SFSC
District Board of Trustees
Regular Meeting
January 28, 2015

Highlands Campus
6:00 p.m.

Tim Backer
Derren Bryan
Tami Cullens
Louis Kirschner
Ken Lambert, Chair
Lana C. Puckorius
Kris Y. Rider, Vice Chair
Joe Wright
Thomas C. Leitzel, President/Secretary
1.0 Call to Order and Preliminary Matters
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of January 28, 2015 be adopted.

SUGGESTED MOTION:

Move to adopt the agenda of the regular meeting of January 28, 2015 as presented.
AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
JANUARY 28, 2015
6:00 P.M.

1.0 Call to Order and Preliminary Matters
1.1 Adoption of Agenda
1.2 Approval of Minutes
   1.2.1 Planning Workshop – December 10, 2014
   1.2.2 Regular Meeting – December 10, 2014
1.3 Review of Agenda Master Calendar

2.0 Communications, Introductions, and Recognition

3.0 Public Comment

4.0 Presentation
4.1 SACSCOC Substantive Change Visit
4.2 SFSC 50th Anniversary Celebration

5.0 Consent Agenda Action Items
5.1 Personnel Actions
5.2 Agreements and Contracts
   5.2.1 Affiliation Agreements – Collegiate High School
   5.2.2 Affiliation Agreement – Redlands Christian Migrant
       Association (RCMA)
   5.2.3 Affiliation Agreement – Highlands Regional Medical Center
5.3 Grant Applications
   5.3.1 Student Support Services - $1,100,000/yr.
       ($220,000 for 5 years)
   5.3.2 Retired & Senior Volunteer Program - $45,884.00
   5.3.3 Florida Health Literacy Initiative - $5,000.00
   5.3.4 Quick Response Training Grant – Genpak, LLC - $28,481
5.4 Operating Actions
   5.4.1 Monthly Accounts Payable & Payroll Check Register
   5.4.2 Property Deletion & Disposal
   5.4.3 Customer Billing List
   5.4.4 Donation of Vehicles

6.0 Planning and Policy Issues

7.0 Academic and Student Matters
7.1 Curriculum Proposals

8.0 Other Action Items
8.1 President’s Annual Performance Review

9.0 Reports
9.1 Resource Development Report
9.2 Financial Report
9.3 President’s Report
9.4 Board Attorney Report
9.5 Board Member Reports
9.6 Board Chair Report

10.0 Adjournment
PRESENT TO BOARD:  JANUARY 28, 2015

TO:   SOUTH FLORIDA STATE COLLEGE
      DISTRICT BOARD OF TRUSTEES

FROM:  THOMAS C. LEITZEL

SUBJECT:  MINUTES – PLANNING WORKSHOP – DECEMBER 10, 2014

It is recommended that the minutes of the planning workshop held December 10, 2014 as presented and recorded in the Supplemental Minute Book, be approved.

SUGGESTED MOTION:
Move to approve the minutes of the December 10, 2014 Planning Workshop as presented.
CALL TO ORDER

At 4:06 p.m., the Planning Workshop of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Ken Lambert.

Dr. Leitzel announced that the college was not awarded the USDA Farm Bill grant. He asked Dr. Lindsay Lynch and Dean Kevin Brown to discuss the details.

Dr. Leitzel announced that Mr. Robert (Bob) Barrie was retiring from the college after 15 years of service. Chairman Lambert presented Mr. Barrie with a retirement resolution.

The following new employees were introduced:

<table>
<thead>
<tr>
<th>Employee</th>
<th>Position</th>
<th>Supervisor</th>
<th>Hired</th>
</tr>
</thead>
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<td>Kellie Croft</td>
<td>Resource Development Assistant,</td>
<td>Lindsay Lynch</td>
<td>09/08/14</td>
</tr>
<tr>
<td></td>
<td>Title III Project</td>
<td></td>
<td></td>
</tr>
<tr>
<td>John Rousch</td>
<td>Director, Adult Education</td>
<td>Michael McLeod</td>
<td>10/27/14</td>
</tr>
</tbody>
</table>

AFFIRMATION OF SFSC MISSION STATEMENT

The Board reviewed the current SFSC Mission Statement. Dr. Leitzel stated that the document would be recommended for affirmation during the regular Board meeting following the workshop. No changes were recommended.
PRESENTATION: “The Year in Review” Video
Dr. Leitzel presented “The Year in Review” video. It will now be distributed via email to the Trustees and all SFSC Employees for their distribution.

CORE INDICATORS OF EFFECTIVENESS
Dr. van der Kaay presented the SFSC Core Indicators of Effectiveness: 2010-2014.

STRATEGIC PLANNING
Dr. van der Kaay presented the college’s Strategic Plan 2014-2018 Accountability Matrix as of November 2014 and the Strategic Planning Timeline for the Trustee’s review.

FLORIDA COLLEGE SYSTEM FTE COMPARISON
Dr. van der Kaay presented the Florida College System FTE Comparison as of December 10, 2014 for the Trustee’s review.

Dr. Leitzel commended Dr. van der Kaay and the DAG Committee for their work on these reports.

SFSC VISION STATEMENT
Dr. Leitzel introduced Mr. Wayne Johnson, president of World Design Marketing, who gave a presentation introducing recommendations to the college’s current Vision Statement. He discussed the four elements of the brand charter including research and input; crafting the vision statement; and the internal marketing plan and rollout. Mr. Johnson discussed recurring themes including relevance, becoming a destination, partnership, technology transfer, and preserving traditions. Based on extensive research involving data gathered from 10 internal and external focus group meetings, Mr. Johnson presented his recommended Vision Statement for the Trustees review and discussion:

"A globally aware academic destination
   driving regional transformation
   through innovative collaboration"

A dinner break was taken at 6:37 and the workshop resumed at 7:00.

Upon the recommendation of Mr. Bryan and Mr. Wright, the Board will bring the recommended Vision Statement to the Board meeting for approval.

