



**SFSC
District Board of Trustees
Regular Meeting
January 28, 2015**

**Highlands Campus
6:00 p.m.**

**Tim Backer
Derren Bryan
Tami Cullens
Louis Kirschner
Ken Lambert, Chair
Lana C. Puckorius
Kris Y. Rider, Vice Chair
Joe Wright
Thomas C. Leitzel, President/Secretary**

1.0 *Call to Order and Preliminary Matters*



OFFICE OF THE PRESIDENT

Item 1.1

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of January 28, 2015 be adopted.

SUGGESTED MOTION:

Move to adopt the agenda of the regular meeting of January 28, 2015 as presented.

**AGENDA
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
HIGHLANDS CAMPUS
JANUARY 28, 2015
6:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
 - 1.1 Adoption of Agenda
 - 1.2 Approval of Minutes
 - 1.2.1 Planning Workshop – December 10, 2014
 - 1.2.2 Regular Meeting – December 10, 2014
 - 1.3 Review of Agenda Master Calendar
- 2.0 Communications, Introductions, and Recognition
- 3.0 Public Comment
- 4.0 Presentation
 - 4.1 SACSCOC Substantive Change Visit
 - 4.2 SFSC 50th Anniversary Celebration
- 5.0 Consent Agenda Action Items
 - 5.1 Personnel Actions
 - 5.2 Agreements and Contracts
 - 5.2.1 Affiliation Agreements – Collegiate High School
 - 5.2.2 Affiliation Agreement – Redlands Christian Migrant Association (RCMA)
 - 5.2.3 Affiliation Agreement – Highlands Regional Medical Center
 - 5.3 Grant Applications
 - 5.3.1 Student Support Services - \$1,100,000/yr.
(\$220,000 for 5 years)
 - 5.3.2 Retired & Senior Volunteer Program - \$45,884.00
 - 5.3.3 Florida Health Literacy Initiative - \$5,000.00
 - 5.3.4 Quick Response Training Grant – Genpak, LLC - \$28,481
 - 5.4 Operating Actions
 - 5.4.1 Monthly Accounts Payable & Payroll Check Register
 - 5.4.2 Property Deletion & Disposal
 - 5.4.3 Customer Billing List
 - 5.4.4 Donation of Vehicles
- 6.0 Planning and Policy Issues
- 7.0 Academic and Student Matters
 - 7.1 Curriculum Proposals
- 8.0 Other Action Items
 - 8.1 President's Annual Performance Review
- 9.0 Reports
 - 9.1 Resource Development Report
 - 9.2 Financial Report
 - 9.3 President's Report
 - 9.4 Board Attorney Report
 - 9.5 Board Member Reports
 - 9.6 Board Chair Report
- 10.0 Adjournment



OFFICE OF THE PRESIDENT

Item 1.2.1

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – PLANNING WORKSHOP – DECEMBER 10, 2014

It is recommended that the minutes of the planning workshop held December 10, 2014 as presented and recorded in the Supplemental Minute Book, be approved.

SUGGESTED MOTION:

**Move to approve the minutes of the December 10, 2014
Planning Workshop as presented.**

**PLANNING WORKSHOP MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
DECEMBER 10, 2014**

Members Present: Mr. Tim Backer
Mr. Derren Bryan
Mrs. Tami Cullens
Mr. Ken Lambert, Chair
Mrs. Lana C. Puckorius
Mrs. Kris Y. Rider, Vice Chair
Mr. Joe Wright
Mrs. Pamela T. Karlson, College Attorney
Dr. Thomas C. Leitzel, President/Secretary

Absent: Dr. Louis H. Kirschner

Staff Present:

Mr. Don Appelquist	Dr. Kimberly Batty-Herbert	Mr. Kevin Brown
Mrs. Tammy Bush	Ms. Cindy Garren	Mrs. Susie Hale
Mrs. Anita Kovacs	Mrs. Deborah Latter	Mr. Glenn Little
Dr. Lindsay Lynch	Dr. Mike McLeod	Dr. Leana Revell
Mrs. Becky Sroda	Dr. Chris van der Kaay	Mrs. June Weyrauch
Dr. Tim Wise	Mr. John Rousch	Mrs. Kellie Croft
Mr. Bob Barrie	Dr. Deborah Fuschetti	

Guests: Mr. Wayne Johnson

CALL TO ORDER

At 4:06 p.m., the Planning Workshop of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Ken Lambert.

Dr. Leitzel announced that the college was not awarded the USDA Farm Bill grant. He asked Dr. Lindsay Lynch and Dean Kevin Brown to discuss the details.

Dr. Leitzel announced that Mr. Robert (Bob) Barrie was retiring from the college after 15 years of service. Chairman Lambert presented Mr. Barrie with a retirement resolution.

The following new employees were introduced:

Employee	Position	Supervisor	Hired
Kellie Croft	Resource Development Assistant, Title III Project	Lindsay Lynch	09/08/14
John Rousch	Director, Adult Education	Michael McLeod	10/27/14

AFFIRMATION OF SFSC MISSION STATEMENT

The Board reviewed the current SFSC Mission Statement. Dr. Leitzel stated that the document would be recommended for affirmation during the regular Board meeting following the workshop. No changes were recommended.

PRESENTATION: "The Year in Review" Video

Dr. Leitzel presented "The Year in Review" video. It will now be distributed via email to the Trustees and all SFSC Employees for their distribution.

CORE INDICATORS OF EFFECTIVENESS

Dr. van der Kaay presented the SFSC Core Indicators of Effectiveness: 2010-2014.

STRATEGIC PLANNING

Dr. van der Kaay presented the college's Strategic Plan 2014-2018 Accountability Matrix as of November 2014 and the Strategic Planning Timeline for the Trustee's review.

FLORIDA COLLEGE SYSTEM FTE COMPARISON

Dr. van der Kaay presented the Florida College System FTE Comparison as of December 10, 2014 for the Trustee's review.

Dr. Leitzel commended Dr. van der Kaay and the DAG Committee for their work on these reports.

SFSC VISION STATEMENT

Dr. Leitzel introduced Mr. Wayne Johnson, president of World Design Marketing, who gave a presentation introducing recommendations to the college's current Vision Statement. He discussed the four elements of the brand charter including research and input; crafting the vision statement; and the internal marketing plan and rollout. Mr. Johnson discussed recurring themes including relevance, becoming a destination, partnership, technology transfer, and preserving traditions. Based on extensive research involving data gathered from 10 internal and external focus group meetings, Mr. Johnson presented his recommended Vision Statement for the Trustees review and discussion:

*"A globally aware academic destination
driving regional transformation
through innovative collaboration"*

A dinner break was taken at 6:37 and the workshop resumed at 7:00.

