



## CHANGE OF STUDENT INFORMATION

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

SFSC GID #: \_\_\_\_\_

### CHANGE TO BE MADE

*(Fill in below ONLY the information that needs to be changed)*

Name: \_\_\_\_\_  
(Documentation is required to change name – e.g., driver license, marriage license, court document)

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Home Phone: (\_\_\_\_) \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_

Correct Social Security # \_\_\_\_\_ Verified by: \_\_\_\_\_

\_\_\_\_\_  
STUDENT SIGNATURE

PLEASE FAX OR MAIL COMPLETED FORM TO:

**SOUTH FLORIDA STATE COLLEGE  
600 W COLLEGE DR  
AVON PARK, FL 33825  
FAX: (863) 453-2365**

**NOTIFICATION OF SOCIAL SECURITY NUMBER COLLECTION AND USE:** In compliance with Florida Statute 119.071(5), SBE Rule 6A-1.09553(3) (e), South Florida State College issues this notification regarding the purpose of the collection and use of your SSN. SFSC collects your SSN for use in performance of the college's duties and responsibilities. To protect your identity, SFSC will secure your SSN from unauthorized access. SFSC will never release your SSN to unauthorized parties, and each student at SFSC will be issued a unique student identification number. Your unique student identification number is used for all educational purposes at South Florida State College, including registration, access of your online record, etc. Federal legislation relating to the Hope Tax Credit IRC Section 25A, requires that all postsecondary institutions report the SSN of all post-secondary students to the Internal Revenue Service (IRS). This IRS requirement makes it necessary for colleges to collect the SSN of every student. A student may refuse to disclose his/her SSN to the college, but refusing to comply with the federal requirement may result in fines established by the IRS. In addition to the federal reporting requirements, the public school system in Florida uses the SSN as a student identifier. This use is authorized in Florida Statute 229.559 and in School Code Section 1008.386. In a seamless K-20 educational system, it is beneficial for post-secondary institutions to have access to the same information for purposes of tracking and assisting students in the transition from one educational level to the next. All SSNs are protected by federal regulations and are never released to unauthorized parties. The Financial Aid Office collects SSNs as mandated by the following: 20 USC 1078; 20 USC sections, 1090, 1091, and 1092. Section 483 of the Higher Education Act of 1965 (collection of SSNs of students and parents) 34 CFR 668.16, (administrative use) 34 CFR 668.33 (verify residency) 34 CFR 668.36, (verify with FASFA).

\*\*\*\*\*DO NOT WRITE BELOW THIS LINE\*\*\*\*\*

**FOR OFFICIAL USE ONLY**

**NAME OF STAFF & DATE OF CHANGE:**

**BANNER CHANGED:** STAFF: \_\_\_\_\_ DATE: \_\_\_\_\_

**WEBXTENDER CHANGED:** STAFF: \_\_\_\_\_ DATE: \_\_\_\_\_

**D2L NOTIFIED OF NAME CHANGE:** STAFF: \_\_\_\_\_ DATE: \_\_\_\_\_

Revised 7/11/12