There being no further discussion, the Planning Workshop adjourned at 7:03 p.m.
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: MINUTES – REGULAR MEETING – DECEMBER 10, 2014

It is recommended that the minutes of the regular meeting held December 10, 2014 as presented and recorded in the Supplemental Minute Book, be approved.

SUGGESTED MOTION:

Move to approve the minutes of the December 10, 2014 regular meeting as presented.
MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
DECEMBER 10, 2014

Members Present: Mr. Tim Backer
Mr. Derren Bryan
Mrs. Tami Cullens
Mr. Ken Lambert, Vice Chair
Mrs. Lana C. Puckorius
Mrs. Kris Y. Rider
Mr. Joe Wright, Chair
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Absent: Dr. Louis H. Kirschner

Staff Present: Mr. Don Appelquist    Dr. Kimberly Batty-Herbert    Mr. Kevin Brown
Mrs. Tammy Bush    Ms. Cindy Garren    Mrs. Anita Kovacs
Mrs. Deborah Latter    Mr. Glenn Little    Dr. Lindsay Lynch
Dr. Mike McLeod    Dr. Leana Revell    Mrs. Becky Sroda
Dr. Chris van der Kaay    Mrs. June Weyrauch    Dr. Tim Wise
Dr. Deborah Fuschetti    Ms. Irene Castanon

Others Present:

CALL TO ORDER
At 7:04 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Ken Lambert.

1.0 PRELIMINARY MATTERS
1.1 Adoption of Agenda
Mrs. Puckorius made a motion, seconded by Mrs. Rider, to adopt the agenda of the regular meeting held December 10, 2014 with the addition of Agenda Item #8.3 SFSC Vision Statement. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.

1.2 Approval of Minutes
1.2.1 Regular Meeting Minutes
Mrs. Puckorius made a motion, seconded by Mr. Wright, to approve the minutes of the regular meeting held November 5, 2014. Those voting in favor of the motion were Mr. Backer, Mr. Byran, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.

1.3 Review of Agenda Master Calendar
The Agenda Master Calendar was reviewed with no changes.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION
2.1 Employee Retirement
Mr. Backer made a motion, seconded by Mrs. Puckorius, to recognize the retirement of Robert (Bob) C. Barrie. Mr. Barrie was presented with a retirement
resolution at the Planning workshop held prior to the Board meeting. Those voting in favor of the motion were Mr. Backer, Mr. Byran, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote. *(EXHIBIT "A")*

2.2 **New Employee Introductions**

The following new employees were introduced at the Planning workshop held prior to the Board meeting:

<table>
<thead>
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<th>Hired</th>
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<td>Resource Development Assistant, Title III Project</td>
<td>Lindsay Lynch</td>
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<td>John Rousch</td>
<td>Director, Adult Education</td>
<td>Michael McLeod</td>
<td>10/27/14</td>
</tr>
</tbody>
</table>

3.0 **PUBLIC COMMENT**

None

4.0 **PRESENTATION**

No presentation

5.0 **CONSENT AGENDA ACTION ITEMS**

5.1 **Personnel Actions**

Approved a list of appointments, adjunct faculty 2014-15, academic year as needed. *(EXHIBIT "B")*

5.2 **Agreement and Contracts**

None

5.3 **Grant Applications**

None

5.4 **Operational Actions**

5.4.1 **Monthly Accounts Payable/Payroll Check Register**

Approved the monthly accounts payable/monthly payroll check register and summary through October 2014. *(EXHIBIT "C")*

5.4.2 **Property Deletion and Disposal**

Approved the deletion and disposal of items presented from property records in the amount of $23,422.27. *(EXHIBIT "D")*

5.4.3 **Vehicle Donation**

Accepted the donation of a 1996 Dodge Hightop “Kustom Creation” handicap van as presented. *(EXHIBIT "E")*

Mr. Wright made a motion, seconded by Mrs. Rider, to approve the Consent Agenda, Items 5.1 through 5.4.3 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.

6.0 **PLANNING AND POLICY ISSUES**

6.1 **Policy Implementation**

6.1.1 **Policy 3.15 Admission to B.A.S., A.A., A.S., A.A.S., Certificate, or Special Courses/Programs**
Consideration of changes to Policy 3.15 Admission to B.A.S., A.A., A.A.S., Certificate, or Special Courses/Programs was presented. \(\text{EXHIBIT "F"}\)

Mrs. Puckorius made a motion, seconded by Mr. Wright, to approve the changes to Policy 3.15 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals
Dr. Leana Revell introduced the curriculum proposals. \(\text{EXHIBIT "G"}\)

Mrs. Rider made a motion, seconded by Mrs. Cullens, to approve the curriculum proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.

7.2 Fee Proposal
Dr. Leana Revell introduced the fee proposals. \(\text{EXHIBIT "H"}\)

Mr. Backer made a motion, seconded by Mr. Bryan, to approve the fee proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.

7.3 2015-2016 Academic Calendar
Dr. Leana Revell presented the proposed 2015-2016 Academic Calendar. \(\text{EXHIBIT "I"}\)

Mr. Bryan made a motion, seconded by Mrs. Puckorius, to approve the 2015-2016 Academic Calendar as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 Submission of the SACSCOC Substantive Change Report
Dr. Leana Revell requested the Board to approve the submission of the SACSCOC Substantive Change Report. \(\text{EXHIBIT "J"}\)

Mr. Wright made a motion, seconded by Mrs. Cullens, to approve the submission of the SACSCOC Substantive Change Report as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.

8.2 SFSC Mission Statement
Dr. Leitzel presented the South Florida State College Mission Statement for affirmation. \(\text{EXHIBIT "K"}\)

Mrs. Cullens made a motion, seconded by Mrs. Rider, to affirm the South Florida State College Mission Statement as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. Motion carried by unanimous vote.
8.3 **SFSC Vision Statement**
Dr. Leitzel presented for acceptance the South Florida State College Vision Statement presented by Mr. Wayne Johnson, president of World Design Marketing, at the Planning workshop held prior to the Board meeting.

