SFSC
District Board of Trustees
Regular Meeting
March 25, 2015

Highlands Campus
6:00 p.m.

__________________________________________

Tim Backer
Derren Bryan
Tami Cullens
Louis Kirschner
Ken Lambert, Chair
Lana C. Puckorius
Kris Y. Rider, Vice Chair
Joe Wright
Thomas C. Leitzel, President/Secretary
1.0 Call to Order and Preliminary Matters
PRESENT TO BOARD:  MARCH 25, 2015

TO:  SOUTH FLORIDA STATE COLLEGE
     DISTRICT BOARD OF TRUSTEES

FROM:  THOMAS C. LEITZEL

SUBJECT:  ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of March 25, 2015 be adopted.

SUGGESTED MOTION:

Move to adopt the agenda of the regular meeting of March 25, 2015 as presented.
AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
MARCH 25, 2015
6:00 P.M.

1.0 Call to Order and Preliminary Matters
   1.1 Adoption of Agenda
   1.2 Approval of Minutes
       1.2.1 Regular Meeting – February 25, 2015
   1.3 Review of Agenda Master Calendar

2.0 Communications, Introductions, and Recognition
   2.1 New Employee Introductions

3.0 Public Comment

4.0 Presentation

5.0 Consent Agenda Action Items
   5.1 Personnel Actions
   5.2 Agreements and Contracts
       5.2.1 Affiliation Agreement – Okeechobee County Fire and Rescue Department
       5.2.2 Affiliation Agreement – BayCare Health System, Inc.
       5.2.3 Memorandum of Understanding – Holiday Inn Express
   5.3 Grant Applications
       5.3.1 Adult Education ESOL Program - $15,000
   5.4 Operating Actions
       5.4.1 Monthly Accounts Payable & Payroll Check Register

6.0 Planning and Policy Issues
   6.1 Policy Implementation
       6.1.1 Policy 4.12 Bad Checks and Outstanding Debts

7.0 Academic and Student Matters
   7.1 Curriculum Proposals
   7.2 Fee Proposals

8.0 Other Action Items

9.0 Reports
   9.1 Resource Development Report
   9.2 Financial Report
   9.3 President’s Report
   9.4 Board Attorney Report
   9.5 Board Member Reports
   9.6 Board Chair Report

10.0 Adjournment
PRESENT TO BOARD: MARCH 25, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL


It is recommended that the minutes of the regular meeting held February 25, 2015 as presented and recorded in the Supplemental Minute Book, be approved.

SUGGESTED MOTION:

Move to approve the minutes of the February 25, 2015 regular meeting as presented.
MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
FEBRUARY 25, 2015

Members Present:  Mr. Tim Backer  
Mr. Derren Bryan  
Mrs. Tami Cullens  
Dr. Louis H. Kirschner  
Mr. Ken Lambert, Chair  
Mrs. Lana C. Puckorius  
Mrs. Kris Y. Rider, Vice Chair  
Mr. Joe Wright  
Dr. Thomas C. Leitzel, President/Secretary  
Mrs. Pamela T. Karlson, College Attorney

Absent: 

Staff Present:  Mr. Don Appelquist  
Mr. Kevin Brown  
Mrs. Tammy Bush  
Ms. Cindy Garren  
Mrs. Susie Hale  
Mrs. Anita Kovacs  
Mrs. Deborah Latter  
Mr. Glenn Little  
Dr. Lindsay Lynch  
Dr. Mike McLeod  
Dr. Leana Revell  
Mrs. Becky Sroda  
Dr. Chris van der Kaay  
Mrs. June Weyrauch  
Dr. Tim Wise  
Dr. Deborah Fuschetti  
Mr. Steve Ashworth  
Mr. John Rousch  
Mrs. Renee LaDue  
Ms. Adrienne Diaz  
Mr. Ernesto Loresco  
Mr. Colin Nicholas

Others Present:  Mrs. Barbara Kirschner

CALL TO ORDER
At 6:02 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Ken Lambert.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda 
Mrs. Rider made a motion, seconded by Mrs. Cullens, to adopt the agenda of the regular meeting held February 25, 2015 as recommended. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.

1.2 Approval of Minutes
1.2.1 Regular Meeting Minutes
Mrs. Puckorius made a motion, seconded by Mr. Wright, to approve the minutes of the regular meeting held January 28, 2015. Those voting in favor of the motion were Mr. Backer, Mr. Byran, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.

1.3 Review of Agenda Master Calendar
The Agenda Master Calendar was reviewed.
2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION

2.1 New Employee Introductions

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Supervisor</th>
<th>Hired</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adrienne Diaz</td>
<td>Administrative Assistant II, Academic Support</td>
<td>John Rousch</td>
<td>01/05/15</td>
</tr>
<tr>
<td>Ernesto Loresco, Jr.</td>
<td>Custodian</td>
<td>Renee LaDue</td>
<td>12/08/14</td>
</tr>
<tr>
<td>Colin Nicholas</td>
<td>Director, Student Support Services</td>
<td>Michael McLeod</td>
<td>01/05/15</td>
</tr>
</tbody>
</table>

3.0 PUBLIC COMMENT
None

4.0 PRESENTATION
None

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions
Approved a list of appointments, full-time career service staff; retirements; reappointments, President’s immediate staff, 2015-16; and adjunct faculty, 2014-15, academic year as needed. *(EXHIBIT "A")*

5.2 Agreement and Contracts
5.2.1 Approved entry into new training agreement with Southwest Florida Workforce Development Board, Inc. (CareerSource Southwest) to provide corrections training to CareerSource clients as presented. *(EXHIBIT "B")*

5.3 Grant Applications
5.3.1 Migrant and Seasonal Farmworkers Program
FL Dept of Education $277,575
5.3.2 Advertising Funds – Cultural Programs
Highlands Tourist Development Council $1,000