Upon the recommendation of Mr. Bryan and Mr. Wright, the Board will bring the recommended Vision Statement to the Board meeting for approval.

There being no further discussion, the Planning Workshop adjourned at 7:03 p.m.



OFFICE OF THE PRESIDENT

Item 1.2.2

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – DECEMBER 10, 2014

It is recommended that the minutes of the regular meeting held December 10, 2014 as presented and recorded in the Supplemental Minute Book, be approved.

SUGGESTED MOTION:

Move to approve the minutes of the December 10, 2014 regular meeting as presented.

**MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
DECEMBER 10, 2014**

Members Present: Mr. Tim Backer
Mr. Derren Bryan
Mrs. Tami Cullens
Mr. Ken Lambert, Vice Chair
Mrs. Lana C. Puckorius
Mrs. Kris Y. Rider
Mr. Joe Wright, Chair
Dr. Thomas C. Leitzel, President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Absent: Dr. Louis H. Kirschner

Staff Present:	Mr. Don Appelquist	Dr. Kimberly Batty-Herbert	Mr. Kevin Brown
	Mrs. Tammy Bush	Ms. Cindy Garren	Mrs. Anita Kovacs
	Mrs. Deborah Latter	Mr. Glenn Little	Dr. Lindsay Lynch
	Dr. Mike McLeod	Dr. Leana Revell	Mrs. Becky Sroda
	Dr. Chris van der Kaay	Mrs. June Weyrauch	Dr. Tim Wise
	Dr. Deborah Fuschetti	Ms. Irene Castanon	

Others Present:

CALL TO ORDER

At 7:04 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Ken Lambert.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mrs. Puckorius made a motion, seconded by Mrs. Rider, to adopt the agenda of the regular meeting held December 10, 2014 with the addition of Agenda Item #8.3 SFSC Vision Statement. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mrs. Puckorius made a motion, seconded by Mr. Wright, to approve the minutes of the regular meeting held November 5, 2014. Those voting in favor of the motion were Mr. Backer, Mr. Byran, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Agenda Master Calendar

The Agenda Master Calendar was reviewed with no changes.

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION

2.1 Employee Retirement

Mr. Backer made a motion, seconded by Mrs. Puckorius, to recognize the retirement of Robert (Bob) C. Barrie. Mr. Barrie was presented with a retirement

resolution at the Planning workshop held prior to the Board meeting. Those voting in favor of the motion were Mr. Backer, Mr. Byran, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote. (EXHIBIT "A")**

2.2 New Employee Introductions

The following new employees were introduced at the Planning workshop held prior to the Board meeting:

Employee	Position	Supervisor	Hired
Kellie Croft	Resource Development Assistant, Title III Project	Lindsay Lynch	09/08/14
John Rousch	Director, Adult Education	Michael McLeod	10/27/14

3.0 PUBLIC COMMENT

None

4.0 PRESENTATION

No presentation

5.0 CONSENT AGENDA ACTION ITEMS**5.1 Personnel Actions**

Approved a list of appointments, adjunct faculty 2014-15, academic year as needed. **(EXHIBIT "B")**

5.2 Agreement and Contracts

None

5.3 Grant Applications

None

5.4 Operational Actions**5.4.1 Monthly Accounts Payable/Payroll Check Register**

Approved the monthly accounts payable/monthly payroll check register and summary through October 2014. **(EXHIBIT "C")**

5.4.2 Property Deletion and Disposal

Approved the deletion and disposal of items presented from property records in the amount of \$23,422.27. **(EXHIBIT "D")**

5.4.3 Vehicle Donation

Accepted the donation of a 1996 Dodge Hightop "Kustom Creation" handicap van as presented. **(EXHIBIT "E")**

Mr. Wright made a motion, seconded by Mrs. Rider, to approve the Consent Agenda, Items 5.1 through 5.4.3 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES**6.1 Policy Implementation****6.1.1 Policy 3.15 Admission to B.A.S., A.A., A.S., A.A.S., Certificate, or Special Courses/Programs**

Consideration of changes to Policy 3.15 Admission to B.A.S., A.A., A.A.S., Certificate, or Special Courses/Programs was presented. **(EXHIBIT "F")**

Mrs. Puckorius made a motion, seconded by Mr. Wright, to approve the changes to Policy 3.15 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals

Dr. Leana Revell introduced the curriculum proposals. **(EXHIBIT "G")**

Mrs. Rider made a motion, seconded by Mrs. Cullens, to approve the curriculum proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.2 Fee Proposal

Dr. Leana Revell introduced the fee proposals. **(EXHIBIT "H")**

Mr. Backer made a motion, seconded by Mr. Bryan, to approve the fee proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.3 2015-2016 Academic Calendar

Dr. Leana Revell presented the proposed 2015-2016 Academic Calendar. **(EXHIBIT "I")**

Mr. Bryan made a motion, seconded by Mrs. Puckorius, to approve the 2015-2016 Academic Calendar as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

8.1 Submission of the SACSCOC Substantive Change Report

Dr. Leana Revell requested the Board to approve the submission of the SACSCOC Substantive Change Report. **(EXHIBIT "J")**

Mr. Wright made a motion, seconded by Mrs. Cullens, to approve the submission of the SACSCOC Substantive Change Report as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.2 SFSC Mission Statement

Dr. Leitzel presented the South Florida State College Mission Statement for affirmation. **(EXHIBIT "K")**

Mrs. Cullens made a motion, seconded by Mrs. Rider, to affirm the South Florida State College Mission Statement as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Dr. Leitzel presented for acceptance the South Florida State College Vision Statement presented by Mr. Wayne Johnson, president of World Design Marketing, at the Planning workshop held prior to the Board meeting.

*"A globally aware academic destination
driving regional transformation
through innovative collaboration"*

Mrs. Puckorius made a motion, seconded by Mrs. Cullens, to accept the South Florida State College Vision Statement as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Dr. Leitzel commended those who participated in the vision process and acceptance of the Vision Statement.

9.1 Facilities

No report was presented.

Mr. Appelquist reported on a recently funded grant, donations, and pledges.

I. Grant Funded

A. Health Services Grant

Highlands County Health Services Authority	\$10,000
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II. Donations and Pledges

The South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$18,473.02** from October 9 through November 10, 2014.