"A globally aware academic destination driving regional transformation through innovative collaboration"

Mrs. Puckorius made a motion, seconded by Mrs. Cullens, to accept the South Florida State College Vision Statement as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Dr. Leitzel commended those who participated in the vision process and acceptance of the Vision Statement.

9.0 **REPORTS**

9.1 **Facilities**
No report was presented.

9.2 **Resource Development**
Mr. Appelquist reported on a recently funded grant, donations, and pledges.

I. **Grant Funded**
   A. **Health Services Grant**
      Highlands County Health Services Authority $10,000

II. **Donations and Pledges**
The South Florida State College Foundation, Inc. received donations and pledges in the amount of **$18,473.02** from October 9 through November 10, 2014.

9.3 **Financial Report**
Mrs. Kovacs reported on the financial graphs and a summary of revenue and expenditures through the month of September 2014 as information items. *(EXHIBIT "L")*

9.4 **President’s Report**
Dr. Leitzel reported on the following college activities:
A. Thanked Dr. McLeod for putting together the Veteran’s Day event held at the Highlands Campus. He stated it was well attended. Dr. Leitzel also distributed a copy of a poem read by Sgt. Brian Long.
B. Thanked Dr. Fuschetti for attending Board meetings. He stated that enrollment numbers look good and that we’re working hard on student retention.
C. Mr. Appelquist introduced Ms. Irene Castanon, Take Stock in Children Flight County Coordinator, and showed a recent i3 Program Flight video.
D. Dr. Wise share information regarding the recently held College for a Day event.
E. The Hardee Campus Ambassadors held a Hunger Drive event.
F. The college has signed its first three student-athletes to its women’s cross-country team.
G. This year’s Jacaranda Jubilee held on December 1st was a success.
H. The SFSC Foundation Holiday Luncheon and *A Christmas Carol* Artist Series performance will be held December 11th.
I. The Employee Holiday Luncheon will be held December 17\textsuperscript{th} at 11 a.m. in the cafeteria.

J. The Fall Commencement will be held December 18\textsuperscript{th} in the Theatre for the Performing Arts at 6:45 p.m.

K. Showed the college’s Holiday Greeting video and thanked Debbie Latter, Summer Miller, and Christian Negron for their work.

9.5 **Board Attorney’s Report**
Mrs. Karlson wished everyone a Merry Christmas and a Happy New Year.

9.6 **Board Members’ Reports**
Mrs. Puckorius stated no report.

Mr. Backer wished everyone a Merry Christmas and a Happy New Year. He stated that he had purchased a TV on behalf of the Trustees to donate to the AFC Raffle to be held during the Employee Holiday Luncheon on December 17\textsuperscript{th}.

Mr. Wright stated he was impressed with Tina Gottus’ presentation regarding supply chain management logistics. He also stated that the Vision Statement accepted during the meeting reflected many collective thoughts and feels good about it.

Mrs. Cullens wished everyone a Blessed Christmas and a Happy New Year.

Mr. Bryan wished everyone a Merry Christmas and a Happy New Year. He enjoys being a member of the Board.

Mrs. Rider stated that her son is coming home for Christmas as he serves in the armed forces.

9.7 **Board Chair Report**
Mr. Lambert thanked the Trustees for their service.

10.0 **ADJOURNMENT**
There being no further business to come before the Board, the meeting adjourned at 8:00 p.m.
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: REVIEW OF AGENDA MASTER CALENDAR

Information Item:
The Annual Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.
# District Board of Trustees
## Agenda Master Calendar

<table>
<thead>
<tr>
<th>JANUARY 2015</th>
<th>FEBRUARY 2015</th>
<th>MARCH 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>8</strong></td>
<td>2-3 Trustees Legislative Conference</td>
<td>7 <strong>5K &amp; 50mi Bike Ride</strong></td>
</tr>
<tr>
<td><strong>College to Sponsor Sebring Chamber Luncheon</strong></td>
<td>7 <strong>Family Fun Day in DeSoto</strong></td>
<td>25 Board Meeting, 6 PM Highlands Campus</td>
</tr>
<tr>
<td><strong>28</strong></td>
<td>9-12 ACCT Nat’l Legislative Summit Washington, DC</td>
<td><strong>SFSC 50th Anniversary Events</strong></td>
</tr>
<tr>
<td><strong>Board Meeting, 6 PM Highlands Campus</strong></td>
<td>14 <strong>Kickoff Celebration, Highlands Campus</strong></td>
<td><strong>SFSC 50th Anniversary Events</strong></td>
</tr>
<tr>
<td><strong>28</strong></td>
<td>19 <strong>Lifelong Learners Presidents’ Forum</strong></td>
<td><strong>Lake Placid Center Sock Hop (Date to be determined)</strong></td>
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<td><strong>Board Meeting, 6 PM Highlands Campus</strong></td>
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<thead>
<tr>
<th>APRIL 2015</th>
<th>MAY 2015</th>
<th>JUNE 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>22 Board Meeting, 6 PM Highlands Campus (Student Activities Presentation)</td>
<td>7 SFSC Commencement</td>
<td>24 Board Meeting, 6PM Highlands Campus</td>
</tr>
<tr>
<td><strong>25</strong> SFSC Foundation Gala, 6 PM, Jacaranda Hotel</td>
<td>21 <strong>Trustees/Retirees Luncheon</strong></td>
<td>26 <strong>That ‘60s Show</strong></td>
</tr>
<tr>
<td><strong>Board Meeting, 6 PM Highlands Campus</strong></td>
<td>27 Budget Workshop, 4 PM Followed by Board Meeting, 6 PM, Highlands Campus</td>
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<th>JULY 2015</th>
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<th>SEPTEMBER 2015</th>
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<tr>
<td>22 Board Meeting, 6 PM Highlands Campus</td>
<td>26 *Board Meeting, 6 PM Highlands Campus</td>
<td>19 <strong>Hardee Campus Mud Run</strong></td>
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<td></td>
<td>23 *Board Meeting, 6 PM Highlands Campus</td>
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<table>
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<th>OCTOBER 2015</th>
<th>NOVEMBER 2015</th>
<th>DECEMBER 2014</th>
</tr>
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<tr>
<td><strong>15</strong> <strong>Coming Home: MOFAC An exhibition of artwork by SFSC alumni</strong></td>
<td><strong>20</strong> <strong>Lake Placid Center Sock Hop (Date to be determined)</strong></td>
<td><strong>9</strong> <em>Planning Workshop, 4 PM Followed by Board Meeting, 6 PM Highlands Campus</em>*</td>
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<td><strong>24</strong> <strong>Masquerade Ball</strong></td>
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*Tentative

