



**SFSC  
District Board of Trustees  
Regular Meeting  
August 27, 2014**

**DeSoto Campus  
6:00 p.m.**

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**Tim Backer  
Derren Bryan  
Tami Cullens  
Louis Kirschner  
Ken Lambert, Chair  
Lana C. Puckorius  
Kris Y. Rider, Vice Chair  
Joe Wright  
Thomas C. Leitzel, President/Secretary**

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**1.0 *Call to Order and Preliminary Matters***



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of August 27, 2014 be adopted.

**SUGGESTED MOTION:**

**Move to adopt the agenda of the regular meeting of August 27, 2014 as presented.**

**AGENDA**  
**SOUTH FLORIDA STATE COLLEGE**  
**DISTRICT BOARD OF TRUSTEES**  
**DESOTO CAMPUS**  
**AUGUST 27, 2014**  
**6:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
  - 1.1 Adoption of Agenda
  - 1.2 Approval of Minutes
    - 1.2.1 Regular Meeting – July 23, 2014
  - 1.3 Review of Agenda Master Calendar
- 2.0 Communications, Introductions, and Recognition
  - 2.1 New Employee Introduction
- 3.0 Public Comment
- 4.0 Presentation
  - 4.1 Camp Adventure Summer Program
- 5.0 Consent Agenda Action Items
  - 5.1 Personnel Actions
  - 5.2 Agreements and Contracts
    - 5.2.1 Service Agreement – University of South Florida
    - 5.2.2 Service Agreement – CareerSource Heartland
  - 5.3 Grant Applications
    - 5.3.1 SIM Man for Nursing Program - \$67,000
  - 5.4 Operating Actions
    - 5.4.1 Monthly Accounts Payable & Payroll Payment Summary
    - 5.4.2 Final Budget Amendment
    - 5.4.3 Property Deletion & Disposal
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
  - 7.1 Curriculum Proposals
  - 7.2 Fee Proposals
- 8.0 Purchasing and Other Action Items
  - 8.1 Grant Application – USDA Citrus Greening Proposal
  - 8.2 RFP 15-01 Fire Training Facility
- 9.0 Reports
  - 9.1 Graduation Satisfaction Survey
  - 9.2 Facilities Report
  - 9.3 Resource Development Report
  - 9.4 Financial Report
  - 9.5 President’s Report
  - 9.6 Board Attorney Report
  - 9.7 Board Member Reports
  - 9.8 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – JULY 23, 2014

It is recommended that the minutes of the regular meeting held July 23, 2014 as presented and recorded in the Supplemental Minute Book, be approved.

**SUGGESTED MOTION:**

**Move to approve the minutes of the July 23, 2014 regular meeting as presented.**

**MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
JULY 23, 2014**

**Members Present:** Mr. Tim Backer  
Mr. Derren Bryan  
Mrs. Tami Cullens  
Dr. Louis Kirschner  
Mr. Ken Lambert, Vice Chair  
Mrs. Lana C. Puckorius  
Mrs. Kris Y. Rider  
Mr. Joe Wright, Chair  
Dr. Thomas C. Leitzel, President/Secretary  
Mrs. Pamela T. Karlson, College Attorney

**Staff Present:** Mr. Don Appelquist      Dr. Kimberly Batty-Herbert      Mr. Kevin Brown  
Mrs. Tammy Bush      Ms. Cindy Garren      Mrs. Susie Hale  
Mrs. Anita Kovacs      Mrs. Deborah Latter      Mr. Glenn Little  
Dr. Lindsay Lynch      Dr. Leana Revell      Dr. Chris van der Kaay  
Mrs. June Weyrauch      Dr. Tim Wise      Ms. Jane Hancock  
Ms. Robin Southwell      Mr. Jose Rodriguez      Dr. Deborah Fuschetti  
Dr. Robert Flores

**Others Present:** Mrs. Barbara Kirschner, Mr. Larry Griffin (News-Sun reporter)

**CALL TO ORDER**

At 6:03 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Joe Wright.

**1.0 PRELIMINARY MATTERS**

**1.1 Adoption of Agenda**

**Mr. Bryan made a motion, seconded by Mrs. Rider, to adopt the agenda of the regular meeting held July 23, 2014 as recommended.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.2 Approval of Minutes**

**1.2.1 Regular Meeting Minutes**

**Mrs. Cullens made a motion, seconded by Mr. Bryan, to approve the minutes of the regular meeting held June 25, 2014.** Those voting in favor of the motion were Mr. Backer, Mr. Byran, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.3 Annual Reorganization of the Board**

Following District Board of Trustees Policy 2.02, **Mr. Wright called for nominations to serve as the 2014-2015 District Board of Trustees Chair.**

Mrs. Cullens moved and Mrs. Puckorius seconded the nomination of Mr. Lambert. Mr. Wright asked if there were any other nominations, being none, he then called for a vote. Those voting in favor of the motion were Mr. Backer, Mr. Byran, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Mr. Wright called for nominations to serve as the 2014-2015 District Board of Trustees Vice Chair. Mr. Backer moved and Mrs. Puckorius seconded the nomination of Mrs. Rider. Mr. Wright asked if there were any other nominations, being none, he then called for a vote. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Mr. Wright called for nominations to serve as the 2014-2015 SFSC Foundation Liaison. Mrs. Rider moved and Mr. Bryan seconded the nomination of Mrs. Puckorius. Mr. Wright asked if there were any other nominations, being none, he then called for a vote. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Mr. Lambert and Dr. Leitzel presented Mr. Wright with a plaque of appreciation for serving as 2013-2014 Chair. Mr. Wright continued the meeting as Chair.

**1.4 Adoption of 2014-2015 Meeting Schedule and Review of Agenda Master Calendar**

Mrs. Rider made a motion, seconded by Mrs. Puckorius, to adopt the 2014-2015 meeting schedule, subject to changes as needed. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote. (EXHIBIT "A")**

**2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION**

**2.1 New Employee Introductions**

The following new employees were introduced:

Employee	Position	Supervisor	Hired
Jose Rodriguez	Courier	Dean Jordan introduced by Anita Kovacs	05/12/14
Robin Southwell	Coordinator, Human Resources	Susan Hale	07/01/14
Timothy Wise	Dean, Student Services	Leana Revell	07/01/14

**3.0 PUBLIC COMMENT**

No comment

**4.0 AVID PRESENTATION**

Dr. Revell introduced Dr. Kimberly Batty-Herbert, dean, Arts and Sciences who gave a presentation on the Advancement Via Individual Determination (AVID) program. She explained the program's initiatives, 5 AHE Essentials, institutional impact, strategies, membership benefits, and listed SFSC team members.