9.3 Financial Report

Mrs. Kovacs reported on the financial graphs and a summary of revenue and expenditures through the month of September 2014 as information items.

(EXHIBIT "L")

9.4 President's Report

Dr. Leitzel reported on the following college activities:

- A. Thanked Dr. McLeod for putting together the Veteran's Day event held at the Highlands Campus. He stated it was well attended. Dr. Leitzel also distributed a copy of a poem read by Sgt. Brian Long.
- B. Thanked Dr. Fuschetti for attending Board meetings. He stated that enrollment numbers look good and that we're working hard on student retention.
- C. Mr. Appelquist introduced Ms. Irene Castanon, Take Stock in Children Flight County Coordinator, and showed a recent i3 Program Flight video.
- D. Dr. Wise share information regarding the recently held College for a Day event.
- E. The Hardee Campus Ambassadors held a Hunger Drive event.
- F. The college has signed its first three student-athletes to its women's cross-country team.
- G. This year's Jacaranda Jubilee held on December 1st was a success.
- H. The SFSC Foundation Holiday Luncheon and *A Christmas Carol* Artist Series performance will be held December 11th.

- I. The Employee Holiday Luncheon will be held December 17th at 11 a.m. in the cafeteria.
- J. The Fall Commencement will be held December 18th in the Theatre for the Performing Arts at 6:45 p.m.
- K. Showed the college's Holiday Greeting video and thanked Debbie Latter, Summer Miller, and Christian Negron for their work.

9.5 Board Attorney's Report

Mrs. Karlson wished everyone a Merry Christmas and a Happy New Year.

9.6 Board Members' Reports

Mrs. Puckorius stated no report.

Mr. Backer wished everyone a Merry Christmas and a Happy New Year. He stated that he had purchased a TV on behalf of the Trustees to donate to the AFC Raffle to be held during the Employee Holiday Luncheon on December 17th.

Mr. Wright stated he was impressed with Tina Gottus' presentation regarding supply chain management logistics. He also stated that the Vision Statement accepted during the meeting reflected many collective thoughts and feels good about it.

Mrs. Cullens wished everyone a Blessed Christmas and a Happy New Year.

Mr. Bryan wished everyone a Merry Christmas and a Happy New Year. He enjoys being a member of the Board.

Mrs. Rider stated that her son is coming home for Christmas as he serves in the armed forces.

9.7 Board Chair Report

Mr. Lambert thanked the Trustees for their service.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 8:00 p.m.



OFFICE OF THE PRESIDENT

Item 1.3

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A handwritten signature in blue ink, appearing to read "Tom", is written over the name "THOMAS C. LEITZEL".

SUBJECT: REVIEW OF AGENDA MASTER CALENDAR

Information Item:

The Annual Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the attached calendar and identify any additional items that should be listed, or any changes that might be necessary.

District Board of Trustees Agenda Master Calendar

JANUARY 2015	FEBRUARY 2015	MARCH 2015
<p>8 **College to Sponsor Sebring Chamber Luncheon</p> <p>28 Board Meeting, 6 PM Highlands Campus</p>	<p>2-3 Trustees Legislative Conference</p> <p>7 **Family Fun Day in DeSoto</p> <p>9-12 ACCT Nat'l Legislative Summit Washington, DC</p> <p>14 **Kickoff Celebration, Highlands Campus</p> <p>19 **Lifelong Learners Presidents' Forum</p> <p>25 Board Meeting, 6 PM Highlands Campus</p>	<p>7 **5K & 50mi Bike Ride</p> <p>25 Board Meeting, 6 PM Highlands Campus</p>
APRIL 2015	MAY 2015	JUNE 2015
<p>22 Board Meeting, 6 PM Highlands Campus (Student Activities Presentation)</p> <p>25 SFSC Foundation Gala, 6 PM, Jacaranda Hotel</p>	<p>7 SFSC Commencement</p> <p>21 **Trustees/Retirees Luncheon</p> <p>27 Budget Workshop, 4 PM Followed by Board Meeting, 6 PM, Highlands Campus</p>	<p>24 Board Meeting, 6PM Highlands Campus</p> <p>26 **That '60s Show</p>
JULY 2015	AUGUST 2015	SEPTEMBER 2015
<p>22 Board Meeting, 6 PM Highlands Campus</p>	<p>26 *Board Meeting, 6 PM Highlands Campus</p>	<p>19 **Hardee Campus Mud Run</p> <p>23 *Board Meeting, 6 PM Highlands Campus</p>
OCTOBER 2015	NOVEMBER 2015	DECEMBER 2014
<p>15 **Coming Home: MOFAC An exhibition of artwork by SFSC alumni</p> <p>24 **Masquerade Ball</p> <p>28 *Board Meeting, 6 PM Highlands Campus</p>	<p>**Lake Placid Center Sock Hop (Date to be determined)</p>	<p>9 *Planning Workshop, 4 PM Followed by Board Meeting, 6 PM Highlands Campus</p>

*Tentative

** SFSC 50th Anniversary Events

2.0 Communications, Introductions, and Recognitions

3.0 *Public Comment*

4.0 Presentations



OFFICE OF THE PRESIDENT

Item 4.1

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS
COMMISSION ON COLLEGES (SACSCOC)

Dr. Leana Revell will provide an update of the upcoming SACSCOC Substantive Change Visit, February 2-4, 2015.



OFFICE OF THE PRESIDENT

Item 4.2

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: SFSC 50th ANNIVERSARY CELEBRATION

Mr. Don Appelquist and Ms. Jane Hancock will provide an update of the SFSC 50th Anniversary Celebration events.

5.0 Consent Agenda Action Items



OFFICE OF THE PRESIDENT

Item 5.0

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any consent agenda item may be discussed or removed from the consent agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Applications and Operating Actions. Your consideration of the recommended action is appreciated.

SUGGESTED MOTION:

Move to approve the agenda items listed in the consent agenda.