** SFSC 50th Anniversary Events
2.0 Communications, Introductions, and Recognitions
3.0 Public Comment
4.0 Presentations
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS
         COMMISSION ON COLLEGES (SACSCOC)

Dr. Leana Revell will provide an update of the upcoming SACSCOC Substantive Change Visit, February 2-4, 2015.
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: SFSC 50th ANNIVERSARY CELEBRATION

Mr. Don Appelquist and Ms. Jane Hancock will provide an update of the SFSC 50th Anniversary Celebration events.
5.0 Consent Agenda Action Items
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any consent agenda item may be discussed or removed from the consent agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Applications and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the consent agenda.
<table>
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<th>CONSENT AGENDA ACTION ITEMS</th>
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<td>5.4.2 Property Deletion &amp; Disposal</td>
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<td>5.4.4 Donation of Vehicles</td>
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PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nicholas, Colin</td>
<td>Director, Student Support Services</td>
<td>01/05/15</td>
</tr>
</tbody>
</table>

II. APPOINTMENTS, FULL-TIME CAREER SERVICE STAFF:

<table>
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</thead>
<tbody>
<tr>
<td>Loresco Jr., Ernesto</td>
<td>Custodian</td>
<td>12/08/14</td>
</tr>
<tr>
<td>Diaz, Adrienne</td>
<td>Administrative Assistant II, Academic Support</td>
<td>01/05/15</td>
</tr>
</tbody>
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III. RESIGNATION

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sawyer, Deborah S.</td>
<td>Senior Adult Program Specialist</td>
<td>01/09/15</td>
</tr>
</tbody>
</table>

IV. RETIREMENTS:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morton, Richard</td>
<td>Library Assistant II, Circulation</td>
<td>01/09/15</td>
</tr>
<tr>
<td>Boden, Patricia</td>
<td>Executive Assistant, VP Admin Services</td>
<td>01/30/15</td>
</tr>
<tr>
<td>Stanton, Barbara</td>
<td>Records Specialist</td>
<td>03/31/15</td>
</tr>
<tr>
<td>Deery, Brian</td>
<td>Professor, Psychology</td>
<td>04/30/15</td>
</tr>
<tr>
<td>Johnson, Susie</td>
<td>Director, Financial Aid</td>
<td>06/30/15</td>
</tr>
<tr>
<td>McDaniel, Ivan</td>
<td>Professor, English</td>
<td>06/30/15</td>
</tr>
</tbody>
</table>

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: AFFILIATION AGREEMENT – COLLEGIATE HIGH SCHOOL AGREEMENTS

Approval is requested to enter into new Collegiate High School agreements between South Florida State College (SFSC) and the following district school boards:

Desoto County School Board
Hardee County School Board
Highlands County School Board

These agreements will establish a collegiate high school pathway for dual enrolled students in compliance with Florida state statute 1007.273. Students entering the collegiate high school tract will attend full-time at college campuses in their junior and/or senior year. The Collegiate High School agreement will be incorporated into the annual Dual Enrollment Agreement as an addendum.

SUGGESTED MOTION:

Move to approve entry into new Collegiate High School agreements with DeSoto County School Board, Hardee County School Board, and Highlands County School Board as presented.
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: AFFILIATION AGREEMENT – REDLANDS CHRISTIAN MIGRANT ASSOCIATION (RCMA)

Approval is requested to enter into a new affiliation agreement between South Florida State College (SFSC) dental education program and Redlands Christian Migrant Association (RCMA). This agreement will allow dental students the opportunity to engage in a clinical practicum by providing dental care for clients of the Redlands Christian Migrant Association.

SUGGESTED MOTION:

Move to approve entry into a new affiliation agreement with Redlands Christian Migrant Association (RCMA) as presented.
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: AFFILIATION AGREEMENT – HIGHLANDS REGIONAL MEDICAL CENTER

Approval is requested to enter into a new affiliation agreement between South Florida State College Biomedical Technology program and Highlands Regional Medical Center (Sebring Hospital Management Associates, LLC). This agreement will allow biomedical technology students the opportunity to engage in a clinical practicum at the Highlands Regional Medical Center.

SUGGESTED MOTION:

Move to approve entry into a new affiliation agreement with Highlands Regional Medical Center as presented.
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: GRANT APPLICATION – STUDENT SUPPORT SERVICES

Approval is requested for submission and acceptance, if funded, of the following described grant proposal:

Title: Student Support Services
Source: US Department of Education
Amount: $1,100,000.00 ($220,000/year for 5 years)
Description: This is a program that will provide intensive support to low-income, first-generation in college, disabled, and academically under-prepared students, with a focus on improving student retention, graduation, and transfer. The SFSC SSS program is designed to serve a cohort of 140 students across all campuses.

SUGGESTED MOTION:

Move to approve the submission and acceptance, if funded, of the described grant proposal.
PRESENT TO BOARD:  JANUARY 28, 2015

TO:  SOUTH FLORIDA STATE COLLEGE
     DISTRICT BOARD OF TRUSTEES

FROM:  THOMAS C. LEITZEL

SUBJECT:  GRANT APPLICATION – RETIRED & SENIOR VOLUNTEER PROGRAM

Approval is requested for submission and acceptance, if funded, of the following described grant proposal:

Title:  Retired and Senior Volunteer Program
Source:  Corporation for National and Community Service
Amount:  $45,884.00
Description:  This is a renewal application for the college’s current RSVP program, which engages senior adults in active community volunteerism throughout Highlands County.