5.4 Operational Actions
5.4.1 Monthly Accounts Payable/Payroll Check Register
Approved the monthly accounts payable/monthly payroll check register and summary through January 2015. *(EXHIBIT "C")*

5.4.2 Property Deletion and Disposal
Approved the deletion and disposal of items presented from property records in the amount of $80,660.11. *(EXHIBIT "D")*

5.4.3 Donation of Computers
Approved the donation of 70 computers to the School Board of Highlands County as presented. *(EXHIBIT "E")*

5.4.4 Donation of Computers
Approved the donation of 28 surplus laptop computers to Take Stock in Children participants as presented. *(EXHIBIT "F")*

Mr. Wright made a motion, seconded by Mr. Backer, to approve the Consent Agenda, Items 5.1 through 5.4.4 as presented. Those voting in favor of the motion
were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANING AND POLICY ISSUES

6.1 Policy Development

6.1.1 Policy 4.12 Bad Checks and Outstanding Debts

Vice President Glenn Little presented for discussion proposed changes to Policy 4.12 Bad Checks and Outstanding Debts. (**EXHIBIT "G"**) Mr. Bryan made a motion, seconded by Mrs. Cullens, to table consideration of changes to Policy 4.12 until the March 25 meeting. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.0 ACADEMIC AND STUDENT MATTERS

None

8.0 PURCHASING AND OTHER ACTION ITEMS

None

9.0 REPORTS

9.1 Facilities Report

Vice President Glenn Little, Dean Kevin Brown, and Mr. Steve Ashworth gave a progress report on the Fire Fighting/Fire Science Facilities.

9.2 Resource Development

Mr. Appelquist reported on donations and pledges.

Donations and Pledges

The South Florida State College Foundation, Inc. received donations and pledges in the amount of **$205,442.95** from January 14, 2015 through February 10, 2015.

9.3 Financial Report

Mrs. Kovacs reported on the financial graphs and a summary of revenue an expenditures through the month of December 2014 as information items. (**EXHIBIT "H"**) **

9.4 President’s Report

Dr. Leitzel reported on the following college activities:

1. Thanked the Trustees for their work in Tallahassee and Washington, DC this month.
2. Thanked the Trustees for their endorsement of the college’s new Vision Statement. The pillars of vision will be used for the college’s Strategic Planning process. He thanked Mrs. Puckorius and Mr. Wright for attending Professional Development Day.
3. Stated that the SACSCOC team reported zero findings for Substantive Change Review. Stated that for the third time SFSC will not have an operational audit performed by the State Audit Review. Reported that the TAACCT Audit recently performed had zero findings. Thanked Dr. Revell and her team for their great work.
4. Thanked members of the 50th Anniversary celebration committee for their work with the events scheduled for this year. The Trustees suggested hanging street banners in Wauchula, Arcadia, and Lake Placid.
5. Reported that Lea Ann Curry was recognized by the Governor as the Champion of Services for Volunteer Service with the RSVP program. She attended an event in Tampa with Dr. McLeod and Ms. Juve.
6. Stated that the SFSC Brain Bowl team is going to national competition in Atlanta.
7. Reported that the SFSC Phi Beta Lambda chapter moved into the State competition after experiencing success at the regional level.
8. Reported that State funding is uncertain and he will continue to monitor. A conference call will be held Thursday by Commissioner Stewart.
9. Stated that the college’s bookstore now serves Starbucks coffee.
10. Reminded the Trustees of the upcoming Panther 5K Run/Walk and Bike Ride March 7 on the Highlands Campus. Open slots remain.
11. Ms. Cindy Garren listed the performances remaining for this season.
12. Reported that the U.S. high school graduation rate is 81%.

9.5 Board Attorney’s Report
Mrs. Karlson reported on a recent subpoena served to the college regarding a student paternity case. The college was eventually released from the case. She also stated that she will be participating in the college’s Career Fair taking place Thursday in the Panther Gym from 9-11:30 a.m.

9.6 Board Members’ Reports
Mrs. Puckorius stated no report.

Mr. Backer stated that Lauren Early and Laura Wilder are doing a great job at the DeSoto campus in Suzanne Demers’ absence.

Dr. Kirschner stated no report.

Mr. Wright stated that for the college to not have to participate in an operational audit this year was a great accomplishment.

Mrs. Cullens stated no report.

Mr. Bryan stated no report.

Mrs. Rider stated no report.

9.7 Board Chair Report
1. Thanked Dr. Revell for her strong leadership in the recent SACSCOC review. He felt that there was Trustee involvement in the process.
2. Thanked Mr. Backer for taking his shift during the college’s 50th Anniversary event that took place at the Highlands Campus on February 14. It allowed him to work at the family’s florist shop that day.
3. Reported that Legislative Bill 4005, and Senate Bill 1776 regarding guns on campus currently has sufficient committee support and is highly likely to pass. He asked for discussion and for the Trustees to render an opinion on this matter for Dr. Leitzel to use as a statement on behalf of the college.

Mr. Backer made a motion, seconded by Mrs. Rider, to accept the following statement for Dr. Leitzel to use as a statement on behalf of the college regarding guns on campus: *The policy of the college follows the current State law regarding guns on campus.* Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.
Mr. Lambert asked the Trustees to further educate themselves on this matter as he felt more discussion may be necessary in the future.

