

**MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
SEPTEMBER 30, 2015**

**Members Present:** Mr. Tim Backer  
Mrs. Tami Cullens – Phone In  
Dr. Louis H. Kirschner  
Mr. Ken Lambert  
Mrs. Lana C. Puckorius  
Mrs. Kris Y. Rider, Chair  
Mr. Joe Wright  
Dr. Thomas C. Leitzel, President/Secretary  
Mrs. Pamela T. Karlson, College Attorney

**Absent:** Mr. Derren Bryan, Vice Chair

**Staff Present:**

Mrs. Jamie Bateman	Dr. Kimberly Batty-Herbert	Mr. Kevin Brown
Mrs. Tammy Bush	Mrs. Susie Hale	Mrs. Anita Kovacs
Mrs. Deborah Latter	Mr. Glenn Little	Dr. Lindsay Lynch
Dr. Mike McLeod	Mrs. Becky Sroda	Dr. Sid Valentine
Dr. Chris van der Kaay	Mrs. June Weyrauch	Dr. Tim Wise
Dr. Deborah Fuschetti	Mrs. Renee LaDue	Dr. Michele Heston
Ms. Adela Bello	Ms. Lynn Hintz	Ms. Brenda De Santiago
Ms. Susan Rodriguez	Ms. Laura Simmons	

**Others Present:** Mrs. Barbara Kirschner

**CALL TO ORDER**

At 6:03 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mrs. Kris Y. Rider.

**1.0 PRELIMINARY MATTERS**

**1.1 Adoption of Agenda**

**Mr. Wright made a motion, seconded by Mrs. Puckorius, to adopt the agenda of the regular meeting held September 30, 2015.** Those voting in favor of the motion were Mr. Backer, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.2 Approval of Minutes**

**1.2.1 Workshop Minutes**

**Mr. Backer made a motion, seconded by Mr. Wright, to approve the minutes of a workshop held August 26, 2015.** Those voting in favor of the motion were Mr. Backer, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.2.2 Regular Meeting Minutes**

**Mr. Backer made a motion, seconded by Mr. Wright, to approve the minutes of the regular meeting held August 26, 2015.**

Those voting in favor of the motion were Mr. Backer, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.3 Review of Agenda Master Calendar**

The Agenda Master Calendar was reviewed with no changes.

**2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITION**

**2.1 New Employee Introductions**

The following new employees were introduced:

<b>Employee</b>	<b>Position</b>	<b>Supervisor</b>	<b>Hired</b>
Bello, Adela	Testing Specialist	Amy Hart – Tim Wise introduced	06/17/15
De Santiago, Brenda	Welcome Center Support Specialist	Lynn Hintz	09/01/15
Rodriguez, Susan	Custodian	Renee LaDue	08/03/15
Simmons, Laura	Instructor, Nursing	Michele Heston	08/17/15

**3.0 PUBLIC COMMENT**

None

**4.0 PRESENTATION**

None

**5.0 CONSENT AGENDA ACTION ITEMS**

**5.1 Personnel Actions**

Approved a list of appointments, full-time career services staff; resignations; retirements; and adjunct faculty 2015-16, academic year as needed.

**(EXHIBIT "A")**

**5.2 Agreement and Contracts**

**5.2.1** Approved entry into a **new** training provider agreement with CareerSource Heartland to provide training to in-school and out-of-school youth in DeSoto, Hardee, and Highlands counties as presented. **(EXHIBIT "B")**

**5.2.2** Approved entry into a **new** training provider agreement with CareerSource Heartland to provide services to include wage verification, wage tracking, and job placement in DeSoto, Hardee, and Highlands counties as presented.

**(EXHIBIT "C")**

- 5.2.3 Approved entry into a **new** training provider agreement with Florida Department of Health (DeSoto) to allow nursing and dental students to obtain clinical experience at its facility in Arcadia. **(EXHIBIT "D")**
- 5.2.4 Approved entry into a **new** training provider agreement with University of South Florida-Small Business Development Center (USF-SBDC). This new agreement stated that SFSC no longer acts as the fiscal agent for funds contributed from the DeSoto County, Hardee County, and Highlands County agencies. **(EXHIBIT "E")**

**5.3 Grant Applications**

**5.3.1 Financial Literacy for English Learners**

Florida Literacy Coalition \$5,000.00

**5.3.2 Young People's Theatre Program**

Wells Fargo Bank Community Investment Program \$6,100.00

**5.3.3 Building Strong Communities Program**

Florida Blue Foundation \$2,500.00

**5.3.4 Museum of Florida Art and Culture (MOFAC) Advertising**

Highlands County Tourist Development Council \$1,000.00

**5.3.5 Highlands County Health Facilities Authority**

Adventist Health System Accts. Receivable Program Bond Issue \$25,000.00

**5.4 Operational Actions**

**5.4.1 Monthly Accounts Payable/Payroll Warrant Summary**

Approved the monthly accounts payable/payroll warrant summary through August 2015. **(EXHIBIT "F")**

