



**SFSC  
District Board of Trustees  
Regular Meeting  
March 22, 2017**

**Highlands Campus  
1:00 p.m.**

---

**Derren Bryan, Chair  
Tim Backer, Vice Chair  
Tami Cullens  
Louis Kirschner  
Ken Lambert  
Lana C. Puckorius  
Kris Y. Rider  
Joe Wright  
Thomas C. Leitzel, President/Secretary**

---

**1.0 *Call to Order and Preliminary Matters***



OFFICE OF THE PRESIDENT

**Item 1.1**

PRESENT TO BOARD: MARCH 22, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: ADOPTION OF AGENDA

It is recommended that the agenda of the regular meeting of March 22, 2017 be adopted.

**SUGGESTED MOTION:**  
**Move to adopt the agenda of the regular meeting of March 22, 2017 as presented.**

**REGULAR MEETING AGENDA  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
HIGHLANDS CAMPUS  
MARCH 22, 2017  
1:00 P.M.**

- 1.0 Call to Order and Preliminary Matters
  - 1.1 Adoption of Agenda
  - 1.2 Approval of Minutes
    - 1.2.1 Regular Meeting – February 22, 2017
  - 1.3 Review of Agenda Master Calendar
- 2.0 Communications, Introductions, and Recognition - None
- 3.0 Public Comment
- 4.0 Presentation – None
- 5.0 Consent Agenda Action Items
  - 5.1 Personnel Actions
  - 5.2 Grant Applications
    - 5.2.1 South Carolina Ballet – The Nutcracker - \$7,500
    - 5.2.2 Migrant and Seasonal Farmworker Program - \$290,375
    - 5.2.3 Development of an Aerosolized Diatomaceous Earth Treatment for Domestic Mosquito Control - \$74,352
    - 5.2.4 Developing Hispanic-Serving Institutions Grant - \$2,750,000
    - 5.2.5 Energizing the Arts - \$9,000
  - 5.3 Operating Actions
    - 5.3.1 Monthly Accounts Payable & Payroll Check Register
- 6.0 Planning and Policy Issues – None
- 7.0 Academic and Student Matters - None
- 8.0 Other Action Items - None
- 9.0 Reports
  - 9.1 Financial Report
  - 9.2 Foundation Report
  - 9.3 Grants Development and Federal Relations Report
  - 9.4 President’s Report
  - 9.5 Board Attorney Report
  - 9.6 Board Member Reports
  - 9.7 Board Chair Report
- 10.0 Adjournment




OFFICE OF THE PRESIDENT

**Item 1.2.1**

PRESENT TO BOARD: MARCH 22, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MINUTES – REGULAR MEETING – FEBRUARY 22, 2017

It is recommended that the minutes of the regular meeting held February 22, 2017 as presented and recorded in the Supplemental Minute Book, be approved.

**SUGGESTED MOTION:**

**Move to approve the minutes of the February 22, 2017 regular meeting as presented.**

**MEETING MINUTES  
SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
FEBRUARY 22, 2017**

**Members Present:** Mr. Derren Bryan, Chair  
Mr. Tim Backer, Vice Chair  
Mrs. Tami Cullens  
Dr. Louis H. Kirschner  
Mr. Ken Lambert  
Mrs. Lana C. Puckorius  
Mrs. Kris Y. Rider  
Mr. Joe Wright  
Dr. Thomas C. Leitzel, President/Secretary  
Mrs. Pamela T. Karlson, College Attorney

<b>Staff Present:</b>	Mrs. Jamie Bateman	Mrs. Ashley Bennett	Theresa Collins-Hill
	Mr. Daniel Davis	Mr. Jerry Donna	Dr. Robert Flores
	Dr. Deborah Fuschetti	Ms. Cindy Garren	Mrs. Tina Gottus
	Mr. Richard Hitt	Mr. Don Kesterson	Mrs. Deborah Latter
	Mr. Glenn Little	Dr. Lindsay Lynch	Mr. Lynn MacNeill
	Ms. Christine Robey	Mrs. Leah Sauls	Dr. Sidney Valentine
	Dr. Chris van der Kaay	Mrs. June Weyrauch	Dr. Tim Wise

**Others Present:** Mrs. Barbara Kirschner

**Excused:** Mr. Erik Christensen and Dr. Michele Heston

**CALL TO ORDER**

At 1:04 p.m., the regular meeting of the District Board of Trustees was called to order at the Highlands Campus by Board Chair, Mr. Derren Bryan.

**1.0 PRELIMINARY MATTERS**

**1.1 Adoption of Agenda**

**Mr. Wright made a motion, seconded by Mrs. Cullens, to adopt the agenda of the regular meeting held February 22, 2017 as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.2 Approval of Minutes**

**1.2.1 Regular Meeting Minutes**

**Mrs. Rider made a motion, seconded by Mr. Lambert, to approve the minutes of the regular meeting held January 18, 2017 as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**1.3 Review of Agenda Master Calendar**

The Agenda Master Calendar was reviewed. No changes were recommended.