**5.0 CONSENT AGENDA ACTION ITEMS**

**5.1 Personnel Actions**

Approved a list of appointments, full-time professional staff; resignations and terminations; adjunct faculty 2013-2014, academic year as needed; and adjunct faculty 2014-15, academic year as needed. *(EXHIBIT "B")*

**5.2 Agreement and Contracts**

**5.2.1** Approved the renewal of a lease agreement with the Florida Department of Agriculture as presented. *(EXHIBIT "C")*

**5.2.2** Approved entry into service agreements with Ave Maria University Preparatory School as presented. *(EXHIBIT "D")*

**5.3 Grant Applications**

**5.3.1 Adults with Disabilities**

FL Dept of Education, Division of Vocational Rehabilitation                      \$170,000

**5.4 Operational Actions**

**5.4.1 Monthly Accounts Payable/Payroll Check Register**

Approved the monthly accounts payable/monthly payroll check register and summary through June 2014. *(EXHIBIT "E")*

**5.4.2 Customer Billing List**

Approved the addition of Walker Memorial Academy, DeSoto Christian School, Seminole Independent Private School, and Highlands University Preparatory School to the college's customer billing list to receive tuition for dual enrolled students. *(EXHIBIT "F")*

**Mrs. Cullens made a motion, seconded by Mr. Backer, to approve the Consent Agenda, Items 5.1 through 5.4.2 as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**6.0 PLANNING AND POLICY ISSUES**

None

**7.0 ACADEMIC AND STUDENT MATTERS**

**7.1 Curriculum Proposals**

Dr. Revell introduced curriculum proposals. *(EXHIBIT "G")*

**Mrs. Puckorius made a motion, seconded by Mr. Backer, to approve the curriculum proposals as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**



**7.2 Discontinue Adult High School Program**

Dr. Revell requested to discontinue the college's existing Adult High School program as presented. *(EXHIBIT "H")*

**Mrs. Cullens made a motion, seconded by Mrs. Puckorius, to approve discontinuing the existing Adult High School program at South Florida State College as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**8.0 PURCHASING AND OTHER ACTION ITEMS**

**8.1 Grant Application – Citrus Greening Proposal**

Dr. Leitzel distributed and discussed information regarding a Citrus Greening Proposal pre-application that was submitted to USDA on July 18. This pre-application was the first step in applying for the Farm Bill funds. *(EXHIBIT "I")*

**Mrs. Cullens made a motion, seconded by Mrs. Puckorius, to approve the submission of the described pre-grant proposal.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**9.0 REPORTS**

**9.1 Facilities**

No report was presented.

**9.2 Resource Development**

Mr. Appelquist reported on recently funded grants and donations and pledges.

**I. Grants Funded**

**A. National Farmworker Jobs Program**

Florida Department of Education \$267,475

**B. Student Support Services**

US Department of Education – TriO \$213,180

**C. Resource Development Enhancement Initiative**

US Department of Education – Title III \$400,000

**II. Donations and Pledges**

The South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$91,693.02** from June 11, 2014 through July 8, 2014.

**9.3 Financial Report**

Financial graphs and a summary of revenue and expenditures through the month of May 2014 were presented as information items. Mrs. Kovacs reported an estimated fund balance of 9.76%. *(EXHIBIT "J")*

**9.4 President's Report**

1. Dr. Leitzel gave an update on the *Experience Orange* Enrollment Campaign.
2. Dr. Leitzel distributed copies of 2014 Convocation Schedule taking place on August 18. He invited the Trustees to attend.
3. Dr. Leitzel shared the preliminary finding from the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP)

he had received from the site visit that took place June 30 – July 1, 2014. Dr. Leitzel stated that he should receive the final report soon.

4. Dr. Leitzel presented the SFSC 50<sup>th</sup> Anniversary logo.
5. Dr. Leitzel stated that he will kick-off the initiation of the college's Vision development process at Convocation.
6. Dr. Leitzel shared that the college bookstore is now being operated by Follett. He encouraged the Trustees to visit the bookstore.
7. Dr. Leitzel shared preliminary information regarding a possible donation in the works from Boeing. It is a Unicorn UAV and a GoPro Camera. He presented photos.

**9.5 Board Attorney's Report**

Mrs. Karlson stated no report.

**9.6 Board Members' Reports**

Mrs. Puckorius stated no report.

Mr. Backer stated no report.

Dr. Kirschner congratulated Dr. Leitzel and college staff for their work on the Citrus Greening Project. This could put SFSC on the map. He commended Dr. Leitzel on his exciting leadership.

Mrs. Rider stated no report.

Mr. Bryan stated no report.

Mrs. Cullens thanked Mr. Wright for his leadership this past year.

Mr. Lambert stated that the college can't lose with the Citrus Greening Project. This is an exciting time for the college and our communities; and he looks forward to the coming year.

**9.7 Board Chair Report**

Mr. Wright thanked the Board for their work this past year. He stated that Dr. Leitzel is a great fit for the college and commended the administration for their mission and professionalism.

**10.0 ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 7:53 p.m.




OFFICE OF THE PRESIDENT

**Item 1.3**

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: REVIEW OF AGENDA MASTER CALENDAR

Information:

The Annual Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the calendar on page 19 and identify any additional items that should be listed, or any changes that might be necessary.