	CONSENT AGENDA ACTION ITEMS	Page
5.1	Personnel Actions	24
5.2	Agreement and Contracts	
	5.2.1 Affiliation Agreements – Collegiate High School	25
	5.2.2 Affiliation Agreement – Redlands Christian Migrant Association (RCMA)	26
	5.2.3 Affiliation Agreement – Highlands Regional Medical Center	27
5.3	Grant Applications	
	5.3.1 Student Support Services - \$1,100,000/yr. (\$220,000 for 5 years)	28
	5.3.2 Retired & Senior Volunteer Program - \$45,884.00	29
	5.3.3 Florida Health Literacy Initiative - \$5,000.00	30
	5.3.4 Quick Response Training Grant – Genpak, LLC - \$28,481	31
5.4	Operating Actions	
	5.4.1 Monthly Accounts Payable & Payroll Check Register	32
	5.4.2 Property Deletion & Disposal	34
	5.4.3 Customer Billing List	36
	5.4.4 Donation of Vehicles	37



OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

I. APPOINTMENTS, FULL-TIME PROFESSIONAL STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Nicholas, Colin	Director, Student Support Services	01/05/15

II. APPOINTMENTS, FULL-TIME CAREER SERVICE STAFF:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Loresco Jr., Ernesto	Custodian	12/08/14
Diaz, Adrienne	Administrative Assistant II, Academic Support	01/05/15

III. RESIGNATION

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Sawyer, Deborah S.	Senior Adult Program Specialist	01/09/15

IV. RETIREMENTS:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Morton, Richard	Library Assistant II, Circulation	01/09/15
Boden, Patricia	Executive Assistant, VP Admin Services	01/30/15
Stanton, Barbara	Records Specialist	03/31/15
Deery, Brian	Professor, Psychology	04/30/15
Johnson, Susie	Director, Financial Aid	06/30/15
McDaniel, Ivan	Professor, English	06/30/15

SUGGESTED MOTION:

Move to approve the personnel recommendations as presented.



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A blue ink signature of Thomas C. Leitzel.

SUBJECT: AFFILIATION AGREEMENT – COLLEGIATE HIGH SCHOOL AGREEMENTS

Approval is requested to enter into **new** Collegiate High School agreements between South Florida State College (SFSC) and the following district school boards:

Desoto County School Board

Hardee County School Board

Highlands County School Board

These agreements will establish a collegiate high school pathway for dual enrolled students in compliance with Florida state statute 1007.273. Students entering the collegiate high school tract will attend full-time at college campuses in their junior and/or senior year. The Collegiate High School agreement will be incorporated into the annual Dual Enrollment Agreement as an addendum.

SUGGESTED MOTION:

Move to approve entry into new Collegiate High School agreements with DeSoto County School Board, Hardee County School Board, and Highlands County School Board as presented.



OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: AFFILIATION AGREEMENT – REDLANDS CHRISTIAN MIGRANT ASSOCIATION (RCMA)

Approval is requested to enter into a **new** affiliation agreement between South Florida State College (SFSC) dental education program and Redlands Christian Migrant Association (RCMA). This agreement will allow dental students the opportunity to engage in a clinical practicum by providing dental care for clients of the Redlands Christian Migrant Association.

SUGGESTED MOTION:

Move to approve entry into a new affiliation agreement with Redlands Christian Migrant Association (RCMA) as presented.



OFFICE OF THE PRESIDENT

Item 5.2.3

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: AFFILIATION AGREEMENT – HIGHLANDS REGIONAL MEDICAL CENTER

Approval is requested to enter into a **new** affiliation agreement between South Florida State College Biomedical Technology program and Highlands Regional Medical Center (Sebring Hospital Management Associates, LLC). This agreement will allow biomedical technology students the opportunity to engage in a clinical practicum at the Highlands Regional Medical Center.

SUGGESTED MOTION:

Move to approve entry into a new affiliation agreement with Highlands Regional Medical Center as presented.



OFFICE OF THE PRESIDENT

Item 5.3.1

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A blue ink signature of Thomas C. Leitzel.

SUBJECT: GRANT APPLICATION – STUDENT SUPPORT SERVICES

Approval is requested for submission and acceptance, if funded, of the following described grant proposal:

Title: **Student Support Services**

Source: US Department of Education

Amount: \$1,100,000.00 (\$220,000/year for 5 years)

Description: This is a program that will provide intensive support to low-income, first-generation in college, disabled, and academically under-prepared students, with a focus on improving student retention, graduation, and transfer. The SFSC SSS program is designed to serve a cohort of 140 students across all campuses.

SUGGESTED MOTION:

Move to approve the submission and acceptance, if funded, of the described grant proposal.

600 West College Drive, Avon Park, Florida 33825-9356 | 863-453-6661

AN EQUAL ACCESS / EQUAL OPPORTUNITY INSTITUTION | ACCREDITED BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS



OFFICE OF THE PRESIDENT

Item 5.3.2

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL

A blue ink signature of Thomas C. Leitzel.

SUBJECT: GRANT APPLICATION – RETIRED & SENIOR VOLUNTEER PROGRAM

Approval is requested for submission and acceptance, if funded, of the following described grant proposal:

Title: **Retired and Senior Volunteer Program**

Source: Corporation for National and Community Service

Amount: \$45,884.00

Description: This is a renewal application for the college's current RSVP program, which engages senior adults in active community volunteerism throughout Highlands County.

SUGGESTED MOTION:

Move to approve the submission and acceptance, if funded, of the described grant proposal.



OFFICE OF THE PRESIDENT

Item 5.3.3

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – FLORIDA HEALTH LITERACY INITIATIVE

Approval is requested for submission and acceptance, if funded, of the following described grant proposal:

Title: **Florida Health Literacy Initiative**

Source: Florida Blue

Amount: \$5,000.00

Description: The SFSC ESOL program is applying for a \$5,000 grant to launch a health literacy initiative for limited English proficient adults in Highlands County.

SUGGESTED MOTION:

Move to approve the submission and acceptance, if funded, of the described grant proposal.



OFFICE OF THE PRESIDENT

Item 5.3.4

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – QUICK RESPONSE TRAINING GRANT – GENPAK, LLC

Approval is requested for submission and acceptance, if funded, of the following described grant proposal:

Title: **Quick Response Training Grant -- Genpak, LLC**
Source: Career Source Florida
Amount: \$28,481
Description: This Quick Response Training Grant will allow SFSC to provide workforce training for fifteen new, fulltime, permanent jobs at Genpak, LLC in Sebring Florida.

SUGGESTED MOTION:

Move to approve the submission and acceptance, if funded, of the described grant proposal.



OFFICE OF THE PRESIDENT

Item 5.4.1

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/PAYROLL WARRANT SUMMARY

The law requires that warrants be approved and made available for review. Detailed information on all disbursements for November and December 2014 is summarized below and is available at any time in the College Business Office.

SUGGESTED MOTION:

Move to approve the monthly accounts payable/monthly payroll check register as presented.

