

**PLANNING WORKSHOP MINUTES
SOUTH FLORIDA STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
NOVEMBER 20, 2019**

Members Present: Mrs. Tami Cullens, Chair
Mr. Joe Wright, Vice Chair
Mr. Tim Backer
Mr. Derren Bryan
Dr. Louis H. Kirschner
Mrs. Lana C. Puckorius
Mrs. Kris Y. Rider
Mrs. Pamela T. Karlson, College Attorney
Dr. Thomas C. Leitzel, President/Secretary

Excused: Mr. Ken Lambert

Staff Present:	Mrs. Jamie Bateman	Mrs. Ashley Bennett	Mr. Erik Christensen
	Ms. Cindy Garren	Dr. Michele Heston	Mr. Don Kesterson
	Mrs. Melissa Kuehnle	Ms. Melissa Lee	Mr. Glenn Little
	Mr. Jonathan Stern	Dr. James Hawker	Dr. Sidney Valentine
	Dr. Chris van der Kaay	Mrs. June Weyrauch	Dr. Tim Wise

Others Present: Mrs. Barbara Kirschner

CALL TO ORDER

At 10:09 a.m., the Planning Workshop of the District Board of Trustees was called to order on the Highlands Campus by Board Chair, Mrs. Tami Cullens.

Dr. Leitzel gave a brief overview to the Board of the Planning Workshop. Dr. Leitzel reviewed the college's Mission Statement and Core Values. He distributed a handout to the Board from SACSCOC Principles of Accreditation which included Section 4: Governing Board, and Section 5: Administration and Organization. The Board reviewed Section 4: Governing Board, and Section 5: Administration and Organization.

AFFIRMATION OF SFSC MISSION STATEMENT

The Board reviewed the current SFSC Mission Statement. Dr. Leitzel stated that the document would be recommended for affirmation during the regular Board meeting following the workshop. No changes were recommended by the Trustees.

NATIONAL & INSTITUTIONAL DATA AND TRENDS

Dr. van der Kaay presented college data, and trends from the National Community College Benchmark Project.

Mr. Wright stated he would like to have the Institutional Profile and the SFSC Headcount Distribution by Location: 2018-19. Dr. Leitzel informed Mr. Wright that Mrs. Kuehnle will have an updated pocket brochure in January. Mr. Wright questioned what the percent is of day/night classes on each campus. Dr. van der Kaay addressed his question.

Mr. Bryan questioned if state data is used first in the reporting models and if there is no state data available, does Dr. van der Kaay use national data. Dr. van der Kaay addressed Mr. Bryan's question when state vs. national data is used in his reporting models.

CORE INDICATORS OF EFFECTIVENESS

Dr. van der Kaay presented the SFSC Core Indicators of Effectiveness: 2019.

Mrs. Puckorius questioned how the core indicators are measured year to year. To address her question, Dr. van der Kaay gave a brief overview of how indicators are measured over the years.

STRATEGIC PLANNING

Dr. van der Kaay presented the college's Strategic Plan 2019-2024 – Destination 2024 for the Trustee's review.

Dr. Leitzel thanked Dr. van der Kaay for all his hard work and his presentations.

POLICY REVIEW AND REVISIONS

Dr. Leitzel presented and discussed the proposed changes to the following policies:

- 1) Policy 2.02 South Florida State College District Board of Trustees
- 2) Policy 3.16 Admissions of Students
- 3) Policy 3.17 Student Performance Standards for the Award of the Associate Degree and Baccalaureate Degree
- 4) Policy 3.18 Placement Exam Requirements

Dr. Leitzel presented and discussed the recommendation to rescind the following policy:

- 1) Policy 3.24 Financial Aid (Title IV Refunds and Repayments)

With regard to Policy 2.02, Mr. Bryan questioned the statement, "The Board shall act in unity and act on matters that represent a majority of Board members". Dr. Leitzel and Dr. Valentine addressed Mr. Bryan's question. Mr. Bryan stated his concern with the phasing of the statement, "The Board Chair is the officer who presides over the Board of Trustees." Dr. Leitzel and Mr. Little addressed Mr. Bryan's concern. Dr. Kirschner stated his concern with striking, "it shall be the practice to elect" from the statement, "the Board will consider electing a vice chairperson who has been a member of the Board for the longest period of time without serving as a chairperson". The Board discussed the recommended statement. Mr. Bryan recommended changing the wording "it shall" to "should". Mrs. Karlson addressed and agreed with Mr. Bryan's recommendation. The policy now includes the word "should".

The proposed Policy Review action for motion is as follows:

The DBOT moves to table approval of revisions to current DBOT policies 2.02, 3.16, 3.17, and 3.18 with discussed recommend changes and to table the rescission of DBOT Policy 3.24.

Dr. Leitzel stated that the proposed action would be recommended for approval during the regular Board meeting following the workshop.

There being no further discussion, the Planning Workshop adjourned at 12:20 p.m.