10.0 ADJOURNMENT
There being no further business to come before the Board, the meeting adjourned at 8:27 p.m.
PRESENT TO BOARD: MARCH 25, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: REVIEW OF AGENDA MASTER CALENDAR

Information Item:
The Annual Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.
<table>
<thead>
<tr>
<th>MARCH 2015</th>
<th>APRIL 2015</th>
<th>MAY 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>7  **5K &amp; 50mi Bike Ride</td>
<td>22 Board Meeting, 6 PM Highlands Campus</td>
<td>7  Spring Commencement</td>
</tr>
<tr>
<td>25 Board Meeting, 6 PM</td>
<td>21 **Trustees/Retirees Luncheon</td>
<td>21 **Trustees/Retirees Luncheon</td>
</tr>
<tr>
<td>Highlands Campus</td>
<td>25 SFSC Foundation Gala, 6 PM, Jacaranda Hotel</td>
<td>27 Budget Workshop, 4 PM Followed by Board Meeting, 6 PM, Highlands Campus</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>JUNE 2015</th>
<th>JULY 2015</th>
<th>AUGUST 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>24 Board Meeting, 6PM</td>
<td>22 Board Meeting, 6 PM Highlands Campus</td>
<td>26 *Board Meeting, 6 PM Highlands Campus</td>
</tr>
<tr>
<td>Highlands Campus</td>
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<tr>
<td>26 **That '60s Show, 7:30 PM Theatre for the Performing Arts</td>
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<thead>
<tr>
<th>SEPTEMBER 2015</th>
<th>OCTOBER 2015</th>
<th>NOVEMBER 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 **Hardee Campus Mud Run 9:00 AM</td>
<td>15 **Coming Home: MOFAC An exhibition of artwork by SFSC alumni</td>
<td>7 **Lake Placid Center Sock Hop 7-10 PM</td>
</tr>
<tr>
<td>23 *Board Meeting, 6 PM</td>
<td>24 **Masquerade Ball 8-10:30 PM, Jacaranda</td>
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</tr>
<tr>
<td>Highlands Campus</td>
<td>28 *Board Meeting, 6 PM Highlands Campus</td>
<td></td>
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</tbody>
</table>

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<tr>
<th>DECEMBER 2015</th>
<th>JANUARY 2016</th>
<th>FEBRUARY 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>9  *Planning Workshop, 4 PM Followed by Board Meeting, 6 PM Highlands Campus</td>
<td>27 *Board Meeting, 6 PM Highlands Campus</td>
<td>24 *Board Meeting, 6 PM Highlands Campus</td>
</tr>
<tr>
<td>17 Fall Commencement</td>
<td></td>
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</tr>
</tbody>
</table>

*Tentative

** SFSC 50th Anniversary Events
2.0 Communications, Introductions, and Recognitions
PRESENT TO BOARD:  MARCH 25, 2015

TO:       SOUTH FLORIDA STATE COLLEGE
            DISTRICT BOARD OF TRUSTEES

FROM:   THOMAS C. LEITZEL

SUBJECT: NEW EMPLOYEE INTRODUCTIONS

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Supervisor</th>
<th>Hired</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Sheridan</td>
<td>Library Assistant II, Circulation</td>
<td>Lena Phelps</td>
<td>02/16/15</td>
</tr>
</tbody>
</table>
3.0 Public Comment
4.0 Presentations
5.0 Consent Agenda Action Items
PRESENT TO BOARD: MARCH 25, 2015

TO: SOUTH FLORIDA STATE COLLEGE
   DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any consent agenda item may be discussed or removed from the consent agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Applications and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the consent agenda.
<table>
<thead>
<tr>
<th>CONSENT AGENDA ACTION ITEMS</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.1 Personnel Actions</td>
<td>20</td>
</tr>
<tr>
<td>5.2 Agreement and Contracts</td>
<td></td>
</tr>
<tr>
<td>5.2.1 Affiliation Agreement – Okeechobee County Fire and Rescue</td>
<td>22</td>
</tr>
<tr>
<td>5.2.2 Affiliation Agreement – BayCare Health System, Inc.</td>
<td>23</td>
</tr>
<tr>
<td>5.2.3 Memorandum of Understanding – Holiday Inn Express</td>
<td>24</td>
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<tr>
<td>5.3 Grant Applications</td>
<td></td>
</tr>
<tr>
<td>5.3.1 Adult Education ESOL Program - $15,000</td>
<td>25</td>
</tr>
<tr>
<td>5.4 Operating Actions</td>
<td></td>
</tr>
<tr>
<td>5.4.1 Monthly Accounts Payable &amp; Payroll Check Register</td>
<td>26</td>
</tr>
</tbody>
</table>
PRESENT TO BOARD: MARCH 25, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. RESIGNATIONS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Long, Chadwick</td>
<td>Coordinator, Recruitment and Retention</td>
<td>03/09/15</td>
</tr>
</tbody>
</table>

II. RETIREMENTS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appelquist, Donald</td>
<td>Dean, Resource Development &amp; Foundation</td>
<td>06/30/15</td>
</tr>
<tr>
<td>Hancock, Jane</td>
<td>Director, Planned and Major Giving</td>
<td>06/30/15</td>
</tr>
</tbody>
</table>

III. REAPPOINTMENTS, FULL-TIME ADMINISTRATIVE STAFF, 2015-16:

Batty-Herbert, Kimberly
Brown, James Kevin
Crawford, Teresa
Demers, Suzanne
Flores, Robert
Fuschetti, Deborah
Hale, Susan
Kovacs, Anita
McLeod, Michael
Paeplow, Randall
Sroda, Rebecca
van der Kaay, Christopher
Wise, Timothy
IV. REAPPOINTMENTS, FULL-TIME FACULTY, 2015-16:
Continuing Contract:
Cardenas, Tina
Hemler, Kimberly
Jacques, Lorraine
Martin, Adam
von Merveldt, Mary

Annual Contract (9, 10, 11, 12 month contract depending upon responsibilities):
Bailes, Jessica
Bohlman, Brian
Dos Santos, Kimberley
Lancaster, Sarah*
Macbeth, Verna Michelle
McConnell, Lisa
Miller, Claire
Nason, Kimberly
Nicholas, Sonji
Smith, Rodger

