

**SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES POLICIES**

**POLICY NO.** 5.04

**TITLE:** PERFORMANCE REVIEW

**LEGAL AUTHORITY:** FLORIDA STATUTES: 1001.64, 1001.65, 1012.81  
STATE BOARD OF EDUCATION RULES: 6A-14.0411,  
6A-14.047

**OFFICE OF PRIMARY RESPONSIBILITY:** VICE PRESIDENT FOR  
ADMINISTRATIVE SERVICES/HUMAN  
RESOURCES

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All College personnel filling regularly established positions shall have their performance reviewed at least once during each fiscal year.

Each official performance review of an employee shall be documented and become a part of that employee's official personnel record.

The president is authorized to develop procedures for the performance review of all College personnel.

**HISTORY:** Last Reviewed 11/12/19

**Issued by District Board of Trustees:** 8/10/84  
**Reviewed:** 7/1/04, 7/1/07, 7/22/09, 6/27/12, 11/12/19  
**Revised:** 8/17/89, 1/22/02, 5/22/13