Accounts Payable:								
	2014/2015 Checks		2014/2015 Electronic Payments		2014/2015 P-Card		2014/2015 Totals	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	436	\$515,026.45	137	\$910,406.45	440	\$276,892.63	1013	\$1,702,325.53
Aug	184	283,786.52	265	1,141,251.28	445	239,322.04	894	\$1,664,359.84
Sept	1360	1,537,682.70	251	880,149.26	486	255,527.16	2097	\$2,673,359.12
Oct	777	993,598.75	330	1,400,912.76	711	294,337.57	1818	\$2,688,849.08
Nov	443	434,454.74	215	1,201,217.03	687	258,779.60	1345	\$1,894,451.37
Dec	262	225,581.73	187	1,265,006.07	693	288,719.06	1142	\$1,779,306.86
Jan							0	\$0.00
Feb							0	\$0.00
March							0	\$0.00
April							0	\$0.00
May							0	\$0.00
June							0	\$0.00
Totals	3462	\$3,990,130.89	1385	\$6,798,942.85	3462	\$1,613,578.06	8309	\$12,402,651.80

Payroll:								
	2014/2015 Checks		2014/2015 Electronic Payments				2014/2015 Totals	
	No.	Amount	No.	Amount			No.	Amount
July	40	\$47,127.04	470	\$835,287.35			510	\$882,414.39
Aug	24	35,253.90	379	810,518.73			403	\$845,772.63
Sept	22	33,839.51	384	804,962.39			406	\$838,801.90
Oct	26	35,101.28	458	879,164.79			484	\$914,266.07
Nov	31	38,182.69	466	952,158.52			497	\$990,341.21
Dec	33	45,531.07	468	904,113.12			501	\$949,644.19
Jan							0	\$0.00
Feb							0	\$0.00
March							0	\$0.00
April							0	\$0.00
May							0	\$0.00
June							0	\$0.00
Totals	176	\$235,035.49	2625	\$5,186,204.90			2801	\$5,421,240.39

Accounts Payable:						
	2013/2014				2014/2015	
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	979	\$1,490,702.22	\$ 1,490,702.22	1,013	\$1,702,325.53	\$1,702,325.53
August	1,019	1,604,535.32	\$ 3,095,237.54	894	1,664,359.84	\$3,366,685.37
September	1,092	1,281,564.10	\$ 4,376,801.64	2,097	2,673,359.12	\$6,040,044.49
October	2,657	3,380,925.46	\$ 7,757,727.10	1,818	2,688,849.08	\$8,728,893.57
November	1,348	1,522,912.24	\$ 9,280,639.34	1,345	1,894,451.37	\$10,623,344.94
December	1,061	1,351,062.70	\$ 10,631,702.04	1,142	1,779,306.86	\$12,402,651.80
January	1,097	958,716.83	\$ 11,590,418.87			
February	2,417	3,208,315.55	\$ 14,798,734.42			
March	1,129	1,826,916.56	\$ 16,625,650.98			
April	1,237	1,405,293.99	\$ 18,030,944.97			
May	1,136	1,574,650.14	\$ 19,605,595.11			
June	1,504	1,693,417.07	\$ 21,299,012.18			
Totals	16,676	\$21,299,012.18		8,309	\$12,402,651.80	

Payroll:						
	2013/2014				2014/2015	
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	519	\$872,018.27	\$872,018.27	510	\$882,414.39	\$882,414.39
August	392	848,097.66	\$1,720,115.93	403	845,772.63	\$1,728,187.02
September	434	824,166.32	\$2,544,282.25	406	838,801.90	\$2,566,988.92
October	458	881,715.09	\$3,425,997.34	484	914,266.07	\$3,481,254.99
November	487	882,265.39	\$4,308,262.73	497	990,341.21	\$4,471,596.20
December	486	928,786.26	\$5,237,048.99	501	949,644.19	\$5,421,240.39
January	478	878,818.67	\$6,115,867.66			
February	461	872,710.43	\$6,988,578.09			
March	485	884,218.76	\$7,872,796.85			
April	476	916,405.06	\$8,789,201.91			
May	484	925,299.99	\$9,714,501.90			
June	424	883,562.17	\$10,598,064.07			
Totals	5584	\$10,598,064.07		2801	\$5,421,240.39	



OFFICE OF THE PRESIDENT

Item 5.4.2

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PROPERTY DELETION AND DISPOSAL

Authorization is requested to delete items on the attached list of equipment totaling **\$73,209.57** from SFSC property records. These items have either been salvaged, are beyond repair, or are obsolete. The items will be held in storage until their disposal.

SUGGESTED MOTION:

Move to authorize deletion of items presented on attached list from property records.

South Florida State College
Disposal Items
Jan-15

Tag #	Date Purchased	Description	Cost	Condition Code
6595	6/15/1989	1989 Chevrolet 3/4ton Pickup Truck	\$ 12,398.12	Poor
7308	6/25/1990	Continental Versa-Rack	\$ 21,500.00	Poor
7887	5/13/1992	Lift	\$ 4,195.00	Poor
7941	8/20/1992	Refrigerant Recovery System (Blue box)	\$ 1,375.00	Poor
9210	12/13/1994	Spectrophotometer	\$ 17,465.99	Poor
12567	11/14/2000	Hewlett Packard 4050TN Printer	\$ 1,300.00	Poor
13103	9/26/2002	O/H Projector and VCR	\$ 2,550.00	Poor
13107	9/23/2002	H.P Laser Jet 4100 TN Printer	\$ 1,558.70	Poor
13502	7/22/2003	HP Laser Jet 2500 TN Color Printer	\$ 1,464.04	Poor
13765	4/7/2004	RCA 52" HDTV Widescreen	\$ 1,317.49	Poor
13911	11/19/2004	Ice Machine	\$ 2,123.55	Poor
13914	2/16/2005	Fujitsu Color Scanner	\$ 2,714.13	Poor
14505	2/6/2007	Dell Latitude Laptop D620	\$ 1,671.50	Poor
15964	6/4/2009	Panasonic Firestore edit box FS1-100	\$ 1,576.05	Poor
TOTAL			\$ 73,209.57	



OFFICE OF THE PRESIDENT

Item 5.4.3

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ADDITION TO CUSTOMER BILLING LIST

Approval is requested to add Southwest Florida Workforce Development Board, Inc. to the college's list of approved customers for billing purposes. South Florida State College will be receiving tuition fee(s) for Criminal Justice student(s).