SUGGESTED MOTION:

Move to approve the submission and acceptance, if funded, of the described grant proposal.
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: GRANT APPLICATION – FLORIDA HEALTH LITERACY INITIATIVE

Approval is requested for submission and acceptance, if funded, of the following described grant proposal:

Title: Florida Health Literacy Initiative
Source: Florida Blue
Amount: $5,000.00
Description: The SFSC ESOL program is applying for a $5,000 grant to launch a health literacy initiative for limited English proficient adults in Highlands County.

SUGGESTED MOTION:

Move to approve the submission and acceptance, if funded, of the described grant proposal.
PRESENT TO BOARD: JANUARY 28, 2015
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: THOMAS C. LEITZEL
SUBJECT: GRANT APPLICATION – QUICK RESPONSE TRAINING GRANT – GENPAK, LLC

Approval is requested for submission and acceptance, if funded, of the following described grant proposal:

Title: Quick Response Training Grant -- Genpak, LLC
Source: Career Source Florida
Amount: $28,481
Description: This Quick Response Training Grant will allow SFSC to provide workforce training for fifteen new, fulltime, permanent jobs at Genpak, LLC in Sebring Florida.

SUGGESTED MOTION:

Move to approve the submission and acceptance, if funded, of the described grant proposal.
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL WARRANT SUMMARY

The law requires that warrants be approved and made available for review. Detailed information on all disbursements for November and December 2014 is summarized below and is available at any time in the College Business Office.

**SUGGESTED MOTION:**

Move to approve the monthly accounts payable/monthly payroll check register as presented.
### Accounts Payable:

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>No.</td>
<td>Amount</td>
<td>No.</td>
<td>Amount</td>
</tr>
<tr>
<td>July</td>
<td>436 $515,026.45</td>
<td>137 $910,406.45</td>
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<tr>
<td>Aug</td>
<td>184 283,786.52</td>
<td>265 1,141,251.28</td>
<td>445 2,393,224.04</td>
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<td>Sept</td>
<td>1360 1,537,682.70</td>
<td>251 880,149.26</td>
<td>486 2,552,716.17</td>
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<td>Oct</td>
<td>777 993,598.75</td>
<td>330 1,400,912.76</td>
<td>711 2,943,375.57</td>
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<tr>
<td>Nov</td>
<td>443 434,454.74</td>
<td>215 1,201,217.03</td>
<td>687 2,587,799.60</td>
</tr>
<tr>
<td>Dec</td>
<td>262 225,581.73</td>
<td>187 1,265,006.07</td>
<td>693 2,887,199.06</td>
</tr>
<tr>
<td>Jan</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
</tr>
<tr>
<td>Feb</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
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<tr>
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<td>0 $0.00</td>
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<tr>
<td>April</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
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<tr>
<td>May</td>
<td>0 $0.00</td>
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<td>0 $0.00</td>
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<tr>
<td>June</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
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<td>Totals</td>
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<td>3462 $1,613,578.06</td>
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### Payroll:

<table>
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<tbody>
<tr>
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<td>Amount</td>
<td>No.</td>
</tr>
<tr>
<td>July</td>
<td>40 $47,127.04</td>
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<tr>
<td>Aug</td>
<td>24 35,253.90</td>
<td>379 810,518.73</td>
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<tr>
<td>Sept</td>
<td>22 33,839.51</td>
<td>384 804,962.39</td>
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<td>Oct</td>
<td>265 35,101.28</td>
<td>458 879,154.79</td>
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<td>Nov</td>
<td>31 38,182.69</td>
<td>466 952,158.52</td>
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<td>Dec</td>
<td>33 45,531.07</td>
<td>468 904,113.12</td>
</tr>
<tr>
<td>Jan</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
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<tr>
<td>Feb</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
</tr>
<tr>
<td>March</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
</tr>
<tr>
<td>April</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
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<tr>
<td>May</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
</tr>
<tr>
<td>June</td>
<td>0 $0.00</td>
<td>0 $0.00</td>
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<tr>
<td>Totals</td>
<td>176 $235,035.49</td>
<td>2625 $5,186,204.90</td>
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### Accounts Payable:

#### 2013/2014

<table>
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<th>No.</th>
<th>Payments</th>
<th>Monthly Total</th>
<th>Cumulative Total</th>
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<tbody>
<tr>
<td>July</td>
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<td>$1,490,702.22</td>
<td>$1,490,702.22</td>
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<td>Aug</td>
<td>1,019</td>
<td>$1,604,353.32</td>
<td>$3,095,237.54</td>
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<tr>
<td>Sept</td>
<td>1,092</td>
<td>$1,281,564.10</td>
<td>$4,376,801.64</td>
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<tr>
<td>Oct</td>
<td>2,657</td>
<td>$3,380,925.46</td>
<td>$7,757,727.10</td>
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<tr>
<td>Nov</td>
<td>1,348</td>
<td>$1,522,912.24</td>
<td>$9,280,639.34</td>
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<td>Dec</td>
<td>1,061</td>
<td>$1,351,062.70</td>
<td>$10,631,702.04</td>
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<td>Jan</td>
<td>1,097</td>
<td>$958,716.83</td>
<td>$11,590,418.87</td>
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<td>Feb</td>
<td>2,417</td>
<td>$3,208,315.55</td>
<td>$14,798,734.42</td>
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<td>March</td>
<td>1,129</td>
<td>$1,825,916.56</td>
<td>$16,625,650.98</td>
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<td>April</td>
<td>1,237</td>
<td>$1,405,293.99</td>
<td>$18,030,944.97</td>
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<td>May</td>
<td>1,136</td>
<td>$1,574,560.14</td>
<td>$19,605,595.11</td>
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<td>1,504</td>
<td>$1,693,417.07</td>
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#### 2014/2015