**2.0 COMMUNICATIONS, INTRODUCTIONS, AND RECOGNITIONS**

**2.1 New Employee Introductions**

Employee	Position	Supervisor	Hired
Theresa Collins-Hill	Program Specialist, Panther Youth Partners	Leah Sauls	09/12/16
Daniel "Mike" Davis	Program Specialist, Panther Youth Partners	Leah Sauls	11/01/16
Donald L. Kesterson, Jr.	Director, Human Resources	Glenn Little	01/23/17
Christine Robey	Staff Assistant II, Xcel-IT	Tina Gottus	09/20/16

**3.0 PUBLIC COMMENT**

None

**4.0 PRESENTATION**

None

**5.0 CONSENT AGENDA ACTION ITEMS**

**5.1 Personnel Actions**

Approved a list of appointments; full-time professional; full-time career staff; retirements; resignations; reappointments, Vice Presidents 2017-18; and adjunct faculty 2016-17, academic year as needed. **(EXHIBIT "A")**

**5.2 Agreements and Contracts**

Approved entry into a **new** affiliation agreement between Board of County Commissioners of Charlotte County and South Florida State College for the purpose of allowing individuals who are EMS students of SFSC to participate in field internship training officered by the Charlotte County Emergency Medical Services Division. **(EXHIBIT "B")**

**5.3 Grant Applications**

**5.3.1 Retired and Senior Volunteer Program (R.S.V.P)**

Corporation for National and Community Service - \$44,534

**5.3.2 Hispanic-Serving Institutions Education Grants Program**

USDA NIFA - \$250,000

**5.4 Operational Actions**

**5.4.1 Monthly Accounts Payable/Payroll Check Register**

Approved the monthly accounts payable/monthly payroll check register and summary through January 2017. **(EXHIBIT "C")**

**Mrs. Puckorius made a motion, seconded by Mr. Wright, to approve the Consent Agenda, Items 5.1 through 5.4.1 as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**6.0 PLANNING AND POLICY ISSUES**

None

**7.0 ACADEMIC AND STUDENT MATTERS**

**7.1 Curriculum Proposals**

Dr. Valentine introduced the curriculum proposals. (**EXHIBIT “D”**)

**Mrs. Cullens made a motion, seconded by Mr. Lambert, to approve the curriculum proposals as presented.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**7.2 General Program Updates**

Dr. Leitzel gave a brief introduction to the updates presented. Dr. Leitzel gave an overview from Governor Scott’s 2017 Jobs Summit that he attended along with many of the Trustees. Dr. Valentine presented a brief update to the Board on the following programs Truck Driving/CDL, Health Science/Nursing Partnership and Centers of Excellence Model at DeSoto and Hardee campuses as well as the Lake Placid Center. Mr. Bryan and Mr. Wright inquired about the Truck Driving/CDL program demand and how the update to the program will affect future students and SFSC. Dr. Valentine explained that the new update would benefit both the students and the college. CareerSource Heartland has identified Truck Driving/CDL as a need in our community. Dr. Kirschner stated that there is a great need for Truck Diving/CDL programs in the community. Dr. Valentine informed the Board that the BSN can be offered on-line in the Health Science/Nursing program to meet the demands of Florida Hospital. Dr. Valentine shared the Centers of Excellence Model is to meet the needs of the community of each campus and to drive future students to those campuses. Mr. Lambert stated he strongly backs the Centers of Excellence and the idea of what it will provide for students and the communities.

**8.0 PURCHASING AND OTHER ACTION ITEMS**

None

**9.0 REPORTS**

**9.1 Financial Report**

Ms. Lee reported the financial graphs and a summary of revenue and expenditures through the month of January 2017. (**EXHIBIT “E”**)

**9.2 Foundation Report**

Mrs. Bateman reported that the South Florida State College Foundation, Inc. had received donations and pledges in the amount of **\$2,663.50** from January 4 through February 7, 2017. Mrs. Bateman shared that the Foundation is currently working with DeSoto and Hardee County to get community involvement/partnering with the Foundation. She informed the Board that during Donor Appreciation Week that she was able to get four potential donor meetings scheduled. Mrs. Bateman shared that she will be giving a presentation to college employees at Professional Development Day, February 24, 2017. Mrs. Bateman informed the Board that she will be doing Tour the Campus Day at each of the campuses with potential donors and community members. Mrs. Bateman gave a brief background on what the Foundation does with the college. She gave examples of benefits to the college and community. Mrs. Bateman shared scholarship details that the Foundation provides. Mr. Bryan encouraged Trustees to think of ways the Foundation can assist the college and students.

**9.3 Resource Development**

**I. Grants Development Report**

Dr. Lynch distributed and reviewed the Grants Development Report dated 2/22/17.



**II. Funded Grant Proposals**

None to report.

**III. Declined Grant Proposals**

None to report.

**IV. Federal Legislative Report**

Dr. Lynch restated the college is entering into a busy year of grants development and gave a brief presentation on the National Endowment for the Arts and National Endowment for the Humanities. She shared that funding was a concern for SFSC. She informed the Board that SFSC is one of only a handful of schools that received an award from Humanities Initiatives in Community Colleges. This initiative funds a 3-year humanities project. Mrs. Rider asked Dr. Lynch if she was pursuing any Department of Labor grants. Dr. Lynch informed the Board that there are some grants in the works for the Department of Labor.

**9.4 President's Report**

Dr. Leitzel reported on the following college activities:

1. Gave a brief presentation on community connections.
2. Recognized Coach Hitt to share some announcements and updates with the Trustees.
3. Recognized Mr. Alan Jay Wildstein for his Salute to Dealers award.
4. Shared the logistics lab unveiling at the Lake Placid Center.
5. Informed Trustees of the Regional Occupation Demand list and how the college is addressing it.
6. Thanked Trustees who were able to attend conferences in Orlando, Tallahassee and Washington, D.C.
7. Mentioned that SFSC responded to Governor Rick Scott's request to support Enterprise Florida and Visit Florida.
8. Informed Trustees about upcoming meetings with both DeSoto and Highlands County Superintendent's leader teams.
9. Congratulated Dr. Ed Meadows of Pensacola State College on their 2017 Bellweather Award.
10. Highlighted details about the AFC Trustee conference that SFSC attended.
11. Shared that SFSC students attended Rally in Tally to represent SFSC.
12. Washington, D.C. News - top three issues from the ACCT conference were year round PELL; DACA support; and reauthorization of Perkins funding.
13. Informed Trustees of the impact J.D. Alexander is having lobbying for SFSC.
14. Continuing to watch SB2.
15. Shared the issue of him registering as a lobbyist.
16. Shared the new Unstoppable campaign with the Trustees.
17. Informed the Trustees that as of February 22, Spring enrollment was up 5.2%.