SUGGESTED MOTION:

Move to approve the addition of Southwest Florida Workforce Development Board, Inc. to the college's customer billing list.



OFFICE OF THE PRESIDENT

Item 5.4.4

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: DONATION OF VEHICLES

Approval is requested to accept the donation of a 2008 Ford Crown Victoria (valued at \$4,500) and a 2009 Ford Crown Victoria (valued at \$8,000) to the SFSC Criminal Justice Program. The vehicles are being donated by the Highlands County Sheriff's Office.

SUGGESTED MOTION:

Move to accept the donation of a 2008 Ford Crown Victoria and a 2009 Ford Crown Victoria to the SFSC Criminal Justice Program as presented.

6.0 Planning and Policy Issues

7.0 Academic and Student Matters



OFFICE OF THE PRESIDENT

Item 7.1

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: CURRICULUM PROPOSALS

Consideration of the following curriculum proposals is requested:

I. COURSE ADDITIONS

New courses effective Fall 2015 (201610):

- **AML 2010 American Literature I (3 credits)**; to expand the group of American Literature offerings
- **SYG 2000 General Sociology Honors (3 credits)**; to expand Honors Program offerings

II. COURSE REVISIONS

Designate the following courses as writing intensive effective Fall 2015 (201610):

- **AML 2010 American Literature I (1620-1865) Honors**
- **AML 2020 American Literature II and Honors**
- **ENL 2012 British Literature I and Honors**
- **ENL 2022 British Literature II and Honors**
- **IDH 2001-2006 Seminar I-VI Honors**
- **LIT 2110 World Literature I and Honors**
- **LIT 2120 World Literature II and Honors**
- **REL 2300 Comparative Religion** – prerequisite change of ENC 1101 w/a grade of C or higher
- **THE 2010 Theatre History and Appreciation** – add prerequisite of ENC 1101 w/a grade of C or higher

Revision of current writing intensive course effective Fall 2015 (201610):

- **POS 1041 American Government and Honors** –remove writing intensive designation; remove pre-requisite and co-requisite of ENC 1101

Modify following courses by eliminating their separate foreign language labs and combining them with their associated course. Eliminating separate labs will prevent inconsistency with scheduling, effective Spring 2015 (201520):

- **ASL 2140C American Sign Language I**
- **ASL 2150C American Sign Language II**
- **FRE 1120 Elementary French I**
- **FRE 1121 Elementary French II**
- **FRE 2220 Intermediate French I**
- **FRE 2221 Intermediate French II**
- **SPN 1120 Elementary Spanish I**
- **SPN 1121 Elementary Spanish II**
- **SPN 2220 Intermediate Spanish I**
- **SPN 2221 Intermediate Spanish II**

Change prerequisite by adding “or Instructor Approval”, effective Summer 2015 (201530) to the following course:

- **CET 2114C Digital Electronics I**

SUGGESTED MOTION:

Move to approve the curriculum proposals as presented.

8.0 Purchasing and Other Action Items



OFFICE OF THE PRESIDENT

Item 8.1

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PRESIDENT'S ANNUAL PERFORMANCE REVIEW

In accordance with provisions in the employment contract of the president, the SFSC District Board of Trustees annually reviews the performance of the president in a manner consistent with applicable Florida Statutes and State Board of Education Rules. During each annual performance review, which normally occurs in January, the Board should consider the president's progress in supporting College planning and equity goals as well as modifications to the president's employment contract.

9.0 Reports



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: JANUARY 28, 2015

TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: RESOURCE DEVELOPMENT REPORT

I. Grant Funded

Title: Adult Education and Family Literacy
Adult General Education

Source: Florida Department of Education

Amount: \$6,074

Description: This amount represents a budget increase on a previously reported grant bringing the total received from \$238,425 to \$244,499.

II. Donations and Pledges to the SFSC Foundation, Inc.

The following chart presents a summary listing of all donations and pledges made to the SFSC Foundation since the December 2014 meeting of the College District Board of Trustees. The included dates are November 11, 2014 through January 13, 2015. The total amount being reported is **\$186,852.46.**

South Florida State College Foundation, Inc Gift Summary 11/11/14 through 1/13/15						
Fund Description	Gift Count	Cash	Pledges	Other	Total	
Unrestricted	116	\$47,145.00	\$0.00	\$4,000.00	\$51,145.00	
Jacaranda Restoration Fund	2	\$12.00	\$0.00	\$0.00	\$12.00	
SFSC General Scholarship	90	\$4,567.00	\$0.00	\$0.00	\$4,567.00	
Joe Johnston/Bette McDearman Memor	2	\$40.00	\$0.00	\$0.00	\$40.00	
General Nursing Scholarship	3	\$4,024.76	\$0.00	\$0.00	\$4,024.76	
SFSC Community Fund	16	\$132.00	\$0.00	\$0.00	\$132.00	
SFSC Library Donations	7	\$120.00	\$0.00	\$0.00	\$120.00	
Athletic Booster Club	5	\$1,030.00	\$0.00	\$0.00	\$1,030.00	
Phi Theta Kappa	2	\$20.00	\$0.00	\$0.00	\$20.00	
Vinod Thakkar Endowed Scholarship	1	\$50,000.00	\$0.00	\$0.00	\$50,000.00	
Dental Programs	8	\$290.00	\$0.00	\$1,765.56	\$2,055.56	
MOFAC	5	\$1,015.00	\$0.00	\$0.00	\$1,015.00	
Highlands County Bar Association Scholarship	2	\$40.00	\$0.00	\$0.00	\$40.00	
The SFSC Artists Group	1	\$500.00	\$0.00	\$0.00	\$500.00	
Leadership Highlands	8	\$2,389.00	\$0.00	\$0.00	\$2,389.00	
Norman L. Stephens Endowment	6	\$8,580.00	\$0.00	\$0.00	\$8,580.00	
TSIC Scholarships	37	\$5,922.14	\$10,000.00	\$0.00	\$15,922.14	
SFSC General Endowment Fund	8	\$2,260.00	\$0.00	\$0.00	\$2,260.00	
Alumni Association Fund	3	\$0.00	\$3,000.00	\$0.00	\$3,000.00	
Field House Project	1	\$40,000.00	\$0.00	\$0.00	\$40,000.00	
Grand Totals:		\$168,086.90	\$13,000.00	\$5,765.56	\$186,852.46	
323 Gift(s) listed						
181 Donor(s) listed						



OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: JANUARY 28, 2015

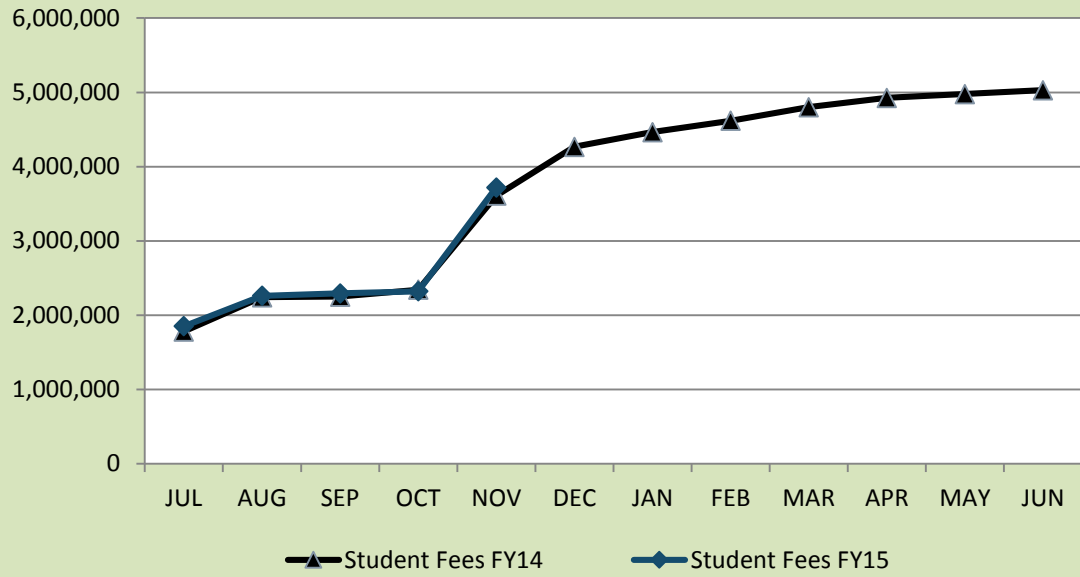
TO: SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

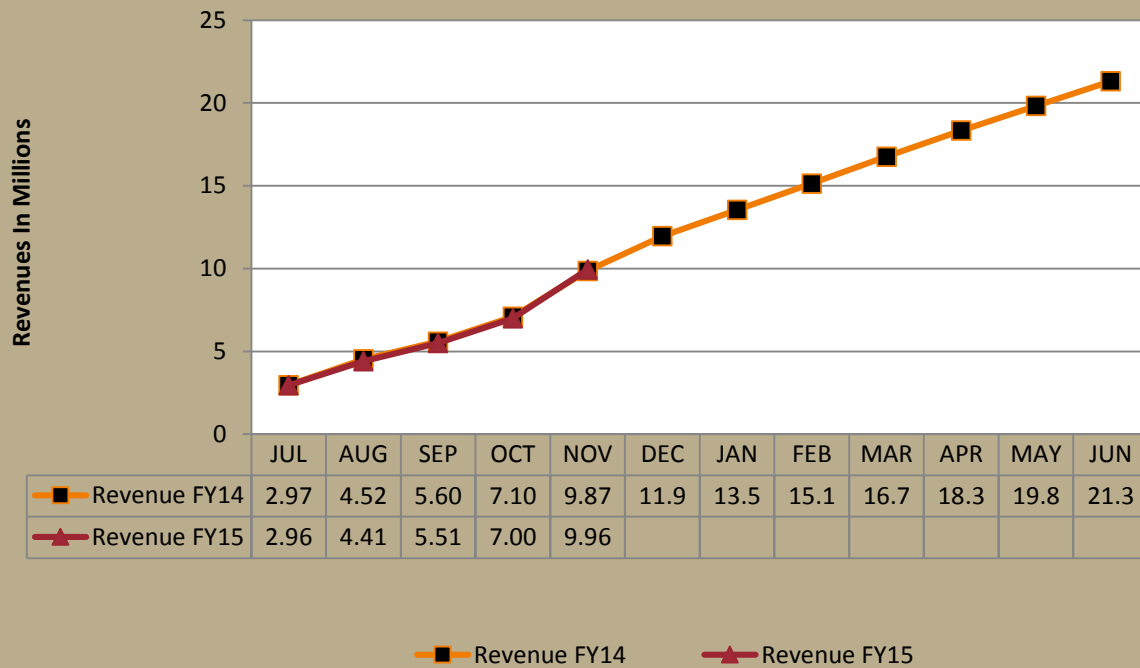
SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

Attached are the graphs and summary of revenue and expenditures of the College through November 2014.

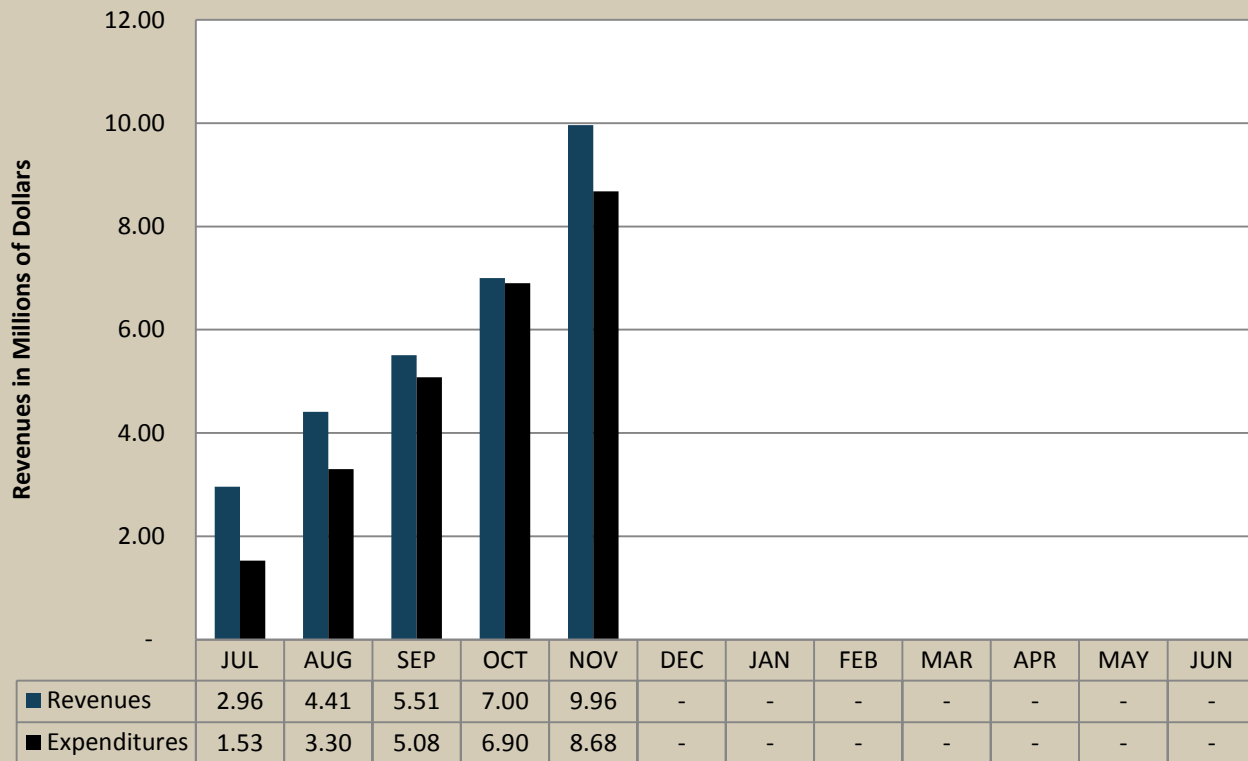
South Florida State College
Fund 1 Student Fee Revenue, FY 14 vs FY 15