## District Board of Trustees Agenda Master Calendar

SEPTEMBER 2014	OCTOBER 2014	NOVEMBER 2014
<p>25-26 AFC Trustees Annual Meeting, Jacksonville, FL</p>	<p>1 Board Meeting, 6 PM Highlands Campus</p> <p>22-25 ACCT Leadership Congress, Chicago, IL</p> <p>29-31 Annual AFC Convention Destin, FL</p>	<p>5 Board Meeting, 6 PM Highlands Campus</p>
DECEMBER 2014	JANUARY 2015	FEBRUARY 2015
<p>1 Jacaranda Jubilee, SFSC Foundation, 6:30 PM</p> <p>10 Planning Workshop, 4 PM Followed by Board Meeting, 6 PM, Highlands Campus</p> <p>11 SFSC Foundation Christmas Luncheon, 12PM Jacaranda Hotel</p> <p>18 SFSC Commencement</p>	<p>28 Board Meeting, 6 PM Highlands Campus</p>	<p>2-3 Trustees Legislative Conference</p> <p>9-12 ACCT Nat'l Legislative Summit Washington, DC</p> <p>25 Board Meeting, 6 PM Lake Placid Center</p>
MARCH 2015	APRIL 2015	MAY 2015
<p>25 Board Meeting, 6 PM Highlands Campus</p>	<p>22 Board Meeting, 6 PM Highlands Campus (Student Activities Presentation)</p>	<p>7 SFSC Commencement</p> <p>27 Budget Workshop, 4 PM Followed by Board Meeting, 6 PM, Highlands Campus</p>
JUNE 2015	JULY 2015	AUGUST 2015
<p>24 Board Meeting, 6PM Hardee Campus</p>	<p>22 Board Meeting, 6 PM Highlands Campus</p>	<p>26 *Board Meeting, 6 PM DeSoto Campus</p>

\*Tentative

***2.0 Communications, Introductions, and Recognitions***




OFFICE OF THE PRESIDENT

Item 2.1

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: NEW EMPLOYEE INTRODUCTIONS

Employee	Position	Supervisor	Hired
Mirinda Arrington	Staff Assistant I, DeSoto Campus	Suzanne Demers	05/12/14

**3.0 *Public Comment***

## **4.0 *Presentations***





OFFICE OF THE PRESIDENT

**Item 4.1**

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PRESENTATION – CAMP ADVENTURE SUMMER PROGRAM

Since 2000 South Florida State College has offered summer youth camps through Community Education. With the merging of the Corporate and Community Education departments under the Applied Sciences and Technologies division in 2010, Camp Adventure began.

The vision of the program is to offer a valuable and dependable child care service to parents for six weeks during the summer for children ages six to twelve, while ensuring a safe, structured and fun learning environment. A characteristic of Camp Adventure that sets it apart is the weekly theme and set curriculum. The Applied Sciences and Technologies program managers work closely with the CCE director and coordinator to develop unique, educational experiences within their specific discipline. All program staff, faculty and SFSC students work as a team to provide a memorable experience for every camper.

The program is designed to instill in each camper a sense of ownership and pride for SFSC while meeting the needs of their families and contributing to the camper's educational experience. In addition to the theme based curriculum we also provide daily pool and gym time activities as well as themed field trip opportunities to be "explorers" on Fridays. Despite a lack of State funding, Camp Adventure continues to offer an affordable summer camp with financial support from community sponsors. We maintain a superior program by hiring qualified, enthusiastic personnel, as well as, partnering with SFSC Panther Youth Partners.

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

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**5.0 Consent Agenda Action Items**




OFFICE OF THE PRESIDENT

**Item 5.0**

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any consent agenda item may be discussed or removed from the consent agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Applications and Operating Actions. Your consideration of the recommended action is appreciated.

**SUGGESTED MOTION:**

**Move to approve the agenda items listed in the consent agenda.**

	<b>CONSENT AGENDA ACTION ITEMS</b>	<b>Page</b>
<b>5.1</b>	<b>Personnel Actions</b>	<b>21</b>
<b>5.2</b>	<b>Agreement and Contracts</b>	
	<b>5.2.1 Service Agreement – University of South Florida</b>	<b>23</b>
	<b>5.2.2 Service Agreement – CareerSource Heartland</b>	<b>24</b>
<b>5.3</b>	<b>Grant Applications</b>	
	<b>5.3.1 SIM Man for Nursing Program - \$67,000</b>	<b>25</b>
<b>5.4</b>	<b>Operating Actions</b>	
	<b>5.4.1 Monthly Accounts Payable &amp; Payroll Check Register</b>	<b>26</b>
	<b>5.4.2 Final Budget Amendment</b>	<b>28</b>
	<b>5.4.3 Property Deletion &amp; Disposal</b>	<b>29</b>



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

**I. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF:**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Harvell, Leah	Program Specialist, Agricultural Programs	8/7/14

**II. APPOINTMENTS, FULL-TIME CAREER SERVICE STAFF:**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Ricker, April	Accountant, Revenues and Receivables	8/4/14

**III. RESIGNATIONS/TERMINATIONS**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Turner, Sylvia L.	Director, Adult Education	09/02/14
Williams, Amy	TSIC College Success Coach	07/31/14

**IV. RETIREMENTS:**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Socarras, Nelson	Specialized Maintenance	09/30/14

**V. ADJUNCT FACULTY, 2014-15, ACADEMIC YEAR AS NEEDED:**

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Anderson, Millie	Creative Writing	II

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Freie, John	Political Science	I
Marquez-Lopez, Diorelly	Nursing - Clinicals	III
Sherwood, Robin	Criminal Justice	II
Turner, Sylvia D.	Criminal Justice	IV

**SUGGESTED MOTION:**

**Move to approve the personnel recommendations as presented.**



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: SERVICE AGREEMENT – UNIVERSITY OF SOUTH FLORIDA

Approval is requested to **renew** a service agreement between South Florida State College and the University of South Florida to continue to serve as a fiscal agent for the Small Business Development Center which is housed on the Highlands campus. The Small Business Development Center serves and is supported by the Highlands County EDC, Hardee County EDA, and DeSoto County EDO.

The contract renewal period is for one year.

**SUGGESTED MOTION:**

**Move to approve the renewal of a service agreement with the University of South Florida to continue to serve as a fiscal agent for the Small Business Development Center housed on the Highlands Campus as presented.**



OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: SERVICE AGREEMENT – CAREERSOURCE HEARTLAND

Approval is requested to **renew** a service agreement between South Florida State College and CareerSource Heartland to function as a service provider in delivery of age-appropriate workforce development services to In-School and Out-of-School Youth. These services are administered through the Panther Youth Partners program.

The contract is for the 2014-2015 year.