**9.5 Board Attorney's Report**

Mrs. Karlson shared with the Board that she will be attending a meeting on March 5<sup>th</sup> in Tallahassee to represent and support SFSC TSIC recipient. Mrs. Karlson addressed the issue with Dr. Leitzel registering as a lobbyist for SFSC. She referred to Florida Statute 11.061. Mrs. Karlson recommended to the Trustees, it would be in the best interest of Dr. Leitzel to register as a lobbyist on the behalf of SFSC annually.

**Mr. Wright made a motion, seconded by Mrs. Cullens, for Dr. Leitzel to register annually to lobby on behalf of SFSC and to keep chair regularly informed of appearances as a lobbyist based on F.S. 11.061.** Those voting in favor of the motion were Mr. Backer, Mr. Bryan, Mrs. Cullens, Dr. Kirschner, Mr. Lambert, Mrs. Puckorius, Mrs. Rider, and Mr. Wright. **Motion carried by unanimous vote.**

**9.6 Board Members' Reports**

Mrs. Puckorius stated she would like for J.D. Alexander to attend a DBOT meeting. Dr. Leitzel suggested waiting to the end of session to invite him. Mrs. Puckorius requested Trustees to consider a fund raising option involving alcohol sales at college social events. Mr. Bryan stated that he would like some more research on this option, and getting Mrs. Karlson involved in the research process. Mr. Bryan further requested Mrs. Puckorius to submit her specific suggestions to Dr. Leitzel.

Mr. Backer wished Mrs. Ashley Bennett a happy birthday. He stated to keep Dr. Valentine's mother in prayer and shared the birth announcement of his grandchild.

Mr. Lambert stated no report.

Mr. Wright shared he did voice his opinion at the AFC Trustee conference and got an interview with a reporter. He informed that Board that he will miss a few DBOT meetings due to upcoming professional conflicts.

Dr. Kirschner stated no report.

Mrs. Cullens stated no report.

Mrs. Rider shared that the Tallahassee meeting was wonderful and hearing Mr. Adam Putnam speak. She shared Mr. Wright's passionate interview of our feelings and shared that state colleges are united. Mrs. Rider shared that she was able to attend Betsy DeVos' speech at the ACCT conference and she feels that she is sincere.

**9.7 Board Chair Report**

Mr. Bryan stated he appreciates the presentations by guests. He thanked fellow Trustees for attending conferences and representing SFSC. He also thanked SFSC staff for their hard work.

**10.0 ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 3:15 p.m.



OFFICE OF THE PRESIDENT

**Item 1.3**

PRESENT TO BOARD: MARCH 22, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MEETING SCHEDULE AND REVIEW OF AGENDA MASTER CALENDAR

Information:

The Annual Board of Trustees Calendar identifies the activities, meetings, and issues directly affecting the Board throughout the year. Please review the calendar on page 12 and identify any additional items that should be listed, or any changes that might be necessary.

## District Board of Trustees Agenda Master Calendar

MARCH 2017	APRIL 2017	MAY 2017
<p>13-19 Spring Break</p> <p>22 Board Meeting, 1 PM Highlands Campus</p>	<p>26 Board Meeting, 1 PM Highlands Campus</p> <p>29 Foundation Gala, 6 PM Sun'n Lake Island View</p>	<p>4 Spring Commencement</p> <p>24 Budget Workshop, 10 AM, followed by Board Meeting, 1 PM, Highlands Campus</p>
JUNE 2017	JULY 2017	AUGUST 2017
<p>21 Board Meeting, 1 PM Highlands Campus</p>	<p>26 Board Meeting, 1 PM Highlands Campus</p>	<p>23 *Board Meeting, 1 PM Highlands Campus</p>
SEPTEMBER 2017	OCTOBER 2017	NOVEMBER 2017
<p>27 *Board Meeting, 1 PM Highlands Campus</p> <p>25-28 ACCT Annual Leadership Congress, Las Vegas, NV</p>	<p>25 *Board Meeting, 1 PM Highlands Campus</p>	<p>25 *Board Meeting, 1 PM Highlands Campus</p>
DECEMBER 2017	JANUARY 2018	FEBRUARY 2018
<p>6 *Planning Workshop 10 AM, followed by Board Meeting, 1 PM, Highlands Campus</p>	<p>24 *Board Meeting, 1 PM Highlands Campus</p>	<p>23 *Board Meeting, 1 PM Highlands Campus</p>

**New Addition**

Tentative \*

***2.0 Communications, Introductions, and Recognitions***

**3.0 *Public Comment***

## **4.0 Presentations**


***5.0 Consent Agenda Action Items***





OFFICE OF THE PRESIDENT

**Item 5.0**

PRESENT TO BOARD: MARCH 22, 2017  
TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
FROM: THOMAS C. LEITZEL   
SUBJECT: CONSENT AGENDA ACTION ITEMS

The following Consent Agenda is provided for your review. Any Consent Agenda item may be discussed or removed from the Consent Agenda at the request of any Board member. The actual agenda items with background information are provided in the related section of the Board Agenda. The following sections of the agenda are included in the Consent Agenda: Personnel Actions, Contracts/Agreements, Grant Applications and Operating Actions. Your consideration of the recommended action is appreciated.