*Grant-funded

V. ADJUNCT FACULTY, 2014-15, ACADEMIC YEAR AS NEEDED:

<table>
<thead>
<tr>
<th>Name</th>
<th>Teaching Area</th>
<th>Rank</th>
</tr>
</thead>
<tbody>
<tr>
<td>Garren, Cynthia</td>
<td>Theatre</td>
<td>II</td>
</tr>
<tr>
<td>Gibson, Daniel</td>
<td>Criminal Justice</td>
<td>IV</td>
</tr>
<tr>
<td>Jorgensen II, Kenneth</td>
<td>Criminal Justice</td>
<td>IV</td>
</tr>
<tr>
<td>Rice, Carrie</td>
<td>Aerobics</td>
<td>IV</td>
</tr>
</tbody>
</table>

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.
PRESENT TO BOARD: MARCH 25, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: AFFILIATION AGREEMENT – OKEECHOBEE COUNTY FIRE AND RESCUE DEPARTMENT

Approval is requested to enter into a new affiliation agreement between South Florida State College Emergency Medical Services program and the Okeechobee County Fire and Rescue Department. This agreement will allow EMT students the opportunity to engage in a supervised learning experiences consisting of agency ambulance ride along opportunities.

SUGGESTED MOTION:

Move to approve entry into a new affiliation agreement with Okeechobee County Fire and Rescue Department as presented.
PRESENT TO BOARD: MARCH 25, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: AFFILIATION AGREEMENT – BAYCARE HEALTH SYSTEM, INC.

Approval is requested to enter into a new affiliation between South Florida State College Biomedical Technology program and BayCare Health System, Inc. This agreement will allow biomedical technology students the opportunity to engage in a clinical practicum at the Winter Haven Hospital.

SUGGESTED MOTION:

Move to approve entry into a new affiliation agreement with BayCare Health System, Inc., as presented.
PRESENT TO BOARD: MARCH 25, 2015

TO: SOUTH FLORIDA STATE COLLEGE
   DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: MEMORANDUM OF UNDERSTANDING – HOLIDAY INN EXPRESS

Approval is requested to enter into a new memorandum of understanding between South Florida State College and Holiday Inn Express for the purpose of providing bachelors and associate degree students an opportunity to participate in internship experiences at the Holiday Inn Express. There are three hotels in our service district that will provide internship opportunities.

SUGGESTED MOTION:

Move to approve entry into a new memorandum of understanding with Holiday Inn Express as presented.
PRESENT TO BOARD:  MARCH 25, 2015

TO:  SOUTH FLORIDA STATE COLLEGE
     DISTRICT BOARD OF TRUSTEES

FROM:  THOMAS C. LEITZEL

SUBJECT:  GRANT APPLICATION – ADULT EDUCATION ESOL PROGRAM

Approval is requested for submission and acceptance, if funded, of the following described grant proposal:

Title:  Adult Education ESOL Program
Source:  Dollar General Literacy Foundation
Amount:  $15,000
Purpose:  If funded, this project will focus on improving the quality of ESOL instruction at satellite classroom locations, by implementing laptops for use in student assessment instruments along with other mobile hardware so that students can access online instructional aides and software (Edmentum, Burlington English). In addition to the Highlands Campus, SFSC currently offers ESOL instruction at the Lake Placid Center and Hardee Campus.

SUGGESTED MOTION:

Move to approve the submission and acceptance, if funded, of the described grant proposal.
PRESENT TO BOARD: MARCH 25, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL WARRANT SUMMARY

The law requires that warrants be approved and made available for review. Detailed information on all disbursements for February 2015 is summarized below and is available at any time in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll check register as presented.
## Payroll:

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td></td>
<td>No.</td>
<td>Amount</td>
<td>No.</td>
<td>Amount</td>
</tr>
<tr>
<td>July</td>
<td>436</td>
<td>$515,026.45</td>
<td>137</td>
<td>$910,406.45</td>
</tr>
<tr>
<td>Aug</td>
<td>184</td>
<td>283,786.52</td>
<td>265</td>
<td>1,141,251.28</td>
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<tr>
<td>Sept</td>
<td>1360</td>
<td>1,537,682.70</td>
<td>251</td>
<td>880,149.26</td>
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<tr>
<td>Oct</td>
<td>777</td>
<td>993,598.75</td>
<td>330</td>
<td>1,400,912.76</td>
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<td>Nov</td>
<td>443</td>
<td>434,454.74</td>
<td>215</td>
<td>1,201,217.03</td>
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<td>Dec</td>
<td>262</td>
<td>225,581.73</td>
<td>187</td>
<td>1,265,006.07</td>
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<td>Jan</td>
<td>261</td>
<td>384,764.04</td>
<td>214</td>
<td>1,055,059.85</td>
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<tr>
<td>Feb</td>
<td>1555</td>
<td>1,982,343.99</td>
<td>245</td>
<td>1,037,272.36</td>
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<tr>
<td>March</td>
<td>0</td>
<td>$0.00</td>
<td>0</td>
<td>$0.00</td>
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<tr>
<td>April</td>
<td>0</td>
<td>$0.00</td>
<td>0</td>
<td>$0.00</td>
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<tr>
<td>May</td>
<td>0</td>
<td>$0.00</td>
<td>0</td>
<td>$0.00</td>
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<tr>
<td>June</td>
<td>0</td>
<td>$0.00</td>
<td>0</td>
<td>$0.00</td>
</tr>
<tr>
<td>Totals</td>
<td>5278</td>
<td>5,357,238.92</td>
<td>1844</td>
<td>$8,891,275.06</td>
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</table>