**SUGGESTED MOTION:**

**Move to approve the renewal of a service agreement with CareerSource Heartland to function as a service provider in delivery of age-appropriate workforce development services to In-School and Out-of-School Youth as presented.**





OFFICE OF THE PRESIDENT

**Item 5.3.1**

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – SIM MAN FOR NURSING PROGRAM

Approval is requested for submission and acceptance, if funded, of the following described grant proposal:

Title: **SIM Man for Nursing Program**  
Source: The Lettie Pate Whitehead Foundation  
Amount: \$67,000  
Description: Funds have been requested to purchase a new, high-fidelity nursing care simulation system.

**SUGGESTED MOTION:**  
**Move to approve the submission and acceptance, if funded, of the described grant proposal.**



OFFICE OF THE PRESIDENT

Item 5.4.1

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL PAYMENT SUMMARY

The law requires that warrants be approved and made available for review. Detailed information on all disbursements for July 2014 is summarized below and is available at any time in the College Business Office.

**SUGGESTED MOTION:**  
**Move to approve the monthly accounts payable/monthly payroll check register as presented.**

<b>Accounts Payable:</b>								
	<b>2014/2015 Checks</b>		<b>2014/2015 Electronic Payments</b>		<b>2014/2015 P-Card</b>		<b>2014/2015 Totals</b>	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	436	\$515,026.45	137	\$910,406.45	440	\$276,892.63	1013	\$1,702,325.53
Aug								
Sept								
Oct								
Nov								
Dec								
Jan								
Feb								
March								
April								
May								
June								
<b>Totals</b>	<b>436</b>	<b>\$515,026.45</b>	<b>137</b>	<b>\$910,406.45</b>	<b>440</b>	<b>\$276,892.63</b>	<b>1013</b>	<b>\$1,702,325.53</b>

<b>Payroll:</b>						
	<b>2014/2015 Checks</b>		<b>2014/2015 Electronic Payments</b>		<b>2014/2015 Totals</b>	
	No.	Amount	No.	Amount	No.	Amount
July	40	\$47,127.04	470	\$835,287.35	510	\$882,414.39
Aug						
Sept						
Oct						
Nov						
Dec						
Jan						
Feb						
March						
April						
May						
June						
<b>Totals</b>	<b>40</b>	<b>\$47,127.04</b>	<b>470</b>	<b>\$835,287.35</b>	<b>510</b>	<b>\$882,414.39</b>

<b>Accounts Payable:</b>						
	<b>2013/2014</b>			<b>2014/2015</b>		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	979	\$1,490,702.22	\$ 1,490,702.22	1,013	\$1,702,325.53	\$1,702,325.53
August	1,019	1,604,535.32	\$ 3,095,237.54			
September	1,092	1,281,564.10	\$ 4,376,801.64			
October	2,657	3,380,925.46	\$ 7,757,727.10			
November	1,348	1,522,912.24	\$ 9,280,639.34			
December	1,061	1,351,062.70	\$ 10,631,702.04			
January	1,097	958,716.83	\$ 11,590,418.87			
February	2,417	3,208,315.55	\$ 14,798,734.42			
March	1,129	1,826,916.56	\$ 16,625,650.98			
April	1,237	1,405,293.99	\$ 18,030,944.97			
May	1,136	1,574,650.14	\$ 19,605,595.11			
June	1,504	1,693,417.07	\$ 21,299,012.18			
<b>Totals</b>	<b>16,676</b>	<b>\$21,299,012.18</b>		<b>1,013</b>	<b>\$1,702,325.53</b>	

<b>Payroll:</b>						
	<b>2013/2014</b>			<b>2014/2015</b>		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	519	\$872,018.27	\$872,018.27	510	\$882,414.39	\$882,414.39
August	392	848,097.66	\$1,720,115.93			
September	434	824,166.32	\$2,544,282.25			
October	458	881,715.09	\$3,425,997.34			
November	487	882,265.39	\$4,308,262.73			
December	486	928,786.26	\$5,237,048.99			
January	478	878,818.67	\$6,115,867.66			
February	461	872,710.43	\$6,988,578.09			
March	485	884,218.76	\$7,872,796.85			
April	476	916,405.06	\$8,789,201.91			
May	484	925,299.99	\$9,714,501.90			
June	424	883,562.17	\$10,598,064.07			
<b>Totals</b>	<b>5584</b>	<b>\$10,598,064.07</b>		<b>510</b>	<b>\$882,414.39</b>	




OFFICE OF THE PRESIDENT

**Item 5.4.2**

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FINAL BUDGET AMENDMENT

To comply with Florida Statutes, we recommend acceptance of the final budget amendment for 2013-2014. The following is a chart showing the original approved budget as compared to the amended budget for the fiscal year ending June 30, 2014. The College originally budgeted a 7% fund balance, but finished the year with a 9.77% fund balance.


	<b>Original Adopted Budget 2013-2014</b>	<b>Adopted Budget as Amended by All Budget Amendments</b>
Revenue	\$ 21,352,706	\$ 21,574,230
Personnel Expense	16,702,000	16,596,000
Current Expense	5,113,366	5,318,739
Capital Outlay Expense	30,000	32,704

**SUGGESTED MOTION:**  
**Move to accept the final budget amendment to the 2013-2014 budget as presented.**



OFFICE OF THE PRESIDENT

Item 5.4.3

PRESENT TO BOARD: AUGUST 27, 2014  
TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
FROM: THOMAS C. LEITZEL   
SUBJECT: PROPERTY REMOVAL

Authorization is requested to delete items on the attached list of equipment totaling **\$16,085.08** from SFSC property records. These items have either been salvaged, are beyond repair, or are obsolete. The items will be held in storage until their disposal.

**SUGGESTED MOTION:**  
**Move to authorize deletion of items presented on attached list from property records.**

South Florida State College  
Disposal Items  
Aug-14

Tag #	Date Purchased	Description	Cost	Condition Code
3249	10/10/1978	Piano Baldwin (Hamilton)	\$ 1,050.00	Poor
3250	10/10/1978	Baldwin Studio piano (Hamilton)	\$ 1,050.00	Poor
3251	10/10/1978	Baldwin Studio piano (Hamilton)	\$ 1,050.00	Poor
4688	10/30/1984	Modular door cabinets & file cabinet	\$ 1,134.59	Poor
4780	4/3/1985	Desk with left return	\$ 1,046.98	Poor
7702	12/17/1991	Airomax Wood Dust Collector (Air Cleaner)	\$ 1,094.00	Poor
8781	6/21/1994	Vending Machine	\$ 3,439.00	Poor
10375	1/7/1997	Gateway 200MHz Pentium 32MB SDRAM	\$ 3,002.51	Poor
11801	6/10/1999	Garland Electric Convection Oven	\$ 3,218.00	Poor
<b>TOTAL</b>			<b>\$ 16,085.08</b>	

## **6.0 Planning and Policy Issues**

## **7.0 Academic and Student Matters**





OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposals is requested:

**PROGRAM ADDITIONS**

Add three new related network security programs that include one Associate in Science (AS) degree and two college credit certificates (CCC) effective fall 2014. These programs offers relevant technical knowledge and skills needed to prepare students for careers as network control operators, computer security specialists, network specialists, network systems analysts, network systems technicians, network troubleshooters, or information technology systems administrators. The programs are funded through the Florida Xcel-IT grant.