**SUGGESTED MOTION:**  
**Move to approve the agenda items listed in the Consent Agenda.**

	<b>CONSENT AGENDA ACTION ITEMS</b>	<b>Page</b>
<b>5.1</b>	<b>Personnel Actions</b>	<b>19</b>
<b>5.2</b>	<b>Grant Applications</b>	<b>21</b>
	<b>5.2.1 South Carolina Ballet – The Nutcracker - \$7,500</b>	
	<b>5.2.2 Migrant and Seasonal Farmworker Program - \$290,375</b>	
	<b>5.2.3 Development of an Aerosolized Diatomaceous Earth Treatment for</b>	
	<b>Domestic Mosquito Control - \$74,352</b>	
	<b>5.2.4 Developing Hispanic-Serving Institutions Grant - \$2,750,000</b>	
	<b>5.2.5 Energizing the Arts - \$9,000</b>	
<b>5.3</b>	<b>Operating Actions</b>	<b>26</b>
	<b>5.3.1 Monthly Accounts Payable &amp; Payroll Check Register</b>	




OFFICE OF THE PRESIDENT

Item 5.1

PRESENT TO BOARD: MARCH 22, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: PERSONNEL ACTIONS

It is recommended that the personnel items, as specified below, be approved:

**I. RESIGNATIONS:**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Schoen, Todd	Instructor, Nursing	07/31/17

**II. TERMINATIONS:**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lee, Treasa	Administrative Assistant II, Adult Education and Technical Dual Enrollment	02/28/17

**III. RETIREMENTS:**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Bates, Wanita	Executive Assistant, VP Academic Affairs and Student Services	08/31/17
Gregory, William	Professor, Biology	05/04/17

**IV. REAPPOINTMENTS, FULL-TIME ADMINISTRATIVE STAFF, 2017-18:**

Bateman, Jamie  
Christensen, Erik  
Crawford, Teresa  
Flores, Robert  
Fuschetti, Deborah  
Garren, Cynthia  
Heston, Michele  
Lee, Melissa  
MacNeill, Lynn

Mott, Asena  
Paeplow, Randall  
van der Kaay, Christopher  
Wise, Timothy

**V. REAPPOINTMENTS, FULL-TIME FACULTY, 2017-18:**

**Continuing Contract:**

Miller, Claire

**Annual Contract (9, 10, 11, 12 month contract depending upon responsibilities):**

Bohlman, Brian  
Brusentsova, Tatyana  
Cavedo, Keith  
Davies, Joan  
Leon, Maday  
Little, Mary Ann  
Macbeth, Verna Michelle  
MacNeill, Kathleen  
Respress, Karla  
Shepard, Richard  
Simmons, Laura

**VI. ADJUNCT FACULTY, 2016-17, ACADEMIC YEAR AS NEEDED:**

<u>Name</u>	<u>Teaching Area</u>	<u>Rank</u>
Tomblin, Cory	Criminal Justice	IIIB

**SUGGESTED MOTION:**

**Move to approve the personnel recommendations as presented.**



OFFICE OF THE PRESIDENT

Item 5.2.1

PRESENT TO BOARD: MARCH 22, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – SOUTH CAROLINA BALLET – THE NUTCRACKER

**Title:** South Carolina Ballet – The Nutcracker  
**Source:** South Arts  
**Amount:** \$7,500  
**Description:** SFSC is requesting funding to assist with booking fees for a South Carolina Ballet performance of *The Nutcracker* in December 2017.

**SUGGESTED MOTION:**

**Move to approve the submission and acceptance, if funded, of the described grant proposal.**



OFFICE OF THE PRESIDENT

Item 5.2.2

PRESENT TO BOARD: MARCH 22, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – MIGRANT AND SEASONAL FARMWORKER PROGRAM

**Title:** Migrant and Seasonal Farmworker Program  
**Source:** Florida Department of Education  
**Amount:** \$290,375  
**Description:** SFSC is requesting funding to continue offering the Migrant and Seasonal Farmworker Program to residents of Highlands, Hardee, and DeSoto counties. The program focuses on education and training options that strengthen the ability of eligible farmworkers and their families to achieve economic self-sufficiency.

**SUGGESTED MOTION:**  
**Move to approve the submission and acceptance, if funded, of the described grant proposal.**



OFFICE OF THE PRESIDENT

Item 5.2.3

PRESENT TO BOARD: MARCH 22, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – DEVELOPMENT OF AN AEROSOLIZED DIATOMACEOUS  
EARTH TREATMENT FOR DOMESTIC MOSQUITO  
CONTROL

**Title:** Development of an Aerosolized Diatomaceous Earth Treatment for Domestic Mosquito Control  
**Source:** Florida Department of Agriculture and Consumer Services  
*Florida Coordinating Council on Mosquito Control*  
**Amount:** \$74,352  
**Description:** SFSC is requesting funding for an applied research initiative focused on development of an aerosolized application of diatomaceous earth for domestic mosquito control.

