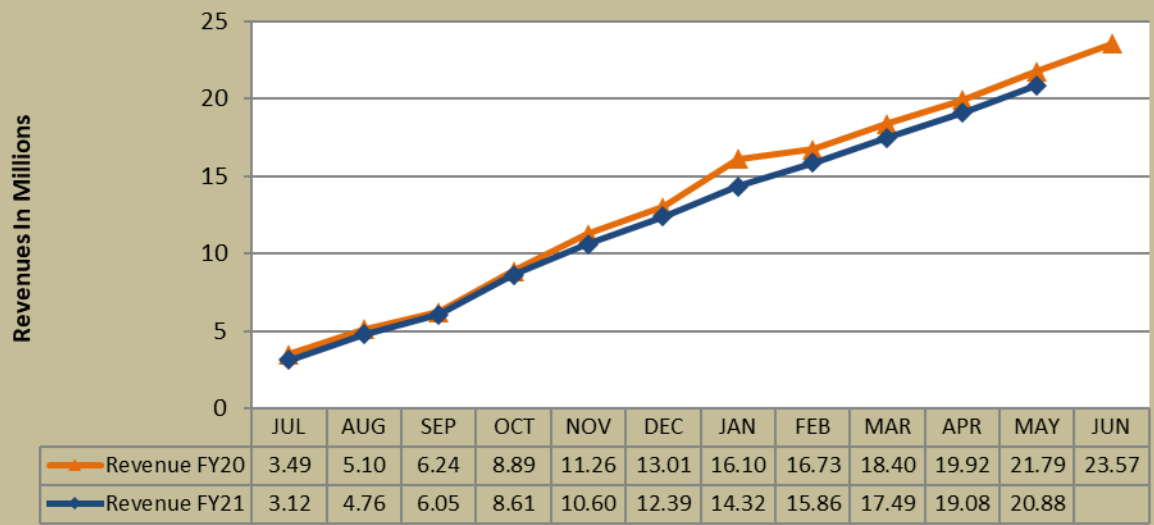
SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Enclosed for your review are the graphs and revenue and expenditure summary compared to budgeted funds within the Operating Budget through May 2021.

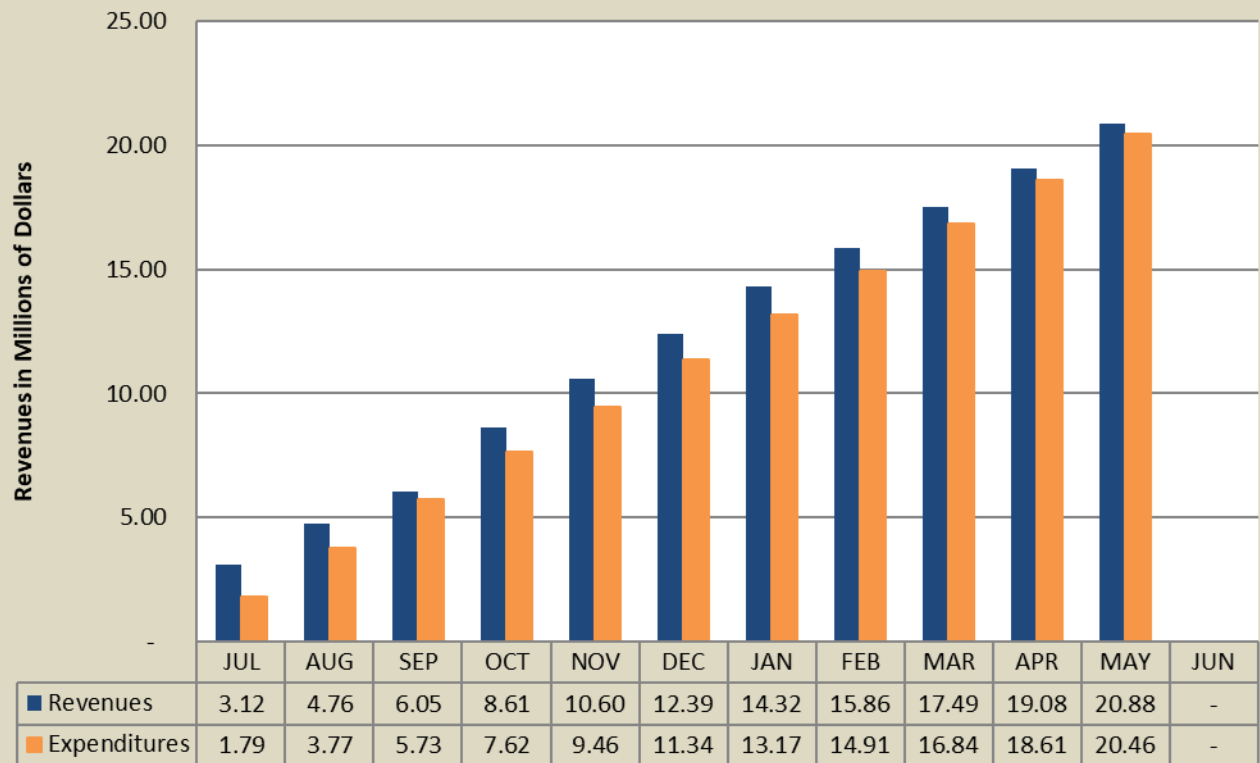
South Florida State College
Fund 1 Student Fee Revenue, FY 20 vs FY 21