**Network Systems Technology #1740 - AS**

- ENC 1101 Freshman English I (3 credits)
- CIS 2940 Network Systems Internship (1-4 credits)- New
- CTS 1156 Desktop Support (1-3 credits) - New
- CTS 2142 Project Management (3 credits) - New
- CTS 2305 Implementing Network Infrastructure (3 credits) - New
- CTS 2314 Network Defense and Countermeasures (3 credits) - New
- OST 2335 Business Communications (3 credits) - New
- SLS 1106 First-Year Experience Seminar (1 credit)
- SPC 2608 Fundamentals of Speech Communication (3 credits)
- Humanities Elective (3 credits)
- Social Science Elective (3 credits)
- Mathematics **or** Science Elective (3 credits)

**Network Security #3024 - CCC (Tract I):**

- CET 1178C PC Support A+ Core Hardware (3 credits)
- CET 1179C PC Support A+ OS Technologies (3 credits)
- CET 1588C LAN Support - Network+ (3 credits)
- CET 1660C Computer Network Security (4 credits) - New
- CGS 1135C Introduction to Computer Forensics (4 credits) - New
- CIS 2352C Ethical Hacking I (3 credits) - New
- CIS 2358C Operating System Security (3 credits) - New
- CIS 2359C Ethical Hacking II (3 credits) - New
- CTS 1940 Network Security Internship (1-4 credits) - New
- OST 1581 Professional Development in the Workplace (3 credits) - New

**Digital Forensics #3026 - CCC (Tract II):**

- CET 1178C PC Support A+ Core Hardware (3 credits)
- CET 1179C PC Support A+ OS Technologies (3 credits)
- CET 1588C LAN Support - Network+ (3 credits)
- CET 1660C Computer Network Security (4 credits) - New
- CET 2662C Security Testing and Auditing (3 credits) - New
- CET 2691 Laws and Legal Aspects of IT Security (2 credits) - New
- CET 2880C Data Forensics I (3 credits) - New
- CET 2881C Data Forensics II (3 credits) - New
- CGS 1135C Introduction to Computer Forensics (4 credits) - New
- CTS 1940 Network Security Internship (1-4 credits) - New
- OST 1581 Professional Development in the Workplace (3 credits)

**COURSE REVISION**

Modify the following course effective Fall 2014 (201510).

- EET 2915 Internship in Biomedical Electronics Engineering Systems  
Change course variable credits from 12-13 to 1-13 to allow flexibility for current and new internship students.

**SUGGESTED MOTION:**

**Move to approve the curriculum proposals as presented.**



OFFICE OF THE PRESIDENT

Item 7.2

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FEE PROPOSALS

Consideration of the following fee proposals is requested:

**New Fees**

These proposed fees cover certification exams which are a part of the network security programs curriculum.

Course Prefix#	Course Title	New Fee	Proposed Fee	Effective Term
CET 1660C	Computer Network Security	\$269.00	New	Fall 2014
CGS 1135C	Introduction to Computer Forensics	\$293.00	New	Fall 2014
CIS 2940	Network Systems Internship	\$293.00	New	Fall 2014
CTS 1940	Network Security Internship	\$188.00	New	Fall 2014

**SUGGESTED MOTION:**

**Move to approve the fee proposals as presented.**

**8.0 *Purchasing and Other Action Items***



OFFICE OF THE PRESIDENT

**Item 8.1**

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – USDA CITRUS GREENING PROPOSAL

Approval is requested for submission and acceptance, if funded, of the following described grant proposal:


- Title: **Citrus Production Systems: Using Advanced Technologies for Rapid Assessment of Disease Progression Rate and Effectiveness of Various Treatments in Controlling Citrus Greening**
- Source: United States Department of Agriculture (Farm Bill)
- Amount: To be Determined
- Description: As a result of our successful preliminary proposal, about which we received notification on August 14, 2014, a full grant proposal will be submitted on or before September 29, 2014. Specific details on the nature of the research project and budget are yet to be determined; however, more up-to-date information will be presented at the Board of Trustees meeting.

**SUGGESTED MOTION:**  
**Move to approve the submission and acceptance, if funded, of the described grant proposal.**



OFFICE OF THE PRESIDENT

Item 8.2

PRESENT TO BOARD: AUGUST 27, 2014  
TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
FROM: THOMAS C. LEITZEL   
SUBJECT: RFP 15-01 FIRE TRAINING FACILITY

College staff recently requested and received competitive proposals for the engineering, design, fabrication, delivery, and construction of a custom live fire training tower facility for Fire Fighting, Fire Science, and related public safety programs that will need a laboratory environment as we initiate new programs in early 2015. Proposals with fixed pricing were received August 11, 2014, and presentations were scheduled for August 13, 2014 for the two firms which responded with proposals. A well-qualified evaluation committee reviewed the responses and the presentations and unanimously recommended that the proposal from WHP Trainingtowers be accepted. The bid opening tabulation is attached for your review.

This structure will be used to provide training of fire fighters in controlled environments which replicate actual conditions. The location of this tower will be in the open area adjacent to the Public Safety building (west side) along with the exterior props, driving pad, and other infrastructure. Two burn rooms with propane gas props will be included within the facility, and the structure will consist of a two-story residential facility section and a four-story tower section. The facility will be fully compliant with current Florida Firefighters Standards and Training, specifically 69A-37.060, Certification as an Approved Firefighter Recruit Training Facility. However, since there has been discussion of significant changes to the code within the next two years, the facility has been designed to meet The Florida Proposed (not officially released) FAC Minimal Standards. The structure will also be designed to meet wind loads of 140 mph.