**SUGGESTED MOTION:**  
**Move to approve the submission and acceptance, if funded, of the described grant proposal.**



OFFICE OF THE PRESIDENT

Item 5.2.4

PRESENT TO BOARD: MARCH 22, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – DEVELOPING HISPANIC-SERVING INSTITUTIONS  
GRANT

**Title:** Developing Hispanic-Serving Institutions Grant  
**Source:** U.S. Department of Education  
**Amount:** \$2,750,000  
**Description:** SFSC is requesting funding to redesign two key academic programs: elementary education and agriculture. The program redesigns will include hiring additional faculty, developing new curricula, creating more flexible degree options, and establishing university partnerships. The overall focus of the project will be to increase Hispanic and low-income student enrollment, persistence, and graduation in the targeted academic programs.

**SUGGESTED MOTION:**  
**Move to approve the submission and acceptance, if funded, of the described grant proposal.**





OFFICE OF THE PRESIDENT

Item 5.2.5

PRESENT TO BOARD: MARCH 22, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANT APPLICATION – ENERGIZING THE ARTS

**Title:** Energizing the Arts  
**Source:** Duke Energy Foundation  
**Amount:** \$9,000  
**Description:** SFSC Cultural Programs is requesting funding from the Duke Energy Foundation to support the Young People’s Theatre program.

**SUGGESTED MOTION:**  
**Move to approve the submission and acceptance, if funded, of the described grant proposal.**



OFFICE OF THE PRESIDENT

**Item 5.3.1**

PRESENT TO BOARD: MARCH 22, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: MONTHLY ACCOUNTS PAYABLE/MONTH PAYROLL CHECK REGISTER

Summary information for disbursements for all funds through February 2017 is enclosed. Detailed information related to expenditures to date is available at any time in the College Business Office

**SUGGESTED MOTION:**

**Move to approve the monthly accounts payable/monthly payroll check register as presented.**

<b>Accounts Payable:</b>								
	<b>2016/2017 Checks</b>		<b>2016/2017 Electronic Payments</b>		<b>2016/2017 P-Card</b>		<b>2016/2017 Totals</b>	
	No.	Amount	No.	Amount	No.	Amount	No.	Amount
July	279	\$264,601.15	110	\$1,283,706.63	373	\$201,676.52	762	\$1,749,984.30
Aug	160	218,421.90	198	937,898.65	778	347,204.32	1136	\$1,503,524.87
Sept	1505	1,830,284.44	211	806,075.87	659	298,056.70	2375	\$2,934,417.01
Oct	450	570,887.63	162	1,086,685.92	597	347,131.69	1209	\$2,004,705.24
Nov	351	308,038.08	243	788,427.68	656	250,770.71	1250	\$1,347,236.47
Dec	227	293,140.08	144	926,835.11	567	192,478.68	938	\$1,412,453.87
Jan	295	444,298.68	186	848,617.11	626	342,936.75	1107	\$1,635,852.54
Feb	1355	1,814,557.79	224	837,211.52	663	230,452.58	2242	\$2,882,221.89
March								
April								
May								
June								
<b>Totals</b>	<b>4622</b>	<b>\$5,744,229.75</b>	<b>1478</b>	<b>\$7,515,458.49</b>	<b>4919</b>	<b>\$2,210,707.95</b>	<b>11019</b>	<b>\$15,470,396.19</b>

<b>Payroll:</b>							
	<b>2016/2017 Checks</b>		<b>2016/2017 Electronic Payments</b>		<b>2016/2017 Totals</b>		
	No.	Amount	No.	Amount	No.	Amount	
July	22	\$28,776.87	424	\$817,976.84	446	\$846,753.71	
Aug	20	35,223.88	379	766,414.96	399	\$801,638.84	
Sept	11	20,944.99	401	797,355.56	412	\$818,300.55	
Oct	18	21,819.32	455	846,126.13	473	\$867,945.45	
Nov	19	21,192.77	470	851,951.26	489	\$873,144.03	
Dec	26	44,787.53	465	904,214.88	491	\$949,002.41	
Jan	21	21,347.50	421	788,470.33	442	\$809,817.83	
Feb	18	24,876.89	463	847,724.00	481	\$872,600.89	
March							
April							
May							
June							
<b>Totals</b>	<b>155</b>	<b>\$218,969.75</b>	<b>3478</b>	<b>\$6,620,233.96</b>	<b>3633</b>	<b>\$6,839,203.71</b>	

<b>Accounts Payable:</b>						
	<b>2015/2016</b>			<b>2016/2017</b>		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	1,025	\$1,934,247.84	\$1,934,247.84	762	\$1,749,984.30	\$1,749,984.30
August	793	1,354,011.01	\$3,288,258.85	1,136	1,503,524.87	\$3,253,509.17
September	2,093	3,344,279.05	\$6,632,537.90	2,375	2,934,417.01	\$6,187,926.18
October	1,479	1,601,455.95	\$8,233,993.85	1,209	2,004,705.24	\$8,192,631.42
November	1,280	1,740,984.33	\$9,974,978.18	1,250	1,347,236.47	\$9,539,867.89
December	1,262	1,206,295.88	\$11,181,273.86	938	1,412,453.87	\$10,952,321.76
January	956	1,230,712.44	\$12,411,986.30	1,107	1,635,852.54	\$12,588,174.30
February	1,799	2,990,407.07	\$15,402,393.37	2,242	2,882,221.89	\$15,470,396.19
March	1,076	1,602,278.21	\$17,004,671.58			
April	1,125	1,418,435.93	\$18,423,107.51			
May	1,376	1,396,970.28	\$19,820,077.79			
June	978	1,642,132.21	\$21,462,210.00			
<b>Totals</b>	<b>15,242</b>	<b>\$21,462,210.00</b>		<b>11,019</b>	<b>\$15,470,396.19</b>	