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<th>No.</th>
<th>Payments</th>
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<td>$872,018.27</td>
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<td>Aug</td>
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<td>$848,097.66</td>
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<td>Sept</td>
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<td>$824,166.32</td>
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<td>Oct</td>
<td>458</td>
<td>$881,715.09</td>
<td>$3,425,997.34</td>
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<tr>
<td>Nov</td>
<td>487</td>
<td>$882,265.39</td>
<td>$4,308,262.73</td>
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<tr>
<td>Dec</td>
<td>486</td>
<td>$928,786.26</td>
<td>$5,237,048.99</td>
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<td>Jan</td>
<td>478</td>
<td>$878,818.67</td>
<td>$6,115,867.66</td>
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<td>Feb</td>
<td>461</td>
<td>$872,710.43</td>
<td>$6,988,578.09</td>
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<tr>
<td>March</td>
<td>485</td>
<td>$884,216.76</td>
<td>$7,872,796.85</td>
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<tr>
<td>April</td>
<td>476</td>
<td>$916,405.06</td>
<td>$8,789,201.91</td>
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<tr>
<td>May</td>
<td>484</td>
<td>$925,299.99</td>
<td>$9,714,501.90</td>
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<tr>
<td>June</td>
<td>424</td>
<td>$883,562.17</td>
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<tr>
<td>Totals</td>
<td>5584</td>
<td>$10,598,064.07</td>
<td>$2801 $5,421,240.39</td>
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</table>
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
    DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: PROPERTY DELETION AND DISPOSAL

Authorization is requested to delete items on the attached list of equipment totaling $73,209.57 from SFSC property records. These items have either been salvaged, are beyond repair, or are obsolete. The items will be held in storage until their disposal.

SUGGESTED MOTION:

Move to authorize deletion of items presented on attached list from property records.
South Florida State College  
Disposal Items  
Jan-15

<table>
<thead>
<tr>
<th>Tag #</th>
<th>Date Purchased</th>
<th>Description</th>
<th>Cost</th>
<th>Condition Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>6595</td>
<td>6/15/1989</td>
<td>1989 Chevrolet 3/4ton Pickup Truck</td>
<td>$12,398.12</td>
<td>Poor</td>
</tr>
<tr>
<td>7308</td>
<td>6/25/1990</td>
<td>Continental Versa-Rack</td>
<td>$21,500.00</td>
<td>Poor</td>
</tr>
<tr>
<td>7887</td>
<td>5/13/1992</td>
<td>Lift</td>
<td>$4,195.00</td>
<td>Poor</td>
</tr>
<tr>
<td>7941</td>
<td>8/20/1992</td>
<td>Refrigerant Recovery System (Blue box)</td>
<td>$1,375.00</td>
<td>Poor</td>
</tr>
<tr>
<td>9210</td>
<td>12/13/1994</td>
<td>Spectrophotometer</td>
<td>$17,465.99</td>
<td>Poor</td>
</tr>
<tr>
<td>12567</td>
<td>11/14/2000</td>
<td>Hewlett Packard 4050TN Printer</td>
<td>$1,300.00</td>
<td>Poor</td>
</tr>
<tr>
<td>13103</td>
<td>9/26/2002</td>
<td>O/H Projector and VCR</td>
<td>$2,550.00</td>
<td>Poor</td>
</tr>
<tr>
<td>13107</td>
<td>9/23/2002</td>
<td>H.P Laser Jet 4100 TN Printer</td>
<td>$1,558.70</td>
<td>Poor</td>
</tr>
<tr>
<td>13502</td>
<td>7/22/2003</td>
<td>HP Laser Jet 2500 TN Color Printer</td>
<td>$1,464.04</td>
<td>Poor</td>
</tr>
<tr>
<td>13765</td>
<td>4/7/2004</td>
<td>RCA 52” HDTV Widescreen</td>
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<td>Poor</td>
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<tr>
<td>13911</td>
<td>11/19/2004</td>
<td>Ice Machine</td>
<td>$2,123.55</td>
<td>Poor</td>
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<tr>
<td>13914</td>
<td>2/16/2005</td>
<td>Fujitsu Color Scanner</td>
<td>$2,714.13</td>
<td>Poor</td>
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<tr>
<td>14505</td>
<td>2/6/2007</td>
<td>Dell Latitude Laptop D620</td>
<td>$1,671.50</td>
<td>Poor</td>
</tr>
<tr>
<td>15964</td>
<td>6/4/2009</td>
<td>Panasonic Firestore edit box FS1-100</td>
<td>$1,576.05</td>
<td>Poor</td>
</tr>
</tbody>
</table>

**TOTAL** $73,209.57
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
   DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: ADDITION TO CUSTOMER BILLING LIST

Approval is requested to add Southwest Florida Workforce Development Board, Inc. to the college’s list of approved customers for billing purposes. South Florida State College will be receiving tuition fee(s) for Criminal Justice student(s).

SUGGESTED MOTION:

Move to approve the addition of Southwest Florida Workforce Development Board, Inc. to the college’s customer billing list.
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: DONATION OF VEHICLES

Approval is requested to accept the donation of a 2008 Ford Crown Victoria (valued at $4,500) and a 2009 Ford Crown Victoria (valued at $8,000) to the SFSC Criminal Justice Program. The vehicles are being donated by the Highlands County Sheriff's Office.

SUGGESTED MOTION:

6.0 Planning and Policy Issues
7.0 Academic and Student Matters
PRESENT TO BOARD: JANUARY 28, 2015
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
FROM: THOMAS C. LEITZEL
SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposals is requested:

I. COURSE ADDITIONS
New courses effective Fall 2015 (201610):

- AML 2010 American Literature I (3 credits); to expand the group of American Literature offerings
- SYG 2000 General Sociology Honors (3 credits); to expand Honors Program offerings

II. COURSE REVISIONS
Designate the following courses as writing intensive effective Fall 2015 (201610):

- AML 2010 American Literature I (1620-1865) Honors
- AML 2020 American Literature II and Honors
- ENL 2012 British Literature I and Honors
- ENL 2022 British Literature II and Honors
- IDH 2001-2006 Seminar I-VI Honors
- LIT 2110 World Literature I and Honors
- LIT 2120 World Literature II and Honors
- REL 2300 Comparative Religion – prerequisite change of ENC 1101 w/a grade of C or higher
- THE 2010 Theatre History and Appreciation – add prerequisite of ENC 1101 w/a grade of C or higher