South Florida State College Fund 1 Total Revenue, FY 20 vs FY 21



South Florida State College Fund 1 Total Revenues & Expenditures FY 21



South Florida State College					
Revenue and Expenditures for Fund 1					
For Month Ended May 31, 2021					
Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/ Spent to Date
401-403XX	Tuition and Out of State Fees	4,082,914.00	4,785,296.73	(702,382.73)	117.20%
404XX	Lab Fees	568,650.00	571,532.78	(2,882.78)	100.51%
408XX	Technology Fees	178,367.00	179,837.21	(1,470.21)	100.82%
405-407XX, 409XX	Other Student Fees	109,767.00	125,814.26	(16,047.26)	114.62%
416XX	Grants and Contracts from Counties	786,090.00	100,000.00	686,090.00	12.72%
42110	FCSPF-General Revenue	14,038,184.00	12,099,388.00	1,938,796.00	86.19%
4215X	Performance Based Incentive	540,827.00	563,840.00	(23,013.00)	104.26%
42210	CO&DS Entitlement	1,100.00	-	1,100.00	0.00%
42610	FCSPF-Lottery	2,422,780.00	2,024,368.00	398,412.00	83.56%
429XX, 439XX	Indirect Costs Recovered	385,750.00	239,790.86	145,959.14	62.16%
441-44400	Cash/Non-Cash Contributions and Gifts	14,000.00	3,588.00	10,412.00	25.63%
46400	Use of College Facilities	50,000.00	64,743.27	(14,743.27)	129.49%
466XX, 467XX	Other Sales and Services	60,000.00	64,592.69	(4,592.69)	107.65%
48100	Interest and Dividends	10,000.00	13,365.34	(3,365.34)	133.65%
487XX, 489XX	Fines and Penalties/Miscellaneous	121,327.00	33,956.16	87,370.84	27.99%
49XXX	Transfers and Other Revenues	500,000.00	5,785.72	494,214.28	1.16%
	Total Revenue	\$ 23,869,756.00	\$ 20,875,899.02	\$ 2,993,856.98	87.46%
51XXX	Management	1,860,392.00	1,709,418.50	150,973.50	91.88%
52XXX	Instructional	4,850,240.00	4,110,492.80	739,747.20	84.75%
53XXX	Other Professional	2,667,404.00	2,353,325.45	314,078.55	88.23%
54XXX	Career Staff	2,330,822.00	2,046,835.08	283,986.92	87.82%
56XXX	Other Professional-Instructional	1,333,240.00	1,058,556.19	274,683.81	79.40%
57XXX	Other Professional-Tech/Clerical/Trade	150,222.00	104,221.93	46,000.07	69.38%
58XXX	Student Employment	38,000.00	14,749.26	23,250.74	38.81%
585XX	Employees Awards	212,145.00	215,697.45	(3,552.45)	101.67%
59XXX	Benefits	5,071,874.00	3,833,478.80	1,238,395.20	75.58%
	Total Personnel	\$ 18,514,339.00	\$ 15,446,775.46	\$ 3,067,563.54	83.43%
605XX	Travel	277,025.00	61,361.59	215,663.41	22.15%
61000	Freight and Postage	21,400.00	14,208.25	7,191.75	66.39%
615XX	Telecommunications	62,000.00	66,248.13	(4,248.13)	106.85%
62000	Printing	44,384.00	10,166.27	34,217.73	22.91%
625XX	Repairs and Maintenance	1,223,515.00	1,063,504.59	160,010.41	86.92%
63000	Rentals	167,956.00	146,195.25	21,760.75	87.04%
635XX, 637XX	Insurance	545,433.00	594,536.65	(49,103.65)	109.00%
640XX	Utilities	1,650,235.00	1,310,231.49	340,003.51	79.40%
645XX	Other Services	779,115.00	533,344.48	245,770.52	68.46%
64700	Grant Aid	4,280.00	4,507.50	(227.50)	105.32%
650XX	Professional Fees	104,995.00	60,204.06	44,790.94	57.34%
655XX	Education Office/Dept Material Supp	629,582.00	651,538.78	(21,956.78)	103.49%
657XX	Data Software	34,490.00	19,806.93	14,683.07	57.43%
66000	Maint/Construction Material/Supp	402,500.00	231,151.92	171,348.08	57.43%
665XX	Other Materials and Supplies	93,925.00	90,126.60	3,798.40	95.96%
670XX	Subscriptions/Library	58,200.00	52,644.56	5,555.44	90.45%
675XX	Purchases for Resale	41,100.00	33,784.66	7,315.34	82.20%
680XX	Scholarships	45,000.00	39,042.81	5,957.19	86.76%
69XXX	Transfers and Other Expenses	125,000.00	11,871.99	113,128.01	9.50%
	Total Current Expenses	\$ 6,310,135.00	\$ 4,994,476.51	\$ 1,315,658.49	79.15%
706XX	Minor Equipment >1000<5000	45,000.00	13,840.16	31,159.84	30.76%
71000	Furniture and Equipment	30,000.00	125.80	29,874.20	0.42%
	Total Capital Outlay	\$ 75,000.00	\$ 13,965.96	\$ 61,034.04	18.62%