<b>Payroll:</b>						
	<b>2015/2016</b>			<b>2016/2017</b>		
	# Payments	Monthly Total	Cumulative Total	# Payments	Monthly Total	Cumulative Total
July	540	\$895,772.59	\$895,772.59	446	\$846,753.71	\$846,753.71
August	400	825,834.92	\$1,721,607.51	399	801,638.84	\$1,648,392.55
September	426	841,336.48	\$2,562,943.99	412	818,300.55	\$2,466,693.10
October	470	876,711.85	\$3,439,655.84	473	867,945.45	\$3,334,638.55
November	430	989,940.76	\$4,429,596.60	489	873,144.03	\$4,207,782.58
December	488	931,871.08	\$5,361,467.68	491	949,002.41	\$5,156,784.99
January	462	847,139.64	\$6,208,607.32	442	809,817.83	\$5,966,602.82
February	470	862,996.63	\$7,071,603.95	481	872,600.89	\$6,839,203.71
March	485	869,927.13	\$7,941,531.08			
April	446	869,518.77	\$8,811,049.85			
May	474	906,460.80	\$9,717,510.65			
June	429	865,725.57	\$10,583,236.22			
<b>Totals</b>	<b>5520</b>	<b>\$10,583,236.22</b>		<b>3633</b>	<b>\$6,839,203.71</b>	

## **6.0 Planning and Policy Issues**

## **7.0 Academic and Student Matters**

**8.0 *Purchasing and Other Action Items***

**9.0 Reports**



OFFICE OF THE PRESIDENT

Item 9.1

PRESENT TO BOARD: MARCH 22, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

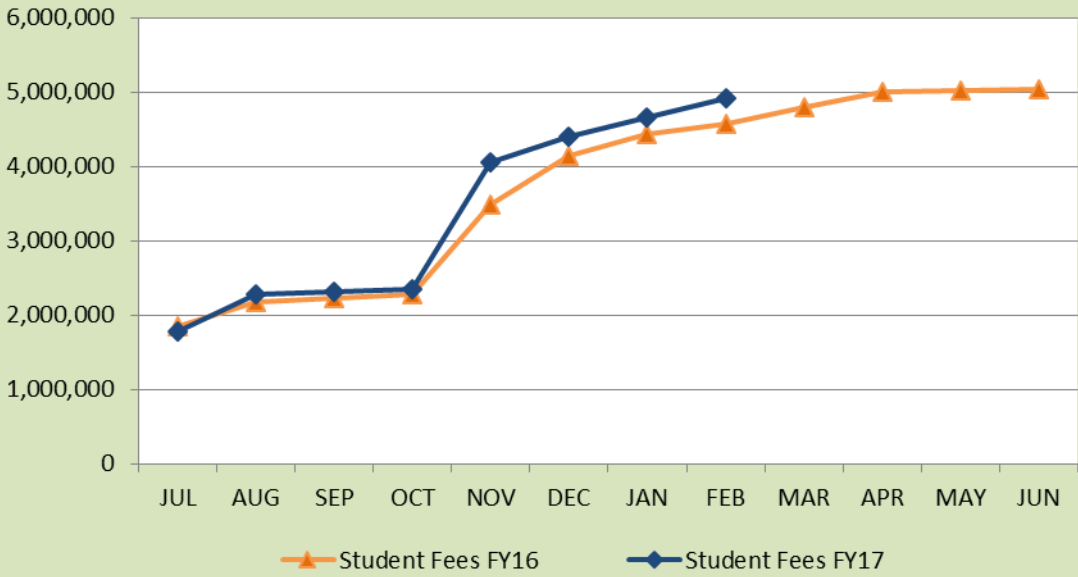
FROM: THOMAS C. LEITZEL 

SUBJECT: FINANCIAL REPORT SUMMARY & GRAPHS – **INFORMATION ITEM**

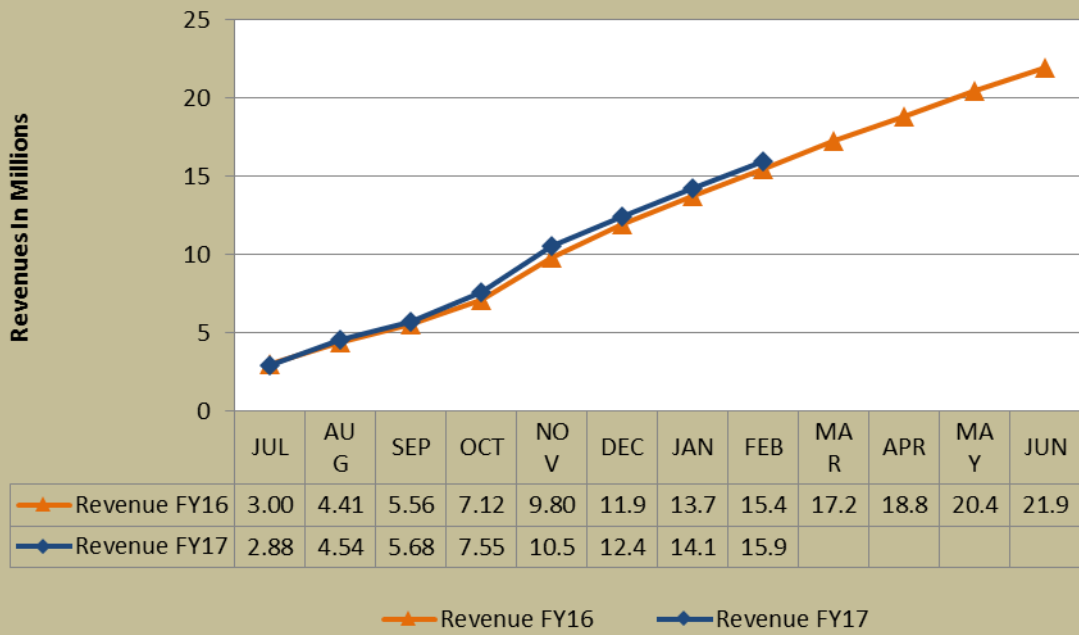
Enclosed for your review are the graphs and a summary of revenues and expenditures compared to budgeted funds within the Operating Budget through February 2017.