WHP Trainingtowers is the industry leader of steel fire training structures, having been in business for more than 30 years and having completed more than 700 installations (including 23 in Florida). College staff and project architects and engineers visited a similar facility constructed several years ago at Hillsborough Community College and found that faculty and staff were pleased with the company and the product. Others have provided excellent recommendations as well.

Based on the responsive and responsible proposal and the evaluation committee's recommendation, I recommend that the DBOT approve the bid of \$776,190 received from WHP Trainingtowers. Project funds remain available from the special legislative appropriation for this portion of the project.

**SUGGESTED MOTION:**

**Move to approve the acceptance of the bid in the amount of \$776,190 received from WHP Trainingtowers for RFP 15-01 Fire Training Facility as presented.**

**South Florida State College  
RFP 15-01 Fire Training Facility  
Bid Opening Tabulation**

<b>Proposer</b>	<b>Requested Copies? 1-Original (signed in Blue Ink) 1-Copy 1-Electronic Version</b>	<b>Total Cost</b>
Fed Harmony	No Bid	
West Construction, Inc.	Yes	\$1,067,085.00
WHP Trainingtowers	Yes	\$776,190.00

Opened/Date: Deb J. Olson; 8/11/2014 2:00pm  
 Witness/Date: Pam Vestal; 8/11/2014 2:00pm



**9.0 Reports**




OFFICE OF THE PRESIDENT

**Item 9.1**

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRADUATION SATISFACTION SURVEY

SFSC's Graduate Satisfaction Survey (GSS) is an ongoing effort to obtain student feedback on a range of college services, facilities, resources, instruction, and overall satisfaction with the institution. The GSS is the principal instrument used by the college for capturing data about a graduate's perception of and experiences at SFSC. SFSC graduates complete and submit the GSS as a component of their graduation application. Each year, a comprehensive analysis is conducted on data drawn from an academic year; data are compared to previous year's results. Findings are used college-wide to assess existing programs and services, help gauge the performance of the college in supporting student learning and success, and identify new services needed or services requiring strengthening.

The 2014 GSS Report provides a descriptive-comparative analysis of graduate satisfaction data from 2010-2014; 688 students completed a survey in 2014. Over two-thirds of GSS respondents were between the ages of 19-29 (69%) and a similar proportion (62%) were female; thirty-eight percent reported their ethnicity as Hispanic. Overall satisfaction with South Florida State College (aggregate of highly satisfied and satisfied responses) was approximately 98%. Across all services assessed, overall satisfaction ranged from 83.15% to 100% with a median satisfaction score of 97.96%. Analyses of respondent data suggest more students are using the college's support services and, in comparison to previous years, a greater percentage is very satisfied with these services. Findings further indicate that the college was highly successful, according to graduate perception, at helping students apply knowledge.

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OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: AUGUST 27, 2014

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: RESOURCE DEVELOPMENT REPORT

**I. Grant Funded**

Title: **Rural and Sparsely Populated**  
Carl D. Perkins  
Source: Florida Department of Education  
Amount: \$88,600.80  
Description: This approved, Carl D. Perkins program grant, will provide funding to cover salary and benefits for a Nursing Instructor for FY 2015 and a small allocation for educational materials and supplies for Allied Health programs and for students with disabilities.

**II. Donations and Pledges to the SFSC Foundation, Inc.**

The following chart presents a summary listing of all donations and pledges made to the SFSC Foundation since the July 2014 meeting of the College District Board of Trustees. The included dates are July 9, 2014 through August 15, 2014. The total amount being reported is **\$52,934.86**.

**South Florida State College Foundation, Inc**  
**Gift Summary Report 7/9/14 - 8/15/14**

Fund Description	Gift			Total
	Count	Cash	Pledges	
Unrestricted	29	\$500.50	\$0.00	\$500.50
Unrestricted Endowment	1	\$100.00	\$0.00	\$100.00
Jacaranda Restoration Fund	1	\$6.00	\$0.00	\$6.00
SFSC General Scholarship	9	\$4,437.00	\$0.00	\$4,437.00
Joe Johnston/Bette McDearman Memor	1	\$20.00	\$0.00	\$20.00
General Nursing Scholarship	2	\$9,369.50	\$0.00	\$9,369.50
SFSC Community Fund	8	\$66.00	\$0.00	\$66.00
SFSC Library Donations	3	\$35.00	\$0.00	\$35.00
Athletic Booster Club	2	\$15.00	\$0.00	\$15.00
Phi Theta Kappa	1	\$10.00	\$0.00	\$10.00
Take Stock In Children - Ops	1	\$35,158.84	\$0.00	\$35,158.84
Dental Programs	2	\$120.00	\$0.00	\$120.00
SFSC Flower Fund	1	\$10.00	\$0.00	\$10.00
MOFAC	2	\$7.50	\$0.00	\$7.50
Highlands County Bar Association Scholarship	1	\$20.00	\$0.00	\$20.00
Helios Education Foundation First Generation Scholars	1	\$2,678.00	\$0.00	\$2,678.00
Norman L. Stephens Endowment	4	\$310.00	\$0.00	\$310.00
TSIC Scholarships	8	\$71.52	\$0.00	\$71.52
<b>Grand Totals:</b>		<b>\$52,934.86</b>	<b>\$0.00</b>	<b>\$52,934.86</b>
77 Gift(s) listed				
66 Donor(s) listed				



