

**BUDGET WORKSHOP MINUTES  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
JUNE 24, 2015**

**Members Present:** Mr. Tim Backer  
Mr. Derren Bryan  
Mrs. Tami Cullens  
Dr. Louis Kirschner  
Mr. Ken Lambert, Chair  
Mrs. Lana Puckorius  
Mrs. Kris Y. Rider, Vice Chair  
Mr. Joe Wright  
Dr. Thomas C. Leitzel, President/Secretary  
Mrs. Pamela T. Karlson, College Attorney

**Staff Present:**

Mr. Don Appelquist	Mrs. Tammy Bush
Ms. Cindy Garren	Mrs. Susie Hale
Mrs. Anita Kovacs	Mrs. Deborah Latter
Mr. Glenn Little	Dr. Lindsay Lynch
Dr. Mike McLeod	Dr. Leana Revell
Mrs. Becky Sroda	Dr. Chris van der Kaay
Mrs. June Weyrauch	Dr. Tim Wise
Mr. Jerry Donna	Ms. Susan Volpitta
Mrs. Susie Johnson	Ms. Amy Dorsey
Mr. John Rousch	Ms. Robin Southwell
Mr. David Sostre	Dr. Robert Flores
Mrs. Wanita Bates	Ms. Lena Phelps
Mrs. Courtney Green	Mrs. Beth Andrews
Ms. Sandi Urmann	Dr. Dale McDaniel
Mr. Curtis Ivey	Dr. Deborah Fuschetti

**Others in attendance:**

**CALL TO ORDER**

The budget workshop of the District Board of Trustees was called to order at 4:04 p.m. on the Highlands Campus by Board Chair, Mr. Ken Lambert.

**1. NEW EMPLOYEE INTRODUCTIONS**

<b>Employee</b>	<b>Position</b>	<b>Supervisor</b>	<b>Hired</b>
Jerry Donna	Director, Financial Aid	Tim Wise	06/22/15
Amy Dorsey	Administrative Assistant II, Academic Support	John Rousch	06/08/15
David Sostre	Grounds Maintenance	Steven Noel	04/13/15

**2. EMPLOYEE RETIREMENT ACHKNOWLEDGEMENTS**

Name	Title	Years of Service
Donald Appelquist	Dean, Resource Development/Executive Director, SFSC Foundation	44 years
Cliff Hangle (not in attendance)	Director, Network Systems	18 years
Susie Johnson	Financial Aid Director	13 years
Dr. Ivan (Dale) McDaniel	Professor of English and Humanities	12 years
Dr. Leana Revell	Vice President of Educational and Student Services	11 years
Susan Volpitta	Property Specialist	26 years

**3. 2014-2015 BUDGET PROPOSAL**

- a. Dr. Leitzel began the workshop with a summary of the 2015-2016 Budget Proposal.
- b. Vice President Little addressed the Status Reports – Summary of Fee Rates and Revenues; and the Summary of Expenditures.
- c. Dr. van der Kaay explained the Planning Information – the Institutional Effectiveness Model, SFSC Assessment Budget and Planning Calendar, and the FTE Trend Information.
- d. Mrs. Kovacs discussed Student Fee Rates 2015-2016 and the Proposed Revenue Budget.
- e. Vice President Little presented the Personnel Budget for Fiscal Year 2015-2016. He also provided a copy of the proposed SFSC Salary Schedule 2015-16 for the Trustees review.
- f. Mrs. Kovacs reviewed the Current Expenditures and Capital Outlay Budget for Fiscal Year 2015-2016. She reported a projected fund balance for 6/30/15 of \$2,203,663 with a projected fund balance percentage of 9.00%. Mrs. Kovacs also reported a proposed projected fund balance for 6/30/16 of \$1,715,366 with a projected fund balance percentage of 7.00%.
- g. Vice President Little discussed the Capital Outlay Budget for Fiscal Year 7/1/15-6/30/16.
- h. Vice President Little presented the 2015-2016 Organizational Chart for the Trustees review.
- i. Vice President Little recommended Board action for the 2015-2016 Budget Proposal to take place during the regular Board meeting following the workshop.

**4. COMMENTS**

Dr. Leitzel commended Vice President Little, Mrs. Hale, and Mrs. Kovacs for their work on this year’s budget preparation, especially under unique constraints.

Mr. Lambert asked that the workshop adjourn and for a 20 minute dinner break before the start of the regular Board meeting.

There being no further discussion, the Budget Workshop adjourned at 6:00 p.m.