## Accounts Payable:

<table>
<thead>
<tr>
<th></th>
<th>2013/2014</th>
<th>2014/2015</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td># Payments</td>
<td>Monthly Total</td>
</tr>
<tr>
<td>July</td>
<td>979</td>
<td>$1,490,702.22</td>
</tr>
<tr>
<td>August</td>
<td>1,019</td>
<td>$1,604,535.32</td>
</tr>
<tr>
<td>September</td>
<td>1,092</td>
<td>$1,281,564.10</td>
</tr>
<tr>
<td>October</td>
<td>2,657</td>
<td>$3,380,925.46</td>
</tr>
<tr>
<td>November</td>
<td>1,348</td>
<td>$1,522,912.24</td>
</tr>
<tr>
<td>December</td>
<td>1,061</td>
<td>$1,351,062.70</td>
</tr>
<tr>
<td>January</td>
<td>1,097</td>
<td>$958,716.83</td>
</tr>
<tr>
<td>February</td>
<td>2,417</td>
<td>$3,208,315.55</td>
</tr>
<tr>
<td>March</td>
<td>1,129</td>
<td>$1,826,916.56</td>
</tr>
<tr>
<td>April</td>
<td>1,237</td>
<td>$1,405,293.99</td>
</tr>
<tr>
<td>May</td>
<td>1,136</td>
<td>$1,574,650.14</td>
</tr>
<tr>
<td>June</td>
<td>1,504</td>
<td>$1,693,417.07</td>
</tr>
<tr>
<td>Totals</td>
<td>16,676</td>
<td>$21,299,012.18</td>
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</table>

## Payroll:

<table>
<thead>
<tr>
<th></th>
<th>2013/2014</th>
<th>2014/2015</th>
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<tbody>
<tr>
<td></td>
<td># Payments</td>
<td>Monthly Total</td>
</tr>
<tr>
<td>July</td>
<td>519</td>
<td>$872,018.27</td>
</tr>
<tr>
<td>August</td>
<td>392</td>
<td>$848,097.66</td>
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<tr>
<td>September</td>
<td>343</td>
<td>$824,166.32</td>
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<tr>
<td>October</td>
<td>458</td>
<td>$881,715.09</td>
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<td>November</td>
<td>487</td>
<td>$882,265.39</td>
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<tr>
<td>December</td>
<td>486</td>
<td>$928,786.26</td>
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<tr>
<td>January</td>
<td>478</td>
<td>$878,818.67</td>
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<td>February</td>
<td>461</td>
<td>$872,710.43</td>
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<tr>
<td>March</td>
<td>485</td>
<td>$884,218.76</td>
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<tr>
<td>April</td>
<td>476</td>
<td>$916,405.06</td>
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<tr>
<td>May</td>
<td>484</td>
<td>$925,299.99</td>
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<tr>
<td>June</td>
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<td>$883,562.17</td>
</tr>
<tr>
<td>Totals</td>
<td>5584</td>
<td>$10,598,064.07</td>
</tr>
</tbody>
</table>
6.0 Planning and Policy Issues
PRESENT TO BOARD: MARCH 25, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: POLICY IMPLEMENTATION: POLICY 4.12 BAD CHECKS AND OUTSTANDING DEBTS

While the President is charged with developing the College’s administrative procedures for handling outstanding debts, Board policy should also require that procedures include provision for the write off of uncollectible accounts on a regular basis. Further, the Board policy should allow the President to develop procedures to restrict further services to debtors per statutory authority. Both of these considerations have been incorporated into the recommended changes to the policy and to provide authority for longstanding administrative procedures. Administrative Procedure 4020, Outstanding Debt, contains rules for handling outstanding debts, has provided for the annual write-off of uncollectible debts more than two years old, and restricts the provision of future services to debtors.

The removal of the references to bad checks from the policy title and the procedural descriptions of handling bad checks from the policy wording is being recommended so that bad checks are treated in the same manner as any other form of outstanding debt.

These changes to Policy 4.12 are offered for your consideration as presented.

SUGGESTED MOTION:

Move to approve the recommended changes to Policy 4.12 Bad Checks and Outstanding Debts as presented.
POLICY NO. 4.12

TITLE: BAD-CHECKS-AND-OUTSTANDING DEBTS

LEGAL AUTHORITY: FLORIDA STATUTES: 1001.64, 1001.65, 1010.03

OFFICE OF PRIMARY RESPONSIBILITY: VICE PRESIDENT FOR ADMINISTRATIVE SERVICES

The president may take such legal action or establish such procedures as are necessary to effect payment of any check which has been given to the college in payment of a debt, any check cashed by the college when the check has been returned unpaid to the college a second time, or for any outstanding debt to the college, including but not limited to Title IV repayments, fines, bad checks, contractual obligations, special fees, incorrect payment of salaries and/or reimbursement for loss of or damage to college property. The procedures should include provision to write off uncollectible accounts on a regular basis with any debts to be written off being presented for the District Board of Trustees approval. In addition, the president may adopt rules to restrict further services to the debtors.

HISTORY: Last Reviewed 6/27/12 Revised: XX/XX/XX

Issued by District Board of Trustees: 8/10/84
Reviewed: 7/1/04, 7/1/07, 7/22/09, 6/27/12
Revised: 10/24/01, XX/XX/XX
7.0 Academic and Student Matters
PRESENT TO BOARD: MARCH 25, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposals is requested:

I. PROGRAM REVISIONS

Modify the following two occupational crossover programs; revisions will align with Criminal Justice Standards and Training Commission requirements, effective Fall 2015 (201610). The Correctional to Law Enforcement (Crossover) program length will increase from 489 to 515 contact hours. The Law Enforcement to Correctional (Crossover) will increase from 156 to 172 hours.