Revision of current writing intensive course effective Fall 2015 (201610):

- POS 1041 American Government and Honors –remove writing intensive designation; remove pre-requisite and co-requisite of ENC 1101
Modify following courses by eliminating their separate foreign language labs and combining them with their associated course. Eliminating separate labs will prevent inconsistency with scheduling, effective Spring 2015 (201520):

- ASL 2140C American Sign Language I
- ASL 2150C American Sign Language II
- FRE 1120 Elementary French I
- FRE 1121 Elementary French II
- FRE 2220 Intermediate French I
- FRE 2221 Intermediate French II
- SPN 1120 Elementary Spanish I
- SPN 1121 Elementary Spanish II
- SPN 2220 Intermediate Spanish I
- SPN 2221 Intermediate Spanish II

Change prerequisite by adding “or Instructor Approval”, effective Summer 2015 (201530) to the following course:

- CET 2114C Digital Electronics I

**SUGGESTED MOTION:**

Move to approve the curriculum proposals as presented.
8.0 *Purchasing and Other Action Items*
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: PRESIDENT’S ANNUAL PERFORMANCE REVIEW

In accordance with provisions in the employment contract of the president, the SFSC District Board of Trustees annually reviews the performance of the president in a manner consistent with applicable Florida Statutes and State Board of Education Rules. During each annual performance review, which normally occurs in January, the Board should consider the president’s progress in supporting College planning and equity goals as well as modifications to the president’s employment contract.
9.0 Reports
I. **Grant Funded**

Title: Adult Education and Family Literacy  
Adult General Education  
Source: Florida Department of Education  
Amount: $6,074  
Description: This amount represents a budget increase on a previously reported grant bringing the total received from $238,425 to $244,499.

II. **Donations and Pledges to the SFSC Foundation, Inc.**

The following chart presents a summary listing of all donations and pledges made to the SFSC Foundation since the December 2014 meeting of the College District Board of Trustees. The included dates are November 11, 2014 through January 13, 2015. The total amount being reported is $186,852.46.
South Florida State College Foundation, Inc
Gift Summary 11/11/14 through 1/13/15

<table>
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<tr>
<th>Fund Description</th>
<th>Gift Count</th>
<th>Cash</th>
<th>Pledges</th>
<th>Other</th>
<th>Total</th>
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<td>0.00</td>
<td>$4,000.00</td>
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<tr>
<td>Joe Johnston/Bette McDearman Memor</td>
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<td>$40.00</td>
<td>0.00</td>
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<td>$40.00</td>
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<tr>
<td>General Nursing Scholarship</td>
<td>3</td>
<td>$4,024.76</td>
<td>0.00</td>
<td>0.00</td>
<td>$4,024.76</td>
</tr>
<tr>
<td>SFSC Community Fund</td>
<td>16</td>
<td>$132.00</td>
<td>0.00</td>
<td>0.00</td>
<td>$132.00</td>
</tr>
<tr>
<td>SFSC Library Donations</td>
<td>7</td>
<td>$120.00</td>
<td>0.00</td>
<td>0.00</td>
<td>$120.00</td>
</tr>
<tr>
<td>Athletic Booster Club</td>
<td>5</td>
<td>$1,030.00</td>
<td>0.00</td>
<td>0.00</td>
<td>$1,030.00</td>
</tr>
<tr>
<td>Phi Theta Kappa</td>
<td>2</td>
<td>$20.00</td>
<td>0.00</td>
<td>0.00</td>
<td>$20.00</td>
</tr>
<tr>
<td>Vinod Thakkar Endowed Scholarship</td>
<td>1</td>
<td>$50,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>$50,000.00</td>
</tr>
<tr>
<td>Dental Programs</td>
<td>8</td>
<td>$290.00</td>
<td>0.00</td>
<td>$1,765.56</td>
<td>$2,055.56</td>
</tr>
<tr>
<td>MOFAC</td>
<td>5</td>
<td>$1,015.00</td>
<td>0.00</td>
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<td>$1,015.00</td>
</tr>
<tr>
<td>Highlands County Bar Association Scholarship</td>
<td>2</td>
<td>$40.00</td>
<td>0.00</td>
<td>0.00</td>
<td>$40.00</td>
</tr>
<tr>
<td>The SFSC Artists Group</td>
<td>1</td>
<td>$500.00</td>
<td>0.00</td>
<td>0.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>Leadership Highlands</td>
<td>8</td>
<td>$2,389.00</td>
<td>0.00</td>
<td>0.00</td>
<td>$2,389.00</td>
</tr>
<tr>
<td>Norman L. Stephens Endowment</td>
<td>6</td>
<td>$8,580.00</td>
<td>0.00</td>
<td>0.00</td>
<td>$8,580.00</td>
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<tr>
<td>TSIC Scholarships</td>
<td>37</td>
<td>$5,922.14</td>
<td>$10,000.00</td>
<td>0.00</td>
<td>$15,922.14</td>
</tr>
<tr>
<td>SFSC General Endowment Fund</td>
<td>8</td>
<td>$2,260.00</td>
<td>0.00</td>
<td>0.00</td>
<td>$2,260.00</td>
</tr>
<tr>
<td>Alumni Association Fund</td>
<td>3</td>
<td>$0.00</td>
<td>$3,000.00</td>
<td>0.00</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Field House Project</td>
<td>1</td>
<td>$40,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>$40,000.00</td>
</tr>
</tbody>
</table>

**Grand Totals:**

- **Gift Count:** 323
- **Cash:** $168,086.90
- **Pledges:** $13,000.00
- **Other:** $5,765.56
- **Total:** $186,852.46

323 Gift(s) listed
181 Donor(s) listed
PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – INFORMATION ITEM

Attached are the graphs and summary of revenue and expenditures of the College through November 2014.
South Florida State College
Fund 1 Student Fee Revenue, FY 14 vs FY 15