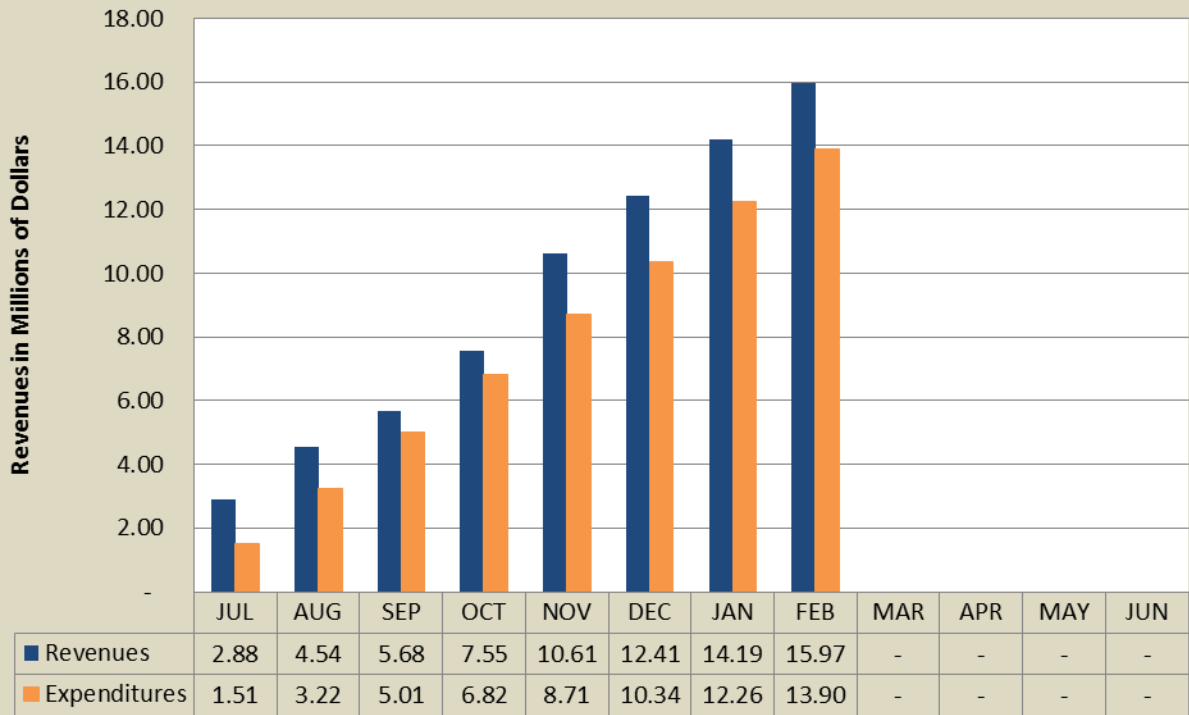
**South Florida State College  
Fund 1 Student Fee Revenue, FY 16 vs FY 17**