**Mr. Lambert made a motion, seconded by Mrs. Puckorius, to approve the Consent Agenda, Items 5.1 through 5.4.1 as presented.** Those voting in favor of the motion were Mr. Backer, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**6.0 PLANNING AND POLICY ISSUES**

None

**7.0 ACADEMIC AND STUDENT MATTERS**

**7.1 Curriculum Proposal**

Dr. Valentine introduced the curriculum proposal. **(EXHIBIT "G")**

**Mr. Backer made a motion, seconded by Mrs. Puckorius, to approve the curriculum proposal as presented.** Those voting in favor of the motion were Mr. Backer, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**7.2 Fee Proposals**

Dr. Valentine introduced the fee proposals. **(EXHIBIT "H")**

**Mr. Backer made a motion, seconded by Mrs. Puckorius, to approve the fee proposals as presented.** Those voting in favor of the motion were Mr. Backer, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

Dr. Valentine then introduced Dean Becky Sroda, who reported on nursing pass rates and Dean Kimberly Batty-Herbert, who reported on the Florida Department of Education's approval of SFSC's BSEE program.

**8.0 PURCHASING AND OTHER ACTION ITEMS**

**9.0 REPORTS**

**9.1 Financial Report**

Mrs. Kovacs reported on the financial graphs and a summary of revenue and expenditures through the month of July 2015 as information items. **(EXHIBIT "I")**

**9.2 Foundation Report**

Mrs. Bateman reported that South Florida State College Foundation, Inc. received donations and pledges in the amount of **\$228,576.14** from August 14, 2015 through September 9, 2015. Mrs. Bateman reported that she continued to speak at groups and organizations in the district and also reminded the trustees of two upcoming 50<sup>th</sup> Anniversary events – the Hardee Campus Barn Bash on October 3 and the Lake Placid Center Sock Hop on November 7.

**9.3 Grants Development and Federal Relations Report**

**I. Grants Development Report**

Dr. Lynch distributed and reviewed the Grants Development Report dated 9/30/15.

**II. Funded Grant Proposals**

**A. Panther Tech**

Florida Department of Education FICAPS \$25,000.00

**B. Adult General Education**

Florida Department of Education \$217,863.00

**C. Highlands County EL/Civics**

Florida Department of Education \$43,544.00

**D. Hardee County EL/Civics**

Florida Department of Education \$23,642.00

**E. Perkins Rural and Sparsely Populated**

Florida Department of Education \$83,631.00

**III. Declined Grant Proposals**

None to report

**IV. Federal Legislative Report**

Dr. Lynch gave a brief presentation on the status of the federal budget and expected FY16 funding opportunities.

**9.4 President's Report**

Dr. Leitzel reported on the following college activities:

1. Reminded the trustees of the upcoming 50<sup>th</sup> Anniversary Events – Hardee Campus Barn Bash on October 3 and the November 7 Lake Placid Center Sock Hop.
2. Discussed the press conference taking place on October 1 and the performance on November 19.

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3. Informed the trustees of the Patriot Day event held September 11 on the Highlands Campus. It was well attended.
4. Stated that wallethub.com reported that of the 2015's Best & Worst Community Colleges, SFSC ranked 30<sup>th</sup> out of 670. He listed methodology as cost, classroom experience, educational outcomes, and career outcomes.
5. Stated that schools.com reported that out of the Best Community Colleges in Florida, SFSC ranked 5<sup>th</sup> out of 28.
6. Gave a National Rankings update which included information on the new website: College Scoreboard – a video with President Obama was shown. Also reported that the Federal rankings system was abandoned.
7. Reported that SFSC Women's Cross Country team was ranked 25<sup>th</sup> in the nation and moved up to 18<sup>th</sup> today. The home opening meet will be held October 3 at 9:00 a.m. Mr. Bill Jarrett will be the official starter.
8. Discussed the issue of supporting students. Reported on an article in the Chronicle of Higher Education dated September 4, 2015, "*An Epidemic of Anguish*" a report on the demand for mental-health care. Information on the changing pattern of student was shared. SFSC responded by entering into a collaborative outsource agreement with BayCare. Intervention references and staff training will be provided.
9. Discussed the Foundation's Partnership Project and the November 19 grand reveal – announced that the evening will feature Jay Leno.

**9.5 Board Attorney's Report**

Mrs. Karlson stated no report and wished Mrs. Puckorius a Happy Birthday.

**9.6 Board Members' Reports**

Mrs. Puckorius stated no report.

Mr. Backer stated no report and wished Mrs. Puckorius and Mr. Lambert a Happy Birthday.

Dr. Kirschner stated no report.

Mr. Lambert stated no report.

Mr. Wright stated no report.

Mrs. Cullens stated no report and wished Mrs. Puckorius and Mr. Lambert a Happy Birthday.

**9.7 Board Chair Report**

Mrs. Rider commended Dr. Valentine and Mr. Brian Bohlman for their outstanding presentation given at a recent Lake Placid Chamber luncheon. When asked, the trustees agreed that she should be the voting delegate at the upcoming ACCT Leadership Congress in San Diego, October 14-17, 2015.

**10.0 ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 7:24 p.m.