South Florida State College Fund 1 Total Revenue, FY 14 vs FY 15



South Florida State College Fund 1 Total Revenues & Expenditures FY 15



South Florida State College					
Revenues and Expenditures					
For the Month Ended November 30, 2014					
Account Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/Spent to Date
401XX	Tuition and Out of State Fees	\$ 4,639,956.00	\$ 3,251,605.62	\$ 1,388,350.38	70.08%
404XX	Laboratory Fees	488,200.00	269,558.37	218,641.63	55.21%
408XX	Technology Fees	209,000.00	140,787.87	68,212.13	67.36%
409XX	Other Student Fees	103,600.00	58,092.96	45,507.04	56.07%
41600	Grants and Contracts from Counties	31,004.00	4,500.00	26,504.00	14.51%
42110	FCSPF-General Revenue	12,303,849.00	5,126,582.00	7,177,267.00	41.67%
42210	CO&DS Entitlement	2,150.00	-	2,150.00	0.00%
42610	FCSPF-Lottery	3,575,283.00	794,508.00	2,780,775.00	22.22%
42900	Indirect Cost Recovered - State	1,000.00	-	1,000.00	0.00%
43900	Indirect Costs Recovered - Federal	100,000.00	52,548.86	47,451.14	52.55%
44100	Cash Contributions	9,000.00	7,874.10	1,125.90	87.49%
46400	Use of College Facilities	79,000.00	21,862.12	57,137.88	27.67%
466XX	Other Sales and Services	229,700.00	111,166.39	118,533.61	48.40%
48100	Interest and Dividends	7,500.00	2,751.41	4,748.59	36.69%
487XX	Fines and Penalties	4,250.00	1,480.03	2,769.97	34.82%
49XXX	Transfers and Other Revenue	330,325.00	116,324.07	214,000.93	35.22%
	Total Revenues	\$ 22,113,817.00	\$ 9,959,641.80	\$ 12,154,175.20	45.04%
51XXX	Management	\$ 1,829,572.40	\$ 771,405.14	\$ 1,058,167.26	42.16%
52XXX	Instruction	4,602,916.45	1,618,318.83	2,984,597.62	35.16%
53XXX	Other Professional	2,870,111.53	1,164,597.90	1,705,513.63	40.58%
54XXX	Career Staff	2,637,868.05	1,093,180.37	1,544,687.68	41.44%
56XXX	Other Personnel Services-Instuctional	1,021,844.00	326,814.50	695,029.50	31.98%
57XXX	Other Professional-Tech/Clerical/Trade	114,990.00	34,942.61	80,047.39	30.39%
58000	Student Employment -Inst Work Study	25,000.00	6,488.78	18,511.22	25.96%
58500	Employees Awards	11,500.00	-	11,500.00	0.00%
58501	Non-Recurring	97,620.00	97,615.00	5.00	99.99%
59XXX	Benefits	4,060,892.00	1,450,013.87	2,610,878.13	35.71%
	Total Personnel	\$ 17,272,314.43	\$ 6,563,377.00	\$ 10,708,937.43	38.00%
605XX	Travel	\$ 329,940.00	\$ 101,813.33	\$ 228,126.67	30.86%
61000	Freight and Postage	34,625.00	21,994.09	12,630.91	63.52%
615XX	Telecommunications	86,000.00	17,488.40	68,511.60	20.34%
62000	Printing	82,075.00	17,466.76	64,608.24	21.28%
625XX	Repairs and Maintenance	967,707.00	492,768.38	474,938.62	50.92%
63000	Rentals	166,661.00	59,995.70	106,665.30	36.00%
635XX	Insurance	368,288.00	221,937.99	146,350.01	60.26%
640XX	Utilities	1,415,600.00	524,793.10	890,806.90	37.07%
645XX	Other Services	647,135.00	224,670.31	422,464.69	34.72%
650XX	Professional Fees	179,650.00	33,362.45	146,287.55	18.57%
655XX	Education Office/Dept Material Supp	500,872.00	220,264.98	280,607.02	43.98%
657XX	Data Software - Non-Capitalized	41,713.00	21,011.18	20,701.82	50.37%
66000	Maint/Construction Material/Supp	276,000.00	71,199.75	204,800.25	25.80%
665XX	Other Materials and Supplies	122,725.00	21,178.67	101,546.33	17.26%
670XX	Subscriptions/Library Books	49,500.00	15,561.80	33,938.20	31.44%
67500	Purchases for Resale	54,005.00	16,603.61	37,401.39	30.74%
680XX	Scholarships	45,000.00	17,499.00	27,501.00	38.89%
69XXX	Transfers and Other Expenses	80,980.00	9,320.01	71,659.99	11.51%
	Total Current Expenses	\$ 5,448,476.00	\$ 2,108,929.51	\$ 3,339,546.49	38.71%
706XX	Minor Equipment >1000<5000	\$ 29,032.00	\$ 8,911.55	\$ 20,120.45	30.70%
	Total Capital Outlay	\$ 2,650.00	\$ 2,649.34	\$ 0.66	99.98%