OFFICE OF THE PRESIDENT

Item 9.4

PRESENT TO BOARD: AUGUST 27, 2014

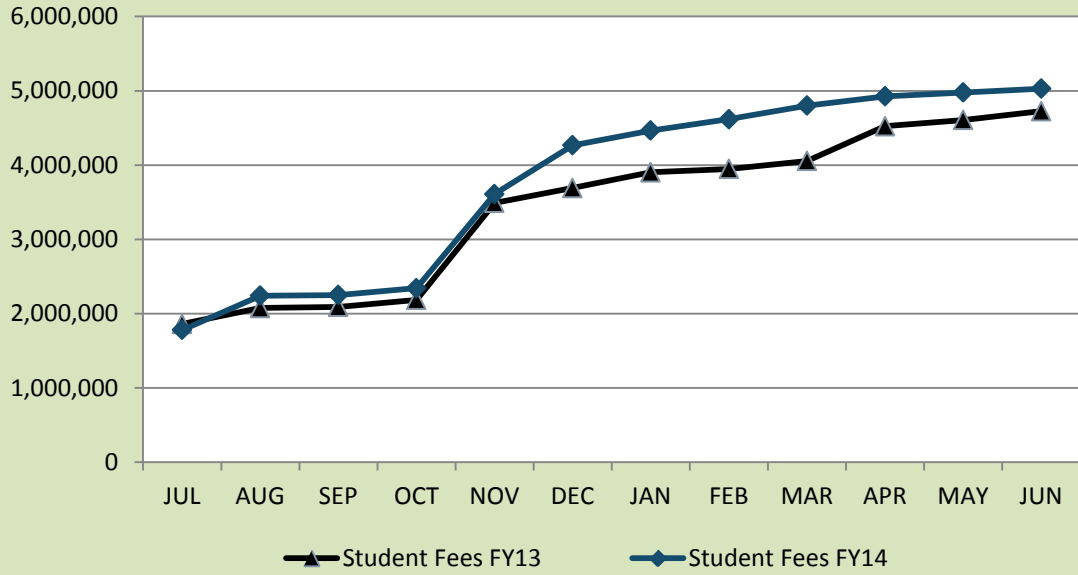
TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

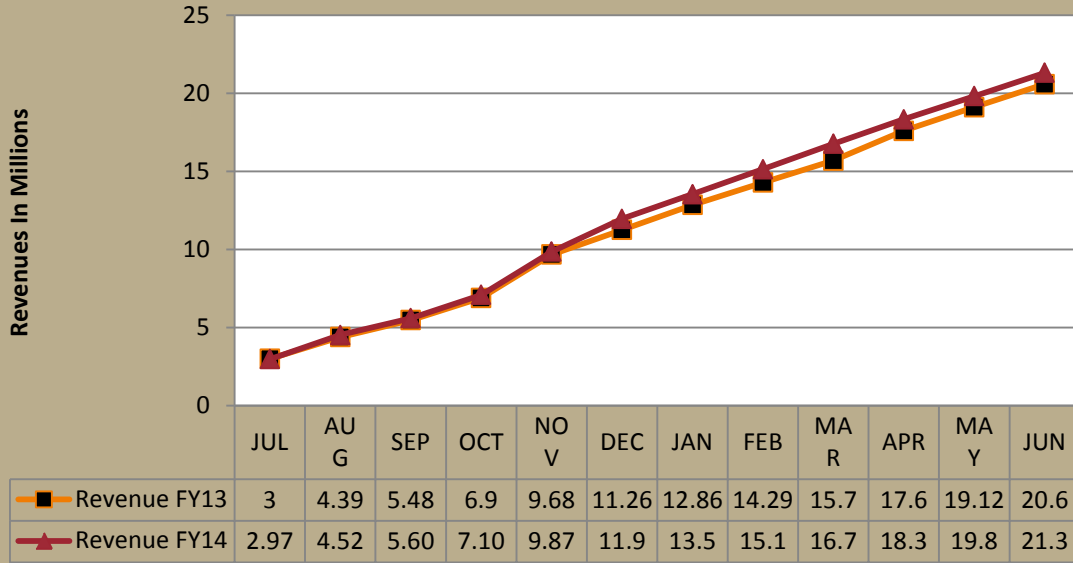
SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Attached are the graphs and summary of revenues and expenditures of the College through June 30, 2014.

