

**MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
MARCH 27, 2013**

Members Present: Mr. Tim Backer
Mr. Derren Bryan
Mrs. Tami Cullens, Chair
Dr. Louis H. Kirschner
Mr. Ken Lambert
Mrs. Lana C. Puckorius
Mrs. Kris Y. Rider
Mr. Joe Wright, Vice Chair
Dr. Norman L. Stephens, Jr., President/Secretary
Mrs. Pamela T. Karlson, College Attorney

Members Absent:

Staff Present:	Ms. Annie Alexander-Harvey	Dr. Kimberly Batty-Herbert	Mr. Kevin Brown
	Mrs. Tammy Bush	Mrs. Teresa Crawford	Mrs. Susie Hale
	Mrs. Anita Kovacs	Mr. Glenn Little	Dr. Leana Revel
	Dr. Chris van der Kaay	Ms. Jane Hancock	

Others Present:

CALL TO ORDER

At 6:03 p.m., the regular meeting of the District Board of Trustees was called to order at the Hardee Campus by Board Chair, Mrs. Tami Cullens.

Mrs. Cullens introduced and welcomed Mrs. Pamela T. Karlson, as the newly appointed college attorney.

1.0 PRELIMINARY MATTERS

1.1 Adoption of Agenda

Mr. Wright made a motion, seconded by Mrs. Puckorius, to adopt the agenda of the regular meeting held March 27, 2013 as recommended.

Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.2 Approval of Minutes

1.2.1 Regular Meeting Minutes

Mr. Lambert made a motion, seconded by Mr. Wright, to approve the minutes of the regular meeting held February 27, 2013. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

1.3 Review of Agenda Master Calendar

The Agenda Master Calendar was reviewed.

Dr. Kirschner made a motion, seconded by Mrs. Rider, to move the June 26 DBOT meeting from the Lake Placid Center to the Highlands Campus, as this will be Dr. Stephens last meeting before he retires on June 30th. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION

3.0 PUBLIC COMMENT

4.0 PRESENTATION

5.0 CONSENT AGENDA ACTION ITEMS

5.1 Personnel Actions

Approved a list of appointments, full-time career staff; reappointments, full-time administrative staff, 2013-14; reappointments, full-time faculty (continuing contract), 2013-14; annual contract (9, 10, 11, 12 month contract depending upon responsibilities; terminations, full-time faculty; and adjunct faculty for the 2012-13 academic year as needed. **(EXHIBIT "A")**

5.2 Agreement and Contracts

5.2.1 Approved entry into a new training agreement with the Avon Park Housing Authority for the purpose of planning and conducting an adult education program. **(EXHIBIT "B")**

5.3 Grant Applications

5.3.1 K-20 Campus Security Grant – Highlands Campus

Florida Department of Education \$ 10,000.00
(EXHIBIT "C")

5.3.2 K-20 Campus Security Grant – DeSoto Campus

Florida Department of Education \$ 9,980.00
(EXHIBIT "D")

5.3.3 Shepherd's Field Project

Division of FL Colleges, Office of the Chancellor \$209,299.96
(EXHIBIT "E")

5.4 Operational Actions

5.4.1 Monthly Accounts Payable/Payroll Check Register

Approved the monthly accounts payable/monthly payroll check register and summary through January 2013. **(EXHIBIT "F")**

5.4.2 Donation

Accepted donation of a Geneisys Diagnostic Scan and testing equipment for the SFSC Auto Mechanics Program at the DeSoto Campus. *(EXHIBIT "G")*

Mrs. Puckorius made a motion, seconded by Mr. Backer, to approve the Consent Agenda, Items 5.1 through 5.4.2 as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

6.0 PLANNING AND POLICY ISSUES

6.1 Policy Development

6.1.1 Policy 1.03 Accreditation

Dr. Stephens presented for discussion purposes only, proposed changes to Policy 1.03 Accreditation. *(EXHIBIT "H")*

Mrs. Puckorius made a motion, seconded by Mr. Backer, to table consideration of the proposed changes to Policy 1.03 Accreditation until the April 24 Board meeting. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.0 ACADEMIC AND STUDENT MATTERS

7.1 Curriculum Proposals

Approved the curriculum proposals as presented. *(EXHIBIT "I")*

Mr. Puckorius made a motion, seconded by Mr. Wright, to approve the curriculum proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

7.2 Fee Proposals

Approved the fee proposals as presented. *(EXHIBIT "J")*

Mrs. Rider made a motion, seconded by Mr. Wright, to approve the fee proposals as presented. Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

8.0 PURCHASING AND OTHER ACTION ITEMS

9.0 REPORTS

9.1 Facilities

9.2 Resource Development

9.2.1 (I) Grants Funded

A. Hotel Jacaranda Threat Amelioration

FL Dept. of State, Div. of Historic Resources
(Additional Funding) \$17,495

B. Highlands County R.S.V.P.

(Retired and Senior Volunteer Program)
Corporation for National and Community Service \$44,534

C. Career and Technical Education

Carl D. Perkins – Section 132
Florida Dept. of Education \$ 8,203

(II) Donations and Pledges

The South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$3,241.00** from February 13, 2013 through March 8, 2013.

9.3 Financial Report

Financial graphs and a summary report through the month of January 2013 were presented as information items. **(EXHIBIT "K")**

9.4 President's Report

1. Dr. Stephens reminded the trustees of the May 6 Graduation and asked them to notify Mrs. Bush if they cannot attend.
2. Dr. Stephens stated that he, along with Mr. Little and Mr. Brown, had toured the solar energy field in DeSoto County on March 22. He thanked Dr. Kirschner for encouraging the visit.
3. Dr. Stephens stated that students from athletics, clubs, and other organizations will attend the April Board meeting.
4. Dr. Stephens asked Mrs. Cullens to review the Presidential Candidate Visit schedule.
5. Dr. Stephens discussed the candidate visit evaluation process the college will use for employees and members of the community; and how the trustees will review this information.
6. Dr. Stephens provided information regarding the All-Florida Academic Team Ceremony taking place April 9th and the two SFSC students being recognized. They are Mc Harry Ramos and Jacob Jordan.

9.4 Board Attorney's Report

Mrs. Karlson stated no report.

9.6 Board Members' Reports

Mr. Bryan stated no report.

Dr. Kirschner stated no report.

Mr. Backer thanked the staff for the meal provided.

Mr. Wright stated that the economic impact study was excellent. He also stated the recent SFSC Panther K5 event was very well done. He appreciated Coach Hitt involving the athletes and was pleased that many college employees participated.

Mrs. Puckorius stated that she is excited about the upcoming Presidential Search candidate visits and interviews.

Mr. Lambert stated no report.

Mrs. Rider stated no report.

9.7 Board Chair Report

Mrs. Cullens thanked the staff for the meal provided. She wished the trustees a Happy Easter and thanked them for their efforts and time with the Presidential Search process.

10.0 ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 6:46 p.m.