## South Florida State College Fund 1 Total Revenue, FY 16 vs FY 17



## South Florida State College Fund 1 Total Revenues & Expenditures FY 17



South Florida State College					
Revenue and Expenditures for Fund 1					
For Month Ended February 28, 2017					
Code	Account Title	Budget Amount	Amount	Difference	Percentage Collected/Spent to Date
401-403XX	Tuition and Out of State Fees	4,408,218.00	4,211,434.03	196,783.97	95.54%
404XX	Lab Fees	392,625.00	433,926.32	(41,301.32)	110.52%
408XX	Technology Fees	189,000.00	176,543.23	12,456.77	93.41%
405-407XX, 409XX	Other Student Fees	119,485.00	90,069.51	29,415.49	75.38%
41600	Grants and Contracts from Counties	100,000.00	50,000.00	50,000.00	50.00%
42110	FCSPP-General Revenue	11,732,171.00	7,940,514.00	3,791,657.00	67.68%
4215X	Performance Based Incentive	918,946.00	549,298.00	369,648.00	59.77%
42210	CO&DS Entitlement	1,100.00		1,100.00	0.00%
42610	FCSPP-Lottery	3,829,925.00	2,127,737.00	1,702,188.00	55.56%
429XX, 439XX	Indirect Costs Recovered	145,750.00	98,031.44	47,718.56	67.26%
441-44300	Cash Contributions	15,127.00	11,605.00	3,522.00	76.72%
46400	Use of College Facilities	85,600.00	66,131.66	19,468.34	77.26%
466XX, 467XX	Other Sales and Services	256,275.00	198,407.01	57,867.99	77.42%
48100	Interest and Dividends	4,500.00	5,267.53	(767.53)	117.06%
487XX, 489XX	Fines and Penalties/Miscellaneous	35,585.00	14,336.80	21,248.20	40.29%
49XXX	Transfers and Other Revenues	201,050.00	948.83	200,101.17	0.47%
	<b>Total Revenue</b>	<b>\$22,435,357.00</b>	<b>\$15,974,250.36</b>	<b>\$ 6,461,106.64</b>	<b>71.20%</b>
51XXX	Management	1,703,811.00	1,142,639.55	561,171.45	67.06%
52XXX	Instructional	4,571,397.00	2,694,995.22	1,876,401.78	58.95%
53XXX	Other Professional	2,949,942.00	1,814,390.62	1,135,551.38	61.51%
54XXX	Career Staff	2,682,271.00	1,682,026.43	1,000,244.57	62.71%
56XXX	Other Professional-Instructional	1,114,885.00	667,840.01	447,044.99	59.90%
57XXX	Other Professional-Tech/Clerical/Trade	117,585.00	72,408.95	45,176.05	61.58%
58XXX	Student Employment	25,000.00	9,785.39	15,214.61	39.14%
58500	Employees Awards	11,500.00	11,900.00	(400.00)	103.48%
59XXX	Benefits	4,093,609.00	2,378,293.10	1,715,315.90	58.10%
	<b>Total Personnel</b>	<b>\$17,270,000.00</b>	<b>\$10,474,279.27</b>	<b>\$ 6,795,720.73</b>	<b>60.65%</b>
605XX	Travel	277,870.00	117,342.73	160,527.27	42.23%
61000	Freight and Postage	30,125.00	12,412.85	17,712.15	41.20%
615XX	Telecommunications	76,000.00	28,708.88	47,291.12	37.77%
62000	Printing	82,255.00	17,056.38	65,198.62	20.74%
625XX	Repairs and Maintenance	1,094,890.61	855,497.85	239,392.76	78.14%
63000	Rentals	160,515.00	101,917.21	58,597.79	63.49%
635XX, 637XX	Insurance	360,750.00	225,465.38	135,284.62	62.50%
640XX	Utilities	1,315,670.00	717,285.14	598,384.86	54.52%
645XX	Other Services	741,219.00	528,850.88	212,368.12	71.35%
64700	Grant Aid	4,280.00	2,410.00	1,870.00	56.31%
650XX	Professional Fees	240,450.00	141,850.06	98,599.94	58.99%
655XX	Education Office/Dept Material Supp	511,580.00	326,334.21	185,245.79	63.79%
657XX	Data Software	37,250.00	13,925.46	23,324.54	37.38%
66000	Maint/Construction Material/Supp	293,500.00	147,544.33	145,955.67	50.27%
665XX	Other Materials and Supplies	152,548.84	66,823.08	85,725.76	43.80%
670XX	Subscriptions/Library	50,100.00	51,145.80	(1,045.80)	102.09%
675XX	Purchases for Resale	50,505.00	22,261.35	28,243.65	44.08%
680XX	Scholarships	48,000.00	35,595.25	12,404.75	74.16%
69XXX	Transfers and Other Expenses	207,450.00	(838.56)	208,288.56	-0.40%
	<b>Total Current Expenses</b>	<b>\$ 5,734,958.45</b>	<b>\$ 3,411,588.28</b>	<b>\$ 2,323,370.17</b>	<b>59.49%</b>
706XX	Minor Equipment >1000<5000	32,000.00	17,862.90	14,137.10	55.82%
71000	Furniture and Equipment	20,000.00		20,000.00	0.00%
	<b>Total Capital Outlay</b>	<b>\$ 52,000.00</b>	<b>\$ 17,862.90</b>	<b>\$ 34,137.10</b>	<b>34.35%</b>



OFFICE OF THE PRESIDENT

Item 9.2

PRESENT TO BOARD: MARCH 22, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: FOUNDATION REPORT

**I. Donations and Pledges to the SFSC Foundation, Inc.**

The chart presented is a summary listing of all donations and pledges made to the SFSC Foundation since the February 2017 meeting of the College District Board of Trustees. The included dates are February 8, 2017 through March 2, 2017. The total amount being reported is **\$37,971.00**.

**II. Foundation Update**

**A.** Tour the Campus Day - Friday, March 24, Hardee Campus  
Wednesday, March 30, DeSoto Campus

**B.** Take Stock in Children, Leaders for Life – Tallahassee trip

**South Florida State College Foundation, Inc**  
**Gift Summary Report 2/8/17 - 3/2/17**

Fund ID	Fund Description	# Gifts	Cash	Pledges	Other	Total
1000	Unrestricted	4	\$4,500.00	\$0.00	\$0.00	\$4,500.00
5011	SFSC General Scholarship	1	\$250.00	\$0.00	\$0.00	\$250.00
5012	Ben Hill Griffin Scholarship	1	\$1,000.00	\$0.00	\$0.00	\$1,000.00
5024	Artist Series	1	\$1,000.00	\$0.00	\$0.00	\$1,000.00
5095	Dental Programs	1	\$0.00	\$0.00	\$146.00	\$146.00
5110	Highlands County Bar Assoc S'ship	2	\$75.00	\$0.00	\$0.00	\$75.00
5151	Spouse Endowed Scholarship	1	\$30,000.00	\$0.00	\$0.00	\$30,000.00
6005	Partnership Project	1	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Grand Totals:		12	\$37,825.00	\$0.00	\$146.00	\$37,971.00

12 Gift(s) listed

12 Donor(s) listed



OFFICE OF THE PRESIDENT

Item 9.3

PRESENT TO BOARD: MARCH 22, 2017

TO: SOUTH FLORIDA STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

FROM: THOMAS C. LEITZEL 

SUBJECT: GRANTS DEVELOPMENT AND FEDERAL RELATIONS REPORT

**I. Funded Grant Proposals**

None to report

**II. Declined Grant Proposals**

None to report

**III. Federal Legislative Report**

Brief update on FY17 budget and federal legislative activity