**South Florida State College  
Fund 1 Student Fee Revenue, FY 13 vs FY 14**

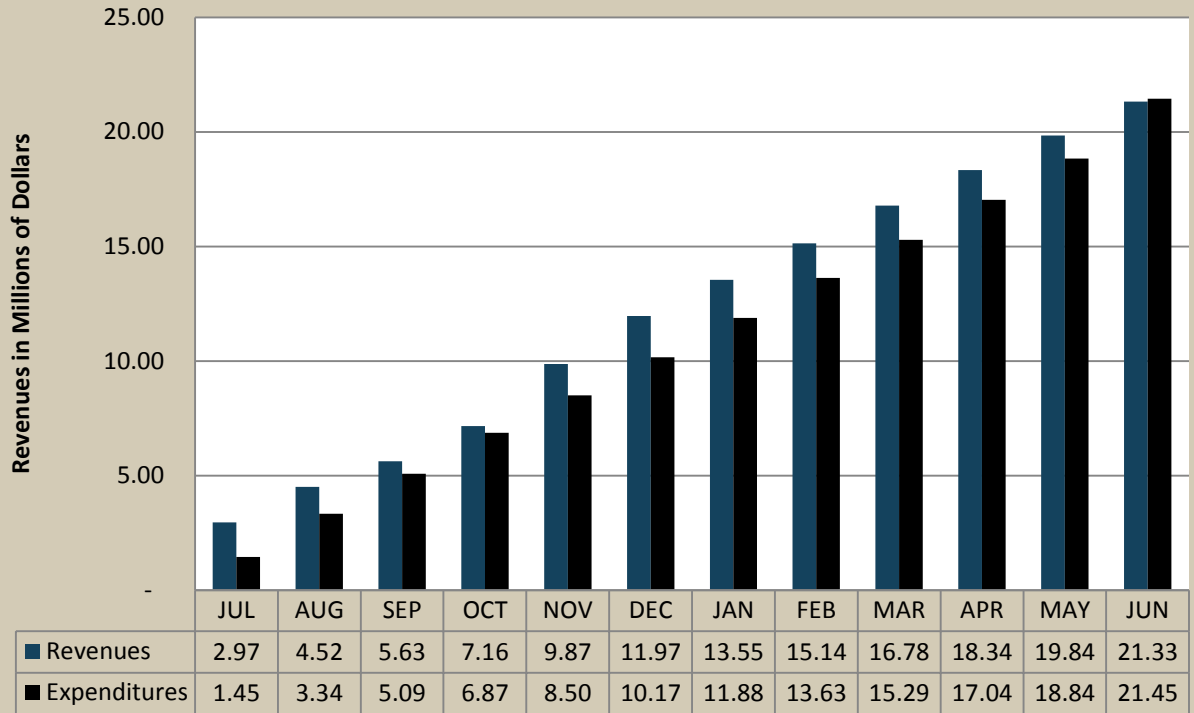


## South Florida State College Fund 1 Total Revenue, FY 13 vs FY 14



■ Revenue FY13      ▲ Revenue FY14

## South Florida State College Fund 1 Total Revenues & Expenditures FY 14





**South Florida State College**  
**Revenues and Expenditures**  
**For the Month Ended June 30, 2014**

<b>Account Code</b>	<b>Account Title</b>	<b>Budget Amount</b>	<b>Amount</b>	<b>Difference</b>	<b>Percentage Collected/Spent to Date</b>
401XX	Matriculation/Tuition Fees	\$ 4,426,362.00	\$ 4,257,767.24	\$ 168,594.76	96.19%
403XX	Non Resident Fees	87,714.00	74,247.16	13,466.84	84.65%
404XX	Laboratory Fees	448,600.00	425,595.92	23,004.08	94.87%
406XX	Graduation Fees	16,140.00	19,878.00	(3,738.00)	123.16%
40700	Transcript Fee	9,000.00	9,585.00	(585.00)	106.50%
408XX	Technology Fees	200,000.00	182,644.12	17,355.88	91.32%
409XX	Other Student Fees	60,600.00	58,662.00	1,938.00	96.80%
416XX	Grants and Contracts from Counties	31,004.00	31,004.00	-	100.00%
42110	FCSPP-General Revenue	12,805,796.00	12,815,077.00	(9,281.00)	100.07%
42210	CO&DS Entitlement	2,150.00	1,056.00	1,094.00	49.12%
42610	FCSPP-Lottery	2,930,825.00	2,930,825.00	-	100.00%
42900	Indirect Cost Recovered - State	1,000.00	788.70	211.30	78.87%
43500	Federal Grants & Contracts	-	1,800.00	(1,800.00)	100.00%
43900	Indirect Costs Recovered - Federal	90,000.00	115,917.97	(25,917.97)	128.80%
44100	Cash Contributions	17,075.00	17,067.00	8.00	99.95%
44200	Non-Cash Contributions	6,000.00	-	6,000.00	0.00%
44400	Private Grants and Contracts	1,364.00	1,364.11	(0.11)	100.01%
46400	Use of College Facilities	78,425.00	78,335.51	89.49	99.89%
466XX	Other Sales and Services	246,690.00	235,339.11	11,350.89	95.40%
48100	Interest and Dividends	6,500.00	5,827.98	672.02	89.66%
487XX	Fines and Penalties	4,250.00	3,306.12	943.88	77.79%
49XXX	Transfers and Other Revenue	104,735.00	59,265.33	45,469.67	56.59%
	<b>Total Revenues</b>	<b>\$ 21,574,230.00</b>	<b>\$ 21,325,353.27</b>	<b>\$ 248,876.73</b>	<b>98.85%</b>
51XXX	Management	\$ 1,823,807.00	\$ 1,866,970.26	\$ (43,163.26)	102.37%
52XXX	Instruction	4,543,455.00	4,585,213.74	(41,758.74)	100.92%
53XXX	Other Professional	2,666,754.00	2,699,324.74	(32,570.74)	101.22%
54XXX	Career Staff	2,715,276.10	2,610,891.17	104,384.93	96.16%
56XXX	Other Personnel Services-Instructional	929,800.00	943,550.83	(13,750.83)	101.48%
57XXX	Other Professional-Tech/Clerical/Trade	111,182.00	100,631.71	10,550.29	90.51%
58000	Student Employment -Inst Work Study	25,000.00	15,554.13	9,445.87	62.22%
58500	Employees Awards	4,500.00	4,250.00	250.00	94.44%
59XXX	Benefits	3,776,226.00	3,528,271.56	247,954.44	93.43%
	<b>Total Personnel</b>	<b>\$ 16,596,000.10</b>	<b>\$ 16,354,658.14</b>	<b>\$ 241,341.96</b>	<b>98.55%</b>
605XX	Travel	\$ 305,398.00	\$ 264,323.59	\$ 41,074.41	86.55%
61000	Freight and Postage	38,590.00	17,390.50	21,199.50	45.06%
61500	Telecommunications	85,000.00	73,740.84	11,259.16	86.75%
62000	Printing	70,510.00	37,594.95	32,915.05	53.32%
625XX	Repairs and Maintenance	1,127,992.00	1,026,856.55	101,135.45	91.03%
63000	Rentals	192,556.00	165,805.03	26,750.97	86.11%
635XX	Insurance	318,500.00	318,824.64	(324.64)	100.10%
640XX	Utilities	1,243,050.00	1,326,450.70	(83,400.70)	106.71%
645XX	Other Services	564,685.00	587,196.67	(22,511.67)	103.99%
650XX	Professional Fees	203,450.00	176,952.16	26,497.84	86.98%
655XX	Education Office/Dept Material Supp	466,855.00	444,533.21	22,321.79	95.22%
657XX	Data Software - Non-Capitalized	28,075.00	49,227.13	(21,152.13)	175.34%
66000	Maint/Construction Material/Supp	279,465.00	260,114.19	19,350.81	93.08%
665XX	Other Materials and Supplies	114,831.00	88,879.28	25,951.72	77.40%
670XX	Subscriptions/Library Books	38,577.00	38,135.85	441.15	98.86%
67500	Purchases for Resale	57,505.00	42,252.18	15,252.82	73.48%
680XX	Scholarships	95,200.00	108,406.80	(13,206.80)	113.87%
69XXX	Transfers and Other Expenses	88,500.00	60,395.97	28,104.03	68.24%
	<b>Total Current Expenses</b>	<b>\$ 5,318,739.00</b>	<b>\$ 5,087,080.24</b>	<b>\$ 231,658.76</b>	<b>95.64%</b>
70600	Minor Equipment >1000<5000	\$ 20,000.00	\$ 8,906.13	\$ 11,093.87	44.53%
71000	Furniture and Equipment	8,504.00	-	8,504.00	0.00%
73050	Artwork for Collection	4,200.00	4,200.00	-	100.00%
75000	Buildings and Fixed Equipment	-	99.34	(99.34)	100.00%
	<b>Total Capital Outlay</b>	<b>\$ 32,704.00</b>	<b>\$ 13,205.47</b>	<b>\$ 19,498.53</b>	<b>40.38%</b>