**Correctional to Law Enforcement (Crossover) #3342 - OC**
- CJK 0061 Patrol I replace with CJK 0064 Fundamentals of Patrol (35 contact hours)
- CJK 0071 Criminal Investigations replace with CJK 0077 Criminal Investigations (50 contact hours)
- CJK 0076 Crime Scene Investigations replace with CJK 0078 Crime Scene to Courtroom (35 contact hours)
- CJK 0082 Traffic Stops replace with CJK 0087 Traffic Stops (30 contact hours)
- CJK 0083 DUI Traffic Stops replace with CJK 0084 DUI Traffic Stops (24 contact hours)
- CJK 0086 Traffic Crash Investigations replace with CJK 0088 Traffic Crash Investigations (32 contact hours)
- CJK 0092 Critical Incidents (44 contact hours) - New
- CJK 0290 Introduction and Legal Overview replace with CJK 0293 Overview of Law Enforcement (Crossover) (64 contact hours)
- CJK 0291 Human Interaction and Communications replace with CJK 0297 Interacting in Crisis Situations (Crossover) (10 contact hours)
- CJK 0292 Response to Human Issues - Delete
- CJK 0294 Patrol II (Crossover) replace with CJK 0065 Calls for Service (36 contact hours)
- CJK 0296 Reporting Procedures (Crossover) (32 contact hours) - New

**Law Enforcement to Correctional (Crossover) #3344 - OC**
- CJK 0205 Law Enforcement Crossover to Correctional Responding to Incidents and Emergencies (12 contact hours) - New
- CJK 0315 Facility and Equipment (8 contact hours) - New
- CJK 0320 Intake and Release (18 contact hours) - New
II. PROGRAM DELETION
Delete following occupational program; there has been no demand for the past 5 years, effective Summer 2015 (201530):

Correctional to Correctional Probation (Crossover) #3274 – OC

III. COURSE REVISIONS
Revise following course numbers and titles due to changes in the Bachelor of Science in Elementary Education; modifications are to match topics covered in each course, effective Summer 2015 (201530).

TSL 3080 Theory and Practice of Teaching ESOL Students in Schools replace with TSL 3243 Foundations of ESOL - Second Language Acquisition, Communication, and Culture
TSL 4240 Issues in Second Language Acquisition replace with TSL 4347 Methods of Teaching and Assessing ESOL Students

Modify following courses’ prerequisite; the order in which courses are taken has been streamlined, effective Fall 2015 (201610).

ETP 0171 Pole Line Equipment I - Remove prerequisite
ETP 0172 Pole Line Equipment II - Remove prerequisite
ETP 0175 Underground Distribution - Remove prerequisite
ETP 0177 Installing Overhead Conductors - Remove prerequisite
TRA 0260 CDL for Electrical Line Service I - Remove ETP 0179 from prerequisite
TRA 0261 CDL for Electrical Line Service II - Add “or Instructor’s Approval” to prerequisite
TRA 0262 CDL for Electrical Line Service III - Add “or Instructor’s Approval” to prerequisite

Change MAC 2311 and MAC 2311 Honors’ prerequisite by adding “or MAC 1147 with a grade of C or higher” to provide students with an alternative prerequisite, effective Summer 2015 (201530).

MAC 2311 Calculus I with Analytic Geometry
MAC 2311 Calculus I with Analytic Geometry Honors

IV. COURSE DELETIONS
Courses listed below fall in accordance with Procedure 2092 that identifies that courses not taught during the past five years, and will not be offered in the future, should be removed from the college catalog and Statewide Course Numbering System. We request deletion of the following courses, effective Summer 2015 (201530).

ACG 2500 Government Accounting
ARR 0940 Vocational Internship in Auto Body and related fee
ART 2541C Watercolor Painting II and related fee
ART 2947 Co-op Education Training Assignment in Commercial and Advertising
CET 2930C Selected Topics in Computer Networking and related fee
CHD 1104 Introduction to Early Childhood Education
CHM 2124C Introduction to Quantitative Chemical Analysis and related fee
CJE 2500 Police Operations
CJK 0230 Correctional Probation Legal and Communications and related fee
CJK 0231 Correctional Probation Supervision
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>CJK 0232</td>
<td>Correctional Probation Investigations</td>
</tr>
<tr>
<td>CJK 0235</td>
<td>Probation Officer Wellness</td>
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<tr>
<td>COP 2810</td>
<td>Programming for the Internet and related fee</td>
</tr>
<tr>
<td>CTS 2106</td>
<td>Fundamentals of Unix and related fee</td>
</tr>
<tr>
<td>EEC 1000</td>
<td>Child Growth and Development</td>
</tr>
<tr>
<td>EEC 1407</td>
<td>Facilitating Social Development</td>
</tr>
<tr>
<td>EEC 1601</td>
<td>Observing Children</td>
</tr>
<tr>
<td>EEC 1941</td>
<td>Practicum</td>
</tr>
<tr>
<td>EEC 2002</td>
<td>Program Management</td>
</tr>
<tr>
<td>EEC 2200</td>
<td>Preschool Curriculum I</td>
</tr>
<tr>
<td>EEC 2202</td>
<td>Preschool Curriculum II</td>
</tr>
<tr>
<td>EEC 2401</td>
<td>Professional Networking</td>
</tr>
<tr>
<td>EEC 2732</td>
<td>Infants, Toddlers, and Caregivers</td>
</tr>
<tr>
<td>EEC 2940</td>
<td>Internship in Child Care</td>
</tr>
<tr>
<td>FFP 2401</td>
<td>Hazardous Materials Emergency Operations</td>
</tr>
<tr>
<td>FFP 2402</td>
<td>Hazardous Materials II</td>
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<tr>
<td>FFP 2423</td>
<td>Hazardous Materials III</td>
</tr>
<tr>
<td>FNR 1949</td>
<td>Co-op Education Training Assignment in Forestry/Natural Resources</td>
</tr>
<tr>
<td>FOS 2201</td>
<td>Sanitation and Safety</td>
</tr>
<tr>
<td>FRE 2220</td>
<td>Intermediate French I</td>
</tr>
<tr>
<td>FRE 2221</td>
<td>Intermediate French II</td>
</tr>
<tr>
<td>FSS 1063C</td>
<td>Introduction to Baking and related fee</td>
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<tr>
<td>FSS 1224C</td>
<td>Food Preparation for Managers and related fee</td>
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<tr>
<td>FSS 1248C</td>
<td>Garde-Manger and related fee</td>
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<tr>
<td>FSS 2120</td>
<td>Hospitality Purchasing</td>
</tr>
<tr>
<td>FSS 2251</td>
<td>Food and Beverage Controls</td>
</tr>
<tr>
<td>FSS 2930</td>
<td>Selected Topics in Food Service</td>
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<td>FSS 2949</td>
<td>Co-op in Food Service</td>
</tr>
<tr>
<td>HFT 1000</td>
<td>Introduction to Hospitality Management</td>
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<tr>
<td>HFT 2530</td>
<td>Hospitality Merchandising and Advertising</td>
</tr>
<tr>
<td>HFT 2940</td>
<td>Internship in Hotel, Motel, Restaurant Management</td>
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<tr>
<td>HFT 2949</td>
<td>Co-op Education Training Assignment in Hotel/Motel/Restaurant Management</td>
</tr>
<tr>
<td>HIS 2206</td>
<td>Contemporary History</td>
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<tr>
<td>HUM 2701</td>
<td>Humanities Overseas Study Program</td>
</tr>
<tr>
<td>REE 2949</td>
<td>Co-op Education Training Assignment in Real Estate</td>
</tr>
</tbody>
</table>