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed next to the name Thomas C. Leitzel.

SUBJECT: FOUNDATION REPORT

I. **Donations and Pledges to the SFSC Foundation, Inc.**

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the May 2021 meeting of the College District Board of Trustees. The included dates are May 1, 2021 through May 31, 2021. The total amount reported is **\$15,210.27.**

II. **Foundation Update**

- A. Student Resident Facility Proposal update
- B. Duke Energy Proposal
- C. Avon Park Noon Rotary Presentation

South Florida State College Foundation
Gift Summary Report 5/1/2021 - 5/31/2021

Fund #	Fund Description	# Gifts	Cash	Pledges	GIK/Other	Total
1000	Unrestricted	13	\$3,781.00	\$0.00	\$0.00	\$3,781.00
5011	SFSC General Scholarship	12	\$4,480.77	\$600.00	\$0.00	\$5,080.77
5025	General Nursing Scholarship	1	\$0.50	\$0.00	\$0.00	\$0.50
5029	Zenon C.R. Hansen Memorial	1	\$6,000.00	\$0.00	\$0.00	\$6,000.00
5031	SFSC Community Fund	2	\$10.50	\$0.00	\$0.00	\$10.50
5032	SFSC Library Donations	2	\$32.00	\$0.00	\$0.00	\$32.00
5045	Athletic Booster Club	3	\$30.50	\$0.00	\$0.00	\$30.50
5095	Dental Programs	1	\$25.00	\$0.00	\$0.00	\$25.00
5110	Highlands County Bar Assoc S'ship	2	\$75.00	\$0.00	\$0.00	\$75.00
5158	TSIC Scholarships	7	\$90.00	\$0.00	\$0.00	\$90.00
6005	Partnership Project	5	\$85.00	\$0.00	\$0.00	\$85.00

Grand Totals: 49 \$14,610.27 \$600.00 \$0.00 \$15,210.27

49 Gift(s) listed

39 Donor(s) listed



OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: JUNE 23, 2021

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is placed next to the name Thomas C. Leitzel.

SUBJECT: GRANTS DEVELOPMENT

Submitted

Title: General Support Grant

Source: Florida Division of Cultural Affairs (FDCA)

Amount: \$90,000

Description: Funding has been requested for support of the 2022-2023 cultural series at the Alan Jay Wildstein Center for the Performing Arts.