

**MINUTES  
SOUTH FLORIDA STATE COLLEGE  
SPECIAL DISTRICT BOARD OF TRUSTEES  
MARCH 19, 2013**

**Members Present:** Mr. Tim Backer  
Mr. Derren Bryan  
Mrs. Tami Cullens, Chair  
Dr. Louis H. Kirschner  
Mr. Ken Lambert  
Mrs. Lana C. Puckorius  
Mrs. Kris Y. Rider  
Mr. Joe Wright, Vice Chair  
Dr. Norman L. Stephens, Jr., President/Secretary

**Members Absent:**

**Staff Present:** Mrs. Tammy Bush                      Mrs. Susie Hale                      Mrs. Deborah Latter  
Mr. Glenn Little                      Dr. Leana Revell                      Dr. Chris van der Kaay

**Others Present:** Dr. Jeff Hockaday via conference call, Mrs. Barbara Kirschner, Mr. Mark Valero

**1.0 CALL TO ORDER**

At 1:22 p.m., the special meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mrs. Tami Cullens.

**2.0 CONSIDERATION OF CANDIDATES FOR SELECTION OF COLLEGE PRESIDENT**

Mrs. Cullens asked Mr. Lambert, chair, Presidential Search Screening Committee, to give a report of the committee workshop held prior to the Board meeting. Mr. Lambert thanked Dr. Jeff Hockaday and Mrs. Susie Hale for their work with this process. He then announced the names of the 4 candidates preferred by the Presidential Search Screening Committee for consideration. They are Dr. Marie Gnage, Dr. John R. Holdnak, Dr. Thomas C. Leitzel, and Dr. Paul Nagy.

**Mr. Wright made a motion, seconded by Mrs. Puckorius, to accept the 4 candidates preferred by the Presidential Search Screening Committee.**

Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Louis Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Mrs. Hale will contact each of the candidates to schedule a two-day visit with each one.

Dr. Hockaday discussed the interview process for the candidates. In the next 48 hours he will provide the Board members with a written report of the candidate's strengths and weaknesses. He reminded the Board members of the importance of providing a similar interview experience for each of the candidates. Mr. Lambert encouraged Board members to contact Dr. Hockaday with any questions.

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Mrs. Cullens stated that she will work with Dr. Stephens to develop questions to be used in the interviews with each candidate. She thanked Dr. Hockaday, Mr. Lambert and Mrs. Hale for their work with this process.

### **3.0 SELECTION OF COLLEGE ATTORNEY**

Mrs. Cullens asked Mr. Wright to give a report of the college attorney interview process that took place March 7<sup>th</sup>. Mr. Wright stated that the college had received 6 applications and 3 of those were interviewed. All of the applicants were good. Mr. Wright recommended Mrs. Pamela T. Karlson, Karlson Law Group, P.A. in Lake Placid. He stated that Mrs. Karlson was very prepared for the interview. Mrs. Cullens and Mrs. Rider spoke very highly of Mrs. Karlson.

**Mrs. Rider made a motion, seconded by Mrs. Puckorius, to approve Mrs. Pamela T. Karlson as the college attorney effective March 27, 2013.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Louis Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Mr. Little prepared a service agreement for the college attorney dated March 27, 2013 through June 30, 2014. The attorney shall be retained for a monthly fee of \$1,000.00 to include up to six (6) hours of consultation each month (including participation at monthly Board meetings). Special work beyond the base six hours will be paid on an hourly basis of \$125.00 per hour.

**Mr. Backer made a motion, seconded by Mrs. Puckorius, to approve a service agreement with Mrs. Pamela T. Karlson as stated above.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Louis Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

### **4.0 ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 2:05 p.m.