**SUGGESTED MOTION:**

Move to approve the curriculum proposals as presented.
PRESENT TO BOARD: MARCH 25, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: FEE PROPOSAL

Consideration of the following fee proposal is requested:

**Delete Fee** – fee no longer needed; students creating ePortfolio through D2L.

<table>
<thead>
<tr>
<th>Course Prefix#</th>
<th>Course Title</th>
<th>New Fee</th>
<th>Proposed Fee</th>
<th>Effective Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>SSE 3312</td>
<td>Teaching Social Science in the Elementary School</td>
<td>$14.00</td>
<td>Delete</td>
<td>Summer 2015</td>
</tr>
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</table>

**SUGGESTED MOTION:**

Move to approve the curriculum proposal as presented.
8.0  Purchasing and Other Action Items
9.0 Reports
Donations and Pledges to the SFSC Foundation, Inc.

The following chart presents a summary listing of all donations and pledges made to the SFSC Foundation since the February 2015 meeting of the College District Board of Trustees. The included dates are February 11, 2015 through March 6, 2015. The total amount being reported is $5,983.02.
<table>
<thead>
<tr>
<th>Fund ID</th>
<th>Fund Description</th>
<th>Gift Count</th>
<th>Cash</th>
<th>Pledges</th>
<th>Other</th>
<th>Total</th>
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</thead>
<tbody>
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<td>1000</td>
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<td>$3,670.50</td>
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<td>$200.00</td>
<td>$3,870.50</td>
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<tr>
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<tr>
<td>5011</td>
<td>SFSC General Scholarship</td>
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<td>$0.00</td>
<td></td>
<td>$106.00</td>
</tr>
<tr>
<td>5014</td>
<td>Joe Johnston/Bette McDearman Memor</td>
<td>1</td>
<td>$20.00</td>
<td>$0.00</td>
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<tr>
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<td>General Nursing Scholarship</td>
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<tr>
<td>5031</td>
<td>SFSC Community Fund</td>
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<td>SFSC Library Donations</td>
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<td>5045</td>
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<td>$250.00</td>
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**Grand Totals:**

- Cash: $5,483.02
- Pledges: $300.00
- Other: $200.00
- Total: $5,983.02

88 Gift(s) listed
75 Donor(s) listed
PRESENT TO BOARD: MARCH 25, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – INFORMATION ITEM

Attached are the graphs and summary of revenue and expenditures of the College through January 2015.
South Florida State College
Fund 1 Student Fee Revenue, FY 14 vs FY 15

Student Fees FY14

Student Fees FY15
South Florida State College
Fund 1 Total Revenue, FY 14 vs FY 15

<table>
<thead>
<tr>
<th></th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY14</td>
<td>2.97</td>
<td>4.52</td>
<td>5.60</td>
<td>7.10</td>
<td>9.87</td>
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<td>15.1</td>
<td>16.7</td>
<td>18.3</td>
<td>19.8</td>
<td>21.3</td>
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<tr>
<td>FY15</td>
<td>2.96</td>
<td>4.41</td>
<td>5.51</td>
<td>7.00</td>
<td>9.96</td>
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<td>13.7</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
South Florida State College
Fund 1 Total Revenues & Expenditures FY 15