Student Fees FY14

Student Fees FY15
South Florida State College
Fund 1 Total Revenues & Expenditures FY 15

Revenues in Millions of Dollars

<table>
<thead>
<tr>
<th>Month</th>
<th>Revenues</th>
<th>Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>JUL</td>
<td>2.96</td>
<td>1.53</td>
</tr>
<tr>
<td>AUG</td>
<td>4.41</td>
<td>3.30</td>
</tr>
<tr>
<td>SEP</td>
<td>5.51</td>
<td>5.08</td>
</tr>
<tr>
<td>OCT</td>
<td>7.00</td>
<td>6.90</td>
</tr>
<tr>
<td>NOV</td>
<td>9.96</td>
<td>8.68</td>
</tr>
<tr>
<td>DEC</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>JAN</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>FEB</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>MAR</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>APR</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>MAY</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>JUN</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>
South Florida State College
Revenues and Expenditures
For the Month Ended November 30, 2014

<table>
<thead>
<tr>
<th>Account Code</th>
<th>Account Title</th>
<th>Budget Amount</th>
<th>Amount</th>
<th>Difference</th>
<th>Percentage Collected/Spent to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>401XX</td>
<td>Tuition and Out of State Fees</td>
<td>$4,639,956.00</td>
<td>$3,251,605.62</td>
<td>$1,388,350.38</td>
<td>70.08%</td>
</tr>
<tr>
<td>404XX</td>
<td>Laboratory Fees</td>
<td>488,200.00</td>
<td>269,558.37</td>
<td>218,641.63</td>
<td>55.21%</td>
</tr>
<tr>
<td>408XX</td>
<td>Technology Fees</td>
<td>209,000.00</td>
<td>140,787.87</td>
<td>68,212.13</td>
<td>67.36%</td>
</tr>
<tr>
<td>409XX</td>
<td>Other Student Fees</td>
<td>103,600.00</td>
<td>58,092.96</td>
<td>45,507.04</td>
<td>56.07%</td>
</tr>
<tr>
<td>41600</td>
<td>Grants and Contracts from Counties</td>
<td>31,004.00</td>
<td>4,500.00</td>
<td>26,504.00</td>
<td>14.51%</td>
</tr>
<tr>
<td>42110</td>
<td>FCSFP-General Revenue</td>
<td>12,303,849.00</td>
<td>5,126,582.00</td>
<td>7,177,267.00</td>
<td>41.67%</td>
</tr>
<tr>
<td>42210</td>
<td>CO&amp;DS Entitlement</td>
<td>2,150.00</td>
<td>-</td>
<td>2,150.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>42610</td>
<td>FCSFP-Lottery</td>
<td>3,575,283.00</td>
<td>794,508.00</td>
<td>2,780,775.00</td>
<td>22.22%</td>
</tr>
<tr>
<td>43900</td>
<td>Indirect Cost Recovered - State</td>
<td>1,000.00</td>
<td>-</td>
<td>1,000.00</td>
<td>0.00%</td>
</tr>
<tr>
<td>43900</td>
<td>Indirect Costs Recovered - Federal</td>
<td>100,000.00</td>
<td>52,548.86</td>
<td>47,451.14</td>
<td>52.55%</td>
</tr>
<tr>
<td>44100</td>
<td>Cash Contributions</td>
<td>9,000.00</td>
<td>7,874.10</td>
<td>1,125.90</td>
<td>87.49%</td>
</tr>
<tr>
<td>46400</td>
<td>Use of College Facilities</td>
<td>79,000.00</td>
<td>21,862.12</td>
<td>57,137.88</td>
<td>27.67%</td>
</tr>
<tr>
<td>466XX</td>
<td>Other Sales and Services</td>
<td>229,700.00</td>
<td>111,166.39</td>
<td>118,533.61</td>
<td>48.40%</td>
</tr>
<tr>
<td>48100</td>
<td>Interest and Dividends</td>
<td>7,500.00</td>
<td>2,751.41</td>
<td>4,748.59</td>
<td>36.69%</td>
</tr>
<tr>
<td>487XX</td>
<td>Fines and Penalties</td>
<td>4,250.00</td>
<td>1,480.03</td>
<td>2,769.97</td>
<td>34.82%</td>
</tr>
<tr>
<td>49XXX</td>
<td>Transfers and Other Revenue</td>
<td>330,325.00</td>
<td>116,324.07</td>
<td>214,000.93</td>
<td>35.22%</td>
</tr>
<tr>
<td></td>
<td>Total Current Expenses</td>
<td>$5,448,476.00</td>
<td>$2,108,929.51</td>
<td>$3,339,546.49</td>
<td>38.71%</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$2,650.00</td>
<td>$2,649.34</td>
<td>$0.66</td>
<td>99.98%</td>
</tr>
</tbody>
</table>

Total Revenues $22,113,817.00 $9,959,641.80 $12,154,175.20 45.04%

Total Personnel $17,272,314.43 $6,563,377.00 $10,708,937.43 38.00%

51XXX Management $1,829,572.40 $771,405.14 $1,058,167.26 42.16%
52XXX Instruction 4,602,916.45 1,618,318.83 2,984,597.62 35.16%
53XXX Other Professional 2,870,111.53 1,164,597.90 1,705,513.63 40.58%
54XXX Career Staff 2,637,686.05 1,093,180.37 1,544,505.68 41.44%
56XXX Other Personnel Services-Instructional 1,021,844.00 326,814.50 695,029.50 31.98%
57XXX Other Professional-Tech/Clerical/Trade 114,990.00 34,942.61 80,047.39 30.39%
58000 Student Employment -Inst Work Study 25,000.00 6,488.78 18,511.22 25.96%
58500 Employee Awards 11,500.00 - 11,500.00 0.00%
58501 Non-Recurring 97,620.00 97,615.00 5.00 99.99%
59XXX Benefits 4,060,892.00 1,450,013.87 2,610,878.13 35.71%

Total Capital Outlay $2,650.00 $2,649.34 $0.66 99.98%