

**SOUTH FLORIDA STATE COLLEGE
ADMINISTRATIVE PROCEDURES**

PROCEDURE NO. 3340

TITLE: SOLICITATION ON COLLEGE-OWNED OR OPERATED FACILITIES BY STUDENTS

BASED ON POLICY: 3.34 SOLICITATIONS BY STUDENTS

OFFICE OF PRIMARY RESPONSIBILITY: VICE PRESIDENT FOR ACADEMIC AFFAIRS AND STUDENT SERVICES/
STUDENT SERVICES

I. Purpose:

To provide guidelines for solicitation by individual students, clubs, or organizations on campus

II. Procedure:

- A. Students, clubs, or organizations seeking approval to solicit on College sites must submit a written request to the dean, student services. The dean or designee has the authority to approve and supervise all solicitations by individual students, student clubs, and organizations on College sites.
- B. The dean, student services will work closely with the Office of Community Relations and Marketing concerning the appropriateness of solicitations at College sites.
- C. Unnecessary interruption of free movement of students or ongoing activities is prohibited.
- D. Solicitation will be restricted to designated College locations. If solicitors do not meet these guidelines or are disorderly in their activities, the dean, student services or designee has the authority to terminate approved activities.

HISTORY: Last Revised: 4/27/20

Adopted: 8/27/84

Reviewed: 7/15/08, 4/12/12

Revised: 8/1/89, 1/21/02, 6/1/05, 3/31/15, 4/27/20