Revenues in Millions of Dollars

<table>
<thead>
<tr>
<th></th>
<th>JUL</th>
<th>AUG</th>
<th>SEP</th>
<th>OCT</th>
<th>NOV</th>
<th>DEC</th>
<th>JAN</th>
<th>FEB</th>
<th>MAR</th>
<th>APR</th>
<th>MAY</th>
<th>JUN</th>
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<td>4.41</td>
<td>5.51</td>
<td>7.00</td>
<td>9.96</td>
<td>11.96</td>
<td>13.77</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Expenditures</td>
<td>1.53</td>
<td>3.30</td>
<td>5.08</td>
<td>6.90</td>
<td>8.68</td>
<td>10.46</td>
<td>12.24</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
## Account Code | Account Title | Budget Amount | Amount | Difference | Percentage Collected/Spent to Date
--- | --- | --- | --- | --- | ---
401XX | Tuition and Out of State Fees | 4,439,163.00 | 3,971,612.12 | 467,550.88 | 89.47%
404XX | Lab Fees | 406,950.00 | 333,594.82 | 73,355.18 | 81.97%
408XX | Technology Fees | 188,250.00 | 171,153.85 | 17,096.15 | 90.92%
409XX | Other Student Fees | 122,820.00 | 81,505.27 | 41,314.73 | 66.36%
41600 | Grants and Contracts from Counties | 18,000.00 | 9,000.00 | 9,000.00 | 50.00%
42110 | FCSPF-General Revenue | 12,303,849.00 | 7,177,219.00 | 5,126,630.00 | 58.33%
42210 | CO&DS Entitlement | 2,150.00 | - | 2,150.00 | 0.00%
42610 | FCSPF-Lottery | 3,575,283.00 | 1,589,016.00 | 1,986,267.00 | 44.44%
42900 | Indirect Cost Recovered - State | 500.00 | - | 500.00 | 0.00%
43900 | Indirect Costs Recovered - Federal | 100,000.00 | 93,681.93 | 6,318.07 | 93.68%
44100 | Cash Contributions | 14,172.00 | 12,227.10 | 1,944.90 | 86.28%
44400 | Private Grants and Contracts | 775.00 | 775.00 | - | 100.00%
46400 | Use of College Facilities | 79,750.00 | 37,624.96 | 42,125.04 | 47.18%
466XX | Other Sales and Services | 218,500.00 | 151,138.17 | 67,361.83 | 69.17%
48100 | Interest and Dividends | 6,000.00 | 3,207.46 | 2,792.54 | 53.46%
487XX | Fines and Penalties | 2,675.00 | 2,182.04 | 492.96 | 81.57%
493XX | Transfers and Other Revenue | 331,332.00 | 137,389.17 | 193,942.83 | 41.47%

**Total Revenue:** $21,810,169.00 | $13,771,326.89 | $8,038,842.11 | 63.14%

51XXX | Management | 1,829,572.40 | 1,079,967.20 | 749,605.20 | 59.03%
52XXX | Instruction | 4,602,916.45 | 2,416,838.87 | 2,186,077.58 | 52.51%
53XXX | Other Professional | 2,876,459.53 | 1,630,898.34 | 1,245,561.19 | 56.70%
54XXX | Career Staff | 2,603,341.85 | 1,545,634.34 | 1,057,707.51 | 59.37%
56XXX | Other Personnel Services-Instructional | 1,021,844.00 | 497,156.86 | 524,687.14 | 48.65%
57XXX | Other Professional-Tech/Clerical/Trade | 114,990.00 | 49,156.70 | 65,833.30 | 42.75%
58000 | Student Employment -Inst Work Study | 25,000.00 | 10,350.71 | 14,649.29 | 41.40%
58500 | Employees Awards | 11,500.00 | 10,250.00 | 1,250.00 | 89.13%
58501 | Non-Recurring | 97,620.00 | 97,692.00 | (72.00) | 100.07%
59XXX | Benefits | 4,032,820.00 | 2,084,157.14 | 1,948,662.86 | 51.68%

**Total Personnel:** $17,216,064.23 | $9,422,102.16 | $7,793,962.07 | 54.73%

605XX | Travel | 324,090.00 | 129,505.42 | 194,584.58 | 39.96%
61000 | Freight and Postage | 34,625.00 | 21,460.17 | 13,164.83 | 61.98%
615XX | Telecommunications | 70,000.00 | 27,547.50 | 42,452.50 | 39.35%
62000 | Printing | 82,075.00 | 22,084.64 | 59,990.36 | 26.91%
625XX | Repairs and Maintenance | 967,707.00 | 627,682.52 | 340,024.48 | 64.86%
63000 | Rentals | 166,661.00 | 87,069.45 | 79,591.55 | 52.24%
635XX | Insurance | 343,288.00 | 222,319.92 | 120,968.08 | 64.76%
640XX | Utilities | 1,350,600.00 | 723,094.44 | 627,505.56 | 53.54%
645XX | Other Services | 621,005.00 | 327,000.45 | 294,004.55 | 52.66%
64700 | Grant Aid | 4,280.00 | 2,229.50 | 2,050.50 | 52.09%
650XX | Professional Fees | 182,435.00 | 81,325.75 | 101,109.25 | 44.58%
655XX | Education Office/Dept Material Supp | 505,259.00 | 278,273.86 | 226,985.14 | 55.08%
657XX | Data Software - Non-Capitalized | 41,713.00 | 21,637.24 | 20,075.76 | 51.87%
665XX | Other Materials and Supplies | 399,685.00 | 137,348.20 | 262,336.80 | 34.36%
670XX | Subscriptions/Library Books | 49,500.00 | 32,616.37 | 16,883.63 | 65.89%
67500 | Purchases for Resale | 54,005.00 | 29,663.60 | 24,341.40 | 54.93%
680XX | Scholarships | 40,000.00 | 22,828.50 | 17,171.50 | 57.07%
69XXX | Transfers and Other Expenses | 75,980.00 | 10,208.76 | 65,771.24 | 13.44%

**Total Current Expenses:** $5,312,908.00 | $2,803,896.29 | $2,509,011.71 | 52.78%

706XX | Minor Equipment >1000<5000 | 29,032.00 | 11,701.50 | 17,330.50 | 40.31%

**Total Capital Outlay:** $29,032.00 | $11,701.50 | $17,330.50 | 40.31%